



city commission agenda

Regular Meeting

September 10, 2012
3:30 p.m.
Commission Chambers

commissioners		mayor		commissioners	
seat 1	Steven Leary	seat 2	Sarah Sprinkel	seat 3	Carolyn Cooper
			Kenneth W. Bradley	seat 4	Tom McMacken

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's Web site at www.cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Comments at the end of the meeting under New Business are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left to sum up. Large groups are asked to name a spokesperson. This period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

1	Meeting Called to Order	
2	Invocation Reverend Jim Govatos, Aloma United Methodist Church Pledge of Allegiance	
3	Approval of Agenda	
4	Mayor's Report	Projected Time
	a. Presentation – Orange County Property Appraiser Bill Donegan - how the amendments coming before the voters in November can impact the City's tax base	15 minutes
	b. Board appointments	
	- Keep Winter Park Beautiful and Sustainable Advisory Board (to replace Kelda Senior who resigned)	
	- Code Enforcement Board (alternate)	
	- Tree Preservation Board (move regular member to alternate)	

5 City Manager's Report a. Schedule discussion of strategic plan b. Schedule public hearing regarding the tree ordinance.	Projected Time 20 minutes
6 City Attorney's Report	Projected Time
7 Non-Action Items a. Financial Report – July 2012	Projected Time 15 minutes
8 Citizen Comments 5 p.m. or soon thereafter (if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting) (Three (3) minutes are allowed for each speaker; not to exceed a total of 30 minutes for this portion of the meeting)	
9 Consent Agenda a. Approve the minutes of 8/27/2012. b. Approve the following contract: 1. Amendment 2 for Emergency Debris Management Services (RFP-16-2010) with Ceres Environmental and authorize the Mayor to execute the Amendment. c. Approve the amendment of the Purchasing Policies & Procedures Manual to incorporate the Local Preference Policy (Section XXII) and updates of Florida Statutes as a result of 2011 and 2012 legislative changes.	Projected Time 5 minutes
10 Action Items Requiring Discussion a. CBS Outdoor Billboard Agreement b. Report on quiet zones (from August 28 meeting)	Projected Time 20 minutes 20 minutes
11 Budget Public Hearings (Must be held after 5:00 p.m.) a. Ordinance - Adopting the millage rate (1) b. Ordinance - Adopting the FY 2013 annual budget (1)	Projected Time 60 minutes total
12 Public Hearings a. <u>Request of Mi Tomatina Restaurant:</u> - Ordinance - Amending Chapter 58 "Land Development Code" Article III, "Zoning Regulations" Section 58-86 "Off-Street Parking Regulations" to expand the Hannibal Square Parking Exclusion District to include the restaurant property at 433 W. New England Avenue in order to permit a 59 seat expansion to that restaurant (2) b. Ordinance – Annexation of 656 Overspin Drive (2) c. Ordinance – Annexation of 600 Baffie Avenue (2) d. Ordinance – Amending Section 62-77 and adding new Section 62-79, to promote peace and order in residential areas and to promote the important value of tranquil and harmonious neighborhoods in the City of Winter Park (1) e. Adoption of the Fee Schedule effective October 1, 2012.	Projected Time 10 minutes 10 minutes 10 minutes 15 minutes

13	City Commission Reports
a. Commissioner Leary	10 minutes each
b. Commissioner Sprinkel	
c. Commissioner Cooper	
d. Commissioner McMacken	
e. Mayor Bradley	

Projected Time

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



item type City Manager's Report

meeting date September 10, 2012

Below are issues of interest to the Commission and community that are currently being worked on by staff, but do not currently require action on the Commission agenda. These items are being tracked to provide the Commission and community the most up to date information regarding the status of the various issues. The City Manager will be happy to answer questions or provide additional updates at the meeting.

issue	update	date
Budget	The Proposed Budget was presented to the City Commission on July 9 th . Changes were proposed by Commissioners in August. The final budget will be adopted in September	September 2012
Electric Undergrounding Project	Utilities Advisory Board is holding special meetings to consider various policy issues re: undergrounding. Expect to bring to Commission soon	September 2012
Tree Preservation Ordinance	A non-action item was held July 23 rd . First reading of the Ordinance was postponed at the August 27 th meeting	
City Hall Renovation	East wing and site work completed. West wing interior update underway. Anticipate completion by November 30 th .	
Lee Road Median Update	Final plans to be resubmitted to FDOT by September 15 th .	
Fairbanks Improvement Project	Contract has been awarded to Masci General Contractor, Inc. Preliminary submittals and planning underway. Meeting with Progress Energy to discuss impact of undergrounding power lines between 17-92 & I-4.	September 16 th , 2013 <u>Construction Project Notice</u> to proceed to be issued to Contractor <u>Communication Notices</u> <ul style="list-style-type: none">• September 26th info meeting from 6-8pm WPCC• Post card inviting 1,100 people received by end of this week• Fairbanks info flyer in homes/businesses this week

Parking Study Alfond Inn	Consultant is about 50% complete on the study. Expect a draft in late August. Staff will be arranging meetings with the residents on Alexander Place, with Jim Campesi, owner/rep. for of the Villa Siena condos and the Rollins College to vet the proposals and recommendation. Expect the results to be ready for City Commission review in late September but with budget on agenda perhaps the first meeting in October.	October 2012
Tree Team Updates	The Tree Team continues to work on the Urban Forestry Management Plan. A tree condition analysis is currently underway.	November 2012
Wayfinding Signs	Nearly all non-FDOT wayfinding signs are installed. Permitting of the FDOT signs continues. Anticipate permitting to be completed by October 30 th .	October 2012
125th Anniversary Celebration	The 125th Anniversary Task Force continues to meet on a monthly basis. A calendar of events planned can be found on the 125 th Anniversary web pages. Subcommittees continue to meet to plan their special events. Police Department also celebrating 125 th at 8:00 a.m. at the Community Center. Will send printed invitations to dignitaries.	October 2012
ULI Fairbanks Avenue TAP	The two-day workshop held at the Community Center on June 18th and 19th. A presentation was made to the Community on June 19th based on the team's recommendations. A draft of the white paper was received and is currently under review by staff.	September 2012
Strategic Plan	Draft documents were presented at the August 27 th meeting. City Manager to calendar a discussion.	To be determined
Post Office Discussions	Received letter from USPS on August 6, 2012 regarding right of first refusal. No action at this time.	

Once projects have been resolved, they will remain on the list for one additional meeting to share the resolution with the public and then be removed.



item type City Managers Report

meeting date August 13, 2012

Below is the status of development projects previously approved by the City Commission and others that may be of interest. There are not many changes since the last report on August 13th but the few updates are shown in red.

941 W. Morse Blvd.: CNL Building (former State Office building) – Demolition permit has been issued for the property. They have started the exterior parking lot demolition and interior asbestos removal. The major building demolition should come in September. CNL has applied for the building permit for the new office building.

358 N. Park Avenue – former Circa restaurant – The new restaurant, the “Galopin Cuisine” opened on Tuesday, August 28th.

565 W. Fairbanks Avenue: Cask and Larder – New restaurant from the Ravenous Pig ownership going into the old Harper’s location. They plan to be open after labor day.

329 N. Park Avenue: Bay Hill Jewelers has submitted for an interior remodel permit to open a store just south of Panera’s.

500 S. Park Avenue: Viking-Hadco Kitchen store submitted for permit on July 9th and plan comments returned immediately. Waiting on plan revisions from the architects per the comments.

2701 Lee Road: New Aamco transmission - Building permit issued on April 5th. Construction underway and they should be done in the next two weeks or sooner.

1302 W. Fairbanks Avenue: McDonald’s - Building permit has been issued. Construction well underway and they should be open sometime in September.

276 S. Orlando Avenue: Italio Modern Italian Kitchen restaurant. The site development permit has been issued but they have not yet picked up the permit for the building. It is to be a 130 seat restaurant on the vacant parcel, just south of the Mt. Vernon Motel where the previous restaurant burned down about three years ago.

100 Perth Lane – Dr. Bruce Breit (Women’s Care Florida) - Conditional Use approved by the City on January 23rd to a new construct 22,000 sq. ft. medical office. Building permit application came in on August 31st.

326 S. Park Avenue – former Spice restaurant – The owners of the 310 S. Park Ave. restaurant are taking over the space and now have their interior remodel permit.

901/911 N. Orlando Avenue: Wawa Store – The project is still working with FDEP on the contamination and cleanup clearances. There will be an agreement on the consent

agenda soon to assist with that issue. They have applied for their building and site development permits. Start date uncertain but the project will happen.

665 N. Orlando Avenue: Olive Garden restaurant has applied for a \$200,000 interior remodel of the existing restaurant. They are working on responses to review comments.

200 E. Canton Avenue: Sestiere Santa Croce This is the former Rob Vega luxury condo (6 units) across from St. Margaret Mary. Permit has been issued to complete the exterior building shell/facade (Italian Venetian Mediterranean architecture). Permit application is in for the interior finish of the first floor.

1150 S. Orlando Avenue: Redevelopment of the former paint store, just north of Einstein's – Permit issued and construction started on May 1st. The end result will be a 3,620 sq. ft. building with 30 parking spaces. The half of the space that will be a Jersey's Mike's sub shop has submitted for their interior remodel permit.

600 N Orlando Avenue: Borders Books – Redevelopment approved by the City Commission on March 26th. The new Chase Bank is the linchpin to the project and the bank has a very long due diligence period which includes FDIC approval. All indications are that the project is moving ahead but the timing is not known.

Rollins College: Alford Inn at Rollins – Building permit issued. Construction started. Fifteen month construction time period. Expected opening in July-August of 2013.

Rollins College: Bush Science Center – The building permit has been issued and work has begun. Completion expected in the late summer of 2013. The temporary modular administration and classroom buildings are now on site and being set up to be in use for the fall classes.

For more information on these or other projects, please contact Jeff Briggs, Planning Director at jbriggs@cityofwinterpark.org or at (407) 599-3440.

Financial Report

For the Month of July (83% of fiscal year lapsed)

Fiscal Year 2012

General Fund

The following items were noted in reviewing the financial results for the ten months of FY 2012:

- Property taxes are on track with budget estimates.
- Franchise fee revenues will likely be about \$47,000 below our budget estimates. The shortfall is in electric franchise fees (those from OUC and Progress Energy) and gas.
- Utility tax revenues will be about \$80,000 short of our budget estimates. The shortfalls here are also in the areas of electricity and gas.
- Business taxes are due October 1 of each year so the largest portion of this revenue has already been received.
- Building permit revenues will likely be about \$445,000 above our annual budget estimate.
- Revenue estimates for half cent sales tax, state revenue sharing and other intergovernmental are on track with the revised projections.
- Charges for services will be close to our annual budget estimate.
- Fines and forfeiture revenues will likely be about \$100,000 below revised projections.
- Miscellaneous revenue will be about \$40,000 short of our budget estimate.
- Franchise fees from the City electric system will likely fall about \$350,000 short of our annual budget estimate. This is due to a combination of lower fuel cost and lower overall sales of kWh. As discussed below under the Electric Fund, fuel cost recovery rates were increased for September which will help improve franchise fee revenues.
- Overall, this nets to a projected shortfall in revenues of \$172,000. Based on the current status of our expense budget and projected spending for the remainder of the fiscal year we will have much more than this in annual savings and be on target for achieving our budgetary goals for FY 2012. The variance from the pro-rated adjusted annual budget for all expenditures excluding Non-Departmental (items such as addition to fund balance and commuter rail) increased from a positive \$1,448,802 at June 30 to \$1,499,174 as of July 31. This indicates we are still on track for adequate budgetary savings from departmental budgets.

Community Redevelopment Agency Fund

The CRA was credited with tax increment revenue from both the City and County in December. The decrease in comparison to the prior year is due to the 4.79% decrease in valuation.

Charges for services revenue is from daily passes and sponsorships for the ice skating rink.

Annual principal payments and semiannual interest payments on CRA debt were paid in January.

Water and Sewer Fund

Revenues are at 83% of the annual projection. Sales revenues exceed those of the prior year as a result of higher volume of water sold as noted in the table below:

	Sales in Thousands of Gallons for the Ten Months ended June 30, 2011	Sales in Thousands of Gallons for the Ten Months ended June 30, 2012	Difference	Percentage
Water	2,898,818	3,006,010	107,192	3.7%

Expenses are within budget.

Bottom line reflects a loss of \$324,700 for the first ten months of the fiscal year. This statement includes principal paid on our bonds since it represents cash payments. The income statement that will be in our annual financial report will show principal paid as a reduction in our debt and not as an expense. Adding back \$2,079,167 in principal paid to this report would improve the bottom line to a positive \$1,754,467.

Debt service coverage is strong with net revenues equaling 2.19 times debt service.

Electric Services Fund

Sales in kWh are down 2.8% through July 31 in comparison to the same period in the prior year. Revenues are also less than last year due to the lower fuel cost recovery rates.

Fuel cost under recovery for the first ten months of the fiscal year is about (\$80,000). Fuel costs for July alone were under recovered by about \$460,000 which used up the cumulative over recovery we had through June. Fuel costs were adjusted upward for September to bring us closer to even by the end of the fiscal year.

Expenses are in line with budget. This statement includes principal paid on our bonds since it represents cash payments. The income statement that will be in our annual

financial report will show principal paid as a reduction in our debt and not as an expense. Adding back \$1,354,167 in principal paid to this report would improve the bottom line to a positive \$4,416,476.

Bottom line reflects positive net income of \$3,062,309 for the first ten months of the fiscal year.

Debt service coverage is strong with net revenues at over 3 times debt service.

As of July 31, 2012, all balances due from the Electric Fund to other City funds have been eliminated. A positive cash balance of \$127,754 remains in the Electric Fund and should grow to at least \$1,000,000 by the end of the fiscal year. This accomplishes the May 2009 goal of repaying all balances two years earlier than originally anticipated.

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
General Fund
Fiscal YTD July 31, 2012 and 2011
83.3% of the Fiscal Year Lapsed

	Fiscal YTD July 31, 2012						Fiscal YTD July 31, 2011			
	Actual		Budget				Actual	Budget		
	YTD	YTD %	Original Annual	Adjusted Annual *	Prorated Adj. Annual	Variance from Prorated Adj. Annual	YTD	Adjusted Annual	Prorated Adj. Annual	Variance from Prorated Adj. Annual
Revenues:										
Property Tax	\$ 13,991,453	118%	\$ 14,265,000	\$ 14,265,000	\$ 11,887,500	\$ 2,103,953	\$ 14,133,062	\$ 14,538,871	\$ 12,115,728	\$ 2,017,334
Franchise Fees	799,259	85%	1,132,500	1,132,500	943,750	(144,491)	766,974	1,130,000	941,667	(174,693)
Utility Taxes	4,934,644	88%	7,022,000	6,717,000	5,597,500	(662,856)	5,143,429	6,921,536	5,767,947	(624,518)
Occupational Licenses	466,429	122%	459,500	459,500	382,917	83,512	478,492	450,000	375,000	103,492
Building Permits	1,619,529	156%	1,249,050	1,249,050	1,040,875	578,654	969,703	1,033,800	861,500	108,203
Other Licenses & Permits	21,065	120%	21,000	21,000	17,500	3,565	20,320	20,000	16,667	3,653
Intergovernmental	4,244,935	83%	6,206,702	6,118,315	5,098,596	(853,661)	4,067,818	5,995,605	4,996,338	(928,520)
Charges for Services	4,057,554	99%	4,939,600	4,939,600	4,116,333	(58,779)	3,453,612	3,708,300	3,090,250	363,362
Fines and Forfeitures	737,367	86%	1,220,200	1,030,200	858,500	(121,133)	273,270	797,500	664,583	(391,313)
Miscellaneous	425,824	92%	556,457	556,457	463,714	(37,890)	581,010	533,810	444,842	136,168
Fund Balance	-	-	-	642,911	535,759	(535,759)	-	566,257	471,881	(471,881)
Total Revenues	31,298,059	101%	37,072,009	37,131,533	30,942,944	355,115	29,887,690	35,695,679	29,746,403	141,287
Expenditures:										
City Commission	23,216	125%	22,376	22,376	18,647	(4,569)	23,147	47,057	39,214	16,067
Legal Services - City Attorney	189,454	95%	240,236	240,236	200,197	10,743	253,218	202,800	169,000	(84,218)
Legal Services - Other	95,740	104%	110,000	110,000	91,667	(4,073)	94,761	100,000	83,333	(11,428)
Lobbyists	82,692	86%	116,000	116,000	96,667	13,975	90,221	52,000	43,333	(46,888)
City Management	397,412	98%	487,729	487,729	406,441	9,029	387,974	476,603	397,169	9,195
City Clerk	154,488	87%	239,071	214,071	178,393	23,905	192,489	229,966	191,638	(851)
Communications Dept.	345,831	94%	445,777	443,574	369,645	23,814	346,280	441,384	367,820	21,540
Information Technology Services	997,976	89%	1,225,601	1,343,592	1,119,660	121,684	954,822	1,399,459	1,166,216	211,394
Finance	679,030	101%	808,588	808,588	673,823	(5,207)	672,776	789,962	658,302	(14,474)
Human Resources	200,707	84%	357,565	285,245	237,704	36,997	238,152	300,859	250,716	12,564
Purchasing	114,085	66%	204,799	206,965	172,471	58,386	185,092	232,988	194,157	9,065
Planning & Community Development	481,681	72%	743,135	807,043	672,536	190,855	459,274	683,761	569,801	110,527
Building & Code Enforcement	1,047,581	97%	1,289,385	1,292,765	1,077,303	29,722	1,006,903	1,293,628	1,078,023	71,120
Public Works	5,625,948	97%	6,892,177	6,931,798	5,776,499	150,551	5,318,956	6,932,734	5,777,278	458,322
Police	9,344,542	94%	12,011,363	11,901,252	9,917,710	573,168	8,688,670	11,646,997	9,705,831	1,017,161
Fire	7,830,627	100%	9,334,614	9,351,829	7,793,190	(37,437)	7,249,448	8,962,375	7,468,646	219,198
Parks & Recreation	5,166,717	94%	6,561,341	6,586,218	5,488,515	321,798	4,595,237	5,944,994	4,954,162	358,925
Organizational Support	1,306,010	101%	1,550,212	1,550,212	1,291,843	(14,167)	1,188,510	1,411,212	1,176,010	(12,500)
Non-Departmental	-	-	197,000	397,500	331,250	331,250	-	1,344,375	1,120,313	1,120,313
Total Expenditures	34,083,737	95%	42,836,969	43,096,993	35,914,161	1,830,424	31,945,930	42,493,154	35,410,962	3,465,032
Revenues Over/(Under)										
Expenditures	(2,785,678)	56%	(5,764,960)	(5,965,460)	(4,971,217)	2,185,539	(2,058,240)	(6,797,475)	(5,664,559)	3,606,319
Operating transfers in	6,619,124	94%	8,432,000	8,432,000	7,026,667	(407,543)	7,183,552	8,782,012	7,318,343	(134,791)
Operating transfers out	(2,055,450)	100%	(2,466,540)	(2,466,540)	(2,055,450)	-	(1,570,448)	(1,899,537)	(1,582,948)	12,500
Other Financing Sources/(Uses)	4,563,674	92%	5,965,460	5,965,460	4,971,217	(407,543)	5,613,104	6,882,475	5,735,395	(122,291)
Total Revenues Over										
Expenditures	\$ 1,777,996		\$ 200,500	\$ -	\$ -	\$ 1,777,996	\$ 3,554,864	\$ 85,000	\$ 70,836	\$ 3,484,028

* As adjusted through July 31, 2012

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
Community Redevelopment Fund
Fiscal YTD July 31, 2012 and 2011
83.3% of the Fiscal Year Lapsed

	Fiscal YTD July 31, 2012						Fiscal YTD July 31, 2011			
	Actual		Budget				Actual	Budget		
	YTD	YTD %	Original Annual	Adjusted Annual *	Prorated Adj. Annual	Variance from Prorated Adj. Annual	YTD	Adjusted Annual	Prorated Adj. Annual	Variance from Prorated Adj. Annual
Revenues:										
Property Tax	\$ 2,090,103	119%	\$ 2,107,423	\$ 2,107,423	\$ 1,756,186	\$ 333,917	\$ 2,309,577	2,305,963	\$ 1,921,636	\$ 387,941
Intergovernmental	-	0%	-	-	-	-	-	-	-	-
Charges for services	139,393	0%	162,000	162,000	135,000	4,393	169,841	200,000	166,667	3,174
Miscellaneous	77,690	373%	25,000	25,000	20,833	56,857	33,153	117,200	97,667	(64,514)
Fund Balance	-	0%	147,983	1,039,263	866,053	(866,053)	-	7,625,256	6,354,380	(6,354,380)
Total Revenues	2,307,186	83%	2,442,406	3,333,686	2,778,072	(470,886)	2,512,571	10,248,419	8,540,350	(6,027,779)
Expenditures:										
Planning and Development	495,145	98%	594,983	605,283	504,403	9,258	472,046	644,908	537,423	65,377
Capital Projects	568,322	60%	265,000	1,145,980	954,983	386,661	6,739,429	7,526,235	6,271,863	(467,566)
Debt service	1,555,247	120%	1,550,823	1,550,823	1,292,353	(262,895)	1,509,997	1,506,081	1,255,068	(254,929)
Total Expenditures	2,618,714	95%	2,410,806	3,302,086	2,751,738	133,024	8,721,472	9,677,224	8,064,354	(657,118)
Revenues Over/(Under)										
Expenditures	(311,528)	-1183%	31,600	31,600	26,333	(337,861)	(6,208,901)	571,195	475,996	(6,684,897)
Debt proceeds	-	-	-	-	-	-	-	-	-	-
Operating transfers out	(26,333)	100%	(31,600)	(31,600)	(26,333)	(0)	(89,257)	(107,108)	(89,257)	-
Other Financing Sources/(Uses)	(26,333)	100%	(31,600)	(31,600)	(26,333)	0	(89,257)	(107,108)	(89,257)	-
Total Revenues Over/(Under)										
Expenditures	\$ (337,861)		\$ -	\$ -	\$ -	\$ (337,861)	\$ (6,298,158)	464,087	\$ 386,739	\$ (6,684,897)

* As adjusted through July 31, 2012

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
Water & Sewer Funds
Fiscal YTD July 31, 2012 and 2011
83.3% of the Fiscal Year Lapsed

	Fiscal YTD July 31, 2012						Fiscal YTD July 31, 2011			
	Actual		Budget				Actual	Budget		
	YTD Actual	YTD %	Original Annual	Adjusted Annual*	Prorated Adj. Annual	Variance from Prorated Adj. Annual	YTD	Adjusted Annual	Prorated Adj. Annual	Variance from Prorated Adj. Annual
Operating Revenues										
Intergovernmental	\$ 56,662	-	\$ -	\$ -	\$ -	\$ 56,662	\$ 48,918	\$ -	\$ -	\$ 48,918
Charges for services	22,724,117	99%	27,421,000	27,421,000	22,850,833	(126,716)	22,190,899	27,129,592	22,607,993	(417,094)
Total Operating Revenues	22,780,779	100%	27,421,000	27,421,000	22,850,833	(70,054)	22,239,817	27,129,592	22,607,993	(368,176)
Operating Expenses:										
General and Administration	1,230,148	92%	1,564,064	1,611,307	1,342,756	112,608	1,179,153	1,474,745	1,228,954	49,801
Operations	9,269,001	77%	14,188,677	14,368,964	11,974,137	2,705,136	9,146,601	14,571,094	12,142,579	2,995,978
Facility Agreements	2,388,613	89%	3,207,000	3,207,000	2,672,500	283,887	2,326,086	3,530,000	2,941,667	615,581
Depreciation & Amortization	4,244,660	-	-	-	-	(4,244,660)	3,941,298	-	-	(3,941,298)
Total Operating Expenses	17,132,422	107%	18,959,741	19,187,271	15,989,393	(1,143,029)	16,593,138	19,575,839	16,313,200	(279,938)
Operating Income (Loss)	5,648,357	82%	8,461,259	8,233,729	6,861,440	(1,213,083)	5,646,679	7,553,753	6,294,793	(648,114)
Nonoperating Revenues (Expenses):										
Investment earnings	235,656	197%	143,200	143,200	119,333	116,323	224,584	238,920	199,100	25,484
Debt Service - Principal	(2,079,167)	100%	(2,495,000)	(2,495,000)	(2,079,167)	0	(2,008,333)	(2,410,000)	(2,008,333)	0
Debt Service - Interest	(2,540,052)	86%	(3,559,463)	(3,559,463)	(2,966,219)	426,167	(2,737,171)	(3,589,908)	(2,991,590)	254,419
Miscellaneous revenue	7,253	-	-	-	-	7,253	1,273	2,300	1,917	(644)
Fund Balance	-	-	-	227,530	189,608	(189,608)	-	160,987	134,156	(134,156)
Total Nonoperating Revenues (Expenses)	(4,376,310)	92%	(5,911,263)	(5,683,733)	(4,736,445)	360,135	(4,519,647)	(5,597,701)	(4,664,750)	145,103
Income (Loss) Before Operating Transfers	1,272,047	60%	2,549,996	2,549,996	2,124,995	(852,948)	1,127,032	1,956,052	1,630,043	(503,011)
Operating transfers in	-	0%	-	-	-	-	-	-	-	-
Operating transfers out	(1,596,747)	100%	(1,916,096)	(1,916,096)	(1,596,747)	-	(1,630,043)	(1,956,052)	(1,630,043)	-
Total Contributions and Transfers	(1,596,747)	100%	(1,916,096)	(1,916,096)	(1,596,747)	-	(1,630,043)	(1,956,052)	(1,630,043)	-
Net Income	\$ (324,700)		\$ 633,900	\$ 633,900	\$ 528,248	\$ (852,948)	\$ (503,011)	\$ -	\$ -	\$ (503,011)

* As adjusted through July 31, 2012

Debt Service Coverage

2.19

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
Electric Services Funds
Fiscal YTD July 31, 2012 and 2011
83.3% of the Fiscal Year Lapsed

	Fiscal YTD July 31, 2012						Fiscal YTD July 31, 2011			
	Actual		Budget				Actual	Budget		
	YTD	YTD %	Original Annual	Adjusted Annual *	Prorated Adj. Annual	Variance from Prorated Adj. Annual	YTD	Adjusted Annual	Prorated Adj. Annual	Variance from Prorated Adj. Annual
Operating Revenues										
Charges for services - Fuel	\$ 12,584,815	72%	\$ 20,960,714	\$ 20,856,857	\$ 17,380,714	\$ (4,795,899)	\$ 17,205,389	\$ 22,043,304	\$ 18,369,420	\$ (1,164,031)
Charges for services - Non-fuel and all Other Charges	24,331,741	92%	31,781,314	31,885,171	26,570,976	(2,239,235)	25,996,965	31,761,721	26,468,101	(471,136)
Total Operating Revenues	36,916,556	84%	52,742,028	52,742,028	43,951,690	(7,035,134)	43,202,354	53,805,025	44,837,521	(1,635,167)
Operating Expenses:										
General and Administration	895,238	89%	1,206,446	1,212,942	1,010,785	115,547	963,230	1,117,758	931,465	(31,765)
Operations	3,699,636	48%	8,460,761	9,159,341	7,632,784	3,933,148	4,242,555	7,107,216	5,922,680	1,680,125
Purchased Power Cost - Fuel	12,668,527	73%	20,960,714	20,960,714	17,467,263	4,798,736	17,155,937	22,720,000	18,933,333	1,777,396
Purchased Power Cost - Non-fuel	5,784,179	81%	8,464,055	8,568,436	7,140,363	1,356,184	7,501,947	11,194,312	9,328,593	1,826,646
Transmission Power Cost	1,921,192	105%	2,203,674	2,203,674	1,836,395	(84,797)	1,773,652	1,772,000	1,476,667	(296,985)
Depreciation & Amortization	3,035,266	0%	-	-	-	(3,035,266)	2,846,241	-	-	(2,846,241)
Total Operating Expenses	28,004,038	80%	41,295,650	42,105,107	35,087,590	7,083,552	34,483,562	43,911,286	36,592,738	2,109,176
Operating Income (Loss)	8,912,518	101%	11,446,378	10,636,921	8,864,100	48,418	8,718,792	9,893,739	8,244,783	474,009
Nonoperating Revenues (Expenses):										
Investment earnings	39,685	-68%	(70,000)	(70,000)	(58,333)	98,018	8,953	(115,000)	(95,833)	104,786
Debt Service - Principal	(1,354,167)	100%	(1,625,000)	(1,625,000)	(1,354,167)	0	(1,187,500)	(1,425,000)	(1,187,500)	-
Debt Service - Interest	(2,394,647)	88%	(3,256,978)	(3,256,978)	(2,714,148)	319,501	(2,286,007)	(3,564,711)	(2,970,593)	684,586
Miscellaneous revenue	19,002	0%	-	-	-	19,002	1,314,264	-	-	1,314,264
Fund Balance	-	0%	-	809,457	674,548	(674,548)	-	356,358	296,965	(296,965)
Total Nonoperating Revenues (Expenses)	(3,690,127)	107%	(4,951,978)	(4,142,521)	(3,452,100)	(238,027)	(2,150,290)	(4,748,353)	(3,956,961)	1,806,671
Income (Loss) Before Operating Transfers	5,222,391	96%	6,494,400	6,494,400	5,412,000	(189,609)	6,568,502	5,145,386	4,287,822	2,280,680
Operating transfers in	-	0%	-	-	-	-	-	-	-	-
Operating transfers out	(2,160,082)	89%	(2,923,200)	(2,923,200)	(2,436,000)	275,918	(2,335,483)	(2,964,329)	(2,470,274)	134,791
Total Operating Transfers	(2,160,082)	89%	(2,923,200)	(2,923,200)	(2,436,000)	275,918	(2,335,483)	(2,964,329)	(2,470,274)	134,791
Net Income (Loss)	\$ 3,062,309		\$ 3,571,200	\$ 3,571,200	\$ 2,976,000	\$ 86,309	\$ 4,233,019	\$ 2,181,057	\$ 1,817,548	\$ 2,415,471

* As adjusted through July 31, 2012

Debt Service Coverage

3.20

REGULAR MEETING OF THE CITY COMMISSION
August 27, 2012

The meeting of the Winter Park City Commission was called to order by Mayor Kenneth Bradley at 3:32 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

In memory, a moment of silence was given to Melinese Roberts, a City employee for over 39 years who recently passed away. Condolences were offered to her family.

The invocation was provided by Reverend Duncan, First Congregational Church, followed by the Pledge of Allegiance.

Members present:

Mayor Kenneth Bradley
Commissioner Steven Leary
Commissioner Sarah Sprinkel
Commissioner Carolyn Cooper
Commissioner Tom McMacken

Also present:

City Manager Randy Knight
City Attorney Larry Brown
Deputy City Clerk Michelle Bernstein

Approval of the agenda

City Manager Knight requested to add an emergency ordinance that addresses protesting in residential neighborhoods. Mayor Bradley requested to table items 11.b and 12.g.

Motion made by Mayor Bradley for the acceptance of the agenda by postponing both the quiet zone item (11.b) and the tree ordinance (12.g) to our next agenda and the addition of the emergency ordinance (12.i) that City Manager Knight is proposing; seconded by Commissioner McMacken and approved by acclamation with a 5-0 vote.

Citizen Budget Comments

Cynthia Hessna, Executive Director of Mead Botanical Gardens, spoke about working diligently with staff and the City Attorney to finalize the lease documents which will come for approval within the next two months. She also noted that per the City's request they have submitted their list of accomplishments and appreciates the monetary support from the City.

Mayor's Report

a. Presentation - Ruth's Hospitality Group Business Recognition Award

Economic Development Director Dori Stone presented Mikella Gallagher, Ruth's Hospitality Group, with the first 2012 City of Winter Park Business Recognition Award.

b. Proclamation - Rollins College Changemaker Campus Day

Mayor Bradley proclaimed September 6, 2012 as "Rollins College Changemaker Campus Day." President Lewis Duncan of Rollins College and Chrissy Garton, Program Manager for Social Entrepreneurship & Sustainability Initiative were present to accept the proclamation.

c. Proclamation - Valencia College Day

In honor of Valencia College celebrating its 45th year of serving Orange and Osceola counties in education, Mayor Bradley proclaimed August 27, 2012 as "Valencia College Day."

d. Board appointments:

- Keep Winter Park Beautiful and Sustainable Advisory Board
Term: 2012-2013: Brad James, James Robinson, Martha McHenry, Julia Tensfeldt, Kelda Senior
2012-2014: Stephen Pategas, Mary Dipboye, Laura Walda, John Rife, III, Lucy Roberts
2012-2015: Kent Tse, Myriam Garzon, Kimberly Roberts, Barbara Chandler, Lauren Bradley

Motion made by Mayor Bradley to approve the members as presented in the packet to the Keep Winter Park Beautiful and Sustainable Advisory Board; seconded by Commissioner Sprinkel and approved by acclamation with a 5-0 vote.

Mayor Bradley did not address the Code Enforcement Board (alternate) or the Tree Preservation Board (move regular member to alternate) board appointments.

City Manager's Report

1. Commissioner Leary spoke about people who are soliciting patrons at restaurants and businesses to purchase candy and asked if a permit is required for this type of activity. City Manager Knight advised that a permit is needed for soliciting door to door (residential) and if anyone encounters this type of activity to contact the non-emergency police number so they can address the issue.

Commissioner Leary asked that this information be shared with the Park Avenue Association so they know the process and who to contact.

2. Commissioner Leary spoke about the non-profit checklist that Mead Botanical Gardens Inc. submitted to the City and felt it is important that we receive this type of information from all organizations that either manage a City asset or receives some type of funding from the City. City Manager Knight advised that we currently receive this type information from those organizations that we contributed to. A majority of the Commission agreed to discuss this process in more detail so they could standardize it. It was requested that City Manager Knight bring this item forward after the budget process.

3. Commissioner Sprinkel requested that the education goals that have been accomplished to date be credited towards the list of goals that the Commission established and to see that list when completed. Mayor Bradley and Commissioner Leary agreed with the request.

City Attorney's Report

No items.

Non-Action Item

No items.

