



city commission agenda

Regular Meeting

July 9, 2012
3:30 p.m.
Commission Chambers

commissioners		mayor		commissioners	
seat 1	Steven Leary	seat 2	Sarah Sprinkel	seat 3	Carolyn Cooper
			Kenneth W. Bradley	seat 4	Tom McMacken

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's Web site at www.cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Comments at the end of the meeting under New Business are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left to sum up. Large groups are asked to name a spokesperson. This period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

1	Meeting Called to Order	
2	Invocation Fire Chief, Jim White Pledge of Allegiance	
3	Approval of Agenda	
4	Mayor's Report	
5	City Manager's Report	Projected Time
6	City Attorney's Report	Projected Time
7	Non-Action Items	Projected Time
	a. Update on the Art on the Green 2012 sculpture exhibition	15 minutes
	b. Financial Report – May 2012	10 minutes
	c. Budget presentation	30 minutes
	d. Constitutional Amendment #4 discussion.	15 minutes

8	Citizen Comments 5 p.m. or soon thereafter (if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting) (Three (3) minutes are allowed for each speaker; not to exceed a total of 30 minutes for this portion of the meeting)	
9	Consent Agenda a. Approve the minutes of 6/25/2012. b. Approve the following bids and change order: 1. Award of RFP-12-2012 (categories 1, 2, 3 and 5), Printing & Mailing Services to Designers' Press, Inc. and authorize the Mayor to execute the contract. 2. Award of RFP-12-2012 (category 4), Printing & Mailing Services to International Press and authorize the Mayor to execute the contract. 3. Change Order #1, IFB-10-2012, Fairbanks Avenue Roadway & Wastewater Systems Improvements Project to Masci General Contractor, Inc.; \$27,824.25.	Projected Time 5 minutes
10	Action Items Requiring Discussion a. 90 Day Plan	Projected Time 30 minutes
11	Public Hearings No public hearings scheduled.	Projected Time
12	City Commission Reports a. Commissioner Leary b. Commissioner Sprinkel c. Commissioner Cooper d. Commissioner McMacken 1. City Hall renovation e. Mayor Bradley	Projected Time 10 minutes each

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



city commission city manager's report

item type City Manager's Report

meeting date July 9, 2012

Below are issues of interest to the Commission and community that are currently being worked on by staff, but do not currently require action on the Commission agenda. These items are being tracked to provide the Commission and community the most up to date information regarding the status of the various issues. The City Manager will be happy to answer questions or provide additional updates at the meeting.

issue	update	date
Budget	The Proposed Budget is in the final stages of preparation. It will be distributed to the Commission in early July and introduced by the City Manager at the July 9 th Commission Meeting	September 2012
Electric Undergrounding Project	This project is funded in the CIP at approximately \$4M per year. Projects are scheduled to be completed in in a priority order based on criteria established by staff and approved by the Commission. Projects identified for the first year will be presented with the budget on July 9 th . The remaining five year capital plan will be presented for adoption as part of the budget process. The total project is expected to take between 17 – 20 years.	September 2012
Tree Preservation Ordinance	At their June 26 th meeting, the Tree Preservation Board unanimously adopted proposed changes to the tree preservation ordinance which simplify and reduce the tree compensation requirements for tree removals by requiring the replanting of replacement shade trees in a manner that increases the incentive to replant trees over paying a financial compensation into the Tree Fund while allowing the property owner the option to replant a tree(s), pay compensation or a combination of both. The amount of financial compensation required is determined by the City Commission in the Schedule of Fees based on the caliper inches of tree(s) removed. In addition, the Board addressed the use of the Tree Replacement Fund recommending that the Fund be limited to purchasing trees (and associated costs), providing education on tree preservation and protection of trees impacted by construction on city projects. The use of the tree fund for purchases necessary for	

	<p>improvements, including contract services for the city's tree nursery, and use of funds for enforcement of the ordinance were recommended to be removed. In addition, the enforcement process for effectively dealing with hazardous and dead trees on private properties was added for clarity and includes an appeal procedure to the Board.</p> <p>The next step is to have our City Attorney review the changes and bring the proposed ordinance to the Planning & Zoning Board, and then to the Commission at the next available meeting.</p>	
City Hall Renovation	Renovation of City Hall is nearing completion. All air conditioning improvements are complete. New ceiling, walls, painting and flooring are nearly complete. Millwork is under production and will be installed by the end of June. Site landscaping, hard scape and underground stormwater retention is underway.	July 2012
Lee Road Median Update	After approval of the final landscaping plan additional comments to the final landscape plan were received from FDOT and are currently being addressed.	
Fairbanks Improvement Project	Working on finalizing contract and issuing notice to proceed. It is anticipated that construction will begin in early August	July 2013
Parking Study Alford Inn	Consultant is about 50% complete on the study. Expect a draft in late August. Staff will be arranging meetings with the residents on Alexander Place, with Jim Campesi, owner/rep. for of the Villa Siena condos and the Rollins College to vet the proposals and recommendation. Expect the results to be ready for City Commission review in late September but with budget on agenda perhaps the first meeting in October.	October 2012
Tree Team Updates	The Tree Team continues to work on the Urban Forestry Management Plan and will soon begin tree condition analysis.	
Wayfinding Signs	Nearly all non-FDOT wayfinding signs are installed. Permitting of the FDOT signs continues. The permitting should be complete in June with signs installed in July	July 2012

Street Musicians	For discussion on 90 day plan.	
125th Anniversary Celebration	<p>The 125th Anniversary Task Force continues to meet on a monthly basis. Since June 8, the special 125th Anniversary pages were launched and historical facts are being posted on Facebook and Twitter. A calendar of events planned thus far can be found on the 125th Anniversary web pages. Subcommittees continue to meet to plan their special events.</p> <p>125th Anniversary stickers were handed out at the 4th of July event and Mayor included the 125th Anniversary in his opening welcome remarks.</p>	October 2012
MLK Task Force	Lake Island Park was renamed Martin Luther King, Jr. Park on June 25 th .	Closed
ULI Fairbanks Avenue TAP	The two-day workshop held at the Community Center on June 18th and 19th. A presentation was made to the Community on June 19th based on the team's recommendations. A formal white paper will follow.	August 2012
Strategic Plan	Staff shared a communication tool (scorecard) with the Commission on June 25 th . Staff will continue to bring forward ideas in the development of the Strategic Plan to prepare for its adoption as part of the budget process.	August 2012

Once projects have been resolved, they will remain on the list for one additional meeting to share the resolution with the public and then be removed.



Below is the status of development projects previously approved by the City Commission and others that may be of interest. The changes since the last report on June 11th are shown in red.

276 S. Orlando Avenue: Italio Modern Italian Kitchen restaurant submitted for their site development permit for a 130-150 seat restaurant. This is the vacant parcel, just south of the Mt. Vernon Motel where the previous restaurant burned down about three years ago.

665 N. Orlando Avenue: Olive Garden restaurant has applied for a \$200,000 interior remodel of the existing restaurant.

1302 W. Fairbanks Avenue: McDonald's - Building permit has been issued. Look for construction to start soon.

941 W. Morse Blvd.: CNL Building (former State Office building) - They have applied for the demolition permit for the property.

200 E. Canton Avenue: Sestiere Santa Croce This is the former Rob Vega luxury condo (6 units) across from St. Margaret Mary. Permit has been issued to complete the exterior building shell/facade (Italian Venetian Mediterranean architecture). Permit application is in for the interior finish of the first floor.

358 N. Park Avenue - former Circa restaurant - New restaurant is going in to that space to be called "Galopin Cuisine". They have their building permit and are on target to open in late July.

601 S New York Avenue - former Urban Flats restaurant next to Hot Olives - Ethos Vegan Kitchen has applied for their interior remodel permit.

