



city commission agenda

Regular Meeting

September 8, 2014
3:30 p.m.
Commission Chambers

commissioners				mayor	commissioners			
seat 1	Steve Leary	seat 2	Sarah Sprinkel	Kenneth W. Bradley	seat 3	Carolyn Cooper	seat 4	Tom McMacken

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's Web site at www.cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Citizen comments at 5 p.m. and each section of the agenda where public comment is allowed are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left. Large groups are asked to name a spokesperson. This period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

agenda

1 Meeting Called to Order

2 Invocation Reverend Jim Govatos, Aloma United Methodist Church Pledge of Allegiance

3 Approval of Agenda

4 Mayor's Report

***Projected Time**
***Subject to change**

- Winter Park Historical Association report on funding agreement and video
- Recognition – Diane Boswell, artist for SunRail Art in Transit "Tree Whisperers" installation
- Golf Course Task Force
- Board appointment – Utilities Advisory Board

20 minutes

5	City Manager's Report	*Projected Time *Subject to change
6	City Attorney's Report	*Projected Time *Subject to change
7	Non-Action Items	*Projected Time *Subject to change
	a. Pedestrian and Bicycle Citywide Connectivity Plan	15 minutes
	b. Presentation/demonstration of the new Undergrounding Status Map	10 minutes
8	Citizen Comments 5 p.m. or soon thereafter. (if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting) (Three (3) minutes are allowed for each speaker; not to exceed a total of 30 minutes for this portion of the meeting). This is for items not on the agenda.	
9	Consent Agenda	*Projected Time *Subject to change
	a. Approve the minutes of August 25, 2014.	5 minutes
	b. Approve the following contracts:	
	1. Renewal and subsequent purchase order with Cigna Group Insurance for RFP-19-2008, Group Term Life, AD&D, Voluntary Term Life for Employee, Spouse and Children, Long Term Disability, and Voluntary Short Term Disability and authorize the Mayor to execute the renewal package documents.	
	2. Renewal with MetLife for RFP-19-2008, Group PPO Dental Benefits and authorize the Mayor to execute the renewal package document.	
	3. Renewal with Aetna for RFP-6-2007, Medical Insurance and authorize the Mayor to execute the Renewal Package document.	
	c. Approve the annual review of the City's Debt Management Policy (no changes are recommended).	
	d. Officially authorize elected officials to participate in health and/or dental insurance at the same premium level as full-time employees; establishing a separate class.	
10	Action Items Requiring Discussion	*Projected Time *Subject to change
11	Public Hearings	*Projected Time *Subject to change
	a. Ordinance – Vacating and abandoning the easement located at 1870 Laurel Road (2)	5 minutes
	b. Ordinance – Amending Section 62-77, Loitering-Generally (2)	10 minutes
	c. Ordinance – Establishing a Market Business Purpose Area at the Farmers' Market and providing for a designated open public forum area within the Market (1)	10 minutes

12	City Commission Reports	*Projected Time *Subject to change
	<ul style="list-style-type: none"> a. Commissioner Leary b. Commissioner Sprinkel c. Commissioner Cooper d. Commissioner McMacken e. Mayor Bradley 	10 minutes each
13	Budget Public Hearings (Must be held after 5:00 p.m.)	*Projected Time *Subject to change
	<ul style="list-style-type: none"> a. Ordinance - Adopting the millage rate (1) b. Ordinance - Adopting the FY 2015 annual budget (1) 	30 minutes total

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



2014 Q3 Report



"Thanks for being free!" - Peggie and Rial Qormley, Coppeu, Texas

"As usual great exhibit" - Dianne Stadelman, Winter Park, Florida

City of Winter Park
ATTN: Peter Moore
401 South Park Avenue
Winter Park, FL 32789



GEOGRAPHIC VISITOR PROFILE

SEPTEMBER 1ST 2013 – AUGUST 28TH, 2014

Information from Visitor Sign-In Log

125 Cities/Towns in Florida

Atlamonte Springs, Apopka, Bell Isle, Boca Raton, Boynton Beach, Big Pine Key, Bradenton, Casselberry, Celebration, Champions Gate, Chuluota, Clermont, Cocoa, Cocoa Beach, Cooper City, Coral Springs, Crescent City, Crystal River Dade City, Daytona Beach, Davenport, Debary, Deland, Delray Beach, Deltona, Edgewater, Estero, Eustis, Fern Park, Fleming Island, Ft. Lauderdale, Ft. McCoy, Gainesville, Groveland, Haines City, Heathrow, Hernando, Hobe Sound, Hollywood, Homosassa, Homestead, Howey in the Hills, Indialantic, Indian Harbor Beach, Inverness, Jacksonville, Jensen Beach, Jupiter, Kissimmee, Lake Helen, Lake Mary, Lake Nona, Lake Wales, Lake Worth, Lakeland, Land O' Lakes, Leesburg, Longwood, Loxahatchee, Maitland, Marco Island, Melbourne, Merritt Island, Miami, Minneola, Miramar, Mount Dora, Naples, Neptune Beach, New Port Richey, New Smyrna Beach, Nokomis, North Palm Beach, Ocala, Ocoee, Orange City, Orange Park, Orlando, Ormond Beach, Oviedo, Palatka, Palm Beach, Palm Beach Gardens, Palm Beach Shores, Palm City, Palm Coast, Palm Harbor, Parkland, Pembroke Pines, Plant City, Poinciana, Ponte Vedra Beach, Port Orange, Port St. John, Port St. Lucie, Rockledge, Sanford, Santa Rosa Beach, Sarasota, Saratoga Springs, Satellite Beach, Sebring, Seminole, Sorrento, Springhill, St. Augustine, St. Cloud, Tallahassee, Tampa, Tarpon Springs, Tavares, The Villages, Titusville, Union Park, Veira, Venice, Vero Beach, Wellington, West Palm Beach, Windermere, Winter Garden, Winter Haven, Winter Park, Winter Springs, Zellwood

40 States and the District of Columbia

AL, AR, AZ, CA, CO, CT, GA, HI, IL, IN, KY, LA, MA, MD, ME, MI, MN, MO, MT, NC, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VA, VT, WA, and WI

35 Countries

Argentina, Australia, Brazil, Canada, China, Columbia, Costa Rica, England, France, Germany, Holland, Hungary, Iceland, Ireland, Isle of Man, Kenya, Korea, Malaysia, Malta, Netherlands, Norway, New Zealand, Panama, Poland, Puerto Rico, Saudi Arabia, Scotland, Slovenia, Spain, Sweden, Switzerland, Thailand, United Kingdom, Venezuela, Wales

EXHIBIT A SERVICES

Programming Overview and Attendance Goals

October 1, 2013 – September 30, 2014

Q3 Report

April 1, 2014 – June 30, 2014

Please note: 1st quarter comments and numbers remain in document in red

2nd quarter comments and numbers are in blue

3rd quarter comments are green

Displays, Exhibitions and Children's Activities	
<ul style="list-style-type: none"> Exhibitions <i>Growing Up Wildcat: Winter Park High School Through the Years</i> will be open through January 2014 – an interactive experience for visitors of all ages, including a 1947 authentic, working jukebox and floor to ceiling visual images of the school and past students. This exhibition has been extended thru Saturday, March 29, 2014. Visitors: Brazil, Iceland, China and many more During the second quarter of 2014 we had visitors from 29 cities in Florida, 16 states and many countries including Columbia, Latvia, and Brazil. <i>Growing up Wildcat</i> closed on March 29, 2014. The museum was closed from March 29, 2014 through May 7, 2014. Because of the popularity of the train show and the increased attendance (SunRail!) the museum will be open for the entire summer. <i>Whistle in the Distance: The Trains of Winter Park</i> opening in March of 2014 (<i>opened in May, 2014</i>) is an engaging look at the trains' impact on our City as both freight and people mover. The exhibition will explore how trains created the city's growth in the late 1800s and how future trains including Sun Rail will play an important role in the future of Winter Park. (see above) <i>Whistle in the Distance: The Trains of Winter Park</i>, opened on Thursday, May 8th with 329 guests in attendance. The Museum has hosted visitors from 58 Florida cities such as Palm Beach Gardens, Tallahassee, Miami and Estero, 20 states including Hawaii, Georgia, Oregon, and Arizona and 12 countries including: Venezuela, Malaysia, New Zealand and Ireland (see attached). Museum Docents The Winter Park History Museum will provide over 900 hours of docent supported museum hours open free to the public. <ul style="list-style-type: none"> Timeline One hundred and twenty five years of City history represented in a 	<p>9,600 attendees</p> <p>3,270 attendees</p> <p>3,739 attendees</p> <p>2, 446 attendees (includes May and June – closed for April; includes 329 in attendance at Grand Opening on May 8th)</p> <p>329 attendees (estimate)</p> <p>900 hours 373 hours 391 hours 203 hours</p>

<p>timeline format on a permanent wall panel in the museum.</p> <ul style="list-style-type: none"> Children's Program To complement the train exhibition, a professionally designed program with music, entertainment and hands-on activities for children up to 5 years old located at the history museum. There are 25 shows scheduled for the season. <i>Our first show was on September 16, 2013, with a total of 18 shows completed to date, 15 in Q1. Our children's show will be continued through the end of May, with the exception of April.</i> <i>The WPHM held 16 shows during January, February and March of 2014. The Welbourne Avenue Nursery & Kindergarten and First Congregational Pre-school also enjoyed the Penelope show at the museum. We have extended the Penelope show season through June of 2014.</i> <i>The WPHM held 8 Children's shows during May and June (closed for exhibition installation in April). The Penelope Show has become very popular and during the last show of the season, June 30, we had 86 guests (children and caregivers)!</i> Children's History Detective Hunt A history adventure that takes children all through Central Park as they track down the answers to the detective hunt. This experience gives children an insider's view of Winter Park and engagingly connects them to City history. Speaker Program A series of programs (3) designed to complement and enhance the scope of the train exhibition; programs are open to the public without charge at the Winter Park Welcome Center. <i>Dr. Gary Mormino, November 20, 2013 at Casa Feliz (collaboration with Casa Feliz)</i> <i>Jim Clark, Friday, January 24, 2014 at the Winter Park Welcome Center</i> <i>The Great Writers of Winter Park and Florida</i> <i>(member of the history faculty at University of Central Florida)</i> Walking Tour of Historic Downtown A free and comprehensive brochure, available to any museum visitor, the walk begins at the museum and takes the visitor to 24 historic city properties. 	<p>250 children</p> <p>300 children <i>(figure included caregivers)</i></p> <p>164 children</p> <p>340 (children and caregivers)</p> <p>200 distributed 75 distributed 54 distributed 34 distributed</p> <p>120 attendees</p> <p>58 attendees</p> <p>51 attendees</p> <p>400 distributed 150 distributed 136 distributed 93 distributed</p>
<p>Collaborations</p>	
<ul style="list-style-type: none"> A photo documentary collaboration, with Crealdé School of Art, designed to professionally capture the people, architecture and retail inventory of business life in 2013. There are 28 businesses selected for documentation (both interior and exterior views) located throughout Winter Park . This project involves 14 photographers and addresses the absence of quality photos of our business districts. 	<p>800 attendees (over 3 months)</p>

<p>photos from WPHM archives)</p> <ul style="list-style-type: none"> Maintain and make publicly available the 133 oral histories from local city residents that have been collected over the past 50 years The list of oral histories is available on our website. Residents and visitors can make an appointment to listen to them. Continue to professionally archive and store Winter Park artifacts and documents of importance, in temperature controlled space. Donation from the Scheid family of a very rare and unique large-scale model of the 119 Provide six specially designed museum tours for diverse audiences such as Leadership Winter Park, senior citizen groups and school classes. <p>Leadership Winter Park – Thursday, October 10, 2013 Brownie Troop Tour – Friday, November 15, 2013 Girls Scout Troop from St. Margaret Mary – Wednesday, Mar. 26, 2014</p>	<p>120 attendees</p> <p>55 attendees 15 attendees 25 attendees</p>
Public Receptions and Social Enrichment	
<ul style="list-style-type: none"> Community-wide invitation (free) to the opening of the Spring 2014 scheduled exhibition, <i>Whistle in the Distance: The Trains of Winter Park</i>, held at the Winter Park History Museum and Farmer's Market Grand Opening Date: Thursday, May 1, 2014 (changed to May 8, 2014) <i>Whistle in the Distance: The Trains of Winter</i> Grand Opening was held on May 8th 2014, free and open to the public. See photos! Community-wide Holiday Party at a historic Winter Park venue in December 2013. Thursday, December 19, 2013 at the Winter Park Country Club A free community-wide grand opening at the Hannibal Square Heritage Center with Crealdé School of Art featuring the best of the Winter Park business photos from the above described project. Scheduled for July 18, 2014 	<p>300 attendees</p> <p>329 guests</p> <p>175 attendees 195 attendees</p> <p>250 attendees</p>
Total projected program and museum attendance	11,675
Total projected Winter Park informational, educational and/or marketing materials distributed	3,600
Total projected number of museum docent hours	900

Additional Services Not Stated in Contract	
<p>Collaboration:</p> <ul style="list-style-type: none"> • Participated in Winter Park Museum Hop, hosted by the Winter Park Public Library, on Saturday, October 26 • January/February/March WPHM represented on the Winter Park Country Club Centennial Celebration Board attending meetings and providing research and images for the year-long celebration. • January/February/March Working closely with curators Darla Moore of the Rollins College Archives and Barbara White, archivist of the Winter Park Library for exhibition research and images to be used in the May railroad exhibition. • Also, worked closely with the Central Florida Railroad Museum to choose and secure permission to use artifacts in the Train show. • Collaboration with Rollins History Dept. providing photos for their book project on Winter Park History. Dr. Claire Strom <p>The Executive Director, Susan Skolfield, graduated from the Chamber of Commerce Leadership Winter Park program on May 15, 2014</p> <p>The Winter Park Historical Association won the <i>Organizational Achievement</i> award from the Florida Trust for Historic Preservation, along with the Polasek Museum and Casa Feliz. (May, 2014)</p>	30 attendees

WINTER PARK HISTORICAL ASSOCIATION

**FINANCIAL REPORT
(Compiled)**

June 30, 2014



July 25, 2014

To the Board of Directors
WINTER PARK HISTORICAL ASSOCIATION
P.O. OFFICE BOX 51
WINTER PARK, FL 32790

We have compiled the accompanying statement of assets, liabilities and fund balance - income tax basis of WINTER PARK HISTORICAL ASSOCIATION, (a nonprofit organization) as of June 30, 2014, and the related statement of support and revenues and expenditures - income tax basis for the six months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements in accordance with the income tax basis of accounting.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the income tax basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures included in financial statements prepared on the income tax basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's assets, liabilities, fund balance, support and revenues, and expenditures. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to WINTER PARK HISTORICAL ASSOCIATION.

HMS Certified Public Accountants, P.A.

WINTER PARK HISTORICAL ASSOCIATION

STATEMENT OF SUPPORT AND REVENUES AND EXPENDITURES INCOME TAX BASIS FOR THE 6 MONTHS ENDED JUNE 30, 2014 SEE ACCOUNTANTS' COMPILATION REPORT

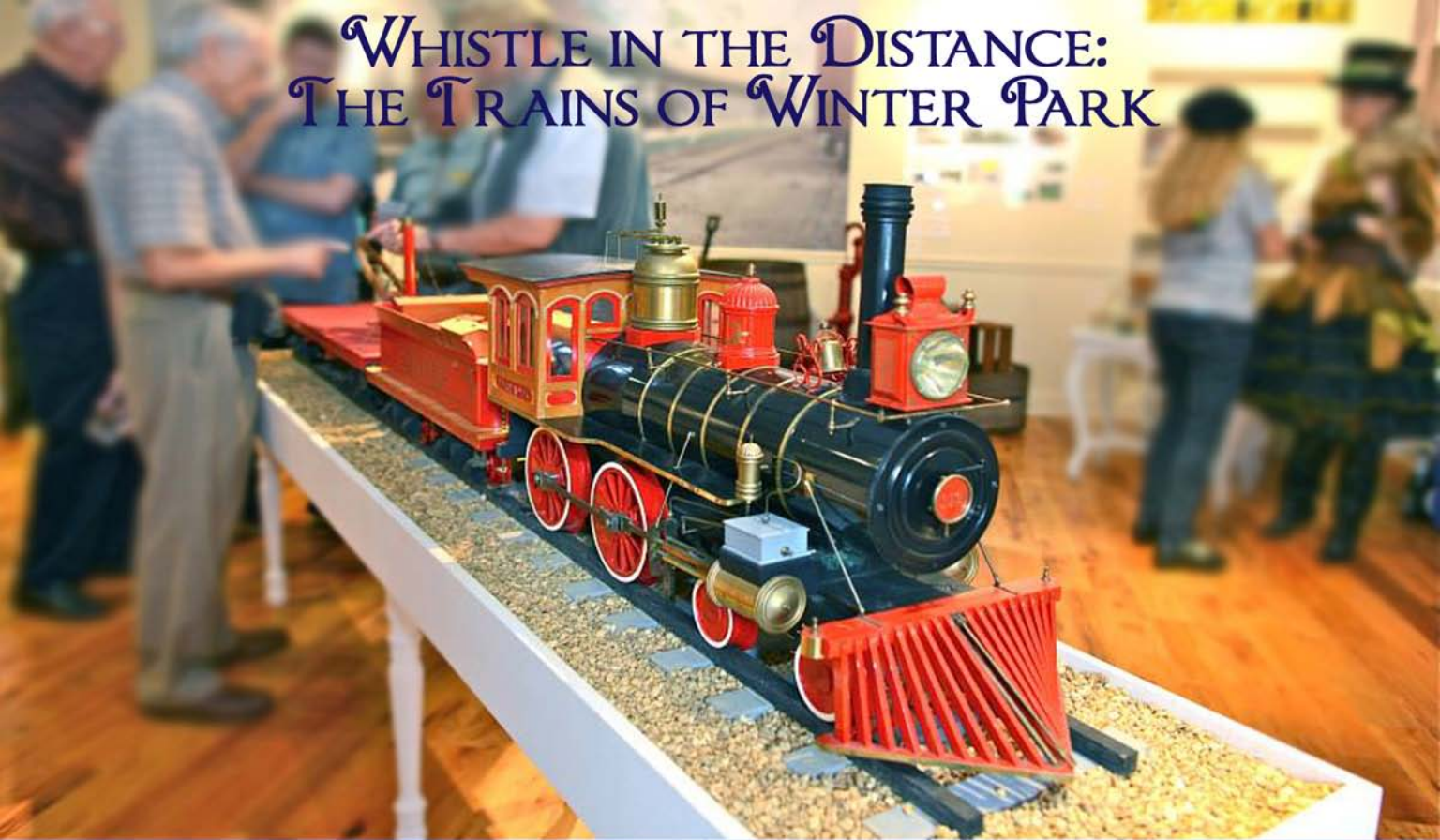
	Quarter Ending June 30, 2014	6 Months Ended June 30, 2014
SUPPORT AND REVENUES		
MUSEUM RETAIL SALES	\$ 273.51	\$ 1,245.56
DONATIONS-MUSEUM	11.00	130.00
MEMBERSHIP FEES	370.00	4,703.90
CITY OF WINTER PARK DONATION	17,500.00	35,000.00
GRANT INCOME	1,401.00	17,602.00
DONATIONS	1,800.00	2,564.68
ENDOWMENT INCOME	500.00	500.00
FUNDRAISING INCOME	430.00	430.00
PEACOCK BALL INCOME	0.00	4,033.96
INTEREST INCOME	29.84	65.79
	<u>22,315.35</u>	<u>66,275.89</u>
EXPENDITURES		
AUTO/TRAVEL	28.56	28.56
PURCHASES GIFT SHOP	144.00	144.00
BANK CHARGES	313.18	572.29
ACCOUNTING COSTS	700.00	1,718.50
CONFERENCE & WORKSHOPS	170.00	170.00
COMMITTEE MEETINGS	111.89	415.24
CONTRACT LABOR	390.00	537.00
PEACOCK BALL EXPENSE	0.00	180.52
DUES & SUBSCRIPTIONS	410.00	975.00
EXHIBIT EXPENSE	41,445.47	43,580.07
CONTRACT LABOR	3,646.28	4,063.28
GRANT EXPENSE	257.88	257.88
MUSEUM RECEPTIONS/OPENINGS	3,952.33	4,011.31
INSURANCE	1,929.93	2,299.75
HEALTH INSURANCE	1,984.75	2,802.00
ENTERTAINMENT	625.00	925.00
OFFICE EXPENSES	758.72	4,495.19
OFFICE FURNITURE & REFURBISHING	0.00	1,588.85
LIVING HISTORY DOCUMENTATION	3,372.80	3,372.80
PRINTING & POSTAGE	284.00	457.80
NEWSLETTER PRINTING & POSTAGE	0.00	46.90
PRINTING	43.13	43.13
RENT	2,762.30	2,762.30
RENT-STORAGE UNIT	1,498.17	2,996.34
MEMBER APPRECIATION RECEPTION	27.45	27.45
CLEANING SERVICE	382.50	637.50
REPAIRS & MAINTENANCE	242.59	626.83
SALARIES-OFFICE/MUSEUM STAFF	2,730.00	4,962.72
SALARIES-DIRECTOR	10,999.98	21,000.00
RENT/UTILITIES	624.21	3,374.65
CHILDREN'S OUTREACH PROGRAM	925.00	1,924.00
PROGRAM & SPEAKER FEES	0.00	22.33
TAXES-PAYROLL	1,050.39	1,941.54

WINTER PARK HISTORICAL ASSOCIATION

STATEMENT OF SUPPORT AND REVENUES AND
EXPENDITURES INCOME TAX BASIS
FOR THE 6 MONTHS ENDED JUNE 30, 2014
SEE ACCOUNTANTS' COMPILATION REPORT

	Quarter Ending June 30, 2014	6 Months Ended June 30, 2014
TAXES & LICENSES	70.00	108.21
TELEPHONE	887.38	1,682.98
WEB DESIGN	<u>500.00</u>	<u>500.00</u>
Total Expenditures	<u>83,267.89</u>	<u>115,251.92</u>
NET SUPPORT AND REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (60,952.54)</u>	<u>\$ (48,976.03)</u>

WHISTLE IN THE DISTANCE: THE TRAINS OF WINTER PARK



WINTER PARK HISTORY MUSEUM 200 W. NEW ENGLAND AVE.
TUESDAY - FRIDAY 10 AM TO 4 PM SATURDAY 9 AM TO 2 PM



THE CHARLES HOSMER
MORSE MUSEUM
of American Art

August 25, 2014

To Whom It May Concern

This is to recommend the Winter Park History Museum in the hope that United Arts will support its work and in the conviction that they deserve your support.

In recent years the Winter Park History Museum has developed substantially. It has steadily grown in quality and professionalism. Its exhibitions have become effective educational vehicles that are attractively produced with scholarly attributes. The current exhibition *Whistle in the Distance: The Trains of Winter Park* is a wonderful and effective exhibition on the history of Winter Park and the trains that played such an important role in that history. The graphics and photographic images are particularly creative, informative, and compelling. Visitors to the exhibit must feel that they have stepped into the past.

I hope that you will be able to support the Winter Park History Museum in its efforts to bring history alive and to make an important contribution to the quality of life in this area.

Sincerely,

Laurence J. Ruggiero
Director



FLORIDA
TRUST
FOR HISTORIC
PRESERVATION

FLORIDA PRESERVATION AWARD 2014

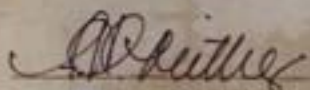
THIS AWARD IS IN RECOGNITION OF THE SIGNIFICANT ACHIEVEMENT IN
THE PRESERVATION OF FLORIDA'S RICH HERITAGE

PRESERVATION CAPEN

PRESENTED TO

WINTER PARK HISTORY MUSEUM

IN RECOGNITION OF OUTSTANDING ACHIEVEMENT IN THE FIELD OF
ORGANIZATIONAL ACHIEVEMENT


AWARDS JURY CHAIR
PRESIDENT

BOSTON
1889



MANGO





Return completed for a free postcard!

Date: 6/18/14

Please take a moment to tell us where you are from:

1. NAME (optional): Jerry Tusk

CITY: Winter Park ZIP CODE: 32789

STATE: FL COUNTRY: _____

2. How did you hear about the Winter Park History Museum (WPHM)?

☐ Social Media ☐ Friend ☐ Visiting Farmer's Market ☒ Other: resident

3. Are you a member or donor of the WPHM?

☐ Yes ☒ No

4. Have you attended any lectures or museum events in the past?

☐ Speaker Series ☒ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

5. Which event(s) are you most likely to attend in the future?

☐ Speaker Series ☒ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

6. Would you like to receive emails about future WPHM events?

☒ Yes ☐ No Email: j.tusk@rollins.edu

7. How many times have you visited the WPHM?

2

Personal Information (Optional)

What is your gender?

☒ Male

☐ Female

What is your age?

☐ 18-22

☐ 23-30

☐ 31-40

☐ 41-50

☐ 51-60

☐ 61 and over

What is your household income?

☐ Less than \$35,000

☐ \$36,000 - \$50,000

☐ \$51,000 - \$75,000

☐ \$76,000 - \$100,000

☐ \$101,000 - \$150,000

☐ \$151,000 and over

Please check one of the race categories that best describes your household

☐ American Indian/Alaska Native

☐ Asian

☐ Black/African-American

☐ Hispanic/Latino

☒ Caucasian (non Hispanic)

☐ Other: _____

The exhibition is funded by:

City of Winter Park | United Arts of Central Florida | The Galloway Foundation
Private Donors



Return completed for a free postcard!

Date: 6/18/14

Please take a moment to tell us where you are from:

1. NAME (optional): Anthony Griffith

CITY: Orlando ZIP CODE: 32837

STATE: FL COUNTRY: USA

2. How did you hear about the Winter Park History Museum (WPHM)?

☐ Social Media ☒ Friend ☐ Visiting Farmer's Market ☐ Other: _____

3. Are you a member or donor of the WPHM?

☐ Yes ☒ No

4. Have you attended any lectures or museum events in the past?

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

5. Which event(s) are you most likely to attend in the future?

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☒ Exhibition Opening

6. Would you like to receive emails about future WPHM events?

☐ Yes ☒ No Email: _____

7. How many times have you visited the WPHM?

Only once

Personal Information (Optional)

What is your gender?

☒ Male
☐ Female

What is your age?

☒ 18-22 ☐ 41-50
☐ 22-30 ☐ 51-60
☐ 31-40 ☐ 61 and over

What is your household income?

☐ Less than \$35,000
☐ \$36,000 - \$50,000
☒ \$51,000 - \$75,000
☐ \$76,000 - \$100,000
☐ \$101,000 - \$150,000
☐ \$151,000 and over

Please check one of the race categories that best describes your household

☐ American Indian/Alaska Native
☐ Asian
☐ Black/African-American
☐ Hispanic/Latino
☒ Caucasian (non Hispanic)
☐ Other: _____

The exhibition is funded by:

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Private Donors



Return completed for a free postcard!

Date: 0/18/14

Please take a moment to tell us where you are from:

1. NAME (optional): Kate Kozg

CITY: New York ZIP CODE: 10023

STATE: NY COUNTRY: USA

2. How did you hear about the Winter Park History Museum (WPHM)?

☐ Social Media ☐ Friend ☐ Visiting Farmer's Market ☒ Other: Google /

3. Are you a member or donor of the WPHM?

☐ Yes ☒ No

4. Have you attended any lectures or museum events in the past?

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

5. Which event(s) are you most likely to attend in the future?

☒ Speaker Series ☐ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

6. Would you like to receive emails about future WPHM events?

☐ Yes ☒ No Email: _____

7. How many times have you visited the WPHM?

FIRST VIST

Personal Information (Optional)

What is your gender?

☐ Male
☒ Female

What is your age?

☐ 18-22 ☐ 41-50
☒ 22-30 ☐ 51-60
☐ 31-40 ☐ 61 and over

What is your household income?

☐ Less than \$35,000
☐ \$36,000 - \$50,000
☒ \$51,000 - \$75,000
☐ \$76,000 - \$100,000
☐ \$101,000 - \$150,000
☐ \$151,000 and over

Please check one of the race categories that best describes your household

☐ American Indian/Alaska Native
☐ Asian
☐ Black/African-American
☐ Hispanic/Latino
☒ Caucasian (non Hispanic)
☐ Other: _____

The exhibition is funded by:

City of Winter Park | United Arts of Central Florida | The Galloway Foundation
Private Donors



VISITOR SURVEY

Return completed for a free postcard!

Date: 6/17/14

Please take a moment to tell us where you are from:

1. NAME (optional): Amy Mueller

CITY: Kennesaw ZIP CODE: 30144

STATE: Georgia COUNTRY: USA

2. How did you hear about the Winter Park History Museum (WPHM)?

☐ Social Media ☐ Friend ☐ Visiting Farmer's Market ☒ Other: walking by

3. Are you a member or donor of the WPHM?

☐ Yes ☒ No

4. Have you attended any lectures or museum events in the past?

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

5. Which event(s) are you most likely to attend in the future?

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

6. Would you like to receive emails about future WPHM events?

☐ Yes ☒ No Email: _____

7. How many times have you visited the WPHM?

first time

Personal Information (Optional)

What is your gender?

☐ Male
☒ Female

What is your age?

☐ 18-22 ☐ 41-50
☐ 22-30 ☐ 51-60
☒ 31-40 ☐ 61 and over

What is your household income?

☒ Less than \$35,000
☐ \$36,000 - \$50,000
☐ \$51,000 - \$75,000
☐ \$76,000 - \$100,000
☐ \$101,000 - \$150,000
☐ \$151,000 and over

Please check one of the race categories that best describes your household

☐ American Indian/Alaska Native
☐ Asian
☐ Black/African-American
☐ Hispanic/Latino
☒ Caucasian (non Hispanic)
☐ Other: _____

The exhibition is funded by:

City of Winter Park | United Arts of Central Florida | The Galloway Foundation
Private Donors



VISITOR SURVEY

Return completed for a free postcard!

Date: 6-25-14

Please take a moment to tell us where you are from:

1. NAME (optional): Eugene & Alice Leach

CITY: Orlando ZIP CODE: 32805

STATE: FL COUNTRY: USA

2. How did you hear about the Winter Park History Museum (WPHM)?

☐ Social Media ☐ Friend ☒ Visiting Farmer's Market ☐ Other: _____

3. Are you a member or donor of the WPHM?

☐ Yes ☒ No

4. Have you attended any lectures or museum events in the past?

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

5. Which event(s) are you most likely to attend in the future?

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

6. Would you like to receive emails about future WPHM events?

☒ Yes ☐ No Email: leach.alice@live.com

7. How many times have you visited the WPHM?

Personal Information (Optional)

What is your gender?

☒ Male
☒ Female

What is your age?

☐ 18-22 ☐ 41-50
☐ 22-30 ☐ 51-60
☐ 31-40 ☒ 61 and over

What is your household income?

☐ Less than \$35,000
☒ \$36,000 - \$50,000
☐ \$51,000 - \$75,000
☐ \$76,000 - \$100,000
☐ \$101,000 - \$150,000
☐ \$151,000 and over

Please check one of the race categories that best describes your household

☐ American Indian/Alaska Native
☐ Asian
☒ Black/African-American
☐ Hispanic/Latino
☐ Caucasian (non Hispanic)
☐ Other: _____

The exhibition is funded by:

City of Winter Park | United Arts of Central Florida | The Galloway Foundation
Private Donors



Return completed for a free postcard!

Date: 6-26-14

Please take a moment to tell us where you are from:

1. NAME (optional): Glady's Medina Cruz
CITY: Oak Lawn IL ZIP CODE: 60453
STATE: IL COUNTRY: _____

2. How did you hear about the Winter Park History Museum (WPHM)?
☐ Social Media ☐ Friend ☐ Visiting Farmer's Market ☒ Other: Walking By

3. Are you a member or donor of the WPHM?

☐ Yes ☒ No

4. Have you attended any lectures or museum events in the past? NO

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☐ Exhibition Opening

5. Which event(s) are you most likely to attend in the future?

☐ Speaker Series ☐ Peacock Ball ☐ Children's Show ☒ Exhibition Opening

6. Would you like to receive emails about future WPHM events?

☒ Yes ☐ No Email: gacruzwho@gmail.com

7. How many times have you visited the WPHM?

Personal Information (Optional)

What is your gender?

☐ Male
☒ Female

What is your age?

☐ 18-22 ☒ 41-50
☐ 22-30 ☐ 51-60
☐ 31-40 ☐ 61 and over

What is your household income?

☐ Less than \$35,000
☐ \$36,000 - \$50,000
☒ \$51,000 - \$75,000
☐ \$76,000 - \$100,000
☐ \$101,000 - \$150,000
☐ \$151,000 and over

Please check one of the race categories that best describes your household

☐ American Indian/Alaska Native
☐ Asian
☐ Black/African-American
☒ Hispanic/Latino
☐ Caucasian (non Hispanic)
☐ Other: _____

The exhibition is funded by:

City of Winter Park | United Arts of Central Florida | The Galloway Foundation
Private Donors



city commission agenda item

item type	Mayors Report	meeting date	September 8 th . 2014
prepared by		approved by	<input type="checkbox"/> City Manager
department	Parks and Recreation		<input type="checkbox"/> City Attorney
division	Department		<input checked="" type="checkbox"/> N/A
board approval		<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A	final vote
strategic objective	<input checked="" type="checkbox"/> Exceptional Quality of Life <input type="checkbox"/> Intelligent Growth & Development <input checked="" type="checkbox"/> Investment in Public Assets & Infrastructure <input checked="" type="checkbox"/> Fiscal Stewardship <input checked="" type="checkbox"/> Public Health & Safety		

subject

Appoint seven residents to the Golf Course Strategic Planning Task Force for six months.

motion | recommendation

Appoint members of the Golf Course Strategic Planning Task Force for the purpose of evaluating current course and the possibilities of elevating the course to a higher level of maintenance and playability.

background

The Parks and Recreation Department was approached by resident and Golf Course Centennial Committee Member Bill Neidlinger with an idea to engage the community in the 100 year of golf course that sits in the heart of our city. He gathered residents who are notable in the golf business and contacted city stakeholders to gauge the interest in investing into the golf course to bring it to a "gem" status.

The Parks and Recreation Department and City Management support the creation of a task force that will include stakeholders and residents to study the possibilities of raising funding to improve course conditions and features.

The task force will automatically sunset six months from the first meeting.

alternatives | other considerations

fiscal impact

Cindy Bonham

From: Hugh James <no-reply@cityofwinterpark.org>
Sent: Thursday, August 21, 2014 12:10 PM
To: Cindy Bonham
Subject: New submission from Citizen Board Application

Contact Information

Name

Hugh James

Email

hughjames4@aol.com

Home Address

1335 Mayfield Avenue
Winter Park, Florida 32789
United States
[Map It](#)

Business Address

Florida
United States
[Map It](#)

Your Requested Board(s)

Board 1

Utilities Advisory Board

Skills

Engineering, Projects, Finance, Marketing

Board 2

- Select one -

Board 3

- Select one -

Your Details

Are you a registered voter?

Yes

Are you a resident of the city?

Yes

Do you own property in the city?

Yes

Are you employed by the city?

No

May we automatically submit your application when vacancies occur?

Yes

Do you have any potential conflicts of interest that may arise from time to time if you serve on one of these boards?

No

Are you currently serving on a city board(s)?

No

Have you previously served on a city board(s)?