Consent Agenda

- a. Approve the minutes of 8/13/2012. – **PULLED FOR DISCUSSION, SEE BELOW**
- b. Approve the following contracts:
 1. Amendment 3 to Tom's Sod Service, Inc. for IFB-36-2010 Annual Agreement for the Purchase of Various Sod Turfs, Installation & Services and authorize the Mayor to execute the Amendment.
 2. Contract renewal with Aetna for RFP-6-2007 Medical Insurance and authorize the Mayor to execute the Renewal Package document. – **PULLED FOR DISCUSSION, SEE BELOW**
 3. Authorize the Mayor to execute the Order and Lease Agreement for Aficio MP C6501 Reconditioned Copier for Community Center; \$5,960.15.
 4. Piggybacking Orange County contract Y11-1014 for Motor Fuels (contractors as identified by Orange County) and authorize the Mayor to execute the Piggyback Contracts.
- c. Approve the easement subordination agreements with FDOT for the I-4 corridor project (F. P. No. 242484-5, Parcels 544.8, 545.10R, and 179.21).
- d. Approve staff revisions to the City Debt Management Policy as discussed in the August 13 meeting.

Motion made by Commissioner McMacken to approve Consent Agenda items 'b.1', 'b.3-4', 'c' and 'd'; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.

Consent agenda item 'a' – Approve the minutes of 8/13/2012

Motion made by Commissioner Cooper to amend the minutes on page 8, item 3 under her comments, to add "Commissioner Cooper shared her concern with her disappointment that they had been asked to vote on a resolution in support of quiet zones prior to being provided the 2010 report defining the tradeoffs necessary for quiet zones."; seconded by Commissioner McMacken and carried unanimously with a 5-0 vote.

Consent agenda item 'b.2' - Contract renewal with Aetna for RFP-6-2007 Medical Insurance and authorize the Mayor to execute the Renewal Package document.

Commissioner Cooper inquired as to why this contract has not been competed since 2007. City Manager Knight advised that the original contract was for three years with a series of one year renewals. He also noted that over the past few years our current provider has created different plan designs to help control costs for both the City and employees. Assistant City Manager Michelle del Valle explained that this was not a good year for us to bid based on claim costs but we will continue to watch the market.

Motion made by Commissioner Cooper to approve Consent Agenda item 'b.2'; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.

Action Items Requiring Discussion

- a. Property purchase at 666 Nicolet Avenue to provide stormwater treatment to Lake Killarney

Public Works Director Troy Attaway explained that Lake Killarney is impaired by stormwater runoff and there are drainage problems in the areas surrounding Minnesota Avenue between Nicolet and Clay Street so the City desires to purchase the property at 666 Nicolet Avenue to provide stormwater treatment to Lake Killarney. Mr. Attaway noted that all due diligence has been performed and no issues have arisen. Mr. Attaway answered questions.

Motion made by Mayor Bradley to approve the purchase of this property as presented; seconded by Commissioner Sprinkel. No public comments were made. Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried with a 5-0 vote.

b. Report on quiet zones(from August 13 meeting)

This item was moved to the September 10, 2012 meeting.

c. Budget/strategic planning discussion

City Manager Knight advised that the budget recommendation summary spreadsheet, the draft strategic plan scorecard and the work plan is included in the packet for discussion.

Commissioner McMacken spoke briefly about his three budget recommendations: 1) \$10,000 for historic signs from the overall budget; 2) that City Manager Knight find \$20,000 to partially funding the KWPB staff liaison; and 3) \$70,000 so they can match dollar for dollar on the geothermal at Cady Way Pool.

Mayor Bradley asked if the overall sign budget could accommodate the need for historic district signs rather than allocating a special line item for \$10,000. City Manager Knight said 'yes.' Mayor Bradley asked City Manager Knight to include the historic district sign item on his report so they could monitor the activity. The request was acknowledged.

Following discussion, **motion made by Commissioner Cooper to approve Commissioner McMacken's recommendation (provide City funding for KWPB staff \$20,000); seconded by Commissioner Sprinkel.** A brief discussion ensued as to where the KWPB fundraising contributions are spent. Commissioner Cooper suggested that a report be provided. No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried with a 5-0 vote.**

Discussion ensued regarding the Cady Way pool project, if they should require a match for the City's proposed \$70,000 contribution towards geothermal, if the geothermal could be budgeted into next year's budget and/or if they need to allocate additional money for building improvements to the bathrooms and general maintenance of the park.

Motion made by Commissioner McMacken for the City Manager to look at the current budget and see if there are ways to fund a \$70,000 matching fund for the Cady Way pool geothermal; seconded by Commissioner Sprinkel. No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried with a 5-0 vote.**

Mayor Bradley asked what the undergrounding budget has been in prior years. City Manager Knight said for the past three years it was done through the bond funds. Upon further discussion, **motion by Mayor Bradley to underground at the rate**

in 2013 of \$3.5 million which would be one and a half times more than we have ever undergrounded and to take \$500,000 and apply that to the net assets of the cash of the utility; seconded by Commissioner Leary.

Per the request of Commissioner Cooper, Electric Utility Director Jerry Warren provided his comments on the current motion. No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried with a 5-0 vote.**

Public comment

Rachel Whited, a lifetime Winter Park resident, submitted to the Deputy City Clerk a petition containing 501 signatures in support of the Winter Park Backyard Chicken Initiative. The petitioners are requesting to update the City's ordinance to allow up to five laying hens per household. She requested to add this item to a future agenda for discussion and consideration. A majority of the Commission agreed that City Manager Knight address this item by directing it to the appropriate advisory board(s) if necessary and report back to them. City Manager Knight acknowledged.

Continuation of budget discussion

Mayor Bradley spoke briefly about revising the method of allocating funds to outside organizations, particularly the \$120,000 that is currently proposed.

Motion made by Mayor Bradley that the process for distribution of \$120,000 (divided by 5) be at the Commission's discretion as well as requiring at least a 50% match for any City funding for organizational support; seconded by Commissioner Leary. Discussion ensued regarding the matching of City funds and the need to establish an official process so when an organization is requesting funding they know what to submit and what is required of them. Commissioner Sprinkel volunteered to sit down and come up with an official process. **Mayor Bradley withdrew his motion.**

Motion made by Mayor Bradley that the \$120,000 that we spend require documented 50% matches and that it will be spent on a quarterly basis in the new budget season; seconded by Commissioner Leary for discussion.

Further discussion ensued regarding the percentage of funds that are given to outside organizations and if this is the proper way to proceed or if they should distribute the funds in monthly increments which would allow the City additional time to further define the process. **Mayor Bradley withdrew his motion.**

Motion made by Mayor Bradley that in our next year the organizational support which is the groups that they have identified last time which makes up the \$120,000, will receive their funding on a monthly basis until such time as the Commission makes its decisions on how we fund; seconded by Commissioner Leary. Commissioner Cooper volunteered to

participate on a subcommittee to further define the process and to handle it that way, rather than asking the City Manager to bring them something back because he will have the same difficulty that they are having. Commissioner Sprinkel asked about distributing the funds on a quarterly basis instead of monthly. **Mayor Bradley withdrew his motion.**

Motion made by Mayor Bradley that funding for the organizational support for the \$120,000 a year be spent on a quarterly basis by the Commission as would be in the current budget; seconded by Commissioner Sprinkel. It was noted that this motion has no bearing on the CRA.

Mary Daniels, Board Chair of Welbourne Avenue Nursery & Kindergarten, Inc., read into the record her comments and asked the Commission to reconsider cutting the funding to Welbourne (more than ½ of the previous year).

Lurlene Fletcher, 790 Lyman Avenue, spoke in favor of the education for children and encouraged the City to contribute the funding for Welbourne Nursery.

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, and Cooper voted yes. Commissioner McMacken voted no. The motion carried with a 4-1 vote.

Commissioner Cooper spoke about her budget recommendations and that after hearing the discussion about the Parks budget she withdrew her request to fund \$90,000 for Ward Soccer Fields B & C and the \$100,000 for Mead Gardens. She recommended to look at the money that is currently being spent on parks and to focus those funds where our greatest needs are. She also felt that some of her items of concern could be addressed under our capital improvement elements.

Commissioner Cooper withdrew her request for \$10,000 for actuarial cost analysis of pension reform since a majority of the Commission felt they have sufficient information to make a decision.

Mayor Bradley noted that in prior years the City did not provide additional funding for anything in parks and that we are moving in the right direction concerning both funding depreciation and maintaining the assets we have.

Upon questioning by Commissioner Cooper, City Manager Knight and Assistant Public Works Director Don Marcotte provided a brief overview regarding funding for quiet zones and that a full discussion is planned concerning this item at the September 10 meeting.

Commissioner Leary noted that the Commission has exhausted all of the items that he is interested in.

Commissioner Sprinkel said historically as you add technology you decrease the need for employees. She explained that she does not want anyone to lose their job; however, if we have an opportunity when people are retiring to look at how those positions can be supported with technology in a different way she would like for us to do that.

A recess was taken from 5:52 p.m. to 6:14 p.m.

d. Award of IFB-9-2012 to Sandstone Builders, Inc. to construct the Fleet Peeples Park Restroom Project and provide directive for funding

Parks and Recreation Director John Holland explained that on August 7, 2012 the City opened six bids ranging from \$144,998 to \$192,590 for the construction of the Fleet Peeples Park Restroom Facility. The current budgeted total for the project is \$125,000. This funding was provided through a \$40,000 fundraising donation from the Friends of Fleet Peeples Park and City budgeted funding of \$85,000 for a total of \$125,000. This is a shortfall of \$20,000 to cover the construction bid for the restrooms.

Three funding options were presented to the Parks Board last week and they requested that the bid be approved and not postponed for fundraising. Mr. Holland requested that the additional \$20,000 be taken from City's Contingency Fund in order to keep his budget on track. He also noted that it is staff's recommendation to award the project to the lowest bidder Sandstone Builders, Inc. at \$144,998. Mr. Holland addressed Commissioner Cooper's question pertaining to value engineering in construction materials/methodology to help reduce costs.

Motion made by Mayor Bradley to award this contract to Sandstone Builders Inc. with a \$20,000 allocation from the City's Contingency Fund; seconded by Commissioner Leary.

Nancy Shutts, 2010 Brandywine Drive, shared her concerns with the park layout and offered several suggestions.

Mike Palumbo, 559 Oak Reserve Lane, thanked the City for installing the handicap access/parking and crushed shell path and offered his suggestions on how to improve the park.

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel and Cooper voted yes. Commissioner McMacken voted no. The motion carried with a 4-1 vote.

Public Hearings

- a. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE I "COMPREHENSIVE PLAN" IN THE FUTURE

LAND USE ELEMENT SO AS TO ADD A NEW POLICY INCREASING THE RESIDENTIAL DENSITY FOR AND LIMITED TO, THE PROPERTY AT 444 W. NEW ENGLAND; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE. First Reading

AN ORDINANCE AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE III, "ZONING" SECTION 58-75 "COMMERCIAL (C-2) DISTRICT" SO AS TO INCREASE THE RESIDENTIAL DENSITY FOR AND LIMITED TO THE PROPERTY AT 444 W. NEW ENGLAND IN CONFORMANCE WITH THE COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE. First Reading

Mayor Bradley stated that this would be a simultaneous public hearing and will require two separate votes. Attorney Brown read both ordinances by title.

Planning Director Jeff Briggs provided a PowerPoint presentation and explained that Heartwood 20 LLC is the new owner of the existing three story brick building at 444 W. New England Avenue zoned C-2. This building has retail/office space on the first floor, a vacant and unfinished second floor and a third floor comprised of 17 apartments. The new owners that have acquired this building after foreclosure wish to finish out the vacant second floor with new apartments. Due to the residential density limit of 17 units per acre in the Comprehensive Plan and Zoning code, these ordinances are needed to amend those codes to allow for this conversion of the second floor to residential units. Mr. Briggs answered questions including the year the building was built, density and parking requirements and the terms and conditions in the prior development agreement.

Commissioner Cooper said she is not comfortable with amending our long range growth management plan for fluctuations and market preferences and amending our Comprehensive Plan for one specific property owner.

Upon a brief discussion regarding possibly treating this as a variance in lieu of hardship versus amending the Comprehensive Plan, Attorney Brown provided legal counsel as to an alternate process.

Motion made by Commissioner Sprinkel to accept the first ordinance (comprehensive plan) on first reading; seconded by Commissioner Leary.

Motion made by Commissioner Sprinkel to accept the second ordinance (zoning) on first reading; seconded by Commissioner Leary.

Attorney Trippe Cheek spoke on behalf of the applicant and stated that he agrees with the City Attorney that the Comprehensive Plan change is the appropriate way to do this because of the density issues involved. He felt the limitation of use contained in the development agreement relates to the third floor only.

Commissioner McMacken shared his concerns with the parking. He asked if there are parking spaces contractually allocated in the parking garage for this project

development. Applicant Frank Herring responded and provided a detailed overview of the parking arrangements and configurations.

Donna Colado, 327 Beloit Avenue, disagreed with spot comprehensive plan changes.

Lurlene Fletcher, 790 Lyman Avenue, opposed changing the comprehensive plan for this one applicant.

Commissioner Cooper provided a brief outline on the Smart Code versus the Comprehensive Plan. She shared her concerns and felt this will compromise the neighborhood and does not agree with it.

Upon a roll call vote on the first ordinance (comprehensive plan), Mayor Bradley and Commissioners Leary, Sprinkel and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 4-1 vote.

Since the zoning ordinance is a quasi-judicial matter, disclosures were made by each Commissioner as follows: Mayor Bradley mentioned if there is anything it would be in the City email. Commissioner Leary attended a P&Z meeting where this was discussed. Commissioner Sprinkel said none. Commissioner Cooper was present at the P&Z meeting. Commissioner McMacken said he received a couple of emails from residents but none from the applicant or anyone directly associated with the project.

Upon a roll call vote on the second ordinance (zoning), Mayor Bradley and Commissioners Leary, Sprinkel and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 4-1 vote.

b. Request of Mi Tomatina Restaurant:

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING REGULATIONS" SECTION 58-86 "OFF-STREET PARKING REGULATIONS" TO EXPAND THE HANNIBAL SQUARE PARKING EXCLUSION DISTRICT TO INCLUDE THE PROPERTY AT 433 W. NEW ENGLAND AVENUE, PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE. First Reading

Attorney Brown read the ordinance by title.

Planning Director Jeff Briggs explained that this is a request for a zoning text amendment from the Mi Tomatina restaurant at 433 W. New England Avenue to expand the "Hannibal Square parking exclusion area" so that they may add 59 seats to their existing 91 seat restaurant without providing the additional 20 parking spaces required by the current code.

Mr. Briggs addressed questions related to the parking and parking management plan. Building Director George Wiggins provided information regarding the restaurant seating expansion.

Applicant Dan Bellows presented the proposed architectural plans and site plan layout.

Commissioner Cooper requested to see the parking management plan/matrix to clarify it. Commissioner McMacken agreed and asked if that can be done prior to the second reading. Mr. Bellows agreed that he would email the information to them.

Motion made by Commissioner Leary to approve the ordinance on first reading; seconded by Commissioner Sprinkel.

Motion amended by Commissioner Cooper that prior to second reading we would like that parking management plan in place and that they also require that the parking management plan be submitted to the City that covers all of the parking in the Hannibal Square area that was originally designated as part of this and other parking that you have (so we have a total plan that shows where things are); seconded by Commissioner McMacken. Mr. Briggs responded to Mayor Bradley's question pertaining to the process in obtaining the parking information. Following a brief discussion regarding the parking requirements and if it should be tied to a motion; **Commissioner Cooper withdrew her motion to amend.**

Lurlene Fletcher, 790 Lyman Avenue, disagreed because of the huge parking problem in her neighborhood with people parking on the street.

Motion amended by Commissioner Cooper to require at least a basic matrix of the parking in the parking garage prior to second reading. Motion failed for lack of a second.

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 4-1 vote.

Mayor Bradley asked for a status regarding the overall parking plan for the entire City. CRA Director Dori Stone said a few months back the City hired a traffic consultant and a scope of services was provided for a parking management study for the downtown area. She was unsure of the timeframe but will find out and let them know.

- d. Request of New Hope Baptist Church: Conditional use approval to construct and operate a children's day care facility on the church property at 274 N. Capen Avenue

Planning Director Jeff Briggs provided background and displayed maps/aerial drawings regarding the request. He explained that the church is requesting approval to add two buildings to their property and to use those modular classroom buildings for a children's daycare facility on the church grounds which is zoned R-2. Churches are a conditional use and the zoning code says specifically that "churches may not operate day nurseries, kindergartens or schools without first receiving conditional use approval for this use."

Mr. Briggs answered questions pertaining to the two temporary modular trailers that are currently on the site. He explained that these are Orange County Public School modular classroom buildings that were donated to the church and they either had to take possession of them by August 15 or they were going to be demolished. Mr. Briggs advised that New Hope understands and agrees that if they do not get approval from the City they will be responsible for the cost to remove the two temporary trailers.

Mr. Briggs noted that the P&Z Board voted unanimously for approval with the condition that the entry drive be marked as 'one-way' and the parking spaces be reconfigured as angle parking for better functioning. He also noted that both staff and the church understands that the look and appearance of those buildings as they are today is totally unacceptable and that they will have to be improved/cleaned up to be presentable. Notices were sent to all property owners within 500 feet and no one appeared at the P&Z meeting to voice any objections or concerns.

Building Director George Wiggins answered questions pertaining to the modular buildings and said they are Department of Community Affairs (DCA) approved. He also noted that per code skirting is required and that they will be permanently tied down if approved.

A majority of the Commission shared support of approving a daycare facility but was worrisome about the appearance of modular buildings in a residential neighborhood. They also shared concerns with this being a permanent situation since there is no indication that the modulares will be removed or replaced over a certain period of time or if a permanent structure will be placed on the site. Mr. Wiggins said the code addresses maintenance and repair of these structures in residential and commercial areas.

Attorney Brown provided legal counsel regarding the conditional use request and said the City can impose conditions as to quality, appearance, size and condition; all of which relate to the compatibility of the building with the surrounding neighborhood. Another option would be to approve with a condition that states

within one year there be a development of a permanent structure that meets City code.

Upon further discussion, **motion made by Commissioner Leary to table; seconded by Commissioner McMacken. Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried with a 5-0 vote.**

Mayor Bradley addressed the need for guidance from the neighborhood as to whether or not they want this type of structure in their area even if it serves a great purpose. He encouraged the local residents to provide their feedback.

Mayor Bradley asked if this was tabled to a time certain. Mr. Briggs noted that this will be addressed at the next Commission meeting if New Hope provides additional information.

- d. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING WITHIN THE CHARTER LAWS OF THE CITY OF WINTER PARK, SECTION 1.02, "CORPORATE LIMITS DESCRIBED" SO AS TO ANNEX THE PROPERTY AT 656 OVERSPIN DRIVE, MORE PARTICULARLY DESCRIBED HEREIN. First Reading

Attorney Brown read the ordinance by title.

Planning Director Jeff Briggs said this is an annexation request from Nort Northam, the owner of the property. Mr. Northam recently purchased this property to add to his adjacent commercial properties at 2650 and 2600 W. Fairbanks Avenue. He has asked to annex this property into the City so that all his properties are within the City. Staff's recommendation is for approval.

Mayor Bradley asked what the zoning designation would be if approved. Mr. Briggs said this item is scheduled to go to P&Z on September 11 and they are asking for it to come in under the existing Orange County C-1 zoning; however, the City Attorney has advised that we should address the annexation first so it is clear that we have jurisdiction so we can then deal with the land use in terms of the comprehensive plan and zoning. Mr. Briggs answered questions.

Motion made by Commissioner Sprinkel to approve the ordinance on first reading; seconded by Commissioner McMacken.

Applicant Nort Northam, 120 Broadview Avenue, said this parcel has been designated commercial property since 1963 and is contiguous for 140 feet. He thanked the Commission for their support.

Glenn Earl Bowen, 618 Baffie Avenue, spoke in opposition. He submitted to the Deputy City Clerk a petition with approximately 32 signatures objecting to rezoning of the property on 656 Overspin Drive and 600 Baffie Avenue.

Polly Beck, 709 Baffie Avenue, opposed the annexation and shared her concerns with the crime intruding into her neighborhood.

Arlene Walsh, 612 Baffie Avenue, did not want the noise, the lights, the crime and the billboards in their community and was opposed to the request.

Mr. Northam provided the history of the property and addressed the some of the concerns mentioned. He encouraged the local neighbors to come and talk with him. Mr. Briggs answered questions regarding the current zoning and Orange County's future land use designation. Attorney Brown advised that there is no pre-annexation agreement.

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

- e. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING WITHIN THE CHARTER LAWS OF THE CITY OF WINTER PARK, SECTION 1.02, "CORPORATE LIMITS DESCRIBED" SO AS TO ANNEX THE PROPERTY AT 600 BAFFIE AVENUE AND THE EAST HALF OF THE ADJACENT RIGHT-OF-WAY OF BAFFIE AVENUE, MORE PARTICULARLY DESCRIBED HEREIN. First Reading

Attorney Brown read the ordinance by title. Planning Director Jeff Briggs explained that the owner of the property Stacey Thornton Trust is requesting to annex the property and the east half of the adjacent right-of-way of Baffie Avenue into the City. Mr. Briggs explained that the property at 600 Baffie Avenue is a small triangle parcel of 183 square feet that is a remnant from the takings for the widening of I-4. The Stacey Thornton Trust is trying to make the property into something that has some value and some use so the request is also to annex and vacate the east half of the adjacent right-of-way. The annexation must occur first in order to have jurisdiction to entertain the request to vacate the street.

Planning Director Jeff Briggs provided background and aerial drawings illustrating the request. Attorney Brown provided clarification regarding the statutes pertaining to annexations and the applicable actions that must be taken regarding contiguity.

Attorney Trippe Cheek spoke on behalf of the applicant. He displayed aerial drawings and parcel maps showing that the property is contiguous with the annexation area that has already been designated in the comprehensive plan. Mr. Cheek stated that Orange County did not object to the request, that under the statutory criteria the property is contiguous and qualifies for annexation. He also stated that it will not create any burdens and asked the Commission for the granting of the petition for annexation. Mr. Cheek answered questions.

Commissioner Cooper shared her concerns and suggested offering a 10 foot buffer to help separate the single family homes from this commercial property rather than abandoning it.

Commissioner McMacken asked if we have to accept the voluntary annexation. Attorney Brown responded that we do not.

Motion made by Commissioner Cooper to deny the ordinance on first reading; seconded by Commissioner McMacken.

Tom Callan, 1911 Summerland Avenue, spoke in favor of the request. Phillip Tatich, 901 Golfview Terrace, spoke on behalf of Nort Northam who owns the adjacent parcel and presented his case in opposition of the property being contiguous. After presenting his evidence he asked the Commission to deny the application.

Attorney Trippe Cheek responded to the comments made and said at the request of the applicant they will only request the property known as the blue triangle parcel (as indicated on the drawings) to be annexed.

Polly Beck, 709 Baffie Avenue, spoke in opposition and said she does not want to see billboards placed on this small piece of land.

Arlene Walsh, 612 Baffie Avenue, was opposed to any commercialization within their community.

Nort Northam, 120 Broadview Avenue, felt this piece of land is not contiguous.

Upon a roll call vote, Mayor Bradley and Commissioners Leary and Sprinkel voted no. Commissioners Cooper and McMacken voted yes. The motion failed with a 3-2 vote.

Motion made by Commissioner Sprinkel that they allow only the blue triangle to be part of this action tonight; seconded by Commissioner Leary.

Attorney Brown stated that since there is a new motion on the table public comment is granted so long as the comments are not repetitious or redundant.

Phillip Tatich, 901 Golfview Terrace, suggested that given the requirements of the staff to make a determination as to contiguity, the bearing of the westerly line of the Viegel property and the bearing of the eastern line of the blue triangle are not the same; therefore, by definition they are not coterminous.

Upon further discussion regarding contiguity, Attorney Brown provided legal counsel and said in his opinion there is sufficient substantial competent evidence to support a finding that the line on the right hand boundary of the blue triangle does sufficiently match up when you disregard I-4. He also clarified that whether or not to annex is a policy decision.

Upon a roll call vote (that they allow only the blue triangle to be part of this action tonight), Mayor Bradley and Commissioners Leary and Sprinkel voted yes. Commissioners Cooper and McMacken voted no. The motion carried with a 3-2 vote.

- f. Request of SunTrust Bank: Conditional use approval to extend their approval for one additional year at 301 S. New York Avenue

Motion made by Commissioner McMacken to approve the conditional use request; seconded by Commissioner Sprinkel. No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

- g. Request of the City of Winter Park:
AN ORDINANCE OF THE OF WINTER PARK, FLORIDA, CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE V, "ENVIRONMENTAL PROTECTION REGULATIONS", DIVISION 6, "TREE PRESERVATION AND PROTECTION", SO AS TO AMEND TREE REMOVAL COMPENSATION REQUIREMENTS, AMEND USE OF THE TREE REPLACEMENT FUND, PROVIDE EXEMPTION FROM REQUIRING A TREE REMOVAL PERMIT, CLARIFY TREE MAINTENANCE DUTY OF CITY AND PROPERTY OWNERS, AND ESTABLISH ENFORCEMENT PROCEDURE FOR REMOVING HAZARDOUS TREES; PROVIDING FOR CODIFICATION, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. First Reading

This item was moved to the September 10, 2012 meeting.

- h. RESOLUTION NO. 2111-12: A RESOLUTION OF THE CITY OF WINTER PARK, FLORIDA RECOMMENDING THAT IRADMED CORPORATION BE APPROVED AS A QUALIFIED TARGET INDUSTRY BUSINESS PURSUANT TO SECTION 288.106, FLORIDA STATUTES AND PROVIDING AN EFFECTIVE DATE.

Attorney Brown read the resolution by title.

CRA Director Dori Stone provided background regarding the resolution and asked the Commission for their support. She explained that upon approval by the Orange County Commission of the County's portion of the local financial support, they commit \$5,000 annually for three years (\$15,000 total) to provide the 20% program match.

Motion made by Commissioner McMacken to adopt the resolution; seconded by Commissioner Cooper. No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

- i. EMERGENCY ORDINANCE NO. 2881-12: AN EMERGENCY ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA; AMENDING SECTION 62-77 OF THE CODE AND ADDING NEW SECTION 62-79, TO PROMOTE PUBLIC PEACE AND

ORDER IN SINGLE FAMILY HOME RESIDENTIAL AREAS AND TO PROMOTE THE IMPORTANT VALUE OF TRANQUIL AND HARMONIOUS NEIGHBORHOODS IN THE CITY OF WINTER PARK BY REGULATING WITHIN A DEFINED BUFFER AREA ALL PICKETING, REGARDLESS OF THE CONTENT OF THE COMMUNICATION, AND ALLOWING A RESIDENT OF A SINGLE FAMILY HOME TO POST A "NO LOITERING" SIGN ON HIS OR HER PROPERTY WHEN THE RESIDENT DETERMINES THAT A PROTEST OR PICKETING ACTIVITY IS OCCURRING ON A SIDEWALK, RIGHT OF WAY, STREET OR OTHER PUBLIC AREA ABUTTING THE SUBJECT PRIVATE PROPERTY OR WITHIN THE DEFINED BUFFER; PROVIDING FOR ALTERNATIVE AREAS FOR EXPRESSION WHEN PERSONS WISH TO PROTEST OR PICKET SPECIFIC TARGETED INDIVIDUALS RESIDING OR PERCEIVED TO BE RESIDING IN PROPERTY ABUTTING A PUBLIC RIGHT OF WAY; PROVIDING FOR ENFORCEMENT; PROVIDING A SAVINGS CLAUSE AND SEVERABILITY; PROVIDING FOR ADOPTION OF THIS ORDINANCE AS AN EMERGENCY ORDINANCE PURSUANT TO SECTION 2.12 OF THE MUNICIPAL CHARTER; PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

Attorney Brown explained the Charter provision that allows an adoption of an emergency ordinance if there is a public emergency affecting life, health, property or public peace and that it requires four votes. He clarified that this ordinance is automatically repealed 61 days after its adoption and that the ordinance can be enacted through regular procedures as a regular ordinance in that 60 day period. He explained that they can amend the ordinance this evening and that it will be effective immediately if four votes support any changes to the ordinance. Attorney Brown read the title of the ordinance.

Attorney Brown answered questions pertaining to picketing versus protests. He spoke about this type of ordinance is likely to be challenged which is why he wrote this with very exhausted findings where he cited extensively from the Supreme Court cases that to a degree recognized the importance of tranquility in one's home. Attorney Brown further explained specific portions of the ordinance, including the 50' buffer. He concluded that there is enough constitutional support and/or legal support for them to take this action this evening. Further questions were answered by Attorney Brown pertaining to the placement of no loitering signs.

Commissioner Sprinkel addressed her request to adopt the emergency ordinance because of concerns with what happened in their neighborhood and that this is important enough to enact immediately. City Manager Knight stated other Commissioners as well as many citizens also contacted him. Mayor Bradley asked why they would not wait two weeks to put this on the agenda. It was explained that the individual has in fear. Mr. Knight compared this to a moratorium that the Commission adopts on a temporary basis until they can do the formal action to make it permanent. He explained that the public notice will take place, two public hearings will take place and if adopted, will become a permanent ordinance and that the emergency ordinance protects all City residents immediately from being subjected to this type of action in front of their residences during the four weeks it would take to adopt a formal ordinance. The City of Orlando ordinance in place was discussed. It was clarified that the Commission can repeal the emergency ordinance at the next meeting if they choose to, or they can amend or modify or

not adopt a permanent ordinance and let this one die. Commissioner Leary addressed the importance of adopting the ordinance.

Motion by Commissioner McMacken to adopt the emergency ordinance; seconded by Commissioner Sprinkel.

Jenna Tosh, 1470 Aloma Avenue, President and CEO of Planned Parenthood of Greater Orlando, stated she was threatened and ambushed last week by 30 anti-abortion protesters on the sidewalk leading to their home. She stated she had to push through these people with her 3 year old son who were carrying massive anti-abortion signs and other signs targeted against her specifically. She stated this is not an ordinance about abortion rights or about women's rights or women's health because everyone is entitled to their own diverse points of view on these issues but is an ordinance that will not only protect her family but any number of Winter Park residents who may in their professional lives take positions that are deemed controversial. She stated she is entitled to peace and tranquility at her home and that her son is entitled to not feel afraid in his own home. She thanked the Commission for acting so quickly and urged them to adopt the ordinance and to move forward with the adoption of a permanent ordinance.

Attorney Brown provided the Deputy City Clerk a summary of state/local residential picketing laws which the City may rely upon as precedent from around the country, an ordinance concerning use of public rights-of-way in the City of Noblesville, an article regarding intimidation of a banker in his home, an email that recites the City of Orlando ordinance, and an email between the Chief of Police and the City Manager concerning further information on the specific incident that Ms. Tosh was dealing with as well as photographs of the protest and an article from Marketplace.org concerning intimidation on their homes.

Mayor Bradley stated he is fully supportive of what has been presented and is also very interested in any litigation or cases from municipalities that says you have free speech but only within a certain area. Attorney Brown provided examples. Other questions were asked for clarity purposes and responded to by Attorney Brown. Mayor Bradley stated he wanted the record to show that he is totally against anyone going in front of someone's house and threatening them in any way; that is not in the spirit of Winter Park. He wanted to ensure this is fully thought through before taking this action. Attorney Brown asked for guidance concerning the 50' buffer. Further discussion ensued regarding the 50' buffer and the areas that this would be in effect.

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion unanimously carried with a 5-0 vote.

City Commission Reports:

a. Commissioner Leary

Commissioner Leary reported that he attended the opening of the school year at Rollins and welcomed 600 new residents and their families to town.

b. Commissioner Sprinkel

1. Commissioner Sprinkel addressed receiving calls regarding mosquitoes and asked what is being done. City Manager Knight stated they are under Orange County's control and the City does not spray but will call Orange County tomorrow about the complaints. Mayor Bradley asked that this be identified in our City's publications that mosquito control is per Orange County.

2. Commissioner Sprinkel spoke about the Observer saying we were raising taxes and wanted to clarify that because they work very hard not to do that.

3. Commissioner Sprinkel mentioned the unanimous letter received and that she does not want them if they are going to be unanimous. She stated she does not want them to start responding to unanimous letters.

4. Commissioner Sprinkel asked what is happening at the old Brandywines. City Manager Knight stated they are in the permitting process and they had some ADA compliance issues they had to work through which has been holding up the process.

5. Commissioner Sprinkel stated she read they just ate at Wawa and they knew why everyone liked it.

c. Commissioner Cooper

Commissioner Cooper asked what is taking place with the Viking permit on the corner of Comstock and Park Avenue (old Storehouse store). Building Official Wiggins explained where they are.

Commissioner Cooper suggested before adopting the tree ordinance to review the tree near the Community Center and its size to make sure the Commission has a picture in their mind as to what they are discussing.

d. Commissioner McMacken: No report.

e. Mayor Bradley: No report.

The meeting adjourned at 9:55 p.m.

ATTEST:

Mayor Kenneth W. Bradley

City Clerk Cynthia S. Bonham

DRAFT



city commission agenda item

item type	Consent Agenda	meeting date	September 10, 2012
prepared by department division	Purchasing Division	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A final vote		

Contracts

	vendor	item background	fiscal impact	motion recommendation
1.	Ceres Environmental	Amendment 2 for Emergency Debris Management Services (RFP-16-2010)	No fiscal impact unless emergency declaration is declared.	Commission approve Amendment 2 for Emergency Debris Management Services with Ceres Environmental and authorize the Mayor to execute the Amendment.
The City utilized a competitive bidding process to award this contract. The contract was approved by City Commission on June 28, 2010. The current contract term will expire October 31, 2012 however we have the option to renew.				



city commission agenda item

item type	Consent Agenda	meeting date	September 10, 2012
prepared by department division	Purchasing Division	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		
		final vote	

subject

Amendment of the Purchasing Policy & Procedures Manual

motion | recommendation

Commission approve amendment of the Purchasing Policies & Procedures Manual

background

The Purchasing Policies & Procedures Manual was adopted by the City Commission on April 25, 2011.