326 S. Park Avenue - former Spice restaurant - The owners of the 310 S. Park Ave. restaurant are taking over the space and have now applied for their interior remodel permit.

538 S. Park Avenue: BurgerFi - Construction almost complete. Should be open within a week.

1600 W. Fairbanks Avenue - Four Rivers restaurant - Construction ongoing. They hope to open in July-August 2012. A new "gourmet burger" restaurant will be going into the old Four Rivers location at 2103 W. Fairbanks shortly after the new Four Rivers opens.

600 N Orlando Avenue: Borders Books – Redevelopment approved by the City Commission on March 26th. The new bank is the linchpin to the project and the bank has a very long due diligence period which includes FDIC approval. All indications are that the project is moving ahead but the timing is not known. Starbucks also doing their due diligence reports.

1150 S. Orlando Avenue: Redevelopment of the former paint store, just north of Einstein's – Permit issued and construction started on May 1st. The end result will be a 3,620 sq. ft. building with 30 parking spaces. About half of the space will be a Jersey Mike's Sub shop and the other half retail or office space.

565 W. Fairbanks Avenue: Cask and Larder – New restaurant from the Ravenous Pig ownership going into the old Harper's location. Interior renovation building permit was issued on April 19th. Construction underway and they hope to be open in August 2012.

901/911 N. Orlando Avenue: Wawa Store – The project is still working with FDEP on the contamination and cleanup clearances. There will be an agreement on the consent agenda soon to assist with that issue. On May 25th they submitted for their building permit but not yet for the site development permit. Start date uncertain but at least things are beginning to move in that direction now.

100 Perth Lane – Dr. Bruce Breit (Women's Care Florida) - Conditional Use approved by the City on January 23rd to a new construct 22,000 sq. ft. medical office. Working on finalizing the adjacent property purchase from Florida Hospital and other construction permit details.

2701 Lee Road: New Aamco transmission - Building permit issued on April 5th. Construction underway. They are building a new service building and the former convenience store building will be used for the office and customers.

Rollins College: Alford Inn at Rollins – Building permit issued. Construction started. Fifteen month construction time period. Expected opening in July-August of 2013.

Rollins College: Bush Science Center – The building permit has been issued and work has begun. Completion expected in the late summer of 2013. The temporary modular administration and classroom buildings are now on site and being set up to be in use for the fall classes.

For more information on these or other projects, please contact Jeff Briggs, Planning Director at jbriggs@cityofwinterpark.org or at (407) 599-3440.



city commission agenda item

item type	Non-Action Item	meeting date	July 9, 2012
prepared by department division	Lindsey Hayes Planning Department	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	Public Art Advisory Board	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	10-0 final vote

subject

Update on the *Art on the Green 2012* sculpture exhibition including sculpture selections and sponsors.

motion | recommendation

The *Art on the Green 2012* guest curator Olga Viso, director of the Walker Art Center in Minneapolis, has selected eight sculptures from among the artist applications for the exhibition (see supporting document). The Public Art Advisory Board voted to accept Ms. Viso's recommendations. In alphabetical order they are:

Russell Bellamy, *St. Prego*
Doug Makemson, *Ain't Gonna Work on Maggie's Farm No More*
Allie Pohl, *Ideal Woman: Caryatid*
Dale Rogers, *Think and Be Free*
Carolina Sardi, *3 Double Nests*
Chris Scala, *AIRBORNE*
Barbara Sorensen, *Muse I*
Bill Wood, *Doorway & Roadways*

background

Art on the Green 2012 is a six month sculpture exhibition opening in September. The Public Art Advisory Board has sponsors to support *Art on the Green 2012* including presenting sponsor Massey Services Inc. (see supporting document)

fiscal impact

The cost of the exhibition is covered by the current budget and the sponsors.

strategic objective

Quality environment/Quality economic development

THE CITY OF WINTER PARK

Art

on the green

City of Winter Park

Public Art Advisory Board members

Chele Hipp, *Chair*

Katherine Bakker

Sarah Davey

Betty Hartnett

Daniel Iosue

Susan League

Robert Lemon

Joan Pohl

Charles Robbins

Joseph Roviario

Dana Thomas

Lindsey Hayes, *Staff Liaison*



Art on the Green

8 Sculptures located along Park Avenue

- 2 in front of City Hall
- 6 in Central Park

Exhibition will be installed for 6 months

- September 1, 2012 – March 1, 2013
- Artist applications have been received
- Curator Olga Viso has made selections
- Opening Ceremony is September 15, 2012



Sponsors

Presenting Sponsors

City of Winter Park



Major Sponsor

DePrince, Race & Zollo, Inc.