No

List any other community involvement

Friends of the Orlando Philharmonic
(Past President)

List any work/career experience

33 years with Westinghouse/Siemens Power Generation,
in the Financial management of major projects, Project Finance, Marketing and Strategic Development

List your educational experience

BSc Hons in Mechanical Engineering



city commission city manager's report

item type

City Manager's Report

meeting date

September 8, 2014

Below are issues of interest to the Commission and community that are currently being worked on by staff, but do not currently require action on the Commission agenda. These items are being tracked to provide the Commission and community the most up to date information regarding the status of the various issues. The City Manager will be happy to answer questions or provide additional updates at the meeting.

issue	update	date
Fairbanks Improvement Project	<u>Communication Notices</u> <ul style="list-style-type: none">• Project is complete. Working on settling LD's and workmanship issues prior to closeout.• Working with future customers regarding connection to gravity sewer.	<u>Construction Project</u> Connection to sewer instructions posted on City website. Impact Fee Deferral Program ordinance second reading completed and approved.
Quiet Zones	State funds approved for grant disbursement. City submitted grant applications for City quiet zones on July 23, 2014.	Applications deadline to State is October 15, 2014.
Winter Park Hospital Parking Garage	Under construction. Met with hospital representatives to discuss current and future plans and options for master plan update. Will continue to meet and discuss options.	Ongoing
Mechanisms to encourage owners to place overhead electric service wires underground	Current City ordinances require owners to place overhead electric service wires underground upon: 1) new commercial and residential construction; 2) Renovations that exceed 50% of the appraised value of existing improvements; and 3) change out of electric service equipment caused by code violations. There are 5,000 overhead electric service wires. Our goal is to get all overhead electric service wires placed underground at completion of underground project (10-12 years).	Utilities Advisory Board discussions are ongoing.
Fairbanks electric transmission and distribution undergrounding	Engineering cost estimates have been completed. Staff believes project can be completed within FDOT's available funding contracts among Duke, the City, and FDOT which are currently in negotiation.	City Commission action expected September/October 2014

New Hope Baptist Church Project	Construction on the site has continued with pouring concrete drives, parking area and walkways for access to the buildings. Accessible restrooms have been completed inside the church and landscaping will be taking place next. Pastor John Phillips is pursuing licensing for the day care and school through DCF and obtaining required certifications for staff.	Approved Conditional Use will expire in September 2015.
Capen House	The building permit for all interior work has been approved, and includes installation of a fire sprinkler system. The project should now be moving forward more expeditiously.	Completion depending on funds available from contributions.

Once projects have been resolved, they will remain on the list for one additional meeting to share the resolution with the public and then be removed.



city commission agenda item

item type	Non-Action Item	meeting date	September 8, 2014
prepared by	Butch Margraf	approved by	<input checked="" type="checkbox"/> City Manager
department	Public Works		<input type="checkbox"/> City Attorney
division	Engineering		<input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A		
strategic objective	<input type="checkbox"/> Exceptional Quality of Life <input type="checkbox"/> Fiscal Stewardship		
	<input type="checkbox"/> Intelligent Growth & Development <input checked="" type="checkbox"/> Public Health & Safety		
	<input checked="" type="checkbox"/> Investment in Public Assets & Infrastructure		

subject

Pedestrian and Bicycle Citywide Connectivity Plan. The plan includes a pedestrian scale wayfinding sign plan.

motion | recommendation

No action required.

background

In 2012, an informational presentation of a proposed corridor study for Denning Drive was made to the city commission. After commission discussion staff was directed to bring back a comprehensive pedestrian and bicycle circulation plan showing city-wide connectivity. The updated plan would provide proposed pedestrian and bicycle routes with facility descriptions connecting commercial and recreational activity centers, public transportation stops, and residential neighborhoods.

alternatives | other considerations

no alternatives considered

fiscal impact

City Pedestrian and Bicycle budget funds
Metropolitan Orlando funding sources
Florida Greenways and Trails grants

CITY OF WINTER PARK

Pedestrian and Bicycle

CONNECTIVITY PLAN PRESENTATION

PEDESTRIAN AND BICYCLE ADVISORY BOARD

Presentation on:

September 8, 2014

Pedestrian and Bicycle CONNECTIVITY PLAN

PURPOSE OF THE PLAN

To promote the City of Winter Park Vision:

“Be the best place to live, work, and play in Florida for today’s residents and future generations.”

To meet the City’s Comprehensive Plan Transportation Element mission:

“Winter Park will continue to be a walkable, pedestrian and bicycle-friendly, sustainable, treed, relaxed, beautiful, safe, urban village that promotes neighborliness and courtesy among its citizens and visitors.”

And to fulfill the Pedestrian and Bicycle Advisory Board mission:

“To create and promote a viable and safe pedestrian and bicycle-friendly infrastructure and promote these modes of transportation throughout the City.”

Pedestrian and Bicycle

CONNECTIVITY PLAN PRESENTATION

Table of Contents

Report Section

1. Executive Summary
2. Slide Presentation
3. Pedestrian and Bicycle Connectivity Plan map 2014 (updated circulation plan of 2010).
Updated Pedestrian and Bicycle Connectivity Project list 2014.
Updated Pedestrian and Bicycle Connectivity Priority Project list 2014.
4. Winter Park Sidewalk and Crosswalk Plan map 2014 (updated sidewalk plan from 2010).
Sidewalks Inventory Statistics, Estimated Costs, and Road Statistics (2010).
5. Existing Pedestrian and Bicycle Circulation plan. Board adopted 2010. City Commission adopted 2011.
6. City Comprehensive Plan Transportation Element excerpts.
Complete Streets Resolution City Commission adopted 2011.

SECTION 1

Pedestrian and Bicycle

CONNECTIVITY PLAN

EXECUTIVE SUMMARY

In 2013 at a regularly scheduled City of Winter Park Commission meeting during discussion of Denning Drive, city staff was requested to prepare a city wide pedestrian, bicycle, and transit connectivity plan. The City of Winter Park Pedestrian and Bicycle Advisory Board have prepared a plan of existing and proposed pedestrian and bicycle facilities to improve circulation. The existing and proposed facilities in this plan provide connectivity to our schools, city parks, city facilities, commercial areas, the Sunrail commuter rail stop, the many Lynx bus stops throughout the City and to our adjacent communities Orange County, Orlando, Maitland, Eatonville, and Seminole County.

At a regularly scheduled City of Winter Park Commission meeting on September 8, 2014 the Pedestrian and Bicycle Advisory Board will present to the City Commission the updated Pedestrian and Bicycle Circulation Plan map, now referred to as the Pedestrian and Bicycle Connectivity Plan.

The attached maps, the Winter Park Pedestrian and Bicycle Connectivity Plan 2014 map, and the Winter Park Sidewalk and Crosswalk Plan 2014 map are the updated plans. For clarity the cycling map and the sidewalk map are separate maps.

The presentation will consist of a slide presentation and talk from Whit Blanton a former chairperson of the Pedestrian and Bicycle Advisory Board, and discussion after the presentation.

Included with Connectivity Plan are:

1. An updated Ped and Bike Connectivity Project list.
2. A Ped and Bike Priority Project list.
3. Sidewalk Inventory statistics and City Road statistics.
4. The 2010 adopted Pedestrian and Bicycle Circulation Plan document.
5. Excerpts from the Comprehensive Plan Transportation Element referring to bike facilities and sidewalks.
6. The Complete Streets resolution adopted by the City Commission in 2011.

SECTION 2

SECTION 3

City of Winter Park

Pedestrian and Bicycle Circulation Plan Revised 8-4-14

	PROPOSED PEDESTRIAN BICYCLE PROJECTS									
	Project Name	From	To	Description of Improvement	Preferred treatment	Completed	Type	Estimated Cost	Staff Priority Rank	Funding Source
1	St Andrews Trail	Aloma Ave	Cady Way Trail	pipe the drainage ditch along St Andrews Blvd and	Multi-use trail	N	BP	3,700,000	2	Metroplan FDOT
2	Ward Park Trail	Lakemont Ave	Cady Way Trail	construct 12 feet wide bike trail thru Ward Park	Multi-use trail	N	BP	TBD	3	unfunded/seeking grants
3	Orlando Ave Bike Lanes	Fairbanks Ave	Gay Road	relocate curb line at Fairbanks, stripe SB bike lane	Bike Lanes (existing, per map)	Y?	B	TBD	4	unfunded/seeking grants
4	Virginia Drive Sidewalk Connection	at bollards		construct concrete sidewalk between bollards	Sidewalk	N	BP	500	5	unfunded/seeking grants
5	Preserve Point Virginia Drive Sidewalk Connection	Preserve Point Drive	Virginia Drive	construct concrete driveway apron	Bike Connection	N	BP	1,000	6	unfunded/seeking grants
6	Palmer Ave Park Ave Bike Route	Lakemont Ave	Denning Drive	sign bike route	Signs	N	B	3,000	7	unfunded/seeking grants
7	Camelia Ave Bike Route	Orlando Ave	Denning Drive	sign bike route	Signs	N	B	2,700	8	unfunded/seeking grants
8	Interlachen Ave Rollins College Bike Route	Palmer Ave	Fairbanks Ave	sign bike route	Signs and Sharrows	N	B	TBD	9	unfunded/seeking grants
9	Mizell Ave Bike Route	Perth Lane	Osceola Ave	sign bike route	Signs	N	B	2,100	10	unfunded/seeking grants
10	New York Ave/French Ave Bike Route	Webster Ave	Lakeview Drive	sign bike route	Signs	N	B	3,000	11	unfunded/seeking grants
11	Temple Drive/ Chestnut Ave/ Phelps Ave/ Whitehall Dr Bike Route	Howell Branch Rd	Cady Way Trail	sign bike route and add sharrows	Signs (and Sharrows on Phelps)	N	B	TBD	12	unfunded/seeking grants
12	Virginia Drive Bike Route	Glenridge Way	Minnesota Ave	sign bike route	Signs	N	B	8,400	13	unfunded/seeking grants
13	Webster Ave Bike Route	Denning Drive	Pennsylvania Ave	sign bike route	Signs	N	B	TBD	14	unfunded/seeking grants
14	Webster Ave Bike Route	Pennsylvania	Georgia Ave	sign bike route and add sharrows	Signs and Sharrows	N		TBD		unfunded/seeking grants
15	Howard Drive Bike Route	Glenridge Way	Winter Park Rd	sign bike route	Signs	N	BP	TBD	16	unfunded/seeking grants
16	Glenridge Way East Bike Lanes	Lakemont Ave	city limits east	reconfigure striping for bike lanes	Bike Lanes	N	P	TBD	17	unfunded/seeking grants
17	Howell Branch Rd Bike Lanes	Seminole Cty Line	city limit west	reconfigure striping for bike lanes	Bike Lanes	N	B	TBD	19	unfunded/seeking grants
18	Pedestrian Crossing Temple Drive at Whitesell Drive	Temple Drive	Whitesell Drive	install signs and pavement markings for pedestrian	Ped Crossing	N	P	1,500	20	unfunded/seeking grants
19	Pedestrian Crossing Lee Road at 1700 block	Lee Road	1700 block	install signs and pavement markings for pedestrian crossing	Ped Crossing	N	P	25,000	21	unfunded/seeking grants
20	Signalized Pedestrian Crossing	Lakemont Ave	Goodrich Ave	construct signalized pedestrian crossing on Lakemont Ave near Goodrich Ave	Ped Crossing	N	P	40,000	22	unfunded/seeking grants
21	Via Del Mar Venetian Way Bike Route	Temple Drive	Howell Branch Creek	sign bike route	Signs	N	B	1,800	23	unfunded/seeking grants
22	N Park Ave Sidewalk	Green Cove Rd	Pennsylvania Ave	construct 5 feet wide sidewalk	Sidewalk	N	P	13,500	24	unfunded/seeking grants
23	Glenridge Way Bike Lanes	Laurel Road	Winter Park Rd	widen brick section of Glenridge Way for bike lanes	Bike Lanes	N	B	50,000	25	unfunded/seeking grants
24	Lake Knowles Walking Trail	Lake Knowles		construct 8' wide walking path and boardwalk	Multi-use trail	N	P	TBD	26	unfunded/seeking grants
25	Webster Ave Bike Lanes	Orlando Ave	Denning Drive	reconfigure striping for bike lanes	Bike Lanes	N	B	15,000	27	unfunded/seeking grants
26	Reduce Henkel Circle at Osceola Ave Roadway Width	Osceola Ave	Henkel Circle	reduce Henkel Circle width at Osceola Ave	Pedestrian Safety	N	P	50,000	28	unfunded/seeking grants
27	Reduce Old England Ave at Palmer Ave Roadway Width	Palmer Ave	Old England Ave	reduce Old England Ave width at Palmer Ave	Pedestrian Safety	N	P	50,000	29	unfunded/seeking grants
28	Mayflower Trail	Aloma Ave	Palmer Ave	construct multi-use trail	Multi-use trail	N	BP	190,000	30	unfunded/seeking grants
29	Executive Drive Multiuse Trail	Gay Rd	Lee Rd	construct 8' wide feet wide sidewalk	Multi-use trail	N	BP	TBD	31	unfunded/seeking grants
30	Glenridge Way at Lakemont Ave Bike Lane Widening	Lakemont Ave	Glenridge Way	widen existing bike lanes and add missing segment	Bike Lanes	N	B	TBD	32	unfunded/seeking grants
31	Pedestrian Bicycle Bridge Orlando Ave	Orlando Ave	near railroad bridge	construct pedestrian bicycle bridge	Multi-use trail	N	BP	5,000,000	33	unfunded/seeking grants
32	Mayflower Trail Pedestrian Bicycle Connection	Aloma Ave	east end of Palmer Ave	construct 8' wide multiuse path from east Palmer Ave to Mayflower Trail	Multi-use trail	N	BP	10,000	34	unfunded/seeking grants
33	Lakemont Ave Bike Lanes	Glenridge Way	Baldwin Park	widen Lakemont Ave for bike lanes	Bike Lanes	N	B	TBD	35	unfunded/seeking grants
34	Morse Blvd Bike Route	Orlando Ave	New York Ave	sign bike route	Signs and Sharrows	N	B	TBD	36	unfunded/seeking grants
35	Palmer Ave Sidewalk	Temple Drive	Alabama Drive	construct sidewalk north side of Palmer	Sidewalk	N	P	15,300	37	unfunded/seeking grants
36	Signalized Pedestrian Crossing	Aloma Ave	Sylvan Blvd	construct signalized pedestrian crossing on Aloma Ave near Sylvan Blvd	Ped Crossing	N	P	150,000	38	unfunded/seeking grants
37	Signalized Pedestrian Crossing	Denning Drive	New England Ave	construct signalized pedestrian crossing on	Ped Crossing	N	P	45,000	39	unfunded/seeking grants
38	Signalized Pedestrian Crossing	Phelps Ave	Lakehurst Ave	construct signalized pedestrian crossing on Phelps Ave near Lakehurst Ave	Ped Crossing	N	P	35,000	40	unfunded/seeking grants
39	Minnesota Ave Bike route	Denning Drive	Orlando Ave	sign bike route	Signs	N	B			unfunded/seeking grants
40	Minnesota Ave Bike route	Orlando Ave	Formosa Ave	sign bike route	Signs	N	B	TBD	42	unfunded/seeking grants
41	Minnesota Ave Bike route	Formosa Ave	Overspin/Fairbanks	sign bike route	Signs (outside city limits)	N	B	2,000	43	unfunded/seeking grants
42	Minnesota Ave Bike Facilities	FDOT/Sunrail Tracks	Denning Drive	widen road for bike lanes	Bike Lanes	N	B	TBD	44	unfunded/seeking grants
43	Berkshire Ave Bike Route	Orange Ave	Clay Street	sign bike route	Signs	N	B	600	45	unfunded/seeking grants
44	Temple Trail Bike Route - Connection to City of Maitland	Howell Branch Rd	city limit north	sign bike route	Signs	N	B	600	47	unfunded/seeking grants
45	Sunnyside Drive Bike Route	Park Ave	Juanita Rael	sign bike route	Signs	N	B	1,200	48	unfunded/seeking grants

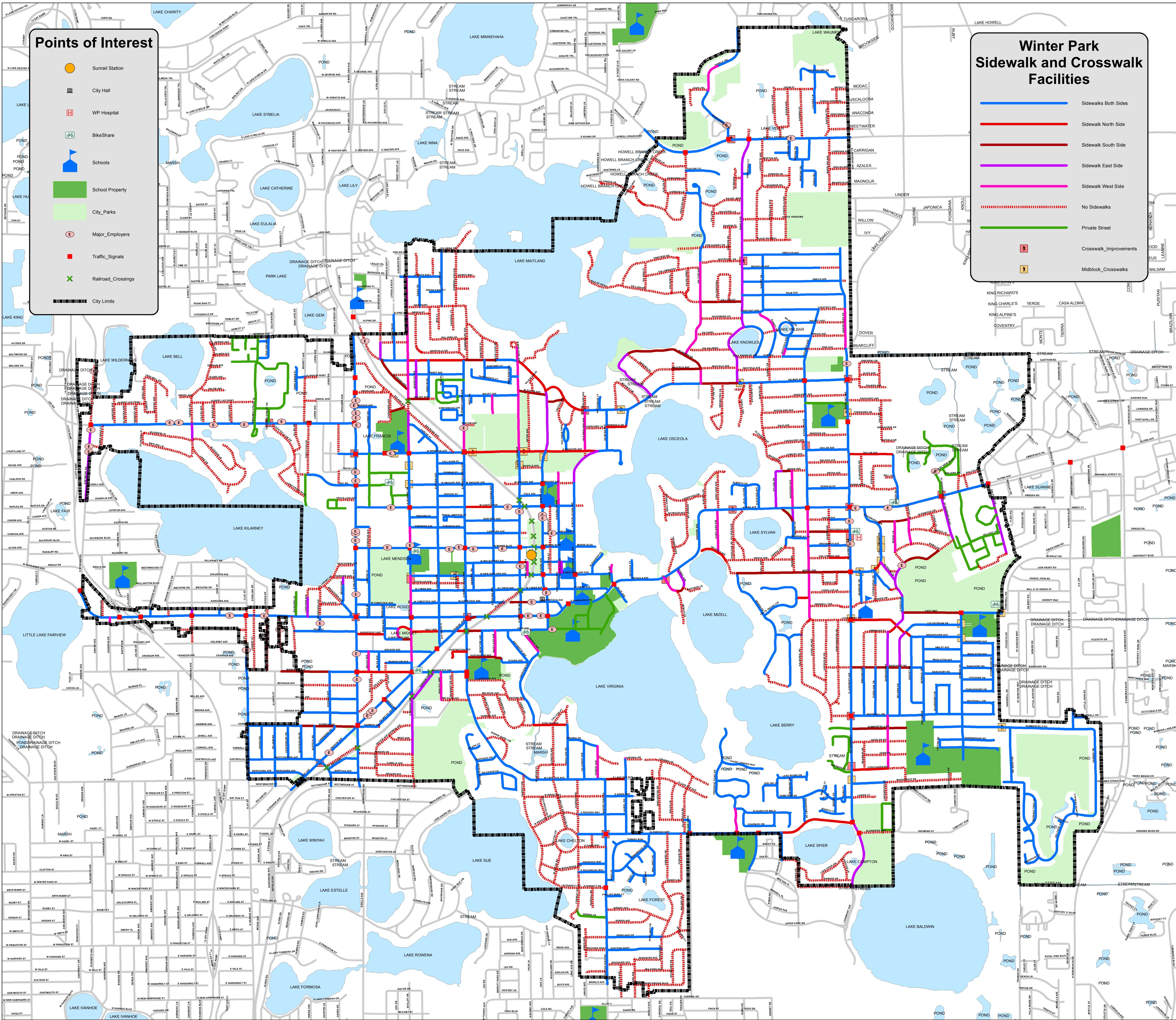
46	Winter Park Road Bike Route	Corrine Drive	Glenridge Way	sign bike route and add sharrows	Signs and Sharrows	N	B	TBD	49	unfunded/seeking grants
47	Via Tuscany Alabama Drive Bike Route	Via Del Mar	Palmer Ave	sign bike route	Signs	N	B	1,800	50	unfunded/seeking grants
48	Pedestrian Crossing Lakemont Ave near Winter Park Towers south Driveway	Lakemont Ave	Winter Park Towers south Drwy	construct median refuge island and install signs and pavement markings for pedestrian crosswalk	Ped Crossing	N	P	10,000	51	unfunded/seeking grants
49	Overspin Ave	Minnesota Ave	Fairbanks Ave	sign bike route	Signs	N		TBD		unfunded/seeking grants
	Clay Street	Minnesota Ave	Fairbanks Ave	sign bike route	Signs	N		TBD		unfunded/seeking grants
50	Bennett Ave	Lee Road	city limits north	Bike Facilities	TBD	N		TBD		unfunded/seeking grants
51	Blue Ridge Road	Virginia Drive	Glenridge Way	sign bike route	Signs	N		TBD		unfunded/seeking grants
52	FDOT/Sunrail Right of Way Bike Trail	Denning Drive	Orlando Ave	construct bike path along FDOT rail right of way	Multi-use trail	N	BP	100,000	46	unfunded/seeking grants
53	FDOT/Sunrail Right of Way Bike Trail	Fairbanks Ave	Lyman Ave	construct multi-use trail	Multi-use trail	N		TBD		unfunded/seeking grants
54	FDOT/Sunrail Right of Way Bike Trail	North end of Central Park	city limit north	construct multi-use trail	Multi-use trail	N		TBD		unfunded/seeking grants
55	Denning Drive Bike Lanes	Park Ave	Orange Ave	modify lane widths to stripe bike lanes	Bike Lanes or Shared Lanes (per map)	N	T	TBD	52	unfunded/seeking grants
56	Formosa Ave	Minnesota Ave	Fairbanks Ave	add bike lanes	Bike Lanes	N		TBD		unfunded/seeking grants
57	Gay Road thru WP Village	Executive Drive	Denning Drive	Bike Facilities	TBD	N		TBD		unfunded/seeking grants
58	Georgia Ave	Palmer Ave	Webster Ave	sign bike route	Signs	N		TBD		unfunded/seeking grants
59	Glendon Pky	Bennett Ave	Solana Ave	Bike Facilities	TBD	N		TBD		unfunded/seeking grants
60	Holt Ave/Ollie Ave/ New England	Pennsylvania Dr	Interlachen Ave	sign bike route	Signs	N		TBD		unfunded/seeking grants
61	Huntington Ave/Vitoria Ave	Pennsylvania Dr	Lakeview Dr	sign bike route	Signs			TBD		unfunded/seeking grants
62	Lakemont Ave Bike Lanes	Fairbanks Ave	Palmer Ave	reconfigure striping for bike lanes	Bike Lanes	N		TBD		unfunded/seeking grants
63	Lakemont Ave Bike Lanes	Grinnell Terrace	Aloma Ave	reconfigure striping for bike lanes. Add to Map	Bike Lanes	N		TBD		unfunded/seeking grants
64	Lee Road	Orlando Ave	city limit west	reconfigure striping for bike lanes	Bike Lanes	N		TBD		unfunded/seeking grants
65	Lee Road extension	Orlando Ave	Denning Drive	Bike Facilities	TBD	N		TBD		unfunded/seeking grants
66	Mead Garden	Denning Drive	Pennsylvania Ave	construct multi-use trail	Multi-use trail	N		TBD		unfunded/seeking grants
67	Osceola Ave Bike route	Osceola Ave	Osceola Ave SR426	sign bike route	Signs	N	B	TBD		unfunded/seeking grants
68	Orange Ave	city limits	Denning Drive	reconfigure striping for bike lanes	Bike Lanes	N		TBD		unfunded/seeking grants
69	Orange Ave	Denning Drive	Fairbanks Ave	Add sharrows	Sharrows	N		TBD		unfunded/seeking grants
70	Orlando Ave Bike Lanes	Gay Road	Lee Rd	reconfigure striping for bike lanes	Bike Lanes	N		TBD		unfunded/seeking grants
71	Pennsylvania Ave	Minnesota Ave	Webster Ave	sign bike route and add sharrows	Signs and Sharrows			TBD		unfunded/seeking grants
72	Rollins Trail	French Ave	Interlachen Ave @Fairbanks	construct multi-use trail	Multi-use trail			TBD		unfunded/seeking grants
73	Solana Ave	Glendon Pky	Denning Drive	Bike Facilities	TBD	N		TBD		unfunded/seeking grants
74	Brookshire Sidewalks	Brechin Drive, Dunblane Drive, Kimbrace Place		SafeRoutes To School Sidewalks	Sidewalks	N	BP	100,000		Safe Rotes To School Grant
75	Cady Way Cycle Track	Perth Lane	city limits	bi-directional bike lanes with buffer	construction, signs, striping	N	B	50,000		partial funding private and public
76	City Bicycle Wayfinding System	citywide		citywide signed bike routes	Signs and Sharrows	N	B	TBD		unfunded/seeking grants

City of Winter Park

Pedestrian and Bicycle Connection Plan Priority List 8-4-14

	PROPOSED PEDESTRIAN BICYCLE PROJECTS									
	Project Name	From	To	Description of Improvement	Preferred treatment	Completed	Type	Estimated Cost	Staff Priority Rank	Funding Source
1	St Andrews Trail	Aloma Ave	Cady Way Trail	pipe the drainage ditch along St Andrews Blvd and	Multi-use trail	N	BP	3,700,000	2	Metroplan FDOT
2	Brookshire Sidewalks	Brechin Drive, Dunblane Drive, Kimbrace Place		SafeRoutes To School Sidewalks	Sidewalks	N	BP	100,000		Safe Rotes To School Grant
3	City Bicycle Wayfinding System	citywide		citywide signed bike routes	Signs and Sharrows	N	B	TBD		unfunded/seeking grants
4	Ward Park Trail	Lakemont Ave	Cady Way Trail	construct 12 feet wide bike trail thru Ward Park	Multi-use trail	N	BP	TBD	3	proposed to be included in the St Andrews Trail project

SECTION 4



Winter Park Sidewalk and Crosswalk Plan



For Information about
this map contact:
BUTCH MARGRAF
Traffic Manager
Public Works Department
City of Winter Park
401 Park Ave South
Winter Park, FL 32789
407.599.3411
wmargraf@cityofwinterpark.org

Sidewalks Inventory Statistics, Estimated Costs, and Road Statistics

The City's adopted Comprehensive Plan Transportation Element Policies 2-1.8 and 2-1.9 describe and prioritize where sidewalks are required within the City.

The City currently has a 156 mile inventory of existing sidewalks as the following:

138 total miles of existing sidewalks on 69 miles of roads with sidewalks on both sides

18 total miles of existing sidewalks on roads with sidewalks on only one side

156 total miles of existing sidewalks

56 total miles of roads with no sidewalks

56 total miles of sidewalks are proposed on at least one side of the roads (295,680 LF)

\$5,322,240 estimated cost of new sidewalks at \$18 per LF
(cost includes placed concrete and sod restoration)

143 Total Centerline Miles of Roads (69 mi +18 mi +56 mi)

133 miles of City roads

9 miles of FDOT roads

1 mile of County roads

143 total centerline miles of roads

SECTION 5

SECTION 6

The PBCP operates under the policy umbrella of the Winter Park Comprehensive Plan. In order to establish the setting for this Pedestrian Bicycle Circulation Plan, the following paragraphs are excerpts from the City Comprehensive Plan Transportation Element.

2-1: TRANSPORTATION GOALS, OBJECTIVES, AND IMPLEMENTING POLICIES. *This section stipulates goals, objectives, and implementing policies for the Transportation Element pursuant to 9J-5, FAC. The purpose of this element is to provide guidance for appropriate plans and policies needed to insure a **walkable, pedestrian and bicycle-friendly**, treed, relaxed, beautiful, safe, urban village that promotes neighborliness and courtesy among citizens and visitors.*

Goal 2-1: BALANCED TRANSPORTATION SYSTEM. *It shall be the goal of the City of Winter Park to ensure the provision of a balanced transportation system that promotes its mission.*

OBJECTIVE 2-1.1: SAFE AND BALANCED MULTIMODAL SYSTEM. *The design and character of the streets within Winter Park shall create a safe, balanced multimodal transportation system that promotes and supports the broad transportation needs of current and future Winter Park residents. The attached Figures ~~13~~ and ~~14~~ serve as the City's official near term (five year) and long term (20 year) future transportation plan.*

Policy 2-1.1: Transportation System Principles. *The continuous improvement of the City's transportation system is dependent on coordinating all improvements to the transportation network and to develop improvements that support that network. The Transportation Element Goal recognizes transit, **bicycle and pedestrian** activities as alternative modes of transportation for each street in the community.*

Policy 2-1.2: Final Design for Streets. *The City shall seek citizen and business participation in those decision-making processes related to the transportation planning process, roadway modifications, transit service, the provision of **bicycle and pedestrian** amenities, and other design characteristics.*

Policy 2-1.4: Implementing Regulations. *The City shall utilize land use, zoning, the Land Development Code, concurrency management, transportation impact analyses, proportionate fair share and other applicable regulations to coordinate the design of network facilities, transit corridors, **bicycle and pedestrian** facilities, appropriate setbacks, rights-of-way, and centerlines of the roadway network.*

Policy 2-1.5: Pedestrian and Bicycle Advisory Board. *The City Council shall continue the function of the Pedestrian and Bicycle Advisory Board to review and improve the **pedestrian and bicycle** circulation system, and pursue and direct funding for improvements. Appointments to the Board shall be comprised of Winter Park residents made by City Council. Board Advisors shall include representatives from Planning and Community Development, Public Works, Public Safety, and Parks and Recreation.*

Policy 2-1.6: Route-to-School Plan. *The City shall by 2010, create a plan for school access for students living within the City that walk to school and those students that walk to schools within*

the City. At a minimum, the plan will recommend enhancements to the sidewalk, pedestrian crossings, and bicycle network.

Policy 2-1.7: Sidewalk Inventory. *The City will continue to inventory the location and conditions of the sidewalk network, as well as crosswalk locations, on all roadways.*

Policy 2-1.8: Sidewalk Program Principles. *The City currently has a Sidewalk Program. The Sidewalk Program is based upon the following principles:*

- *Every Arterial and Collector level facilities will have a continuous sidewalk on both sides of the street.*
- *Every Local Street will have a continuous sidewalk on one side of the street.*

Policy 2-1.9: Sidewalk Program Priorities. *The priority installation of new sidewalks and the reconstruction of existing sidewalks on Arterial, Collector and Local Streets shall be generally ranked by the following categories:*

1. *Proximity to School (1-mile, or less)*
2. *Proximity to Transit Stop (1/4-mile, or less)*
3. *Proximity to Public Park (1/2-mile, or less)*
4. *Neighborhood or resident request*

The order of construction within categories shall be determined by: vehicular traffic speed, vehicular lane width, vehicular volumes, pedestrian usage, proximity to a pedestrian attractor, and construction feasibility.

Policy 2-1.10: Provide a Bicycle Circulation System. *The City, in partnership with Orange and Seminole Counties, MetroPlan Orlando, and other local and state agencies, will continue to plan, fund and construct a network of bicycle facilities as depicted in the Winter Park Bicycle Circulation Plan, to increase the non-motorized transportation system.*

RESOLUTION NO. 2083-11

A RESOLUTION TO ESTABLISH A "COMPLETE STREETS POLICY" TO INTEGRATE BICYCLING, WALKING, AND PUBLIC TRANSIT WITH THE CITY'S TRANSPORTATION PROGRAMS, PROJECTS, POLICY INITIATIVES, GOALS AND OBJECTIVES; PRESENTING GUIDELINES FOR ROUTINELY INCORPORATING COMPLETE STREETS INTO PRACTICE AND TO REPORT ANNUALLY ON COMPLETE STREETS IMPLEMENTATION.

WHEREAS, the mobility and accessibility afforded the individual is basic to the success of the City's land use and transportation system, where complete streets are designed and operated to assure safety, comfort (i.e. perceived safety), and accessibility for all users of our roads, trails, and transit systems, including pedestrians, bicyclists, transit riders, motorists, commercial and emergency vehicles, and for people of all ages and abilities; and

WHEREAS, the early settlement patterns for Winter Park demonstrated an innate understanding of the relationship between walking and land use, integrating slower moving vehicles with walking, and an easily accessible mixture of land uses, but a century of changing development types and standards has shifted some of the City's land use and transportation system from the convenience of a walk to the convenience of a drive, resulting in greater dependence on the motor vehicle for basic travel; and

WHEREAS, the City of Winter Park's Comprehensive Plan Transportation Element includes adopted goals, objectives and policies that support Complete Streets; including Goal 2-1.1, Objective 2-1.1, and Policies 2-1.1 through 2-1.16; Objective 2-3.1; Objective 2-5.1, Policies 2-5.1 through 2-5.6; and Objective 2-6.1, Policies 2-6.1 through 2-6.9; and

WHEREAS, without proper design and understanding of bicycle and pedestrian needs, road construction and traffic operations may increase hazardous conditions for the vulnerable modes of walking and cycling, as has been reported in various studies, and

WHEREAS, the City of Winter Park's Transportation Plan already includes projects that implement Complete Streets, and should be reviewed for the inclusion of additional candidates for road "diets" on 4-lane road segments with less than 20,000 ADT. Putting this plan into action will accomplish many goals of Complete Streets and the City of Winter Park Comprehensive Plan; and

WHEREAS, increasing the opportunity for cycling and pedestrian travel through better integration of land use and transportation does reduce reliance on fossil fuels, and places Winter Park in a position to more effectively reduce greenhouse emissions; and

WHEREAS, recent data on obesity and public health identifies a relationship between land use, automobile dependency, and poor health, which can and has been improved for communities exercising the principles of complete streets; and

WHEREAS, various national movements have been promoting a return to a more balanced urban environment and streetscape, using terms such as "livable communities", "new urbanism," "smart growth," "complete streets," and "healthy communities," strategies, which reduce congestion, increase the overall capacity of the transportation network, decrease consumer transportation costs, improve air quality, support economic growth, increase community stability by providing accessible and efficient connections between home, school, work, recreation, and retail destinations by improving the land use and transportation connections; and

WHEREAS, the Victoria Transport Policy Institute cites studies showing that reductions in traffic speeds increased adjacent residential property values by approximately 20% and that a several-hundred-per-day car volume reduction on residential streets increased home values by 18% on average; and

WHEREAS, the USDOT/Federal Highway Administration (FHWA) Design Guidance for Accommodating Bicycle and Pedestrian Travel issued in 2000, stated that bicycle and pedestrian ways shall be established in new construction and reconstruction projects in all urbanized areas; and

WHEREAS, Florida Statutes, Section 335.065, titled "Bicycle and pedestrian ways along state roads and transportation facilities" is part of the Florida Department of Transportation's (FDOT) Pedestrian and Bicycle Procedure and states that "Bicycle and pedestrian ways shall be given full consideration in the planning and development of transportation facilities...and bicycle and pedestrian ways shall be established in conjunction with the construction, reconstruction, or other change of any state transportation facility..."; and

WHEREAS, in 2005, the Florida Legislature directed FDOT to determine ways to increase the use of bicycles in order to conserve energy, reduce pollution, and improve health, and established FDOT's Conserve by Bicycle Program Study, which recommended that "public agencies accommodate bicycling on all non-limited access roadways in Florida"; and, warns that "the way Florida plans its development and roadways must change"; and

WHEREAS, Winter Park has invested in transportation systems to balance the community's mobility and accessibility, but continues to experience practical challenges in integrating mobility systems with each other and within the urban landscape; and

WHEREAS, roadway classification defines the function of the roadway, where access on abutting properties on arterial and collector roads are currently determined to be of secondary consideration, despite that a balanced urban community requires that transportation routes and abutting properties be functionally integrated, since the purpose of a trip is for the person to reach the destination (accessibility), regardless of mode;

NOW, THEREFORE, BE IT RESOLVED THAT WINTER PARK, FLORIDA, intends for complete street design and multimodal connectivity to be encouraged, with the aim of creating a comprehensive, integrated, and connected network for all modes of transportation.

RESOLVED, that the City of Winter Park affirms that all road projects should be designed to **comfortably** accommodate all users to the fullest extent possible; that bicycling, walking, and public transit accommodations is a routine part of the city planning, design, construction, maintenance, and operating activities; and that bicycle and pedestrian ways should be considered in new construction, reconstruction, resurfacing or other retrofit road and bridge projects. In developing these accommodations, the latest, best, and context-sensitive design standards will be used, while recognizing the need for flexibility in balancing user needs.

RESOLVED, that very limited exceptions to these required accommodations are allowed under Florida Statutes, Section 335.065 related to state controlled roadways. The Public Works Director will review the formal approval process related to granting these exceptions along city roadways. That being said, for streets that are under the control of other jurisdictions within the boundaries of the City of Winter Park or that influence the City of Winter Park, the City of Winter Park will highly encourage the other jurisdictions to respect and use a similar approach to complete streets as the City uses.

RESOLVED, that streets that do not operate to assure safety, comfort, and accessibility for all users are considered "deficient."

RESOLVED, that by August 2011, the Public Works Director is directed to work with appropriate City staff to best implement the City's Transportation Plan as part of Winter Park's "Complete Streets Policy". Some performance measurements that could be included in the annual budget report to assess the impact of the Complete Streets Policy include: the number of linear feet of sidewalk; routine pedestrian accommodation through mid-block crossings, median refuge islands, crosswalks or curb extensions at

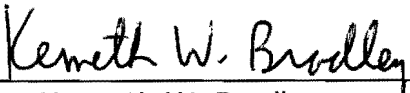
intersections; the number of miles of on street bicycle lanes, signed routes, or off road multi-use trails; and

RESOLVED, that these actions will enable the City of Winter Park to become a complete streets leader in Florida, and the nation.