This proposed amendment incorporates minor procedural changes, incorporation of the Local Preference Policy (Section XXII), and updates of Florida Statutes as a result of 2011 and 2012 legislative changes. City Attorney has reviewed and approved these changes.

Changes are as follows:

Section 2 General Guidelines: Removal of Section 2.04(F) "Recognition of Winter Park Vendor Status". This item was approved for removal as part of the adoption of the Local Preference. Reference Commission meeting minutes from June 11, 2012.

Section 4 Purchase Orders, Blanket Purchase Orders, Change Orders & Vouchers: Additional language to clarify procedures related to Blanket Purchase Orders, Change Orders and Vouchers.

Section 7 Obtaining Quotes: Additional language to clarify procedure.

Section 8 Invitation for bids (IFB) & Term Contracts: Amended language to comply with all Florida Statutes related to formal solicitations.

Section 9 Request for Proposals: Modifies language regarding Florida Statute 286.0113 which was amended this legislative session.

Section 12 Contracts: Added header "Contract Term" and included language regarding review of professional services contract (excluding City Attorney). Reference Commission meeting minutes from November 28, 2011.

Section 13 Consultants' Competitive Negotiation Act: Modifies language regarding Florida Statute 286.0113 which was amended this legislative session.

Section 15 Professional Services – Financial Auditor: Modified language regarding Florida Statute 286.0113 which was amended this legislative session.

Section 21 Surplus Property: Adds language to allow the sale of obsolete or surplus property or donation to another government agency or private non-profit agency.

Section 22 Local Preference Policy: Added to the policy upon adoption by the City Commission. Reference Commission meeting minutes from June 11, 2012.

alternatives | other considerations

N/A

fiscal impact

N/A

strategic objective

Quality government services & financial security



city commission agenda item

item type	Action Item Requiring Discussion	meeting date	September 10, 2012
prepared by department division	Randy Knight & Jeff Briggs	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A		final vote

Subject: Billboard Agreement with CBS Outdoor

The Property at 600 Lee Road has been acquired by FDOT as part of the I-4 project. As part of that condemnation settlement there remains on this property, an existing I-4 facing billboard sign owned by CBS Outdoor and their permanent easement for the sign. CBS Outdoor desires to demolish that existing static face billboard and rebuild a new digital billboard as a replacement. To accomplish this, the City Commission must approve the attached Billboard Agreement and the annexation of 600 Lee Road. FDOT has submitted the required voluntary annexation petition.

The city manager and planning staff have negotiated an Agreement with CBS Outdoor that will require CBS Outdoor to remove three (3) existing billboard signs in other locations in the City in order to replace and convert the existing billboard to a digital sign (on both faces). The new I-4 billboard will be the same size as the existing billboard in terms of square footage (672 sq. ft.) but it will be taller in order to improve its' visibility along I-4.

As compensation for this new I-4 digital billboard, CBS Outdoor has agreed to remove three existing billboard signs at 1566 W. Fairbanks, 1700 W Fairbanks and at 2170 W. Fairbanks Avenue. This should be a major accomplishment in the City's goal of improving the gateway appearance of the Fairbanks Avenue corridor.

This is different than the previous proposal because now all the three billboards proposed to come down are on W. Fairbanks Avenue (vs. two on Fairbanks and one on Aloma last time). Also last time it was open ended (no fixed time) when the third billboard was to come down since it depended when the new I-4 billboard went digital on both faces.

The only complication to this proposal is that the billboard at 1566 W. Fairbanks Avenue sits on an out-parcel of property still within unincorporated Orange County. CBS Outdoor (and the City) do not want the existing billboard to come down and then have a competitor go down to Orange County and get a permit for a new billboard. To remedy that concern the City plans to request the Orange County Commission approval of an inter-local agreement precluding their approval of a replacement billboard. This has been done previously when Orange County, Winter Garden, Ocoee and Oakland agreed to prohibit billboards collectively along State Road 50 that goes through those jurisdictions. The Land Development Codes/Zoning Codes also have to be amended accordingly. This will take some time to accomplish. Probably at least a year for these adoptions and to let the appeal periods run. So this CBS Billboard Agreement says that if for some unknown reason this process is not successful then and only then they would remove the existing tri-vision billboard at 2090 Aloma Avenue.

Staff believes this Agreement supports the strategic goals of the City of Winter Park in improving the aesthetic appeal of the W. Fairbanks Avenue corridor of the City and Orange County. Staff also supports this request because the City will permit a new billboard where one already exists (albeit taller and digital vs. static); but the location is on the west side of I-4; and the City gets three billboard structures removed in the City.

Staff Recommendation:

Approval of the proposal as negotiated with CBS Outdoor subject to:

1. The City Attorney's approval of the Agreement with CBS Outdoor and authorization for the Mayor to execute based upon the City Attorney's approval.
2. Direction for the staff to proceed with the implementation steps including the annexation of 600 Lee Road and the request to Orange County for the Inter-local Agreement.





1566 W. Fairbanks Ave



1700 W Fairbanks Ave



2170 W Fairbanks Ave



2090 Aloma Ave



city commission agenda item

item type	Action Item Requiring Discussion	meeting date	September 10, 2012
prepared by department division	Don Marcotte Public Works	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A final vote		

subject

Update on Quiet Zones.

motion | recommendation

The City of Winter Park will continue to coordinate with the Cities of Orlando and Maitland to establish a continuous quiet zone in order to restrict the use of train horns and work with these local municipalities and the State and Federal governments to find funding sources that will support the development of the quiet zones.

background

During the City Commission meeting held August 13, 2012, a majority of the Commission requested that City staff coordinate our efforts with City of Orlando and Maitland and to bring back a detailed report on quiet zones including the potential costs/financial information for review.

For additional background information see memo to Randy Knight dated August 7, 2012 and the document titled "Update on Quiet Zones for Winter Park – August 20, 2012".

On August 22, 2012 the City Manager, Randy Knight and staff met with the Cities of Orlando and Maitland to continue the coordination efforts with the local municipalities and discuss funding opportunities.

alternatives | other considerations

No longer pursue the establishment of quiet zones in the City of Winter Park.

fiscal impact

N/A

Update on Quiet Zones for Winter Park – August 20, 2012

- Quiet Zone - General Information

- For many years the City of Winter Park has been concerned about its resident's quality of life and the impacts of the increase of train horns with upcoming SunRail operations. The City has taken proactive steps to establishing a "quiet zone" within the City limits. A quiet zone will allow the City to restrict the use of train horns within the City limits for 24 hours per day, seven days a week. However, it should be understood that the train operator always maintains his right to sound the train horn in a given situation for safety reasons.
- In order to qualify for quiet zones through the Federal Railroad Administration (FRA), the City is required to meet a certain level of safety at each of its at-grade crossings. The City has 16 existing grade crossings one of which (New England Avenue) has been upgraded to the safety standards required for a quiet zone.

- Quiet Zone - Steps taken in Winter Park, Orlando, and Maitland

- Winter Park
 - January 10, 2007 – Quiet Zone Evaluation performed by Railroad Controls Limited, RCL
 - December 13, 2010 - Quiet Zone Evaluation was updated and a final report was delivered by Vanasse Hagen Brustlin, Inc. This report included concepts for improvements at each of the City's grade crossings along with their associated construction cost estimates.
 - September 21, 2011 – A diagnostic review of the City's conceptual plans for the grade crossing improvements was performed by representatives of FRA, FDOT, MetroPlan Orlando, and Orange County.
 - December 1, 2011 the City mailed out to the FRA, FTA, CSX and FDOT the Notice of Intent to Establish a Quiet Zone.
- Orlando
 - The safety improvements for the four crossings Wilkinson St, E King St, E Rollins St, and E Princeton St nearest the Florida Hospital have been designed to 100% and are included in the SunRail Phase 1 Contract. These improvements estimated at \$1.04 million are funded by the Florida Hospital.
 - The City of Orlando plans to fund the remaining grade crossing improvements required to complete the quiet zones within the city limits. The construction of these improvements will be negotiated with the future SunRail O&M contractor.
 - August 7, 2012 – The City of Orlando performed a diagnostic review of their conceptual plans for the remaining grade crossing improvements. Winter Park's Traffic Operations Manager, Butch Margraf assisted Orlando with the diagnostic review.
- Maitland
 - Unknown at this time.

- Winter Park Quiet Zone Evaluation Technical Memorandum – December 13, 2010 (revised December 15, 2010)

- Grade crossing improvements
 - The goal of this evaluation was to provide design concepts for the crossings that exceed the minimum required FRA safety measures for quiet zone status. While they are the safest recommendations, not all of the improvements listed in the evaluation are required to qualify the City for a quiet zone.
 - Safety improvement concepts such as 4-quadrant gates and center island medians were developed for all 16 at-grade crossings in Winter Park.
 - The grade crossing improvement concepts in the report take into consideration the improvements that have already been included in the FDOT plans for SunRail.
- Concerns regarding the recommendations in the report
 - Fencing along the tracks in Central Park – This was a safety improvement recommended by VHB to provide the highest level of pedestrian safety in central park with the implementation of a quiet zone. The fencing would direct pedestrians to the delineated pedestrian crossings along the tracks. A landscape hedge could accomplish the same goal. This safety measure is not required to qualify the City for a quiet zone.
 - Closing the at-grade crossing at Westchester Ave – There was a requirement for the first and last crossing within a quiet zone to be 0.5 miles from a non-quiet zone crossing. The implementation of quiet zones in Orlando near the Florida hospital eliminates the need to close the Westchester crossing.
- Costs
 - The VHB report included project cost estimates for the safest individual grade crossing improvements which total \$3.2 million.
 - These estimates assumed the improvements could be incorporated into the SunRail project and that savings would be realized by eliminating mobilization and MOT costs.

- Quiet Zone Funding Sources

- April 20, 2010 - It was posted that the House Budget included \$3.5 million for constructing quiet zones in cities along the route for SunRail in Central Florida with populations less than 40,000. The City of Winter Park and one other were the only cities that could qualify for those funds.
 - Governor, Charlie Crist vetoed the funding in June 2010.
- FDOT Remaining funds from SunRail station
 - \$3.75 million of state and federal funds have been allocated to the design and construction of the SunRail station in Winter Park. The latest estimated cost for the station was \$2.94 million.
 - City staff continues to work diligently with the FDOT and their contractor to incorporate intermodal improvements near the station to be paid with the remaining \$0.81 million. The intermodal improvements proposed at the crossings nearest the station will support the City's quiet zone efforts.



CITY OF WINTER PARK

401 Park Avenue South

Winter Park, Florida

32789-4386

August 7, 2012

Randy Knight
City Manager

RE: Update on Quiet Zones for Winter Park, Florida

Dear Randy:

This memo is provided as an update on the City's efforts to establishing a "quiet zone" within the City limits. A quiet zone will allow the City to restrict the use of train horns within the City limits for 24 hours per day, seven days a week. However, it should be understood that the train operator always maintains his right to sound the train horn in a given situation for safety reasons. In order to qualify for quiet zones through the Federal Railroad Administration (FRA), the City is required to meet a certain level of safety at each of its grade crossings.

December 13, 2010 the Quiet Zone Evaluation was performed and a final report was presented by Vanasse Hagen Brustlin, Inc. This report (placed in the drop box for the City Commission) included concepts for improvements at each of the City's grade crossings along with the associated construction costs estimate.

September 21, 2011 a diagnostic review of the City's conceptual plans for the grade crossing improvements was performed by representatives of FRA, FDOT, MetroPlan Orlando, and Orange County.

December 1, 2011 the City mailed out to the FRA, FTA, CSX and FDOT the Notice of Intent to Establish a Quiet Zone.

Currently the City has not budgeted for the estimated \$3.2 million necessary to construct the grade crossing improvements required for the quiet zone. However, we have made a request to the FDOT to use any remaining funds of the City's SunRail station to construct grade crossing improvements nearest the station.

Thank you,

Don Marcotte

c: Michelle del Valle
Troy Attaway
Debbie Wilkerson
Cindy Bonham
Michelle Bernstein



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Memorandum

To: Donald Marcotte – Winter Park
Wayne Margraf – Winter Park
Troy Attaway – Winter Park

Date: December 13, 2010

Project No.: 61529.00

From: Mark Bertoncini – VHB
Richard Carey – VHB
Mike Carragher – VHB

Re: Winter Park Quiet Zone Analysis
Final Technical Memorandum

Introduction

The Florida Department of Transportation is currently planning the design and construction of the new SunRail commuter rail project in Central Florida that will consist of a new bi-direction commuter rail service from the northern terminus in DeLand through Orlando to the southern limit in Kissimmee along the existing CSXT “A” line corridor. Final design and construction of the first phase of the project, which will extend through the City of Winter Park, is anticipated to begin in early 2011. FDOT is currently negotiating with a Design-Build Contractor who will advance the design documents and construct the infrastructure improvements.

The new Sun Rail commuter rail service, when initially implemented, will have a service frequency of 30 minute headways during the peak periods and 60 minute headways in the non-peak periods, which will increase the number of trains passing through communities. When the service is fully implemented, peak period service could increase to 15-minute headways.

Since the inception of the SunRail commuter rail project, the City of Winter Park has been concerned with the impacts of additional trains on the quality of life Winter Park, especially with the increased frequency of train horns blowing as they approach the grade crossings. The City has taken proactive steps in evaluating the sixteen (16) at-grade roadway rail crossings, See Figure 1, within the City to consider for Quiet Zone status in accordance with the Federal Railroad Administration’s “*Use of Locomotive Horns at Highway-Railroad Grade Crossings; Final Rule*” including past coordination with the FRA, FDOT and local stakeholders. The City subsequently engaged VHB to review the current grade crossing improvements proposed as part of the SunRail project (which were not designed to meet Quiet Zone standards), perform an evaluation of the existing grade crossings, and work with the City to develop grade crossing improvements that could qualify for Quiet Zone status.

The goal of this evaluation is to provide design concepts for the crossings that exceed the minimum required FRA safety measures for Quiet Zone status, determine the incremental improvements using the Sun Rail Preliminary Design grade crossing plans as the baseline, and develop an order of magnitude cost estimate for the incremental improvements. It is our understanding that the City will evaluate the infrastructure improvements and associated costs to decide whether they will advance this initiative and how to include the construction of the improvements as part of the Sun Rail project.

Purpose

The purpose of this memorandum is to summarize the results of the grade crossing evaluation and workshop for the existing sixteen (16) grade crossings being considered for Quiet Zone status in Winter Park. The City will use this information to understand the infrastructure improvements and associated costs as they consider moving forward with a Quiet Zone. The memorandum includes conceptual design plans that illustrate proposed supplemental safety measures (center island medians, 4-quadrant gates, geometric improvements, sight distance improvements, pedestrian accommodations, street lighting, and vegetation clearing) and order of magnitude cost estimates for each crossing that could be implemented to create a new Quiet Zone in accordance with the Federal Railroad Administration's "Final Rule".

Methodology

The methodology for developing recommended grade crossing improvements to implement a Quiet Zone considered the following:

- The city's initial quiet zone evaluations with FRA (including the use of 4-quadrant gates at all crossings),
- A review of existing crossing geometry and traffic patterns in the City,
- Pedestrian accommodations,
- Proposed grade crossing improvements associated with the Florida Department of Transportation's SunRail project.

Field reviews were conducted at each of the City's sixteen (16) grade crossings on October 6th and 7th, 2010 to document existing conditions and evaluate the crossings from the perspective of implementing a Quiet Zone. The recommendations developed for a new Quiet Zone are based on providing supplemental safety measures (SSM's) as outlined in the FRA rule as follows:

- 4-quadrant gates,
- Center island medians,
- One way streets,
- Closing grade crossings.

The review and recommendation process also went beyond considering SSM's per FRA's Quiet Zone rule to provide a higher level of safety for both vehicles and pedestrians with a Quiet Zone. These improvements include:

- Roadway/intersection geometric modifications that better channelize traffic over the crossing,
- Relocation of driveway openings away from the crossing areas,
- Improved sight-distance (preview) at the crossings,
- Street lighting,
- Extension of sidewalk over the crossings,
- Pedestrian gates,
- Right-of-way fencing to manage pedestrian movements.

VHB has also developed an "Order of Magnitude" estimated construction cost for each crossing with the assumption that the additional work required to achieve a Quiet Zone will be incorporated into the FDOT SunRail project and not a standalone project. Construction costs were generated based on preliminary quantities, FDOT weighted average unit prices for roadway work, (Area 8) and unit prices from similar type rail projects. The estimated construction costs are incremental to the grade crossing improvements

already included the SunRail project. These costs do not include mobilization and maintenance or traffic costs which are assumed to be included in the SunRail project.

VHB hosted a workshop on October 14, 2010 with Donald Marcotte and Wayne Margraf of the City of Winter Park to review and discuss the initial concepts developed. The workshop materials included initial concepts on aerial mapping with the Sun Rail improvements superimposed on the aerials, photographs of the crossings, and a roadway network map of Winter Park. The results and suggestions from the meeting are summarized below for each crossing.

It should be noted that alternative concepts were developed for three of the crossings; Lyman Avenue, Fairbanks Avenue, and Holt Avenue at the requests of City of Winter Park to address potential local and public concerns regarding the elimination of some traffic movements at individual crossings. These alternate concepts. These alternate concepts are included in this memorandum. The alternative concepts fall within the guidelines of the "Final Rule" but may not reflect the highest level of safety nor most highly consistent for establishing a quiet zone.

Recommended Program

The following summarizes VHB's recommended improvements, alternative concepts, and order of magnitude construction costs (incremental to the project) for each of the sixteen (16) grade crossings as discussed at the October 14, 2010 workshop. The concept plans and estimated costs are included in Appendix A.

1. North Denning Avenue - See Sheet No. 1 in Appendix A (MP 784.73/SunRail Sheet #43)

Improvements to be Constructed by SunRail Project

- New entrance gate on northbound Denning Avenue
- New house assembly

Recommended Improvements for Quiet Zone

- Install a 4-quadrant gate system
- Install median separator
- Improve sidewalk on the west side of Denning Avenue

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$322,000

2. Webster Avenue/Pennsylvania Avenue - See Sheet No. 2 in Appendix A (MP 785.08/SunRail Sheet #44)

Improvements to be Constructed by SunRail Project

- Install new pedestrian gates in the NE quadrant of the intersection. One Webster Avenue and one on Pennsylvania Avenue.
- Install flexible delineators on eastbound Webster Avenue
- Maintain existing gate crossing system

Recommended Improvements for Quiet Zone

- Selective clearing of vegetation to improve sight distance
- Install a new house assembly
- Install median separator on all four legs of the intersection
- Relocate the driveway opening on Webster Avenue, Sta. 101+80 Lt approximately 20 feet west.
- Install additional gates as shown on the concept plan
- Do not install delineators.

Workshop Discussion Points

- The improvements proposed were accepted as presented.
- Discussion resulted in modifying the geometry of the raised traffic island for the westbound right turn lane from Webster Avenue to channelize vehicles further away from the crossing.

Estimated Construction Cost

- \$319,000

3. New York Avenue - See Sheet No. 3 in Appendix A (MP 785.41/SunRail Sheet #45-46)

Improvements to be Constructed by SunRail Project

- New roadway entrance gate for each direction
- Four new pedestrian gates
- New house assembly
- New sidewalk leading to the crossing

Recommended Improvements for Quiet Zone

- Upgrade to a 4-quadrant gate system
- Install concrete median separator
- Upgrade sidewalk crossing surface on each side of New York Avenue

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$258,000

4. Canton Avenue - See Sheet No. 3 in Appendix A (MP 785.45/SunRail Sheet #45-46)

Improvements to be Constructed by SunRail Project

- New roadway entrance gate for each direction. The gate will also block the sidewalk.
- Two new pedestrian gates on the exit side of the crossing
- The house assembly installed for New York Avenue will also house the controls for this crossing.
- Install new sidewalk leading to the crossing

- Install new cantilever

Recommended Improvements for Quiet Zone

- Selective clearing of vegetation to improve sight distance
- Upgrade to a 4-quadrant gate system
- Upgrade sidewalk crossing surface on each side of New York Avenue

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$254,000

5. Pedestrian Crossing – (No Plan) (MP 785.52/SunRail Sheet #47)

Improvements to be Constructed by SunRail Project

- SunRail project proposes to close this crossing

Recommended Improvements for Quiet Zone

- Install pedestrian gate on the east side of the track
- Install RR pavement markings on the west side of the track. A station platform will be constructed in this location which eliminates the need to install a pedestrian gate, but warning lights and bells will be installed.
- Install fencing along the length of the park on both sides of the track.

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$49,000

6. Pedestrian Crossing - See Sheet No. 4 in Appendix A (MP 785.59/SunRail Sheet #48-49-50)

Improvements to be Constructed by SunRail Project

- New pedestrian flasher with bells on both side of the crossing

Recommended Improvements for Quiet Zone

- Install pedestrian gate on the east side of the track
- Install RR pavement markings on the west side of the track. A station platform will be constructed in this location which eliminates the need to install a pedestrian gate, but warning lights and bells will be installed.
- Install fencing along the length of the park to Morse Boulevard on both sides of the track.

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$49,000

7. Morse Boulevard - See Sheet No. 4 in Appendix A (MP 785.64/SunRail Sheet #48-49-50)

Improvements to be Constructed by SunRail Project

- New house assembly (To control both pedestrian crossings also)
- New entrance gates in each direction. Gates will block pedestrian movements.
- Two new pedestrian gates on the exit side of the crossing

Recommended Improvements for Quiet Zone

- Extend the median on the west side of the track to the crossing
- Close the driveway opening to the station parking area opposite Sta. 101+80 Rt.
- Remove a portion of the existing median from Sta. 101+00 south, modify the parking lot entrance, and provide an internal connection for the two existing lots.
- Flashers located such that parked cars on Morse don't obstruct view to flashing lights.

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$11,000

8. Pedestrian Crossing - See Sheet No. 4 in Appendix A (MP 785.69/SunRail Sheet #48-49-50)

Improvements to be Constructed by SunRail Project

- New pedestrian flasher with bells on both side of the crossing

Recommended Improvements for Quiet Zone

- Install pedestrian gate on the east side of the track
- Install RR pavement markings on the west side of the crossing. A station platform will be constructed in this location which eliminates the need to install a pedestrian gate, but warning lights and bells will be installed.
- Install fencing along the length of the park to Morse Boulevard on the east side of the track.

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$44,000

9. New England Avenue - See Sheet No. 5 in Appendix A (MP 785.77/SunRail Sheet #50-51)

Improvements to be Constructed by SunRail Project

- No improvements required. Crossing was upgraded recently to a 4-quadrant system.

Recommended Improvements for Quiet Zone

- Install fencing along the east side of the track along the park to the pedestrian crossing at MP 785.69

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$8,000

10. New York Avenue/Lyman Avenue - See Sheet Nos. 6, 6A, and 6B in Appendix A (MP 785.86/SunRail Sheet #52-53)

Improvements to be Constructed by SunRail Project

- New house assembly
- Four new pedestrian gates and 3 new entrance gates; two on New York Avenue and one on Lyman Avenue
- All other equipment to be maintained.
- Close Blake Street

Recommended Improvements for Quiet Zone

The primary focus of this intersection/crossing was to reduce the vastness of the open area due to the tracks crossing at a 45 degree angle through the intersection and to provide a more constrained environment for traffic and pedestrian movement. The following is suggested:

- Install a 4-quadrant gate system
- Eliminate vehicle crossing the track via Lyman Avenue
- Allow movement from Lyman Avenue to New York Avenue
- Allow Blake Street to remain open as a one-way

Workshop Discussion Points

- The overall concept was generally accepted, however, there is concern with eliminating the ability to cross the tracks along Lyman Avenue. It is felt that this will be an issue with local residents, businesses, and public officials. It was suggested that two concepts be developed for this crossing;

Alternative No. 1, which eliminates traffic along Lyman Avenue from crossing the tracks

Alternative No. 2 - Allows Lyman Avenue traffic to cross the tracks. This alternative includes 2-4 quadrant gate systems. There is no concern with closing Blake Street.

The disadvantage with this concept is that the intersection will remain wide open. The gates will have to be installed far from the tracks (See concept plan 6A) due to the limited space that will be available to install the gates parallel to the track. This leaves the potential for a vehicle to get trapped within the closed gates. VHB does not recommend this option.

After further discussion with the City, a third alternative (See concept plan 6B) was prepared.

Alternative No. 3 - This alternative reduced lane widths to 11 feet in order to maximize the area that can be restricted to traffic and maintains all existing traffic movements. Two 4-quadrant gate systems will be required. In addition, it is recommended that a traffic signal be installed to manage traffic queues during a crossing event.

It is recommended that Alternative No. 3 be implemented.

Estimated Construction Cost

- Alternative No. 1 - \$330,000
- Alternative No. 2 - \$515,000
- Alternative No. 3 - \$703,000

11. Fairbanks Avenue - See Sheet Nos. 7 and 7A in Appendix A (MP 786.06/SunRail Sheet #55)

Improvements to be Constructed by SunRail Project

- Close Blake Street
- Upgrade sidewalk crossing on the north side of Fairbanks Avenue

Recommended Improvements for Quiet Zone

The concern that was not addressed as part of the SunRail project was the location of the driveway access for the restaurant in NW quadrant of the crossing. The proximity of the opening to the crossing and the constrained area within the parking lot restricts movement and creates an undesirable condition. The concept developed did not address this issue as this was a topic that needed to be discussed further with city officials. The suggested improvements without accounting for the driveway issue are as follows:

- Install median separator and new entrance gates parallel to the tracks.
- Extend the limits of sidewalk upgrades being performed by SunRail

Workshop Discussion Points

The issues discussed above were shared by Don and Wayne. All agreed the best solution would be to take the property and eliminate the issue, however, that is not feasible at this time. Discussion resulted in the development of the following alternative concept;

- Provide a 4-quadrant gate system with a concrete median separator. The median would allow the gates to be offset so that the driveway opening could be moved as far as possible from the tracks.
- The City would discuss with FDOT the possibility of allowing parking on Blake Street for restaurant patrons to offset the impact to the change in driveway opening and constricting movements in the parking lot.
- A quad option is the best alternative
- Blake Street would remain closed to thru traffic.

Estimated Construction Cost

- Alternative No. 1 - \$162,000
- Alternative No. 2 - \$312,000

12. Holt Avenue/Pennsylvania Avenue - See Sheet Nos. 8 and 8A in Appendix A (MP 786.17/SunRail Sheet #56)

Improvements to be Constructed by SunRail Project

- New house assembly
- Maintain all existing equipment

Recommended Improvements for Quiet Zone

- Eliminate thru traffic on Holt Street
- Install four new entrance gates and two new exit gates

Workshop Discussion Points

- Don and Wayne both preferred to maintain Holt Street traffic movement across the tracks. An alternate concept has been developed to include a 4-quadrant gate system and allow all traffic movements.

Estimated Construction Cost

- Alternative No. 1 - \$175,000
- Alternative No. 2 - \$300,000

13. Minnesota Avenue - See Sheet No. 9 in Appendix A (MP 786.42/SunRail Sheet #57)

Improvements to be Constructed by SunRail Project

- Two new pedestrian gates
- Maintain all other existing equipment

Recommended Improvements for Quiet Zone

- Install new house assembly
- Install 4-quadrant gate system with concrete median separators
- Selective clearing for improved sight distance

Workshop Discussion Points

- The improvements proposed were accepted as presented.

Estimated Construction Cost

- \$307,000

14. South Denning Drive - See Sheet No. 10 in Appendix A (MP 786.56/SunRail Sheet #58)

Improvements to be Constructed by SunRail Project

- Install new entrance gate for southbound traffic on Denning Avenue.

Recommended Improvements for Quiet Zone

- Selective clearing for improved sight distance
- Install new entrance gate for northbound Denning Avenue
- Install concrete median separators
- Install new pedestrian gate in NW quadrant
- Upgrade sidewalk on east side of Denning Avenue
- Close the driveway opening in the NW corner

Workshop Discussion Points

- There is concern regarding making Barnum Avenue a one-way. There is heavy traffic on this section. A revised concept has been created showing a 4-quadrant gate system, minimizing the length of the concrete median separators, and allowing Barnum Avenue to remain two-way operation.

Estimated Construction Cost

- \$185,000

15. Orlando Avenue - See Sheet No. 11 in Appendix A (MP 786.90/SunRail Sheet #60)

Improvements to be Constructed by SunRail Project

- New house assembly
- Concrete median separators
- New entrance gates in each direction
- Rebuild westerly sidewalk over the tracks

Recommended Improvements for Quiet Zone

- Close the un-named asphalt driveway
- Close Vivian Avenue and install new sidewalk

Workshop Discussion Points

- The improvements proposed were accepted as presented, however, in a subsequent meeting on with the City on November 4, it was requested that Vivian Avenue remain open. It was also noted that the driveway in the NE corner of the crossing has to remain

open because to maintain access to parcels located adjacent to the tracks. Because the openings have to remain, it will be necessary to install a 4-quadrant gate system.

Estimated Construction Cost

- \$10,000 (Close access points)
- \$134,000 (Maintain access points)

16. Westchester Avenue - See Sheet No. 12 in Appendix A (MP 787.07/SunRail Sheet #61)

Improvements to be Constructed by SunRail Project

- New entrance gates
- Upgrade the easterly sidewalk

Recommended Improvements for Quiet Zone

- No improvements. This crossing is proposed to be temporarily closed due to requirement that the first and last crossing within the quiet zone must be 0.5 miles from the next non-quiet zone crossing. The next crossing is in Orlando, 0.4 miles to the south. If the City of Winter Park wants to include this crossing in the quiet zone, the City of Orlando or Winter Park would have to upgrade 3 crossings in Orlando in order to meet the 0.5 mile requirement. The additional three crossings are as follows:
 - ✓ Wilkinson Street
 - ✓ King Street
 - ✓ East Rollins Avenue

Workshop Discussion Points

- None.

Estimated Construction Cost

- \$0

Estimated Project Costs

The sum of the recommended concepts for each crossing total \$3.2 M. This assumes the improvements can be incorporated into the SunRail project and that a saving will be realized by eliminating costs such as mobilization, MOT, etc. However, because there are still several unknowns at this time, including understanding what the final SunRail improvements will be and who ultimately will be constructing the quiet zone improvements. Based on the above, the order of magnitude cost estimate is \$3.0M-\$3.4M.

Next Steps

Upon review and acceptance of this technical memo, it is recommended that the City consider the following elements as a draft action plan:

1. City and VHB meet with FDOT to share their findings and obtain any feedback that may have an impact on the concepts. *(Meeting held on November 29, 2010)*
2. City and VHB review and consider implications of FDOT comments and concerns as well as obtain an update on the D-B schedule relative to incorporating quiet zone elements. *(See meeting memo dated November 29, 2010)*
3. City to determine if they would like to go forward with quiet zone efforts.
4. Conduct a diagnostic team evaluation.
5. Develop preliminary engineering plans and supporting documentation for preparing and submitting a quiet zone application
6. Prepare package for transmittal to FDOT to initiate negotiations with SunRail D-B team

Appendix A – Concept Plans



city commission public hearing

item type	Public Hearing	meeting date	September 10, 2012
prepared by department division	Wes Hamil Finance Department	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A final vote		

Subject

Ordinance adopting millage rates for the FY 2013 budget.

motion | recommendation

Approve operating millage rate at 4.0923 mills and debt service millage rates at 0.1051 and 0.2209 for the General Obligation Bonds, Series 2004 and 2011, respectively.

summary

The proposed FY 2013 General Fund budget was prepared assuming the operating millage rate would be kept at its current level of 4.0923 mills. Because property valuations declined, the proposed property tax levy represents a 0.71% reduction from FY 2012.

The operating millage rate of 4.0923 mills was approved by the City Commission as the tentative millage rate on July 23. All property owners received a Notice of Proposed Property Taxes from the Orange County Property Appraiser in August that was based on the proposed millage rates above. This notice also advised property owners of this first public hearing on millage rates and the budget.

The operating millage rate can be reduced below 4.0923 mills but not increased. Any reduction in projected property tax revenues would require a corresponding reduction in General Fund budget appropriations.

board comments

n/a

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING A 4.0923 MILL AD VALOREM TAX LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE GENERAL OPERATING EXPENSES OF THE CITY, A .1051 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2004, AND A .2209 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2011.

WHEREAS, the Legislature of the State of Florida mandated a procedure for calculating the taxable value for each taxing authority by the County Property Appraiser and provided for the calculation of rolled back millage rate, and

WHEREAS, the City of Winter Park, Florida has made the necessary rolled back millage calculation as required by law and found it to be 4.1216 mills.

WHEREAS, the citizens of Winter Park approved the issuance of \$5,125,000 General Obligation Bonds, Series 1996 at the June 4, 1996 bond referendum which were subsequently refunded by General Obligation Bonds, Series 2004.

WHEREAS, the citizens of Winter Park approved the issuance of \$11,000,000 General Obligation Bonds, Series 2001 at the May 16, 2000 bond referendum which were subsequently refunded by General Obligation Bonds, Series 2011.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 4.0923 mills, the same to be appropriated for the general operating expenses of the City in accordance with the budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013. In addition, that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of .1051 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2004 and that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of .2209 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2011.

SECTION 2. The above levy to cover general operating expenses of the City is seventy one-hundredths percent below the rolled back millage of 4.1216 mills. Pursuant to State Statutes this levy represents a 0.71% decrease in property taxes.

SECTION 3. The City Commission, after full, complete and comprehensive hearings and expressions of parties wishing to be heard, declares the tax levy to be reasonable and necessary for the immediate preservation and benefit of the public health, safety and welfare.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this 24th day of September, 2012.

Kenneth W. Bradley, Mayor

Attest:

Cynthia S. Bonham, City Clerk



city commission agenda item

item type	Public Hearing	meeting date	September 10, 2012
prepared by department division	City Manager	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		
		final vote	

subject

Ordinance adopting the fiscal year 2013 budgets for all funds and accompanying five-year capital plan.

motion | recommendation

Adopt the attached Ordinance setting forth the FY 2013 Budget and Five-year Capital Plan

background

This is the first of two public hearings on the budget. A summary of the proposed budget is included as Schedule A.

The City Manager presented his proposed budget to the City Commission at the July 9, 2012 City Commission Meeting. The Commission has discussed the budget at subsequent meetings and one work session. At the August 27th meeting the Commission directed the City Manager to propose options for funding two items.