Sponsors

AHG Group, LLC

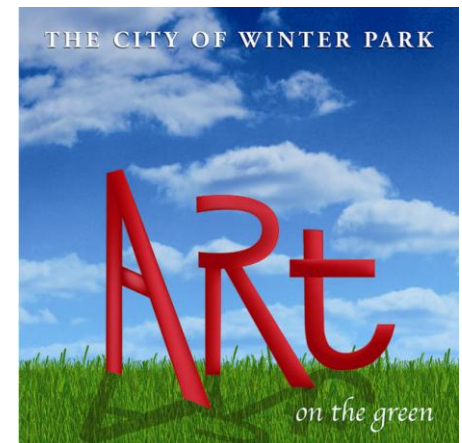
Allan E. and Linda S. Keen

Fannie Hillman, Fannie Hillman and Associates

Scott Hillman, Fannie Hillman and Associates

The Pizzuti Companies

Trilogy Global Advisors



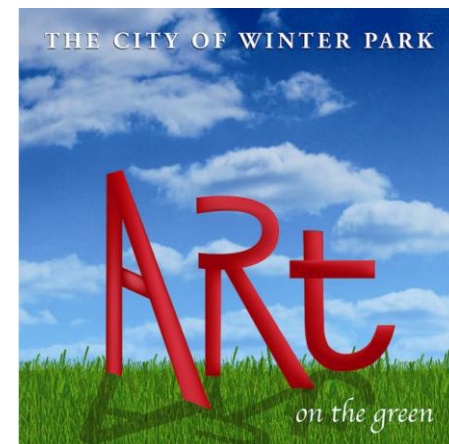
Curator

Olga Viso, Director, Walker Art Center

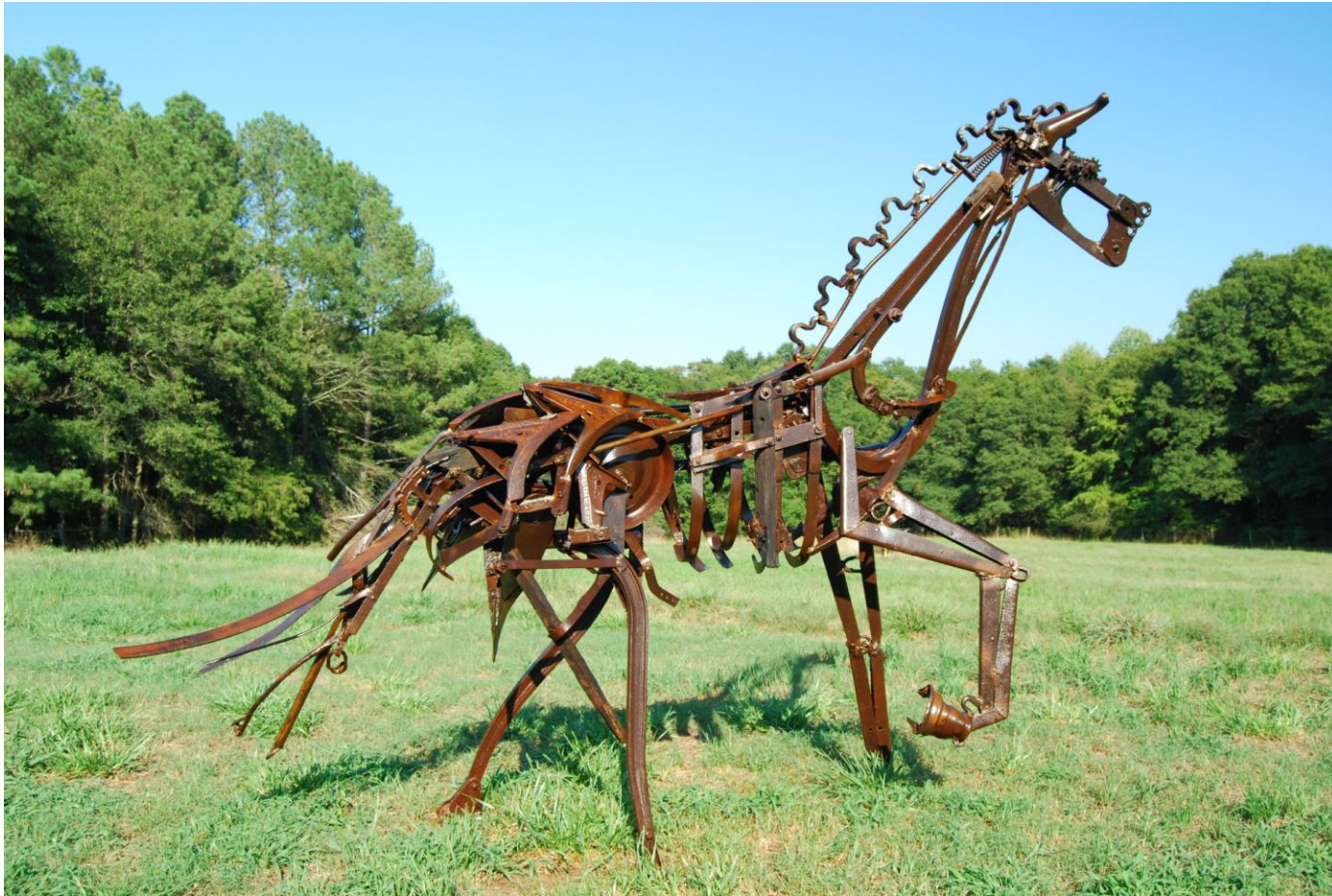
- The Walker Art Center in Minneapolis is one of the top 5 contemporary art museums in the United States.
- Olga is a Rollins College graduate who has gone on to an exceptional career in fine art, and who has warm memories of Winter Park.
- Olga previously worked at the Hirshhorn, High and Norton Museums of Art.



St. Prego, Russell Bellamy



Ain't Gonna Work on Maggie's Farm No More, Doug Makemson



CITY OF WINTER PARK

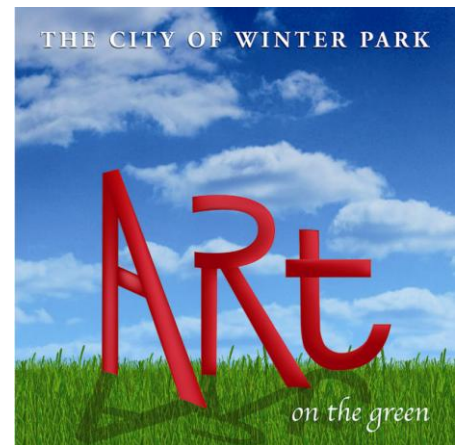
ART

on the green

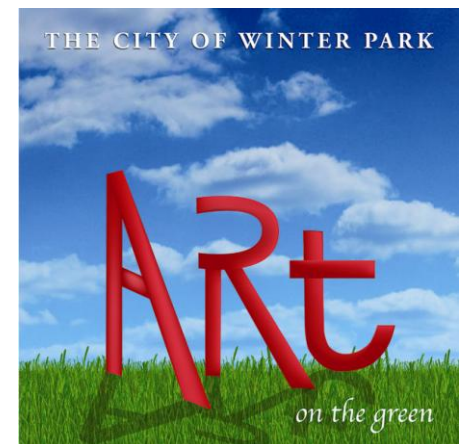
Ideal Woman: Caryatid, Allie Pohl



Ideal Woman: Caryatid
8 "ft" x 1.5 "ft" x 8 "in"



Think and Be Free, Dale Rogers



3 *Double Nests*, Carolina Sardi





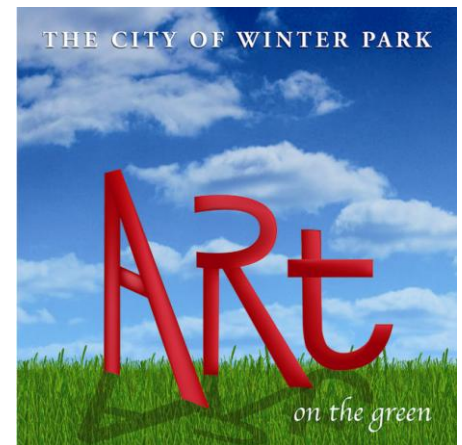
AIRBORNE, Chris Scala



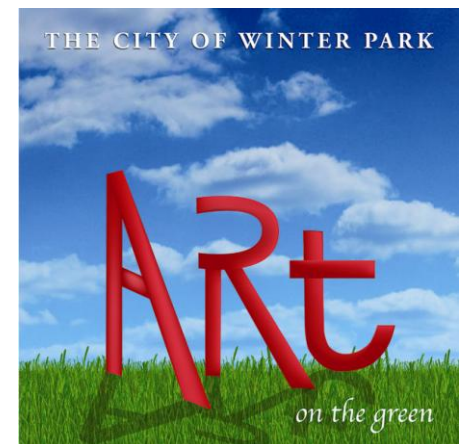
Muse I, Barbara Sorensen



Barbara Sorensen, "Muse I", 7' x 2' x 2' + 18" base, Bronze



Doorways & Roadways, Bill Wood



Financial Report

For the Month of May (67% of fiscal year lapsed)

Fiscal Year 2012

General Fund

The following items were noted in reviewing the financial results for the eight months of FY 2012:

- Property taxes are on track with budget estimates.
- Franchise fee revenues are a little ahead of the prior year and should be close to our budget target. As of May 31, we had received seven months of electric and solid waste franchise fees due to the lag between customers being billed and remittance of the fees to the City.
- Electric utility taxes, water utility taxes and communications services taxes are on track with the revised projections.
- Business taxes are due October 1 of each year so the largest portion of this revenue has already been received.
- Building permit revenues are well ahead of budget and the prior year. Large receipts from the Bush Science Center renovation have helped increase the balance.
- Revenue estimates for half cent sales tax and state revenue sharing are on track with the revised projections.
- Current year intergovernmental revenues include \$86,613 from FEMA for the 2004 storms. In prior years, funding from FEMA went to a separate special revenue fund. That fund was made whole in 2011 and closed. All future recoveries for debris related costs will also be deposited to the General Fund.
- Charges for services now include the Golf Course. Golf course revenues increased total charges for services revenue for the first eight months by \$278,475.
- Fines and forfeiture revenues are on track with the revised projections.
- Expenditures are generally in line with or below budget.
- Revenues and spending will continue to be monitored and if it becomes necessary to adjust the budget again an adjustment will be brought to the Commission for approval.

Community Redevelopment Agency Fund

The CRA was credited with tax increment revenue from both the City and County in December. The decrease in comparison to the prior year is due to the 4.79% decrease in valuation.

Charges for services revenue is from daily passes and sponsorships for the ice skating rink.

Annual principal payments and semiannual interest payments on CRA debt were paid in January.