RESOLVED, that the City Council urges the State of Florida, the Florida Department of Transportation, Orange County, and all the other cities and towns within Orange County to embrace and adopt complete streets guidelines and policies and integrate them into their standard street design and operations.


RESOLVED, that the City Clerk is instructed to transmit a copy of this Resolution to the Orange County's state congressional delegation in Tallahassee and Washington DC [Senators and Rep.], and the Director of Metroplan Orlando.

ADOPTED by the Winter Park City Commission on the 9TH day of May, 2011.



Mayor Kenneth W. Bradley

ATTEST:




Cynthia S. Bonham, City Clerk

Improving Walking and Bicycling in Winter Park



WHIT BLANTON FAICP
**CITY OF WINTER PARK PEDESTRIAN AND
BICYCLE ADVISORY BOARD**



A brown wooden sign with white text is mounted on two wooden posts. The sign is located on the right side of a paved road. In the background, several alligators are visible on the grassy shoulder of the road. The surrounding area is filled with dense green vegetation and trees.

HIKERS and BIKERS
Move to the side of
the road when a
vehicle approaches

Context for a Balanced Transportation Network



- **Transportation access and mobility is essential for economic vitality and quality of life**
- **Winter Park is both a destination and a through route for commuters**
- **The City has a constrained roadway network**
 - Described as an Urban Village
 - SunRail opening in 2014
- **Walking and bicycling are important components of the City's brand identity**
 - Livable, accessible, natural and healthy
 - Naturally Occurring Retirement Community

Range of Considerations

- Engineering
- Education
- Encouragement
- Enforcement
- Equity
- Evaluation

agenda Pedestrian & Bicycle Advisory Board

April 9, 2013 at 8:30 am

Chapman Room • City Hall Second Floor
401 South Park Avenue • Winter Park, Florida



Administrative
List of Minutes March 12, 2013

Park - debrief
and network - composite map
Elementary School - update
Festival - debrief
1.3.2013 - participation

Space for All Users?



Pedestrian Visibility & Safety



Pedestrian Upgrades for Fairbanks Avenue



Pedestrian Crossing Enhancements



Existing Brick Crosswalk
Fairbanks Avenue & Park Avenue
(Brick pavers no longer allowed on FDOT Roadways)



Proposed Crossing Enhancements



DecoMark

© Flint Trading, Inc.

CITY OF CULTURE AND HERITAGE



Multimodal Improvements

VIDEO
DETECTION



COUNTDOWN
PEDESTRIAN
SIGNALS



BIKE LANES

GLENRIDGE CLOSED LOOP SIGNAL SYSTEM

MARKED
CROSSWALKS





BIKE LANES



BIKE ROUTES



BIKE PARKING



MULTIUSE SIDEWALKS

City of Winter Park

Pedestrian and Bicycle Circulation Plan FY 2010

Figure 3-1

PROPOSED PEDESTRIAN BICYCLE PROJECTS

	Project Name	From	To	Description of Improvement	Estimated Cost	Staff Priority Rank	Funding Source
1	Lake Baldwin Trail Connection	Fleet People's Park		construct 12 feet wide path through Fleet People's Park connecting the Lake Baldwin Trail	102,000	1	American Recovery and Reinvestment Act (ARRA)
2	St Andrews Trail	Aloma Ave		pipe the drainage ditch along St Andrews Blvd and build 12 feet wide bike trail on the ground surface	2,000,000	2	unfunded/seeking grants
3	Ward Park Trail	Perth Lane	Cady Way Trail	construct 12 feet wide bike trail thru Ward Park	100,000	3	unfunded/seeking grants
4	Orlando Ave Bike Lanes	Fairbanks Ave	Gay Road	relocate curb line at Fairbanks, stripe SB bike lane		4	unfunded/seeking grants
5	Virginia Drive Sidewalk Connection	at bollards		construct concrete sidewalk between bollards	500	5	unfunded/seeking grants
6	Preserve Point Virginia Drive Sidewalk Connection	Preserve Point Drive	Virginia Drive	construct concrete driveway apron	1,000	6	unfunded/seeking grants
7	Palmer Ave Park Ave Bike Route	Lakemont Ave	Denning Drive	sign bike route	3,000	7	unfunded/seeking grants
8	Camelia Ave Bike Route	Orlando Ave	Denning Drive	sign bike route	2,700	8	unfunded/seeking grants
9	Interlachen Ave Rollins College Bike Route	Palmer Ave	Minnesota Ave	sign bike route	6,900	9	unfunded/seeking grants
10	Mizell Ave Bike Route	Dundee Drive	Phelps Ave	sign bike route	2,100	10	unfunded/seeking grants
11	New York Ave Bike Route	Park Ave	Pennsylvania Ave	sign bike route	3,000	11	unfunded/seeking grants
12	Temple Drive Phelps Ave Bike Route	Howell Branch Rd	Cady Way Trail	sign bike route	8,400	12	unfunded/seeking grants
13	Virginia Drive Bike Route	Glenridge Way	Minnesota Ave	sign bike route	8,400	13	unfunded/seeking grants
14	Webster Ave Bike Route	Denning Drive	Georgia Ave	sign bike route	2,400	14	unfunded/seeking grants
15	Interlachen Ave Sidewalk	Winter Park CC	Swoope Ave	construct 5 feet wide sidewalk	7,200	15	unfunded/seeking grants
16	Howard Drive Bike Route	Glenridge Way	Winter Park Rd	sign bike route	3,000	16	unfunded/seeking grants
17	Glenridge Way East Bike Lanes	Lakemont Ave	city limits east	reconfigure striping for bike lanes		17	unfunded/seeking grants
18	Barnum Ave Sidewalk	Denning Drive	Minnesota Ave	construct 5 feet wide sidewalk	14,760	18	unfunded/seeking grants
19	Howell Branch Rd Bike Lanes	Seminole Cty Line	city limit west	reconfigure striping for bike lanes		19	unfunded/seeking grants
20	Pedestrian Crossing Temple Drive at Whitesell Drive	Temple Drive	Whitesell Drive	install signs and pavement markings for pedestrian crossing	1,500	20	unfunded/seeking grants
21	Pedestrian Crossing Lee Road at 1700 block	Lee Road	1700 block	install signs and pavement markings for pedestrian crossing	25,000	21	unfunded/seeking grants
22	Signalized Pedestrian Crossing	Lakemont Ave	Goodrich Ave	construct signalized pedestrian crossing on Lakemont Ave near Goodrich Ave	40,000	22	unfunded/seeking grants
23	Via Del Mar Venetian Way Bike Route	Temple Drive	Howell Branch Creek	sign bike route	1,800	23	unfunded/seeking grants
24	N Park Ave Sidewalk	Green Cove Rd	Pennsylvania Ave	construct 5 feet wide sidewalk	13,500	24	unfunded/seeking grants
25	Glenridge Way Bike Lanes	Laurel Road	Winter Park Rd	widen brick section of Glenridge Way for bike lanes	50,000	25	unfunded/seeking grants
26	Lake Knowles Walking Trail	Lake Knowles		construct 8' wide walking path and boardwalk	50,000	26	unfunded/seeking grants
27	Webster Ave Bike Lanes	Orlando Ave	Denning Drive	reconfigure striping for bike lanes	15,000	27	unfunded/seeking grants

City of Winter Park

Pedestrian and Bicycle Circulation Plan FY 2010

Figure 3-1

PROPOSED PEDESTRIAN BICYCLE PROJECTS

28	Reduce Henkel Circle at Osceola Ave Roadway Width	Osceola Ave	Henkel Circle	reduce Henkel Circle width at Osceola Ave	50,000	28	unfunded/seeking grants
29	Reduce Old England Ave at Palmer Ave Roadway Width	Palmer Ave	Old England Ave	reduce Old England Ave width at Palmer Ave	50,000	29	unfunded/seeking grants
30	Mayflower Trail	Aloma Ave	Palmer Ave	construct multiuse trail	190,000	30	unfunded/seeking grants
31	Executive Drive Multiuse Trail	Gay Rd	Lee Rd	construct 8' wide feet wide sidewalk	36,000	31	unfunded/seeking grants
32	Glenridge Way at Lakemont Ave Bike Lane Widening	Lakemont Ave	Glenridge Way	widen existing bike lanes	20,000	32	unfunded/seeking grants
33	Pedestrian Bicycle Bridge Orlando Ave	Orlando Ave	near railroad bridge	construct pedestrian bicycle bridge	5,000,000	33	unfunded/seeking grants
34	Mayflower Trail Pedestrian Bicycle Connection	Palmer Ave	east end of Palmer Ave	construct 8' wide multiuse path from east Palmer Ave to Mayflower Trail	10,000	34	unfunded/seeking grants
35	Lakemont Ave Bike Lanes	Glenridge Way	Baldwin Park	widen Lakemont Ave for bike lanes	40,000	35	unfunded/seeking grants
36	Morse Blvd Bike Route	Orlando Ave	New York Ave	sign bike route	1,800	36	unfunded/seeking grants
37	Palmer Ave Sidewalk	Temple Drive	Alabama Drive	construct sidewalk north side of Palmer	15,300	37	unfunded/seeking grants
38	Signalized Pedestrian Crossing	Aloma Ave	Sylvan Blvd	construct signalized pedestrian crossing on Aloma Ave near Sylvan Blvd	150,000	38	unfunded/seeking grants
39	Signalized Pedestrian Crossing	Denning Drive	New England Ave	construct signalized pedestrian crossing on Denning Drive near New England Ave	45,000	39	unfunded/seeking grants
40	Signalized Pedestrian Crossing	Phelps Ave	Lakehurst Ave	construct signalized pedestrian crossing on Phelps Ave near Lakehurst Ave	35,000	40	unfunded/seeking grants
41	Signalized Pedestrian Crossing	Howell Branch Rd	Temple Trail	construct signalized pedestrian crossing on Howell Branch Road at Temple Trail	50,000	41	Safe Routes To School Grant
42	Minnesota Ave Bike Facilities	Orlando Ave	Formosa Ave	widen road for bike facilities	500,000	42	unfunded/seeking grants
43	Minnesota Ave Bike route	Formosa Ave	Overspin/Fairbanks	sign bike route	2,000	43	unfunded/seeking grants
44	Minnesota Ave Bike Facilities	CSX Tracks	Orlando Ave	widen road for bike lanes	500,000	44	unfunded/seeking grants
45	Berkshire Ave Bike Route	Orange Ave	Clay Street	sign bike route	600	45	unfunded/seeking grants
46	CSX Right of Way Bike Trail	Denning Drive	Orlando Ave	construct bike path along CSX right of way	100,000	46	unfunded/seeking grants
47	Temple Trail Bike Route	Howell Branch Rd	city limit north	sign bike route	600	47	unfunded/seeking grants
48	Sunnyside Drive Bike Route	Park Ave	Juanita Rael	sign bike route	1,200	48	unfunded/seeking grants
49	Winter Park Road Bike Route	Corrine Drive	Glenridge Way	sign bike route		49	unfunded/seeking grants
50	Via Tuscany Alabama Drive Bike Route	Via Del Mar	Palmer Ave	sign bike route	1,800	50	unfunded/seeking grants
51	Pedestrian Crossing Lakemont Ave near Winter Park Towers south Driveway	Lakemont Ave	Winter Park Towers south Drwy	construct median refuge island and install signs and pavement markings for pedestrian crosswalk	10,000	51	unfunded/seeking grants
52	Denning Drive Bike Lanes	north RR crossing	Orange Ave	modify lane widths to stripe bike lanes	1,000,000	53	unfunded/seeking grants

City of Winter Park Bicycle and Pedestrian Project Priorities



Planned Projects

- St. Andrews Trail
- Ward Park Trail
- Various signed bike routes citywide
- Webster Ave bike lanes
- Pedestrian/Bicycle Bridge across Orlando Ave
- CSX bike trail (along ROW)
- Pedestrian crossing signals
 - Aloma @ Sylvan Blvd
 - Denning @ New England
 - Lakemont @ Goodrich

Completed

- Lake Baldwin Trail Connection
- Interlachen Ave sidewalk
- Barnum Ave sidewalk
- Howell Branch Rd @ Temple Trail pedestrian crossing signal

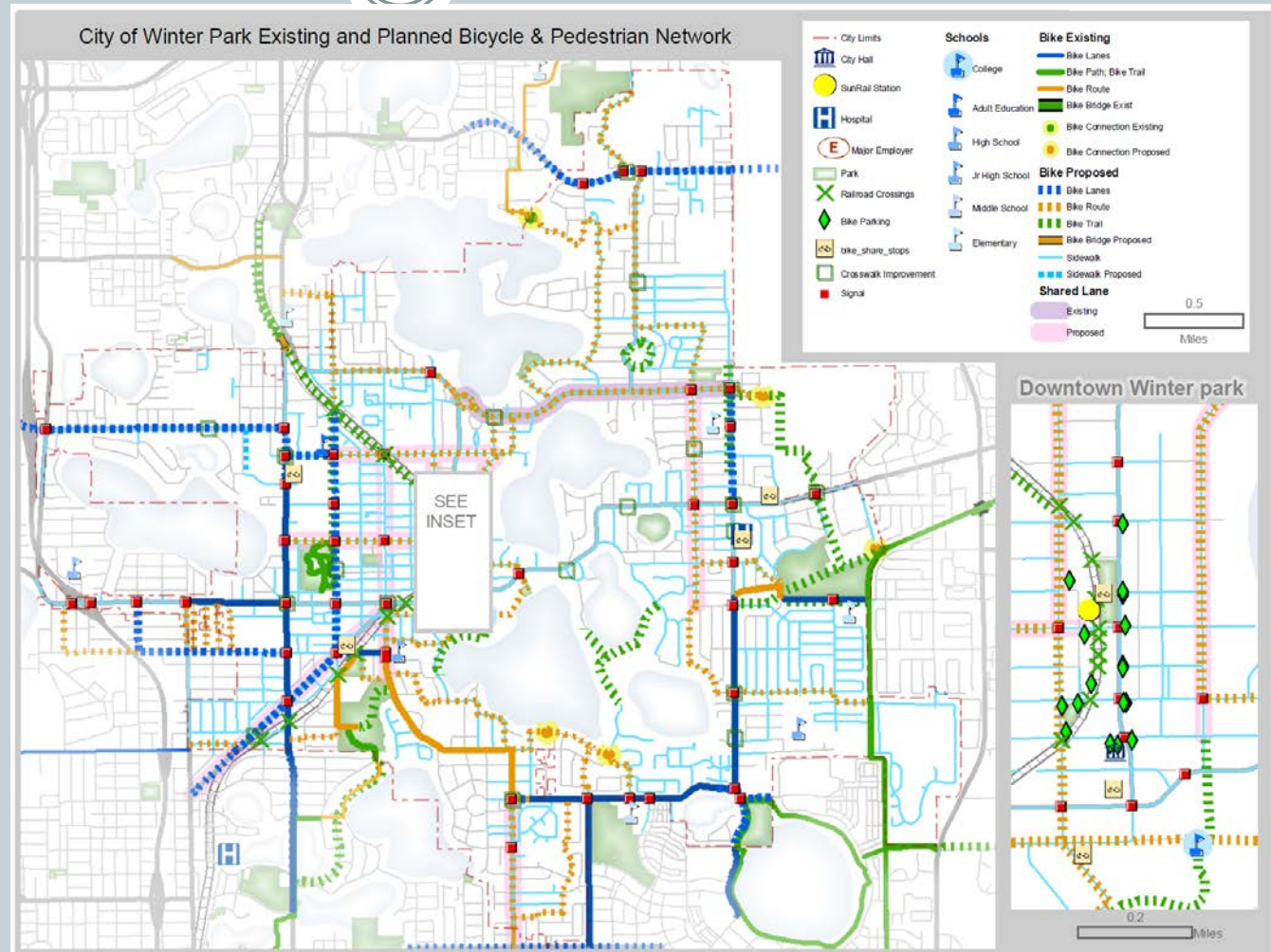
Creating a “Well Defined Network”

- Access to destinations
- Continuity & flow
- Available capacity
- Acceptable speed differential
- Smooth surface
- Signage and pavement markings

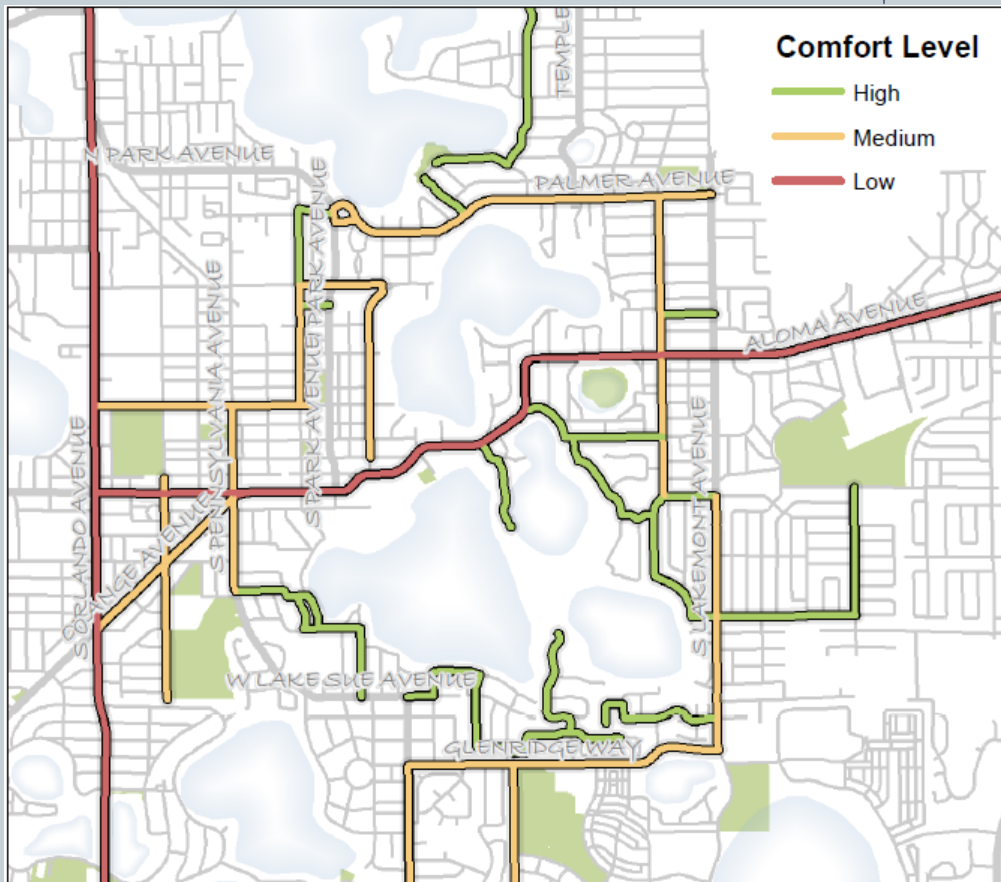


Existing & Planned Bike-Ped Network

- Corridors of opportunity
- Connectivity to key destinations
- Clarity, comfort & convenience
- Coordinated with planned projects



Guidance and Orientation



Wayfinding Sign Plan

JUNE 2010



DRAFT 2

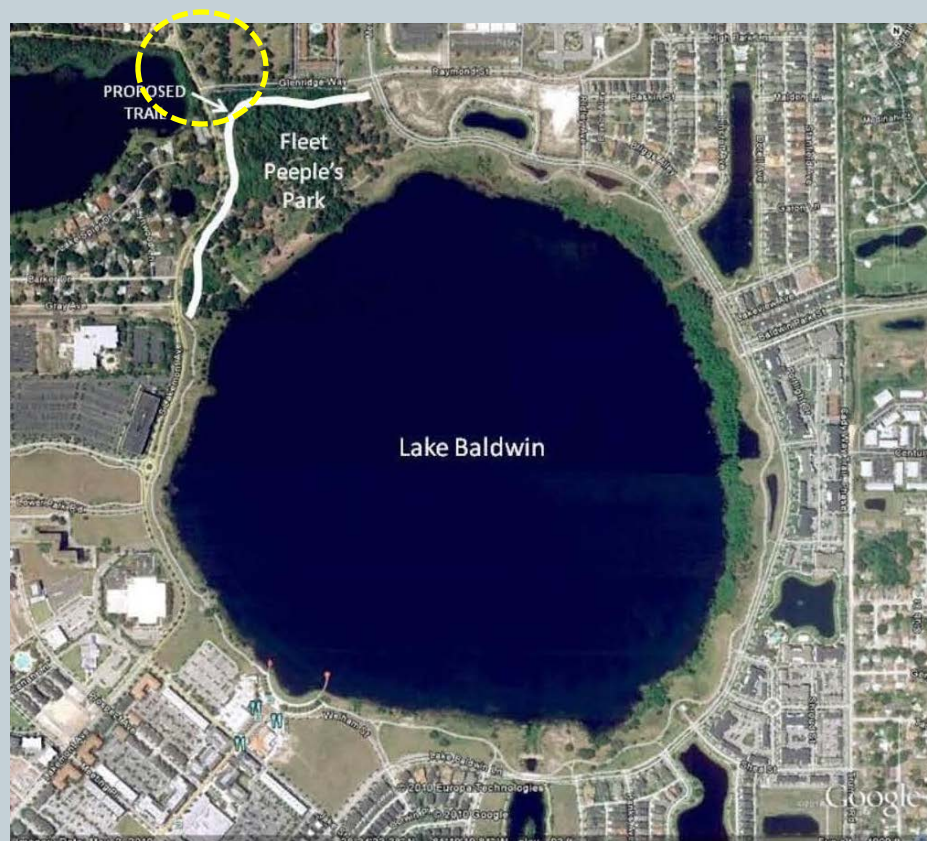
CITY OF WINTER PARK, FLORIDA

Pedestrian Crossing Facilities



Closing the Gaps

- Barriers to accessibility to destinations and across jurisdictional lines
- Examine range of options and consider lower cost strategies
- Phase in ultimate improvement



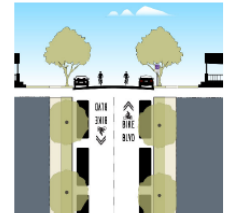
Types of On-Street Bike Facilities

- Designed to provide connectivity and continuity
- Reflect roadway context:
 - Traffic speed & volume
 - ROW constraints
 - New roadway versus retrofit

Bicycle Boulevards



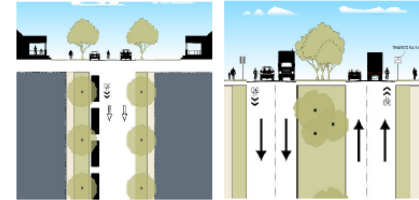
(30 mph or less, enhanced signs and markings)
Used to provide routing through neighborhood streets and connections to Hike and Bike Trails.



Shared Lane Markings (Sharrow)



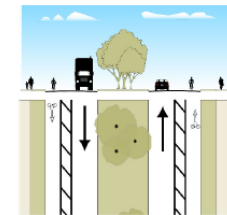
(35 mph or less)
Retrofit for minor arterials and major collectors.



Buffered Bike Lanes



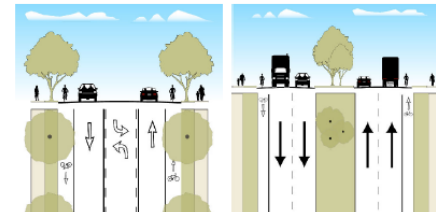
(40 mph)
Retrofit to existing arterials



Bike Lanes



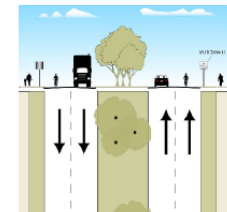
May be used in several variations. Limited retrofit applications; standard for new arterials.



Signed Roadways



(40 mph)
Retrofit on existing arterials. Provides connectivity to other routes.



Shared Lane Markings (“Sharrows”)

- Bicyclists are encouraged and are to be expected
- Right-of-way constraints
- Help reinforce slower speeds
- Increases visibility and serves as an indicator of where to ride (lateral positioning)
- Reduces conflicts at intersections
- Reduce the incidence of wrong-way bicycling



Bike Lanes



Annual Park to Park Ride



Bike Valet and Bike Rodeos



Continuing Efforts



- Pedestrian safety
- Wayfinding
- Education and awareness
- Shared lane marking treatments
- Pilot project on Cady Way
- Cycling events



Questions?



WHIT BLANTON FAICP **CITY OF WINTER PARK PEDESTRIAN AND BICYCLE ADVISORY BOARD**





2010



Pedestrian and Bicycle Circulation Plan Update



Adopted by:

The Pedestrian Bicycle Advisory Board

July 12, 2010

Pedestrian and Bicycle Circulation Plan

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Introduction

The City of Winter Park Pedestrian and Bicycle Circulation Plan (PBCP) provides an overview of specific pedestrian and bicycle improvements throughout the City.

What is the Pedestrian and Bicycle Circulation Plan?

The Pedestrian and Bicycle Circulation Plan is the City's blueprint for pedestrian and bicycle travel. First adopted in 1995 and originally identified as the Bicycle Circulation Plan (BCP) (See appendix C) it recognized the need to reconcile two seemingly conflicting goals: to provide mobility and access throughout the city in a way that is safe to all modes of transportation and convenient; and, to preserve the charm and tranquility of Winter Park by minimizing automobile congestion, air pollution, and noise.

The PBCP operates under the policy umbrella of the Winter Park Comprehensive Plan. In order to establish the setting for this Pedestrian Bicycle Circulation Plan, the following paragraphs are excerpts from the City Comprehensive Plan Transportation Element.

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corridors, **bicycle and pedestrian** facilities, appropriate setbacks, rights-of-way, and centerlines of the roadway network.

Policy 2-1.5: Pedestrian and Bicycle Advisory Board. *The City Council shall continue the function of the Pedestrian and Bicycle Advisory Board to review and improve the **pedestrian and bicycle** circulation system, and pursue and direct funding for improvements. Appointments to the Board shall be comprised of Winter Park residents made by City Council. Board Advisors shall include representatives from Planning and Community Development, Public Works, Public Safety, and Parks and Recreation.*

Policy 2-1.6: Route-to-School Plan. *The City shall by 2010, create a plan for school access for students living within the City that walk to school and those students that walk to schools within the City. At a minimum, the plan will recommend enhancements to the sidewalk, pedestrian crossings, and bicycle network.*

Policy 2-1.7: Sidewalk Inventory. *The City will continue to inventory the location and conditions of the sidewalk network, as well as crosswalk locations, on all roadways.*

Policy 2-1.8: Sidewalk Program Principles. *The City currently has a Sidewalk Program. The Sidewalk Program is based upon the following principles:*

- *Every Arterial and Collector level facilities will have a continuous sidewalk on both sides of the street.*
- *Every Local Street will have a continuous sidewalk on one side of the street.*

Policy 2-1.9: Sidewalk Program Priorities. *The priority installation of new sidewalks and the reconstruction of existing sidewalks on Arterial, Collector and Local Streets shall be generally ranked by the following categories:*

1. *Proximity to School (1-mile, or less)*
2. *Proximity to Transit Stop (1/4-mile, or less)*
3. *Proximity to Public Park (1/2-mile, or less)*
4. *Neighborhood or resident request*

The order of construction within categories shall be determined by: vehicular traffic speed, vehicular lane width, vehicular volumes, pedestrian usage, proximity to a pedestrian attractor, and construction feasibility.

Policy 2-1.10: Provide a Bicycle Circulation System. *The City, in partnership with Orange and Seminole Counties, MetroPlan Orlando, and other local and state agencies, will continue to plan, fund and construct a network of bicycle facilities as depicted in the Winter Park Bicycle Circulation Plan, to increase the non-motorized transportation system.*

Purpose of the 1995 BCP and the PBCP update

The PBCP update builds on the 1995 BCP and embraces its stated purposes:

I. To Maintain Winter Park as the Premier Urban Village in the State of Florida

Winter Park has evolved as one of the most livable and memorable communities in Florida. Public spaces like streets, squares, and parks were designed to be the urban setting for everyone to conduct their daily lives. Thousands of oaks were planted by prior generations for the enjoyment of current generations. Neighborhoods were designed to accommodate diverse people and activities. This pedestrian and bicycle system will help maintain and enhance a more livable environment for ourselves and our children.

II. To Minimize Threats to Winter Park's Urban Fabric

Over the last thirty years, Winter Park's very livable urban fabric has been slowly chipped away. Society has locked itself into the automobile as the only means of transportation regardless of who we are, what our age, and where we are going. We must begin to provide the infrastructure to encourage other forms of transportation to protect Winter Park's livable urban fabric.

III. Develop Viable Transportation Alternatives

Bicycle travel is becoming an important element of local transportation systems for communities throughout the country. In Boulder Colorado, a large percentage of all travel in the City is done by walking, bicycling, or riding transit. In Davis California, a large percentage of the population commutes to work by bicycle. Winter Park's Pedestrian and Bicycle Circulation Plan will facilitate walking and bicycling as a viable transportation alternative for residents.

IV. To become an Important Element of Winter Park's Community Planning Effort

The basis of the 1995 BCP was the "Winter Park in Perspective" planning process to rediscover the planning and architectural traditions that had shaped the City. For example, the "Treasured Places" workshop citizens identified hundreds of locations throughout the City which they wanted preserved, or enhanced. The BCP utilized these ideas of Winter Park residents to develop the plan for a more successful system. The Winter Park 1995 BCP was developed with the participation of the following groups:

WINTER PARK RESIDENTS

-The residents of the City participated in a series of workshops in the spring of 1995;

SURROUNDING COMMUNITIES

-Representatives from the City of Orlando, the City of Maitland, and Orange County were on hand at the workshops in 1995 to assist in making connections between Winter Park and their communities; and

ROLLINS COLLEGE

-Students in the Environmental Studies department at Rollins College in 1995 developed and applied a method for determining the bicycle friendliness of roadways in Winter Park.

-In the year 2000 a Pedestrian and Bicycle Advisory Board of resident walkers, cyclists, and city staff was established to facilitate pedestrian and bicycle improvements throughout the city.

-In September of 2007 residents of the City and the Neighborhood Council participated in the effort to update the existing 1995 plan.

The ideas and information for this update of the PBCP are the compilation of the 1995 BCP plan (Appendix C), the existing pedestrian and bicycle facilities, the proposed pedestrian and bicycle improvements, and input from residents for updating the plan.

Pedestrian and Bicycle Facility Descriptions

The following pictures and paragraphs present common pedestrian and bicycle facility descriptions.



Bike Paths (Trails), like the Cady Way Trail, are used for non-motorized travel and are physically separate from streets. All paths in Winter Park are multi-use facilities available to everyone – bicyclists, skaters, skateboarders, runners and walkers. They provide a pleasant place for recreation because they are separated from streets and conflicts with automobiles.



Bike Lanes are portions of streets reserved for the exclusive use of bicycles. They are designated by signs and pavement markings showing a bicycle and a diamond-shaped restricted lane symbol. Bike Lanes are typically found on arterial streets.



Bike Routes are streets which are well-suited for cycling. They are identified with a green bike route sign. Bike routes are generally residential streets. The majority of Winter Park's streets do not have a specific bike route designation. However, all City streets are open to cycling.



Many **bike routes** in the City do not have bicycle pavement markings, but selected streets will have the “**sharrow**” marking on the pavement to identify to vehicles and cyclists the shared use of the street.



Bike Parking should be provided at bicycle destinations, such as schools, parks, stores, high employment concentrations, and major transit stops. The City passed a Bicycle Parking Ordinance in 2006 to accomplish this.



Trailheads are intended to be reference points of entry and gateways to the Winter Park bicycle network. Trailhead amenities may include information kiosks, drinking fountains, benches, tables, automobile parking, and related facilities.



Multiuse Sidewalks are sidewalks that are a minimum 8 feet wide and usually are found through or adjacent to neighborhoods. They serve not only pedestrians but the inexperienced cyclists, usually young children.



Typical **Sidewalks** that are 4 to 5 feet wide are found throughout the residential neighborhoods. They serve not only pedestrians but the inexperienced cyclists, usually young children.



Curb-cut Ramps are found at all intersections of streets with sidewalks.



Sidepaths are paths or sidewalks that have been designated for use by cyclists and are within the right of way of a public road, but are not immediately adjacent to vehicular traffic (i.e., the traveled way).