The first is \$20,000 toward the Keep Winter Park Beautiful and Sustainable Advisory Board (KWPB&SAB) staff liaison position. As currently proposed in the budget, this board is asked to fund the \$20,000 out of its fund raising efforts.

The second is \$70,000 toward a geo-thermal heating system for the Cady Way Pool. The current proposed budget has the City funding \$200,000 toward the pool shell and the citizens group matching the \$200,000 that would have covered the entire \$140,000 cost for the geo-thermal system. Attached is a revised project breakdown based upon the Commission input and discussions with the YMCA representatives. Below are options for the Commission's consideration.

Options for funding the \$20,000:

Option 1: Have KWPB&SAB fund \$20,000 toward the re-landscaping at the Civic Center instead of the liaison salary. The re-landscaping is currently part of the General Parks Major Maintenance budget. The city would then pick up the total cost of the liaison in FY13 but its transfer to the CIP would be reduced by the same amount. In subsequent years the City would fund the liaison out of general revenues and KWPB&SAB fund raising funds can be used for other city approved beautification projects.

Option 2: Reduce the FY13 contingency (currently proposed at \$213,500) by \$20,000.

Options for funding the \$70,000:

Option 1: The City currently has \$180,500 remaining in the current year (FY12) General Fund Contingency with less than a month to go until year end. \$70,000 of that could be transferred to the Cady Way Pool project.

Option 2: The pool shell portion of the project (\$200,000) will take place this winter so the pool heating will not benefit the users until next winter anyway. The \$70,000 could be funded by the city in FY14 and the city could have everything lined up to begin the project on October 1, 2013 with the project completed by December 1, 2013 so it is in place for next winter. This would also allow more time for the fund raising efforts to raise the matching funds.

Option 3: Utilize \$70,000 of the General Parks Major Maintenance \$200,000 budget to fund this project. The City Manager and the Parks Director would determine which items within that budget would be delayed until the following year.

Option 4: Reduce the amount designated to grow Reserves by \$70,000.

Note: The attached budget ordinance reflects the City Manager's proposed budget. If any of the above options are selected, or if any other changes are desired, they would need to be done as an amendment to the budget.

fiscal impact

Depends on option selected.

long-term impact

Depends on option selected.

strategic objective

- n/a

Cady Way Pool Improvements

	<u>City Funding</u>	<u>Fund Raising (6)</u>
Pool Shell	\$ 200,000	
Geo Thermal (1)	\$ 70,000	\$ 70,000
Hot Water for restrooms		\$ 40,000
Pumps/Controls (2)	\$ 40,000	
Pool Deck with Pavers (2) (3)	\$ 10,000	\$ 40,000
Parking (4)	\$ 35,000	
Landscaping/Irrigation	\$ 20,000	
Security/Lighting (4)	\$ 7,500	
Spray Park		\$ 100,000
Pavilions		\$ 30,000
Building Improvements (5)		\$ 50,000
Additional items not in original request (7)		
Pool Cover		\$ 33,000
Wind Screen for Fencing		\$ 17,000
	<u>\$ 382,500</u>	<u>\$ 380,000</u>

Notes:

- 1) Work would be begin near end of fiscal year and overlap into the second year as pumps and deck replacement are part of 2nd year funding.
- 2) Work would be begin near beginning of FY 14 to be done as part of Geo-Thermal project.
- 3) City share equals cost to refinish the deck that is there today. The upgrade to pavers would be fund raising.
- 4) Cost revised to use in-house crews.
- 5) No defined project at this time. Amount subject to change.
- 6) Timing dependent upon success of fund raising effort.
- 7) A grant request has already been made for these two items.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, AFFORDABLE HOUSING FUND, COMMUNITY REDEVELOPMENT FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, VEHICLE/EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2012; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2012 and ending September 30, 2013 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2012, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2012. The City Manager shall report to the City Commission all such purchase orders.

SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30,

2012. The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2012 to fiscal year 2013.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this 24th day of September, 2012.

Kenneth W. Bradley, Mayor

Attest:

Cynthia S. Bonham, City Clerk

City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
General Fund Summary

Schedule A

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Property Taxes	\$ 14,174,500	\$ 14,265,000
Franchise Fees & Utility Taxes	8,152,016	8,154,500
Licenses & Permits	1,834,000	1,729,550
Intergovernmental	6,179,928	6,206,702
Charges for Services	5,010,068	4,939,600
Fines and Forfeitures	1,287,600	1,220,200
Miscellaneous	683,381	556,457
Transfers from Other Funds	5,392,476	5,439,400
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>42,713,969</u>	\$ <u>42,511,409</u>
Expenditures:		
General Administration	\$ 4,147,044	4,257,742
Planning & Development	2,051,322	2,032,520
Public Works	6,775,638	6,892,177
Police	12,739,143	12,011,363
Fire	9,858,414	9,334,614
Parks and Recreation	6,576,086	6,561,341
Organizational Support	1,536,560	1,440,212
Transfers To Other Funds	2,068,678	2,566,540
Non-Departmental	10,500	197,000
Reimbursements from Other Funds	(3,262,916)	(2,992,600)
Contingency Reserve	<u>213,500</u>	<u>210,500</u>
Total Expenditures	\$ <u>42,713,969</u>	\$ <u>42,511,409</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Designations Trust Fund Summary**

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Miscellaneous	100,000	119,900
Transfers from other funds	\$ <u> 0</u>	\$ <u> 0</u>
Total Revenues	\$ 100,000	\$ 119,900
Expenditures:		
Public Works	0	0
Parks and Recreation	\$ <u> 100,000</u>	\$ <u> 119,900</u>
Total Expenditures	\$ <u> 100,000</u>	\$ <u> 119,900</u>
Excess of Revenues Over (Under) Expenditures	\$ <u> 0</u>	\$ <u> 0</u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Stormwater Utility Fund Summary

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Licenses	\$ 45,000	\$ 45,000
Charges for Services	2,262,511	2,260,962
Intergovernmental	82,000	57,000
Miscellaneous	40,300	25,500
Transfers From Other Funds	0	0
Fund Balance	<u>0</u>	<u>54,000</u>
Total Revenues	\$ <u>2,429,811</u>	\$ <u>2,442,462</u>
Expenditures:		
Operations	\$ 2,364,811	\$ 2,377,462
Reimbursements to Other Funds	65,000	65,000
Contingency	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,429,811</u>	\$ <u>2,442,462</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Affordable Housing Fund Summary

	<u>2013</u> <u>Adopted</u>	<u>2012</u> <u>Adopted</u>
Revenues:		
Affordable Housing Fee	\$ 0	\$ 0
Other Revenue	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ 0	\$ 0
Expenditures:		
Affordable Housing Operations	\$ 0	\$ 0
Advance to Winter Park Housing Authority - Plymouth Apartments	0	0
Contribution to Community Land Trust	0	0
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>0</u>	\$ <u>0</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Community Redevelopment (CRA) Fund Summary

	<u>2013</u> <u>Adopted</u>	<u>2012</u> <u>Adopted</u>
Revenues:		
Property Taxes	\$ 2,024,000	\$ 2,107,423
Charges for Services	175,940	162,000
Miscellaneous	25,300	25,000
Fund Balance	<u>37,478</u>	<u>147,983</u>
Total Revenues	\$ <u>2,262,718</u>	\$ <u>2,442,406</u>
Expenditures:		
Operating Expenses	\$ 711,435	\$ 840,483
Capital Projects	0	0
Debt Service	1,547,283	1,550,823
Organizational Support	4,000	19,500
Reimbursements To Other Funds	0	31,600
Transfers To Other Funds	-	-
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,262,718</u>	\$ <u>2,442,406</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Police Grant Fund Summary**

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>851,225</u>	\$ <u>764,930</u>
Total Revenues	\$ 851,225	\$ 764,930
Expenditures:		
Police	\$ <u>851,225</u>	\$ <u>764,930</u>
Total Expenditures	\$ <u>851,225</u>	\$ <u>764,930</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Debt Service Fund Summary**

	<u>2013</u> <u>Adopted</u>	<u>2012</u> <u>Adopted</u>
Revenues:		
Property Taxes	\$ 1,202,385	\$ 1,203,323
Special Assessments	181,000	181,000
Transfers From Other Funds	969,678	1,264,063
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,353,063</u>	\$ <u>2,648,386</u>
Expenditures:		
Debt Service	\$ <u>2,353,063</u>	\$ <u>2,648,386</u>
Total Expenditures	\$ <u>2,353,063</u>	\$ <u>2,648,386</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Water and Sewer Fund Summary**

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Utility Fee	\$ 27,330,000	\$ 27,421,000
Miscellaneous	176,850	143,200
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>27,506,850</u>	\$ <u>27,564,200</u>
Expenditures:		
Operations	\$ 15,342,603	\$ 15,156,641
Debt Service	5,870,532	6,054,463
Capital Projects	1,665,000	1,490,000
Reimbursements to Other Funds	2,230,276	2,313,100
Transfers to Other Funds	1,985,100	1,916,096
Contingency Reserve	<u>413,339</u>	<u>633,900</u>
Total Expenditures	\$ <u>27,506,850</u>	\$ <u>27,564,200</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Electric Utility Fund Summary**

	2013 Adopted	2012 Adopted
Revenues:		
Utility Fee	\$ 49,579,166	\$ 52,742,028
Miscellaneous	(40,000)	(70,000)
Transfers from Other Funds	0	0
Fund Balance	0	0
Total Revenues	\$ <u>49,539,166</u>	\$ <u>52,672,028</u>
Expenditures:		
Operations	\$ 6,521,535	\$ 7,890,707
Bulk Power Costs	29,336,904	31,628,443
Debt Service	4,749,038	4,881,978
Capital Projects	4,775,000	1,250,000
Franchise Fees	2,720,000	2,888,200
Transfers to Other Funds	37,500	35,000
Reimbursements to Other Funds	892,640	526,500
Storm and Working Capital Reserves	0	0
Contingency Reserve	<u>506,549</u>	<u>3,571,200</u>
Total Expenditures	\$ <u>49,539,166</u>	\$ <u>52,672,028</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Fleet Maintenance Fund Summary**

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Charges for Services	\$ 1,535,185	\$ 1,497,683
Miscellaneous	5,000	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>1,540,185</u>	\$ <u>1,497,683</u>
Expenditures:		
Operations	\$ 1,515,185	\$ 1,497,683
Reimbursements to Other Funds	25,000	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>1,540,185</u>	\$ <u>1,497,683</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Vehicle/Equipment Replacement Fund Summary

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Vehicle/Equipment Rentals	\$ 998,342	\$ 962,903
Debt Proceeds	0	0
Miscellaneous	10,200	20,300
Fund Balance	<u>512,047</u>	<u>51,060</u>
Total Revenues	\$ <u>1,520,589</u>	\$ <u>1,034,263</u>
Expenditures:		
Operations	\$ 5,000	\$ 0
Vehicle and Equipment Acquisitions	1,301,159	968,639
Debt Service	53,430	53,424
Reimbursements to Other Funds	11,000	12,200
Transfers to Other Funds	150,000	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>1,520,589</u>	\$ <u>1,034,263</u>
Excess of Revenues Over (Under) Expenditures	<u><u>0</u></u>	<u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Employee Insurance Fund Summary**

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Charges To Departments	\$ 4,658,400	\$ 4,509,790
Charges To Employees	1,402,925	1,314,508
Charges - Outside	488,994	436,977
Miscellaneous	25,000	33,000
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>6,575,319</u>	\$ <u>6,294,275</u>
Expenditures:		
Insurance Costs	\$ 6,513,414	\$ 6,074,193
Reimbursements to Other Funds	25,000	33,000
Contingency Reserve	<u>36,905</u>	<u>187,082</u>
Total Expenditures	\$ <u>6,575,319</u>	\$ <u>6,294,275</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
General Insurance Fund Summary**

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Charges To Departments	\$ 1,981,879	\$ 1,894,483
Miscellaneous	5,000	20,000
Fund Balance	<u>277,949</u>	<u>346,714</u>
Total Revenues	\$ <u>2,264,828</u>	\$ <u>2,261,197</u>
Expenditures:		
Insurance Costs	\$ 1,855,000	\$ 1,784,483
Risk Management Operations	121,828	141,714
Reimbursements to Other Funds	13,000	10,000
Transfers to Other Funds	275,000	325,000
Contingency	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,264,828</u>	\$ <u>2,261,197</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Cemetery Fund Summary**

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Lot Sales	\$ 196,000	\$ 171,000
Miscellaneous	25,150	20,450
Fund Balance	<u>13,226</u>	<u>66,450</u>
Total Revenues	\$ <u>234,376</u>	\$ <u>257,900</u>
Expenditures:		
Transfers To Other Funds	\$ 233,376	\$ 256,700
Reimbursements to Other Funds	1,000	1,200
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	<u>234,376</u>	<u>257,900</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
General Capital Projects Fund Summary

	<u>2013</u> <u>Adopted</u>	<u>2012</u> <u>Adopted</u>
Revenues:		
Transfers From Other Funds	\$ 1,207,500	\$ 1,403,973
Intergovernmental Revenues	0	0
Debt Proceeds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>1,207,500</u>	\$ <u>1,403,973</u>
Expenditures:		
Capital Projects	\$ 1,207,500	\$ 1,403,973
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>1,207,500</u>	\$ <u>1,403,973</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2013
Stormwater Capital Projects Fund Summary

	<u>2013 Adopted</u>	<u>2012 Adopted</u>
Revenues:		
Stormwater Utility Fees	\$ 710,000	\$ 710,000
Intergovernmental	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>710,000</u>	\$ <u>710,000</u>
Expenditures:		
Capital Projects	\$ 710,000	\$ 710,000
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>710,000</u>	\$ <u>710,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS**

Description	Funding Source	Estimated Total Cost	Schedule of Planned CIP Expenditures				
			FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Capital Projects	General Fund	11,718,000	2,099,000	2,099,000	2,311,000	2,428,000	2,781,000
	Grants/Fund Raising	1,672,000	626,000	626,000	220,000	100,000	100,000
	Grant/Bond Issue	-	-	-	-	-	-
	General Obligation Bonds	-	-	-	-	-	-
Stormwater Capital Projects	Stormwater Utility Fees	3,550,000	710,000	710,000	710,000	710,000	710,000
Community Redevelopment Agency	Bonds and Grants	-	-	-	-	-	-
Water and Sewer Fund	Water and Sewer Fees	12,648,438	1,736,000	2,162,500	3,704,938	3,147,500	1,897,500
	Sewer Impact Fees	1,500,000	-	-	500,000	1,000,000	-
	State Grant	2,700,000	500,000	1,250,000	950,000	-	-
	Water & Sewer Bond Issue	-	-	-	-	-	-
Electric Services Fund	Electric Service Fees	26,315,590	4,812,500	5,338,000	5,369,010	5,398,040	5,398,040
		60,104,028	10,483,500	12,185,500	13,764,948	12,783,540	10,886,540

Reconciliation to Capital Projects total on All Funds Budget Summary:

Total Capital Projects from Summary of Capital Projects	10,483,500
Pavement resurfacing reported as an operating expense on All Funds Budget Summary	(700,000)
Sidewalk, bikepath and curb repair reported as an operating expense on All Funds Budget Summary	(300,000)
Projects to be funded through privately raised funds	(626,000)
Water and sewer system improvements to be funded through state funding for resurfacing of Fairbanks	(500,000)
Capital Projects total from All Funds Budget Summary	<u>8,357,500</u>

**SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated Total						
			Cost	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Other Long-term Needs
Public Works	Pavement Resurfacing and Brick Road Repairs (Note: The 2013 projects include the repaving of Via Sienna, Via Merano, souther portion of Temple Grove, Bell Place, Byron Road, Lake Wampi Drive, Kentucky Avenue, Randy Lane, Fosgate Drive, Howard Drive and a portion of Glencoe Road. Brick leveling repairs on Reading Way, Kings Way and Laurel Road. Construction of Showalter Eash Parking Lot. Reconstruction of Gene Street and Nicolet Avenue.)	General Fund	4,100,000	700,000	820,000	845,000	860,000	875,000	on-going
Public Works	Sidewalk, bikepath and curb repairs	General Fund	1,630,000	300,000	330,000	330,000	330,000	340,000	on-going
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning and painting)	General Fund	609,000	111,000	116,000	126,000	126,000	130,000	on-going
Fire	Renovate the existing Fire Station 64 to accommodate minimum staffing levels and additional personnel during inclement weather	General Fund	800,000						800,000
ITS	Information Technology Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	General Fund	410,000	70,000	75,000	85,000	90,000	90,000	on-going
Parks	General Parks Major Maintenance	General Fund	1,000,000	200,000	200,000	200,000	200,000	200,000	on-going
Parks	Northwest Sports Complex Conceptuals	General Fund	70,000			70,000			
Parks	Development of Northwest Sports Complex	General Fund	1,500,000				500,000	500,000	500,000
Parks	Mead Garden Master Plan Renovation	Bond Issue/Fund Raising	3,960,000	200,000	50,000	100,000	100,000	100,000	3,410,000
		General Fund	500,000	100,000	100,000	100,000	100,000	100,000	on-going
Parks	Ward Park Master Plan	General Fund	-						
Parks	Civic Center parking lot expansion	General Fund	200,000				200,000		
Parks	MLK Park Shade Structure	General Fund	-						
Parks	Fleet Peoples park improvements phase 1	Fund Raising	164,000	164,000					
Parks	Golf Course - Resurface the tees and rebuild greens	General Fund	300,000					300,000	
Parks	Restroom/Concessions - Ward Park	General Fund	140,000			140,000			
Parks	Restroom/Concessions - MLK Park	General Fund	140,000			140,000			
Parks	Athletic Field and Tennis Center Lighting	General Fund	950,000	243,000	240,000	242,000	225,000		
Parks	Restroom (Fleet Peoples Park)	General Fund	-						
Parks	Parks Master Plan		110,000		110,000				
Parks	Ward Park Pavillion		70,000					70,000	
Parks	Shady Park Pavillion		100,000					100,000	
Public Works	Bicycle/pedestrian improvements plan	General Fund	350,000	50,000	75,000	75,000	75,000	75,000	on-going
Public Works	Install pedestrian signals and rebuild antiquated traffic signals at various locations throughout the city	General Fund	360,000	60,000	75,000	75,000	75,000	75,000	on-going
Public Works	Cady Way pool repairs	General Fund	370,000	200,000	170,000				

**SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding	Estimated Total						
		Source	Cost	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Other Long-term Needs
Library	Library automated system	YMCA fund raising	370,000	200,000	170,000				
		General Fund	65,000	65,000					
		Library fund raising	62,000	62,000					
Public Works General	Railroad crossing quiet zones Construct new City Hall (50,000 square feet)	Grant/Bond Issue	2,000,000						2,000,000
		General Obligation Bonds - Subject to Referendum	12,500,000						12,500,000
General	City Hall Parking Garage (250 spaces at \$20,000 per space)	General Obligation Bonds - Subject to Referendum	5,000,000						5,000,000
General	New Library (60,000 square feet)	General Obligation Bonds - Subject to Referendum	15,000,000						15,000,000
				52,830,000	2,725,000	2,531,000	2,528,000	2,881,000	2,955,000 39,210,000
Totals by Funding Source:									
General Fund			13,774,000	2,099,000	2,311,000	2,428,000	2,781,000	2,855,000	1,300,000
Grants/Fund Raising			4,556,000	626,000	220,000	100,000	100,000	100,000	3,410,000
Grants/Bond Issue			2,000,000	-	-	-	-	-	2,000,000
General Obligation Bonds			32,500,000	-	-	-	-	-	32,500,000
				52,830,000	2,725,000	2,531,000	2,528,000	2,881,000	2,955,000 39,210,000

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
STORMWATER CAPITAL PROJECTS FUND**

Department	Description	Funding Source	Estimated Total Cost	Schedule of Planned CIP Expenditures				
				FY 2013	FY 2014	FY 2015	FY 2016	2,017
Public Works	Unidentified and Miscellaneous Drainage Improvements - Most of the City's stormwater sewer infrastructure is over fifty years old. Some of these older systems do not meet the City's current drainage standards and in many cases are experiencing pipe material failures. Groundwater seepage into the stormwater sewer system is considered an illicit discharge carrying sediments to the City's lakes compromising water quality.	Stormwater Fees	460,000	100,000	60,000	150,000		150,000
Public Works	Miscellaneous Land Locked Lakes Stormwater Retrofits	Stormwater Fees	280,000	60,000			110,000	110,000
Public Works	Drain Wells Inspection and Maintenance	Stormwater Fees	50,000	50,000				
Public Works	Howell Branch Road - Pond Retrofit - Phase 2	Stormwater Fees	200,000	200,000				
Public Works	Alum station upgrades - Phase 2	Stormwater Fees	200,000	200,000				
Public Works	Lake Killarney Inflow Canal Dredging	Stormwater Fees	100,000	100,000				
Public Works	Dixie Parkway - Outfall No. 3 - Stormwater Retrofit (delayed from fiscal year 2011 to fund the Nicolet Avenue Pond project)	Stormwater Fees	200,000		200,000			
Public Works	Solids Removal from outfalls with Alum Stations - Phase 2	Stormwater Fees	250,000		250,000			
Public Works	Lake Sylvan Outfalls - Stormwater Retrofits	Stormwater Fees	150,000		150,000			
Public Works	Howell Creek Maintenance	Stormwater Fees	50,000		50,000			
Public Works	Lake Killarney Stormwater Outfall improvements (south from Fairbanks) - Stormwater Retrofits	Stormwater Fees	360,000			360,000		
Public Works	Stirling Bridge Replacement	Stormwater Fees	200,000			200,000		
Public Works	Lake Killarney Stormwater Outfall improvements (north from Lee Road) - Stormwater Retrofits	Stormwater Fees	250,000				250,000	
Public Works	Exfiltration within Golf Course Area - Phase 2	Stormwater Fees	200,000				200,000	
Public Works	Lake Bell Outfalls - Stormwater Retrofits	Stormwater Fees	150,000				150,000	
Public Works	Regional Pond Facilities	Stormwater Fees	450,000					450,000
				<u>3,550,000</u>	<u>710,000</u>	<u>710,000</u>	<u>710,000</u>	<u>710,000</u>

Note: The stormwater capital improvement plan has been approved by the Lakes and Waterways Board.

CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
COMMUNITY REDEVELOPMENT AGENCY FUND

Department	Description	Funding Source	Estimated Total Cost	Schedule of Planned CIP Expenditures				
				FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
			-		-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND SEWER FUND**

Department	Description	Funding Source	Estimated Total Cost					
				FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Water and Sewer	Enterprise GIS & data collection	Water and Sewer Fees	600,000		300,000	300,000		
Water and Sewer	Rehabilitation of defective sewer mains with heavy ground water infiltration	Water and Sewer Fees	3,000,000	600,000	600,000	600,000	600,000	600,000
Water and Sewer	Rehabilitation of sanitary manholes to restore their structural integrity	Water and Sewer Fees	525,000	75,000	100,000	100,000	125,000	125,000
Water and Sewer	Short Liner Installation - for rehabilitation of sanitary sewer mains and laterals from the main to the property line	Water and Sewer Fees	1,500,000	300,000	300,000	300,000	300,000	300,000
Water and Sewer	Upgrade water mains - replacement of sub-standard water mains throughout the water distribution system.	Water and Sewer Fees	2,550,000	450,000	500,000	500,000	550,000	550,000
Water and Sewer	Replacement of asbestos cement sanitary force mains deteriorated by hydrogen sulfide gas	Water and Sewer Fees	200,000	40,000	40,000	40,000	40,000	40,000
Water and Sewer	Lift Station Upgrades	Water and Sewer Fees	1,050,000	200,000	250,000	200,000	200,000	200,000
Water and Sewer	Expansion of reclaimed water system	Water and Sewer Fees	1,550,000			300,000	1,250,000	
		Water Impact Fees	2,700,000	500,000	1,250,000	950,000		
Water and Sewer	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando), City of Winter Park's share of the cost (funded by 2009 bonds)	Water and Sewer Fees	1,284,938			1,284,938		
Water and Sewer	Purchase Additional Sewer Capacity from Altamonte	Sewer Impact Fees	1,500,000			500,000	1,000,000	
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Water and Sewer Fees	207,500	37,500	37,500	42,500	45,000	45,000
Water and Sewer	Funding of facility replacement account for Public Works Complex items (flooring, roofing, air conditioning & paint)	Water and Sewer Fees	181,000	33,500	35,000	37,500	37,500	37,500
			16,848,438	2,236,000	3,412,500	5,154,938	4,147,500	1,897,500
Totals by Funding Source:								
	Water and Sewer Fees		12,648,438	1,736,000	2,162,500	3,704,938	3,147,500	1,897,500
	Sewer Impact Fees		1,500,000	-	-	500,000	1,000,000	-
	Water Impact Fees		2,700,000	500,000	1,250,000	950,000	-	-
	Bond Issue		-	-	-	-	-	-
			16,848,438	2,236,000	3,412,500	5,154,938	4,147,500	1,897,500

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
ELECTRIC SERVICES FUND**

Department	Description	Funding Source	Estimated Total Cost					
				FY 2013	FY 2014	FY 2015	FY 2016	2,017
Electric Services	Capital improvements including undergrounding electric lines and other improvements to improve the reliability of the electric system	Electric Services Fees	6,608,090	1,275,000	1,300,500	1,326,510	1,353,040	1,353,040
Electric Services	Undergrounding of Electric Lines	Electric Services Fees	19,500,000	3,500,000	4,000,000	4,000,000	4,000,000	4,000,000
Electric Services	Construct Electric Operations Center and Warehouse	Electric Services Fees	-					
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Electric Services Fees	207,500	37,500	37,500	42,500	45,000	45,000
			26,315,590	4,812,500	5,338,000	5,369,010	5,398,040	5,398,040
Totals by Funding Source:								
Electric Services Fees			26,315,590	4,812,500	5,338,000	5,369,010	5,398,040	5,398,040

Note: No additional bond issues are anticipated in the period covered by this Capital Improvement Plan



city commission public hearing

item type	Public Hearing	meeting date	September 10, 2012
prepared by department division	Jeff Briggs Planning Department	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	Planning and Zoning Board	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	7-0 final vote

Subject: Request from the Mi Tomantina restaurant to expand the Hannibal Square Parking exclusion area.

This public hearing is a request for a zoning text amendment from the Mi Tomantina restaurant at 433 W. New England Avenue to expand the "Hannibal Square parking exclusion area" so that they may add 59 seats to their existing 91 seat restaurant without providing the additional 20 parking spaces required by the current code.

Recommendation:

The Planning and Zoning Board voted unanimously (7-0) for approval of both the Zoning Code ordinance, as requested by the applicant. The P&Z Board also recommended that staff explore better signage for the public to know that the parking garage is available for public parking.

Summary:

The zoning code contains the parking requirements for various businesses and uses. Historically, the core of the Central Business District/Park Avenue area and the original Hannibal Square commercial district were developed at a time when no parking was required for the buildings and businesses. In those early days, it was viewed as the City's obligation to provide public parking for the downtown CBD and Hannibal Square district. So over time, most of the buildings in those areas were constructed with little or no parking. In the early 1970's it was obvious and that the City could not 'keep-up' with providing public parking to meet the these needs and the zoning code was changed to 'grandfather-in' the floor space of existing buildings within these defined areas but any new buildings or building expansions creating new floor space would need to meet the parking requirements.

In the Hannibal Square parking exclusion area, the buildings grandfathered-in are the ones along New England Avenue from Pennsylvania Avenue, to just past the Hannibal Square, East street. (See attached map) On the north side of New England Avenue, the parking exclusion area ends at Armando's restaurant. Mi Tomantino is next door.

History of the Parking Garage:

The six level parking garage at Lyman Avenue and Hannibal Square, East was built to meet the code parking requirements for many of the building projects that are outside of the Hannibal

Square parking exclusion area where the full parking code requirements had to be satisfied. The City granted a height variance for the parking garage allowing the upper level in order to maximize the yield of parking from that project. However, in return the City maintains, via recorded Development Agreement, the absolute control over the operation and function of the parking garage. The goal is to make sure that there is free use of the parking garage (no parking fees can be charged) and to insure that any signage reserving parking spaces for tenants is done only with city approval. In this way, parking can be available particularly at night, when needed by the restaurants that may otherwise be used during the day by retail/office tenants.

Mi Tomantina Request:

The Mi Tomantina restaurant at 433 W. New England Avenue is the next space just east of Armando's and just outside the parking exclusion area. They are asking the City to revise the physical description of the Hannibal Square parking exclusion area so that they may add 59 seats to their existing 91 seat restaurant without providing the additional 20 parking spaces required by code. The restaurant would then be 150 seats which is the minimum number of seats required in order to have liquor sales in addition to beer and wine based on the State license criteria. Thus, the economic benefit would be both the expanded seating and the ability to serve liquor drinks in addition to beer and wine.

To offset the impact on the parking, the building owner cites the agreements that exist which permits parking within the parking garage. This works in conjunction with the City's development agreement for the parking garage. To the extent that this request results in additional patrons/parking needs, the parking garage is available.

Staff Analysis:

At the current time no more than one-third of the parking garage is used even at peak weekend night times. No one knows when the buildings within the Hannibal Square area become fully leased out what the ultimate perception of parking will be. Due to the economy, there is much vacant commercial and office tenant space. However, the City control over the function and operation of the parking garage and the easement benefiting other buildings will insure that there is free flow and maximum utilization of parking inside the garage. In addition, because people are reluctant to use the parking garage the CRA has leased and created the surface parking lot adjacent Mt. Moriah Baptist Church. Obviously the City cannot make this a precedent and pattern for business expansions without providing parking. However, in this one instance, it seems to staff as something that can be done to assist in these economic times without undue hardship.

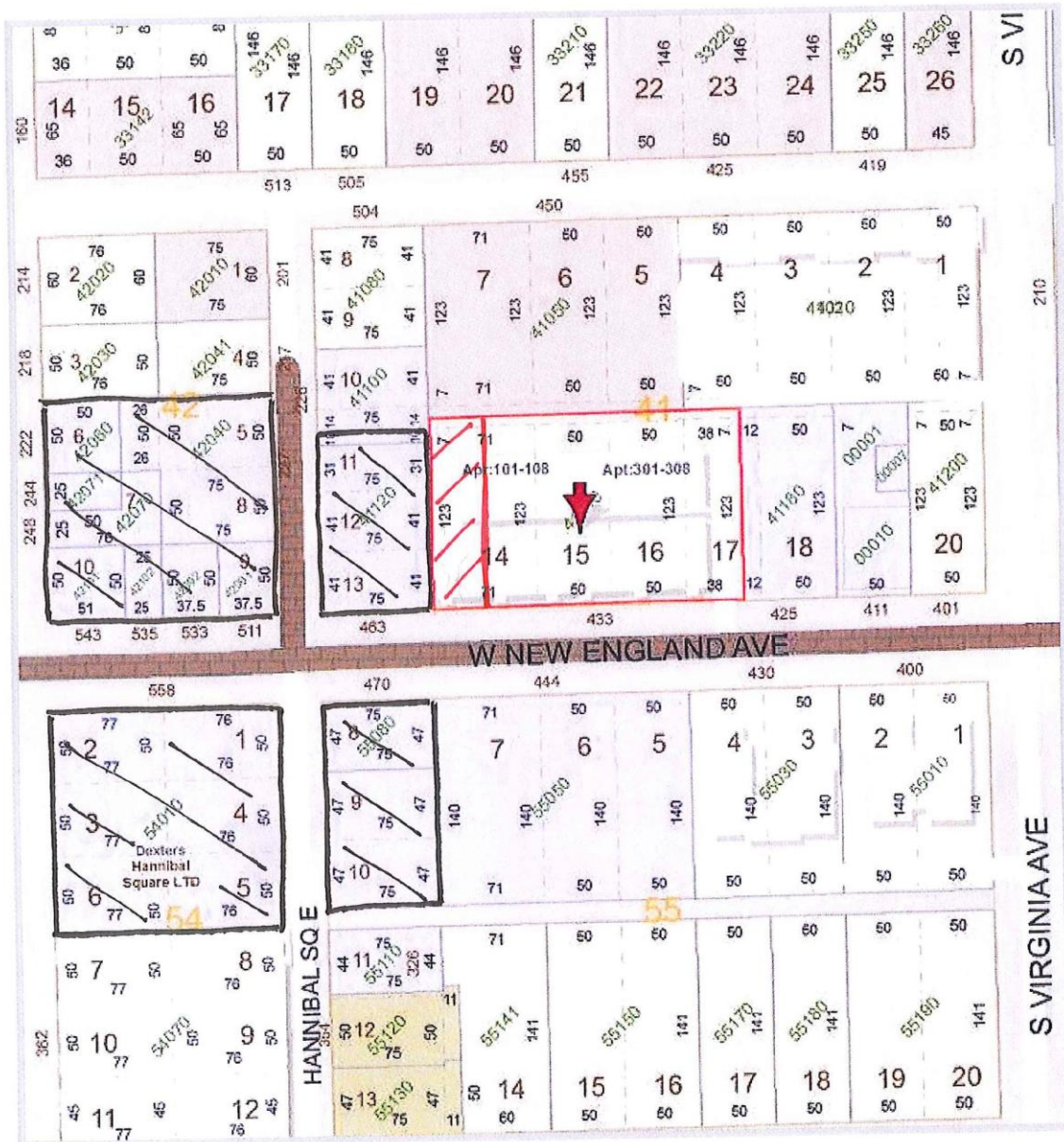
Hannibal Square Parking Exclusion Area



Original lots included in the exclusion area



New lot (portion of 433 W. New Eng.) to be added.