Water and Sewer Fund

Revenues are at 66% of the annual projection. Sales revenues exceed those of the prior year as a result of higher volume of water sold as noted in the table below:

	Sales in Thousands of Gallons for the Eight Months ended May 31, 2011	Sales in Thousands of Gallons for the Eight Months ended May 31, 2012	Difference	Percentage
Water	2,240,528	2,403,012	162,484	7.3%

Expenses are within budget.

Bottom line reflects a loss of \$99,072 for the first eight months of the fiscal year. This statement includes principal paid on our bonds since it represents cash payments. The income statement that will be in our annual financial report will show principal paid as a reduction in our debt and not as an expense. Adding back \$1,663,333 in principal paid to this report would improve the bottom line to a positive \$1,564,261.

Debt service coverage is strong with net revenues equaling 2.15 times debt service.

Electric Services Fund

Sales in kWh are down 2.8% through May 31 in comparison to the same period in the prior year. Revenues are also less than last year due to the lower fuel cost recovery rates.

Fuel cost over recovery for the first eight months of the fiscal year is about \$314,000.

Expenses are in line with budget. This statement includes principal paid on our bonds since it represents cash payments. The income statement that will be in our annual financial report will show principal paid as a reduction in our debt and not as an expense. Adding back \$1,083,333 in principal paid to this report would improve the bottom line to a positive \$2,553,102.

Bottom line reflects positive net income of \$1,469,769 for the first eight months of the fiscal year.

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
General Fund
Fiscal YTD May 31, 2012 and 2011
66.7% of the Fiscal Year Lapsed

	Fiscal YTD May 31, 2012						Fiscal YTD May 31, 2011			
	Actual		Budget				Actual	Budget		
	YTD	YTD %	Original Annual	Adjusted Annual *	Prorated Adj. Annual	Variance from Prorated Adj. Annual	YTD	Adjusted Annual	Prorated Adj. Annual	Variance from Prorated Adj. Annual
Revenues:										
Property Tax	\$ 13,287,606	140%	\$ 14,265,000	\$ 14,265,000	\$ 9,510,000	\$ 3,777,606	\$ 13,227,961	\$ 14,538,871	\$ 9,692,583	\$ 3,535,378
Franchise Fees	619,599	82%	1,132,500	1,132,500	755,000	(135,401)	586,126	1,130,000	753,333	(167,207)
Utility Taxes	3,760,374	84%	7,022,000	6,717,000	4,478,000	(717,626)	3,927,231	6,921,536	4,614,357	(687,126)
Occupational Licenses	456,741	149%	459,500	459,500	306,333	150,408	466,859	450,000	300,000	166,859
Building Permits	1,343,678	161%	1,249,050	1,249,050	832,700	510,978	780,391	1,033,800	689,200	91,191
Other Licenses & Permits	18,075	129%	21,000	21,000	14,000	4,075	17,965	20,000	13,333	4,632
Intergovernmental	3,308,340	81%	6,206,702	6,118,315	4,078,877	(770,537)	3,207,857	5,995,605	3,997,070	(789,213)
Charges for Services	3,289,323	100%	4,939,600	4,939,600	3,293,067	(3,744)	2,820,310	3,708,300	2,472,200	348,110
Fines and Forfeitures	570,755	83%	1,220,200	1,030,200	686,800	(116,045)	203,255	797,500	531,667	(328,412)
Miscellaneous	363,153	98%	556,457	556,457	370,971	(7,818)	450,107	533,810	355,873	94,234
Fund Balance	-	-	-	642,911	428,607	(428,607)	-	566,257	377,505	(377,505)
Total Revenues	27,017,644	109%	37,072,009	37,131,533	24,754,355	2,263,289	25,688,062	35,695,679	23,797,121	1,890,941
Expenditures:										
City Commission	19,983	134%	22,376	22,376	14,917	(5,066)	12,078	47,057	31,371	19,293
Legal Services - City Attorney	148,196	93%	240,236	240,236	160,157	11,961	213,181	202,800	135,200	(77,981)
Legal Services - Other	80,574	110%	110,000	110,000	73,333	(7,241)	59,515	100,000	66,667	7,152
Lobbyists	77,665	100%	116,000	116,000	77,333	(332)	45,041	52,000	34,667	(10,374)
City Management	303,729	93%	487,729	487,729	325,153	21,424	296,446	476,603	317,735	21,289
City Clerk	121,727	85%	239,071	214,071	142,714	20,987	165,202	229,966	153,311	(11,891)
Communications Dept.	253,329	86%	445,777	443,574	295,716	42,387	251,258	441,384	294,256	42,998
Information Technology Services	834,093	93%	1,225,601	1,343,592	895,728	61,635	777,914	1,399,459	932,973	155,059
Finance	520,683	97%	808,588	808,588	539,059	18,376	525,045	789,962	526,641	1,596
Human Resources	167,912	88%	357,565	285,245	190,163	22,251	182,307	300,859	200,573	18,266
Purchasing	83,731	61%	204,799	206,965	137,977	54,246	93,813	232,988	155,325	61,512
Planning & Community Development	373,871	69%	743,135	807,043	538,029	164,158	350,638	683,761	455,841	105,203
Building & Code Enforcement	804,092	93%	1,289,385	1,292,765	861,842	57,750	772,747	1,293,628	862,419	89,672
Public Works	4,443,215	96%	6,892,177	6,931,798	4,621,200	177,985	4,235,077	6,932,734	4,621,823	386,746
Police	7,193,129	91%	12,011,363	11,901,252	7,934,168	741,039	6,653,347	11,225,620	7,483,747	830,400
Fire	5,919,462	95%	9,334,614	9,351,829	6,234,552	315,090	5,544,364	8,656,723	5,771,149	226,785
Parks & Recreation	3,985,875	91%	6,561,341	6,586,218	4,390,812	404,937	3,525,028	5,944,994	3,963,329	438,301
Organizational Support	1,053,474	102%	1,550,212	1,550,212	1,033,475	(19,999)	1,077,159	1,411,212	940,808	(136,351)
Non-Departmental	-	-	197,000	197,000	131,333	131,333	-	239,000	159,333	159,333
Total Expenditures	26,384,740	92%	42,836,969	42,896,493	28,597,661	2,212,921	24,780,160	40,660,750	27,107,168	2,327,008
Revenues Over/(Under)										
Expenditures	632,904	-16%	(5,764,960)	(5,764,960)	(3,843,306)	4,476,210	907,902	(4,965,071)	(3,310,047)	4,217,949
Operating transfers in	5,234,458	93%	8,432,000	8,432,000	5,621,333	(386,875)	5,703,356	8,782,012	5,854,675	(151,319)
Operating transfers out	(1,644,360)	100%	(2,466,540)	(2,466,540)	(1,644,360)	-	(1,256,358)	(1,884,537)	(1,256,358)	-
Other Financing Sources/(Uses)	3,590,098	90%	5,965,460	5,965,460	3,976,973	(386,875)	4,446,998	6,897,475	4,598,317	(151,319)
Total Revenues Over										
Expenditures	\$ 4,223,002		\$ 200,500	\$ 200,500	\$ 133,667	\$ 4,089,335	\$ 5,354,900	\$ 1,932,404	\$ 1,288,270	\$ 4,066,630

* As adjusted through May 31, 2012

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
Community Redevelopment Fund
Fiscal YTD May 31, 2012 and 2011
66.7% of the Fiscal Year Lapsed