Winter Park Bicycle Circulation Plan

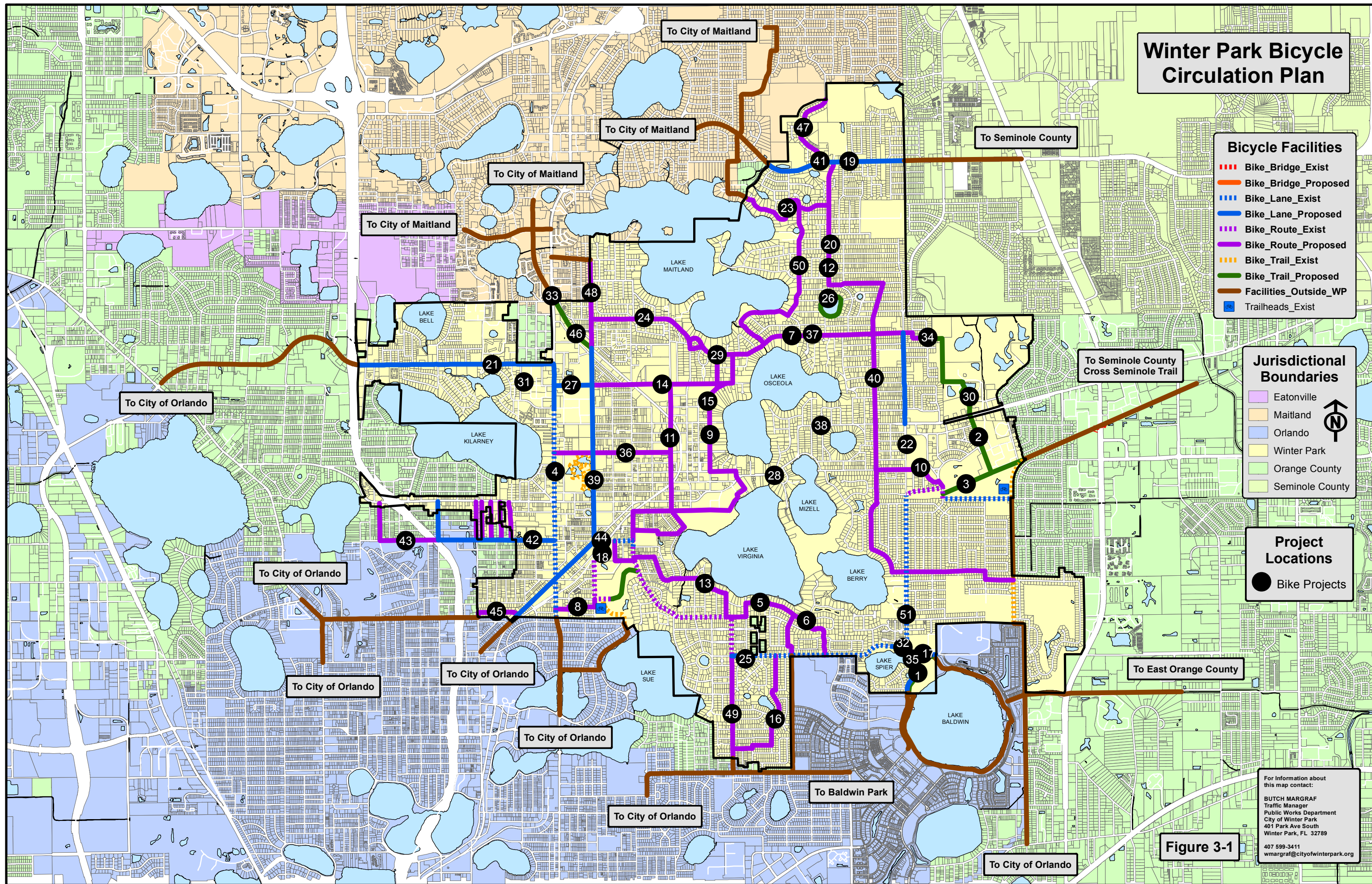
- ### Bicycle Facilities
- Bike_Bridge_Exist
 - Bike_Bridge_Proposed
 - Bike_Lane_Exist
 - Bike_Lane_Proposed
 - Bike_Route_Exist
 - Bike_Route_Proposed
 - Bike_Trail_Exist
 - Bike_Trail_Proposed
 - Facilities_Outside_WP
 - Trailheads_Exist

- ### Jurisdictional Boundaries
- Eatonville
 - Maitland
 - Orlando
 - Winter Park
 - Orange County
 - Seminole County

- ### Project Locations
- Bike Projects


For information about this map contact:
BUTCH MARGRAF
Traffic Manager
Public Works Department
City of Winter Park
401 Park Ave South
Winter Park, FL 32789
407 599-3411
wmargraf@cityofwinterpark.org

Figure 3-1



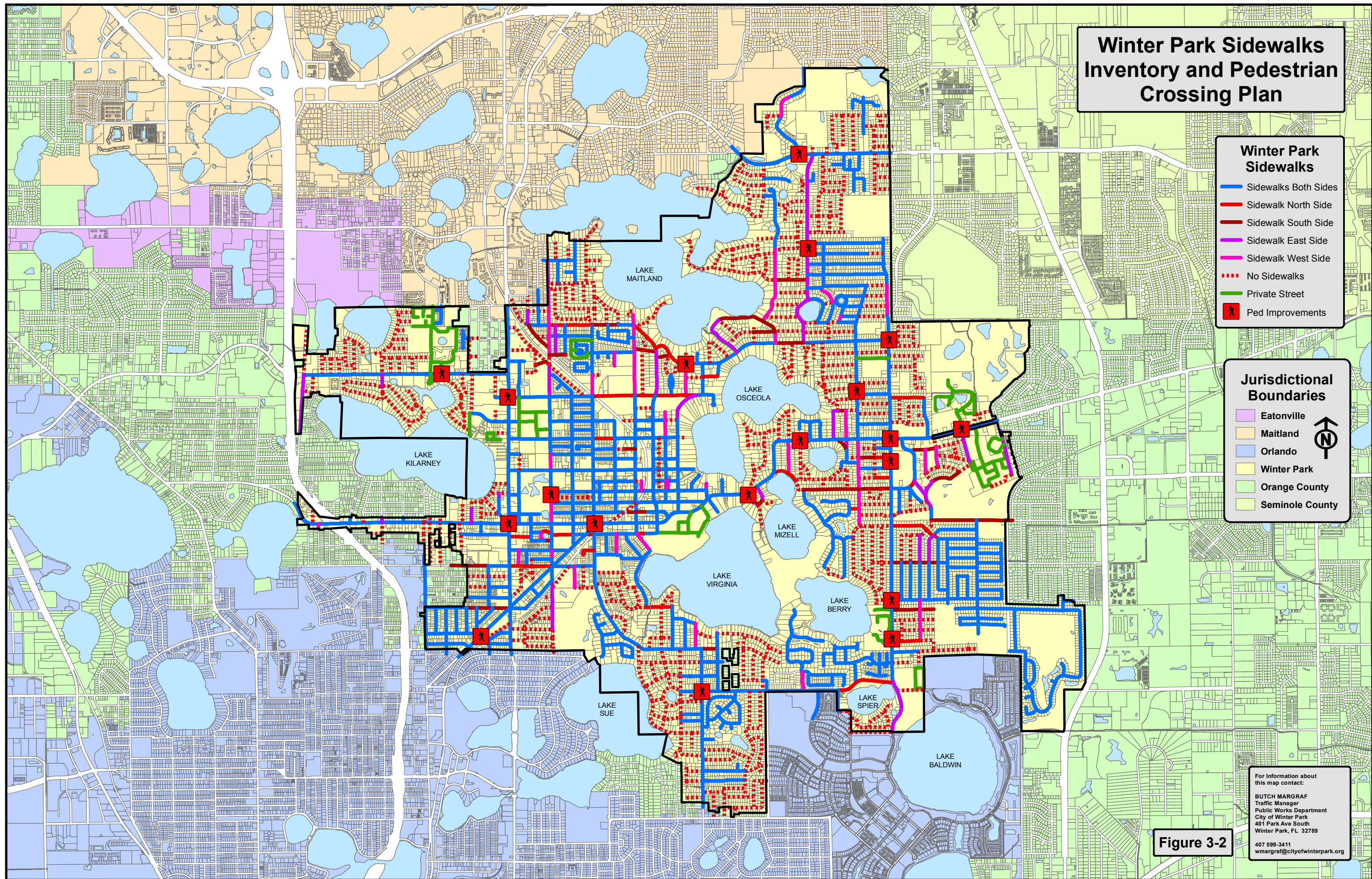
Winter Park Sidewalks Inventory and Pedestrian Crossing Plan

- ### Winter Park Sidewalks
- Sidewalks Both Sides
 - Sidewalk North Side
 - Sidewalk South Side
 - Sidewalk East Side
 - Sidewalk West Side
 - No Sidewalks
 - Private Street
 - Ped Improvements

- ### Jurisdictional Boundaries
- Eatonville
 - Maitland
 - Orlando
 - Winter Park
 - Orange County
 - Seminole County
- 

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Figure 3-2



Sidewalks Inventory Statistics, Estimated Costs, and Road Statistics

The City's adopted Comprehensive Plan Transportation Element Policies 2-1.8 and 2-1.9 describe and prioritize where sidewalks are required within the City.

The City currently has a 156 mile inventory of existing sidewalks as the following:

138 total miles of existing sidewalks on 69 miles of roads with sidewalks on both sides

18 total miles of existing sidewalks on roads with sidewalks on only one side

156 total miles of existing sidewalks

56 total miles of roads with no sidewalks

56 total miles of sidewalks are proposed on at least one side of the roads (295,680 LF)

\$5,322,240 estimated cost of new sidewalks at \$18 per LF
(cost includes placed concrete and sod restoration)

143 Total Centerline Miles of Roads (69 mi +18 mi +56 mi)

133 miles of City roads

9 miles of FDOT roads

1 mile of County roads

143 total centerline miles of roads

Pedestrian Element

Pedestrian travel is the real measure of the accessibility of the transportation system. Walking is the original mode of travel and is essential to all other modes whether one is walking from a parked car to the front door of a business or from a transit stop to home. The pedestrian portion of every trip helps determine the enjoyment, safety, and convenience of that trip. The pedestrian system provides the connections between different modes of travel and is a critical element in supporting the transit system. The lack of a pedestrian system is an obstacle to “active living.”

Encouraging pedestrian travel includes the following:

- * Providing a continuous network so that pedestrians are not stranded short of their destination or forced into difficult or potentially dangerous situations.
- * Ensuring a safe walking environment through adequate maintenance, vegetation trimming, and lighting.
- * Creating a pedestrian-oriented environment through high-quality urban design and pedestrian amenities.
- * Providing routine education on the rights and responsibilities of pedestrians, bicyclists, and vehicle drivers.

The PBCP pedestrian element addresses key improvements needed to complete the missing links connecting popular destinations and providing linkages between home, shopping, work, schools, parks, and transit. In many areas, these pedestrian connections will provide a pedestrian environment similar to the downtown. In other areas, the pedestrian connections are strategic, providing pedestrian linkages between activity areas and transit. Proposed pedestrian improvements include signalized crossings, enhanced signed pedestrian crossings, and an additional 56 miles of new sidewalks.

Pedestrian Policies

Because walking is the cornerstone of all travel, the PBCP seeks to provide a high-quality pedestrian environment as the foundation for all other modes of transportation.

The City’s standard for pedestrian mobility and accessibility is the ability of a wheelchair user to move safely and conveniently through the transportation system.

A high-quality pedestrian environment includes the ability to travel safely and conveniently along the street and to have reasonable crossing opportunities; to travel through a comfortable and interesting environment; and to have appropriate pedestrian amenities such as benches, shade and water fountains.

Bicycle Element

Cycling is a symbol of the healthy and active lifestyle in Winter Park. With growing public health concerns about obesity and air quality, cycling remains one of the most effective modes of transportation to promote health and improve air quality. Further, travel by bicycle is an inexpensive alternative to travel by car, especially with the increasing gasoline costs, and bicycles can easily and efficiently serve short to medium distance trips for many purposes.

The ability to travel by bike is based on developing a continuous network of streets that allow safe and convenient travel by all modes throughout the city including bicycles. A good bicycle plan also recognizes that cyclists range from the experienced commuter who is comfortable in traffic to children who cannot safely use a busy street. Consequently, the City must encourage a system of off-street multi-use paths as an option to the street system.

The long range bicycle network for the city is comprehensive and will provide on- and off-street connections throughout the city. With the completion of this network, an additional 30 miles of bicycle routes, lanes, and multi-use paths will be added. These facilities will provide safe connections and opportunities for bicycle travel throughout the city for all levels of riders.

Bicycle Policies

The City will complete a system of primary and secondary bicycle corridors to provide bicycle access to all major destinations and all parts of the community.

The City will coordinate with MetroPlan Orlando, Orange County, neighboring communities, the City Parks and Recreation Department, and other government entities and plans to ensure that city and county projects connect with and/or help to complete the corridor network.

The City will work with property owners, developers, the Orange County School District (OCPS), and the City Parks and Recreation Department to ensure that commercial, public, and mixed-use and multi-unit residential sites provide direct, safe and convenient internal bicycle circulation from external connections to areas near building entrances and other on-site destinations.

The City will combine education and enforcement efforts to help instill safe and courteous use of the shared public roadway, with a focus on better educating students on how to properly share the road with bicyclists, pedestrians and users of transit.

Pedestrian and Bicycle Projects

Similar to the proposed traffic improvement list, the list of bicycle and pedestrian improvements is a starting point and a snapshot in the improvement process. The proposed projects are listed in Table 3-1 PROPOSED PEDESTRIAN BICYCLE PROJECTS on the following pages. Funding for the proposed projects is anticipated from various sources including future General Fund allocations, state and federal funding through MetroPlan and/or earmarks, local grants, and CRA.

Recent accomplishments in the process of improving mobility are listed in Table 3-2 COMPLETED PEDESTRIAN BICYCLE PROJECTS on the following pages. Funding for these completed projects came from various sources including the City's General Fund, FDOT, CRA Funds and Grants.

City of Winter Park

Pedestrian and Bicycle Circulation Plan FY 2010

Figure 3-1

	PROPOSED PEDESTRIAN BICYCLE PROJECTS									
	Project Name	From	To	Description of Improvement	Comp	Type	Estimated Cost	Staff Priority Rank	Commission Rank	Funding Source
1	Lake Baldwin Trail Connection	Fleet Peeple's Park		construct 12 feet wide path through Fleet Peeple's Park connecting the Lake Baldwin Trail	Y	BP	102,000	1		American Recovery and Reinvestment Act (ARRA)
2	St Andrews Trail	Aloma Ave		pipe the drainage ditch along St Andrews Blvd and build 12 feet wide bike trail on the ground surface	N	BP	2,000,000	2		unfunded/seeking grants
3	Ward Park Trail	Perth Lane	Cady Way Trail	construct 12 feet wide bike trail thru Ward Park	N	BP	100,000	3		unfunded/seeking grants
4	Orlando Ave Bike Lanes	Fairbanks Ave	Gay Road	relocate curb line at Fairbanks, stripe SB bike lane	N	B		4		unfunded/seeking grants
5	Virginia Drive Sidewalk Connection	at bollards		construct concrete sidewalk between bollards	N	BP	500	5		unfunded/seeking grants
6	Preserve Point Virginia Drive Sidewalk Connection	Preserve Point Drive	Virginia Drive	construct concrete driveway apron	N	BP	1,000	6		unfunded/seeking grants
7	Palmer Ave Park Ave Bike Route	Lakemont Ave	Denning Drive	sign bike route	N	B	3,000	7		unfunded/seeking grants
8	Camelia Ave Bike Route	Orlando Ave	Denning Drive	sign bike route	N	B	2,700	8		unfunded/seeking grants
9	Interlachen Ave Rollins College Bike Route	Palmer Ave	Minnesota Ave	sign bike route	N	B	6,900	9		unfunded/seeking grants
10	Mizell Ave Bike Route	Dundee Drive	Phelps Ave	sign bike route	N	B	2,100	10		unfunded/seeking grants
11	New York Ave Bike Route	Park Ave	Pennsylvania Ave	sign bike route	N	B	3,000	11		unfunded/seeking grants
12	Temple Drive Phelps Ave Bike Route	Howell Branch Rd	Cady Way Trail	sign bike route	N	B	8,400	12		unfunded/seeking grants
13	Virginia Drive Bike Route	Glenridge Way	Minnesota Ave	sign bike route	N	B	8,400	13		unfunded/seeking grants
14	Webster Ave Bike Route	Denning Drive	Georgia Ave	sign bike route	N	B	2,400	14		unfunded/seeking grants
15	Interlachen Ave Sidewalk	Winter Park CC	Swoope Ave	construct 5 feet wide sidewalk	Y	P	7,200	15		unfunded/seeking grants
16	Howard Drive Bike Route	Glenridge Way	Winter Park Rd	sign bike route	N	BP	3,000	16		unfunded/seeking grants
17	Glenridge Way East Bike Lanes	Lakemont Ave	city limits east	reconfigure striping for bike lanes	N	P		17		unfunded/seeking grants
18	Barnum Ave Sidewalk	Denning Drive	Minnesota Ave	construct 5 feet wide sidewalk	Y	BP	14,760	18		unfunded/seeking grants
19	Howell Branch Rd Bike Lanes	Seminole Cty Line	city limit west	reconfigure striping for bike lanes	N	B		19		unfunded/seeking grants
20	Pedestrian Crossing Temple Drive at Whitesell Drive	Temple Drive	Whitesell Drive	install signs and pavement markings for pedestrian crossing	N	P	1,500	20		unfunded/seeking grants
21	Pedestrian Crossing Lee Road at 1700 block	Lee Road	1700 block	install signs and pavement markings for pedestrian crossing	N	P	25,000	21		unfunded/seeking grants
22	Signalized Pedestrian Crossing	Lakemont Ave	Goodrich Ave	construct signalized pedestrian crossing on Lakemont Ave near Goodrich Ave	N	P	40,000	22		unfunded/seeking grants
23	Via Del Mar Venetian Way Bike Route	Temple Drive	Howell Branch Creek	sign bike route	N	B	1,800	23		unfunded/seeking grants
24	N Park Ave Sidewalk	Green Cove Rd	Pennsylvania Ave	construct 5 feet wide sidewalk	N	P	13,500	24		unfunded/seeking grants
25	Glenridge Way Bike Lanes	Laurel Road	Winter Park Rd	widen brick section of Glenridge Way for bike lanes	N	B	50,000	25		unfunded/seeking grants
26	Lake Knowles Walking Trail	Lake Knowles		construct 8' wide walking path and boardwalk	N	P	50,000	26		unfunded/seeking grants
27	Webster Ave Bike Lanes	Orlando Ave	Denning Drive	reconfigure striping for bike lanes	N	B	15,000	27		unfunded/seeking grants
28	Reduce Henkel Circle at Osceola Ave Roadway Width	Osceola Ave	Henkel Circle	reduce Henkel Circle width at Osceola Ave	N	P	50,000	28		unfunded/seeking grants
29	Reduce Old England Ave at Palmer Ave Roadway Width	Palmer Ave	Old England Ave	reduce Old England Ave width at Palmer Ave	N	P	50,000	29		unfunded/seeking grants
30	Mayflower Trail	Aloma Ave	Palmer Ave	construct multuse trail	N	BP	190,000	30		unfunded/seeking grants
31	Executive Drive Multiuse Trail	Gay Rd	Lee Rd	construct 8' wide feet wide sidewalk	N	BP	36,000	31		unfunded/seeking grants
32	Glenridge Way at Lakemont Ave Bike Lane Widening	Lakemont Ave	Glenridge Way	widen existing bike lanes	N	B	20,000	32		unfunded/seeking grants
33	Pedestrian Bicycle Bridge Orlando Ave	Orlando Ave	near railroad bridge	construct pedestrian bicycle bridge	N	BP	5,000,000	33		unfunded/seeking grants
34	Mayflower Trail Pedestrian Bicycle Connection	Palmer Ave	east end of Palmer Ave	construct 8' wide multiuse path from east Palmer Ave to Mayflower Trail	N	BP	10,000	34		unfunded/seeking grants
35	Lakemont Ave Bike Lanes	Glenridge Way	Baldwin Park	widen Lakemont Ave for bike lanes	N	B	40,000	35		unfunded/seeking grants

36	Morse Blvd Bike Route	Orlando Ave	New York Ave	sign bike route	N	B	1,800	36		unfunded/seeking grants
37	Palmer Ave Sidewalk	Temple Drive	Alabama Drive	construct sidewalk north side of Palmer	N	P	15,300	37		unfunded/seeking grants
38	Signalized Pedestrian Crossing	Aloma Ave	Sylvan Blvd	construct signalized pedestrian crossing on Aloma Ave near Sylvan Blvd	N	P	150,000	38		unfunded/seeking grants
39	Signalized Pedestrian Crossing	Denning Drive	New England Ave	construct signalized pedestrian crossing on Denning Drive near New England Ave	N	P	45,000	39		unfunded/seeking grants
40	Signalized Pedestrian Crossing	Phelps Ave	Lakehurst Ave	construct signalized pedestrian crossing on Phelps Ave near Lakehurst Ave	N	P	35,000	40		unfunded/seeking grants
41	Signalized Pedestrian Crossing	Howell Branch Rd	Temple Trail	construct signalized pedestrian crossing on Howell Branch Road at Temple Trail	Y	P	50,000	41		Safe Routes To School Grant
42	Minnesota Ave Bike Facilities	Orlando Ave	Formosa Ave	widen road for bike facilities	N	B	500,000	42		unfunded/seeking grants
43	Minnesota Ave Bike route	Formosa Ave	Overspin/Fairbanks	sign bike route	N	B	2,000	43		unfunded/seeking grants
44	Minnesota Ave Bike Facilities	CSX Tracks	Orlando Ave	widen road for bike lanes	N	B	500,000	44		unfunded/seeking grants
45	Berkshire Ave Bike Route	Orange Ave	Clay Street	sign bike route	N	B	600	45		unfunded/seeking grants
46	CSX Right of Way Bike Trail	Denning Drive	Orlando Ave	construct bike path along CSX right of way	N	BP	100,000	46		unfunded/seeking grants
47	Temple Trail Bike Route	Howell Branch Rd	city limit north	sign bike route	N	B	600	47		unfunded/seeking grants
48	Sunnyside Drive Bike Route	Park Ave	Juanita Rael	sign bike route	N	B	1,200	48		unfunded/seeking grants
49	Winter Park Road Bike Route	Corrine Drive	Glenridge Way	sign bike route	N	B		49		unfunded/seeking grants
50	Via Tuscany Alabama Drive Bike Route	Via Del Mar	Palmer Ave	sign bike route	N	B	1,800	50		unfunded/seeking grants
51	Pedestrian Crossing Lakemont Ave near Winter Park Towers south Driveway	Lakemont Ave	Winter Park Towers south Drwy	construct median refuge island and install signs and pavement markings for pedestrian crosswalk	N	P	10,000	51		unfunded/seeking grants
52	Denning Drive Bike Lanes	north RR crossing	Orange Ave	modify lane widths to stripe bike lanes	N	T	1,000,000	53		unfunded/seeking grants

Traffic and Transportation Plan FY 2011

Figure 2-1

PROPOSED TRANSPORTATION PROJECTS							
	Project Name	From	To	Description of Improvement	Estimated Cost	Staff Priority Rank	Status/Source
1	Rebuild Lakemont/Palmer Traffic signals	Lakemont Ave	Palmer Ave	Rebuild Traffic Signals - add 3 signalized xwalks	100,000	1	unfunded/seeking grants
2	Construct Conduits for traffic signal Interconnect on Fairbanks Ave	New York Ave	Orlando Ave	Construct conduits, pull boxes, and communication lines for traffic signal coordination	40,000	2	unfunded/seeking grants
3	Construct Conduits for traffic signal Interconnect on Aloma Ave	Lakemont Ave	Balfour Ave	Construct conduits, pull boxes, and communication lines for traffic signal coordination	40,000	3	unfunded/seeking grants
4	Construct Dual Left Turns on Orange Ave at Orlando Ave	Orange Ave	Orlando Ave	Reconfigure the northeastbound and southwestbound traffic lanes for dual left turns	50,000	4	unfunded/seeking grants
5	Implement City Wayfinding Plan	citywide		Install directional signs for guests and visitors	50,000	5	CRA funded
6	Fairbanks Ave Roadway Surface Improvements Project (Landscape medians/access management)	I4	Orlando Ave	construct sanitary sewer line along center line of roadway, streetscape, upgrade traffic signals, landscape medians	2,400,000	6	FDOT scheduled resurfacing funds
7	Rebuild Glenridge/Winter Park Rd signals	Winter Park Rd	Glenridge Way	Rebuild Traffic Signals - add 4 signalized xwalks	75,000	7	unfunded/seeking grants
8	Rebuild Lakemont/Whitehall signals	Lakemont Ave	Whitehall Drive	Rebuild Traffic Signals - add 4 signalized xwalks	100,000	8	unfunded/seeking grants
9	Modify Aloma/Phelps signal	Aloma Ave	Phelps Ave	modify signal geometry to split phase Phelps Ave traffic movements	50,000	9	unfunded/seeking grants
10	Lee Road Extension	Orlando Ave	Denning Drive	extend Lee Road east to Denning Drive, this is a condition of the 1792 Master Plan with FDOT	10,000,000	10	on MetroPlan LRTP list no. 19
11	1792 Orlando Ave Master Plan	city limits north Monroe Street	city limits south Norfolk Ave	reconstruct Orlando Ave with wider sidewalks, medians, narrower lanes, landscaping	3,000,000	11	on MetroPlan LRTP list no. 19
12	Modify SB Left Turns at Webster Ave on 1792	Orlando Ave	Webster Ave	remove SB left turn lane, relocate concrete median to lengthen NB Lee Rd left turn lane	50,000	12	unfunded/seeking grants
13	Reconstruct New York/Fairbanks Intersection	Fairbanks Ave	New York Ave	rebuild the intersection and signals relocating the NW corner pole and controller cabinet	150,000	13	unfunded/seeking grants
14	Alternate Route to Orlando Ave signs on Lee Road	Lee Road	Orlando Ave	install Alternate Route signs on Lee Road approaching Executive Drive	2,000	14	unfunded/seeking grants
15	Temple Drive Palmer Ave Traffic signal	Palmer Ave	Temple Drive	construct a residential scale traffic signal at Palmer and Temple intersection with signalized peds	100,000	15	unfunded/seeking grants
16	Fairbanks Ave Right of Way Acquisition	Pennsylvania Ave	Orlando Ave	Acquire right of way along Fairbanks Ave to add left turn lanes to EB and WB Pennsylvania Ave, EB and WB Denning Drive, and increase right turn storage capacity WB at Orlando Ave	4,000,000	16	unfunded/seeking grants
17	Construct Traffic Signal at Henkel Circle Trismen Terrace on Osceola Ave	Fairbanks Ave	Henkel Circle	construct a traffic signal on Osceola Ave at Henkel Circle/Trismen Terrace	200,000	17	unfunded/seeking grants

Proposed Pedestrian and Bicycle Facilities Improvements

The following items are descriptions in more detail of the projects listed in the Proposed Pedestrian Bicycle Projects Table 3-1.

1. **Lake Baldwin Trail Connection** – Construct 12 feet wide path through the perimeter of Fleet People’s Park connecting the existing ends of the Lake Baldwin Trail and completing the 2.4 mile trail around Lake Baldwin. **DONE**
2. **St Andrews Trail** – Construct storm pipe and fill the St Andrews ditch south of Aloma Ave to Ward Park. Construct 12 feet wide meandering multiuse trail over the filled ditch from Aloma Ave to Ward Park and connect it to the Cady Way Trail.
3. **Ward Park Trail** - Construct 12 feet wide asphalt path through Ward Park connecting the Cady Way Trail to Perth Lane.
4. **Orlando Ave Bike Lanes** – Widen southbound right turn lane at Fairbanks Ave. Stripe bike lane from Gay Road to Fairbanks Ave southbound.
5. **Sidewalk Connection** – Construct a paved path on Virginia Drive at the divider between the bollards to connect the two Virginia Drive segments.
6. **Sidewalk Connection** – Construct a driveway apron in the grass parkway to complete the connection of Preserve Point Drive of Windsong to Virginia Drive of Timberlane Shores.
7. **Palmer Ave Park Ave Bike Route** – Sign Palmer Ave from the east side of Lakemont Ave at the Mayflower Trail connection to Park Ave then west to Denning Drive as a bike route.
8. **Camellia Ave Bike Route** – Sign Camellia Ave from 1792 to Denning Drive including Denning Drive from Camellia Ave to the Garden Drive/Mead Gardens entrance.
9. **Interlachen Ave Rollins College Bike Route** – Sign Old England Ave southbound from Palmer Ave to Interlachen Ave to New England Ave to Chase Ave to Ollie Ave then thru streets of Rollins College to Holt Ave to Pennsylvania Ave then south to Minnesota Ave as a bike route. Sign Georgia Ave northbound from Interlachen Ave to connect northbound to Palmer Ave as a bike route.
10. **Mizell Ave Bike Route** – Sign Perth Lane from Dundee Drive north to Mizell Ave then west to Osceola Ave to Brewer Ave as a bike route.
11. **New York Ave Bike Route** – Sign New York Ave from Park Ave south to Holt Ave to French Ave to Lakeview Ave to Vitoria Ave to Huntington Ave to Pennsylvania Ave as a bike route.

12. **Temple Drive Phelps Ave Bike Route** – Sign Temple Drive from Howell Branch Road south to Chestnut Ave east to Phelps Ave to south to Balmoral Road south to Whitehall Drive east to Greene Drive south to Summerfield Road and east to Cady Way Trail as a bike route.

13. **Virginia Drive Bike Route** – Sign Preserve Point Drive from Glenridge Way north to the pedestrian bicycle connection to Timberlane Shores subdivision at Virginia Drive, west to Laurel Road, south to Lake Sue Ave, west to Forest Ave, north to Virginia Drive, west to Highland Road, north to Stirling Ave, west to Richmond Road, north to Melrose Ave, west to Pennsylvania Ave, south to Melrose Ave, west to Azalea Lane, and north to Minnesota Ave as a bike route. Sign Timberlane Drive from Glenridge Way and north to Blue Ridge Road north to Virginia Drive as a bike route.

14. **Webster Ave Bike Route** – Sign Webster Ave from Denning Drive east to Georgia Ave as bike route.

15. **Interlachen Ave Sidewalk** - Construct sidewalk on Interlachen Ave from the Winter Park Country Club parking lot south to Swoope Ave on the west side of Interlachen Ave. This segment of sidewalk connects sidewalks both north and south on Interlachen Ave. **DONE.**

16. **Howard Drive Bike Route** – Sign Howard Drive from Glenridge Way south to Woodside Ave and west to Winter Park Road as a bike route.

17. **Glenridge Way East Bike Lanes** – Narrow Glenridge Way from Lakemont Ave east to the City limits to two lanes with bike lanes. The connecting roadways from Baldwin Park and the Veterans Administration Hospital are 2 lane roads; Lakemont Avenue is a 2 lane road, 4 lanes for vehicles are not necessary.

18. **Barnum Ave Sidewalk** - Construct 5 feet wide sidewalk on Barnum Ave from Denning Drive to Minnesota Ave on the east side of the road. **DONE.**

19. **Howell Branch Rd Bike Lanes** – Restripe Howell Branch Road in Winter Park from the Seminole county line west to the Maitland city limits with bike lanes. Coordinate with Maitland and Seminole County to stripe bike lanes in their jurisdictions.

20. **Temple Drive Pedestrian Crossing** – Construct an emphasized crosswalk, pavement markings and signs, across Temple Drive at Whitesell Drive.

21. **Lee Road Pedestrian Crossing** - Construct an emphasized crosswalk, pavement markings and signs, at the 1700 block of Lee Road. Coordinate with FDOT.

22. **Lakemont Ave Signalized Pedestrian Crossing** - Construct an actuated pedestrian signal on Lakemont Ave near Goodrich Ave at the existing pedestrian crossing. This crossing serves Winter Park Hospital and the other medical facilities near Lakemont Avenue.

23. **Via Del Mar Venetian Way Bike Route** – Sign Via Del Mar from Temple Drive west to Via Tuscany, Via Tuscany north and west to Venetian Way, and Venetian Way south and west to Howell Branch Creek as bike route. This route connects with a Maitland bicycle route.
24. **N Park Ave Sidewalk** – Construct a 5 feet wide sidewalk on N Park Ave from Green Cove Road to Pennsylvania Ave on the north side of the road. This segment of sidewalk connects sidewalks both east and west on Park Ave.
25. **Glenridge Way Bike Lanes** – Widen the brick section of Glenridge Way from Laurel Road to Winter Park Road to complete the Glenridge Way bike lanes.
26. **Lake Knowles Walking Trail** – Construct a walking path around Lake Knowles. This will include a boardwalk on the south side of Lake Knowles along Elm Ave where the shoreline is inadequate for an existing surface path.
27. **Webster Ave Bike Lanes** – Reconfigure striping of Webster Ave from Orlando Ave east to Denning Drive for 2 bike lanes, 2 thru lanes, and a left turn median lane. This should be completed with the Orlando Ave Master Plan construction.
28. **Henkel Circle at Fairbanks Ave Pedestrian Improvement** - Reconstruct the exit opening of Henkel Circle at Fairbanks Ave reducing the width. This project will shorten the side street crossing distance for pedestrians on Osceola Ave. The extra wide opening is not necessary for safe egress from Henkel Circle.
29. **Old England Ave at Palmer Ave Pedestrian Improvement** - Reconstruct the southeast corner curb and narrow the side street opening of Old England Ave at Palmer Ave. This project will shorten the crossing distance for pedestrians on Palmer Ave.
30. **Mayflower Trail** – Construct a multiuse trail from Aloma Ave north through the Crealde School of Art and around the Mayflower retirement village. Coordinate with both Crealde and the Mayflower for the preferred route. This trail will connect Lakemont Ave near Lakemont Elementary school and the YMCA to Aloma Ave and the St Andrews Trail and to the Cady Way Trail.
31. **Executive Drive Multiuse Sidewalk** – Construct 8 feet wide multiuse sidewalk on Executive Drive from Lee Road to Gay Road. There are currently no sidewalks on Executive Drive. This sidewalk will provide pedestrian and bicycle connectivity from Gay Road to Lee Road as a 1200 linear feet recreation way.
32. **Glenridge Way at Lakemont Ave Bike Lanes** – Widen Glenridge Way near Lakemont Ave to increase width of the existing bike lanes to 4 feet. Current bike lanes are less than 4 feet wide at the northwest corner of the intersection and westbound along Glenridge Way.
33. **Pedestrian and Bicycle Bridge** – Construct a pedestrian bicycle bridge over Orlando Ave adjacent to the railroad bridge to provide a safe pedestrian bicycle connection to from the Winter Park pedestrian and bicycle system to Maitland's.

34. **Pedestrian Bicycle Connection** – Construct path from Palmer Ave east to the Mayflower Trail.
35. **Lakemont Ave Bike Lanes** – Widen Lakemont Ave south of Glenridge Way to add bike lanes. These bike lanes will connect to the existing bike lanes in Baldwin Park.
36. **Morse Blvd Bike Route** – Sign Morse Blvd from Orlando Ave east to New York Ave as a bike route.
37. **Palmer Ave Sidewalk** - Construct sidewalk on Palmer Ave from Temple Drive to the east leg of Alabama Drive. There are two properties in this block that have 36 inch and greater oak trees prohibiting the construction of a sidewalk.
38. **Signalized Pedestrian Crossing on Aloma Ave** – Construct actuated pedestrian signals on Aloma Ave near Sylvan Blvd. Coordinate with the FDOT.
39. **Denning Drive Signalized Pedestrian Crossing** - Construct actuated pedestrian signals on Denning Drive near New England Ave. This signalized crossing will serve Lake Island Park providing a safe pedestrian connection from the neighborhoods east of Denning Drive.
40. **Phelps Ave Signalized Pedestrian Crossing** - Construct actuated pedestrian signals on Phelps Ave near Lakehurst Ave. This signalized crossing will serve Lakemont Elementary school and neighborhood pedestrians to cross Phelps Ave.
41. **Howell Branch Road Signalized Pedestrian Crossing** – Construct actuated pedestrian signals at the existing Howell Branch Road and Temple Trail intersection east leg. This project has been approved and will be funded through a Safe Routes to School program grant in the year 2011. Included with the pedestrian signals are enhanced pedestrian sidewalk crossings at 3 driveways along the north side of Howell Branch Road. **DONE.**
42. **Fairbanks Avenue Roadway Improvements Project** Alternate Bicycle Facility – Construct a **Sidepath** on the south side of **Minnesota Ave** from Orlando Ave west to Formosa Ave. Construct a **Bike Route** on Minnesota Ave from Formosa Ave west to Overspin Drive. Construct **Bike Routes** between Minnesota Ave and Fairbanks Ave on Nicolet Ave, Jackson Ave, Harold Ave Cherry Street, Clay Street, Formosa Ave, and Overspin Ave.
43. **Minnesota Ave Bike Route** – Sign Minnesota Ave from the Formosa Ave west to Overspin Ave/Fairbanks Ave.
44. **Minnesota Ave Bike Facilities** – Construct bike lanes on Minnesota Ave from the CSX railroad tracks west to Orange Ave.
45. **Berkshire Ave Bike Route** – Sign Berkshire Ave from Orange Ave west to Clay Street as a bike route.

46. **CSX ROW Bike Trail** – Construct bike trail along CSX right of way connecting Denning Drive to the Orlando Ave **Pedestrian and Bicycle Bridge**.

47. **Temple Trail Bike Route** – Sign Temple Trail from Howell Branch Road north into Maitland as a bike route.

48. **Sunnyside Drive Bike Route** – Sign Denning Drive from Solana Ave north to Park Ave and Sunnyside Drive north to Magnolia Ave and west into Maitland as a bike route.

49. **Winter Park Road Bike Route** – Sign Winter Park Road from Corrine Drive to Glenridge Way as a bike route.

50. **Via Tuscany Alabama Bike Route** – Sign Via Tuscany from Via Del Mar south to Alabama Drive and west to Palmer Ave as a bike route.

51. **Pedestrian Crossing** – Construct an emphasized crosswalk, pavement markings and signs, across Lakemont Ave near the Winter Park Towers driveway.

52. **Denning Drive Bike Lanes** - Reconstruct the Denning Drive traffic lanes from the north Denning Drive railroad crossing south to Orange Avenue. This plan includes 2 bike lanes, 2 thru travel lanes, left turn lanes at the intersections, and planted medians. This section of Denning Drive has excess vehicle capacity and it can maintain a high level of service with the left turn lanes.