↖ 302205940041140 05/20/2006
Armando's ↑ Mi Tomantina Restaurant

433 W. New England Ave

mi **TOMATINA**
paella • vino • tapas

mi **TOMATINA**
paella • vino • tapas

Date: July
20, 2012

Address: 433
West New England Ave

Suite

A

Business name: Mi Tomatina

City Commission

Winter Park, FL

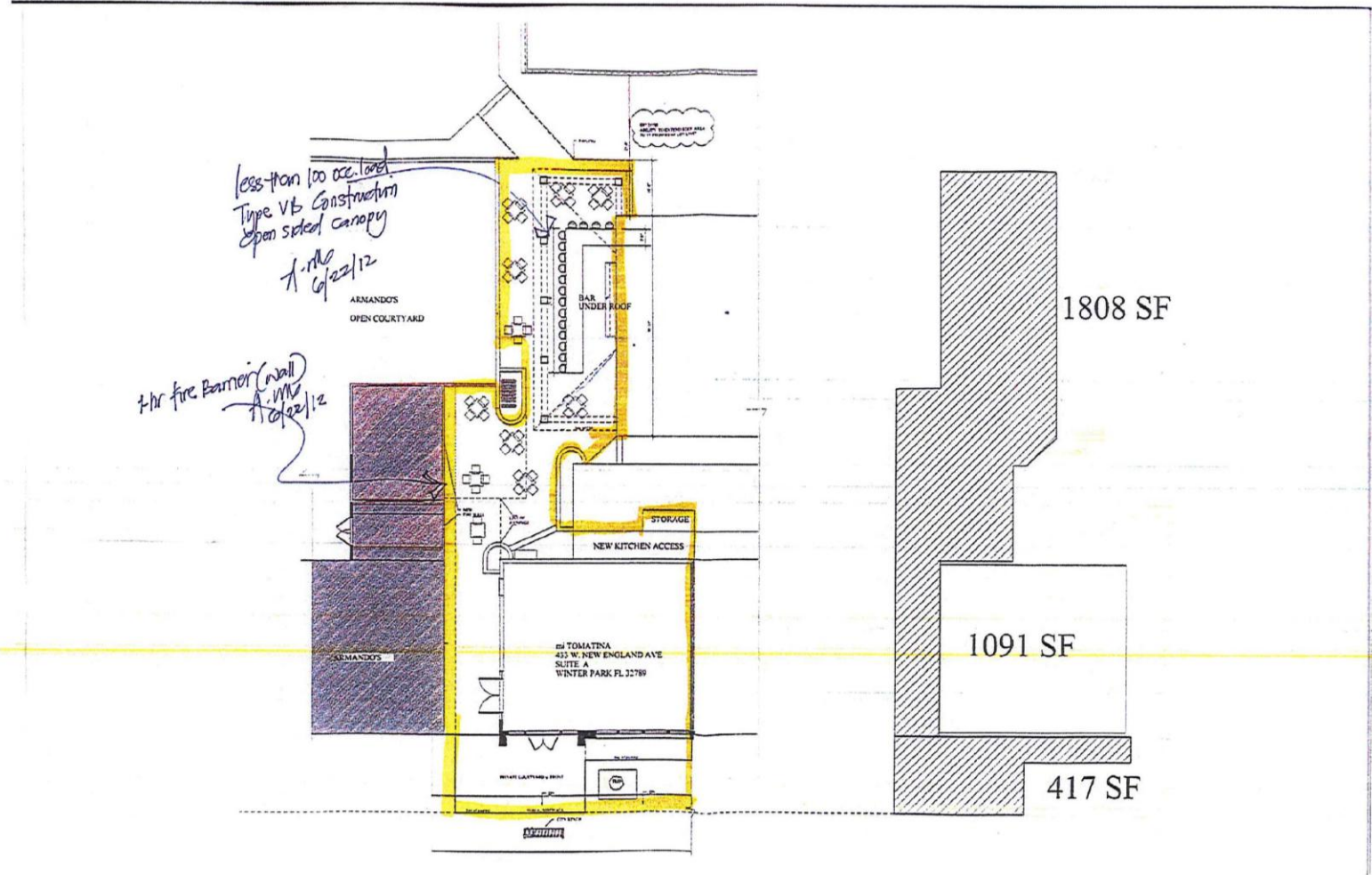
Dear Sirs,

We are would like to renovate the existing deck to the rear of our restaurant in an effort to expand and be on an equal footing with the other restaurants in Hannibal Square. Therefore, we are asking that you consider expanding the Hannibal Square Parking Exclusion area to include 433 W. New England Ave., Suite A.

Sincerely,

Stuart Kirban,

Managing Partner



UCTURE
 00
 NEW WEST WALL

ARMAND'S
 OPEN COURTYARD


GARDEN BAR
 10'0" x 10'0" BLDG. IT
 STAINED TAG CLG
 WOOD DECK

COW'D PATIO
 10'0" x 10'0" BLDG. IT
 STAINED TAG CLG
 50' x 10' x 10'0"

STORAGE
 10'0" x 10'0" BLDG. IT
 STAINED TAG CLG

NEW STORAGE
 10'0" x 10'0" BLDG. IT
 STAINED TAG CLG

EXISTING KITCHEN

$$\frac{52.6 \times 10^3 \text{ N}}{6.25 \times 10^{-2} \text{ m}^2} = 8.42 \times 10^5 \text{ N/m}^2$$


THE DESIGN STUDIO LLC
321-303-2972
the-ds-studio.com

NEW DESIGN FOR:
MI TOMATINA REAR GARDEN BAR
433 WEST NEW ENGLAND AVE., SUITE A
WINTER PARK, FL 32789

DATE
6-26-87
SHEET No.

A-002

SUBJECT TITLE

GARDEN BAR
FLOOR PLAN

Contact Design by:
PATRICIA CANIVARAL
 CENTRO DE PRODUÇÃO DE
 BENS CULTURAIS
 FOLIO
 P.O. BOX 10000-000
 CRUZEIRO VELHO, 13011
 011-9171-1000



Texte wird hier zusammengefasst
werden (1.3.1)

Bradford T. Bishop, P.E.
2101 West Park
Winter Park, Florida 32787
Phone: 407-622-2177 Fax: 407-622-5096
Florida License: 8547509

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING REGULATIONS" SECTION 58-86 "OFF-STREET PARKING REGULATIONS" TO EXPAND THE HANNIBAL SQUARE PARKING EXCLUSION DISTRICT TO INCLUDE THE PROPERTY AT 433 W. NEW ENGLAND AVENUE, PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Board of the City of Winter Park has recommended approval of this Ordinance at its August 7, 2012 meeting; and

WHEREAS, the City Commission of the City of Winter Park held duly noticed public hearings on the proposed zoning change set forth hereunder and considered advice of staff, citizens, and all interested parties submitting written and oral comments and supporting data and analysis, and after complete deliberation, hereby finds the requested change consistent with the City of Winter Park's Comprehensive Plan.

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That Chapter 58 "Land Development Code", Article III "Zoning" is hereby amended and modified by amending Section 58-86 "Off-Street Parking and Loading Regulations", subsection (2) and (a) to read as follows:

Sec. 58-86. Off-Street Parking and Loading Regulations.

(2) *Hannibal Square district exclusion.*

a. The following described area shall be known as the Hannibal Square district for the provisions of off-street parking spaces and shall be exempt from furnishing parking spaces and shall be exempt from furnishing parking facilities as required by this article. The Hannibal Square district shall include Lots 5-10, Block 42, Lots 11-13 and the west 50 feet of Lot 14, Block 41, Lots 1-6 ~~and 11-12~~, Block 54 and Lots 8-10, Block 55, Town of Winter Park according to the plat thereof recorded in Public Records of Orange County, Florida.

SECTION 2. SEVERABILITY AND CONFLICTS. If any Section or portion of a Section of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Ordinance. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE. This ordinance shall become effective immediately upon its final passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this _____ day of _____, 2012.

REQUEST OF MI TOMATINA RESTAURANT FOR: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING REGULATIONS" SECTION 58-86 "OFF-STREET PARKING REGULATIONS" TO EXPAND THE HANNIBAL SQUARE PARKING EXCLUSION DISTRICT TO INCLUDE THE RESTAURANT PROPERTY AT 433 W. NEW ENGLAND AVENUE.

Planning Director Jeffrey Briggs presented the staff report. He said that this request is for a zoning text amendment from the Mi Tomantina restaurant at 433 W. New England Avenue to expand the "Hannibal Square parking exclusion area" so that they may add 59 seats to their existing 91 seat restaurant without providing the additional 20 parking spaces required by the current code. Mr. Briggs reviewed the parking code for the CBD and Hannibal Square, discussed the history of the parking garage, and the specifics of the applicant's request. He explained that The Mi Tomantina restaurant at 433 W. New England Avenue is the next space just east of Armando's and just outside the parking exclusion area. They are asking the City to revise the physical description of the Hannibal Square parking exclusion area. The restaurant would then be 150 seats which is the minimum number of seats required in order to have liquor sales in addition to beer and wine based on the State license criteria. Thus, the economic benefit would be both the expanded seating and the ability to serve liquor drinks in addition to beer and wine. To offset the impact on the parking, the building owner cites the formal recorded easement that exists which permits parking within the parking garage. This works in conjunction with the City's development agreement for the parking garage. To the extent that this request results in additional patrons/parking needs, the parking garage is available.

He said that at the current time no more than one-third of the parking garage is used even at peak weekend night times. No one knows when the buildings within the Hannibal Square area become fully leased out what the ultimate perception of parking will be. Due to the economy, there is much vacant commercial and office tenant space. However, the City control over the function and operation of the parking garage and the easement benefiting other buildings will insure that there is free flow and maximum utilization of parking inside the garage. In addition, because people are reluctant to use the parking garage the CRA has leased and created the surface parking lot adjacent to Mt. Moriah Baptist Church. Obviously the City cannot make this a precedent and pattern for business expansions without providing parking. However, in this one instance, it seems to staff as something that can be done to assist in these economic times without undue hardship. Staff recommended approval. Mr. Briggs responded to Board member questions and concerns.

Patricia Carvalal, owner of the Mi Tomatina restaurant at 433 West New England Avenue, was present to address Board member questions and concerns. She explained that she has operated the restaurant for three years, and that they have contributed to the economic vitality of New England Avenue and they are looking to expand. She explained that they do direct customers to park in the parking garage and responded to Board member questions and concerns.

Woody Woodall, 328 North Park Avenue, spoke in favor of the request and suggested that the applicant the City work with the applicant on the amount of the impact fees.

Lurline Fletcher 790 Lyman Avenue, stated that she feels that the parking garage is underutilized and she also requested that on-street parking be limited. No one else wished to speak in favor of or in opposition to the request. Public Hearing closed.

The Board members all expressed their support of the request. Mr. Slocum expressed that Mi Tomantina has been a great addition to Hannibal square and that parking does exist for patrons in close proximity. The Board members agreed with those comments.

Motion made by Mr. Krecicki, seconded by Mr. Livingston to approve the request. Motion carried unanimously with a 7-0 vote.



city commission public hearing

item type	Public Hearing	meeting date	September 10, 2012
prepared by department division	Jeff Briggs Planning Department	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A final vote		

Subject: Annexation of 656 Overspin Drive

The public hearing is a request from Mr. Nort Northam, the owner of the property at 656 Overspin Drive to annex the property into the City. Mr. Northam recently purchased this property to add to his adjacent commercial properties at 2650 and 2600 W. Fairbanks Avenue and he has asked to annex this property into the City so that all his properties are within the City.

Recommendation:

The staff recommendation is for approval. Annexations do not go to P&Z. P&Z only makes a recommendation when the City establishes or changes the zoning. The property has to be annexed first in order to have jurisdiction to take that step.

Summary:

The two Comprehensive Plan policies that govern this request involving the annexation requests are as follows:

Policy 1-3.13.3: Criteria for Pursuing Annexation and Required Cost/Benefit Study. Winter Park shall pursue the annexation of growth areas adjacent to the City limits when it would align municipal boundaries, unite sections of the City, or generate revenues in excess of the cost of providing services while providing City control over the quality and scale of development. An annexation cost-benefit study shall be required for all annexations of growth areas through referendums.

In this case there are no additional costs to provide city services to this property so all the added revenue from property taxes and fees are above the cost of providing services.

Policy 1-3.13.4: Intergovernmental Coordination with Orange County on Annexations. Winter Park shall provide written notice to Orange County in advance of any annexation requests to be considered by the City Commission. The City shall coordinate all annexations and designations of annexation reserve areas with Orange County and adjacent municipalities of Orlando and Maitland, and Eatonville. The coordination with Orange County and municipalities adjacent to proposed annexation areas shall include coordinating land use and service delivery issues at an early stage in the annexation process as well as formal notice of all potential annexations consistent with state law.

The City has notified Orange County and will respond to any concerns or objections.



OCPA Web MAP

PRINT CONTACT



Parcel ID: 292211224802070 (Rng-Twn-Sec format)

0 50 ft

This map is for reference only and is not a survey.

Created on 5/15/2012, Copyright 2007. Orange County Property Appraiser.

STATE OF FLORIDA
COUNTY OF ORANGE

PETITION FOR VOLUNTARY ANNEXATION

To the City Commission of the City of Winter Park, Florida:

The undersigned hereby petitions for voluntary annexation by the City of Winter Park, Florida of the property described herein, in accordance with Article VIII, Section 2(c) of the Constitution of the State of Florida and Florida Statute 171.044, and represents and states as follows:

I

The petitioner is the owner of record of the property which is the subject of this petition.

II

The property which is the subject of this petition lies wholly within the boundaries of Orange County, Florida.

III

No part of the property which is the subject of this petition lies within the corporate limits of any incorporated municipality.

IV

The property which is the subject of this petition is described as follows:

656 Overspin Drive #11-22-29-2248-02-070
Lot 7 and South 20 ft. of Lot 6, Block B
Dobsdread Heights per Plat Book "J", Page 115

By:

Nort Northam
Name of Petitioner

[Signature]
Signature

320 Killarney Drive
Address
Winter Park, FL 32789

407 647-1911
Telephone

STATE OF FLORIDA

COUNTY OF ORANGE

BEFORE ME appeared Nort Northam, who,
Being first duly sworn, deposes and says that he resides at 320 Killarney Dr.
Winter Park, City of Winter Park, and the
County and State above names; that he signed the foregoing petition as petitioner for the
voluntary annexation by the City of Winter Park, Florida of the property described
therein; and that the representations and statements contained in the foregoing petition are
true and correct.

FURTHER AFFIANT SAYETH NAUGHT.

Sworn to and Subscribed
before me this 15th day
of May, 2002010.

Lisa M. Smith

Notary Public
My Commission expires



[Signature]
Witness

Witness



CITY OF WINTER PARK

401 Park Avenue South

Winter Park, Florida

32789-4386

August 7, 2012

Board of the Orange County Commission
Orange County Administration
PO Box 1393
Orlando, FL 32801

RE: Annexation of 656 Overspin Drive

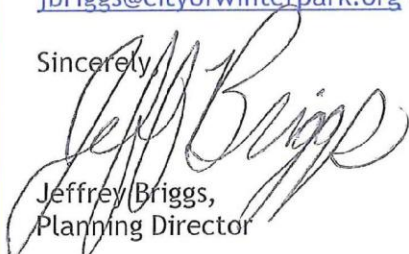
Dear Board of County Commissioners:

Pursuant to Chapter 171, Florida Statutes, the City of Winter Park has received a voluntary annexation petition from the owner of the property at 656 Overspin Drive. Enclosed is a copy of the legal advertisement and ordinance. The legal advertisements will run in the Orlando Sentinel for two consecutive weeks on Sunday, August 19, 2012 and Sunday, August 26, 2012.

The ordinance for this annexation will be heard at public hearings on August 27, 2012 and September 10, 2012 at 3:30 pm in the Commission Chambers of City Hall, 401 S. Park Avenue, Winter Park.

If you have other questions, please contact me at jbriggs@cityofwinterpark.org or at (407) 599-3440.

Sincerely,


Jeffrey Briggs,
Planning Director

Enclosures



Public Hearing

NOTICE OF ANNEXATION

NOTICE IS HEREBY GIVEN BY THE CITY OF WINTER PARK, FLORIDA that a public hearing will be held by the Winter Park City Commission on Monday, August 27, 2012 and Monday, September 10, 2012 at 3:30 p.m. in the Commission Chambers of City Hall, 401 Park Avenue South, Winter Park, Florida, to consider the following:

ORDINANCE NO. 2878-12

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING WITHIN THE CHARTER LAWS OF THE CITY OF WINTER PARK, SECTION 1.02, "CORPORATE LIMITS DESCRIBED" SO AS TO ANNEX THE PROPERTY AT 656 OVERSPIN DRIVE, MORE PARTICULARLY DESCRIBED HEREIN.

The complete legal description by metes and bounds as well as a complete copy of this proposed Ordinance No. 2878-12 may be obtained from the office of the City Clerk at 401 Park Avenue, South, Winter Park, Florida. All interested parties are invited to attend and be heard. Additional information is available in the City Clerk's office so that citizens may acquaint themselves with each issue and receive answers to any questions they may have prior to the meeting.



NOTE: If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105). Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.,

Pursuant to the provisions of the Americans with Disabilities Act: any person requiring special accommodation to participate in this meeting, because of disability or physical impairment, should contact the Planning Department at 407-599-3453 at least 48 hours in advance of this hearing.

Ad runs in Orlando Sentinel August 19, 2012 and August 26, 2012

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF WINTER PARK,
FLORIDA AMENDING WITHIN THE CHARTER
LAWS OF THE CITY OF WINTER PARK, SECTION
1.02, "CORPORATE LIMITS DESCRIBED" SO AS
TO ANNEX THE PROPERTY AT 656 OVERSPIN
DRIVE, MORE PARTICULARLY DESCRIBED
HEREIN.**

WHEREAS, the owner of the property more particularly described herein has voluntarily requested annexation into the City of Winter Park, and

WHEREAS, the annexation of said property meets the criteria established by Chapter 171, Florida Statutes and pursuant to and in compliance with law, notice has been given to Orange County and to the public by publication once a week for two consecutive weeks in a newspaper of general circulation to notify the public of this proposed Ordinance and of public hearings to be held.

**NOW THEREFORE BE IT ENACTED BY THE CITY COMMISSION OF THE
CITY OF WINTER PARK, FLORIDA, AS FOLLOWS:**

SECTION 1. That Section 1.02 "Corporate Limits Described," of the Charter Laws of the City of Winter Park be hereby amended and modified so as to annex the property at 656 Overspin Drive, more particularly described as follows:

Lot 7 and the South 20 feet of Lot 6, Block "B" Dubsdread Heights subdivision as recorded in Plat Book "J", Page 115 of the Public Records of Orange County, Florida. or Begin at the Point 20 feet north of the Northwest corner of Lot 7, Block "B" Dubsdread Heights subdivision, then run 140 feet east, then run 70 feet south to the southeast corner of Lot 7; then run 140 feet west to the southwest corner of Lot 7 and then run 70 feet north to the Point of beginning.

Property Tax ID # 11-22-29-2248-02-070

SECTION 2. This ordinance shall take effect upon immediately upon its final passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this _____ day of _____, 2012.

Mayor

Attest:

City Clerk



city commission public hearing

item type	Public Hearing	meeting date	September 10, 2012
prepared by department division	Jeff Briggs Planning Department	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A final vote		

Subject: Annexation of 600 Baffie Avenue

The public hearing is **the second reading** of a request from the Stacey Thornton Trust, the owner of the property at 600 Baffie Avenue to annex that property. **The east half of the adjacent right-of-way of Baffie Avenue into the City was proposed to also be included at the first reading but that was withdrawn from consideration by the applicant and has been deleted from the ordinance.** The property at 600 Baffie Avenue is a small parcel of 183 square feet that is a remnant from the takings for the widening of Interstate Four. **Based upon the City Attorney's advice at the first reading the issue of contiguity was resolved without including the intervening sections of Baffie Avenue or Interstate 4 within the area to be annexed.**

Recommendation:

Annexations do not go to P&Z. P&Z only makes a recommendation when the City establishes or changes the zoning. The property has to be annexed first in order to have jurisdiction to take that step.

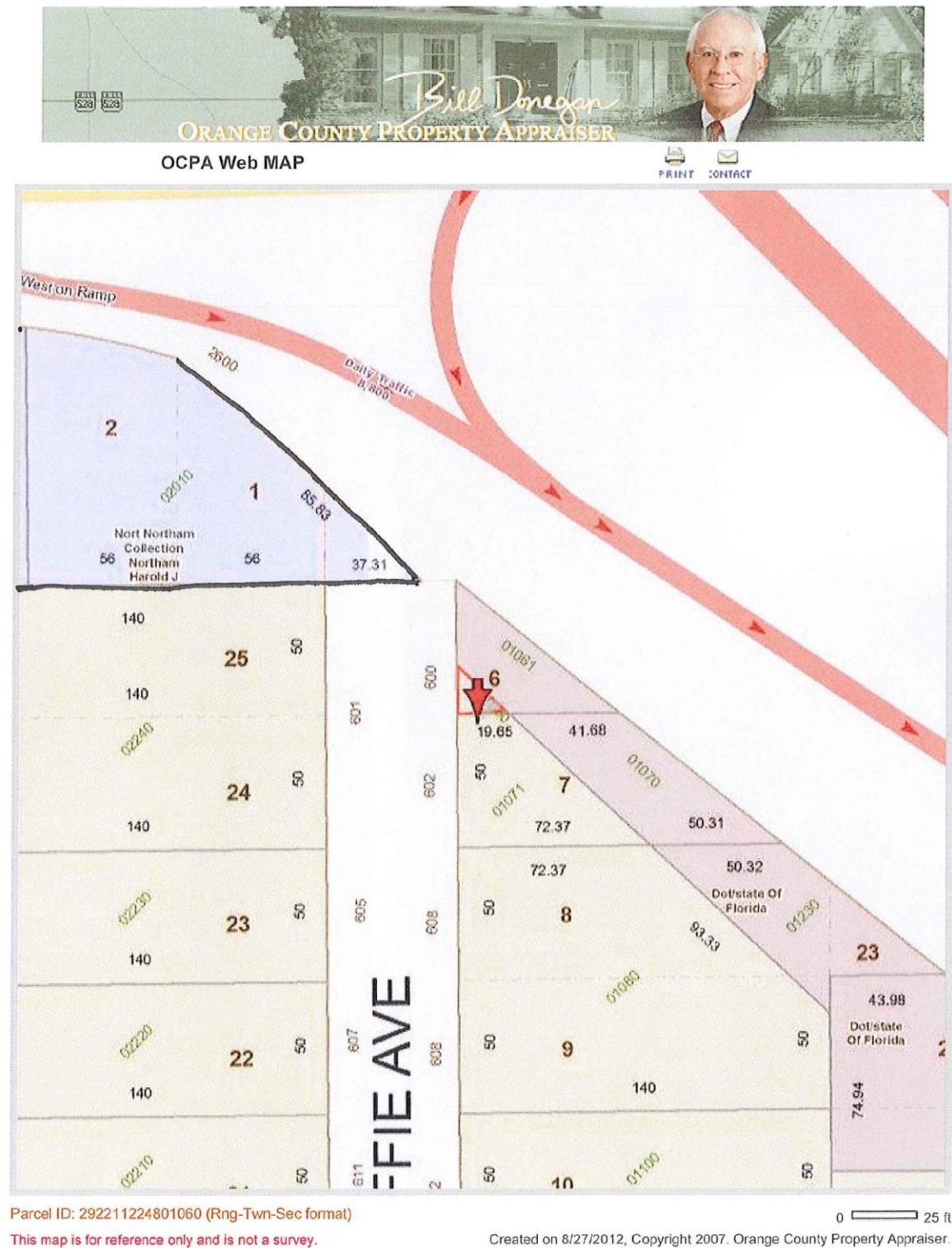
Summary: The two Comp. Plan policies that govern this request are as follows:

Policy 1-3.13.3: Criteria for Pursuing Annexation and Required Cost/Benefit Study. Winter Park shall pursue the annexation of growth areas adjacent to the City limits when it would align municipal boundaries, unite sections of the City, or generate revenues in excess of the cost of providing services while providing City control over the quality and scale of development. An annexation cost-benefit study shall be required for all annexations of growth areas through referendums.

In this case there are no additional costs to provide city services to this property so all the added revenue from property taxes and fees are above the cost of providing services.

Policy 1-3.13.4: Intergovernmental Coordination with Orange County on Annexations. Winter Park shall provide written notice to Orange County in advance of any annexation requests to be considered by the City Commission. The City shall coordinate all annexations and designations of annexation reserve areas with Orange County and adjacent municipalities of Orlando and Maitland, and Eatonville. The coordination with Orange County and municipalities adjacent to proposed annexation areas shall include coordinating land use and service delivery issues at an early stage in the annexation process as well as formal notice of all potential annexations consistent with state law.

The City has notified Orange County and will respond to any concerns or objections.



STATE OF FLORIDA
COUNTY OF ORANGE

PETITION FOR VOLUNTARY ANNEXATION

To the City Commission of the City of Winter Park, Florida:

The undersigned hereby petitions for voluntary annexation by the City of Winter Park, Florida of the property described herein, in accordance with Article VIII, Section 2(c) of the Constitution of the State of Florida and Florida Statute 171.044, and represents and states as follows:

I

The petitioner is the owner of record of the property which is the subject of this petition.

II

The property which is the subject of this petition lies wholly within the boundaries of Orange County, Florida.

III

No part of the property which is the subject of this petition lies within the corporate limits of any incorporated municipality.

IV

The property which is the subject of this petition is described as follows:

BEGINNING AT THE SOUTHWEST CORNER OF LOT 6, BLOCK "A", DUBSDREAD HEIGHTS, AS RECORDED IN PLAT BOOK "J", PAGE 115, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA; RUN N00°39'20"W A DISTANCE OF 18.60 FEET MORE OR LESS ALONG SAID WEST BOUNDARY OF LOT 6, TO THE WEST RIGHT-OF-WAY OF INTERSTATE 4; RUN THENCE S47°10'36"E, A DISTANCE OF 27.08 FEET MORE OR LESS ALONG SAID WEST RIGHT-OF-WAY OF INTERSTATE 4; RUN THENCE S89°26'31"W, A DISTANCE OF 19.65 FEET ALONG THE SOUTH LINE OF SAID LOT 6 TO THE POINT OF BEGINNING.

By:

Stacy Thornton
Name of Petitioner

2295 S. Hiwassee Rd #203
Address ORLANDO FL 32835

Signature

407.363.1212
Telephone

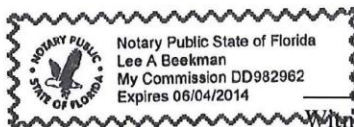
STATE OF FLORIDA

COUNTY OF ORANGE

BEFORE ME appeared STACY J THORNTON, who,
Being first duly sworn, deposes and says that he resides at 2295 S. Hiwassee Rd.
#203, City of ORLANDO FL, and the
County and State above names; that he signed the foregoing petition as petitioner for the
voluntary annexation by the City of Winter Park, Florida of the property described
therein; and that the representations and statements contained in the foregoing petition are
true and correct.

FURTHER AFFIANT SAYETH NAUGHT.

Sworn to and Subscribed
before me this 8 day
of JUNE, 2002.



Cheryl E. Cook
WITNESS

Lee A. Beekman
Notary Public
My Commission expires:



William J. Cook
Witness



CITY OF WINTER PARK

401 Park Avenue South

Winter Park, Florida

32789-4386

August 7, 2012

Board of the Orange County Commission
Orange County Administration
PO Box 1393
Orlando, FL 32801

RE: Annexation of 600 Baffie Avenue and the East half of
the adjacent right-of-way of Baffie Avenue

Dear Board of County Commissioners:

Pursuant to Chapter 171, Florida Statutes, the City of Winter Park has received a voluntary annexation petition from the owner of the property at 600 Baffie Avenue to annex that property along with the East half of adjacent right-of-way of Baffie Avenue. Enclosed is a copy of the legal advertisement and ordinance. The legal advertisements will run in the Orlando Sentinel for two consecutive weeks on Sunday, August 19, 2012 and Sunday, August 26, 2012.

The ordinance for this annexation will be heard at public hearings on August 27, 2012 and September 10, 2012 at 3:30 pm in the Commission Chambers of City Hall, 401 S. Park Avenue, Winter Park.

If you have other questions, please contact me at jbriggs@cityofwinterpark.org or at (407) 599-3440.

Sincerely,



Jeffrey Briggs,
Planning Director

Enclosures



Public Hearing

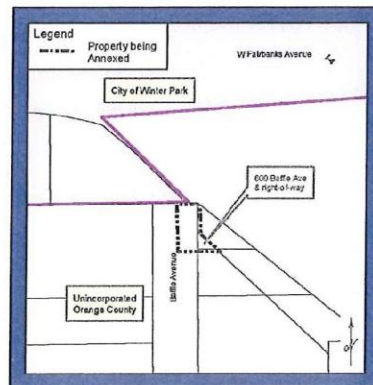
NOTICE OF ANNEXATION

NOTICE IS HEREBY GIVEN BY THE CITY OF WINTER PARK, FLORIDA that a public hearing will be held by the Winter Park City Commission on Monday, August 27, 2012 and Monday, September 10, 2012 at 3:30 p.m. in the Commission Chambers of City Hall, 401 Park Avenue South, Winter Park, Florida, to consider the following:

ORDINANCE NO. 2879-12

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING WITHIN THE CHARTER LAWS OF THE CITY OF WINTER PARK, SECTION 1.02, "CORPORATE LIMITS DESCRIBED" SO AS TO ANNEX THE PROPERTY AT 600 BAFFIE AVENUE AND THE EAST HALF OF THE ADJACENT RIGHT-OF-WAY OF BAFFIE AVENUE, MORE PARTICULARLY DESCRIBED HEREIN.

The complete legal description by metes and bounds as well as a complete copy of this proposed Ordinance No. 2879-12 may be obtained from the office of the City Clerk at 401 Park Avenue, South, Winter Park, Florida. All interested parties are invited to attend and be heard. Additional information is available in the City Clerk's office so that citizens may acquaint themselves with each issue and receive answers to any questions they may have prior to the meeting.



NOTE: If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105). Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.,

Pursuant to the provisions of the Americans with Disabilities Act: any person requiring special accommodation to participate in this meeting, because of disability or physical impairment, should contact the Planning Department at 407-599-3453 at least 48 hours in advance of this hearing.

Ad runs in Orlando Sentinel August 19, 2012 and August, 26, 2012

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING WITHIN THE CHARTER LAWS OF THE CITY OF WINTER PARK, SECTION 1.02, "CORPORATE LIMITS DESCRIBED" SO AS TO ANNEX THE PROPERTY AT 600 BAFFIE AVENUE, MORE PARTICULARLY DESCRIBED HEREIN.

WHEREAS, the owner of the property more particularly described herein has voluntarily requested annexation into the City of Winter Park, and

WHEREAS, the annexation of said property meets the criteria established by Chapter 171, Florida Statutes and pursuant to and in compliance with law, notice has been given to Orange County and to the public by publication once a week for two consecutive weeks in a newspaper of general circulation to notify the public of this proposed Ordinance and of public hearings to be held.

NOW THEREFORE BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, AS FOLLOWS:

SECTION 1. That Section 1.02 "Corporate Limits Described," of the Charter Laws of the City of Winter Park be hereby amended and modified so as to annex the property at 600 Baffie Avenue, more particularly described as follows:

Beg @ the SW cor of Lot 6, Blk "A", Dubsdread Heights, as recorded in Plat Book "J", Pg. 115, of the PROCFL; run N00°39'20" W a dist of 18.60 ft more or less along sd W boundary of Lot 6, to the W R/W of I-4; run th S89°26'31"W a dist of 19.65 ft along the S line of sd Lot 6 to the POB;

SECTION 2. This ordinance shall take effect upon immediately upon its final passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this _____ day of _____, 2012.