	Fiscal YTD May 31, 2012						Fiscal YTD May 31, 2011			
	Actual		Budget				Actual	Budget		
	YTD	YTD %	Original Annual	Adjusted Annual *	Prorated Adj. Annual	Variance from Prorated Adj. Annual	YTD	Adjusted Annual	Prorated Adj. Annual	Variance from Prorated Adj. Annual
Revenues:										
Property Tax	\$ 2,090,103	149%	\$ 2,107,423	\$ 2,107,423	\$ 1,404,949	\$ 685,154	\$ 2,309,577	2,305,963	\$ 1,537,309	\$ 772,268
Intergovernmental	-	0%	-	-	-	-	-	-	-	-
Charges for services	139,393	0%	162,000	162,000	108,000	31,393	170,783	200,000	133,333	37,450
Miscellaneous	66,631	400%	25,000	25,000	16,667	49,964	14,443	117,200	78,133	(63,690)
Fund Balance	-	0%	147,983	1,039,263	692,842	(692,842)	-	7,625,256	5,083,504	(5,083,504)
Total Revenues	2,296,127	103%	2,442,406	3,333,686	2,222,457	73,670	2,494,803	10,248,419	6,832,279	(4,337,476)
Expenditures:										
Planning and Development	363,241	90%	594,983	605,283	403,522	40,281	360,090	644,908	429,939	69,849
Capital Projects	543,156	71%	265,000	1,145,980	763,987	220,831	5,415,686	7,526,235	5,017,490	(398,196)
Debt service	1,223,913	118%	1,550,823	1,550,823	1,033,882	(190,031)	1,160,647	1,506,081	1,004,054	(156,593)
Total Expenditures	2,130,310	97%	2,410,806	3,302,086	2,201,391	71,081	6,936,423	9,677,224	6,451,483	(484,940)
Revenues Over/(Under)										
Expenditures	165,817	787%	31,600	31,600	21,067	144,750	(4,441,620)	571,195	380,796	(4,822,416)
Debt proceeds	-	-	-	-	-	-	-	-	-	-
Operating transfers out	(21,067)	100%	(31,600)	(31,600)	(21,067)	0	(71,405)	(107,108)	(71,405)	-
Other Financing Sources/(Uses)	(21,067)	100%	(31,600)	(31,600)	(21,067)	(0)	(71,405)	(107,108)	(71,405)	-
Total Revenues Over/(Under)										
Expenditures	\$ 144,750		\$ -	\$ -	\$ -	\$ 144,750	\$ (4,513,025)	\$ 464,087	\$ 309,391	\$ (4,822,416)

* As adjusted through May 31, 2012

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
Water & Sewer Funds
Fiscal YTD May 31, 2012 and 2011
66.7% of the Fiscal Year Lapsed

	Fiscal YTD May 31, 2012				Fiscal YTD May 31, 2011		
	YTD Actual	Original Budget	Adjusted Budget *	Adjusted %	YTD Actual	Adjusted Budget	Adjusted %
Operating Revenues							
Intergovernmental	\$ 56,662	\$ -	\$ -	0%	\$ -	\$ -	0%
Charges for services	18,092,486	27,421,000	27,421,000	66%	17,311,147	27,129,592	64%
Total Operating Revenues	18,149,148	27,421,000	27,421,000	66%	17,311,147	27,129,592	64%
Operating Expenses:							
General and Administration	923,028	1,564,064	1,611,307	57%	912,307	1,474,745	62%
Operations	7,255,175	14,188,677	14,368,964	50%	7,118,199	14,571,094	49%
Facility Agreements	1,858,104	3,207,000	3,207,000	58%	1,859,640	3,530,000	53%
Depreciation & Amortization	3,277,916	-	-	0%	3,140,620	-	0%
Total Operating Expenses	13,314,223	18,959,741	19,187,271	69%	13,030,766	19,575,839	67%
Operating Income (Loss)	4,834,925	8,461,259	8,233,729	59%	4,280,381	7,553,753	57%
Nonoperating Revenues (Expenses):							
Investment earnings	201,419	143,200	143,200	141%	154,068	238,920	64%
Debt Service - Principal	(1,663,333)	(2,495,000)	(2,495,000)	67%	(1,606,667)	(2,410,000)	67%
Debt Service - Interest	(2,201,839)	(3,559,463)	(3,559,463)	62%	(2,261,737)	(3,589,908)	63%
Miscellaneous revenue	7,153	-	-	0%	1,171	2,300	51%
Fund Balance	-	-	227,530	0%	-	160,987	0%
Total Nonoperating Revenues (Expenses)	(3,656,600)	(5,911,263)	(5,683,733)	64%	(3,713,165)	(5,597,701)	66%
Income (Loss) Before Operating Transfers	1,178,325	2,549,996	2,549,996	46%	567,216	1,956,052	29%
Operating transfers in	-	-	-	0%	-	-	0%
Operating transfers out	(1,277,397)	(1,916,096)	(1,916,096)	67%	(1,304,035)	(1,956,052)	67%
Total Contributions and Transfers	(1,277,397)	(1,916,096)	(1,916,096)	67%	(1,304,035)	(1,956,052)	67%
Net Income	\$ (99,072)	\$ 633,900	\$ 633,900		\$ (736,819)	\$ -	

* As adjusted through May 31, 2012

Debt Service Coverage

2.15

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
Electric Services Funds
Fiscal YTD May 31, 2012 and 2011
66.7% of the Fiscal Year Lapsed

	Fiscal YTD May 31, 2012				Fiscal YTD May 31, 2011		
	YTD Actual	Original Budget	Adjusted Budget *	Adjusted %	YTD Actual	Adjusted Budget	Adjusted %
Operating Revenues							
Charges for services - Fuel	9,734,986	20,960,714	20,856,857	47%	13,707,113	22,043,304	62%
Charges for services - Non-fuel and all Other Charges	\$ 18,620,127	31,781,314	31,885,171	58%	19,903,032	31,761,721	63%
Total Operating Revenues	28,355,113	52,742,028	52,742,028	54%	33,610,145	53,805,025	62%
Operating Expenses:							
General and Administration	703,631	1,206,446	1,212,942	58%	804,156	1,117,758	72%
Operations	3,141,265	8,460,761	9,159,341	34%	3,381,640	7,107,216	48%
Purchased Power Cost - Fuel	9,420,957	20,960,714	20,960,714	45%	12,980,525	22,720,000	57%
Purchased Power Cost - Non-fuel	5,052,931	8,464,055	8,568,436	59%	5,935,717	11,194,312	53%
Transmission Power Cost	1,534,654	2,203,674	2,203,674	70%	1,440,066	1,772,000	81%
Depreciation & Amortization	2,428,432	-	-	0%	2,297,603	-	0%
Total Operating Expenses	22,281,870	41,295,650	42,105,107	53%	26,839,707	43,911,286	61%
Operating Income (Loss)	6,073,243	11,446,378	10,636,921	57%	6,770,438	9,893,739	68%
Nonoperating Revenues (Expenses):							
Investment earnings	10,086	(70,000)	(70,000)	-14%	(3,244)	(115,000)	3%
Debt Service - Principal	(1,083,333)	(1,625,000)	(1,625,000)	67%	(950,000)	(1,425,000)	67%
Debt Service - Interest	(1,933,766)	(3,256,978)	(3,256,978)	59%	(1,849,160)	(3,564,711)	52%
Miscellaneous revenue	9,338	-	-	0%	1,174,355	-	0%
Fund Balance	-	-	809,457	0%	-	356,358	0%
Total Nonoperating Revenues (Expenses)	(2,997,675)	(4,951,978)	(4,142,521)	72%	(1,628,049)	(4,748,353)	34%
Income (Loss) Before Operating Transfers	3,075,568	6,494,400	6,494,400	47%	5,142,389	5,145,386	100%
Operating transfers in	-	-	-	0%	-	-	0%
Operating transfers out	(1,605,799)	(2,923,200)	(2,923,200)	55%	(1,824,901)	(2,964,329)	62%
Total Operating Transfers	(1,605,799)	(2,923,200)	(2,923,200)	55%	(1,824,901)	(2,964,329)	62%
Net Income (Loss)	\$ 1,469,769	\$ 3,571,200	\$ 3,571,200		\$ 3,317,488	\$ 2,181,057	