City of Winter Park

Pedestrian and Bicycle Circulation Plan FY 2010

Figure 3-2

	COMPLETED PEDESTRIAN BICYCLE PROJECTS						
	Project Name	From	To	Description of Improvement	Cost	Staff Priority Rank	Funding Source
1	Bike Racks	citywide		installed bike racks in city parks and at city facilities	38,000		WPHF/FDOT
2	Convert Ped Signals to Countdown	citywide		Convert all existing Ped signals to countdown	85,000		FDOT/City funds
3	Install Crosswalk	Palmer Ave	Temple Drive	repave Palmer Ave, add emphasized crosswalk, add ADA ramps	1,000		City Paving Program
4	Install Crosswalk	Palmer Ave	Seminole Drive	repave Palmer Ave, add emphasized crosswalk, add ADA ramps	1,000		City Paving Program
5	Install Ped Crossing signal	Howell Branch Rd	Via Tuscany	added signalized ped signal for new park	3,500		
6	Orange Ave Streetscape	Fairbanks Ave	Orlando Ave	added signalized ped crossing near Capen Ave	33,960		CRA/Assessments
7	Orange Ave Streetscape	Fairbanks Ave	Orlando Ave	added signalized ped crossing at Cypress Ave	37,335		CRA/Assessments
8	Const Sidewalk on Palmer McKean gap	Alabama Drive	McKean Circle W	const sidewalk in critical sidewalk gap	15,000		City Sidewalk Program
9	Lake Baldwin Trail Connection	Fleet Peeple's Park		construct 12 feet wide path through Fleet Peeple's Park connecting the Lake Baldwin Trail	102,000	1	American Recovery and Reinvestment Act (ARRA)
10	Interlachen Ave Sidewalk	Winter Park CC	Swoope Ave	construct 5 feet wide sidewalk	7,200	15	City Sidewalk Program
11	Signalized Pedestrian Crossing	Howell Branch Rd	Temple Trail	construct signalized pedestrian crossing on Howell Branch Road at Temple Trail	50,000	41	Safe Routes To School Grant
12	Barnum Ave Sidewalk	Denning Drive	Minnesota Ave	construct 5 feet wide sidewalk	14,760	18	City Sidewalk Program

City of Winter Park

Traffic and Transportation Plan FY 2011

Figure 2-2

	COMPLETED TRANSPORTATION PROJECTS						
	Project Name	From	To	Description of Improvement	Estimated Cost	Staff Priority Rank	Funding Source
1	Convert Signals to LED	citywide		Convert 21 State Road intersections to LED	85,000		Police forfeiture funds
2	Rebuild Orange Denning Minnesota signals	Orange Ave	Denning Drive	Const mastarm signals, relocate signal setback to design standards, split phase Minnesota Ave	279,976		CRA/Assessments
3	Rewire New England Interlachen signals	New England Ave	Interlachen Ave	rewire signals for reliability and delay of total intersection rebuild expense	3,500		Streets Signal Maintenance
4	Video Detection Orlando Ave	Lee Road	Orange Ave	replace loop detection for Orlando Ave signals with video detection. Wire loops not reliable in concrete roadway	140,000		FDOT
5	Install Protected Left Turn	Howell Branch Rd	Temple Trail	install eastbound protected left turn phase	3,500		Stormwater
6	Install Protected Left Turn	Howell Branch Rd	Via Tuscany	install westbound protected left turn phase	3,500		Stormwater
7	Rebuild Fairbanks Denning signals	Fairbanks Ave	Denning Drive	rebuild signals, split phase Denning Drive	98,470		FDOT
8	Reconstruct Holt Ave	Park Ave	Pennsylvania Ave	brick Holt Ave adding 2 raised crosswalks	358,276		Street Bricking Program
9	Reconstruct French Ave	Holt Ave	Lakeview Drive	brick French Ave	152,827		Street Bricking Program
10	Retime Coordinate signals Orlando Ave	Lee Road	Orange Ave	collect exist data, retime, coordinate all signals	20,200		FDOT
11	Retime Coordinate signals Fairbanks Ave	I4	SR 436	collect exist data, retime, coordinate all signals	65,300		FDOT
12	Rebuild EB off Ramp	I4	Fairbanks Ave	rebuild signals, widen traffic lanes	50,000		FDOT
13	Rebuild Canton Signals	Denning Drive	Canton Ave	Const Mastarm Signals - added 4 signalized xwalks	75,000		CRA
14	Rebuild Webster Signals	Denning Drive	Webster Ave	Const Mastarm Signals - added 2 signalized xwalks - added 4 blankout No Turn On Red signs	105,655		CRA
15	Rebuild Morse Signals	Denning Drive	Morse Blvd	Const Mastarm Signals - added 4 signalized xwalks	79,855		CRA
16	Streetscape Webster Ave	Denning Drive	Pennsylvania Ave	narrow travel lanes, widen sidewalk	374,254		CRA
17	Restrung Fairbanks Chase signal	Fairbanks Ave	Chase Ave	added signalized ped signal for Chase Ave	26,572		FDOT

Pedestrian and Bicycle Circulation Plan

Appendix

- A. Winter Park Standards for Pedestrian Facilities
- B. Winter Park Standards for Bicycle Facilities
- C. Winter Park Bicycle Circulation Plan 1995
- D. Bicycle Parking Ordinance

Standards for Pedestrian Facilities

City of Winter Park

Revised 2/14/2006

Pedestrian facilities shall adhere to the most recent adopted version of the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Street and Highways (“green book”, FDOT,), Chapter 8.

Sidewalk Configuration

Sidewalk shall be clear of vegetation with no overhanging vegetation below a height of 8 feet in the sidewalk corridor. Shrubbery shall not infringe on sidewalks, in accordance with City Regulations. Irrigation shall not cross the sidewalks and must be designed to irrigate only on the side of the sidewalk where the spray heads are located. Irrigation adjacent to sidewalks shall happen only between hours of midnight and 6 a.m.

Contractors shall keep adjacent sidewalks clean and clear if at all feasible during construction.

During new building construction or major renovation, the owner or developer shall upgrade or build sidewalks to standards on adjacent right-of-way.

A minimum of three (3) feet of green space separating the sidewalk from the roadway is preferred along residential streets; five (5) feet separation along arterials and collectors. Sidewalks shall be installed on both sides of the streets with a minimum width, where feasible, of 8 feet along arterial and collector roads and 5 feet along residential streets. Where 8-foot width is not feasible, a minimum clear sidewalk walking space, free of obstructions, must be 5 feet on arterials and collectors and 4 feet on residential streets. All sidewalks within 1/4 mile of schools shall be 8 feet wide.

Driveway curb cuts intersecting sidewalks shall have a maximum sidewalk-intersecting slope of 12:1, as measured along the direction of the sidewalk. Where feasible, curb cuts should not extend into the sidewalk. That is, steeper curb cuts should be used where feasible to prevent the curb cut from extending into the sidewalk.

Two curb cuts per corner should be used where feasible to accommodate mobility assistance and strollers. Intersection corner radii should not exceed 15 feet except at locations with significant truck or bus turning movements.

Pedestrian Crossings

Pedestrian crossings are to be designed based upon roadway configuration and use and existing or projected pedestrian use, with special considerations for children and school routes.

Depending on these factors, crossings shall be designed to provide pedestrian safety and comfort as:

- 1) Cross-walk markings and stop bars
- 2) Cross-walk markings, stop bars and signage
- 3) Table-top crossings
- 4) Visual crossing (table top or cross bars) with flashing signage
- 5) Visual crossing with pedestrian crossing signal

All pedestrian crossings shall include sufficient lighting at the crossing point and all marked crosswalks shall have a minimum crosswalk width of 12 feet. All crosswalks at signalized intersections shall be marked. The decision to mark a crosswalk at an unsignalized location should be deferred to FHWA's Recommendations for Installing Marked Crosswalks and Other Needed Pedestrian Improvements at Uncontrolled Locations (refer to attached Table 1 from Safety Effects of Marked vs. Unmarked Crosswalks at Uncontrolled Locations: Executive Summary and Recommendation Guidelines, FWHA, March 2002).

Pedestrian crossings may be designated mid-block. Midblock crossings shall be well lit and may include Yield to Pedestrian paddles (R1-6, MUTCD) on two-lane roadways. Advance yield line shall be provided at all midblock crossing locations 30 feet back from the crosswalk, and may be supplemented by Yield Here to Pedestrians signs (R1-5 or R1-5a, MUTCD) at the advance yield line.

Stop bars at signalized intersections should be placed a minimum of 10 feet back from crosswalks to discourage motorists from encroaching into crosswalks.

All four-lane roads shall have pedestrian refuges in the center of the roadway at cross walks, where feasible. Pedestrian refuges shall include visual cues to protect pedestrians, such as landscaping or signage. For example, four-lane sections of Morse Boulevard need mid-block pedestrian crossings.

Cross-walk distance shall be minimized using design features such as bulb-outs at intersections and pedestrian refuges in the center of streets. These distances should be the minimum as required for emergency vehicle and necessary maintenance vehicle access. Commercial truck traffic may be restricted by these features, and alternative routes for commercial traffic may be designated. Where on-street parking exists, curb bulbouts shall be used at intersections.

Pedestrian Crossing Signals

Crossing signals are to provide these features:

- 1) Activated "No Turn On Red/Yield to Peds" signs for vehicle traffic at intersections, here feasible
- 2) Countdown timers for walk signals
- 3) Beepers for visually impaired pedestrians

- 4) Push buttons that are designed so that the correct crossing button is obvious, conveniently placed, and easy to push for physically impaired (height, button shape).
- 5) An indication to pedestrians as to whether the walk push button has been activated.
- 6) All signals in the core Central Business District with high pedestrian activity shall be set to recall pedestrian signal phasing, with no push button activation required.

Lighting

All arterial and collector pedestrian crossings and all bus stops are to have adequate lighting so that drivers can see pedestrians in or near crosswalks. Special consideration must be given to make children visible.

Drivers Yield to Pedestrians

The Winter Park Police Department will enforce the Florida statute designating that motorists yield to pedestrians. This enforcement will modify motorists' behavior to make Winter Park walkable with safety and comfort.

Standards for Bicycle Facilities

City of Winter Park

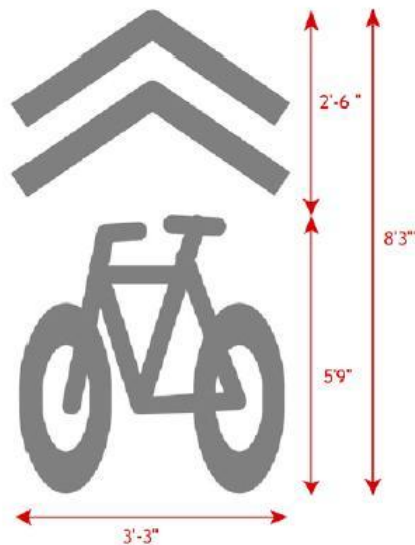
Revised 2/14/2006

Bicycle facilities shall adhere to the most recent adopted version of the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Street and Highways (“green book”, FDOT), Chapter 9.

Bicycle Roadway Facilities

Roadways within the city limits shall accommodate bicycle traffic on all arterials and collector roads by:

- 1) Providing curb lanes of sufficient width to accommodate bikes and cars (14 feet) with marked bike lanes, or
- 2) Posting signage to share the roadway with bicycles.
- 3) On roadways designated as bicycle routes, but with insufficient width for a designated bicycle lane, the shared-use arrow (“sharrow”) pavement marking shall be considered for use to further designate the roadway as a bike route and to show the proper riding position within the lane.



(for more information, see <http://bicycledriving.com/bfz/arrow.htm>)

Arterial and collector roadways shall provide minimum four (4)-foot surfaces that are satisfactory for bicycle traffic, i.e. asphalt or concrete, next to curbs on both sides. Attention must be given to drainage grates, railroad crossings, and other potential hazards. Where a bike lane is adjacent to parallel parking, the minimum bike lane width shall be five (5) feet and the total width to the face of curb for the bike lane and parking stall shall be a minimum of 13 feet.

New arterial and collector roadways must provide bike lanes facilities. Existing arterial and collector roadways undergoing resurfacing or reconstruction must provide bike lane facilities where logistically and financially feasible. For example, tree canopy should not be sacrificed solely to provide bike lanes. Where bike lane facilities are not provided, alternate bikeways must be provided that are convenient, safe, and fully accommodate bicycle traffic and access that would otherwise have been available on the new or reconstructed roadways.

Traffic Signals

Signal sensors shall detect bicycles. Pavement markings will be placed to show bicyclists where the bicycle will be detected.

Bicycle Racks and Access

Bicycle access and bike rack parking facilities shall be provided at destination nodes such as restaurants, shops, libraries, and schools. Commercial building codes shall include bicycle access and bike rack requirements, including preferred bike rack configurations.

Bicycles shall be allowed on sidewalks except in the central business district. Where bicycles are not allowed on sidewalks, the roadways must accommodate bicycles.

School Routes

School routes shall have sidewalk accommodations for young bicyclists. Where school routes are within the central business district, school children commuting to school by bicycle may use the sidewalks. Children riding on sidewalks shall be educated in riding safely on the sidewalks and must cross all roads as pedestrians, walking their bicycles. There are particular dangers to riding a bicycle on the sidewalk, and older children are encouraged to become educated on proper bicycling methods and to ride in the street.

CITY OF WINTER PARK BICYCLE CIRCULATION PLAN

June, 1995

The Purpose of the Bicycle Circulation Plan

I. Maintain Winter Park as the Premier Urban Village in the State of Florida:

Winter Park has evolved to become one of the most livable and memorable communities in Florida. Public spaces like streets, squares, and parks were designed to be the urban setting for everyone to conduct their daily lives. Thousands of oaks were planted by prior generations for the enjoyment of current generations. Neighborhoods were designed to accommodate diverse types of people and activities. This bicycle and system will help maintain and enhance a more livable environment for ourselves and our children.

II. Minimize Threats to Winter Park's Urban Fabric:

Over the last thirty years, Winter Park's very livable urban fabric has been slowly chipped away. Society, it seems, has locked itself into the automobile as the only means of transportation regardless of who we are, what our age, and where we are going. We must begin to provide the infrastructure to encourage other forms of transportation to become attractive in order to protect Winter Park's livable urban fabric.

III. Develop Viable Transportation Alternatives:

Bicycle travel is becoming an important element of local transportation systems for communities throughout the Country. In Boulder Colorado, approximately 35% of all travel in the City is done by walking, bicycling, or riding transit, and the City has a goal of increasing this percentage to 50% by the year 2000. In Davis California, 25% of the population commutes to work by bicycle. Winter Park's Bicycle Circulation Plan will



facilitate bicycling as a viable transportation alternative for Winter Park residents.

IV. Important Element of Winter Park's Community Planning Effort:

Winter Park recently initiated the "Winter Park in Perspective" planning process to rediscover the planning and architectural traditions that have shaped Winter Park. Like the "Treasured Places" workshop, where citizens identified hundreds of locations throughout the City which they wanted preserved, or enhanced, the Bicycle Circulation Plan utilized the thoughts and ideas of Winter Park residents to make a more successful system. The Winter Park's Bicycle Pedestrian Circulation Plan was developed with the participation of the following groups:

WINTER PARK RESIDENTS

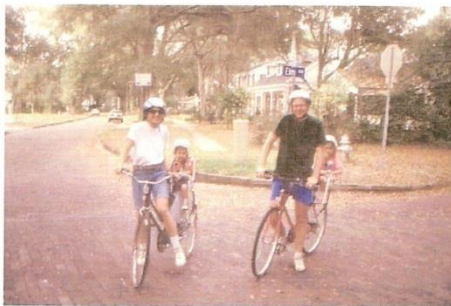
-The residents of the City participated in a series of workshops in the spring of 1995;

SURROUNDING COMMUNITIES

-Representatives from the City of Orlando, the City of Maitland, and Orange County were on hand at the workshops to assist in making connections between Winter Park and their communities; and

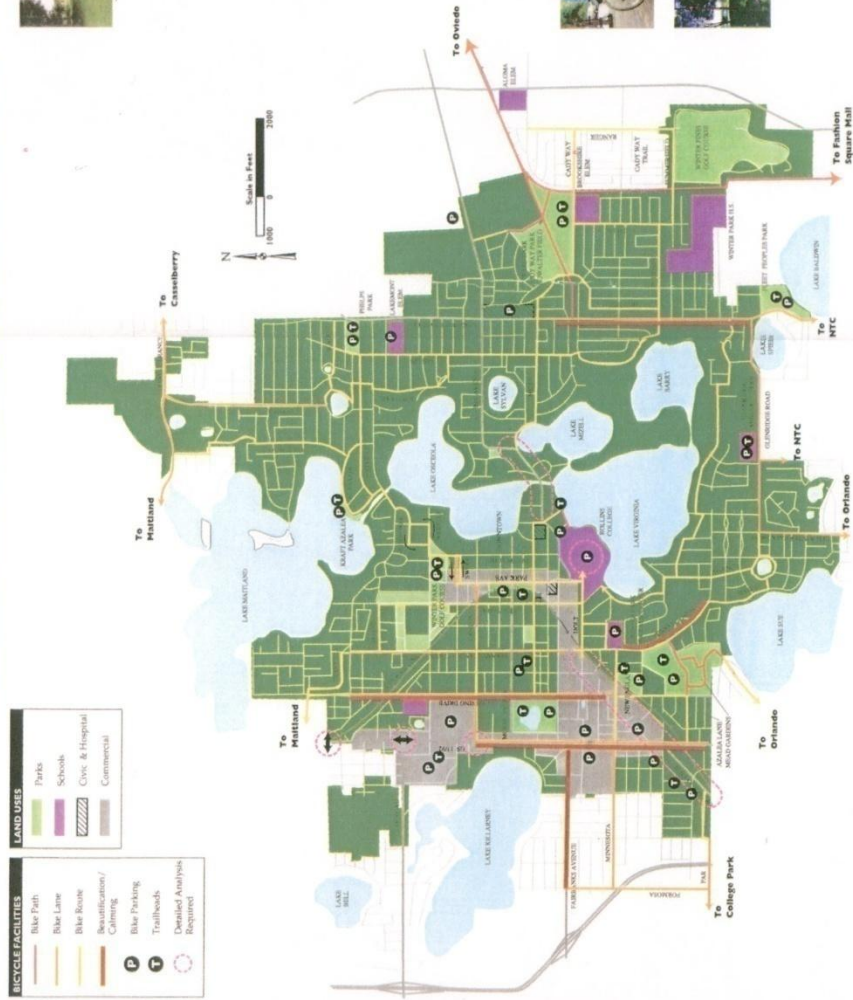
ROLLINS COLLEGE

-Students in the Environmental Studies Department at Rollins College developed and applied a method for determining the bicycle friendliness of roadways in Winter Park.



Draft Plan

City of Winter Park Bicycle Circulation Plan



The Circulation Plan pictured above represents the recommended bicycle facilities determined to be needed during the Winter Park Bicycle workshop. Many thanks to the volunteer efforts of numerous citizens and staff from the city of Winter Park who contributed to this plan.

Facility Descriptions



Bike Paths, like the Cady Way, are used for non-motorized travel and are physically separate from streets. All paths in Winter Park are multi-use facilities available to everyone - bicyclists, skaters, skateboarders, runners and walkers. They provide a pleasant place for recreation because they are separated from streets and conflicts with automobiles.



Bike Lanes are portions of streets reserved for the exclusive use of bicyclists. They are marked by signs and pavement markings showing a bicycle and a diamond-shaped restricted lane symbol. Bike Lanes are typically found on arterial streets. Sidewalks are not encouraged as substitutes for bike lanes.



Bike Routes are streets which are well-suited for bicycling, but do not have any pavement markings. They are marked with a sign and a bicycle symbol. Bike routes are generally residential streets or rural roads.



The majority of Winter Park's streets do not have a specific bike route designation. However all city streets are open to bicycling.



Beautification/Traffic Calming would make the street more attractive, would slow down passing traffic, and would make the quality of a trip pleasing and safe for everybody, including automobiles.



Bike Parking should be provided at bicycle destinations, such as schools, parks, stores, high employment concentrations, and major transit stops.



Trailheads are intended to be reference points of entry and gateway to the Winter Park bicycle network. They would include information kiosks, drinking fountains, benches, tables, and related facilities.



Winter Park
Planning
& Community
Development
Department

Existing Conditions - Roadway Adequacy for Bicycle Use

As part of this project, the Environmental Studies Department at Rollins College, in association with the City, developed and applied a method to determine the bicycle friendliness of Winter Park roadways. The measurement is on a scale of "A" to "F", with "A" being ideal for bicycling, and "F" being not conducive to bicycling. The results of this analysis are shown in the figure below. The majority of Winter Park local roadways are appropriate for bicycle use, although a cyclist must use a major road for some portion of a trip.



Costs / Potential Funding Sources

A majority of the system (28 miles) can be implemented for a cost of about \$210,000 without initiating major construction projects.

In addition, a significant portion of the major construction projects are accounted for in the Ward Park to Mead Gardens Bicycle Route. Federal grant money for the route will contribute over \$1 million to the overall circulation plan.

Currently Winter Park relies on Federal grant funding to finance bicycle needs. In order to fully develop this bicycle plan, the City will need to expand its local contribution to the system. This contribution could be financed by the following alternatives:

- Continue to Utilize Federal Grant & State Grant Programs
- Utilize Transportation bond revenues for bicycle facilities
- Direct Transportation Impact fees for bike facilities;
- Creative Inclusion: on-going process (Water & Sewer, Drainage, Tree Replacement)
- Establish a Bicycle Trust Fund
- Commit City's General Fund Revenues

Ward Park - Mead Gardens Bicycle Route

The Winter Park Bicycle Planning effort was initiated by a successful application for a federal and state grant to develop a bicycle route from the Cady Way Trail Head in Ward Park to Mead Gardens. The participants at the workshop agreed with the City that this is a high priority project. The Ward Park to Mead Gardens Route serves Brookshire Elementary, Glenridge Middle School, Winter Park Ninth Grade Center, and Winter Park High School. The proposed route also provides a needed connection between the Cady Way Trail and the proposed Dinky Line Trail, making over 14 miles of continuous bicycle facilities in the Orlando Metropolitan Area.



The total cost of the circulation plan is approximately \$3.4 million dollars, of which \$1.2 million is already funded by a Federal grant. The remaining cost of \$2.4 million is eligible for Federal grants. The total remaining cost of the system on the City could be as low as 240 thousand dollars.

Bike Paths	
New construction for 3.1 miles at \$385,000 per mile	\$1,193,500
Bike Lanes	
Reconstruction for 4.8 miles at \$325,000 per mile	\$1,560,000
Restriping for 6.4 miles at \$25,000 per mile	\$160,000
Bike Routes	
Sign installation for 21.5 miles at \$1,400 per mile	\$30,100
Bike Parking	
Install 23 racks at \$1,000 per rack	\$23,000
Trailheads	
Install 14 trailheads at \$30,000 each	\$420,000
Sub-total	(35.8 miles) \$3,386,600
Ward Park to Mead Garden Route	- \$1,114,848
City Portion	+ \$111,484
Total Cost	\$2,383,600

ORDINANCE NO. 2660-06

**AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA,
AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE"
ARTICLE III, "ZONING REGULATIONS" SECTION 58-81 "OFF-
STREET PARKING AND LOADING REGULATIONS" SO AS TO
REQUIRE BICYCLE PARKING BE PROVIDED BY NEW
DEVELOPMENTS OR SPECIFIED REDEVELOPMENTS AS
PER THE REQUIRED USES OUTLINED HEREIN.**

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That Chapter 58 "Land Development Code", Article III "Zoning" of the Code of Ordinances is hereby amended and modified by amending Section 58-81 "Off-street parking and loading regulations", to add the requirements for bicycle parking by new developments and redevelopments in subsection (5) to read as follows:

Section 58-81. Off-street parking and loading regulations.

(5) *Bicycle Parking.*

a. *Intent and purpose.* The purpose of these regulations is:

1. To provide for bicycle access to employment, commercial, and other transportation and travel destinations; and
2. To encourage bicycles for personal transportation as an alternative to motor vehicles.

b. *Applicability.* Bicycle parking facilities shall be provided for any new building, addition, or enlargement over 50% of an existing building, or for any change in the occupancy of any building that results in the need for additional auto parking facilities in accordance with the required bicycle parking spaces specified herein. Any existing building that adds, enlarges, or redevelops with an increase of 15-49 percent of the building square footage will be required to provide two the minimum bicycle parking spaces.

c. *Exemptions.* No bicycle parking spaces shall be required for the following uses: single-family residence, two-family residence, funeral homes, automobile sales, repair, or body shop, or car wash.

d. *Bicycle parking space requirements.* Bicycle parking spaces shall be required as follows:

- 1) Office, commercial, retail: 10% of required automobile parking;

- 2) Schools: K – 8: 1 per 5 students;
- 3) Grades 9-12, Vocational tech schools and colleges: 1 per 20 students;
- 4) Recreation facilities, libraries, museums (public and private) - 15% of percent of required automobile spaces.
- 5) Multifamily residential: 1 space per 3 units;
- 6) Hotels, motels: 1 space per 30 rooms and 1 space per 50 employees;
- 7) In all places where bicycle parking is required, a minimum of two (2) and a maximum of fifty (50) bicycle parking spaces shall be provided;
- 8) Any project incorporating a parking structure in their development will be required to provide twenty (20) percent of the mandated bicycle parking in the form of bicycle lockers on the ground level of the structure. This 20% will count towards the total number of required bicycle parking spaces;
- 9) The City Planner shall determine the bicycle parking requirement for any use not referenced above based on its resemblance to one of the uses outlined above.

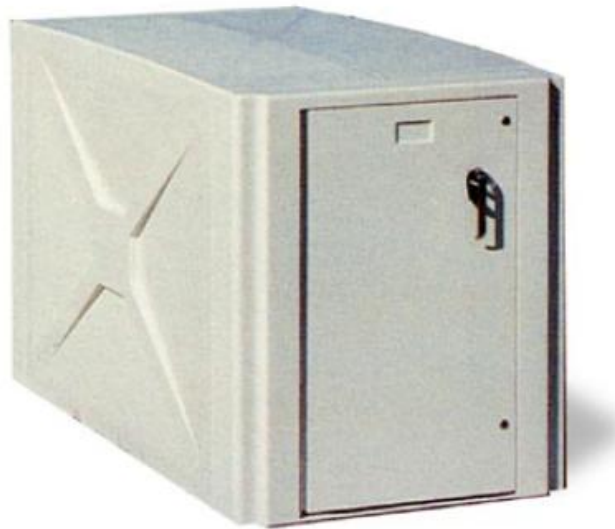
e. *Location and design of facilities.* Location and design of bicycle parking shall be as follows:



Bicycle Racks:

Design: (each rack provides 2 bicycle parking spaces)

1. The standard rack required will be the inverted “U”.
2. Distance between verticals must be a minimum of 18 inches.
3. Height not to exceed 36 inches.
4. Minimum tube diameter of 1.9 inches.
5. All racks must be black with a powder coated finish.
6. Use of any other rack must go through an approval process by the Bicycle and Pedestrian Advisory Board for consideration.



Bicycle Lockers:

1. Locker dimensions: 49" height 30" width 74" length.
2. Design of bike lockers must conform to the Bicycle and Pedestrian Advisory Board list of approved locker designs which is available in the building department.

Location:

1. Bicycle parking facilities should be located in highly visible well-lit areas to minimize theft and vandalism.
2. Whenever possible, the racks should be placed within 50' of the building entrances where bicyclists would naturally transition to a pedestrian mode of travel. Otherwise, signage at the building entrance should direct bicyclists to rack location. If a separate employee entrance exists, bicycle racks should be located near the employee entrance as well as the patron entrance.
3. Rack placement shall not impede pedestrian or vehicular circulation, and should be harmonious with their environment both in color and design. Parking facilities should be incorporated whenever possible into building design or street furniture.
4. Required bicycle parking spaces shall be at least two (2) feet by six (6) feet per bicycle.
5. An aisle of a minimum of five (5) feet wide shall be provided behind bicycle parking facilities to allow for maneuvering.

6. All lockers and racks must be securely anchored to the ground or the building structure to prevent racks and locker removal from the location.

7. Structures requiring a user supplied locking device shall be designed to accommodate both chain and U-shaped locking devices and shall support the bicycle frame at two locations (not just the wheel).

8. Bike parking facilities within auto parking areas shall be separated by a physical barrier to protect bicycles from damage by cars, such as curbs, wheel stops, bollards or other similar features.

f. Exceptions.

1. Where the provision of bike parking is physically not feasible, the requirements may be waived or reduced to a feasible level by the Building Department's Plan Reviewer. The Pedestrian and Bicycle Advisory Board will review these decisions twice a year and make recommendations to said reviewer for the provision of bicycle parking spaces and the implementation of this ordinance.

2. In special bicycle parking districts, as outlined below, a fee in lieu of providing bicycle parking will be required based on the parking specifications outlined herein. This fee will be used towards placement of bicycle parking in these zones, to be designated by the City Planner.

a. Special bicycle parking districts.

Park Avenue Bicycle Parking District: The area bounded by Fairbanks Avenue to the south, Center Street to the east, New York Avenue to the west, and Swoope Ave to the north.

(Ord. No. 2501-03, § 4, 1-28-03; Ord. No. 2642-05, § 1, 8-8-05; Ord. No. 2660-06, § 1, 1-23-06)



city commission agenda item

item type	Non-Action Item	meeting date	September 8, 2014
prepared by department division	Jerry Warren, Electric Department	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A final vote		
strategic objective	<input type="checkbox"/> Exceptional Quality of Life <input type="checkbox"/> Fiscal Stewardship <input type="checkbox"/> Intelligent Growth & Development <input type="checkbox"/> Public Health & Safety <input checked="" type="checkbox"/> Investment in Public Assets & Infrastructure		

Subject

Electric Department Undergrounding Status Map

motion | recommendation

Receive a presentation/demonstration of the new Undergrounding Status Map

background

Since the development and implementation of our undergrounding priority list in June of 2012, the electric department has posted the priority list on the City webpage. Unfortunately the list is not very user friendly and electric department customers are routinely asking when their neighborhoods are scheduled for undergrounding. As a result of citizen input, the electric department has recently developed a user friendly point and click GIS map that will allow customers to identify their property and find out where their neighborhood is on the undergrounding priority list. The map has been developed by Ms. Meredith Ahern, Operations Analyst (ENCO Utility Services) in concert with Mr. Keith Gerhartz, the City's GIS contractor. Ms. Ahern will perform a brief demonstration of the new Underground Status Map.

The timing contained in the map is based upon the assumption that undergrounding will continue to be funded at the current rate and that priorities will remain the same. It is not a commitment to do so.

alternatives | other considerations

N/A

fiscal impact

Updating of the electric system GIS map is required as a part of the routine operation and maintenance of electric system and is continuously updated. The cost of such update is an operation and maintenance expense and is included in the electric system annual budget.

REGULAR MEETING OF THE CITY COMMISSION
August 25, 2014

The meeting of the Winter Park City Commission was called to order by Mayor Kenneth Bradley at 3:45 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. The invocation was provided by Finance Director Wes Hamil, followed by the Pledge of Allegiance.

Members present:

Mayor Kenneth Bradley
Vice Mayor Steven Leary
Commissioner Sarah Sprinkel
Commissioner Tom McMacken
Commissioner Carolyn Cooper

Also present:

City Manager Randy Knight
City Attorney Larry Brown
City Clerk Cynthia Bonham

Approval of the agenda

Mayor Bradley moved Public Hearing item 12.c up to the first position (12.a).

Motion made by Mayor Bradley to approve the agenda with that change; seconded by Commissioner Leary and approved by acclamation with a 5-0 vote.

Citizen Budget Comments

No budget comments.

Mayor's Report

- a. Presentation - Pools & Playgrounds Webisode in partnership with Full Sail University's SPARK Program

Communications Director Clarissa Howard introduced the Full Sail team, addressed the project and presented the Webisode that can be viewed on the City's website.

- b. Recognition - Art in Chambers Artist Sarah Ali

Ms. Ali provided the background of her Art in the Chambers. Ms. Ali thanked the Commission for the great opportunity to display her art.

City Manager's Report

City Manager Knight announced the Art in Transit dedication ceremony on August 27 at 9:00 a.m. at the train station. Mr. Knight also spoke about the Library Task Force meetings and that they have decided to host a public forum on September 17, 2014 from 6:00-8:00 p.m. at the Women's Club. This is an opportunity for the Task Force to hear from the public. He stated that the quiet zones grant application

has been submitted and are working the process to make sure we are awarded some of the grant money.

Commissioner Cooper inquired about the possible acquisition of the bowling alley. Mr. Knight is meeting on August 26 with the person that has a contract on it to see if that is a possibility.

Commissioner Sprinkel addressed a letter the City received from the Capen House and asked the status. Mr. Knight met with the representatives of the Capen House last week and they worked through the issues and believed everything has been resolved. Commissioner Leary spoke about the donations that have been given so far.

City Attorney's Report:

City Attorney Brown updated the Commission on the Clear Channel MaxMedia settlement and that he hoped to complete this by the next meeting.

Non-Action Item:

a. Financial Report – June 2014

Finance Director Wes Hamil summarized the June 2014 Financial Report.

Motion made by Commissioner Sprinkel to accept the June 2014 Financial Report; seconded by Commissioner McMacken and carried unanimously with a 5-0 vote.

Electric Director Jerry Warren explained residential electric usage due to the very hot months and that it has worked well throughout the summer.

Consent Agenda

- a. Approve the minutes of August 11, 2014. **PULLED FOR DISCUSSION. SEE BELOW.**
- b. Approve the following contracts and formal solicitation:
 1. Physio-Control Technical Service Support Agreement for equipment repair and software upgrade services and authorize the Mayor to execute contract and subsequent purchase orders.
 2. Amendment 2 to Ardaman & Associates Inc. for RFQ-2-2012, Continuing Contracts for Professional, Architectural & Engineering Services (Geotechnical Services) and authorize the Mayor to execute Amendment 2.
 3. Amendment 2 to Universal Engineering Sciences for RFQ-2-2012, Continuing Contracts for Professional, Architectural & Engineering

Services (Geotechnical Services) and authorize the Mayor to execute Amendment 2.

4. Motorola Solutions Services Agreement for monitoring & preventative maintenance for Astro P25 Radio System and authorize the Mayor to execute contract agreement and subsequent purchases.
5. Award RFQ-21-2014 to Consolidated Pipe & Supply for 6" & 8" HDPE pipe in 40' lengths and approve subsequent purchase orders. **PULLED FOR DISCUSSION. SEE BELOW.** (Changed to HD Supply.)

- c. Approve the FY 2014 budget adjustments as presented.

Motion made by Commissioner McMacken to approve Consent Agenda items b. 1-4 and c; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote. No public comments were made.

Consent Agenda item a: Approve the minutes of August 11, 2014.

Mayor Bradley pulled Consent Agenda item a (minutes) and amended page 8 under his report.

Motion made by Mayor Bradley to approve the minutes as amended; seconded by Commissioner Cooper and carried unanimously with a 5-0 vote.

Consent Agenda item b-5: Award RFQ-21-2014 to Consolidated Pipe & Supply for 6" & 8" HDPE pipe in 40' lengths and approve subsequent purchase orders.

City Manager Knight pulled this item and explained that the vendor has notified the City that they cannot meet the delivery timetable that we need. He asked to substitute the second most responsive bidder HD Supply with a difference of \$420 more.

Motion made by Commissioner McMacken to approve Consent Agenda item b.5 with this change; seconded by Commissioner Sprinkel. No public comments were made. **The motion carried unanimously with a 5-0 vote.**

Action Items Requiring Discussion:

- a. Request of Unicorp National Developments, Inc. to temporarily utilize the Hillstone overflow parking lot located at 231 S. Orlando Avenue.

George Wiggins presented this item. He explained the request to allow the release of the interior build out of the Blue Cross/Blue Shield Medical Clinic (Building E) while awaiting the amended conditional use process to be completed on September 29. As an interim measure to assure the City that code required parking is secured for Building E, they have agreed to leave 2,400 feet of retail space vacant and lease a vacant undeveloped parking site from Hillstone Restaurant, leaving a deficit of 10

required spaces. In addition to holding retail space vacant, to make up for the balance of required parking, an unmarking parking lot at 231 S. Orlando Avenue owned by Hillstone Restaurant has been secured which will provide approximately 28 unmarked spaces. The result of leaving the retail space vacant and the ability to use this additional parking lot gives the developer 18 additional unmarked spaces at a nearby lot (located 427 feet south of the Lakeside property) as an interim solution for the parking deficit.

In addition, the developer and Blue Cross/Blue Shield has submitted a letter affirming their understanding that no occupancy of Building E can occur and no Certificate of Occupancy will be issued until the permanent parking is provided and available for use. This places full responsibility on the developer to insure the parking is available prior to occupancy of Building E.

The other issue at this time is that the owner of the Sweet Lodge property at 271 S. Orlando does not want his property burdened by the restrictions placed in the public records that his property is required to be off-site parking for the Lakeside project. Their attorney is requesting that the attached document be reviewed and approved by the City Attorney and also be executed by the City. Mr. Wiggins reiterated that this request is temporary.

Upon questioning, Mr. Wiggins addressed the final document received on Friday after the packets went out regarding the parking lease with Hillstone and Lakeside and that he will be happy to provide it to the Commission. Mr. Wiggins and Mr. Whittall answered other questions. Discussion ensued regarding the request and what has transpired to date and that the developer is meeting what the majority of the Commission approved but is now on a short term basis. The need for more documentation was requested.

Applicant and developer Chuck Whittall stated when they came before the Commission originally they had the permanent parking for the Sweet Lodge but that deal did not go forward. They have an application that cannot be heard until next month. He addressed their request in the interim and their long term solution being proposed concerning the Mount Vernon Inn property whereby they are submitting a redevelopment plan for that property this week. He stated the long term solution is met with the application that will come before the Commission in the near future. He stated they are trying to facilitate completing construction of the Blue Cross/Blue Shield building; not to occupy or open for business but to finish the construction activities and by the time they are completed they will have the long term parking. This will allow them to get the construction traffic off the site and complete the construction of the parking lot. He confirmed they have an executed agreement with Hillstone that was presented to staff.