Mayor

Attest:

City Clerk

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA; AMENDING SECTION 62-77 OF THE MUNICIPAL CODE AND ADDING NEW SECTION 62-79, TO PROMOTE PUBLIC PEACE AND ORDER IN RESIDENTIAL AREAS AND TO PROMOTE THE IMPORTANT VALUE OF TRANQUIL AND HARMONIOUS NEIGHBORHOODS IN THE CITY OF WINTER PARK BY REGULATING WITHIN A DEFINED BUFFER AREA ALL PICKETING, REGARDLESS OF THE CONTENT OF THE COMMUNICATION, AND ALLOWING A RESIDENT TO POST A "NO LOITERING" SIGN ON HIS OR HER PROPERTY WHEN A PROTEST OR PICKETING ACTIVITY IS OCCURRING ON A SIDEWALK, RIGHT-OF-WAY, STREET OR OTHER PUBLIC AREA ABUTTING THE SUBJECT PRIVATE PROPERTY OR WITHIN THE DEFINED BUFFER; PROVIDING FOR ALTERNATIVE AREAS FOR PROTEST AND PICKETING; PROVIDING FOR ENFORCEMENT; PROVIDING A SAVINGS CLAUSE AND SEVERABILITY; PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

RECITALS AND LEGISLATIVE FINDINGS

WHEREAS, an emergency ordinance was enacted at the City Commission meeting held August 27, 2012, concerning this subject, and the emergency ordinance will stand repealed as of the 61st day following the date on which it was adopted unless the Commission reenacts the ordinance under regular procedures; and

WHEREAS, there has occurred in the City of Winter Park a documented series of protest or picketing activity specifically targeted against an individual residing in a single-family home, and the Commission finds that this individual has feared for her safety as a result of this picketing activity, and has feared also for the safety of her family; and

WHEREAS, the City finds that there have been reported instances during the last several years in which the domestic tranquility has been disturbed in residential areas by organized picketing and protest in residential areas directed against specific targeted residents living in those areas (including but not limited to the recent reported events wherein Occupy Wall Street and other activists through means of organized protest transported protesters into residential neighborhoods and conducted picketing and protest activities outside the homes of bank and financial industry executives such that family members inside the homes were placed in well-founded and reasonable fear for their safety); and

WHEREAS, the United States Supreme Court in *Carey v. Brown*, 447 U.S. 455 (1980) stated and found that: "the State's interest in protecting the well-being, tranquility, and privacy of the home is certainly of the highest order in a free and civilized society." *Id.* at 471; and

WHEREAS, the United States Supreme Court in *Frisby v. Schultz*, 487 U.S. 474 (1988) found and stated that: "our prior decisions have often remarked on the unique nature of the home, the last citadel of the tired, the weary and the sick." *Id.*, at 484, citing *Gregory v. Chicago*, 394 U.S. 111, 125 (1969); and

WHEREAS, the United States Supreme Court has found that "preserving the sanctity of the home, the one retreat to which men and women can repair to escape from the tribulations of their daily pursuits, is surely an important value." *Carey v. Brown*, 447 U.S. at 471; and

WHEREAS, The United States Supreme Court in *Frisby v. Shultz*, 487 U.S. 474 (1988) found and stated the following:

"One important aspect of residential privacy is protection of the unwilling listener. Although in many locations, we expect individuals simply to avoid speech they do not want to hear [citations omitted], the home is different. That we are often captives outside the sanctuary of the home and subject to objectionable speech does not mean we must be captives everywhere." *Frisby v. Schultz*, 487 U.S. at 484, citing, *Rowan v. Post Office Department*, 397 U.S. 728 (1970); and

WHEREAS, in *Frisby v. Shultz*, the Supreme Court recognized that a special benefit that citizens enjoy is the benefit of "privacy ... within their own walls, which the State may legislate to protect." Moreover, there is an important societal interest "to avoid intrusions" into the domestic tranquility of persons residing in their homes and, as the Court stated in *Frisby*, "we have repeatedly held that individuals are not required to welcome unwanted speech into their own homes and that the government may protect this freedom." *Id.* at 485; and

WHEREAS, in *Frisby v. Shultz*, the United States Supreme Court by a judgment of 6:3 upheld the constitutionality of a municipal ordinance in Brookfield, Wisconsin that provided the following:

"It is unlawful for any person to engage in picketing before or about the residence or dwelling of any individual in the Town of Brookfield."; and

WHEREAS, the Brookfield ordinance that was upheld recited as its primary purpose "the protection and preservation of the home" through assurance "that members of the community enjoy in their homes and dwellings a feeling of well-being, tranquility and privacy."; and

WHEREAS, the City Commission of the City of Winter Park hereby enacts this ordinance for the primary purposes of protecting and preserving the homes in Winter Park and to provide for the members of the community who reside in such single-family homes and dwellings a feeling of well-being, tranquility and privacy; and

WHEREAS, in *Frisby v. Schultz*, the Supreme Court recognized that there is a difference between picketing that is narrowly directed at the household and not the public –and that a ban on picketing on or about residences may be accomplished in accordance with constitutional requirements, even where some picketers may have a broader communicative purpose but the general activity "nonetheless inherently and offensively intrudes on residential privacy"; and

WHEREAS, the City Commission seeks to prevent picketing that is targeted against specific residents (even though there may be a broader message, at least in the minds of one or more of the picketers) where the picketing, as recognized by the Supreme Court in *Frisby* may have a "devastating effect ... on the quiet enjoyment of the home"; and

WHEREAS, the Supreme Court in *Frisby v. Schultz* found that it is "beyond doubt" that there is a devastating effect of targeted picketing on the quiet enjoyment of the home, and that:

"To those inside ... the home becomes something less than a home when and while the picketing ... continues. The tensions and pressures may be psychological, not physical, but they are not, for that reason, less inimical) to family privacy and ... domestic tranquility." *Frisby v. Shultz*, 487 at 486, citing, *Carey v. Brown*, 447 U.S. at 478; and

WHEREAS, the Supreme Court in *Frisby* found that the First Amendment allows the government to prohibit offensive speech as intrusive when a captive audience in their homes is the target of such speech and cannot avoid the objectionable speech, citing *Consolidated Edison Co. v. Public Service Comm'n of New York* 447 U.S. 530, 542 (1980); and

WHEREAS, the Supreme Court found that persons in their homes, when targeted by focused picketing, may be viewed as "just such a captive"; and that the resident is "figuratively, and perhaps literally, trapped within the home, and because of the unique and subtle impact of such picketing the resident is left with no ready means of avoiding the unwanted speech." *Frisby v. Shultz*, 487 U.S. at 487; and

WHEREAS, in *Carey v. Brown*, 447 U.S. 455, 478 (1980) the Supreme Court characterized as "evil" the targeted residential picketing which constitutes "the very presence of an unwelcome visitor at the home"; and

WHEREAS, because the picketing prohibited by the Brookfield ordinance that was upheld as constitutional in *Frisby* concerned only speech directed primarily at those who are presumptively unwilling to receive it, "the state has a substantial and unjustifiable interest in banning it."; and

WHEREAS, the City Commission of the City of Winter Park finds that this ordinance is narrowly tailored to prohibit only that picketing activity as that which was prohibited by the Brookfield ordinance that which was upheld in *Frisby v. Schultz*, and

based on the authority cited herein it has a compelling interest of the highest order in enacting this local law; and

WHEREAS, the restrictions presented in this ordinance are content and viewpoint neutral and apply to all picketing activity, defined as that which is directed primarily at targeted individuals residing in the home.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, HEREBY ORDAINS AS FOLLOWS

Section 1. Incorporation of Recitals as Legislative Findings. The recitals of this ordinance, stated hereinabove, are all incorporated herein and constitute the legislative findings of the City Commission of the City of Winter Park in support of the adoption of this ordinance. The recitals are made fully a part of this ordinance as if set out in a section hereunder.

Section 2. Enactment Of New Section 62-79, Entitled "Prohibition Against Picketing Before Or About A Single-Family Residence." There is hereby codified a new Section 62-79 in the Municipal Code of the City of Winter Park, providing as follows:

“62-79. Prohibition Against Picketing Before Or About A Dwelling Unit.

(A) Definitions:

- (1) "Picket"; "Picketing"; and "Protest". The terms "picket", "picketing" and "protest" shall all mean, for purposes of this Section, any assembly of one or more persons, who, through conduct, speech or other form of expression, criticize, protest or complain about any matter in which a particular person, group of persons or type of person is specifically targeted for protest, complaint or criticism, and where such assembly stands, loiters, congregates or mills before or about a dwelling unit in which a person who is a target or subject of such protest resides or is perceived to reside.

One or more persons may be considered picketing or protesting within the meaning of this Section even if the message being communicated is intended to be heard or seen by persons in addition to the resident or residents inside a dwelling unit.

- (2) The term "dwelling unit" shall mean a building or portion thereof that is designed for residential occupancy, and shall include single family homes, zero lot line residences, townhomes or connected homes, and duplexes, and other single and multi-family dwelling units located in the R-1AAA lakefront district, R-1AA, R-1A, R-2,

Ordinance No. _____

R-3, R-4 and PURD zoning districts. Where a single-family residence is grandfathered in another zoning district and is still used for single-family residential purposes it shall be included in this definition. Excluded from this definition are apartment buildings and condominiums located in a commercial zoning district.

- (3) The term “buffer area” shall mean that area of public property, including any park, public street, public right-of-way, or sidewalk, located within an area that extends fifty (50) linear feet in any direction measured from the property line of a dwelling unit. Privately owned property shall not be considered to be included in the buffer area, although the laws of trespass shall apply.
- (B) Findings. It is essential to the harmony, peace and tranquility of persons residing in residential dwelling units in the City of Winter Park that they feel free in their own homes, and safe from protests and picketing activity that targets them or that is directed at them because the persons picketing have assumed that the residents are a member of a group or a type being targeted. The importance of peace and tranquility in one's own home is of compelling significance, and is of crucial importance in the City of Winter Park. The City intends to protect this interest through its governing Code of Ordinances as allowed by law. See, *Frisby v. Shultz*, 487 U.S. 474 (1988) and *Cary v. Brown*, 447 U.S. 455 (1980).
- (C) Prohibition Against Protest And Picketing Before Or About A Dwelling Unit. It shall be unlawful for any person or persons to picket, protest or conduct any picketing or protesting activity within a buffer area of 50 feet from the property line of any dwelling unit in the City of Winter Park. It shall also be unlawful for any person or persons to picket, protest or conduct any picketing or protesting activity in any park, public street, public right-of-way, or on a sidewalk, where such activity impedes or interferes with the rights of others to travel on or in such areas in a safe manner, consistent with the traditional pedestrian, bicycle or motor vehicle use of such areas.
- (D) Enforcement And Penalty For Violation. A person violating the provisions of this Section shall be guilty of an offense punishable as provided in Section 1–7 of the Municipal Code. In addition, a knowing violation of this Section shall constitute a second degree misdemeanor, and enforcement methods may include but are not limited to the issuance of a citation, summons, notice to appear in county court or arrest for violation of municipal ordinances as

provided for in Chapter 901, including Section 901.15(1), Florida Statutes. Enforcement may also be made pursuant to the provisions of Chapter 162, Florida Statutes, including Section 162.22, Florida Statutes, such that a person convicted of violating this Section may be sentenced to pay a fine not to exceed \$500 for each violation and may be sentenced to a definite term of imprisonment not to exceed 60 days in a facility as authorized by law.

- (E) These Provisions Supplement Other Provisions of the Municipal Code: The provisions of this Section supplement other provisions of law and the Municipal Code that protect the public order and safety, including but not limited to those provisions of law prohibiting obstruction or interference with passage on a public right-of-way, sidewalk or street, and those laws that prohibit trespass, assault, battery, destruction of property or other injury to person or property.
- (F) Alternative Means. The City Manager shall, on application, make available City owned land reasonably near or abutting a residential zoning district for any protest or picket, subject to all laws applying to the conduct of persons engaged in the picket. And, nothing herein prohibits a protest or picketing in a commercially zoned area, so long as the conduct of such is otherwise lawful."

Section 3. Section 62-77 Entitled "Loitering-Generally" Is Amended By Adding The Following Provision At The End Of The Section:

"A person regularly residing in a 'dwelling unit', as that term is defined in Section 62-79, may post a 'no loitering' sign on the property of such residence in which the person regularly resides, and an officer of the City may enforce this section against any person remaining in a public area, including a park, sidewalk, street, public right-of-way, after the sign is posted, who loiters, stands, sits or lies before or about the dwelling unit on which property the 'no loitering' sign is posted, or remains on public property within a buffer area as defined in Section 62-79, of fifty (50) feet from the property line of such residence.

These Provisions Supplement Other Provisions of the Municipal Code: The provisions of this Section supplement other provisions of law and the Municipal Code, including Section 62-79, that protect the public order and safety, including but not limited to those provisions of law prohibiting obstruction or interference with passage on a public right-of-way, sidewalk or street, and those laws that prohibit trespass, assault, battery, destruction of property or other injury to person or property."

Section 4. Severability. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is for any reason held invalid or unconstitutional by any court, whether for substantive, procedural, facial or other reasons, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 5. Savings Clause. The decisions of the Supreme Court in *Frisby v. Schultz*, 47 U.S. 474 (1988); *Carey v. Brown*, 447 U.S. 455 (1980); and, *Madsen v. Women's Health Ctr., Inc.*, 512 U.S. 753 (1994) do not give a specific number of feet for a buffer that will satisfy a constitutional challenge with respect to an ordinance designed to protect residential dwelling units. Accordingly, if a court shall determine that the 50 foot buffer area provided in this ordinance is too large, then the court shall enforce such buffer that it finds will satisfy the constitutional requirements for a buffer protecting residential dwelling units, and this ordinance and the subject Code sections contained herein, shall be deemed amended to reflect the buffer area as a court may declare will satisfy constitutional requirements.

Section 6. Codification. Section 2 and Section 3 that amend the City Code, shall be codified in the City Code as specified therein. Any section, paragraph number, letter or heading within the Code may be changed or modified as necessary to effectuate the codification. Grammatical, typographical and similar or like errors may be corrected in the Code, and additions, alterations and omissions not affecting a material substantive change in the construction or meaning of this Ordinance may be freely made.

Section 7. Effective Date Of Ordinance. This Ordinance shall become effective immediately upon adoption by the City Commission of the City of Winter Park, Florida.

Adopted by the City Commission of the City of Winter Park, Florida in a regular meeting assembled on the ____ day of _____, 2012.

Mayor Kenneth W. Bradley

ATTEST:

Cynthia S. Bonham, City Clerk



city commission public hearing

item type	Public Hearing	meeting date	September 10, 2012
prepared by department division	Wes Hamil Finance	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N A
board approval		<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N A	final vote

subject

Semiannual update to Fee Schedule

motion | recommendation

Approve adjustments to the City Fee Schedule as outlined in the attached summary.

summary

City practice has been to review the Fee Schedule twice each year to ensure fees are adequate and appropriate. The first two pages of the attached contain a summary of the fees that were changed as well as estimates of the impact on net revenues. The remainder of the attached is the fee schedule as revised for the proposed changes.

Not addressed in this proposed Fee Schedule are adjustments to water and sewer rates and the CPI adjustment to solid waste collection rates as part of the City's contract with Waste Pro. These items will be considered on September 24 and the Fee Schedule will be adjusted as appropriate depending on Commission action taken.

board comments

N/A

**City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2012**

	Current Fee	Proposed Fee
Building and Code Enforcement:		
Address changes:		
Processing fee for 2 - 5 additional addresses (each address)	15.00	5.00
Processing fee for each address change above 5 addresses	2.00	5.00
The impact of the above changes will be less than \$500		
Electric:		
Prepare trees around power lines for safe private trimming or removal if necessary	new fee	Actual cost
Police:		
Photographs, recordings and videos on CD	5.00	1.00
Audio tapes (including 911 tapes)	5.00	1.00
Video copy of DUI cases	5.00	1.00
Change is to stay in compliance with state statute. Impact will be less than \$500.		
Parks:		
Bus use hourly rate, minimum reduced from four hours to two hours	75.00	100.00
Replacement of recreation ID card	new fee	5.00
After school program:		
Monthly fee for studentss qualifying for reduced lunch (City residents)	20.00	25.00
Monthly fee for studentss qualifying for free lunch (City residents)	10.00	15.00
Community Center pool:		
Deposit	400.00	100.00
Family Pool Pass – (residents, up to 5 family members per pass)	new fee	55.00
Family Pool Pass – (non-residents, up to 5 family members per pass)	new fee	80.00
Lap Swim Pass – (resident)	new fee	35.00
Lap Swim Pass – (non-resident)	new fee	50.00
Advertising on golf course scorcards:		
Premium scorecard ad space (one year, per ad)	1,000.00	1,500.00
Non-play pass tennis fees:		
Child, non-prime time, hard court	4.00	3.00
Child, non-prime time, soft court	3.00	4.00
Adult tennis program:		
Drop-in fee for Beginning/intermediate (regular sessions are \$50.00)	new fee	20.00
Drop-in fee for Menis advanced fee (regular sessions are \$97.50)	new fee	30.00
The upper end of the age range for participating in junior tennis programs was increased from 10 years old to 15		
Pre-tournament training for junior players (10 year olds and younger) was increased from two days a week		
of allowable time to three (cost is still \$150/month)		
After-school tennis program:		
Full time program, 5 days per week, 20 hours per week, 2 privates per week included	new fee	1,175.00
10 hours per week, two privates per week	new fee	875.00
Drop-in per session	new fee	50.00
Junior tennis tournament entry fee	40.00	38.00 - 45.00
Special tennis events:		
Member	new fee	0.00 - 20.00
Non-member	new fee	6.00 - 30.00

**City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2012**

	Current Fee	Proposed Fee
Rental deposit for Azalea Recreation Center (east or west rooms)	150.00	100.00
Rental of Community Center, continuous user		
Small room, A or B or senior room, hourly	40.00	45.00
Large room, C or D, hourly	60.00	65.00
Ballroom; A,B,C and D combined, hourly	150.00	200.00
Rooms C, D and kitchen combined, hourly	140.00	150.00
Ballroom and kitchen combined, hourly	170.00	225.00
Rental of Community Center, one time user		
Small room, A or B or senior room, hourly	55.00	60.00
Large room, C or D, hourly	80.00	90.00
Ballroom; A,B,C and D combined, hourly	220.00	250.00
Rooms C, D and kitchen combined, hourly	190.00	200.00
4:00 pm to midnight, Friday, Saturday, Sunday	1,100.00	1,200.00
Ballroom and kitchen combined, hourly	240.00	300.00
4:00 pm to midnight, Friday, Saturday, Sunday	1,200.00	1,500.00
Rooms C and D, hourly	new fee	170.00
Ballroom, kitchen 4:00 pm to midnight with 2 hour amphitheater	new fee	1,600.00
Early set up fee	new fee	150.00
Rental of Country Club, one time user - hourly, Sunday through Thursday, full building	new fee	140.00
FARMER'S MARKET:		
Saturday Market:		
12' x 10' space outside with electricity, additional 6 feet with electricity (per week)	12.00	15.00
12' x 10' inside space with electricity (per week)	27.00	30.00
Part-time vendors:		
12' x 10' Outside space with Electricity, Additional 6 feet with electricity (per week)	22.00	25.00
12' x 10' inside space with electricity (per week)	37.00	40.00
Howell Branch Preserve, small pavilion (20% resident discount):		
Full day	new fee	50.00
Half day (open to noon or 2pm to close)	new fee	30.00
Phelps Park, small pavilion (20% resident discount):		
Full day	50.00	90.00
Half day (open to noon or 2pm to close)	30.00	60.00

The above changes to Parks fees are estimated to have an impact of \$2,000 to \$5,000 on an annual basis

CITY OF WINTER PARK



FEE SCHEDULE

Effective October 1, 2012

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Pricing Basis Legend	
C	Pricing is based on costs
M	Pricing is based on market comparisons
S	Pricing is stipulated by Florida Statutes

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

GENERAL GOVERNMENT FEES

ADMINISTRATIVE FEES:

Lien recording fees:	
Fee for first page.....	10.00 (C)
Each page thereafter	8.50 (C)
Certification charge.....	2.00 (C)
 City map and aerial photographs.....	10.00 (C)
Plus postage and handling	1.50 (C)
 City Code and Supplements to City Code	
Can be purchased from:	Municipal Code Corporation
	P. O. Box 2235
	Tallahassee, FL 32316
Or accessed on-line at www.municode.com	
 Copy of CD (City provides the CD)	3.00 (C)
 Copy charge per page015 (C)
Double sided020 (C)

FINANCE FEES:

Printed copy of annual budget document	20.00 (C)
Printed copy of CAFR.....	15.00 (C)
Returned check charge: *	
Check amount \$0.01 to \$50.00.....	25.00 (C)
Check amount \$51.00 to \$300.00.....	30.00 (C)
Check amount greater than \$300.00	40.00 (C)
..... Or 5% of check amount, whichever is greater	

<p>* If payment is not received within 30 days, the city may file a civil action against the check writer for three times the amount of the check, but in no case less than \$50.00, in addition to the payment of the check plus any court costs, reasonable attorney fees, and any bank fees incurred by the City in taking the action.</p>

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PLANNING FEES:

LAND DEVELOPMENT FEES:

Application Fee Schedule:

Annexations	500.00 (M)
Annexations requiring citywide notice	500.00, plus actual cost of notice (M)
Appeals.....	500.00 (M)
Comprehensive Plan amendments and rezoning:	
Less than one acre (1,500 ft. notice)	1,000.00 (M)
More than one acre (city-wide notice).....	6,000.00 (M)
Conditional use (including extensions/re-establishments):	
(applications with 500 ft notice)	500.00 (M)
(applications with 1,500 ft notice)	1,000.00 (M)
(applications requiring quarter page ad)	1,000 (M)
(applications with city-wide notice)	6,000.00 (C)
Development Review Committee Application Fees:	
Concept or preliminary plan.....	300.00 (M)
Final plan submittal.....	500.00 (M)
Revision to plan previously reviewed.....	200.00 (M)
Interpretations by Code Enforcement.....	200.00 (M)
Lakefront site plan reviews:	
Residential construction.....	150.00 (M)
Commercial or multi-family construction.....	250.00 (M)
Plan storage fees:	
Plan storage fee for approved building plans not retrieved by applicant:	
Up to six months following approval date	No charge
After six months.....	\$5 per day
After nine months	Return all but one plan to applicant or continue charge (at option of the City)
Street abandonments	250.00 (M)
Subdivision:	
Three lots or less	500.00 (M)
Over three lots	800.00 (M)
Lot consolidations:	
Three lots or less	500.00 (M)
Over three lots	800.00 (M)
Subdivisions with road improvements	1,000.00 (M)
Variances:	
Single family residential	200.00 (M)
Multi-family and commercial	400.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

LAND DEVELOPMENT FEES (continued):

Parks impact fee (per new dwelling unit)2,000.00 (M)

After the Fact Requests - Double the application fee and triple the building permit fee

Applications tabled at the request of the applicant, within 10 days of the Planning and Zoning meeting or Board of Adjustment meeting, will be charged for additional advertising and notification costs, plus \$100.00.
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Costs incurred by the City for additional consultant investigation, traffic analysis, and planning activities prompted by the proposal shall be assessed to the project at the rate of 110%. This charge shall be added at the next logical development review point when a fee to the City is required, e.g.; rezoning request, subdivision request, conditional use request or building permits

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

BUILDING AND CODE ENFORCEMENT FEES

Application and Permit Fees:

Adult entertainment application fee (non-refundable)	200.00 (C)
Adult entertainment application fee - annual fee.....	750.00 (C)
Facilities permit application	10.00 (C)
Filming fees:	
Motion pictures:	
Application Processing Fee	100.00 (C)
Private property (registration of exemption)	25.00 (C)
Permit Fees:	
Public streets, parks, buildings or city facilities (per day)	500.00 (C)
Less than 10 persons or 2 vehicles involved (per day)	50.00 (C)
plus reimbursement of additional costs to the City, if any	
Still photography:	
Application Processing Fee	50.00 (C)
On private property	0.00 (C)
Permit Fees:	
Public street or public property (per day).....	250.00 (C)
Less than 10 persons or 2 vehicles involved (per day)(city facilities) .	25.00 (C)
plus reimbursement of additional costs to the City, if any	
Use of City Personnel.....	cost plus 30% (C)
Closing out sale permit.....	50.00 (C)
Closing out extension fee.....	30.00 (C)
Garage sale permit.....	10.00 (C)
Garage sale permit (residents over age 59).....	5.00 (C)
Newsrack permit	100.00 (C)
Newsrack permit processing fee	50.00 (C)
Alcoholic beverage license.....	50.00 (C)
Sidewalk sale permit	200.00 (C)
Sidewalk sale permit during the Art Festival	150.00 (C)
Parking lot during the Art Festival	80.00 (C)
Sidewalk café application processing fee (non-refundable).....	50.00 (C)
Sidewalk café permit fee	
1 – 4 seats.....	80.00 (C)
5 – 8 seats.....	100.00 (C)
9 – 12 seats.....	120.00 (C)
13 – 16 seats.....	140.00 (C)
17+ seats.....	160.00 (C)
Solicitation permits application:	
Processing fee	100.00 (C)
Permit fee.....	300.00 (C)
Non-profit solicitation permits application:	
Processing fee	10.00 (C)
Permit fee.....	30.00 (C)
Special event permit processing fee	50.00 (C)
Special event permit	100.00 (C)
Non-profit special event permit processing fee	
(Internal Revenue Code 501C(3) organizations)	10.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Application and Permit Fees (continued):

Non-Profit special event permit.....	30.00 (C)
Special events requiring street closure permit processing fee.....	100.00 (C)
Special event permit for events requiring street closure:	
Small events (less than 400 persons)	100.00 (C)
Large events requiring multiple department approval.....	200.00 (C)
Duplicate permit placard	5.00 (C)
Duplicate occupational license.....	5.00 (C)
Lien and foreclosure research	25.00 (C)
Business certificate processing.....	15.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Building/Land Development Code (LDC) Fee (Based on valuation of construction*):

Minimum to \$1,000 in valuation *	\$30.00 (C)
Over \$1,000 in valuation *	0.9% [#] of valuation plus \$30.00 ** (C)
Plans review fee for valuations over \$4,000, except permits not requiring plan review	1/2 of building/LDC permit fee ^{##} (C)
Plan review fee for revisions.....	25.00 per page (C)
(or if more than 50% of original plan, then full plan review fee is required)	
Inspector training04% of valuation (C)
Affordable Housing fee	\$0.50 per sq. ft. (C)
of new or remodeled floor area, excludes areas of garages, carports, cabanas, storage sheds, churches, tax exempt non-profit organizations, nursing homes and assisted living facilities.	
Roofing permits	0.5% of valuation plus \$30.00** (C)
Inspection fee for other City Departments	40.00/inspection (C)
State Fee (new or remodeled floor area).....	3% of permit amount or \$4 minimum (S)
Transfer of permit to new contractor or applicant	50.00 (C)
Reinstatement of expired permit (if approved)	100.00 (C)
Extension of building permits.....	25.00 (C)
Pool fence violation inspection	100.00 (C)
Stop work order inspection fee	50.00 (C)
Site development permit (when allowed):	
Minimum fee	100.00 (C)
(or .2% of valuation, if higher)**	
Plan Submission Fee (for permitted plans exceeding 11 x 17, per page)***	1.00 (C)

* Building valuations shall be based on the actual contract cost or the building valuation data established by the Building Department, whichever is greater.

** For fee computations, all valuations are rounded up to the next highest thousand dollars.

*** in lieu of paying fee, applicant may provide plans in either PDF or TIFF format within 14 days of issuance of permit. In addition, any approved plan revisions must also be submitted electronically.

.6% for building code enforcement and .3% for Land Development Code enforcement, totaling .9%.

.3% for building code enforcement and .15 for Land Development Code enforcement, totaling .45%.

After the fact requests - double the variance application fee and triple the building, electrical, plumbing and gas permit fees. For construction begun or completed without permit - fee shall be tripled

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

The cost of inspection fees for other City Departments is determined during plan review and paid with building permit.

Excavation/Landfill Permit Fees:

Placement or removal of 40 cubic yards or less	50.00 (C)
Placement or removal of over 40 cubic yards	100.00 (C)

Exterior Examination Application Fee:

Master/contractors	200.00 (C)
Journeyman	150.00 (C)

Competency Card Fees:

Journeyman	(\$80 for two years, when available) 50.00 (C)
Master/contractors	(\$200 for two years, when available) 100.00 (C)

Demolition Permits (expires within 30 days):

1 or 2 family dwellings	150.00 (C)
Accessory buildings	50.00 (C)
Other buildings6% of valuation or \$100.00, whichever is greater (C)

Electrical Permit Fees:

Issuing each permit	40.00 (C)
Central air conditioning unit	10.00 (C)
Cooktop	3.00 (C)
Dental unit	2.00 (C)
Dishwasher	3.00 (C)
Disposal	3.00 (C)
Dryer	3.00 (C)
Electric elevator	7.50 (C)
Electric range	3.00 (C)
Electric welder:	
Transformer type to 50 amps	3.00 (C)
Transformer type over 50 amps	7.50 (C)
Fan - Commercial, ceiling, exhaust or bath	5.00 (C)
Fan - Residential, ceiling, exhaust or bath	1.00 (C)
Fixture - each	0.25 (C)
Furnace, oil	5.00 (C)
Heating appliance - each	3.00 (C)
Motor or generator - each	5.00 (C)
Outlet - each	0.25 (C)
Oven	3.00 (C)
Pool wiring	10.00 (C)
Pre-power inspection requests - Inspection fee:	
Residential	40.00 (C)
Commercial	50.00 (C)
Service up to 200 amps	5.00 (C)
Each additional 100 amps to 1200 amps	1.00 (C)
Sign outlet, per circuit	3.00 (C)
Subfeed panel	2.00 (C)
Temporary service	5.00 (C)
Time switch	2.00 (C)
Water heater	3.00 (C)
Window air conditioning unit	5.00 (C)
X-Ray	5.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Gas Permit Fees:

Issuing each permit	40.00 (C)
Each gas fixture	5.00 (C)

Building Moving Permits:

Into or within the City (for buildings over 1,000 square feet)	400.00 (C)
Into or within the City (for buildings 1,000 or less square feet)	200.00 (C)
Outside the City	100.00 (C)

Issuance of Temporary Certificate of Occupancy:

Single family residence	85.00 (C)
All others	175.00 (C)

Mechanical Permit Fees:

Minimum up to \$1,000 valuation	40.00 (C)
Each additional \$1,000 to \$25,000 (round to next higher thousand)	5.00 (C)
Each additional \$1,000 above \$25,000	2.50 (C)

Plumbing Permit Fees:

Issuing each permit	40.00 (C)
For installation, alteration or repair of water treatment equipment	5.00 (C)
For repair or alteration to drainage or vent piping	5.00 (C)
Plumbing fixture floor drain or trap - each	5.00 (C)
Repiping - per structure	30.00 (C)
Water heater or vent - each	5.00 (C)

Reinspection fee:

For all trades	30.00 (C)
Repeat reinspection on same item	100.00 (C)
Continued repeat inspection (3 rd visit or more)	300.00 (C)
After the third inspection there will be a hearing before the Construction Board of Adjustment and Appeals with possible loss of occupational license and a letter to the CILB	
Missed inspection	100.00 (C)

Vacuum Breakers or Backflow Prevention Devices:

One to five	5.00 (C)
Over five, each	0.50 (C)
Gasoline and fuel oil tanks (residential)	10.00 (C)
Septic tank or drain field - each	10.00 (C)
Sewer:	
Commercial - each	60.00 (C)
Residential - each	50.00 (C)
Replacement of house sewer:	
20' or more in length	50.00 (C)
Less than 20' in length	20.00 (C)
Sprinkler system	15.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Vehicle for Hire Fees: (Driver permit fees valid from October 1 to September 30)

Taxi Driver permit (per driver, per year).....	60.00 (C)
Non-Motorized Vehicles:	
Application Fee (one time fee per business)	40.00 (C)
Driver Permit:	
Initial fee, per driver	15.00 (C)
Renewal fee, per driver, per year	5.00 (C)

Well Permit Fees:

Issuing each permit	40.00 (C)
..... plus \$4.00 per inch or diameter up to 6",	
.....and \$2.00 per inch for each inch over 6" in diameter (C)	

Landscaping Fees:

First landscaping inspection (included in permit fee).....	0.00
Re-inspection fee	30.00 (C)

Tree Removal Permits:

Single family residential purposes	35.00 (C)
All other uses of property.....	100.00 (C)
Reinspection of tree (second and third visits).....	25.00 (C)
Reinspection of tree (each required visit after the third)	75.00 (C)
Request for appeals to Tree Preservation Board	100.00 (C)
Compensation for removing a protected tree	110.00 per caliper inch dbh (C)

OTHER CHARGES:

Appeals of Building Code heard by Board of Adjustment & Appeals.....	100.00 (C)
Address change and /or additional requests (commercial and residential):	
Processing Fee for 1 address (all requests – approved or denied)	15.00 (C)
Processing Fee per address for additional addresses	
(all requests – approved or denied)	5.00 (C)
Letter of Reciprocity for contractors	15.00 (C)
Off-site advertising sign permit	50.00 (C)
Annual outdoor advertising sign permit (per sign)	50.00 (C)
Street name petitions (per application)	300.00 (C)
Advertising space on Park Avenue Street Directory Kiosks (Annual Rates)*:	
20" high by 9" wide panel	804.00 (C)
20" high by 18" wide panel	1,608.00 (C)
40" high by 18" wide panel	3,216.00 (C)
60" high by 18" wide panel	4,824.00 (C)
Administrative charge for having overgrown properties mowed,	
cleaned or cleared of debris, hazardous trees or other unsightly articles	150.00 (C)
Administrative charge for repeated mowing or clearing of properties	300.00 (C)
Research charge for release of lien and similar code enforcement	
research requests (hourly charge)	25.00 (C)

*Requires a twelve-month contract with one half of the annual amount due upon reservation of the advertising space. The remaining balance will be billed in equal monthly installments.