* As adjusted through May 31, 2012

The budget presentation will be issued as a separate document on the website.



city commission agenda item

item type	Non-Action Item	meeting date	July 9, 2012
prepared by department division	Randy Knight City Management	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A final vote		

subject

Amendment 4

motion | recommendation

City Manager, Randy Knight, will provide a brief overview of Amendment 4. City Attorney, Larry Brown, will answer questions regarding city involvement in educating the public.

background

Attached is a summary of Amendment 4 prepared by Florida Local Government Coalition and a letter prepared by Larry Brown, City Attorney regarding city involvement in educating the public.

alternatives | other considerations

fiscal impact

long-term impact

strategic objective

AMENDMENT 4:

Property Tax Limitations; Property Value Decline; Reduction for Non-Homestead Assessment Increase; Delay of Scheduled Appeal (Legislative Joint Resolution)

Amendment 4 would prohibit increases in assessed value of homestead and specified non-homestead property if the property's value decreases. Non-homestead or commercial property would have their assessment increases capped at 5%, down from the previous 10%. Non-homestead residential, rental, and commercial real properties might experience property tax savings and would not see their taxes increase significantly in a single year, due to the change in assessment increase limitation from 10% to 5%. There will be an additional homestead exemption for owners who have not owned the property for a specific amount of time and remove future repeal of provisions limiting annual assessment increases for specified non-homestead property. Further, the measure would implement an additional homestead exemption for first-time buyers equal to 50% of the median home price in the county. The additional exemption, however, would be gradually reduced until it expires within 5 years.

SUPPORT

SUPPORTERS:

Florida Association of Realtors

ARGUMENTS:

Tax incentives for first-time buyers, investors and businesses/employers could speed Florida's economic recovery. It will provide a much needed economic boost to Florida's working families, renters, and small business owners.

By creating an additional homestead exemption for first time home buyers. Amendment 4 will bring more qualified buyers to the table, reduce the inventory of foreclosed homes, and get Florida's housing market on the rise again.

It will allow the Legislature to stop "recapture", a painful tax gimmick that allows a homeowner's property taxes to increase even while their home's value is decreasing.

Amendment 4 gives stability to renters and small businesses by lowering the maximum yearly assessment increase on non-homestead properties from a burdensome 10 percent to a more reasonable 5 percent. With a more tolerable maximum assessment increase, Florida's small businesses can better plan investments in their local economies and working families, who rent, won't have to live in fear of significant, unexpected increases in their living expenses.

OPPOSE

OPPONENTS:

The Florida League of Cities, Florida Association of Counties

ARGUMENTS:

This amendment adds yet another layer of complexity to an already complicated property tax system and this ad hoc limit shifts the tax burden to others.

This amendment provides an added tax break to out of state businesses and shifts that burden to Florida residents.

True tax reform is comprehensive, not piecemeal, and addresses all levels of government and all types of taxes.

The fiscal impact is estimated to be \$185.7 million the first year, increasing to over \$1.6 billion by 2016-2017.



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Usher L. Brown
Board Certified Civil Trial Law
Board Certified Education Law

ulbrown@orlandolaw.net

June 29, 2012

Randy Knight, City Manager
City of Winter Park
401 Park Avenue South
Winter Park, FL 32789

via email & regular U.S. Mail

Re: Amendment 4 and discussion concerning City involvement in educating the public

Dear Randy:

As we discussed at the Commission meeting on June 25th, there are several statutes that the Commissioners should be aware of in connection with limits on the activity of a City, employees of the City, and officials in political activity, including support or opposition of a proposed constitutional amendment.

Section 106.113 generally prohibits a city or a person acting on behalf of the City from expending or authorizing "the expenditure of ... public funds for a political advertisement or electioneering communication concerning an issue, referendum, or amendment, including any state question, that is subject to a vote of the electors."

Section 106.113 contains two important exceptions. First, it does not preclude any elected official of the City "from expressing an opinion on any issue at any time."

The second exception is that a city may expend public funds for "electioneering communication" so long as the electioneering communication is "limited to factual information."

Therefore, the Commissioners retain the right to speak at any time concerning Amendment 4, including the right to expressly recommend for or against its adoption. Employees may do so after work hours. And, City funds should not be used except for

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June 29, 2012

Page 2

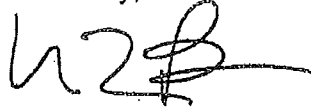
communications that contain only factual information (as opposed to advocacy) regarding Amendment 4. Factually accurate consequences of that amendment may be included.

Adherence to these restrictions is important because of the provisions in Section 104.31 that visit a number of sanctions, potentially, on city employees and officials who are found in violation.

My advice is to insure that City funds promote distribution of factual information related to Amendment 4. Any publicly funded material should communicate facts that are reasonably undisputable.

Please let me know if you have any other questions regarding this, or if I may assist in any other matter related to Amendment 4.

Sincerely,

A handwritten signature in black ink, appearing to read 'ULB', with a stylized flourish extending to the right.

Usher L. Brown

ULB:tla

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REGULAR MEETING OF THE CITY COMMISSION
June 25, 2012

The meeting of the Winter Park City Commission was called to order by Mayor Kenneth Bradley at 3:34 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

The invocation was provided by Pastor George Cope, Calvary Assembly of God, followed by the Pledge of Allegiance.

Members present:

Mayor Kenneth Bradley
Commissioner Steven Leary
Commissioner Sarah Sprinkel
Commissioner Carolyn Cooper
Commissioner Tom McMacken

Also present:

City Manager Randy Knight
City Attorney Larry Brown
City Clerk Cynthia Bonham
Deputy City Clerk Michelle Bernstein

Approval of the agenda

Motion made by Commissioner McMacken to approve the agenda as presented; seconded by Commissioner Sprinkel and approved by acclamation with a 5-0 vote.

Mayor's Report

a. Recognition of retiring Fire Rescue Lieutenant Jim Duba

Mayor Bradley recognized Lieutenant Jim Duba for his contributions to the Fire Department and the City for the last 35 years and proclaimed July 5, 2012 as "Jim Duba Day". Mr. Duba accepted the proclamation.

b. Presentation by Ms. Kathy Till (working with Florida League of Cities) – Advocacy Planner

Kathy Till, Advocacy Consultant, spoke briefly about the upcoming events in 2012 and how the Florida League of Cities can assist local government agencies with strategies to address advocacy issues such as pension reform, local business tax receipts and the proposed amendments in the upcoming general election.

c. Report of the U.S. Conference of Mayors

Mayor Bradley mentioned that he participated in the U.S. Conference of Mayors and provided a brief update on the topics discussed.

d. City Strategic plan/"Best City in Florida"

Mayor Bradley spoke about the strategic plan document that was in the agenda packet that he created which provides a visual explanation of City related issues.

He suggested that the City Manager adopt something similar so they can keep track of the issues. City Manager Knight distributed a copy of a similar type of document that staff had been working on for their review and comments at a later date.

e. Proclamation – Parks and Recreation Month

Mayor Bradley proclaimed the month of July 2012 as Parks and Recreation Month and gave special recognition to Director of Parks and Recreation John Holland and the entire department for their hard work.

City Manager's Report

City Manager Knight announced that the budget is being finalized and will be presented to the Commission at the next meeting. Mr. Knight spoke about scheduling a future meeting with the post office.

Public Works Director Troy Attaway advised that all of the local wayfinding signs are installed and staff is now working on the FDOT and welcome signs. He also noted that we received a response from FDOT stating that we cannot have two historic designation signs as previously discussed. Mayor Bradley said the signs look great and thanked staff for their efforts.