After discussion, Commissioner Leary stated he was in favor of granting this request for temporary parking but was not supportive of moving forward with a certificate of occupancy until the developer provides a permanent solution for it.

Mr. Whittall stated he was fine with that. Commissioner Cooper questioned the 2,400 square feet and if it has been built out on the inside. Mr. Whittall said it is not leased and will not be asking for a permit to do any work on this space until they have a permanent solution so there will not be construction traffic or occupancy of that space until then. He clarified that by approving this they will be moving construction vehicles off the site. Commissioner McMacken addressed the risk the developer is taking until they receive the certificate of occupancy. Commissioner Cooper disclosed conversations with Mr. Whittall and the owner of the hotel down the road.

Mr. Brown spoke about the content of the developer's agreement to include a permanent solution within the code requirements and identifies the new property (hotel property) and that they need to amend the developer's agreement to delete the requirement to acquire the new hotel property. Commissioner Sprinkel addressed safety concerns with people crossing 17-92 to get to Lakeside and did not consider this a permanent solution. Mr. Whittall spoke about the traffic calming solutions to enhance the pedestrian friendliness of the intersection that is part of their plan they are submitting on Wednesday.

After further discussion, a **motion was made by Commissioner Leary to approve the request with the appropriate legal language included in the agreement by the City Attorney (to allow the developer to use 28 parking spaces that are currently being used for parking off-site, temporarily until he finishes his product which time he will have a certificate of occupancy only if he comes forward with an approved permanent solution which must go through the conditional use process); seconded by Commissioner McMacken.**

Joe Terranova, 151 N. Virginia Avenue, spoke in agreement with the temporary solution but that we need to have this agreement in writing.

Mayor Bradley expressed concerns with a temporary parking solution on dirt that is not a parking lot today and wanted to hear the permanent solution that is coming forward. Mr. Whittall spoke about their agreement to move their construction vehicles off-site in the next 2-3 weeks. Attorney Brown stated if there is a majority to allow him to finish the construction of the Blue Cross building but clearly say there will be no certificate of occupancy issued until there is a permanent solution on the 21 parking spaces that need to be off-site, he recommended that the motion include direction for the City Manager/City Attorney to work with the developer and come up with an agreement that is clearer than what is in this evening's package.

Upon a roll call vote, Commissioners Leary, Sprinkel and McMacken voted yes. Mayor Bradley and Commissioner Cooper voted no. The motion carried with a 3-2 vote.

Citizen comments – items not on the agenda (5:00)

Joe Terranova, 151 N. Virginia Avenue, spoke about the importance to develop a community consensus as to the meaning of 'density' as we move into the visioning process because it can mean different things to different people.

Public hearing item 'c' – This was moved up on the agenda.

- c. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE", ARTICLE I "COMPREHENSIVE PLAN" BY AMENDING THE GOALS, OBJECTIVES AND POLICIES TEXT WITHIN THE FUTURE LAND USE ELEMENT RELATED TO THE PLANNED DEVELOPMENT FUTURE LAND USE DESIGNATIONS; COMBINING THE PD-1 AND PD-2 FUTURE LAND USE DESIGNATIONS, DELETING THE MAPS INDICATING THE CANDIDATE AREAS FOR PLANNED DEVELOPMENT FUTURE LAND USE AND DELETING THE PARAMETERS FOR THE CREATION AND ESTABLISHMENT OF PLANNED DEVELOPMENT ZONING DISTRICTS AND OTHER POLICY TEXT RELATING TO PLANNED DEVELOPMENT FUTURE LAND USE; PROVIDING FOR SEVERABILITY, CODIFICATION, AND CONFLICTS; PROVIDING AN EFFECTIVE DATE. Second reading

Attorney Brown read the ordinance by title.

Planning Director Dori Stone explained what has taken place after the first reading of the ordinance and the visioning exercise that is now going to happen. She explained the three options provided by Florida Statutes to adopt the amendment as presented, to adopt with changes, or to not adopt the amendment. She stated the Commission has the ability to table this for up to 180 days at which time the Commission can decide whether to take it up or choose not to adopt and it will be withdrawn at that point. Staff's recommendation was to not adopt the amendment until they go through the visioning process. At that time they will take direction from the Commission as to what course of action they should take and whether the PD is a discussion that they want to take up after the visioning exercise is over. Ms. Stone answered questions. Discussion ensued whether to table this ordinance or take no action.

Motion made by Commissioner Cooper to not adopt (deny) the ordinance on second reading; seconded by Commissioner Sprinkel.

Commissioner Leary spoke about information he received regarding the many ways density can be identified and the need to quantify what density really is and what the issues are. Commissioner Sprinkel commented that she wanted to move forward with where we are today because everyone wants the community to thrive and to be the best place to be. Commissioner Cooper addressed the need for everyone to attend the visioning session so the City comes up with a good plan that everyone is happy with. Commissioner McMacken spoke about the current code which is what governs what we do now and hoped that the visioning is also an

educational process so everyone understands all the aspects of this if we are going to move forward with something positive.

Commissioner Leary spoke about the comprehensive plan and land development code being in conflict with one another. He clarified the goal today was to remove some language within the comprehensive plan that still exists in the land development code, and that the proposed amendments do not allow for a free for all in planned development as everything coming in as PD still must meet the land development code. He clarified that the City has been following the recommendations of the City consultant and that everything that is being proposed to be taken out of the comprehensive plan are still within the land development code so any fear that by pulling this out of the comprehensive plan that this will allow for unfettered growth and gigantic buildings is not true.

The following spoke and opposed any changes to the comprehensive plan and was in favor of denying the ordinance:

Bee Epley, 151 N. Orlando Avenue (representing 22 residents from Lake Killarney Condominiums)

Marty Sullivan, 901 Georgia Avenue

Joan Cason, 1915 Woodcrest Drive

Todd Weaver, 1051 Lake Bell

Judy Maynard, 1531 Berkshire Avenue

Donna Colado, 327 Beloit Avenue

Mary Daniels, 650 Canton Avenue

William Deuchler, 1245 Sunset Drive

Bart Johnson, 1214 Turner Road

Richard Mead, 1644 Hibiscus Avenue

Mary Randall, 1000 S. Kentucky Avenue

Elizabeth Faiella, 1023 Lakeview Drive

Dykes Everett, 341 E. Webster Avenue

Lurline Fletcher, 790 Lyman Avenue

Sarah Belperche, 1710 Westchester Avenue

Kathy Kiely, 1800 Oneco Avenue

142 persons were presented for this item. The following opposed the ordinance and turned in a request to speak form but did not speak:

Catherine Bowers, 1500 Berkshire Avenue

Rose Bynum, 516 W. Canton Avenue

Maura Smith, 901 Georgia Avenue

Ruth Stokes, 104 S. Interlachen Avenue, #413

Alan Roush, 701 Antonette Avenue

Dee Lamar, 2250 Forrest Road

Glenna Harmon, 151 Oakwood Way

Elizabeth Bosserman and Jim Ingram, 818 Antonette Avenue

Jacqueline Becker, 300 Fountain Lane
John Kurash, 1050 N. Lakemont Avenue
Meredith Murphy, 1770 Windsor Drive
Nancy Galyean, 746 McIntyre Avenue
Barbara Hicks, 144 Stirling Avenue
Nina Locke, 1808 Summerfield Road
Carol Card, 1645 Berkshire Avenue
Mariolina Salvatori, 1055 Lakeview Drive
George and Lucy Standridge, 692 Penn Place
Leslie Ann Rex, 692 Penn Place
Jeffrey Hale, 1640 Palmer Avenue
John Skolfield, 358 Ultoria Avenue
John Bolden, 541 N. Capen Avenue
Penny Potter, 1360 Canterbury Road
Barbara Allen, 1621 Lakehurst Avenue
Susan Goldin, 1400 Pelham Road
Linda Eriksson, 535 N. Interlachen Avenue, #303
Bruce and Karen Barber, 246 Rippling Lane
Patricia Boulogne, 1407 Pelham Road
Rita Sue Miller, 1470 Glencoe Road
Sharon Strong, 155 Stovin Avenue
Yvonne Traylor, 150 Chelton Circle
Kathryn Grammer, 200 S. Interlachen Avenue
Robert Schwetje, 1005 Lakeview Drive
F. Robert Rolle, 461 Beloit Avenue
Marilyn Miller, 1631 Diana Drive
Rosalind Levy, 850 Juanita Rael
Susan Winter, 1351 College Point
Jack Lane, 1200 Lakeview Drive
Peggy Slage, 2015 Galen Avenue
Elizabeth Posner, 350 Carolina Avenue, #302
Vera Anderson, 130 W. Kings Way
Kay and Ellen Kimbrough, 1451 Highland Road
Richard Reep, 2815 Norris Avenue
Marti Miller, 1399 Aloma Avenue
Jeannie Bowers, 1730 Sunnyside
Rebecca Talbert, 3024 Northwood Boulevard
Martha Hall, 331 W. Lyman Avenue
Karen Blumenthal, 1740 Bryan Avenue
Marilyn Dickinson, 730 Pinetree Road
Robert Hicks, 144 Stirling Avenue
Martha McHenry, 530 Clarendon Avenue
Cynthia Thomas, 1140 Keyes Avenue
Olivia Maxwell, 700 Melrose Avenue, B-2
Maria Bryant, 450 S. Virginia Avenue
Barry Greenstein and Pat McDonald, 2348 Summerfield Road

Roderick and Jackie Sward, 292 Sylvan Boulevard
Glenn Hohman, 1910 Summerland Avenue
Margaret Cooper, 1807 Barker Drive

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

A recess was taken from 6:01 to 6:25 p.m.

b. Budget discussion

City Manager Knight explained the Cady Way proposed improvements and the money that has been allocated by the City. Mr. Bud Oliver, YMCA provided an update on the Cady Way pool and the funds raised and committed to go toward improvements. Mr. Knight verified that we do not need any additional funds in the budget for Cady Way.

Mayor Bradley inquired whether we have received legal fees/benchmarking comparisons. Mr. Knight responded that they are trying to get that information. Mr. Knight addressed the presentation of the millage and budget ordinances at the next two meetings and any changes the Commission wishes to be included in the ordinance for first reading made this evening can be included; otherwise, amendments can be made at those public hearings. Discussion ensued regarding the list provided by each Commissioner that should be voted on individually.

Mayor Bradley did not want to spend \$200,000 to build a shed and office in the cemetery. Discussion ensued regarding the Cemetery Trust Fund and what funds are necessary to maintain all the cemeteries. **Motion made by Mayor Bradley that any expenditures under the Cemetery Trust Fund be postponed until such time as we understand what the operational impacts are; seconded by Commissioner Leary.**

Mayor Bradley addressed organizational support. **Motion made by Mayor Bradley to fund Mead Gardens at \$75,000; the Historical Association at \$60,000, United Arts at \$15,000, Dr. Phillips Performing Arts Center at \$100,000, and the Winter Park Day Nursery of \$7,000, those being based on previous years funding; seconded by Commissioner Leary.**

Motion amended by Commissioner Cooper to delete the \$100,000 contribution to DPAC and try to focus on the local community and Winter Park first. Motion failed for lack of a second.

Mayor Bradley spoke about the \$100,000 that was contributed for the use of MLK Park for retention and that he thought it should be used for whatever the highest and best use is in our parks fund. Commissioner McMacken agreed. Mr. Knight

clarified that there were no restrictions or designations put on this money. **Motion made by Mayor Bradley to hold on the designation of \$100,000 for the Martin Luther King, Jr. Park until such a future time and we see other potential park needs; seconded by Commissioner McMacken.**

Motion made by Commissioner McMacken to designate an extra \$100,000 toward the installation of trees; seconded by Mayor Bradley.

No public comments were made. The increase in employee benefits and the planting of trees was discussed.

Upon a roll call vote on the first motion (that any expenditures under the Cemetery Trust Fund be postponed until such time as we understand what the operational impacts are), Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

Upon a roll call vote on the second motion (to fund Mead Gardens at \$75,000; the Historical Association at \$60,000, United Arts at \$15,000, Dr. Phillips Performing Arts Center at \$100,000, and the Winter Park Day Nursery of \$7,000), Mayor Bradley and Commissioners Leary, Sprinkel and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 4-1 vote.

Upon a roll call vote on the third motion (to hold on the designation of \$100,000 for the Martin Luther King, Jr. Park until such a future time and we see other potential park needs), Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

Upon a roll call vote on the fourth motion (to designate an extra \$100,000 toward the installation of trees), Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

PUBLIC HEARINGS:

- a. Request of Fatigati Enterprises: Subdivision or lot split approval to split the property at 2525 Temple Drive into two single family lots. Each lot would be about 1.25 acres in size with 160' of frontage on Temple Drive, zoned R-1AA. No variances are requested.

Planning Manager Jeff Briggs explained the request. The applicant was not present.

Motion made by Commissioner McMacken to approve the subdivision request; seconded by Commissioner Leary. No public comments were made.

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

- b. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA VACATING AND ABANDONING THE EASEMENT LOCATED AT 1870 LAUREL ROAD, WINTER PARK, FLORIDA, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING AN EFFECTIVE DATE. First Reading

Attorney Brown read the ordinance by title.

Motion made by Mayor Bradley to accept the ordinance on first reading; seconded by Commissioner Sprinkel. No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

- d. Request of the City of Winter Park:
AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE, ARTICLE III, "ZONING" AMENDING SECTION 58-71 "GENERAL PROVISIONS FOR RESIDENTIAL ZONING DISTRICTS SO AS TO ESTABLISH REAR SETBACKS FOR SINGLE FAMILY RESIDENTIAL PROPERTIES WITH SHALLOW LOT DEPTHS, SECTION 58-67 "LOW DENSITY RESIDENTIAL (R-2) DISTRICT" TO CORRECT A SINGLE FAMILY DWELLING COVERAGE ERROR AND MODIFY CERTAIN MISCELLANEOUS RESIDENTIAL PROVISIONS IN SECTIONS 58-65 & 58-66; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. First Reading

Building Director George Wiggins explained the intent of the ordinance for approval to provide appropriate rear and front setbacks to single family residential lots that are unusually shallow in lot depth. In addition, four other minor items are addressed to clarify and refine single family zoning rules for garages, articulation, elimination of an unneeded deed restriction requirement, and correction of an error in the R-2 Zoning District. The notification provided to residents regarding this ordinance was considered.

Motion made by Commissioner Cooper to deny the ordinance. Motion failed for lack of a second.

Motion made by Commissioner McMacken to table the ordinance; seconded by Commissioner Leary. No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

- e. AN ORDINANCE AMENDING OFFENSE OF LOITERING WITHIN THE CITY OF WINTER PARK; AMENDING DIVISION 1, OF ARTICLE IV, OF CHAPTER 62, OFFENSES AND MISCELLANEOUS PROVISIONS, OF THE CITY CODE, SECTION 62-77, LOITERING -

GENERALLY; PROVIDING FOR CONFLICTS; CODIFICATION, SEVERABILITY; AND AN EFFECTIVE DATE. First reading

The City Commission previously enacted Ordinance 2886-12 on September 24, 2012, to address the problem of targeted picketing that was occurring outside the residences of citizens within the City of Winter Park. This ordinance creates a new Section 62-79, which defined targeted picketing and prohibited that activity within a 50' buffer zone surrounding the dwelling unit of any person who was the subject of the targeted picketing.

An additional part of that ordinance expanded the prohibition against loitering that already existed in Section 62-77 of the City Code to prohibit loitering before or about a dwelling unit at which the resident placed a "No Loitering" sign and within the newly established 50 foot buffer zone described in Section 62-79. Several individuals brought a lawsuit challenging the City's new Ordinance, and the Ordinance was upheld by the trial court. The individuals then appealed the case to the 11th Circuit Court of Appeal, which also upheld those portions of the Ordinance prohibiting targeted picketing. The 11th Circuit expressed doubt that the addition to Section 62-77 regarding loitering would be constitutional, because it might allow private citizens to restrict speech beyond targeted picketing on a public sidewalk, merely by placing a "No Loitering" sign at their property. The prior version of 62-77 allowed a citizen to post a no loitering sign on his or her property, and the language regarding loitering was intended to make the "no-picketing" section consistent with section 62-77.

City Attorney Brown read the ordinance by title and explained what has been changed in the existing ordinance. Discussion ensued regarding 'no loitering' signs being posted on private property. Police Chief Railey explained what is enforceable.

Motion made by Commissioner McMacken to accept the ordinance on first reading as written; seconded by Commissioner Sprinkel. No public comments were made. **Upon a roll call vote, Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. Mayor Bradley voted no. The motion carried with a 4-1 vote.**

City Commission Reports:

a. Commissioner Leary

No report.

b. Commissioner Sprinkel

Commissioner Sprinkel spoke about issues in the City that the Commission does not have a say about or can change. She addressed a situation on Ward Drive with the two homes with triple garages and the way they are facing; and a situation where homes are being built and you cannot easily get down the street because of the construction. She expressed her desire to better communicate with the citizens.

c. Commissioner Cooper

Commissioner Cooper provided the final report from the Florida League of Cities Legislative Alert.

Commissioner Cooper expressed the need to inform the citizens as to what is already allowed in the code and to better communicate. Commissioner Leary addressed the need for professionals to tell the City this is how we can work within property rights and still get what the citizens want in the City.

d. Commissioner McMacken

Commissioner McMacken reminded everyone to vote tomorrow in the primary.

e. Mayor Bradley

Mayor Bradley announced the 100th celebration of the Winter Park Golf Course and the September 16 date where we will be featured on the Golf Channel. He asked that at the next Commission meeting we appoint a six month Task Force for a group of citizens to review the whole golf course and specifically areas where there could be improvements made. He spoke about the golf professionals in the City that have volunteered for the anniversary celebration and who would like to continue over this time period to potentially make recommendations. There was a consensus to move forward. Mayor Bradley will bring a list of five to seven nominees as well as City staff and a member of the Parks Advisory Board to the next meeting.

Mayor Bradley addressed that not extending our CRA for baseball has cost the City \$12 million conservatively including the parking garage (\$5 million). He spoke about the importance of looking at decisions as they make them and the need to always understand there are consequences to all decisions made. He stated a large portion (\$7 million or so) of the money could have been used elsewhere in the City.

The meeting adjourned at 8:15 p.m.

Mayor Kenneth W. Bradley

ATTEST:

City Clerk Cynthia S. Bonham, MMC



city commission agenda item

item type	Consent Agenda	meeting date	September 8, 2014
prepared by department division	Purchasing Division	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		
		final vote	

Contracts

vendor	item background	fiscal impact	motion recommendation
Cigna Group Insurance	Contract Renewal for RFP-19-2008 Group Term Life, AD&D, Voluntary Term Life for Employee, Spouse and Children, Long Term Disability, and Voluntary Short Term Disability	Total expenditure included in approved FY14 budget	Commission approve contract renewal and subsequent Purchase Order with Cigna Group Insurance for RFP-19-2008 Group Term Life, AD&D, Voluntary Term Life for Employee, Spouse and Children, Long Term Disability, and Voluntary Short Term Disability and authorize the Mayor to execute the Renewal Package documents.
The City of Winter Park utilized a competitive bidding process to award this contract. The contract was awarded on July 14, 2008 for a period of two (2) years with options to renew. The renewal is for the plan year October 1, 2014 through September 30, 2015.			
MetLife	Contract Renewal for RFP-19-2008 for Group PPO Dental Benefits	Total expenditure included in approved FY14 budget	Commission approve contract renewal with MetLife and authorize the Mayor to execute the Renewal Package document.
The City of Winter Park utilized a competitive bidding process to award this contract. The contract was awarded on July 14, 2008 for a period of three (3) years, with an option to renew upon mutual agreement. The current contract term will expire on September 30, 2014. The renewal is for plan year October 1, 2014 through September 30, 2015.			
Aetna	Contract Renewal for RFP-6-2007 Medical Insurance	Total expenditure included in approved FY14 budget	Commission approve contract renewal with Aetna for RFP-6-2007 Medical Insurance and authorize the Mayor to execute the Renewal Package document.
The City of Winter Park utilized a competitive bidding process to award this contract. The contract was awarded in March 2007 for a period of three (3) years with renewal options. The renewal is for plan year October 1, 2014 through September 30, 2015.			



city commission agenda item

item type	Consent Agenda	meeting date	September 8, 2014
prepared by	Wes Hamil	approved by	<input checked="" type="checkbox"/> City Manager
department	Finance Director		<input type="checkbox"/> City Attorney
division			<input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		
	final vote		
strategic objective	<input type="checkbox"/> Exceptional Quality of Life <input checked="" type="checkbox"/> Fiscal Stewardship		
	<input type="checkbox"/> Intelligent Growth & Development <input type="checkbox"/> Public Health & Safety		
	<input type="checkbox"/> Investment in Public Assets & Infrastructure		

motion | recommendation

Approve annual review of the City's Debt Management Policy

background

The City's Debt Management Policy calls for an annual review to determine if any revisions should be made to adjust to any changes in the municipal borrowing marketplace. Staff and the City's financial advisor, Public Financial Management, have reviewed the attached policy and do not recommend any changes. The last review was approved by the City Commission on August 26, 2013.

alternatives | other considerations

fiscal impact

No fiscal impact

DEBT MANAGEMENT POLICY
CITY OF WINTER PARK, FLORIDA

1. **Administration of debt policy:** The Finance Director of the City of Winter Park, Florida (the "City") is charged with overseeing and implementing the provisions of this policy. It shall be his/her specific responsibility to recommend to the City Manager/Assistant City Manager and subsequently to the City Commission the selection of any external agents (bond counsel, financial advisors, underwriters, arbitrage rebate consultants, paying agents, trustees, printers, etc.), to review the proposed annual capital expenditures and financing plan, to recommend specific projects for debt financing, to participate as members of the financing team in the issuance of any debt obligations of the City, and to ensure all continuing disclosure requirements are met following the sale of bonds.

The City Manager and Finance Director are responsible for administration of the City's financial policies. The City Commission is responsible for the approval of any form of the City's borrowing and the details associated therewith. Unless otherwise designated, the Finance Director coordinates the administration and issuance of debt.

2. **Purpose and Objective:** The adoption of a written debt policy by the City Commission and its active use help ensure a consistent approach to debt issuance which will benefit existing and future holders of City debt. Access to capital markets at reasonable interest rates and credit terms is a fundamental goal that is facilitated through the adoption of appropriate debt policies taking into consideration the amount and types of fixed and variable rate debt given the City's risk tolerance to market fluctuations, capital market outlook, future capital needs, credit, rating agency considerations, tax implications and industry competition.
3. **Scope:** This policy shall apply to all debt obligations of the City, whether for the purpose of acquisition or construction of City assets, the refunding of existing debt and for all interest rate hedging products and derivatives.

4. **Exceptions:** Exceptions to this policy will be approved by the City Commission.

5. **Reporting Practices:**

The Finance Department or designees will promptly notify the rating agencies of any debt restructuring, derivative products entered into or any other transaction, which does not involve issuance of debt but has an impact on the overall rate of interest on its debt or its debt structure. The Department or designees shall also respond to all inquiries from creditors, investors, and rating agencies in a complete and prompt fashion.

6. General Debt Issue Policies:

- a. **Structure:** The City's capital structure may consist of fixed rate and variable rate debt in both traditional and synthetic form along with hedging instruments such as interest rate swaps, caps, collars and other non-speculative derivative products. The percentage of total debt that may be variable rate-based may from time-to-time change, as debt management strategies change given interest rate environments and appropriate approvals. The risks associated with any given structure and the financial instruments used shall be fully explained to those who must decide and approve any final financing structure.
- b. **Borrowing:** The City Commission shall have the authority to borrow money, contract loans and issue bonds in accordance with the provisions of the Constitution of the State of Florida and the general laws of the state. However, approval by voter referendum shall be required prior to the issuance of any of the following categories of bonds per the City Charter:
 - 1. General obligation bonds which pledge the full faith and credit of the taxing power of the City,
 - 2. Revenue bonds intended to finance enterprises or projects which involve the purchase, lease and/or acquisition of real property by the City or agencies thereof, with the exception of revenue bonds issued to finance the purchase, lease and/or acquisition of park real property and/or park projects by the City or agencies thereof, or
 - 3. Revenue bonds which pledge specific non ad valorem taxes as the primary source(s) of revenue to pay principal and interest and which have a principal value in excess of one (1) million dollars. This dollar limitation shall be adjusted annually as of the end of each fiscal year in accordance with changes in the cost-of-living index as published by the federal government. Revenue bonds issued to finance the purchase, lease and/or acquisition of park real property and/or park projects by the City or agencies thereof would not be limited by this requirement.
- c. **Pay-As-You-Go:** The City will strive to maintain a high reliance on pay-as-you-go financing for its capital improvements and capital assets.
- d. **General Obligation Debt Levels:** As a goal, the City will maintain its net general obligation bonded debt at a level not to exceed two (2) percent of the assessed valuation of taxable property within the City unless otherwise directed by the City Commission.
- e. **Reserves:** The City will maintain revenue bond reserves to comply with the covenants of the bond issues and ensure adherence to federal arbitrage regulations.

- f. **Purpose and Projects:** Long-term borrowing will not be used to finance current operating expenditures. However, this does not preclude the City from using debt to meet short-term operating needs in the event of an emergency such as a natural or man-made disaster.
- g. **Term:** The following guidelines should govern the issuance of new money financing.
- The maturities of debt will be equal to or less than the useful economic life of the item financed.
 - Where practicable the debt service structure on new money financing should be level debt service if economically feasible.
 - The use of credit enhancement should be evaluated on a maturity-by-maturity basis and only used where the economic benefits exceed the costs of issuing rated or unrated debt obligations.
 - Call features are preferred and should be utilized when financially prudent in order to provide future flexibility.
 - The use of a fully funded debt service reserve should always be evaluated against the use of a surety or other debt service reserve product.
- h. **Bond Insurance:** Bond insurance is an insurance policy purchased by an issuer or an underwriter for either an entire issue or specific maturities, which guarantees the payment of principal and interest. This insurance provides a higher credit rating and must result in a lower borrowing cost for an issuer after consideration of the premium rate and underlying ratings.
- Bond insurance can be purchased directly by the City prior to the bond sale (direct purchase) or at the underwriter's option and expense (bidder's option).
- When insurance is purchased directly by the City, the present value of the estimated debt service savings from insurance should be at least equal to or greater than the insurance premium. The bond insurance company will usually be chosen based on an estimate of the greatest net present value insurance benefit (present value of debt service savings less insurance premium).
- Credit enhancement may take other forms such as Letters of Credit (LOC) or other securitization products and may be used if economically beneficial to the City.
- i. **Credit Ratings:** Credit ratings have wide investor acceptance as tools for differentiating credit quality of investments. The City shall attempt to continually improve its credit ratings. Comprehensive annual credit rating reviews should be provided to the rating agencies as well as periodic updates and ongoing communication of events affecting the City's overall credit, including asset and liability management issues.

- j. **Non-Rated:** Non-rated securities may be issued if the credit rating on the issue does not perform any economic benefit or add any value to capital market participants.
- k. **Tax Status:** The City has traditionally issued tax-exempt debt which results in significant interest cost savings compared with the interest cost on taxable debt. Accordingly, all of the City's debt should be issued to take advantage of the exemption from federal income taxes unless prohibited by federal law or applicable federal regulations.
- l. **Subordinated Debt:** The lien status and credit rating on this type of debt is inferior and protection to the bondholder is lower, therefore, this type of debt should be minimized to reduce the City's overall borrowing costs, unless it is the only method available to finance a project. There may be occasions when this type of debt is issued for potential restructuring reasons, when current senior-lien debt covenants are undesirable and this debt is soon to be retired or refunded.
- m. **Capital Leasing:** Over the lifetime of a lease, the total cost to the City will generally be higher than purchasing the asset outright. As a result, the use of lease/purchase agreements and certificates of participation in the acquisition of vehicles, equipment and other capital assets shall generally be avoided, particularly if smaller quantities of the capital asset(s) can be purchased on a "pay-as-you-go" basis.
- n. **Callable Bonds:** Call provisions on bonds provide future flexibility to refinance or restructure debt and eliminate onerous covenants. Consequently, the City shall attempt to always have call provisions on its debt. Call provisions on each transaction should be analyzed upon marketing the bond issue and determined at the time, upon recommendation of the Financial Advisor.
- o. **Refunding Criteria:** Generally, the City issues refunding bonds to achieve debt service savings on its outstanding bonds by redeeming high interest rate debt with lower interest rate debt. Refunding bonds may also be issued to restructure debt or modify covenants contained in the bond documents. Current tax law limits to one time the issuance of tax-exempt advance refunding bonds to refinance bonds issued after 1986. There is no similar limitation for tax-exempt current refunding bonds. The following guidelines should apply to the issuance of refunding bonds, unless circumstances warrant a deviation therefrom:
 - refunding bonds should generally be structured to achieve level annual debt service savings;
 - the life of the refunding bonds should not exceed the remaining life of the bonds being refunded or the assets financed, whichever is longer;
 - advance refunding bonds issued to achieve debt service savings should have a minimum target savings level measured on a present value basis equal to 5% of the par amount of the bonds being refunded;

- current refunding bonds issued to achieve debt service savings should have a minimum target savings level measured on a present value basis equal to 3% of the par amount of the bonds being refunded;
- refunding bonds which do not achieve debt service savings may be issued to restructure debt or provisions of bond documents only if such refunding serves a compelling City interest or under extraordinary conditions.

The minimum target savings level for refundings should be used as a general guide to guard against prematurely using the one advance refunding opportunity for post-1986 bond issues. However, because of the numerous considerations involved in the sale of refunding bonds, the target should not prohibit refundings when the circumstances justify a deviation from the guideline.

- p. **Debt Service Coverages:** Debt service coverages shall conform to bond resolutions and remain at those levels to ensure that the City's credit rating is not diminished.

7. Method of Sale

The City's policy is to sell public debt using the method of sale expected to achieve the best result, taking into consideration short-term and long-term implications. The following section of this policy is intended to ensure that the most appropriate method of sale is selected in light of financial, market, transaction-specific and issuer conditions.

- a. **Competitive vs. Negotiated Preference:** Competitive method sale should be preferred and considered when the following conditions are present:
- The City has been a stable and regular borrower in the public market.
 - There is an active secondary market for the City's debt.
 - The City has an underlying credit rating of A or above.
 - The issue is neither too large to be absorbed by the market or too small to attract investors.
 - The issue is not composed of complex or innovative features.
 - Interest rates are stable, market demand is strong and the market is able to absorb reasonable levels of buying and selling with reasonable price reliability.

If conditions for a competitive bond sale are not available then the following practice will apply to negotiated bond sales:

- A competitive underwriter-selection process that ensures that multiple proposals are considered will be used.

- The City's staff and the Financial Advisor will remain actively involved in each step of the negotiation and sale processes to uphold the public trust.
 - The City's staff and Financial Advisor, who are familiar with and abreast of the condition of the municipal market shall assist in structuring the issue, pricing, and monitoring sales activities. The Financial Advisor will submit recommendations regarding the method of sale, structure and timeline of events for the issue to the City in written form.
 - The City will require that financial professionals disclose the name(s) of any person or firm compensated to promote the selection of the underwriter; any existing or planned arrangements between outside professionals to share tasks, responsibilities and fees; the name(s) of any person or firm with whom the sharing is proposed; and the method used to calculate the fees to be earned.
- b. **Financial Advisor Serving as Underwriter:** The financial advisor to the City may not act as underwriter on any loan, bond or other undertaking of the City of Winter Park. Additionally, no affiliate of the financial advisor shall act as an underwriter on any financial undertaking, issue or bond of the City of Winter Park unless the loan, bond or other undertaking is competitively bid through a process that does not give an affiliate of the financial advisor an advantage. For purposes of this policy, an affiliate of the financial advisor would include a subsidiary, division, holding company, sister corporation, or partner of the financial advisor. Additionally, a firm that has acted as a financial advisor to the City of Winter Park or any affiliate thereof may be an underwriter if the firm is not under contract or retained to be the financial advisor to the City at the time of the issue or bond.
- c. **Private Placements:** The City may determine to seek funding by way of a private placement or bank loan where the size and structure of the borrowing does not warrant the issuance of publically offered debt. The City's Financial Advisor will compare the overall costs of a private placement with those of a public offering and recommend the most cost effective approach.
- d. In the event the City chooses to use a negotiated or private placement sale, staff shall document the reasons this method was chosen.

8. **Capital Improvement Plan**

The Finance Department will prepare, as part of the annual budget process, a Capital Improvement Plan that will be submitted to the City Commission for approval. Such Capital Improvement Plan will address at a minimum the amount of debt projected to be issued during the next five fiscal years.

Factors to be considered in the final projections are:

- The forecast of spending levels for capital projects.
- The availability of internal funds to pay for capital projects.
- Desired debt service coverage levels consistent with a highly-rated municipality.

- The additional bonds test calculation outlined in the applicable bond ordinances or related documents.

9. Fixed Rate Debt

a. Overview

Fixed rate debt is authorized to finance capital projects and for any other allowable purpose as stipulated in the governing bond ordinances and tax regulations.

b. Type

The City may issue any type of fixed rate debt as authorized by the City's various bond ordinances and recommended by the City's Financial Advisor.

c. Maturity, Structure, and Call Provisions

Prudent debt management requires that there be a proper matching of the lives of the assets and the length of the debt, whether taxable or tax-exempt, used to finance such asset. In addition, the City will, at all times, structure the amortization and maturity of any fixed rate debt to comply with the appropriate tax regulations.

To provide the maximum amount of flexibility, the City will utilize call provisions whenever possible. City staff, along with the financial advisor and underwriter, will assess the market at the time of pricing to determine its ability to issue bonds with such features while minimizing interest costs.

d. Providers

The City is allowed to sell debt by either negotiated sale or competitive bid. The determination of the method is to be made prior to each financing.

If the City selects the "competitive sale" method, determination of the winning bid will be based on the underwriting firm with the lowest True Interest Cost (TIC) proposal.

The City will employ staff or an outside professional financial advisor, other than the underwriter, who is familiar with and abreast of the conditions of the municipal market, and is available to assist in structuring the issue, pricing, and monitoring of sales activities. The City shall not use a firm to serve as both the financial advisor and underwriter. Selection of underwriters, financial advisors, bond counsel, and other necessary consultants involved in the debt transactions will be selected as outlined in the City Purchasing Policy.

e. Debt Service Reserve Fund

Unless otherwise recommended by the City's financial adviser and approved by the City Commission, a debt service reserve fund will be funded, maintained, and held for the benefit of bondholders as specified in the ordinance authorizing the sale of the bonds to pay principal and/or interest on the bonds should revenues from

operations not be sufficient for such purpose in accordance with the appropriate bond ordinance.

- The debt service reserve fund may be in the form of cash and/or investments funded from the proceeds of bonds and/or revenues from operations or other pledged sources.
- If allowed by the ordinance, a surety issued by a financial institution nationally recognized in the industry to issue such policies may be used in place of a cash-funded debt service reserve.
- If allowed under the respective bond ordinance, any other form of financial instruments may be used in place of cash-funded or surety-funded debt service reserve, provided such financial instruments are issued by firms of nationally recognized standing.
- The City will weigh the benefits of each method of funding the debt service reserve fund prior to each issue and will choose the method most beneficial to the City based upon the facts and circumstances of each issue.

f. Approvals

The structure, maturity, and call provisions for each fixed rate financing must be approved by the Finance Director or designee on or prior to the date of pricing. Negotiation with the underwriter on negotiated bond transactions will be conducted by the Financial Advisor. Final transaction approval must be obtained from the City Commission.

g. Compliance/Reporting Requirements

All outstanding debt will be reported annually in the CAFR as required by generally accepted accounting principles.

The City will monitor and report any arbitrage rebate liability due to the U.S. Treasury on bond proceeds from fixed rate transactions.

10. Variable Rate Debt Instruments

a. Overview

Variable rate debt is authorized to finance capital projects and for any other allowable purpose as stipulated in the governing bond ordinances and tax regulations.