CITY OF WINTER PARK - FEE SCHEDULE
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PUBLICATIONS:

Code books:

National Electrical Code	80.00 (C)
2007 Florida Building Code (Seven volume set)	330.00 (C)
Florida Building Code (Building volume only)	100.00 (C)
Florida Residential Code	90.00 (C)
Florida Building Code (Mechanical/Energy volume only)	80.00 (C)
Florida Building Code (Plumbing/Accessibility volume only)	80.00 (C)
Florida Building Code (Fuel/Gas volume only)	80.00 (C)
Florida Existing Building Code.....	55.00 (C)
Community Redevelopment Agency Plan	15.50 (C)
Community Redevelopment Agency Plan Amendment for Expansion Area.....	13.65 (C)
Comprehensive Plan Goals, Objectives and Policies	60.00 (C)
Comprehensive Plan Data, Inventory and Analysis	85.00 (C)
CD of Comprehensive Plan Goals, Objectives and Policies and Data, Inventory and Analysis	10.00 (C)
Land Development Code	30.00 (C)
Land Development Code (zoning article only)	15.00 (C)
Historic Resources Survey (color copy)	58.00 (C)
Historic Resources Survey (black & white copy)	12.80 (C)
Subdivision regulations	10.00 (C)
Park Avenue "Architectural Design Guidelines"	10.00 (C)
Morse Boulevard "Facade Design Guidelines"	10.00 (C)

Maps:

Zoning and future land use map (digital form)	60.00 (C)
Zoning map	10.00 (C)
Future land use map	10.00 (C)

Retrieval and research of plans and documents in storage

(Research and copying costs not included).....	15.00 (C)
Additional research.....	20.00 (C)

Listings:

Business Listings:*

Printed (per page)	0.50 (C)
Label ready format, sheet of 20 (per page)**	2.00 (C)
On diskette (per disk)***	6.00 (C)

<p>* The above orders will include a \$50.00 per hour labor/computer charge; 15 minimum (\$12.50). Orders will be taken with a three to four day turn around time.</p>
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<p>** Labels will not be provided, but the listing will be printed in a copy ready format to reproduce on a label readily available for purchase by the requestor at any office supply retailer.</p>
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PUBLIC WORKS FEES

Street Division:

Regular rates (per hour):

Division chief	44.70 (C)
Assistant division chief	36.40 (C)
Field supervisor	33.00 (C)
Foreman/crew leader	31.00 (C)
Traffic Control employee	25.00 (C)
Equipment Operator II and III	29.00 (C)
Street sweeper/Operator I	24.00 (C)
Maintenance Worker	23.00 (C)
Crew (1 Supervisor and 2 Workers)	79.00 (C)

Overtime rates (per hour):

Division chief	67.05 (C)
Assistant division chief	54.60 (C)
Field supervisor	49.50 (C)
Foreman/crew leader	46.50 (C)
Traffic Control employee	37.50 (C)
Equipment Operator II and III	43.50 (C)
Street sweeper/Operator I	36.00 (C)
Maintenance Worker	34.50 (C)
Crew (1 Supervisor and 2 Workers)	118.50 (C)

Holiday rates (per hour):

Division chief	89.40 (C)
Assistant division chief	72.80 (C)
Field supervisor	66.00 (C)
Foreman/crew leader	62.00 (C)
Traffic Control employee	50.00 (C)
Equipment Operator II and III	58.00 (C)
Street sweeper/Operator I	48.00 (C)
Maintenance Worker	42.40 (C)
Crew (1 Supervisor and 2 Workers)	158.00 (C)

Equipment: (per hour)

Excavator	60.00 (C)
Front end loader	60.00 (C)
Vaccon	60.00 (C)
Rubber tire backhoe	30.00 (C)
Street sweeper	30.00 (C)
Semitractor w/trailer	50.00 (C)
Tandem Dump truck	30.00 (C)
Flatbed truck	20.00 (C)
Pickup truck	10.00 (C)
Bobcat/skid steer	22.00 (C)
Miscellaneous drills, saws, 3-4 inch water pumps	10.00 (C)
6" well point/by pass pump	20.00 (C)

Barricade daily rental (each)	1.50 (C)
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CITY OF WINTER PARK - FEE SCHEDULE
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Facilities Maintenance:

Regular rate (per hour):	
Custodial	24.10 (C)
Supervisor	43.50 (C)
Tradesman	30.75 (C)
Overtime rate (per hour):	
Custodial	34.18 (C)
Supervisor	62.34 (C)
Tradesman	44.11 (C)
Holiday rate (per hour):	
Custodial	44.25 (C)
Supervisor	81.17 (C)
Tradesman	57.46 (C)
Vehicle charge (per hour).....	14.00 (C)
Decorative Street Light Installation (per pole)	250.00 (C)
Decorative Street Light Maintenance (per pole/per month).....	2.43 (C)

Engineering:

Driveway fee:	
Basic fee.....	50.00 (C)
Additional fee for reinspection	30.00 (C)
Final plat review - per lot	100.00 (C)
Pressure test reinspection fee.....	100.00 (C)
Project inspection fee:	
Construction cost:	
\$ 0 - \$ 5,000.....	10% of construction cost (M)
\$ 5,000 - \$ 20,000.....	\$500 plus 4% above \$5,000 (M)
Over \$ 20,000	\$1,000 plus 3% above \$20,000 (M)
Right-of-way Permit Fee	90.00 (M)

Right-of-way permit for construction projects utilizing all or part of street/sidewalk (daily rate equals 1/10 of the monthly rate for each day:

Blocking sidewalk	\$1,000.00 per month (M)
Blocking lane of traffic:	
Over 5,000 vehicles per day	\$5,000 per month (M)
Under 5,000 vehicles per day	\$2,000 per month (M)
Blocking parking lane:	
Inside Central Business District.....	\$3,000 per month (M)
Outside Central Business District	\$1,000 per month (M)

CITY OF WINTER PARK - FEE SCHEDULE
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Engineering, continued:

Transverse cuts:

Open cut - paved areas (each cut)	270.00 (C)
Open cut - right-of- way (each cut)	110.00 (C)
Open cut - dirt road (each cut)	150.00 (C)
Bore and jack (each operation)	200.00 (C)
Copies of blueprints	5.00 (C)

Water and Wastewater:

Commercial plan review fee:

First review	125.00 (C)
Each revision	50.00 (C)
Utility inspection (per inspection)	40.00 (C)

Keep Winter Park Beautiful:

Engraved bricks - Farmer's Market Lot:

Single size - Individuals or Pets	65.00 (M)
Double 100.00 (M)	
Corporate	250.00 (M)
Personalized park benches, various locations	2,500.00 (M)
Maps, each	3.00 (M)
Maps, 200 or more each	1.50 (M)
Dance lessons & sessions	80.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
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REFUSE SERVICE FEES

Monthly Refuse Service Fees:

Residential pickup fee (with recycling bins)	17.47 (C)
Residential recycling cart fee (per recycling cart).....	3.31 (C)
Residential charge for each additional garbage cart above two	8.42 (C)
Additional cart maintenance fee for each garbage cart above two	67.09 (C)

Commercial and multi-family units utilizing the cart collection system (per cart)	29.24 (C)
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Bulk Pickup – Residential (requires photo and city approval prior to collection):

Bulk yard waste minimum charge	\$25.81 (C)
Up to 2 cubic yards	69.32 (C)
Each additional cubic yard above 2	28.89 (C)
 Bulk yard waste in excess of 3 yards (per each additional yard)	 10.32 (C)

Commercial, compactor and roll-off fees will be billed directly by Waste Pro

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

STORMWATER FEES

Monthly Stormwater Utility Fees:

Single family residential property: (based on square feet of impervious area:

Class 1 (1,099 and smaller).....	6.59 (C)
Class 2 (1,100 and 1,699)	8.24 (C)
Class 3 (1,700 and 2,299)	9.89 (C)
Class 4 (2,300 and 2,899)	11.56 (C)
Class 5 (2,900 and 3,499)	13.21 (C)
Class 6 (3,500 and 4,099)	14.85 (C)
Class 7 (4,100 and 4,699)	16.51 (C)
Class 8 (4,700 and 5,299)	18.16 (C)
Class 9 (5,300 and 5,899)	19.80 (C)
Class 10 (5,900 and 6,499)	21.66 (C)
Class 11 (6,500 and 7,099)	23.12 (C)
Class 12 (7,100 and 7,699)	24.77 (C)
Class 13 (7,700 and 8,299)	26.41 (C)
Class 14 (8,300 and 8,899)	28.07 (C)
Class 15 (8,900 and higher)	29.72 (C)

Multi-family residential property:

Apartment unit - per dwelling unit.....	8.24 (C)
Condominium unit - per dwelling unit	8.24 (C)
Duplex - per dwelling unit	8.24 (C)

Non-residential/commercial property (per ERU)

(ERU = Equivalent Residential Unit of 2,324 sq. ft.).....	11.56 (C)
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Stormwater Variance Request 200.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
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SHORELINE ALTERATION FEES

Shoreline Alteration Permit:

Plants only	50.00 (C)
Plants and retaining wall	100.00 (C)

Dock site plan review (Lakes and Waterways Advisory Board):

Dock only	75.00 (C)
Dock and Boathouse	100.00 (C)

Retainment or seawall	100.00 (C)
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

BOAT USER FEES

Boat Stickers:

Boat sticker costs are computed according to a formula based upon the horsepower (hp) of the motor, plus the length (lg) of the boat, times (*) a set amount.

Annual permit:

City resident	hp + lg * \$0.50 (C)
Non-resident	hp + lg * \$0.75 (C)

Annual commercial permit:

City resident	hp + lg * \$1.00 (C)
Non-resident	hp + lg * \$1.50 (C)

Half-year permit (January 1 to June 30):

City resident	hp + lg * \$0.25 (C)
Non-resident	hp + lg * \$0.375 (C)

Daily user fee(regardless of size of boat and horsepower of motor) \$6.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

UTILITY SERVICE FEES

Cut on/off fee:

New service	28.00 (C)
New service - after 4:30 p.m.	38.00 (C)
Broken Lock	15.00 (C)
Broken Yoke	15.00 (C)
Emergency cut on/off - 7:00 a.m. to 3:30 p.m.	No charge (C)
Emergency cut on/off - 3:30 p.m. to 4:30 p.m.	15.00 (C)
Emergency cut on/off - after 4:30 p.m.	38.00 (C)
Trip charge	15.00 (C)
Non-payment – up to 4:30 p.m.	40.00 (C)
Non-payment - after 4:30 p.m.	55.00 (C)

Water or Irrigation Deposits:

Inside City:

3/4 inch meter	60.00 (C)
1 inch meter	85.00 (C)
1 ½ inch meter	105.00 (C)
2 inch meter	145.00 (C)
3 inch meter	225.00 (C)
4 inch meter	330.00 (C)
6 inch meter	600.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Outside City:

3/4 inch meter	75.00 (C)
1 inch meter	100.00 (C)
1 ½ inch meter	130.00 (C)
2 inch meter	165.00 (C)
3 inch meter	270.00 (C)
4 inch meter	375.00 (C)
6 inch meter	690.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Water and Sewer Deposits:

Inside City:

3/4 inch meter	105.00 (C)
1 inch meter	120.00 (C)
1 ½ inch meter	150.00 (C)
2 inch meter	420.00 (C)
3 inch meter	510.00 (C)
4 inch meter	600.00 (C)
6 inch meter	885.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Water and Sewer Deposits (continued):

Outside City:

3/4 inch meter	145.00 (C)
1 inch meter	165.00 (C)
1 ½ inch meter	195.00 (C)
2 inch meter	570.00 (C)
3 inch meter	675.00 (C)
4 inch meter	780.00 (C)
6 inch meter	1,140.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Water, Sewer and Garbage Deposits (Inside City Only):

3/4 inch meter	135.00 (C)
1 inch meter	150.00 (C)
1 ½ inch meter	180.00 (C)
2 inch meter	450.00 (C)
3 inch meter	540.00 (C)
4 inch meter	630.00 (C)
6 inch meter	915.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Fire Line Deposits:

Inside City:

1 inch meter	11.25 (C)
2 inch meter	32.00 (C)
3 inch meter	64.00 (C)
4 inch meter	106.50 (C)
6 inch meter	200.00 (C)
8 inch meter	315.00 (C)
10 inch meter	453.00 (C)
12 inch service connection	675.00 (C)
16 inch service connection	980.00 (C)

Outside City:

1 inch meter	14.00 (C)
2 inch meter	40.00 (C)
3 inch meter	80.00 (C)
4 inch meter	133.00 (C)
6 inch meter	250.00 (C)
8 inch meter	393.00 (C)
10 inch meter	566.00 (C)
12 inch service connection	843.00 (C)
16 inch service connection	1,225.00 (C)

Fire Hydrant Meter Deposit	1,500.00 (C)
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Meter and Service Installation:

Inside City:

3/4 inch meter	689.00 (C)
1 inch meter	741.00 (C)
1 ½ inch meter	1,420.00 (C)
2 inch meter	1,540.00 (C)
3 inch meter	see below
4 inch meter	see below
6 inch meter	see below
8 inch meter	see below
10 inch meter	see below

All meters 3" and larger will be calculated at current costs for meter assembly, materials, labor and restoration.

Outside City (*):

3/4 inch meter	861.00 (C)
1 inch meter	926.00 (C)
1 ½ inch meter	1,775.00 (C)
2 inch meter	1,925.00 (C)
3 inch meter	see below
4 inch meter	see below
6 inch meter	see below
8 inch meter	see below
10 inch meter	see below

All meters 3" and larger will be calculated at current costs for meter assembly, materials, labor and restoration plus 25%.

* above fee plus applicable Orange County Right of Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Field Testing Meters (flow test):

5/8 x 3/4 inch meter..... 26.50 (C)

Bench Testing Meters:

Cost of Test - by meter size - Outside Service Contracted:

5/8 x 3/4 inch meter..... 41.00 (C)

1 inch meter..... 53.00 (C)

1 ½ inch meter..... 67.00 (C)

2 inch meter..... 82.00 (C)

Cost of Test - by meter size - In-House City Staff Utilized

3/4 inch meter x 1.5 hours..... 39.75 (C)

1 inch meter x 1.5 hours..... 39.75 (C)

1 ½ inch meter x 2.0 hours..... 53.00 (C)

2 inch meter x 2.0 hours..... 53.00 (C)

No charges will be assessed to a customer if the meter bench test or field test results are outside acceptable limits.

Bacteriological Samples Test Fee:

Sampling (per sample) 25.00 (C)

Sampling after 3:30 p.m. (in addition to sampling fee) 25.00 (C)

Water Impact Fees:

Inside City:

3/4 inch 1,100.00 (C)

1 inch 2,750.00 (C)

1 ½ inch 5,500.00 (C)

2 inch 8,800.00 (C)

3 inch 17,600.00 (C)

4 inch 27,500.00 (C)

6 inch 55,000.00 (C)

8 inch 88,000.00 (C)

Outside City:

3/4 inch 1,375.00 (C)

1 inch 3,440.00 (C)

1 ½ inch 6,875.00 (C)

2 inch 11,000.00 (C)

3 inch 22,000.00 (C)

4 inch 34,375.00 (C)

6 inch 68,750.00 (C)

8 inch 110,000.00 (C)

Water Main Extension Fees:

Inside City, per foot actual cost

Outside City, per foot 1.25 times actual cost

Water main extension fees will be allocated to all affected property owners.

Other charges to be calculated along with the water main extension fee are connection fees, meter costs and installation, deposits, and backflow service fees.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Fire Line Installation Fees – includes saddle, tap and tubing to backflow or property line, whichever is closer (inside city):

1 inch fire line	478.00 (C)
2 inch fire line	878.00 (C)
Larger than 2 inch fire line	(actual cost at time of installation)

Fire Line Installation Fees – includes saddle, tap and tubing to backflow or property line, whichever is closer (outside city):

1 inch fire line	598.00 (C)
2 inch fire line	1,098.00 (C)
Larger than 2 inch fire line	(actual cost at time of installation)

Water Main Tapping Fees (Inside City):

2 inch	153.00 (C)
4 inch	235.00 (C)
6 inch	260.00 (C)
8 inch	296.00 (C)
12 inch	365.00 (C)

Water Main Tapping Fees (Outside City):

2 inch	191.00 (C)
4 inch	294.00 (C)
6 inch	325.00 (C)
8 inch	370.00 (C)
12 inch	456.00 (C)

Meter Relocation Fee:

Inside City:

3/4 inch	493.00 (C)
1 inch	495.00 (C)
1 ½ inch – 2 inch	967.00 (C)
3 inch - 8 inch	Labor and materials (C)

Outside City (*):

3/4 inch	616.00 (C)
1 inch	619.00 (C)
1 ½ inch – 2 inch	1,209.00 (C)
3 inch - 8 inch	Labor and materials plus 25% (C)

* above fee plus applicable Orange County Right of Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Sewer Impact Fees:

Inside City:

Impact fee - single family	2,700.00 (C)
Impact fee - multiple dwelling	2,700.00 (C)
Impact fee - ERC	2,700.00 (C)

Outside City:

Impact fee - single family	3,375.00 (C)
Impact fee - multiple dwelling	3,375.00 (C)
Impact fee - ERC	3,375.00 (C)

Sewer Laterals:

Installation Fee:

Inside City:

0-6' Deep.....	1,785.00 (C)
6-12' Deep.....	3,443.00 (C)
>12' Deep.....	Actual Cost

Outside City:

0-6' Deep.....	2,231.00 (C)
6-12' Deep.....	4,304.00 (C)
>12' Deep	1.25 x actual Cost

..plus applicable Orange County Right-of-Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

WATER AND WASTEWATER USAGE FEES
(COST BASED)

Inside the City Limits				
	Water (Residential)	Water (Commercial/Public Authority)	Water (Irrigation)	Sewer
	Rates per 1,000 gallons of consumption			
Block 1	.92	.79	1.94	5.11
Block 2	1.37	.92	2.61	5.11
Block 3	1.94	1.37	3.33	5.11
Block 4	2.61	1.94	4.83	5.11
Block 5	3.33	2.61	4.83	5.11
Block 6	4.83	2.61	4.83	5.11
Base ERM Charge	8.62	8.62	8.62	10.19
Additional Unit Charge	3.15	3.15	3.15	6.27

Outside the City Limits				
	Water (Residential)	Water (Commercial/Public Authority)	Water (Irrigation)	Sewer
	Rates per 1,000 gallons of consumption			
Block 1	1.15	.99	2.42	6.38
Block 2	1.72	1.15	3.27	6.38
Block 3	2.42	1.72	4.16	6.38
Block 4	3.27	2.42	6.03	6.38
Block 5	4.16	3.27	6.03	6.38
Block 6	6.03	3.27	6.03	6.38
Base ERM Charge	10.78	10.78	10.78	12.73
Additional Unit Charge	3.93	3.93	3.93	7.83

ERM = Equivalent Residential Meter

Note: sewer charges are capped for residential customers without separate irrigation meters at 14,000 gallons.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

WATER AND WASTEWATER USAGE FEES (CONTINUED)

The Monthly Base Charge is based on the size of the meter. The applicable Equivalent Meter Ratio in the table below multiplied by the Base ERM Charge above determines the monthly Base Charge.

Bills for water, sewer and irrigation service are determined using the applicable rates in the tables above and the block sizes in the table below based on meter size.

Block Structure Price Breaks by Meter Size:

		Usage Up To					Usage Over:
		Block 1	Block 2	Block 3	Block 4	Block 5	Block 6
Meter Size in Inches	Equivalent Meter Ratio	(1,000 gallons/month)	(1,000 gallons/month)	(1,000 gallons/month)	(1,000 gallons/month)	(1,000 gallons/month)	(1,000 gallons/month)
¾	1	4	8	12	16	20	21
1	2 ½	10	20	30	40	50	51
1 ½	5	20	40	60	80	100	101
2	8	32	64	96	128	160	161
3	16	64	128	192	256	320	321
4	25	100	200	300	400	500	501
6	50	200	400	600	800	1,000	1,001

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

ELECTRIC RATES
(COST)

Residential Rates			
Customer Charge	\$	9.35	per month
Energy Charge:			
1 st 1,000 kWh	\$	0.064850	per kWh
All kWh above 1,000	\$	0.076500	per kWh
Fuel Cost Recovery Factor:			
1 st 1,000 kWh	\$	0.0379200	per kWh
All kWh above 1,000	\$	0.0479200	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

Lighting Service (LS-1)			
Fixture and Maintenance Charge (includes energy charge and fuel cost recovery)			Depends upon fixture type
Customer charge (per line of billing):			
Metered accounts	\$	3.49	per month
Non metered accounts	\$	1.22	per month
Energy & demand charge	\$	0.023490	per kWh
Fuel cost recovery factor	\$	0.043090	per kWh
Franchise Fee	\$	0.060000	
Gross Receipts Tax	\$	0.025641	
Electric Utility Tax	\$	0.100000	
Subsequent Re-establishment of service	\$	10.00	

GENERAL SERVICE ELECTRIC RATES

Non-Demand (GS-1)			
Rates will also apply to Temporary Service (TS-1)			
Customer Charges:			
Non Metered Accounts	\$	6.96	per month
Metered Accounts:			
Secondary Delivery Voltage	\$	12.34	per month
Primary Delivery Voltage	\$	156.08	per month
Energy Charge	\$	0.065520	per kWh
Fuel Cost Recovery Factor	\$	0.043090	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only)		7.5000%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

ELECTRIC RATES (CONTINUED)

Non-Demand (100% Load Factor Usage (GS-2))			
(For customers with fixed wattage loads operating continuously throughout the billing period)			
Customer Charges:			
Non Metered Accounts	\$	7.26	per month
Metered Accounts	\$	12.88	per month
Energy Charge	\$	0.033090	per kWh
Fuel Cost Recovery Factor	\$	0.043090	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only)		7.5000%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

Demand (GSD-1)			
Rates will also apply to Temporary Service (TS)			
Applicable for any customer other than residential with a measurable annual kWh consumption of 24,000 kWh or greater per year			
Customer Charges:			
Secondary Delivery Voltage	\$	12.82	per month
Primary Delivery Voltage	\$	162.19	per month
Demand Charge	\$	4.48	per kWh
Energy Charge	\$	0.037380	per kWh
Fuel Cost Recovery Factor	\$	0.043090	per kWh
Delivery Voltage Credit: when a customer takes delivery at primary voltage, the demand charge will be subject to this credit	\$	0.350000	Per kWh
Metering Voltage Adjustment: When a customer takes delivery at primary voltage, the energy charge, demand charge and delivery voltage credit will be subject to this adjustment		1.0000%	
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only)		7.5000%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

GENERAL SERVICE ELECTRIC RATES (CONTINUED)

General Service Demand Optional Time of Use (GSDT-1) Closed to new customers as of 06-01-2006			
Customer Charges:			
Secondary Delivery Voltage	\$	21.42	per month
Primary Delivery Voltage	\$	173.53	per month
Demand Charges:			
Base Demand	\$	1.12	per kWh
On Peak Demand	\$	3.40	per kWh
Energy Charges:			
On-peak kWh	\$	0.062020	per kWh
Off-peak kWh	\$	0.025150	per kWh
Fuel Cost Recovery Factors:			
On-peak kWh	\$	0.064340	per kWh
Off-peak kWh	\$	0.035800	per kWh
Delivery Voltage Credit: when a customer takes delivery at primary voltage, the demand charge will be subject to this credit	\$	0.350000	Per kWh
Metering Voltage Adjustment: When a customer takes delivery at primary voltage, the energy charge, demand charge and delivery voltage credit will be		1.0000%	
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only)		7.5000%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

GENERAL SERVICE ELECTRIC RATES (CONTINUED)

TEMPORARY SERVICE (TS) (Rate from appropriate General Service schedules are applied)	
Applicable to any customer for temporary service such as displays, construction, fairs, exhibits and similar temporary purposes	
Deposit required at the time of initiating service	

Service Charges			
Opening an account at a new service location	\$	61.00	
Utility service application fee	\$	5.00	
Reconnect service	\$	28.00	
Reconnect service after a disconnection for nonpayment or			
Violation of a rule or regulation	\$	40.00	
after normal business hours	\$	55.00	
Dishonored check (NSF)	\$	25.00	Or 5% of the check amount, whichever is greater
Change of account with leaving service active (applicable to multi-housing only)	\$	10.00	
Utility demolition disconnect fee	\$	45.00	
Electric meter tampering fee	\$	75.00	
Disconnect of electric service at the pole	\$	250.00	
Deposit for electric service	\$	250.00	Or two months estimated charges, whichever is greater
Prepare trees around power lines for safe private trimming or removal if necessary			Actual cost

RESIDENTIAL UNDERGROUND SERVICE FEE (applies to single family residential projects only)	
Remodels	3,000.00
200 amp or less	3,000.00
All services to 400 amp	6,000.00
Greater than 400 amp	Cost to serve

Deposit required for electric service:

..... \$250 or two months estimated charges, whichever is greater

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

FIRE LINE FEES

Inside City: (buildings with separate plumbing facilities for fire protection):

Fire line size (flat rate per month):

1 inch service connection	4.25 (C)
2 inch service connection	11.87 (C)
3 inch service connection	23.84 (C)
4 inch service connection	37.02 (C)
6 inch service connection	74.51 (C)
8 inch service connection	119.19 (C)
10 inch service connection	171.39 (C)
12 inch service connection	234.03 (C)
16 inch service connection	339.34 (C)

Outside City: (buildings with separate plumbing facilities for fire protection):

Fire line size (flat rate per month):

1 inch service connection	5.33 (C)
2 inch service connection	14.86 (C)
3 inch service connection	29.78 (C)
4 inch service connection	46.26 (C)
6 inch service connection	93.12 (C)
8 inch service connection	148.96 (C)
10 inch service connection	214.22 (C)
12 inch service connection	292.53 (C)
16 inch service connection	424.19 (C)

Hourly charges for city employees and equipment in Utilities Services Division:

Regular rates: (per hour)

Division Chief	49.55 (C)
Assistant Division Chief	44.95 (C)
Field Supervisor	36.26 (C)
Equipment Operator	26.37 (C)
Foreman/Crew Leader	29.25 (C)
Utility Service Worker	21.94 (C)
Locator	23.70 (C)

Overtime rates: (per hour)

Division Chief	74.33 (C)
Assistant Division Chief	67.41 (C)
Field Supervisor	54.39 (C)
Equipment Operator	39.56 (C)
Foreman/Crew Leader	43.88 (C)
Utility Service Worker	32.91 (C)
Locator	35.26 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Hourly charges for city employees and equipment in Utilities Services Division (continued):

Holiday rates: (per hour)

Division Chief	99.10 (C)
Assistant Division Chief	89.90 (C)
Field Supervisor	72.52 (C)
Equipment Operator	52.74 (C)
Foreman/Crew Leader	58.50 (C)
Utility Service Worker	43.88 (C)
Locator	47.40 (C)

Vehicle Charges: (per hour)

Flatbed dump truck	15.00 (C)
Small dump truck.....	15.00 (C)
Tandem dump truck	30.00 (C)
Pickup truck	15.00 (C)
Crew cab	20.00 (C)
TV Van	75.00 (C)
Locator (call duty) van	15.00 (C)
Vaccon	85.00 (C)
Semitractor	60.00 (C)

Equipment Charges: (per hour)

Pumps, daily (bypass and well point)	30.00 (C)
Rubber tire backhoe	50.00 (C)
Trackhoe	75.00 (C)
Portable trailer generator.....	45.00 (C)
Directional boring machine	50.00 (C)
Harbin	20.00 (C)
Light tower	15.00 (C)
Vactron	20.00 (C)
Easement hose reel	15.00 (C)
Air compressor	15.00 (C)
Bobcat	25.00 (C)
Misc pumps, saws, compacting equipment, locator equipment, lateral TV camera, hand tools, etc.	10.00 (C)
Barricade daily rental (each)	1.10 (C)

Associated material costs shall be calculated at a rate not to exceed actual cost to the City. Ref: OUC/Winter Park Alliance contract for parts, fittings and supplies.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

CROSS CONNECTION CONTROL PROGRAM FEES

Backflow testing charge (per device inside City).....35.00 (M)

Backflow testing charge (per device outside City)40.00 (M)

Replacement charges:

Inside City:

1 inch PVB..... 145.00 (C)

1 inch Reduced pressure..... 225.00 (C)

1 ½ inch PVB..... 250.00 (C)

1 ½ inch Reduced pressure..... 350.00 (C)

2 inch PVB..... 270.00 (C)

2 inch Reduced pressure..... 425.00 (C)

Outside City:

1 inch PVB..... 165.00 (C)

1 inch Reduced pressure..... 275.00 (C)

1 ½ inch PVB..... 300.00 (C)

1 ½ inch Reduced pressure..... 355.00 (C)

2 inch PVB..... 335.00 (C)

2 inch Reduced pressure..... 430.00 (C)

Repair charges:

Repair ¾" – 1" backflow preventors (includes parts and labor) 35.00 (C)

Repair 1 ¼" – 2" backflow preventors (includes parts and labor) 65.00 (C)

All above fees will be added to the customer's next utility bill after the work is completed and satisfactorily tested.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

UTILITY DEMOLITION DISCONNECT FEES

Utility disconnects for demolition:

Inside City:

Water services (cut and cap behind meter @ property line and installation of hose bib stand):

3/4" - 1"	53.00 (C)
2" - 3"	74.00 (C)
4"	118.00 (C)
6"	134.00 (C)
8"	161.00 (C)

Fire lines (cut and cap @ property line):

2"	32.00 (C)
4"	118.00 (C)
6"	134.00 (C)
8"	161.00 (C)

Sanitary sewer laterals (cut and cap & install cleanout @ property line):

Up to 6" (per line), 6' deep or less	270.00 (C)
Up to 6" (per line), greater than 6' deep	528.00 (C)

Outside City:

Water services (cut and cap behind meter @ property line and installation of hose bib stand):

3/4" - 1"	66.00 (C)
2" - 3"	93.00 (C)
4"	148.00 (C)
6"	168.00 (C)
8"	201.00 (C)

Outside City:

Fire lines (cut and cap @ property line):

2"	40.00 (C)
4"	148.00 (C)
6"	168.00 (C)
8"	201.00 (C)

Sanitary sewer laterals (cut and cap & install cleanout @ property line):

Up to 6" (per line), 6' deep or less	338.00 (C)
Up to 6" (per line), greater than 6' deep	660.00 (C)

Fire hydrant relocation fee:

Inside City	1,691.00 (C)
Outside City	2,114.00+ (C)

applicable Orange County permit fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

LINE STOP FEES

Inside City:

Line stop fees (with contractor or owner support):

4", single.....	1,232.00 (C)
4", double	2,101.00 (C)
6", single.....	1,484.00 (C)
6", double	2,633.00 (C)
8", single.....	2,013.00 (C)
8", double	3,502.00 (C)
10", single.....	2,423.00 (C)
10", double	4,078.00 (C)
12", single.....	2,851.00 (C)
12", double	4,945.00 (C)

Line stop fees (with no support from contractor or owner):

4", single.....	1,873.00 (C)
4", double	3,271.00 (C)
6", single.....	2,068.00 (C)
6", double	3,617.00 (C)
8", single.....	2,412.00 (C)
8", double	4,125.00 (C)
10", single.....	2,986.00 (C)
10", double	4,756.00 (C)
12", single.....	3,510.00 (C)
12", double	5,928.00 (C)

Outside City:

Line stop fees (with contractor or owner support):

4", single.....	1,540.00 (C)
4", double	2,626.00 (C)
6", single.....	1,855.00 (C)
6", double	3,291.00 (C)
8", single.....	2,516.00 (C)
8", double	4,378.00 (C)
10", single.....	3,029.00 (C)
10", double	5,098.00 (C)
12", single.....	3,564.00 (C)
12", double	6,181.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Outside City:

Line stop fees (with no support from contractor or owner):

4", single.....	2,341.00 (C)
4", double	4,089.00 (C)
6", single.....	2,585.00 (C)
6", double	4,522.00 (C)
8", single.....	3,015.00 (C)
8", double	5,156.00 (C)
10", single.....	3,733.00 (C)
10", double	5,845.00 (C)
12", single.....	4,388.00 (C)
12", double	7,410.00 (C)

Support from contractor or owner includes assisting the line stop procedure by excavating around pipe, and provide backhoe as needed. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

No support from contractor or owner would indicate that the City will perform the line stop procedure entirely with no assistance from the contractor or owner.

Fees include all fittings and materials required to complete line stop.

Plus Orange County right-of-way permit use fees

Perform Electro Fusion Process for HDPE Couplings and Fittings (2" – 12", two couplings or fittings max:

Inside City	248.00 (C)
Outside City	310.00 (C)

Contractor to prepare work area or excavation, HDPE pipe to be exposed and clean in a safe working environment. City crew will prep pipe and supply necessary equipment to perform electro fusion process. Contractor to furnish couplings or fittings. Additional couplings/fittings shall be fused at the same rate as above. If in the County, City is to be named on the Orange County Permit to enable work to be performed under contractors permit.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

INDUSTRIAL WASTE FEES

A formula is used to determine the surcharges. The surcharge is proportionate to the water consumption. The more water used, the higher the surcharge will be, likewise, the less water used the lower the surcharge will be.

The charges are based on three factors:

- ◆ Biological Oxygen Demand (BOD)
- ◆ Suspended Solids (SS)
- ◆ Oil and Grease

Biological Oxygen Demand (BOD):

BOD is a measurement of the amount of oxygen being depleted in the wastewater. Oxygen depletion can occur because of a number of reasons. The main reason is the decaying of organics. Anything that had life in it at one time will use oxygen in its decaying process. Oxygen is critical for the proper treatment of wastewater. It is very expensive to oxidated wastewater. This test is performed in our laboratory. It takes five days to get the results back. The maximum allowable limit is 300 ppm.

Suspended Solids (SS):

Suspended solids are any solids that will not settle in moving water. This test is performed in our laboratory. We actually bake the water out of the sample. The maximum allowable limit is 300 ppm.

Oil and Grease:

Any petroleum product, oil based product, or animal or vegetable fat will show up as an oil or grease. An outside laboratory on an as needed basis performs this test.

Other substances that we periodically check for are:

- ◆ Chemical Oxygen Demand
- ◆ All Chemicals
- ◆ All Metals
- ◆ Petroleum Base Products
- ◆ Oil
- ◆ Grease
- ◆ Miscellaneous Substances

The average monthly surcharge for an industrial waste customer 68.94 (C)

This can be broken down as follows:

Average BOD..... 894 PPM
Average SS..... 402 PPM

The size and nature of the business will affect the average charges.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PUBLIC SAFETY FEES

POLICE FEES AND FINES:

Administration Fees:

Copies:

Parking or uniform traffic citation.....	0.15 (S)
Double sided copies.....	0.20 (S)
Certified copies.....	1.00 (S)
Reports except traffic or homicide (per page)	0.15 (S)
Traffic or homicide reports.....	25.00 (S)
Fingerprinting of civilians (except employee applicants) (city residents).....	5.00 (C)
Fingerprinting of civilians (except employee applicants) (non-residents).....	10.00 (C)
Photographs, recordings and videos on CD	1.00 (S)
Audio tapes (including 911 calls)	1.00 (S)
Video copy of DUI cases.....	1.00 (S)
Background checks.....	5.00 (C)
Crash report	2.00 (S)
Good conduct letter.....	10.00 (C)

Research for public records requests estimated at thirty minutes or more will require a deposit based on the estimated time to complete the request and the hourly rate of the employee completing the request and computer time.

Off-Duty Police Services (three hour minimum):

Regular Off-Duty Rates per Hour:

Police officer.....	35.00 (C)
Details requiring a police supervisor	40.00 (C)

Holiday Off-Duty Rates per Hour:

Police officer.....	48.00 (C)
Details requiring a police supervisor	53.00 (C)

Civil Penalty Fines:

Interference with overtime parking enforcement	50.00 (M)
Tampering with immobilization device	100.00 (M)
Removal of immobilization device by enforcement officer	75.00 (M)
Skateboarding within central business district	10.00 (M)

Responding to false alarms:

First response	0.00
Second and third response within 6 months of first response.....	0.00
Business:	
Fourth response within 6 months of third response	50.00 (M)
All succeeding responses within 6 months of the last response	100.00 (M)
Residential:	
Fourth response within 6 months of third response	25.00 (M)
All succeeding responses within 6 months of the last response	50.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Parking Fines: *

Each fine amount includes a \$5.00 surcharge as authorized by Florida State Statute 316.660(4)(a)&(b) and City Code 98.91 to fund the School Crossing Guard programs within the City of Winter Park

Blocking drive or roadway (travel lane/obstructing traffic)	25.00 (M)
Bus zone or taxi stand	25.00 (M)
Disabled only/permit required	255.00 (S)
Double parking	25.00 (M)
Extended over lines	25.00 (M)
Fire lane/hydrant/red curb	110.00 (S)
Loading zone (commercial vehicles only)	25.00 (M)
Other	25.00 (M)
On parkway	25.00 (M)
On sidewalk/crosswalk	25.00 (M)
Over posted time limit	25.00 (M)
Parking prohibited (yellow curb/no sign)	25.00 (M)
Rear or left wheels to curb	25.00 (M)
Successive overtime (each offense)	45.00 (M)
Unauthorized (reserved) space	25.00 (M)
Where signs prohibit	25.00 (M)
Movement of vehicle in Central Business District to circumvent posted parking restrictions	55.00 (M)

<p>* After five days, an additional \$5.00 will be assessed for any of the parking fines listed above.</p>
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<p>* After receiving a mailed <i>Notice of Summons</i> for any or the above parking fines, an additional \$15.00 will be assessed.</p>
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Traffic signal violations:

Red light camera infraction	158.00 (S)
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

FIRE FEES:

EMS Transport Fee:

Transport.....610.00 (M)

Plus distance transported from incident location to medical facility ...8.50 per mile (M)

HIPAA qualified patient information package (per patient event)..... 50.00 (C)

Motor Vehicle Fire Response:

Motor Vehicle Fire Response: 500.00 (M)

False Alarm Response fee:

First response..... 0.00 (M)

Second and third response within 6 months of first response.....0.00 (M)

Fourth response within 6 months of third response100.00 (M)

All succeeding within 6 months of the last response.....250.00 (M)

Known alarm is activated by on scene construction workers
or alarm company technicians.....200.00 (M)

Fire/Rescue Service fees:

Hourly Charges for city employees and equipment:

Command unit/Chief officer, per hour or part thereof..... 125.00 (C)

Engine company, per hour or part thereof.....225.00 (C)

Ladder company, per hour or part thereof.....275.00 (C)

Rescue unit, per hour or part thereof200.00 (C)

Special needs..... Figured on a cost recovery basis (C)

Hazardous materials cost recovery fees and/or response to intentional, malicious or negligently incidents are based on the cost of manpower, equipment and materials used.