Commissioner Leary requested that staff make every effort to ensure that everyone involved receives notification for upcoming meetings as they move forward with the ULI/Fairbanks Avenue topic. CRA Director Dori Stone provided an update regarding last week's ULI presentation and what the next steps are. She explained that the ULI representatives will be issuing their white paper (report) within the next month and in the meantime they will continue the dialogue with the business and resident stakeholders who will help determine the vision of Fairbanks.

City Attorney's Report – No items.

Non-Action Item – No items.

Consent Agenda

- a. Approve the minutes of 5/14/2012 and 6/11/2012. – **5/14/2012 MINUTES PULLED FOR DISCUSSION, SEE BELOW**
- b. Approve the following purchase, contracts, and bids:
 1. Blanket Purchase Order with Air Liquide for Liquid Oxygen: \$182,500.00
 2. Continuing Services Contract with BASE Consultants, P.A. for RFQ-2-2012, Continuing Contracts for Professional, Architectural & Engineering Services (Discipline: Structural Engineering); and authorize the Mayor to execute the contract.
 3. Continuing Services Contract with Florida Bridge & Transportation, Inc. for RFQ-2-2012, Continuing Professional, Architectural & Engineering Services

- (Discipline: Structural Engineering); and authorize the Mayor to execute the contract.
4. Continuing Services Contract with John J. Christie & Associates for RFQ-2-2012, Continuing Contracts for Professional, Architectural & Engineering Services (Discipline: Mechanical & Electrical Engineering); and authorize the Mayor to execute the contract.
 5. Continuing Services Contract with Universal Engineering Sciences for RFQ-2-2012, Continuing Contracts for Professional, Architectural & Engineering Services (Discipline: Environmental Services); and authorize the Mayor to execute the contract.
 6. Piggyback State of Florida Contract 600-760-11-1 with Neopost USA, Inc. for Mail Processing Equipment and authorize the Mayor to execute the contract.
 7. Piggyback Western States Contracting Alliance Contract #1907 for Wireless Voice Service, Wireless Broadband Service, Accessories & Equipment and authorize the Mayor to execute the contract.
 8. Piggyback State of Florida Contract #360-240-06-1 for Carpet & Flooring Materials and authorize the Mayor to execute the contract.
 9. Piggyback State of Florida Contract 490-000-12-ACS for Laboratory and Safety Supplies & Equipment and authorize the Mayor to execute the contract.
 10. Piggyback Orlando Utilities Commission Contract for Liquid Oxygen and authorize the Mayor to execute the contract.
 11. Staff to enter into negotiations with the top ranked firms Ardaman & Associates, Inc. and Universal Engineering Sciences for RFQ-2-2012, Continuing Contracts for Professional, Architectural & Engineering Services (Discipline: Geotechnical Services). – **PULLED FOR DISCUSSION, SEE BELOW**
- c. Approve the request of the Hamilton Place Homeowner's Association to install a new 8' vinyl fencing (replacing the existing 5' fence) across the rear of the properties which abut the railroad to assist with privacy and sound issues. – **PULLED FOR DISCUSSION, SEE BELOW**

Motion made by Commissioner Cooper to approve Consent Agenda items 'a' (6/11/2012 minutes only) and 'b.1-10'; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.

Consent Agenda Item 'a' – 5/14/2012 minutes:

Commissioner Cooper referenced the minutes and a comment made by Ned Cooper and requested that the minutes be amended. Discussion ensued as to the process for amending/adding information to the action minutes and what the normal protocol should be.

Motion made by Mayor Bradley to approve Consent Agenda item 'a' and accept the May 14, 2012 minutes with the memorandum for the record from Commissioner Cooper as an addendum and is not a factual part of the

minutes; seconded by Commissioner Cooper and carried unanimously with a 5-0 vote.

Motion made by Commissioner Cooper to reflect what Ned Cooper said regarding the disclaimer statement that he read that was included on Commissioner Cooper's Perspective Newsletters; seconded by Commissioner McMacken.

Commissioner Sprinkel reminded the Commission that they agreed to action minutes and asked for clarification. Attorney Brown provided legal counsel.

Commissioner Cooper withdrew her current motion.

Motion made by Commissioner Cooper that the statement that currently says "the following spoke about the need for Commission communication and for each Commissioner to provide their input" to be simply changed to "the following spoke on this topic" and that Patrick Chapin's comments regarding specifically what he said be removed and his name also be simply added to the list; seconded by Commissioner McMacken and carried with a 4-1 vote with Commissioner Leary voting no.

Consent agenda item 'b.11' - Staff to enter into negotiations with the top ranked firms Ardaman & Associates, Inc. and Universal Engineering Sciences for RFQ-2-2012, Continuing Contracts for Professional, Architectural & Engineering Services (Discipline: Geotechnical Services)

Mayor Bradley spoke about the recent adoption of the local preference policy and that it may provide a cost advantage. He asked if they could rebid the current proposal. Attorney Brown provided legal counsel. Commission discussion ensued regarding the pros and cons with rebidding. City Manager Knight noted that the continuing contracts are for one year with an option for renewal and at that time the contracts will come back to the Commission for approval.

Motion made by Commissioner Cooper to approve Consent Agenda item 'b.11'; seconded by Commissioner McMacken and carried unanimously with a 5-0 vote.

Consent agenda item 'c' - Approve the request of the Hamilton Place Homeowner's Association to install a new 8' vinyl fencing (replacing the existing 5' fence) across the rear of the properties which abut the railroad to assist with privacy and sound issues.

Commissioner McMacken asked if this is a variance which allows for an 8' fence. Sylvia Hawkins, Chief of Code Enforcement explained that because this pertains to a subdivision wall, City Commission approval is required.

Motion made by Mayor Bradley to approve Consent Agenda item 'c', seconded by Commissioner Leary and carried unanimously with a 5-0 vote.

Action Items Requiring Discussion

a. Sustainability Advisory Board

Public Works Director Troy Attaway and Sustainability Coordinator Tim Maslow explained the request to combine the Environmental Review Board and the Keep Winter Park Beautiful Board into a single board called Sustainability Advisory Board.

Motion made by Mayor Bradley to approve the combining as mentioned in the June 20, 2012 minutes (attached) with the same details and add one element regarding the fifteen members: five will be appointed for a one year term, five will be appointed for a two year term and five will be appointed for a three year term initially; seconded by Commissioner McMacken.

Mr. Attaway answered questions pertaining to the intent of the request. City Manager Knight advised that if the Commission approves the combining of the boards that the board ordinance will have to be changed and adopted.

Commissioner Cooper stated that she would prefer to have the Utilities Advisory Board (UAB) make the final decision on any matters that relate to the functions of their board.

Commissioner Cooper also mentioned that going to a platinum level certification is very costly and recommended that a cost benefit analysis be provided to the Commission prior to moving ahead with obtaining the certification. **Mayor Bradley agreed and requested to delete the one line (in the minutes) "while also achieving the Florida Green Building Coalition's Green Local Government certificate at the Platinum level"; seconded by Commissioner McMacken. Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

Public Comments

Donna Colado, 327 Beloit Avenue, asked for a status of the decontamination at the new Progress Energy property. She mentioned the agenda that is published in the City News does not contain the links to individual agenda items and suggested that this be done so that citizens can easily obtain the information. Public Works Director Troy Attaway provided an update on the decontamination.

A recess was taken from 5:05 p.m. to 5:23 p.m.

- b. Naming opportunities to honor the memory and accomplishments of Dr. Martin Luther King, Jr.