The City must adhere to the variable rate debt limits outlined in this Policy.

b. Type

The City may issue any type of variable rate debt as authorized by the various bond ordinances and recommended by the City's Financial Advisor. Some of the various types of debt authorized include, but are not limited to, Commercial Paper, Variable Rate Demand Obligations, and Medium Term Notes.

c. Management

On a periodic basis, the Director of Finance or designee will make decisions regarding any changes to the interest mode for variable rate obligations based on current and projected market conditions.

d. Maturity and Call Provisions

The City will structure the maturity dates of the variable rate debt to match the lives of the assets being financed. The City will, at all times, structure the amortization and maturity of any variable rate debt to comply with the appropriate tax regulations

e. Providers

Underwriters, remarketing agents or dealers of the City's variable rate debt program will be selected pursuant to the City's Purchasing Code.

Banks providing Liquidity Facilities for variable rate debt shall be reviewed regularly with the Financial Advisor and minimum short and long term ratings should be maintained in order to ensure good trading performance.

f. Variable Rate Debt Amount

The City's total variable rate debt outstanding as a percentage of its total debt will not exceed rating agency guidelines for highly rated municipalities. Variable rate debt synthetically fixed through a swap agreement will not be considered variable rate debt for this criterion.

g. Approvals

The structure and maturity for each variable rate financing must be approved by the Finance Director or designee prior to the transaction. Final transaction approval must be obtained from the City Commission.

h. Compliance/Reporting Requirements

All outstanding debt will be reported annually in the CAFR as required by generally accepted accounting principles.

The City will monitor and rebate any arbitrage liability due to the U.S. Treasury on bond proceeds from variable rate transactions.

11. Interest Rate Swaps, Caps, Options, and Collars

a. Overview

The prudent use of hedging instruments, including interest rate swaps, caps, options, and collars, can be an effective tool in meeting funding needs and structuring a balance sheet while managing risk associated with the movement of interest rates. Utilizing hedging products can provide the City with cost effective alternatives to traditional debt financing choices.

Utilizing interest rate swaps to achieve substantially lower interest cost is a main component in building the desired capital structure to allow the City to finance efficiently. There are three types of interest rate swaps the City is authorized to enter into:

- Floating to fixed rate swaps,
 - Hedge interest rate risk on variable rate debt,
 - Lock in fixed rates on refunding bonds that will be issued in the future or
 - Take advantage of opportunities to obtain fixed swap rates that are lower than comparable fixed rate bonds.
- Fixed rate to floating rate swaps
 - Increase the amount of variable rate exposure without incurring the remarketing and liquidity costs.
 - Eliminate the put risk associated with variable rate debt.
- Basis swaps manage the risk associated with
 - The mismatch between two benchmarks.
 - Methodologies used to set interest rates.

b. Risks

Interest rate swaps and related hedging instruments may introduce additional risks to the City's credit profile. These risks include, but are not necessarily limited to, termination risk, counterparty risk, re-execution risk, amortization risk, Basis Risk, market risk, and tax event risk. Prior to entering into each interest rate swap transaction, these risks are evaluated to ensure adequate provisions are in place to minimize the downside and provide the maximum benefit the transaction originally intended.

c. Interest Rate Swap Management

The Finance Director or designee shall have the overall responsibility, from an overview standpoint, for the execution and management of interest rate swaps.

The Finance Director or designee shall determine the size of the total interest rate swap program and the maturity date for the swaps within the parameters of the Policy which has been approved by the City Commission.

Interest rate caps, collars and other related hedging instruments may be utilized to help manage interest rate risk in the Debt Management Program.

Forecasts of interest rate volatility and expected performance of the swaps, caps, collars, and related hedging instruments under various interest rate scenarios shall be updated on a periodic basis. Short and long term interest rates will be monitored over varying time periods and adjustments to the interest rate swap program will be modified.

d. Compliance/Reporting Requirements

Collateral reports will be updated on a monthly basis providing information relating to specific swap transactions that may require collateral posted based on mark to market valuations.

All outstanding debt will be reported annually in the CAFR as required by generally accepted accounting principles.

e. Optional Termination

The City shall consider including a provision that permits the City optionally to terminate the agreement at the market value of the agreement at any time. In general, the counterparty shall not have the right to optionally terminate an agreement. As practical as possible, the City shall have the right to assign its obligation to other counterparties.

f. Aspects of Risk Exposure Associated with Such Contracts

Before entering into an interest rate swap, The City shall evaluate all the risks inherent in the transaction. These risks to be evaluated should include the counterparty risk, market risk, termination risk, rollover risk, basis risk, tax event risk and amortization risk.

The City shall endeavor to diversify its exposure to counterparties. To that end, before entering into a transaction, it should determine its exposure to the relevant counterparty or counterparties and determine how the proposed transaction would affect the exposure.

g. Approvals

The structure of each interest rate swap must be approved by the Finance Director or designee prior to the transaction. Final transaction approval must be obtained from the City Commission.

h. Providers

Financial Institutions and Dealers executing interest rate swaps, caps, options, and other hedging instruments for the City shall be selected pursuant to the City Purchasing Policy. The City shall require that all institutions and dealers entering

into interest rate swap, cap, option, and other hedging instrument agreements execute a Master Swap Agreement (the ISDA Master Agreement must be used as a part of the Master Swap Agreement) that is signed by both parties. All transactions entered into shall adhere to the requirements of the Master Swap Agreement.

The Master Swap Agreement will contain, among other things, language regarding credit rating maintenance standards. All providers will either, (1) be rated AA-/Aa3 or better by at least 2 of the rating agencies (Fitch, Moody's, or Standard & Poor's) at the time of execution and enter into a collateral agreement to provide collateral as determined by the Credit Support Annex in the event that the credit rating falls below the AA-/Aa3 level or (2) be rated A/A2 or better by at least 2 of the rating agencies at the time the Agreement is entered into, and enter into a collateral agreement. The Finance Department will obtain an update of each provider's credit ratings on a quarterly basis.

i. **Swap Advisor and Counterparty Procurement**

Interest rate swaps can be procured on a competitive or negotiated basis. The appropriate procurement method depends on the structure of the interest rate exchange agreement as well as the market conditions. For all interest rate swaps, the City will engage a Swap Advisor to assist with the pricing and structuring of the agreement as well as to recommend the appropriate procurement method.

12. Investment of Bond Proceeds

The proceeds of the bond sales will be invested until expended for the intended project in order to maximize the utilization of the public funds. The investments will comply with the City's investment policy unless superseded by a bond covenant or related agreement. All bond proceeds shall be invested in manner to avoid, if possible, and minimize any potential negative arbitrage over the life of the bond issue. Bond proceeds to be used for the construction or acquisition of the capital assets shall be conservatively invested according to draw schedules which will be amended as needed.

13. Continuing Disclosure Requirements

The Finance Director with the assistance of the Financial Advisor and Bond/Disclosure Counsel will produce all the necessary documents for disclosure. All debt issues will meet the disclosure requirements of the Securities and Exchange Commission and other government agencies before and after the bond sales take place. The City's CAFR will be the primary vehicle for compliance with the continuing disclosure requirements. The CAFR may be supplemented with additional documentation if necessary. The City will follow a policy of "full disclosure" in its CAFR and bond official statements. The Finance Director will be responsible for filing the CAFR and providing disclosure on the status of all material events to the Municipal Securities Rulemaking Board, (MSRB) via the Electronic Municipal Market Access (EMMA) system.

14. **Effective Date**

This Policy will become effective upon adoption by the City Commission. This Policy shall be reviewed on an annual basis and amended as necessary with the approval of the City Commission.

15. **Definitions**

Advance Refunding - A bond is treated as issued to advance refund another bond if it is issued more than 90 days before the redemption of the refunded bond.

Amortization Risk – the potential cost to the issuer resulting from a mismatch between the outstanding underlying bond amortization and the outstanding notional amount of the swap.

Basis Risk – movement in the underlying variable rate indices may not be perfectly in tandem, creating a cost differential that could result in a net cash outflow from the issuer. Also, a mismatch can occur in a swap with both sides using floating, but different, rates.

SIFMA Index – The Securities Industry and Financial Markets Association Swaps Index, the principal benchmark for the floating rate payments for tax-exempt issuers. The index is a national rate based on a market basket of high-grade, seven-day tax-exempt variable rate bond issues.

Commercial Paper Note - shall mean any Bond which has a maturity date which is not more than 270 days after the date of issuance thereof.

Competitive Bid - a method of submitting proposals for the purchase of new issue of municipal securities by which the securities are awarded to the underwriting syndicate presenting the best bid according to stipulated criteria set forth in the notice of sale.

Counterparty risk – the risk that the other party in the derivative transaction fails to meet its obligations under the contract.

Credit Enhancement - shall mean, with respect to the Bonds of a Series, a maturity within a Series or an interest rate within a maturity, the issuance of an insurance Policy, letter of credit, surety bond or any other similar obligation, whereby the issuer thereof becomes unconditionally obligated to pay when due, to the extent not paid by the City or otherwise, the principal of and interest on such Bonds.

Credit Support Annex - is a standard supporting document that is made part of the ISDA Master Swap Agreement that governs the use of posting collateral when required.

Current Refunding - A bond is treated as issued to current refund another bond if the refunding issue is issued not more than 90 days before the redemption of the refunded bond.

Hedge – a transaction entered into to reduce exposure to market fluctuations.

Interest rate swap – a transaction in which two parties agree to exchange future net cash flows based on predetermined interest rate indices calculated on an agreed notional amount. The swap is not a debt instrument between the issuer and the counterparty, and there is no exchange of principal.

ISDA – International Swap Dealers Association, the global trade association with over 550 members that include dealers in the derivatives industry.

ISDA Master Agreement – the standardized master agreement for all swaps between the Issuer and the dealer that identifies the definitions and terms governing the swap transaction.

Letter of Credit (LOC) – A financial product generally purchased from a bank to provide credit enhancement and liquidity on variable rate bonds.

LIBOR – the principal benchmark for floating rate payments for taxable issuers. The London Inter Bank Offer Rate (LIBOR) is calculated as the average interest rate on Eurodollars traded between banks in London and can vary depending upon the maturity (e.g. one month or six months).

Long-dated swap - a swap with a term of more than ten years. Often used in the municipal market, as issuers often prefer to use a hedge that matches the maturity of the underlying debt or investment.

Mark-to-market – calculation of the value of a financial instrument (like an interest rate swap) based on the current market rates or prices of the underlying instrument (i.e. the variable on which the derivative is based).

Medium Term Note - any bond which has a maturity date which is more than 365 days, but not more than 15 years, after the date of issuance and is designated as a medium term note in the supplemental ordinance authorizing such bond.

Negotiated Sale - the sale of a new issue of municipal securities by an issuer through an exclusive agreement with an underwriter or underwriting syndicate selected by the issuer.

Tax Event Risk - the risk that tax laws will change, resulting in a change in the marginal tax rates on swaps and their underlying assets or, in a more extreme situation, remove the tax-exempt status of the issue and, therefore, its contractual obligations priced as tax-exempt facilities.

Termination risk – the risk that a swap will be terminated by the counterparty before maturity that could require the issuer to make a cash termination payment to the counterparty.

True Interest Cost - is the rate, compounded semi-annually, necessary to discount the amounts payable on the respective principal and interest payment date to the purchase price received for the bonds.

Variable Rate Bond - shall mean any Bond not bearing interest throughout its term at a specified rate or specified rates determined at the time of initial issuance.

Variable Rate Demand Obligations (VRDO) - A long term maturity security which is subject to a frequently available put option or tender option feature under which the holder may put the security back to the issuer or its agent at a predetermined price (generally par) after giving specified notice or as a result of a mandatory tender. Optional tenders are typically available to investors on a daily basis while in the daily or weekly mode and mandatory tenders are required upon a change in the interest rate while in the flexible or term mode. The frequency of a change in the interest rate of a variable rate demand obligation is based upon the particular mode the security is in at the time.



city commission agenda item

item type	Consent agenda	meeting date	September 8, 2014
prepared by department division	Randy Knight Administration	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A final vote		
strategic objective	<input type="checkbox"/> Exceptional Quality of Life <input type="checkbox"/> Intelligent Growth & Development <input type="checkbox"/> Investment in Public Assets & Infrastructure <input type="checkbox"/> Fiscal Stewardship <input type="checkbox"/> Public Health & Safety		

subject

Formalizing policy on elected officials' participation in the employee health and dental insurance.

motion | recommendation

Officially authorize elected officials to participate in health and/or dental insurance at the same premium level as full-time employees; establishing a separate class.

background

In prior years the city has allowed its elected officials to participate in health or dental coverage at the same premium rate as full-time employees. The last one to participate was for a term that ended in March, 2010. Upon doing some research staff could not find where this practice was formally authorized by the City Commission. Technically, the City's Personnel Policy Manual limits this benefit to full-time employees.

The city's insurance agent advises that the policy should be formally approved by the City Commission as a separate class so that it does not trigger the benefit having to be provided to all classes of part-time employees.

alternatives | other considerations

Not allowing elected officials to participate.

fiscal impact

Approximately \$8,000 per elected official that participates.

SECTION 5. BENEFITS

Descriptions of health, life and disability insurance benefits in this manual are not controlling: only the complete plan documents, which are available to employees through the Human Resources Division, are to be relied on as containing a complete and accurate description of coverage, benefits and other features.

5.01 GROUP MEDICAL AND DENTAL BENEFITS

The City of Winter Park contributes toward the cost of group medical and dental insurance for all eligible FULL-TIME employees. The Human Resources Division will provide employees with a booklet describing the coverage. Employees are eligible for benefits on the 91st day from date of hire.

5.02 LIFE AND AD&D INSURANCE

The City provides each FULL-TIME employee, at no cost to the employee, life insurance coverage in the amount of one times the employee's annual salary and Accidental Death and Dismemberment Insurance. In the event of Accidental Death the amount of benefit is two times the employee's annual salary.

The Human Resources Division will provide the employee with a booklet describing the coverage. Coverage begins on date of hire.

Additional Accidental Death and Dismemberment Insurance

The City also provides each of its regular employees with additional accidental death and dismemberment coverage in the event of death or bodily injury while performing the duties of the City.

5.03 LONG-TERM DISABILITY INSURANCE

The City provides each FULL-TIME employee, at no cost to the employee, wage protection through a Disability Plan, conjunctive with accrued Long-Term Medical/Medical Absence and at a reduced salary level. Employees will be provided with a plan booklet describing the coverage.



city commission **public hearing**

item type	Public Hearing	meeting date	September 8, 2014
prepared by	Don Marcotte	approved by	<input checked="" type="checkbox"/> City Manager
department	Public Works		<input type="checkbox"/> City Attorney
division			<input type="checkbox"/> N/A
board approval		<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A	final vote
strategic objective	<input type="checkbox"/> Exceptional Quality of Life	<input type="checkbox"/> Fiscal Stewardship	
	<input type="checkbox"/> Intelligent Growth & Development	<input type="checkbox"/> Public Health & Safety	
	<input type="checkbox"/> Investment in Public Assets & Infrastructure		

subject

Knight Family-Feys, LLC have requested the City to vacate a utility easement at 1870 Laurel Road. (Site and Parcel Map attached) SECOND READING OF ORDINANCE

motion | recommendation

Approve the vacate request.

background

Letters of no objection received from utilities serving the neighborhood (see attached). No objection from City Engineer.

alternatives | other considerations

N/A

fiscal impact

N/A

After Recording Return To:
City of Winter Park, City Clerk's Office
401 Park Avenue South
Winter Park, Florida 32789

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA
VACATING AND ABANDONING THE EASEMENT LOCATED AT
1870 LAUREL ROAD, WINTER PARK, FLORIDA, MORE
PARTICULARLY DESCRIBED HEREIN, PROVIDING AN EFFECTIVE
DATE.

WHEREAS, the City of Winter Park by custom will abandon an easement no longer needed for municipal purposes; and

WHEREAS, the City has determined that the easement is no longer needed by the City of Winter Park.

NOW, THEREFORE, BE IT ENACTED by the People of the City of Winter Park, Florida as follows:

Section 1. The City Commission of the City of Winter Park, Florida, hereby vacates and abandons that certain easement granted in: Lot 6, Block "K" and the North ½ of vacated street lying South of Lot, block "K", Charmont as recorded in Plat Book L, Page(s) 93 of the Public Records of Orange County Florida.

Section 2. All ordinances or portions of ordinances in conflict herewith are hereby repealed.

Section 3. The parties intend that any error in legal description or in depiction of the portion of the easement vacated and abandoned may be corrected by subsequent curative document if the parties agree that there was an error in the survey or description.

Section 4. This ordinance shall take effect immediately upon its passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held at City Hall, Winter Park, Florida, on the ____ day of September, 2014.

Mayor Kenneth W. Bradley

ATTEST:

City Clerk Cynthia S. Bonham



July 31, 2014

Donald Marcotte
Asst Dir P/W-City Engineer
City of Winter Park
401 South Park Avenue
Winter Park, FL 32789
dmarcotte@cityofwinterpark.org

Re: Letter of Submittal and Attachments
Request to vacate easement no longer in use, currently in building pad of newly permitted home
1870 Laurel Road, Winter Park, FL 32789
Parcel #: 07-22-30-1252-11-060

Dear Mr. Marcotte,

I am writing on behalf of Knight Family-Keys, LLC who is the owner of 1870 Laurel Ave. Winter Park, FL 32789 (Exhibit "A", Site and Parcel Map). Located on this parcel is an old utility easement (Exhibit "B", Plot Plan Survey) that is longer in use. We respectfully request that the City abandon this easement. There are several reasons for this request, the primary of which is that this easement is no longer and use, and of a substantial and odd size, 20' x 60'. This situation creates a large and odd unbuildable area within this lot. This easement is also odd in that it has no utilities within it, serves no function, nor is it structured in such a way that provides access to the easement.

Attached to this letter of submittal are six (6) signed letters of no objection to abandonment (See Exhibit "C", No Objection to Vacate Letters) from all utility organizations operating within the City of Winter Park, including: TECO/People's Gas, Brighthouse Networks, City of Winter Park Water/Wastewater, Duke Energy, Century Link, and Winter Park Electric.

Exhibits A (Site Map), Exhibit B (Survey) and Exhibit C (Signed No Objection Letters) are attached for your consideration.

Sincerely,

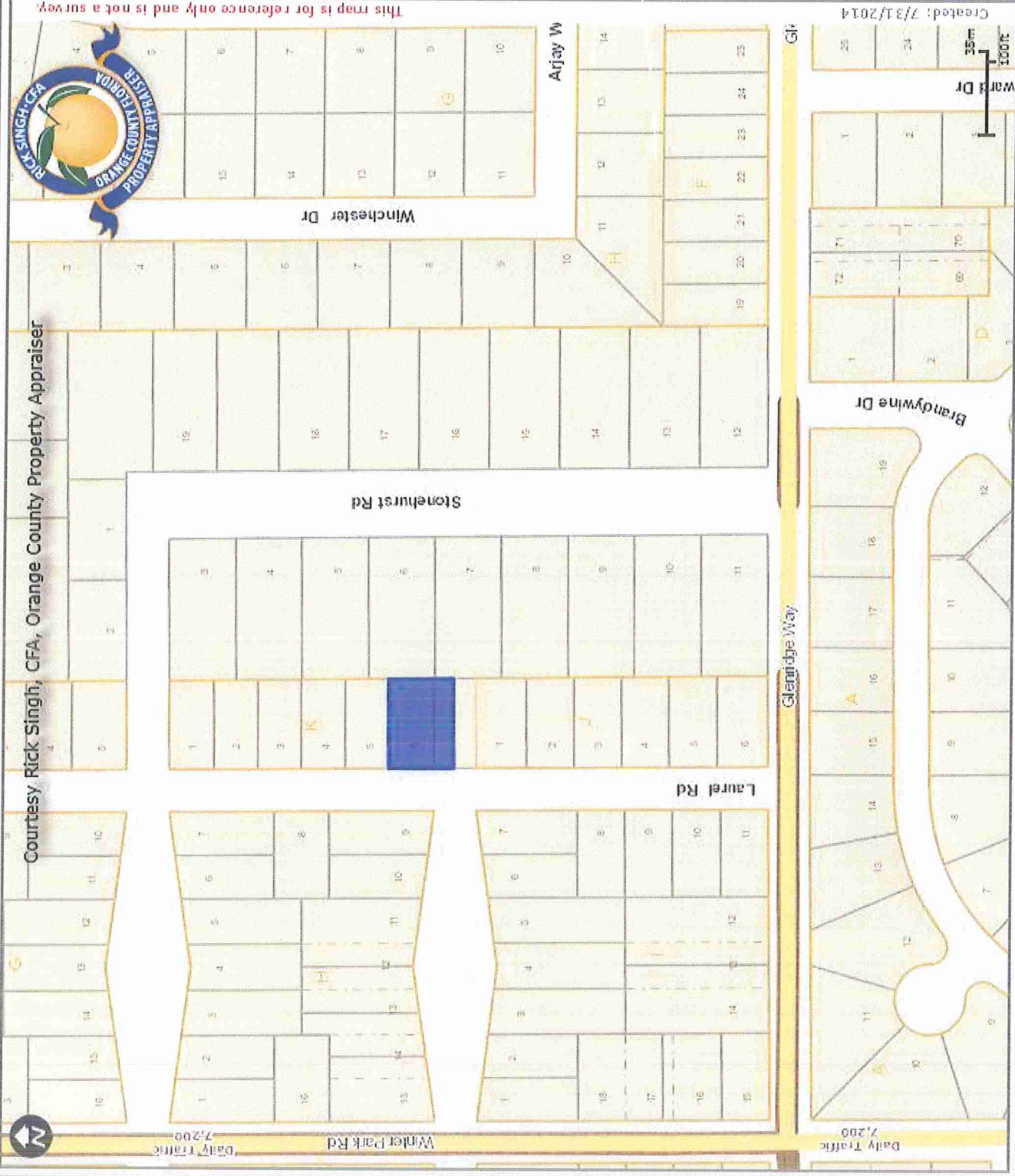
A handwritten signature in red ink, appearing to read "R. Hancock", is written over a horizontal line.

Robert M. Hancock
Lundequum Development, LLC

Lundequum Development, LLC • 213 W. Comstock Avenue, Winter Park, FL 32789 • (407) 466-8072

LunDev.com • CGC058183

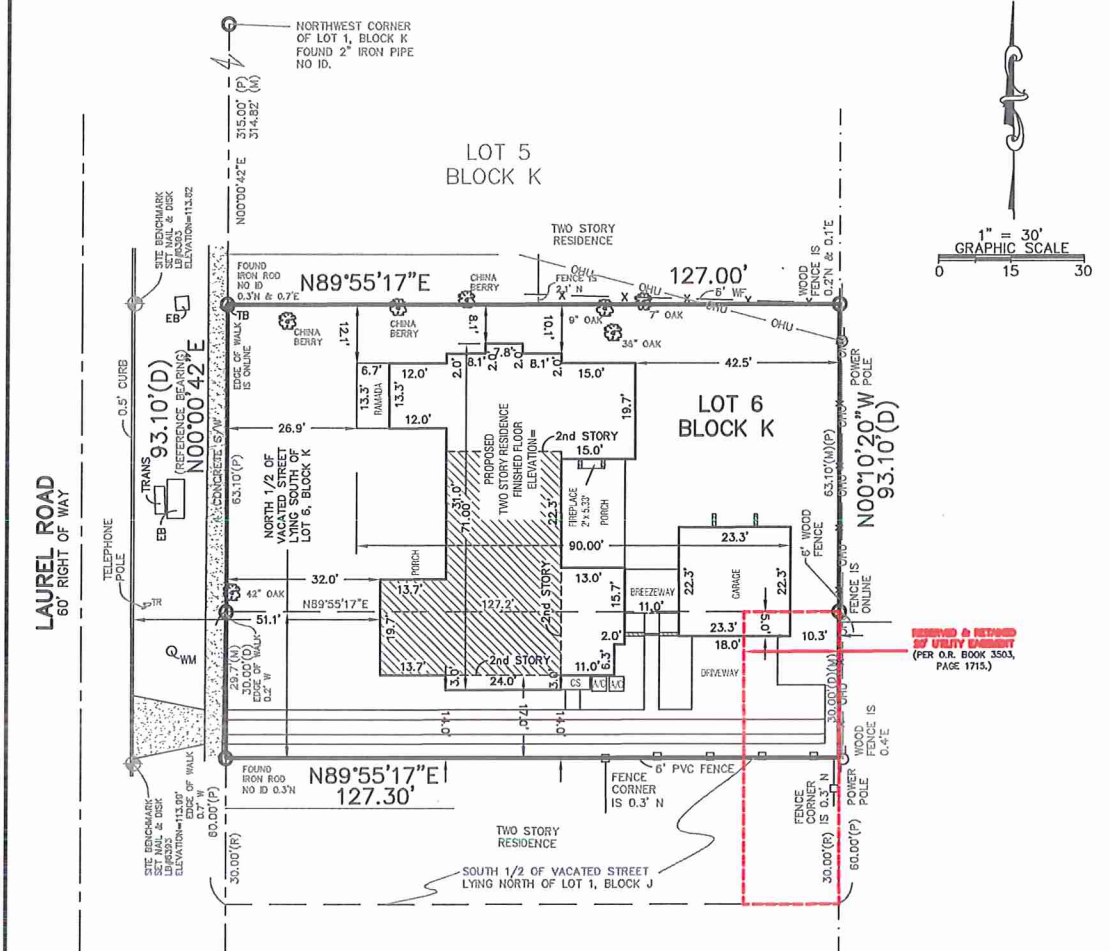
- Florida turnpike
- Interstate 4
- Toll Road
- Major Roads
- Public Roads
- Gated Roads
- Road Under Construction
- Proposed Road
- US Road
- State Road
- County Road
- Toll Ramp
- Interstate Ramp
- One Way
- Brick Road
- Rail Road
- Proposed SunRail
- Block Line
- Lot Line
- Residential
- Agriculture
- Commercial/Institutional
- Governmental
- Institutional/Misc
- Commercial/Industrial/Vacant Land
- Hydro
- Waste Land
- Agricultural Curtilage
- County Boundary
- Parks
- Golf Course
- Lakes and Rivers
- Building
- Power Plant



PLOT PLAN

DESCRIPTION:(AS FURNISHED)

LOT 6, BLOCK "K" AND THE NORTH 1/2 OF VACATED STREET LYING SOUTH OF LOT 6, BLOCK "K", CHARMONT AS RECORDED IN PLAT BOOK L, PAGE(S) 93, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.



ADDRESS:
1870 LAUREL AVENUE
WINTER PARK, FLORIDA 32789

PREPARED FOR:
BRETT LUNDEQUAM

BUILDING SETBACKS

RESIDENCE
FRONT - 52'
REAR - 25'/35'
SIDE - 12'/17'
BUILDING HEIGHT - 35'

DETACHED GARAGE SETBACKS
REAR - 10'
SIDE - 5'
ROOF HEIGHT - 18'

THIS PLOT PLAN IS INTENDED FOR PERMITTING PURPOSES ONLY. THIS IS NOT INTENDED FOR THE CONSTRUCTION OF THE PROPOSED HOUSE. REFER TO HOUSE PLAN AND OPTION LIST FOR CONSTRUCTION. ALL BUILDING SET BACK LINES SHOWN HEREON IS PER DATA FURNISHED BY CLIENT AND IS FOR INFORMATIONAL PURPOSES ONLY.

THIS IS NOT A SURVEY
THIS IS A PLOT PLAN ONLY

FLOOD NOTE:
I HAVE EXAMINED THE F.I.R.M. COMMUNITY PANEL NO. 120188 0255 F, MAP NP. 129500255F DATED SEPTEMBER 25, 2009, AND FOUND THE SUBJECT PROPERTY APPEARS TO LIE IN ZONE X, AREA OUTSIDE THE 100 YEAR FLOOD PLAIN. THE SURVEYOR MAKES NO GUARANTEES AS TO THE ABOVE INFORMATION. PLEASE CONTACT THE LOCAL F.E.M.A. AGENT FOR VERIFICATION.

BEARING BASIS:
BEARINGS SHOWN HEREON ARE BASED ON THE EAST RIGHT OF WAY OF LAUREL ROAD BEING N00°00'42"E, ASSUMED.

(FIELD DATE):	REVISED:
SCALE: 1" = 30 FEET	
APPROVED BY: JB	
3092501 LOT 6, BLOCK "K"	
JOB NO.	PLOT PLAN 06/20/14 NMK
DRAWN BY:	BOUNDARY 10-7-13 NMK

LEGEND:

---	BUILDING SETBACK LINE	(R)	REMAINDER
---	CENTERLINE	(D)	DESCRIBED
---	RIGHT OF WAY LINE	(M)	MEASURED
xx.xx	PROPOSED ELEVATION	(P)	PER PLAT
→	PROPOSED DRAINAGE FLOW	PI	POINT OF INTERSECTION
□	CONCRETE	PC	POINT OF CURVATURE
A/C	AIR CONDITIONER	PT	POINT OF TANGENCY
S/W	SIDEWALK	RP	RADIUS POINT
UP	UTILITY PAD	PRC	POINT OF REVERSE CURVATURE
EB	ELECTRIC BOX	PCC	POINT OF COMPOUND CURVATURE
OHU	OVER HEAD UTILITY	TYP	TYPICAL
TR	TELEPHONE RISER	CS	CONCRETE SLAB
WM	WATER METER	SQ. FT.	SQUARE FEET
WF	WOOD FENCE	F.E.M.A.	FEDERAL EMERGENCY MANAGEMENT AGENCY
TRANS	TRANSFORMER	F.I.R.M.	FLOOD INSURANCE RATE MAP
		DAUE	DRAINAGE & UTILITY EASEMENT
		DE	DRAINAGE EASEMENT
		UE	UTILITY EASEMENT

SURVEYOR NOTES:
1. THE SURVEYOR HAS NOT ABSTRACTED THE LAND SHOWN HEREON FOR EASEMENTS, RIGHT OF WAY, RESTRICTIONS OF RECORD WHICH MAY AFFECT THE TITLE OR USE OF THE LAND.
2. NO UNDERGROUND IMPROVEMENTS HAVE BEEN LOCATED EXCEPT AS SHOWN.
3. NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

ASM
AMERICAN
SURVEYING
& MAPPING INC.

CERTIFICATION OF AUTHORIZATION NUMBER LB#6393
3191 MAGUIRE BOULEVARD, SUITE 200
ORLANDO, FLORIDA 32803
(407) 428-7979
WWW.AMERICANSURVEYINGANDMAPPING.COM

PRELIMINARY

JAMES W. BOLEMAN PSM# 6485

FOR
THE
FIRM

DATE

Date: 7/14/14

Attn: Bruce Strait
Engineer
TECO Peoples Gas

Dear Mr. Strait / Mrs. Frazier:

I am in the process of requesting the City of Winter Park vacate an (easement/right of way) as shown on the copy of the enclosed tax map. The site is located at (address) 1870 Laurel Rd. Winter Park, FL 32789 in Winter Park. In order to have this action heard, I must provide letters of no objection from utility companies serving the neighborhood.

Please review your records, complete the form, below, and return this letter to me at robert@lundev.com or Fax: 407-622-5863. If you have any questions, please contact 850-445-6574.

Sincerely

Name: Robert M. Hancock, Lundev
Address: 213 W Comstock Ave. Wint
City, State, Zip Code: Winter Park, FL 32789

☐ The subject parcel is not within our service area.

☒ The subject parcel is within our service area. We do not have any facilities within the easement/right of way. We have no objection to the vacation.

☐ The subject parcel is within our service area. We object to the vacation.

Additional comments: _____

Signature: DEBB FRAZIER
Print Name: DEBB FRAZIER
Title: Sr. Admin.
Date: 7/14/14

Date: 7/11/14

Attn: Mr. P.J. King
Bright House Networks

Dear Mr. P.J. King:

I am in the process of requesting the City of Winter Park vacate an (easement/right of way) as shown on the copy of the enclosed tax map. The site is located at (address) 1870 Laurel Rd. Winter Park, FL 32789 in Winter Park. In order to have this action heard, I must provide letters of no objection from utility companies serving the neighborhood.

Please review your records, complete the form, below, and return this letter to me at robert@lundev.com. If you have any questions, please contact 850-445-6574.

Sincerely

Name: Robert M. Hancock, Lundev
Address: 213 W. Comstock Ave.
City, State, Zip Code: Winter Park, FL 32789

_____ The subject parcel is not within our service area.

☒ The subject parcel is within our service area. We do not have any facilities within the easement/right of way. We have no objection to the vacation.

_____ The subject parcel is within our service area. We object to the vacation.

Additional comments: _____

_____ 18, 22, 30

Signature: 

Print Name: P.J. KING

Title: SR. CONST. MGR.

Date: 7/15/2014

Date: 7/14/14

Mr. Phil Daniels
Asst. Dir. Water-Wastewater
City of Winter Park

Dear Mr. Daniels :

I am in the process of requesting the City of Winter Park vacate an (easement/right of way) as shown on the copy of the enclosed tax map. The site is located at (address) 1870 Laurel Rd. Winter Park, FL 32789 in Winter Park. In order to have this action heard, I must provide letters of no objection from utility companies serving the neighborhood.

Please review your records, complete the form, below, and return this letter to me at robert@wphomes.com. If you have any questions, please contact 850-445-6574

Sincerely

Name: Robert M. Hancock, Lvn Dev
Address: 213 W Cornstock Ave.
City, State, Zip Code: Winter Park, FL 32789

_____ The subject parcel is not within our service area.

XX The subject parcel is within our service area. We do not have any facilities within the easement/right of way. We have no objection to the vacation.

_____ The subject parcel is within our service area. We object to the vacation.

Additional comments: All Water + Wastewater facilities
are located in the ROW.

Signature: E. Phillip Daniels

Print Name: E. Phillip Daniels

Title: Assistant Utility Director
Water + Wastewater Department

Date: July 15, 2014

Date: 7/10/14

Attn: Duke Energy
Lori Herring, Easement Specialist

Dear Mrs. Herring:

resize 20x30 to
10x30 easement

I am in the process of requesting the City of Winter Park vacate an (easement/right of way) as shown on the copy of the enclosed tax map. The site is located at (address) 1870 Laurel Rd. Winter Park, FL 32789 in Winter Park. In order to have this action heard, I must provide letters of no objection from utility companies serving the neighborhood.

Please review your records, complete the form, below, and return this letter to me at robert@lundev.com; fax: 407-622-5863. If you have any questions, please contact 850-445-6574

Sincerely

Name: Robert M. Hancock, Lundev
Address: 213 W. Comstock Ave.
City, State, Zip Code: Winter Park, FL 32789



The subject parcel is not within our service area.

☐ The subject parcel is within our service area. We do not have any facilities within the easement/right of way. We have no objection to the vacation.

☐ The subject parcel is within our service area. We object to the vacation.

Additional comments: Not Duke Energy service territory

Signature: Nick Brana

Print Name: NICK BRANA

Title: LAND REP-LAND SERVICES (DISTRIBUTION)

Date: 7/14/14

Date: 7/10/14

Attn: Century Link
Steve O'Brien / Candy Crim

Dear Mr. O'Brien / Mrs. Crim:

I am in the process of requesting the City of Winter Park vacate an (easement/right of way) as shown on the copy of the enclosed tax map. The site is located at (address) 1870 Laurel Rd. Winter Park, FL 32789 in Winter Park. In order to have this action heard, I must provide letters of no objection from utility companies serving the neighborhood.

Please review your records, complete the form, below, and return this letter to me at Robert C lundev.com; fax: 407-622-5863. If you have any questions, please contact 850-445-6574

Sincerely

Name: Robert M. Hancock, Lundev
Address: 213 W. Comstock Ave.
City, State, Zip Code: Winter Park, FL 32789

The subject parcel is not within our service area.



The subject parcel is within our service area. We do not have any facilities within the easement ~~right of way~~. We have no objection to the vacation.

The subject parcel is within our service area. We object to the vacation.

Additional comments: _____

Signature: Candy Crim

Print Name: CANDY CRIM

Title: OSP ENGINEER II

Date: 07-10-2014

Date: 7/11/14

Attn: Terry Hotard
Asst. Director
Electric Utility Department

Dear Mr. Hotard :

I am in the process of requesting the City of Winter Park vacate an (easement/right of way) as shown on the copy of the enclosed tax map. The site is located at (address) 1870 Laurel Rd. Winter Park, FL 32789 in Winter Park. In order to have this action heard, I must provide letters of no objection from utility companies serving the neighborhood.

Please review your records, complete the form, below, and return this letter to me at robert@lundev.com. If you have any questions, please contact 850-445-6574

Sincerely

Name: Robert M. Hancock, Lundev
Address: 213 W. Comstock Ave.
City, State, Zip Code: Winter Park, FL 32789

.....
_____ The subject parcel is not within our service area.