Fire inspections:

After hour inspections.....200.00 (C)

Maintenance reinspection fee:

First reinspection No Charge (M)

Second reinspection.....40.00 (M)

Third reinspection.....60.00 (M)

Fourth reinspection.....100.00 (M)

Any subsequent reinspections100.00 (M)

Inspector Training fee, per project (\$1,000 minimum project value)25.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

FIRE FEES (continued):

Licensing Fees:

Health Department inspections	40.00 (M)
HRS inspections.....	40.00 (M)
Occupational License inspections	40.00 (M)

Permits By Use: (annual registration fee)

Ammunition, explosives and blasting agents	40.00 (M)
Burn permits (bonfires).....	40.00 (M)
Cryogenic fluids.....	40.00 (M)
Dry cleaning plants.....	40.00 (M)
Fire lane permits	40.00 (M)
Fireworks.....	40.00 (M)
Flammable/combustible liquids	40.00 (M)
High piled combustible stock.....	40.00 (M)
Hazardous chemicals.....	40.00 (M)
LP gas	40.00 (M)
Lumber storage	40.00 (M)
Places of assembly	40.00 (M)
Repair garages.....	40.00 (M)
Tents and air supported structures	40.00 (M)

Plans Review Fees:

Construction plans review - new and existing:	
\$1,000 value or less (no inspector training fee).	25.00 (M)
\$1,001 value or over.....	55.00 plus 0.05% of total work (M)
Revised plans.....	25.00 (unless more than 50% of original plan, then full fee applies) (M)
Construction inspections	25.00 or 1/2% of valuation (whichever is greater) (M)
After hour inspections.....	200.00 (M)
Construction reinspection fees:	
First reinspection	40.00 (M)
Second reinspection.....	50.00 (M)
Additional reinspection	100.00 (M)

Special Detail Services:

Personnel requested or required to be detailed for	
Special events (minimum of 3 hours)	35.00 per hour/per employee (C)
Special events (supervisor, if necessary)	\$45.00 per hour/per supervisor (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

FIRE FEES (continued):

Public Education Services:

Fire station birthday party program:	
Basic program	175.00 (C)
Plus \$5.00 per person up to a maximum of 20 attendees	
First aid class (per student)	20.00 (C)
CPR classes (per student)	35.00 (C)
Combination first aid and CPR class (per student)	50.00 (C)
Babysitter training class (per student)	55.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PARKS AND RECREATION FEES

Adult Sports Team Fees:

Flag Football and Softball\$450.00 (M)

Field Rental Rates:

Cady Way, Lake Island and Ward Park Athletic Fields:

Before 5:00 p.m., per hour 29.00 (C)

After 5:00 p.m., per hour 52.00 (C)

Unscheduled or late reservation rates (less than 48 hours),

per hour/before 5:00 pm..... 50.00 (M)

Unscheduled or late reservation rates (less than 48 hours),

per hour/after 5:00 pm..... 75.00 (M)

Field prep (lines), per field each time (standard lining) 50.00 (C)

Field prep (lines), per field each time (specialty lining) 100.00 (C)

Field prep (lines), for late reservations per field 100.00 (C)

All day (8:00 am to 9:00 pm) 450.00 (C)

Winter Park Youth League Fee:

Lake Island, Showalter East and Ward A1, A2, B, C (flat fee) 25.00 (C)

20% discount for Ward B, C and D (specific guidelines required)

Continuous rate hourly (specific guidelines must be met):

Before 5:00 pm..... 23.00 (C)

After 5:00 pm 42.00 (C)

Bus Use Fees:

Hourly rate (two hour minimum, 100 mile maximum)..... 100.00 (M)

Deposit 100.00 (M)

Cancellation fee (within 72 hours of scheduled use)..... 100.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PARKS AND RECREATION FEES (CONTINUED)

Program Fees:

Recreation ID Card:

Resident	0.00 (M)
Non-resident.....	10.00 (M)
Card Replacement Fee.....	5.00 (C)

After School Program:

Resident (monthly)	40.00 (M)
Non-resident (monthly).....	65.00 (M)
Registration fee	25.00 (M)
Fee for students qualifying for reduced lunch, (monthly), (City residents only) ...	25.00 (M)
Fee for students qualifying for free lunch, (monthly), (City residents only)	15.00 (M)

Teen Summer Camp Program (completed grades 5 – 8, per week):

Resident	35.00 (M)
Free/reduced lunch programs:	
1 st child	25.00 (M)
Each additional child	20.00 (M)
Non-resident	55.00 (M)
Registration fee	25.00 (M)

Summer Camp Program (completed grades K – 4, per week):

Resident:	
1 st child in family	60.00 (M)
Each additional child in family	50.00 (M)
Non-resident.....	80.00 (M)
Free/reduced lunch, 1 st child	10.00 (M)
Free/reduced lunch, each additional child.....	5.00 (M)
Registration Fee	25.00 (M)

Schools Out Program (single day camp during school year holidays):

Resident, per day	8.00 (M)
Non-resident, per day.....	12.00 (M)

Holiday Camps:

Fall Camp – 3 days:

Resident	20.00 (M)
Non-resident.....	30.00 (M)

Winter Holiday Camp – two 4 day sessions:

Resident, each 4 day session	25.00 (M)
Non-resident, each 4 day session	35.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PARKS AND RECREATION FEES (CONTINUED)

Spring Break Camp, 5 days:

Resident	30.00 (M)
Non-resident	40.00 (M)

Middle School After School Program:

Resident with Recreation ID card	0.00 (M)
Non-Resident with Recreation ID card (per week)	20.00 (M)

Other:

Late pick up fee:	
1 st 30 minutes	5.00 (M)
Each additional 15 minutes	5.00 (M)
Late payment fee	5.00 (M)

Before and After Care (7:00-8:00 am and 5:30 – 6:00 pm for specific programs):

Schools Out Days, per day	2.00 (M)
Holiday and Summer Camps, per week	5.00 (M)

General Program Guidelines:

Youth/Teen Program Fees (based on minimum enrollment)	Direct Cost
Adult Programs (based on minimum enrollment)	Direct Costs plus 15%

Contracted program fees will not exceed 110% of the regional market rate for a similar program. CRA funded programs will be offered at a zero to nominal fee.

Community Center Pool:

Daily (resident)	2.00 (M)
Daily (non-resident)	4.00 (M)
Group rate (residents, over 15 guests in a group, per group member)	1.50 (M)
Group rate (non-residents, over 15 guests in a group, per group member)	3.50 (M)
Ten visit punch pass (resident)	15.00 (M)
Ten visit punch pass (non-resident)	30.00 (M)
Pool rental:	
Less than thirty guests (hourly)	75.00 (M)
Additional hourly fee per fifteen guests over initial thirty guests	15.00 (M)
Deposit	100.00 (M)
Family Pool Pass – (residents, up to 5 family members per pass)	55.00 (M)
Family Pool Pass – (non-residents, up to 5 family members per pass)	80.00 (M)
Lap Swim Pass – (resident)	35.00 (M)
Lap Swim Pass – (non-resident)	50.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PARKS AND RECREATION FEES (CONTINUED)

Fitness/Weight Room:

Annual Pass:

Resident	80.00 (M)
Non-resident.....	150.00 (M)
CRA area resident.....	55.00 (M)
City employee.....	55.00 (M)

Corporate rate:

Gold (includes 60 vouchers, \$60 each per year for each additional voucher over 60, provides access to lap swim, open gym, and open volleyball).....	750.00 (M)
Silver (includes 10 vouchers, \$65 each per year for each additional voucher over 10, provides access to lap swim, open gym, and open volleyball).....	500.00 (M)
Bronze (includes 5 vouchers, \$70 each per year for each additional voucher over 10, provides access to lap swim, open gym, and open volleyball).....	250.00 (M)

Youth Annual Pass (ages 14-21, ages 14-16 will be required to attend training)

Resident	30.00 (M)
Non-resident.....	50.00 (M)

Fitness/Weight Room (continued):

Monthly Pass:

Resident	12.00 (M)
Non-resident.....	24.00 (M)
CRA area resident.....	7.00 (M)
City employee.....	7.00 (M)

Daily pass, all users	5.00 (M)
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

CEMETERY FEES

Palm Cemetery:

Single space - resident.....	5,000.00 (M)
Single space – qualified non-resident	5,500.00 (M)
Baby space	150.00 (M)
Qualified non-resident baby space.....	170.00 (M)
Interment of cremains:	
Weekdays.....	350.00 (M)
Saturdays	450.00 (M)
Tent for cremains interment:	
Weekdays.....	1,000.00 (M)
Saturdays	1,200.00 (M)
Opening and closing charges:	
Weekdays.....	1,100.00 (M)
Weekdays, for graveside services beginning after 5:00 pm).....	1,200.00 (M)
Saturdays	1,400.00 (M)
Disinterment of vault (weekdays only, rules apply)	1,100.00 (M)
Mausoleum space (limited number of spaces).....	80,000.00 (M)

Pineywood Cemetery:

Single space - resident.....	2,000.00 (M)
Single space – qualified non-resident	2,500.00 (M)
Baby space	150.00 (M)
Qualified non-resident baby space.....	170.00 (M)
Cremation space	420.00 (M)
Qualified non-resident cremation space.....	480.00 (M)
Interment of cremains:	
Weekdays.....	350.00 (M)
Saturdays	450.00 (M)
Tent for cremains interment:	
Weekdays.....	1,000.00 (M)
Saturdays	1,200.00 (M)
Opening and closing charges:	
Weekdays.....	1,100.00 (M)
Weekdays, for graveside services beginning after 5:00 pm).....	1,200.00 (M)
Saturdays	1,400.00 (M)
Disinterment of vault (weekdays only, rules apply)	1,100.00 (M)

Columbarium:

Single or Double space:	
Resident	2,200.00 (M)
Qualified non-resident	2,800.00 (M)
Interment (Saturday)	350.00 (M)
Tent for columbarium interment	300.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

GOLF COURSE FEES (all include sales tax)

Green Fees (Residents):

9 hole ticket, weekday	8.00 (M)
9 hole ticket, holidays and weekend	14.00 (M)
9 hole Jr. ticket, up to middle school	6.00 (M)
9 hole high school and college student	7.00 (M)

Green Fees (Non-residents):

9 hole ticket, weekday	10.00 (M)
9 hole ticket, holidays and weekend	16.00 (M)
9 hole Jr. ticket, up to middle school	8.00 (M)
9 hole high school and college student	9.00 (M)

Green Fees:

Replay rate for all players	5.00 (M)
City employees rate for first round	6.00 (M)

Annual Play Pass:

Single resident	560.00 (M)
Double resident	840.00 (M)
Single non-resident	600.00 (M)
Double non-resident	900.00 (M)
Jr. membership (resident)	230.00 (M)
Jr. membership (non-resident)	250.00 (M)
Student membership (resident)	280.00 (M)
Student membership (non-resident)	300.00 (M)
Corporate membership (16 members at \$500)	8,000.00 (M)
City employee rate	250.00 (M)
Ten-Round Pass	110.00 (M)

Cart Rental:

9-Hole – Single (includes sales tax)	7.00 (M)
9-Hole – Double (includes sales tax)	14.00 (M)
Pull cart (includes sales tax)	2.00 (M)

Club Rental (includes tax)	10.00 (M)
Club Storage, annual (includes tax)	125.00 (M)
Club Storage, monthly (includes tax)	12.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

GOLF COURSE FEES (CONTINUED)

Tournament Fees (includes tax):

Night scramble (40 person minimum)	800.00 (M)
Each additional golfer above 40	25.00 (M)
Private scramble (maximum of one per month, 48 person minimum)	1,200.00 (M)
Each additional golfer above 48	25.00 (M)

Groupon, SaveMyCity and other such marketing discounts as well as seasonal discounts may be offered at the discretion of the City Manager

Advertising:

Scorecard ad space (one year, per ad)	1,000.00 (M)
Premium scorecard ad space (one year, per ad)	1,500.00 (M)

Golf lessons:

Individual lessons:

Half hour	50.00 (M)
Hour	80.00 (M)
3 hour package	210.00 (M)
5 hour package	300.00 (M)
10 hour package	500.00 (M)

Playing lessons, per person:

9 holes	125.00 (M)
18 holes	200.00 (M)

Group lessons, per person:

One hour package:

2 students	60.00 (M)
3 students	50.00 (M)
4 students	40.00 (M)

Three hour package:

2 students	150.00 (M)
3 students	120.00 (M)
4 students	90.00 (M)

Five hour package:

2 students	200.00 (M)
3 students	150.00 (M)
4 students	120.00 (M)

Ten hour package:

2 students	300.00 (M)
3 students	200.00 (M)
4 students	150.00 (M)

Lecture series tickets	10.00 (M)
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

TENNIS FEES

Tennis Court Rental:

Annual Play Pass Fees:

Six-Month Annual Play Passes:

All Courts:

Resident - one adult	185.00 (M)
Resident - family (2 or more)	275.00 (M)
Resident - youth (17 or under)	86.00 (M)
Non-resident - one adult	246.00 (M)
Non-resident - family (2 or more)	327.00 (M)
Non-resident - youth (17 or under)	115.00 (M)
City employee	84.00 (M)
Seniors receive a \$25 discount on adult price (age 65 years or older)	

Hard Courts Only:

Resident - one adult	84.00 (M)
Resident - family (2 or more)	150.00 (M)
Resident - youth (17 or under)	45.00 (M)
Non-resident - one adult	155.00 (M)
Non-resident - family (2 or more)	230.00 (M)
Non-resident - youth (17 or under)	69.00 (M)
City employee	51.00 (M)
Seniors receive a \$25 discount on adult price (age 65 years or older)	

Annual Annual Play Passes:

All Courts:

Resident - one adult	336.00 (M)
Resident - family (2 or more)	490.00 (M)
Resident - youth (17 or under)	126.00 (M)
Non-resident - one adult	435.00 (M)
Non-resident - family (2 or more)	575.00 (M)
Non-resident - youth (17 or under)	173.00 (M)
City employee	144.00 (M)
Seniors receive a \$25 discount on adult price (age 65 years or older)	

Hard Courts Only:

Resident - one adult	157.00 (M)
Resident - family (2 or more)	276.00 (M)
Resident - youth (17 or under)	69.00 (M)
Non-resident - one adult	252.00 (M)
Non-resident - family (2 or more)	374.00 (M)
Non-resident - youth (17 or under)	103.00 (M)
City employee	75.00 (M)
Seniors receive a \$25 discount on adult price (age 65 years or older)	

FOR HARD COURTS: With hard court punch card, pay additional \$1.00 to upgrade to clay. With hard court membership, pay additional \$2.00 to upgrade to clay courts up to six upgrades. After six upgrades, member may plan on clay only by upgrading membership to ALL COURT, 10 play punch card or clay court fee.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

TENNIS FEES (CONTINUED)

Non-Play Pass Fees (\$1.00 off with Facility Use Card pre-tax):

Singles - 1 ½ hours; Doubles - 2 hours (Residents)	
Clay court (includes tax)	6.00 (M)
Hard court (includes tax)	5.00 (M)
City employee:	
Clay court (includes tax)	3.00 (M)
Hard court (includes tax)	2.00 (M)
Child, non-prime time, hourly:	
Hard court (includes tax):	
Resident	3.00 (M)
Soft court (includes tax):	
Resident	4.00 (M)

Tennis Passes: (10 play passes)

Clay courts:	
Pass	55.00 (M)
Hard courts:	
Pass	45.00 (M)

Adult Tennis Programs:

Beginning/Intermediate, various times, four 1-hour sessions, monthly fee	50.00 (M)
Drop in fee	20.00 (M)
Men's Advanced, Mondays, 7:00 – 8:30pm, four sessions, monthly fee	97.50 (M)
Drop in fee	30.00 (M)
Various 1-hour adult non-team clinic, various times, hourly fee	9.00 (M)
Friday night clay court round robin, 1 st and 3 rd Fridays, 6:30 – 8:30pm:	
Members	0.00 (M)
Non-members	6.00 (M)
Men's Challenge Ladder, various times:	
Members (all courts)	0.00 (M)
Non-members (clay court)	6.00 (M)
Non-members (hard court)	5.00 (M)

Junior Tennis Programs:

3-4 years old, Tues/Thurs/Sat 45 minutes, monthly fee:	
1 day per week	45.00
2 days per week	85.00
5-15 years old, Mon-Sat, 60 minutes, one day per week	60.00
5-15 years old, Mon-Sat, 60 minutes, two days per week	110.00
5-15 years old, Mon-Sat, 60 minutes, three days per week	150.00
11 years old, Tues/Thurs/Sat 60 minutes, 2 days per week	110.00
Age 10 years and under, Monday/Wednesday, monthly fee:	
Junior pre tournament training, 90 minutes, three days per week	150.00

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

TENNIS FEES (CONTINUED)

Junior Tennis Programs (continued):

After School Programs:

Tournament Training, Tue/Wed/Thu, 4:00 – 6:00pm, monthly fee:	
2 days per week	290.00 (M)
3 days per week	390.00 (M)
Pre tournament Training, Tue/Thu 5:30 – 7:00 pm, monthly fee:	
2 days per week	290.00 (M)
3 days per week	275.00 (M)
Middle/High School Summer Camp, day/time TBD, weekly fee	275.00 (M)
Recreation Camp, day/time TBD, weekly fee.....	132.00-195.00 (M)
Weekend camp, day/time TBD, daily fee	55.00 (M)
Full time program, 5 days per week, 20 hours per week, 2 privates per week included.....	1175.00 (M)
10 hours per week, two privates per week.....	875.00 (M)
Drop in per session.....	50.00(M)

Other Tennis Fees:

Private lessons, fee dependent on instructor, hourly	40.00 – 95.00 (M)
Semi-private lessons, fee dependent on instructor, half hour	40.00 – 95.00 (M)
Group lessons, dependent on instructor, hourly	40.00 – 95.00 (M)
Team clinic, dependent on instructor, hourly	40.00 – 95.00 (M)
Junior tournament entry fee	38.00 - 45.00 (M)
League rate	
(if at least 75% of team roster are not members of tennis center)	100.00 (M)
Ball rental machine, hourly	20.00 (M)
Annual ball machine membership, per person	
(twenty memberships available).....	150.00
Annual ball machine membership, family	
(twenty memberships available).....	200.00
Special Events	
Member.....	0 – 20.00 (M)
Non Member.....	6.00 – 30.00 (M)

Groupon, Living Social, SaveMyCity and other such marketing and seasonal discounts may be offered at the discretion of the City Manager

Before any contract agreement is reached with such discount organizations and subcontractor, the subcontractor must submit the terms for approval to the City Manager through the Parks and Recreation Department Management.

Tennis Instructors must be contracted through management company

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

Tournament Entry Fees: (includes tennis balls)

Court fee (2 hour time frame, x number of courts x number of two hour time frames =
base fee:

First day of tournament	Base fee, less 10% (M)
Second day of tournament	Base fee, less 25% (M)
Third day of tournament	Base fee, less 30% (M)
Fourth day of tournament	Base fee, less 35% (M)
Fifth day of tournament	Base fee, less 40% (M)

No tournaments may be longer than five days, holidays are time and one half rates. The price includes six folding tables and twenty five chairs and a pop up tent.

A roster is required for league and team play. 75% of roster must be members, or pay a \$100 flat fee and the hourly rates.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

RECREATION FACILITY RENTAL FEES

AZALEA LANE RECREATION CENTER - Meeting room: (20% discount off regular fee for residents)

East Room (30' x 30'):

Hourly	50.00 (M)
Deposit	100.00 (M)
Continuous user (hourly)	40.00 (M)

West Room (30' x 50'):

Hourly	70.00 (M)
Deposit	100.00 (M)
Continuous user (hourly)	50.00 (M)

CIVIC CENTER: (20% discount off regular fee for residents)

Continuous Users (at least 6 times in 6 months):

Ballroom:

Hourly	100.00 (M)
Deposit	300.00 (M)

Meeting Rooms:

Hourly	45.00 (M)
Deposit	200.00 (M)

Kitchen: (set up fee and deposit are not applicable)

Hourly	45.00 (M)
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One Time Users:

Ballroom:

Hourly	160.00 (M)
Deposit	400.00 (M)

Meeting Rooms:

Hourly	70.00 (M)
Deposit	200.00 (M)

Patio:

Hourly	100.00 (M)
Deposit	100.00 (M)

Kitchen: (set up fee and deposits are not applicable)

Hourly	70.00 (M)
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Ballroom and kitchen:

Fridays and Saturdays (11:00 am – midnight).....	2,000.00 (M)
Deposit	500.00 (M)

Entire building for a full day:

Fridays and Saturdays (11:00 am – midnight).....	2,800.00 (M)
Deposit	500.00 (M)

Cancellation Fee, Civic Center only:

Cancellation for any reason.....	Full deposit retention
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

RECREATION FACILITY RENTAL FEES (CONTINUED)

COMMUNITY CENTER:

City resident/employee discount off regular rental fee	20%
CRA district resident discount off regular rental fee	25%
Non-profit organization discount off regular rental fee	30%

Continuous User:

Small room, A or B or senior room, hourly	45.00 (M)
Large room, C or D, hourly	65.00 (M)
Ballroom; A,B,C and D combined, hourly	200.00 (M)
Rooms C, D and kitchen combined, hourly	150.00 (M)
Ballroom and kitchen combined, hourly	225.00 (M)
Kitchen, hourly	30.00 (M)
Amphitheater (outdoor stage), hourly	50.00 (M)
Gymnasium:	
Half of gym, hourly	40.00 (M)
Entire gym, hourly	100.00 (M)
Deposit (each meeting room/amphitheater, kitchen)	100.00 (M)

One Time User:

Small room, A or B or senior room, hourly	60.00 (M)
Large room, C or D, hourly	90.00 (M)
Ballroom; A,B,C and D combined, hourly	250.00 (M)
Rooms C, D and kitchen combined, hourly	200.00 (M)
4:00 pm to midnight, Friday, Saturday, Sunday	1,200.00 (M)
Ballroom and kitchen combined, hourly	300.00 (M)
4:00 pm to midnight, Friday, Saturday, Sunday	1,500.00 (M)
Rooms C and D, hourly	170.00 (M)
Ballroom, kitchen 4:00 pm to midnight with 2 hour amphitheater	1,600.00 (M)
Kitchen, hourly	50.00 (M)
Early set up fee	150.00 (M)
Amphitheater (outdoor stage):	
Two hours	175.00 (M)
Six hours	500.00 (M)
Gymnasium:	
Half of gym, hourly	50.00 (M)
Entire gym, hourly	125.00 (M)
Deposit:	
Each meeting room/amphitheater, kitchen	100.00 (M)
Ballroom A,B,C and D combined	400.00 (M)
Unscheduled time premium over regular rate, hourly	15.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

RECREATION FACILITY RENTAL FEES (CONTINUED)

COUNTRY CLUB (20% discount off regular fee for residents):

Continuous User:

Ballroom:

Hourly 70.00 (M)

Deposit 100.00 (M)

Club lounge:

Hourly 70.00 (M)

Deposit 100.00 (M)

Full building:

Hourly 110.00 (M)

Deposit 200.00 (M)

One Time User - (Friday and Saturday)

6 p.m. to 12 midnight 900.00 (M)

Deposit 250.00 (M)

One Time User - Hourly: (Sunday through Thursday)

Ballroom (hourly) 100.00 (M)

Club lounge (hourly) 100.00 (M)

Full building (hourly) 140.00 (M)

Deposit (per room) 250.00 (M)

FARMER'S MARKET:

Saturday Market:

12' x 10' space Outside without electricity (per week) 21.00 (M)

Additional 6 feet (per week) 12.00 (M)

12' x 10' space outside with electricity (per week) 25.00 (M)

Additional 6 feet with electricity (per week) 15.00 (M)

12' x 10' inside space without electricity (per week) 27.00 (M)

12' x 10' inside space with electricity (per week) 30.00 (M)

Part-Time Vendor Fees:

12' x 10' Outdoor space without electricity (per week) 31.00 (M)

Additional 6 feet without electricity (per week) 22.00 (M)

12' x 10' Outside space with Electricity (per week) 35.00 (M)

Additional 6 feet with electricity (per week) 25.00 (M)

12' x 10' inside space without electricity (per week) 37.00 (M)

12' x 10' inside space with electricity (per week) 40.00 (M)

Vendor's deposit 50.00 (M)

Building Rental: (20% discount off regular fee for residents):

Continuous User - Hourly: (Sunday through Thursday), hourly 70.00 (M)

One Time User:

Hourly 140.00 (M)

All day rate (11:00 am to midnight, except Fridays and Saturdays) 1,000.00 (M)

Entire Building

6:00 p.m. to midnight, Fri. and Sat. (set time 4:00 pm – 6:00 pm) ... 1,100.00 (M)

Parking Lot - in addition to building rental 350.00 (M)

Deposit 300.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

RECREATION FACILITY RENTAL FEES (CONTINUED)

LAKE ISLAND RECREATION CENTER - Meeting room:

Daily rate, Monday - Friday	400.00 (M)
Weekly rate, Monday – Friday, 8:00am – 5:00 pm	500.00 (M)
<u>Continuous User:</u>	
Hourly	50.00 (M)
Deposit	200.00 (M)
<u>One Time User:</u>	
Hourly	80.00 (M)
Deposit	200.00 (M)

Winter Park Welcome Center:

Winter Park Community Foundation Room	
(includes catering kitchen, restrooms and outdoor patio):	
Weekday for 1 – 4 hours, per hour	70.00 (M)
Weekday for over 4 hours, per hour	60.00 (M)
Series of 4 or more rentals for 1 - 4 hours, per hour	60.00 (M)
Series of 4 or more rentals for over 4 hours, per hour	50.00 (M)
Weekend (all day)	500.00 (M)

Note: rental rates can be reduced by 50% for one half of room

Entire First Floor (includes Galloway Foundation gallery, Welcome gallery and Winter Park Health Foundation Community Room):

Weekday (until 6:00 pm)	not available
Weekday (after 6:00 pm), per hour	90.00 (M)
Weekend (all day)	750.00 (M)
Fire marshal, required to be on site for events hosting over 90 people, per hour	25.00 (M)
Additional one-time fees:	
Cleaning (for events over 4 hours)	30.00 (M)
Staffing (weekdays before 9:00 am and/or after 5:00 pm), per hour	20.00 (M)
Staffing (weekends), per hour	25.00 (M)
Gallery display use deposit	100.00 (M)
Gallery display use cancellation fee (if cancellation is made less than thirty days in advance)	25.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PARK FEES

DEPOSITS FOR GROUP EVENTS ARE EQUAL TO EVENT FEE

Azalea Lane Playground (20% resident discount):

Small Pavilion:

Full day	50.00 (M)
Half day	30.00 (M)

Central Park:

Group Events:

Small events (less than 400 people)	550.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Rose Garden wedding	250.00 (M)
Deposit	100.00 (M)

Central Park West Meadows:

Group Events (fee is doubled for functions charging admission):

Small events (less than 400 people)	550.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)

Mead Garden:

Group Events:

Small events (less than 400 people)	550.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Amphitheater (two hours)	225.00 (M)
Deposit	100.00 (M)
Large Pavilion (20% resident discount):	
Full day	90.00 (M)
Half day (open to noon or 2 pm to close)	60.00 (M)

Fleet Peebles Park:

Group Events:

Small events (less than 400 people)	550.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Large Pavilion (20% resident discount):	
Full day	90.00 (M)
Half day (open to noon or 2 pm to close)	60.00 (M)
Small Pavilion (20% resident discount):	
Full day	50.00 (M)
Half day (open to noon or 2 pm to close)	30.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PARK FEES (CONTINUED)

Lake Island Park:

Group Events:

Small events (less than 400 people)	550.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)

Community Playground pavilion (20% resident discount):

Full day	90.00 (M)
Half day (open from noon or 2 pm to close)	60.00 (M)

Ward Park:

Large Pavilion (20% resident discount):

Full day	90.00 (M)
Half day (open to noon or 2 pm to close)	60.00 (M)

Howell Branch Preserve:

Group Events:

Small events (less than 400 people)	550.00 (M)
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Large Pavilion (20% resident discount):

Full day	90.00 (M)
Half day (open to noon or 2 pm to close)	60.00 (M)

Small Pavilion (20% resident discount)

Full day	50.00 (M)
Half Day (open to noon or 2pm to close)	30.00 (M)

Dinky Dock Park:

Group Events:

Small events (event size limited to 200 people or less)	550.00 (M)
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Cady Way Park:

Group Events:

Small events (less than 400 people)	550.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)

Shady Park:

Group Events:

Small events (less than 400 people)	550.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)

Picnic area:

Full day	50.00 (M)
Half day (open to noon or 2:00 pm to close)	30.00 (M)

Phelps Park:

Group Events:

Small events (less than 400 people)	550.00 (M)
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Pavilion Rental (2)(20% resident discount):

Full day	90.00 (M)
Half day (open to noon or 2:00 pm to close)	60.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

PARK FEES (CONTINUED)

Kraft Azalea Garden:

Group events:

Small events (less than 400 people)	550.00 (M)
Exedra area wedding	150.00 (M)
Exedra area wedding deposit.....	100.00 (M)

Violation of dog ordinance:

1 st offense.....	50.00 (M)
2 nd offense.....	100.00 (M)

Park business permit (monthly):

Twenty attendees or less	25.00 (M)
Over twenty attendees	100.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

SPECIAL EVENT AND MISCELLANEOUS FEES

MISCELLANEOUS CHARGES:

Inflatables/bounce house permit fee	25.00 (M)
Building and Pavilion Holiday Rate	Time and ½ Regular (M)
.....	Rental Rates (M)
Facility rental building late payment fee	5% of balance due (M)
Parks Alcohol Usage Request Application Fee (non-refundable)	50.00 (M)
Portable public address system	50.00 (M)
Field rental storage, approximately 100 sq. ft. monthly.....	100.00 (M)
Risers, each (portable stages)	35.00 (M)
Sat Market Tables, each (round and rectangular, inside use only)	8.00 (M)
Tent, daily (20' x 40')	375.00 (M)
LCD projector and screen	50.00 (M)
Volleyballs, daily.....	10.00 (M)
Wireless microphone	50.00 (M)
Portable stage	100.00 (M)
Scoreboard renter per day, Community Center gymnasium:	
One scoreboard.....	\$20.00 (M)
Both scoreboards	\$30.00 (M)
Staffing (per hour)	21.00 (M)
Planning, Delivery, Setup, Pick up (per hour)	21.00 (M)
Transport Charge/Delivery Pickup	30.00 (M)
Crowd control fencing (per 200 feet)	150.00 (M)
Tent 10' x 10'	60.00 (M)
Special event trailer with tables and chairs	300.00 (M)
Equipment Rental - Per Event:	
Banquet tables (each, off site events only)	5.00 (M)
Folding chairs (each).....	2.00 (M)
Podium (each)	20.00 (M)
Portable public address system	50.00 (M)
Risers 3' x 8' (each).....	40.00 (M)
Riser skirts (each)	10.00 (M)
Table skirts (each).....	15.00 (M)
Tent 20' x 40'	375.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2012

SPECIAL EVENT AND MISCELLANEOUS FEES (CONTINUED)

Banner hanging fees:

North Park Avenue (Morse to Webster, 17 poles)	510.00 (M)
South Park Avenue (Fairbanks to Morse, 16 poles)	480.00 (M)
East Morse Boulevard (17-92 to Pennsylvania, 10 double sided poles) ..	600.00 (M)
West Morse Boulevard (Pennsylvania to Interlachen, 11 double sided poles)	660.00 (M)
New England Avenue (New York to Hannibal Square West)	480.00 (M)
Pennsylvania Avenue (Lyman to Israel Simpson Court)	780.00 (M)
North Orange Avenue (Fairbanks to Minnesota), 20 poles)	600.00 (M)
South Orange Avenue (Denning Drive to 17-92, 20 poles)	600.00 (M)

Cancellation Fees:

Pavilions and Fields (no deposit is required):

Cancellation with less than 14 days notice	No refund (M)
Cancellation with 14-30 days notice	Retain 50% of rental fee (M)
Cancellation with 30-90 days notice	Retain 25% of rental fee (M)
Cancellation with over 90 days notice	\$20 processing fee (M)

Buildings*, amphitheater, park rentals (deposit is required):

Cancellation with less than 30 days notice	Retain 100% of rental fee (M)
Cancellation with 30-60 days notice	Retain deposit (M)
Cancellation with 60-90 days notice	Retain 50% of deposit (M)
Cancellation with over 90 days notice	\$20 processing fee (M)

* Except Civic Center

A double deposit is required for all functions charging admission and serving alcohol

A double deposit is required for all functions for minors charging admission