City Manager Knight spoke about the task force. He presented the results of the community input survey as follows: approximately 470 people participated in the survey, 275 preferred Lake Island Park, 157 preferred Shady Park and 38 preferred neither.

Motion made by Commissioner McMacken to rename Lake Island Park in honor of Dr. Martin Luther King, Jr.; seconded by Commissioner Cooper.

Commissioner Leary commented that there is a naming policy for City owned facilities and apologized for the policy not being provided to the task force. He commented that he would support the motion even though he felt Shady Park would be more appropriate. Commissioner Cooper said she would prefer to make an exception to the naming policy rather than change it and will be supporting the current motion. Mayor Bradley expressed concerns with some emails he received and urged the citizens to be in unity with the naming of the park.

Commissioner McMacken clarified his motion by stating that this is an exception to a standing City policy; seconded by Commissioner Cooper.

The following spoke on this topic:

Task Force Chairperson Carolyn Fennel
Lurlene Fletcher, 790 Lyman Avenue

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

- c. Potential policy that governs City Commission written communication

Commissioner McMacken recommended that they move forward and put this to rest. Commissioner Leary suggested that each Commissioner have a one page commentary on the City's website so they can post their opinions, recommendations, suggestions, etc. Mayor Bradley felt this was a good idea.

There was no further discussion on this topic and no action was taken.

Public Hearings

- a. ORDINANCE NO. 2877-12: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA VACATING AND ABANDONING THE EASEMENT LOCATED AT 1302 W. FAIRBANKS, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING AN EFFECTIVE DATE. Second Reading

Attorney Brown read the ordinance by title.

Motion made by Mayor Bradley to adopt the ordinance; seconded by Commissioner McMacken. No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

- b. Request of Vision Development and Management LLC: Conditional use approval to develop up to a two story 12,000 square foot building with a new branch bank location as a redevelopment of the property at 957 W. Fairbanks Avenue, zoned (C-3).

Planning Director Jeff Briggs explained that the conditional use request includes two redevelopment options; a new branch bank facility with drive-in tellers and a building over 10,000 square feet in size. He provided a brief summary to include the site and context, project plans, parking, traffic circulation and stacking, stormwater retention and architecture and landscaping. He explained the three conditions imposed by the Planning and Zoning Board.

Mr. Briggs advised that staff is very complimentary of the overall site plan design and architecture and is also supportive of the variances requested per the plans submitted. The project meets all the code requirements, the setback variances are minimal and the drive-in components are designed to meet the peak stacking needs for the 'community' bank intended as the occupant. Mr. Briggs answered questions including code requirements, the difference between the two redevelopment options presented and the proposed variance request.

Discussion ensued as to the difference between community and national banks, code requirements and if they should approve one option or both options. Mayor Bradley commented that he would like for the landscaping to be upgraded to improve the view of Lake Rose.

David Lamm, Lamm & Co., spoke on behalf of the applicant and briefly explained that the reason for presenting the two schemes is to determine project feasibility. Mr. Lamm answered questions including parking, stormwater retention and setbacks.

Motion made by Commissioner Sprinkel to approve the conditional use request; seconded by Commissioner Leary.

Upon further discussion, Commissioner Cooper shared her concerns with the request and that this should be treated as two separate projects. Commissioner McMacken spoke in opposition to the site plan layout and felt that functionally it does not work.

Commissioner Cooper asked Attorney Brown if our code addresses bringing forward projects that are either/or. Attorney Brown said there is no code provision that says expressly either you can do it or you cannot do it.

Motion amended by Commissioner Cooper that they vote on two approvals. Motion failed for lack of a second.

No public comments were made.

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel voted yes. Commissioners Cooper and McMacken voted no. The motion carried with a 3-2 vote.

City Commission Reports:

- a. Commissioner Leary – No items.
- b. Commissioner Sprinkel

Commissioner Sprinkel addressed the following:

- Attended the 4 Generations Institute last week where they spoke about population by age group. She distributed data and said we have the same percentage of children under the age of 10-12 as we do for those over the age 70+ which means there is good potential for intergenerational support.
- Winter Park High School won the All Sports Award once again and asked that they be recognized.
- Kicked-off the Youth Leaders Program last week and said it was great fun.
- "Keep it Local" whereby citizens are asked to support local companies by making purchases on the first Tuesday of every month.

Commissioner Sprinkel requested a briefing by Mr. Peebles on the potential effects of Amendment 4 that will be on the election ballot this year. The Commission supported the request.

- c. Commissioner Cooper – No items.
- d. Commissioner McMacken – No items.
- e. Mayor Bradley

Mayor Bradley requested the following:

- 90 day plan presented for the third quarter
- Budget presentation for 2012/2013

- In the next 90 days that they begin to tackle the modifications and changes to the Comprehensive Plan

Note: The Commission supported the three requests listed above.

Mayor Bradley asked about the status of the City's lobbyist evaluation form. City Manager Knight advised that he received the Commission's responses. The Commission requested that this information be presented at the next meeting. City Manager Knight acknowledged.

City Manager Knight advised that the budget presentation will be given on July 9 and the tentative millage rate will need to be adopted on July 23. The Commission requested to be briefed individually. City Manager Knight acknowledged. Commissioner Leary requested that a list and corresponding map of City owned assets be provided to assist with the budget discussions. City Manager Knight acknowledged.

The meeting adjourned at 6:40 p.m.

Mayor Kenneth W. Bradley

ATTEST:

City Clerk Cynthia S. Bonham



city commission agenda item

item type	Consent Agenda	meeting date	July 9, 2012
prepared by department division	Purchasing Division	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		
		final vote	

Formal Solicitations

	vendor	item background	fiscal impact	motion recommendation
1.	Designers' Press, Inc.	RFP-12-2012 Printing & Mailing Services Category 1: The City Today; Category 2: Winter Park Update; Category 3: Utility Billing Calendar; Category 5: Waterways Newsletter	Total expenditure included in approved budget.	Commission approve award of RFP-12-2012 (categories 1, 2, 3 and 5) to Designers' Press, Inc. and authorize the Mayor to execute the contract.
The City utilized a competitive bidding process to award this contract. Awarding by category allows the City to realize greater cost savings annually. The contract will be in effect for an initial one (1) year period, with the option to renew for up to four (4) additional one (1) year periods, not to exceed five (5) years in total.				
2.	International Press	RFP-12-2011 Printing & Mailing Services Category 4: Public Notices	Total expenditure included in approved budget.	Commission approve award of RFP-12-2012 (category 4) to International Press and authorize the Mayor to execute the contract.
The City utilized a competitive bidding process to award this contract. Awarding by category allows the City to realize greater cost savings annually. The contract will be in effect for an initial one (1) year period, with the option to renew for up to four (4) additional one (1) year periods, not to exceed five (5) years in total.				

Contracts

	vendor	item background	fiscal impact	motion recommendation
3.	Masci General Contractor, Inc.	Change Order #1 IFB-10-2012 Fairbanks Avenue Roadway & Wastewater Systems Improvements Project	Total expenditure included in approved project budget. Amount: \$27,824.25	Commission approve Change Order #1 to Masci General Contractor, Inc.
The Florida Department of Transportation (FDOT) has advised that they require the Geotechnical Services related to this project to be performed by the contractor instead of the City.				

**City of Winter Park
90 Day Plan
July 2012 – September 2012**

July

- Introduce FY 2013 Proposed Budget
- Set Tentative Millage Rate

August

- Accept ULI white paper and develop implementation strategy for concepts adopted
- Comprehensive Plan Review – Phase I (Administrative)

September

- Adopt FY 2013 Budget, CIP and Strategic Plan

Non-specific

- Water and Sewer Rate Study
- Flood Ordinance
- Challenge Administrative Rule regarding Police and Fire Pension/Lobby Governor
- Street Musician Ordinance