TH _____ The subject parcel is within our service area. We do not have any facilities within the easement/right of way. We have no objection to the vacation.

_____ The subject parcel is within our service area. We object to the vacation.

Additional comments: Winter Park Electric Utility has no objection to the vacation

Signature: TH

Print Name: TERRY HOTARD

Title: ASSIST. DIRECTOR

Date: 7/14/14



city commission public hearing

item type	Public Hearing	meeting date	September 8, 2014
prepared by	Larry Brown	approved by	<input checked="" type="checkbox"/> City Manager
department	City Administration		<input checked="" type="checkbox"/> City Attorney
division	Legal Services		<input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no <input type="checkbox"/> N/A		final vote
strategic objective	<input type="checkbox"/> Exceptional Quality of Life <input type="checkbox"/> Fiscal Stewardship		
	<input type="checkbox"/> Intelligent Growth & Development <input checked="" type="checkbox"/> Public Health & Safety		
	<input type="checkbox"/> Investment in Public Assets & Infrastructure		

subject Amendment to Loitering Ordinance No. 2886-12 – SECOND READING

motion | recommendation

Recommend approval and adoption of amended City Ordinance

background

The City Commission previously enacted Ordinance 2886-12 on September 24, 2012, to address the problem of targeted picketing that was occurring outside the residences of citizens within the City of Winter Park. This Ordinance created a new Section 62-79, which defined targeted picketing and prohibited that activity within a 50 foot buffer zone surrounding the dwelling unit of any person who was the subject of the targeted picketing.

An additional part of that Ordinance expanded the prohibition against loitering that already existed in Section 62-77 of the City Code to prohibit loitering before or about a dwelling unit at which the resident placed a "No Loitering" sign and within the newly established 50 foot buffer zone described in Section 62-79. Several individuals brought a lawsuit challenging the City's new Ordinance, and the Ordinance was upheld by the trial court. The individuals then appealed the case to the 11th Circuit Court of Appeal, which also upheld those portions of the Ordinance prohibiting targeted picketing. The 11th Circuit expressed doubt that the addition to Section 62-77 regarding loitering would be constitutional, because it might allow private citizens to restrict speech beyond targeted picketing on a public sidewalk, merely by placing a "No Loitering" sign at their property. The prior version of 62-77 allowed a citizen to post a no loitering sign on his or her property, and the language regarding loitering was intended to make the "no-picketing" section consistent with section 62-77.

alternatives | other considerations

None – Ordinance amended as a result of an appellate court decision

fiscal impact None

ORDINANCE NO.: _____

AN ORDINANCE AMENDING OFFENSE OF LOITERING WITHIN THE CITY OF WINTER PARK; AMENDING DIVISION 1, OF ARTICLE IV, OF CHAPTER 62, OFFENSES AND MISCELLANEOUS PROVISIONS, OF THE CITY CODE, SECTION 62-77, LOITERING - GENERALLY; PROVIDING FOR CONFLICTS; CODIFICATION, SEVERABILITY; AND AN EFFECTIVE DATE.

WHEREAS, on September 24, 2012, the City Commission of the City of Winter Park enacted Ordinance 2688-12, prohibiting targeted picketing of a residence, and as part of such enactment, added an additional section to the ordinance prohibiting loitering that allowed a person regularly residing at a dwelling unit to post a "no loitering" sign at the residence, and after the posting of such sign, an officer of the City could enforce the no loitering provision against anyone who loiters, stands, sits, or lies before or about a dwelling unit on which property the "no loitering" sign is posted, or remains on public property within a "buffer area" as defined in Section 62-79, of fifty (50) feet from the property line of such residence; and

WHEREAS, on March 20, 2014, the 11th Circuit Court of Appeal issued an opinion entitled *Bell v. City of Winter Park*, Case No. 13-11499, expressing doubt as to the constitutionality of the above-described amendment to the loitering ordinance, as it would allow a private citizen to control speech within a buffer zone located within a traditional public forum; and

WHEREAS, the City Commission of the City of Winter Park has determined that it is advisable and in the public interest to amend the loitering ordinance in accordance with the above-referenced opinion of the 11th Circuit Court of Appeal; and

WHEREAS, the City Commission of the City of Winter Park finds that this ordinance promotes the general welfare of the citizens of the City of Winter Park; and

WHEREAS, words with double underline shall constitute additions to the original text and ~~strike-through~~ text shall constitute deletions to the original text, and asterisks (* * *) indicate that text shall remain unchanged from the language existing prior to adoption of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF WINTER PARK, FLORIDA, AS FOLLOWS:

SECTION 1. AMENDMENT OF SECTION 62-77. Chapter 62, Offenses and Miscellaneous Provisions, Article IV, Section 62-77 is hereby amended to read as follows:

Sec. 62-77. Loitering—Generally.

It shall be unlawful for any person, after first being warned by a law enforcement officer, or where a "no loitering" sign has been posted, to loiter, stand, sit or lie in or upon any public or quasipublic sidewalk, street, curb, crosswalk, walkway area, mall or that portion of private property utilized for public use so as to unreasonably hinder or obstruct the free passage of pedestrians or vehicles thereon nor shall any person block or obstruct or prevent the free access to the entrance to any building open to the public. ~~A person regularly residing in a "dwelling unit", as that term is defined in section 62-79, may post a "no loitering" sign on the property of such residence in which the person regularly resides, and an officer of the city may enforce this section against any person remaining in a public area, including a park, sidewalk, street, public right-of-way, after the sign is posted, who loiters, stands, sits or lies before or about the dwelling unit on which property the "no loitering" sign is posted, or remains on public property within a buffer area as defined in section 62-79, of 50 feet from the property line of such residence.~~

~~These provisions supplement other provisions of the Municipal Code. The provisions of this section supplement other provisions of law and the Municipal Code, including section 62-79, that protect the public order and safety, including, but not limited to, those provisions of law prohibiting obstruction or interference with passage on a public right-of-way, sidewalk or street, and those laws that prohibit trespass, assault, battery, destruction of property or other injury to person or property.~~

SECTION 2. CONFLICTS. All ordinance or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 3. CODIFICATION. This ordinance shall be incorporated into the Winter Park City Code. Any section, paragraph number, letter and/or any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical and similar or like errors may be corrected, and additions, alterations, and omissions not affecting the construction or meaning of this ordinance and the City Code may be freely made.

SECTION 4. SEVERABILITY. If any section, subsection, sentence, clause, phrase, word or provision of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. EFFECTIVE DATE. This Ordinance shall become effective immediately upon adoption by the City Commission of the City of Winter Park, Florida.

ADOPTED by the City Commission of the City of Winter Park, Florida, in a regular meeting held on the _____ day of _____, 2014.

Kenneth W. Bradley, Mayor

ATTEST:

Cynthia S. Bonham, City Clerk



city commission public hearing

item type	Public Hearing	meeting date	September 8, 2014
prepared by department division	Parks and Recreation Department	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	Parks and Recreation Advisory Board	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	8-0 final vote

Subject:

An Ordinance establishing a Market Business Purpose Area at the Farmers Market and providing for a designated open public forum area within the Market.

Motion | Recommendation:

Recommend approval of the proposed Ordinance

Background:

The Ordinance establishes the designation of a business retail activity area within which the Farmers Market vendors will conduct retail business and will provided for areas specifically designated as public forum activities allowing for engagement of the public in solicitation of signatures, fundraising, registrations and petition drives. The areas designated for the purpose of public forums shall promote the efficient and orderly ambulation of patrons throughout the Farmers Market.

This Ordinance is in response to requests from market vendors who's businesses have been impacted by solicitors blocking entrances to the market and blocking shoppers access to the vendors. This Ordinance shall not prohibit the solicitation of signatures, charities and fund raising or the distribution of literature but shall provide for an area within the market space for these public forum activities.

Alternatives | Other Considerations:

Fiscal Impact:

Increase vendor revenue at the Farmers Market due to unrestricted access for customers.

ORDINANCE NO.: _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ESTABLISHING THE FARMERS' MARKET AS A LIMITED OPEN PUBLIC FORUM; IMPOSING CONTENT AND VIEWPOINT NEUTRAL REGULATIONS IN THE FARMERS' MARKET AREA DESIGNED TO PROMOTE THE PUPOSE OF THE FORUM AS A FARMERS' MARKET AND TO PROHIBIT ACTIVITY INCONSISTENT WITH THE LIMITED PURPOSE OF THE FORUM; PROVIDING FOR CODIFICATION, SEVERABILITY, ENFORCEMENT, REPEAL OF PRIOR INCONSISTENT PROVISIONS AND AN EFFECTIVE DATE.

Legislative Findings and Recitals

WHEREAS, the City Commission of the City of Winter Park finds that the Farmers' Market established and promoted by the City of Winter Park is an important activity and amenity of the City; and

WHEREAS, the City Commission of the City of Winter Park finds that the Farmers' Market is not a traditional or completely open public forum for purposes of the exercise of First Amendment rights, but is instead a public forum limited to the purpose of conducting a retail market in which vendors approved by the City Manager or his designee are allowed to offer approved goods and services for sale to the public, all pursuant to policies and rules adopted by the City from time to time; and

WHEREAS, the City Commission of the City of Winter Park finds that an increasing number of persons are utilizing the forum for purposes other than retail commerce in approved goods and services, and that these activities have interfered with the forum's limited purpose; and

WHEREAS, the City Commission of the City of Winter Park finds that it is in the public interest to impose reasonable regulations that are content and viewpoint neutral designed to enhance and promote the purpose of the forum; and

WHEREAS, the purpose of the forum is to offer a quality venue for retail sales, consistent with the ambience and quality intended by the City and its vendors and patrons in the Market; and

WHEREAS, words with double underlined type shall constitute additions to the original text and ~~strike through~~ shall constitute deletions to the original text, and asterisks (* * *) indicate that text shall remain unchanged from the language existing prior to adoption of this Ordinance.

NOW THEREFORE, be it ordained by the City Commission of the City of Winter Park as follows:

Section 1. Recitals Adopted. The above recitals and legislative findings are incorporated into this Ordinance and are fully made a part hereof.

Section 2. Amendment of Chapter 66, Article III, Park and Recreational Facility Rules.
Chapter 66 of the Municipal Code of Ordinances is amended by adding a new section 66-53, as follows:

Section 66-53. Farmers' Market. The City of Winter Park sponsors, promotes and conducts a Farmers' Market on a scheduled basis. This is a limited purpose forum in a specified area of the City designed for retail commerce in accordance with policies and procedures established from time to time by the City Manager or his designee, the Director of Parks and Recreation. The City Commission also has the authority to impose regulations governing the Market, and does hereby impose the following requirements, and the Farmers' Market shall be conducted in accordance with the following provisions:

- (a) Area For The Activity And Limited Public Forum. The Farmers' Market shall be conducted in an area described as follows: That portion of the City bounded by the north curb of New England Avenue running from New York Avenue east to the railroad track right-of-way; and, from the east curb of New York Avenue running to the railroad track right-of-way, and as further described in that drawing or survey attached as Exhibit "A". This area is referred to as the Farmers' Market during such times that the use is business retail activity pursuant to the schedule for operation of the Market. A map showing the Market area is attached to this Section and incorporated as Exhibit "A". The Farmers' Market is not a traditional open public forum and is instead a limited purpose public forum designed and intended for use as a market for retail sale of approved goods and services, (hereinafter referred to as the "Market's Business Purpose"). The array and mix of goods and services which may be offered, and the vendors who may offer such goods and services, shall be selected by the City Manager or through his designee, the Director of Parks and Recreation, pursuant to procedures and policies that may be adopted from time to time. The governing objectives are to offer an excellent mix and array of local produce, local foodstuffs, creative arts and crafts, and other unique and desirable goods and services which are appropriate, and to operate the Market consistent with the level of quality and ambience which the Farmers' Market in the City of Winter Park is intended to achieve.
- (b) Schedule. The area designated as the Farmers' Market shall be utilized for the Market's Business Purpose on such days and times as the City Manager shall designate from

time to time pursuant to a published schedule, which schedule is subject to review and revision from time to time by the City Manager or the City Commission. During the times when the Farmers' Market is scheduled to be open, the rights-of-way, sidewalks and all other public areas within the defined area of the Market shall be a limited public forum intended only for the Market's Business Purpose.

(c) Limited Exceptions. The following are exceptions to the general rule that the Market's Business Purpose is the exclusive use of the forum.

(1) Political Activity. A candidate for elective office or a person engaged in issue advocacy may engage the public in conversation promoting the campaign or issue with willing listeners in the forum. The person shall immediately cease and desist from the communication if the recipient of the communication indicates disinterest or an unwillingness to engage. If a person is willing to accept such, the person promoting the political campaign or issue may pass out a business card or other printed material. In no event may any of this activity be allowed to interfere with or impede the Market's Business Purpose, nor may any person, while taking advantage of this exception, violate any other law, or ordinance of the City of Winter Park.

(2) Charities. The City may provide a designated area, possibly to include one or more tables within the area for use by qualified charitable organizations ("qualified charity") for the purposes of promoting and soliciting on behalf of the charity, subject to the following requirements and procedures:

(A) The charity must be a 501(c)(3) organization.

(B) A qualified charity must be headquartered in the City of Winter Park or must have a substantial and *bona fide* nexus with the City of Winter Park whereby a significant portion of its effort is devoted to promoting social, cultural, historical, economic development, welfare, health and/or safety activities, programs or benefits to or on behalf of the citizens of Winter Park.

(C) The City Manager or designee shall establish a rotation basis, as needed, so that access among the qualified charities is distributed on a fair and equitable basis.

(D) This area is not a free speech zone and should not be considered an area dedicated to free or unrestricted communication and speech. In fact, this area is dedicated strictly for the use of qualified charities, as defined

(E) A qualified charity may distribute its literature using one or more tables that may be provided by the City or which the organization may itself set up, within the area.

(d) Registration and Signature Drives. The solicitation of signatures on any type of registration, petition or other document is prohibited in the Farmers' Market. This is a content neutral prohibition against all of such activity and is designed to promote the efficient and orderly ambulation of patrons throughout the Farmers' Market to promote the "Market's Business Purpose". Notwithstanding this restriction, the City Manager may make a specific area available within which one or more groups may remain, and from within the designated area, and without going out of that area, solicit signatures on petitions, registrations or other documents. If such an area is set up, the activity must otherwise be in compliance with all applicable laws and ordinances, and may not interfere with or impede the Market's Business Purpose.

Section 3. Enforcement. A violation of this section shall be punishable as allowed by Chapter 162, Florida Statutes, and Section 1-7 of the Municipal Code. Upon a third violation following two warnings, the violation shall be treated as punishable as a second degree misdemeanor subjecting the person to arrest and a term of imprisonment not to exceed sixty (60) days consistent with the provisions in Chapter 162, Florida Statutes.

Section 4. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause, or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional such decision shall not affect the validity of the remaining sections, sentences, clauses and phrases of this Ordinance, but they shall remain in effect it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 5. Codification. It is the intention of the City Commission and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of the City of Winter Park, as section 66-53, and sections 66-54 through 66-60 of the City's Code shall remain as reserved.

Section 6. Conflicts. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

Section 7. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

Adopted at a regular meeting of the City Commission of the City of Winter Park, Florida, held at City Hall, Winter Park, Florida on the _____ day of _____, 2013.

MAYOR KENNETH W. BRADLEY

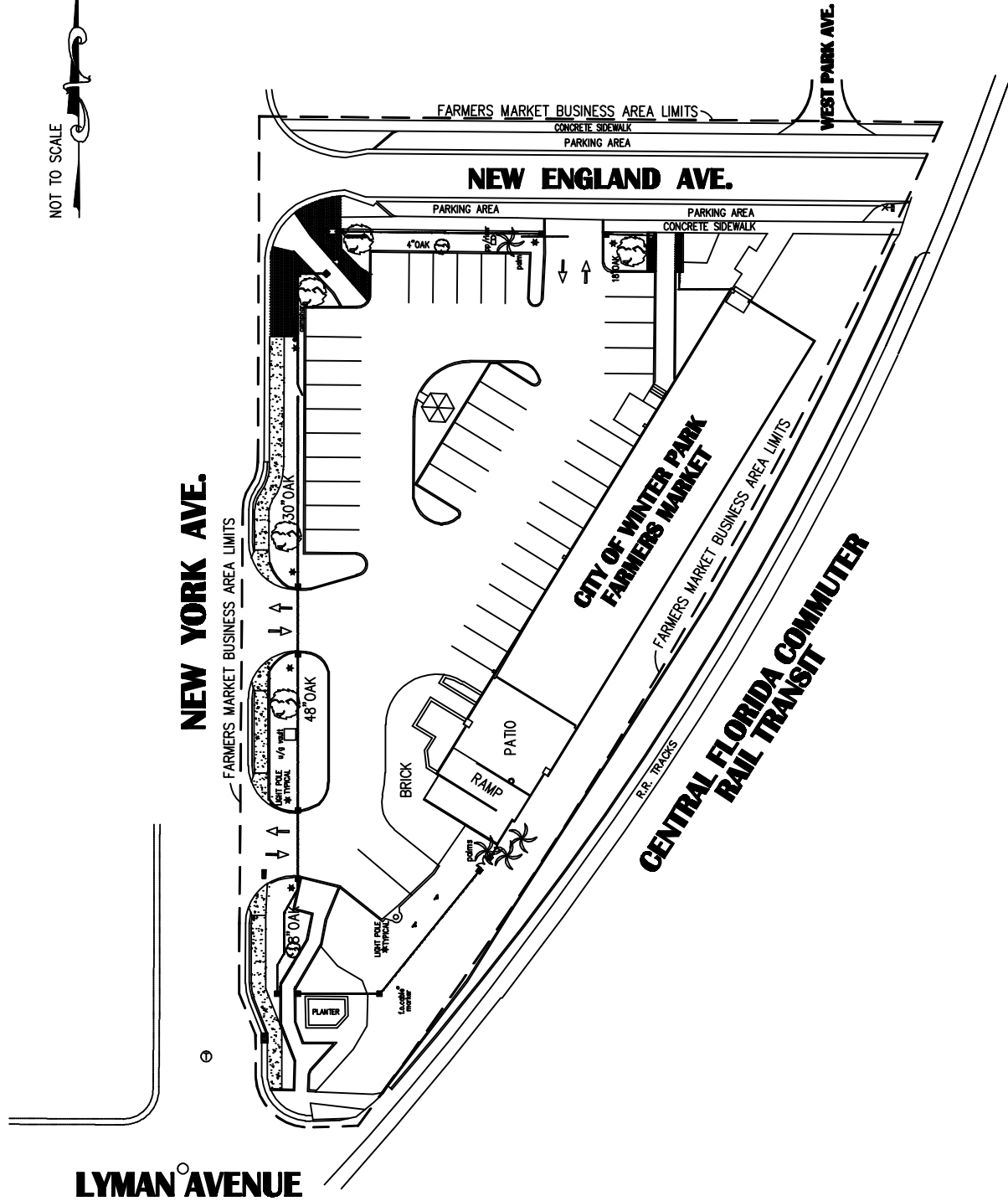
ATTEST:

CYNTHIA BONHAM, CITY CLERK

EXHIBIT "A"

FARMERS MARKET AREA FOR THE ACTIVITY AND LIMITED PUBLIC FORUM

NOT TO SCALE



FILE NAME					 <p>City of Winter Park 400 Park Avenue South Winter Park, Florida 32789</p>	PROJECT NUMBER		
PLAT USE						DATE		
DATE	REVISIONS	REVISED BY	DESIGNED BY	DRAWN BY	CHECKED BY	APPROVED BY	PROJECT NUMBER N.T.S. SHEET NO. OF	

Parks & Recreation Advisory Board



February 26, 2014 at 12:00 pm

WP Community Center • Cedar Room
721 W. New England Ave • Winter Park, Florida

1 Consent Agenda

a. Approval of Minutes – January 22, 2014 Meeting

2 Action Items

b. Vision Statement

c. Rules and Standards for Rate Adjustments

d. Proposed Soliciting Ordinance for Farmers Market

3 New Business

4 Staff Report

e. Board Appointments and Evaluations

5 adjourn

Next Meeting – March 26, 2014 @5:00 p.m., Winter Park Community Center

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

they will have to reapply. Mr. Holland commented that this item could be on future agendas until the Parks Board completes the policy review if that is the will of the board.

Motion made by Marni Spence that if organizations do not use facilities/parks within a year, they will be removed from the list; seconded by Frederick Jones. The motion carried unanimously with a 8-0 vote.

d) Proposed Soliciting Ordinance for Farmers Market

Mr. Holland explained that the Farmers Market has been inundated with groups of petitioners and they have blocked the entrance for customers and vending booths. Due to this issue the proposed ordinance will establish a Market Business Purpose Area at the Farmers Market and provide for a designated open public forum area within the Market.

Mr. Jones addressed that there needs to be a correction regarding the boundary line description to the Farmers Market. Mr. Holland stated that it would be corrected.

Motion made by Fredrick Jones to approve the proposed soliciting ordinance for the Farmers Market; seconded by Julio de Arcos. The motion carried unanimously with a 8-0 vote.

New Business:

1. Cynthia Hasenau, Executive Director of Mead Botanical Garden, Inc. thanked City staff for their assistance with the Duck Derby at Mead Garden on February 22, 2014.

Staff Report:

1. Mr. Holland stated that board appointments will be in May and he notified board members to reapply if they want to continue for a second term. He also asked board members to submit their board evaluations.
2. Mr. Holland provided the Parks and Recreation Department 2014 Annual Report to the board and he thanked Assistant Director Brenda Moody for putting it together.
3. Another parks tour will be scheduled for the Parks Board sometime in June.

Next Meeting – March 26, 2014 @ 5:00 p.m., Parks & Recreation, Community Center conference room.

The meeting adjourned at 12:53 p.m.

Nancy McLean
Recording Secretary



city commission **public hearing**

item type	Public Hearing	meeting date	September 8, 2014
prepared by	Peter Moore	approved by	<input checked="" type="checkbox"/> City Manager
department	Administrative Services		<input checked="" type="checkbox"/> City Attorney
division	Budget		<input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		
strategic objective	<input type="checkbox"/> Exceptional Quality of Life <input checked="" type="checkbox"/> Fiscal Stewardship		
	<input type="checkbox"/> Intelligent Growth & Development <input type="checkbox"/> Public Health & Safety		
	<input type="checkbox"/> Investment in Public Assets & Infrastructure		

subject

Ordinance adopting millage rates for the FY 2015 budget.

motion | recommendation

Approve operating millage rate at 4.0923 mills and debt service millage rates at 0.1004 and 0.2092 for the General Obligation Bonds, Series 2004 and 2011, respectively.

background

The proposed FY 2015 General Fund budget was prepared assuming the operating millage rate would be kept at its current level of 4.0923 mills. Because property valuations increased, the proposed property tax levy represents a 3.21% increase from FY 2014. The city's tax rate has been held constant for the last 6 years.

The operating millage rate of 4.0923 mills was approved by the City Commission as the tentative millage rate on July 28. All property owners received a Notice of Proposed Property Taxes from the Orange County Property Appraiser in August that was based on the proposed millage rates above. This notice also advised property owners of this first public hearing on millage rates and the budget.

The operating millage rate can be reduced below 4.0923 mills but not increased. Any reduction in projected property tax revenues would require a corresponding reduction in General Fund budget appropriations.

fiscal impact

Every tenth of a mill generates approximately \$400,000 in annual property tax revenue.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING A 4.0923 MILL AD VALOREM TAX LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE GENERAL OPERATING EXPENSES OF THE CITY, A .0965 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2004, AND A .2019 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2011.

WHEREAS, the Legislature of the State of Florida mandated a procedure for calculating the taxable value for each taxing authority by the County Property Appraiser and provided for the calculation of rolled back millage rate, and

WHEREAS, the City of Winter Park, Florida has made the necessary rolled back millage calculation as required by law and found it to be 3.9650 mills.

WHEREAS, the citizens of Winter Park approved the issuance of \$5,125,000 General Obligation Bonds, Series 1996 at the June 4, 1996 bond referendum which were subsequently refunded by General Obligation Bonds, Series 2004.

WHEREAS, the citizens of Winter Park approved the issuance of \$11,000,000 General Obligation Bonds, Series 2001 at the May 16, 2000 bond referendum which were subsequently refunded by General Obligation Bonds, Series 2011.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 4.0923 mills, the same to be appropriated for the general operating expenses of the City in accordance with the budget for the fiscal year beginning October 1, 2014 and ending September 30, 2015. In addition, that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of .0965 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2004 and that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of .2019 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2011.

SECTION 2. The above levy to cover general operating expenses of the City is one hundred twenty-seven hundredths above the rolled back millage of 3.9650 mills. Pursuant to State Statutes this levy represents a 3.21% increase in property taxes above the rolled back rate.

SECTION 3. The City Commission, after full, complete and comprehensive hearings and expressions of parties wishing to be heard, declares the tax levy to be reasonable and necessary for the immediate preservation and benefit of the public health, safety and welfare.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this 22nd day of September, 2014.

Kenneth W. Bradley, Mayor

Attest:

Cynthia S. Bonham, City Clerk



city commission public hearing

item type	Public Hearing	meeting date	9/8/2014
prepared by	Peter Moore	approved by	<input checked="" type="checkbox"/> City Manager
department	Administrative Services		<input checked="" type="checkbox"/> City Attorney
division	Budget		<input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		final vote
strategic objective	<input type="checkbox"/> Exceptional Quality of Life <input checked="" type="checkbox"/> Fiscal Stewardship		
	<input type="checkbox"/> Intelligent Growth & Development <input type="checkbox"/> Public Health & Safety		
	<input type="checkbox"/> Investment in Public Assets & Infrastructure		

subject

Ordinance adopting the fiscal year 2015 budget.

motion | recommendation

Adopt the attached Ordinance setting forth the FY 2015 Budget and Five-year Capital Plan.

background

This is the first of two public hearings on the budget. A summary of the proposed budget is included as Schedule A. This will represent the 7th year that the City Commission has been presented with an annual budget with no change in the property tax rate to pay for city services.

The City Manager presented his proposed budget to the City Commission at the July 14, 2014 City Commission Meeting. The Commission has discussed the budget at subsequent meetings. At the August 28th meeting the Commission made the following changes to the proposed budget:

- Pineywood Storage and Office Building: \$200,000 project has been removed pending further review of the Cemetery Trust Fund's financial forecast.
- MLK Park Improvements: \$100,000 project has been removed for further review.
- Tree Purchases: \$100,000 was added to the Tree Fund to increase planned purchases and plantings of new trees.
- Organizational Support Funding: \$257,000 was apportioned:
 - Mead Gardens: \$75K
 - Historical Society: \$60K
 - United Arts: \$15K
 - Performing Arts Center: \$100K
 - Winter Park Day Nursery: \$7K

These changes have been incorporated into the proposed budget and are reflected in Schedule A (attached).

fiscal impact

The budget is balanced per Statute.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, VEHICLE/EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2013; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2014 and ending September 30, 2015 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2014, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2014. The City Manager shall report to the City Commission all such purchase orders.

SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30,

2014. The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2014 to fiscal year 2015.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this 22nd day of September, 2014.

Kenneth W. Bradley, Mayor

Attest:

Cynthia S. Bonham, City Clerk

Schedule A

	2015 Proposed	2014 Adopted
Revenues:		
Property Taxes	\$ 15,329,317	\$ 14,680,681
Franchise Fees & Utility Taxes	7,851,250	7,948,400
Licenses & Permits	2,493,500	1,920,000
Intergovernmental	6,738,306	6,298,461
Charges for Services	5,396,450	5,145,450
Fines and Forfeitures	1,300,100	1,294,150
Miscellaneous	621,700	553,907
Transfers from Other Funds	4,906,943	5,051,100
Fund Balance	<u>833,284</u>	<u>0</u>
Total Revenues	\$ <u>45,470,850</u>	\$ <u>42,892,149</u>
Expenditures:		
General Administration	\$ 4,630,706	\$ 4,355,763
Planning & Development	1,798,041	1,701,407
Public Works	6,788,658	6,652,758
Police	13,418,138	12,888,430
Fire	11,288,494	10,722,233
Parks and Recreation	6,868,157	6,825,380
Organizational Support	1,394,580	1,534,560
Transfers To Other Funds	2,734,620	1,777,474
Non-Departmental	(325,000)	(628,475)
Reimbursements from Other Funds	(3,625,544)	(3,487,381)
Contingency Reserve	<u>500,000</u>	<u>550,000</u>
Total Expenditures	\$ <u>45,470,850</u>	\$ <u>42,892,149</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Designations Trust Fund Summary**

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Miscellaneous	150,000	75,000
Transfers from other funds	282,000	0
Fund Balance	\$ <u>0</u>	\$ <u>100,000</u>
Total Revenues	\$ 432,000	\$ 175,000
Expenditures:		
Transfers to other funds	75,000	75,000
Organizational Support	257,000	0
Parks & Recreation	\$ <u>100,000</u>	\$ <u>100,000</u>
Total Expenditures	\$ <u>432,000</u>	\$ <u>175,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Stormwater Utility Fund Summary

	<u>2015</u> <u>Proposed</u>	<u>2014</u> <u>Adopted</u>
Revenues:		
Licenses	\$ 48,000	\$ 47,000
Charges for Services	2,341,221	2,395,000
Intergovernmental	10,000	55,000
Miscellaneous	45,000	30,201
Transfers From Other Funds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,444,221</u>	\$ <u>2,527,201</u>
Expenditures:		
Operations	\$ 2,444,221	\$ 2,457,295
Reimbursements to Other Funds	0	65,000
Contingency	<u>0</u>	<u>4,906</u>
Total Expenditures	\$ <u>2,444,221</u>	\$ <u>2,527,201</u>
Excess of Revenues Over (Under) Expenditures	<u><u>0</u></u>	<u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Community Redevelopment (CRA) Fund Summary

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Property Taxes	\$ 2,417,394	\$ 2,130,437
Charges for Services	225,000	195,000
Miscellaneous	50,000	70,000
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,692,394</u>	\$ <u>2,395,437</u>
Expenditures:		
Operating Expenses	\$ 640,250	\$ 536,600
Capital Projects	225,000	245,000
Debt Service	1,498,378	1,486,425
Organizational Support	15,000	13,000
Reimbursements To Other Funds	45,905	25,000
Transfers To Other Funds	3,993	22,934
Contingency Reserve	<u>263,868</u>	<u>66,478</u>
Total Expenditures	\$ <u>2,692,394</u>	\$ <u>2,395,437</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Police Grant Fund Summary**

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>902,380</u>	\$ <u>850,497</u>
Total Revenues	\$ 902,380	\$ 850,497
Expenditures:		
Police	\$ <u>902,380</u>	\$ <u>850,497</u>
Total Expenditures	\$ <u>902,380</u>	\$ <u>850,497</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Federal Forfeiture Fund Summary**

	2015 Proposed	2014 Adopted
	<u> </u>	<u> </u>
Revenues:		
Fund Balance	\$ <u>77,730</u>	\$ <u>0</u>
Total Revenues	\$ 77,730	\$ 0
Expenditures:		
Transfers to other funds	\$ <u>77,730</u>	\$ <u>0</u>
Total Expenditures	\$ <u>77,730</u>	\$ <u>0</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Debt Service Fund Summary**

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Property Taxes	\$ 1,201,521	\$ 1,205,245
Special Assessments	164,000	181,000
Transfers From Other Funds	909,786	929,408
Fund Balance	<u>35,635</u>	<u>0</u>
Total Revenues	\$ <u>2,310,942</u>	\$ <u>2,315,653</u>
Expenditures:		
Debt Service	\$ <u>2,310,942</u>	\$ <u>2,315,653</u>
Total Expenditures	\$ <u>2,310,942</u>	\$ <u>2,315,653</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Water and Sewer Fund Summary

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Utility Fee	\$ 28,246,739	\$ 27,807,607
Miscellaneous	185,100	178,600
Fund Balance	<u>4,568,338</u>	<u>0</u>
Total Revenues	\$ <u>33,000,177</u>	\$ <u>27,986,207</u>
Expenditures:		
Operations	\$ 15,926,624	\$ 15,775,306
Debt Service	5,869,813	5,885,863
Capital Projects	6,091,218	2,005,000
Reimbursements to Other Funds	2,187,363	2,226,438
Transfers to Other Funds	2,710,699	2,093,600
Contingency Reserve	<u>214,460</u>	<u>0</u>
Total Expenditures	\$ <u>33,000,177</u>	\$ <u>27,986,207</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Electric Utility Fund Summary**

	2015 Proposed	2014 Adopted
Revenues:		
Utility Fee	\$ 47,020,104	\$ 46,905,780
Miscellaneous	35,000	25,593
Transfers from Other Funds	0	0
Fund Balance	450,000	450,000
	<hr/>	<hr/>
Total Revenues	\$ <u>47,505,104</u>	\$ <u>47,381,373</u>
Expenditures:		
Operations	\$ 2,764,786	\$ 2,541,305
Bulk Power Costs	31,544,243	32,377,297
Debt Service	4,545,334	4,859,378
Capital Projects	4,239,400	3,825,000
Transfers to Other Funds	2,862,204	2,687,500
Reimbursements to Other Funds	1,386,390	1,090,893
Storm and Working Capital Reserves	0	0
Contingency Reserve	<u>162,747</u>	<u>0</u>
Total Expenditures	\$ <u>47,505,104</u>	\$ <u>47,381,373</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Fleet Maintenance Fund Summary**

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Charges for Services	\$ 1,397,023	\$ 1,382,330
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>2,140</u>
Total Revenues	\$ <u>1,397,023</u>	\$ <u>1,384,470</u>
Expenditures:		
Operations	\$ 1,391,137	\$ 1,358,470
Reimbursements to Other Funds	5,886	26,000
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>1,397,023</u>	\$ <u>1,384,470</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Vehicle/Equipment Replacement Fund Summary

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Vehicle/Equipment Rentals	\$ 1,511,676	\$ 1,525,102
Debt Proceeds	0	0
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>168,434</u>
Total Revenues	\$ <u>1,511,676</u>	\$ <u>1,693,536</u>
Expenditures:		
Operations	\$ 6,000	\$ 226,443
Vehicle and Equipment Acquisitions	1,294,000	1,301,159
Debt Service	0	4,452
Reimbursements to Other Funds	0	11,482
Transfers to Other Funds	0	150,000
Contingency Reserve	<u>211,676</u>	<u>0</u>
Total Expenditures	\$ <u>1,511,676</u>	\$ <u>1,693,536</u>
Excess of Revenues Over (Under) Expenditures	<u><u>0</u></u>	<u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Employee Insurance Fund Summary**

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Charges To Departments	\$ 5,328,630	\$ 4,812,280
Charges To Employees	1,620,916	1,423,664
Miscellaneous	559,201	567,980
Fund Balance	<u>0</u>	<u>31,462</u>
Total Revenues	\$ <u>7,508,747</u>	\$ <u>6,835,386</u>
Expenditures:		
Insurance Costs	\$ 7,508,747	\$ 6,806,818
Reimbursements to Other Funds	0	28,568
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>7,508,747</u>	\$ <u>6,835,386</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
General Insurance Fund Summary**

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Charges To Departments	\$ 2,157,424	\$ 2,120,458
Miscellaneous	5,000	5,000
Fund Balance	<u>12,592</u>	<u>6,629</u>
Total Revenues	\$ <u>2,175,016</u>	\$ <u>2,132,087</u>
Expenditures:		
Insurance Costs	\$ 2,175,016	\$ 2,119,087
Reimbursements to Other Funds	0	13,000
Transfers to Other Funds	0	0
Contingency	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,175,016</u>	\$ <u>2,132,087</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
Cemetery Fund Summary**

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Lot Sales	\$ 272,500	\$ 223,500
Miscellaneous	10,000	7,500
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>282,500</u>	\$ <u>231,000</u>
Expenditures:		
Transfers To Other Funds	\$ 239,714	\$ 230,000
Reimbursements to Other Funds	0	1,000
Contingency Reserve	<u>42,786</u>	<u>0</u>
Total Expenditures	<u>282,500</u>	<u>231,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2015
General Capital Projects Fund Summary

	<u>2015 Proposed</u>	<u>2014 Adopted</u>
Revenues:		
Transfers From Other Funds	\$ 2,623,754	\$ 1,056,000
Intergovernmental Revenues	0	0
Debt Proceeds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,623,754</u>	\$ <u>1,056,000</u>
Expenditures:		
Capital Projects	\$ 2,623,754	\$ 1,056,000
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,623,754</u>	\$ <u>1,056,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>