



city commission agenda

Regular Meeting

3:30 p.m.
August 22, 2011
Commission Chambers

commissioners		mayor		commissioners	
seat 1	Steven Leary	seat 2	Sarah Sprinkel	seat 3	Carolyn Cooper
			Kenneth W. Bradley	seat 4	Tom McMacken

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's Web site at www.cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Comments at the end of the meeting under New Business are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left to sum up. Large groups are asked to name a spokesperson. This period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

Please note: There is a work session scheduled from 4:30 P.M. – 6:00 P.M. this evening to discuss Ravaudage

1	Meeting Called to Order	
2	Invocation Reverend Anthony Borka, St. Dorothy Catholic Church Pledge of Allegiance	
3	Approval of Agenda	
4	Citizen Budget Comments	
5	Mayor's Report	Projected Time
	a. Proclamation-Miss Florida Kristina Janolo, former Miss Winter Park	10 minutes
	b. Board appointment: Gene Randall, Ethics Board	

6	City Manager's Report	Projected Time
7	City Attorney's Report	Projected Time
8	Non-Action Items	Projected Time
		10 minutes
9	Citizen Comments 5 p.m. or soon thereafter (if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting) (Three (3) minutes are allowed for each speaker; not to exceed a total of 30 minutes for this portion of the meeting)	
10	Consent Agenda	Projected Time
	a. Approve the minutes of 8/8/11. b. Approve the following purchase and contracts: <ol style="list-style-type: none"> 1. Deduct Change Order COR-026 to Community Center contract (RFQ-17-2009) with Turner Construction Company and authorize the Mayor to execute the change order document; (\$205,129.18) 2. Piggybacking the City of Orlando contract #BI09-2539 with TAW Orlando Service Center, Inc. for electric motor and pump repair and authorize the Mayor to execute the Piggyback contract c. Approve the 15' water main easement located at 811 S. Orlando Avenue (Publix) , between the Holлиеanna Shopping Plaza and Winter Park Business Center. d. Approve the extension of the Conservation Easement for 250 N. Interlachen for the Morse/Genius Foundations. e. Approve the naming of the Amphitheater at the New Community Center to Ruby Ball Amphitheater. f. Approve the Florida Department Agriculture and Consumer Services guidelines on food preparation for Saturday Farmers' Market vendors (that they continue to require the vendors selling pre-prepared foods to utilize a state approved commissary kitchen). g. Award IFB-11-2011 Continuing Services Contract - Concrete to multiple vendors: A. L. Construction Enterprises, Inc., Allcrete Inc., Castille Company, Inc., and Conpilog Construction Div.	5 minutes

11	Action Items Requiring Discussion	Projected Time
12	Public Hearings	Projected Time
a.	Requests of the City of Winter Park:	
-	Ordinance – Amending Article III, "Zoning" the standards for significant changes requiring conditional use approvals on buildings over 10,000 square feet, the standards for significant changes to conditional use approvals and the standards for building approvals in the Hannibal Square Neighborhood Commercial District. (1)	15 minutes total
-	Ordinance – Amending Article III, "Zoning" so as to revise the approval procedures for the approval of building projects on such waterfront lots. (1)	
-	Ordinance – Amending Article I, "Comprehensive Plan" to adopt new public notice and adoption procedures for amendments to the City's Comprehensive Plan, Goals, Objectives and Policies document, substituting for the current amendment procedures. (1)	
b.	Ordinance -Authorizing the refunding of the Water and Sewer Revenue Bonds, Series 2002 (1)	10 minutes
13	City Commission Reports	Projected Time
a.	Commissioner Leary	
b.	Commissioner Sprinkel	
c.	Commissioner Cooper	10 minutes each
d.	Commissioner McMacken	
e.	Mayor Bradley	
14	Budget Work Session	Projected Time
		Immediately following the regular Commission meeting

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

ID	First Name	Last Name	Home Address	City
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Ethics Board

180	Gene	Randall	1285 Richmond Road	Winter Park
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city commission city manager's report

item type Non-Action Item

meeting date August 22, 2011

Below are issues of interest to the Commission and community that are currently being worked on by staff, but do not currently require action on the Commission agenda. These items are being tracked to provide the Commission and community the most up to date information regarding the status of the various issues. The City Manager will be happy to answer questions or provide additional updates at the meeting.

issue	update	date
Pensions	The pension analysis for additional pension modifications is underway. The Pension Boards have modified the contracts with their actuary to provide a 30 year projections as suggested by the City.	July/August
Lee Road Median Update	Another round of comments have been received from FDOT. Public Works is assessing the comments to understand how it affects the desired planting plan.	
Pro Shop Renovation	Structural improvements are complete and roof has been replaced. Window and door installation continues.	Anticipate completion in October 2011
Community Center	Turner Construction has received the Certificate of Occupancy from the City for the building and is currently completing the final punch list and staff training on the facility systems. The Parks and Recreation offices will begin occupying the facility the week of August 22 nd . The facility is scheduled to open to the public on October 1 st .	The official Ribbon Cutting Ceremony will be September 23 rd at 10 a.m.
Fairbanks Improvement Project	The 90% drawings have been submitted to FDOT and comments received and incorporated into the plans. Permitting with FDEP and Orange County is underway.	Project should be out to bid by the middle of August and construction should begin in Sept/Oct.
Fairbanks/Orange/Pennsylvania	Reconfiguration, paving, striping, new traffic signals and lighting are substantially complete. Currently performing punch list cleanup and street light wiring. Island landscaping is also complete.	Total project should be complete by the end of August.

Hazardous Waste	Another round of comments has been forwarded to the County for review. We have requested and received permission to temporarily allow Winter Park residents to use the Orange County HHW disposal facility while the details of the Interlocal Agreement are being finalized.	Anticipated agreement to City Commission in August.
Budget	Commission budget suggestions are planned for discussion on August 22 nd .	Adopted in September.

Once projects have been resolved, they will remain on the list for one additional meeting to share the resolution with the public and then be removed.

REGULAR MEETING OF THE CITY COMMISSION
August 8, 2011

The meeting of the Winter Park City Commission was called to order by Mayor Kenneth Bradley at 3:31 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

The invocation was provided by Reverend Alison Harrity, St. Richard's Episcopal Church, followed by the Pledge of Allegiance.

Members present:

Mayor Kenneth Bradley
Commissioner Steven Leary
Commissioner Carolyn Cooper
Commissioner Tom McMacken

Also present:

City Manager Randy Knight
City Attorney Larry Brown
City Clerk Cynthia Bonham
Deputy City Clerk Michelle Bernstein

Absent:

Commissioner Sarah Sprinkel

Approval of the agenda

City Manager Knight requested to table Item 12.d and noted that it will be brought forward sometime in October.

Motion made by Commissioner Leary to approve the agenda with this change; seconded by Commissioner McMacken. The motion carried unanimously with a 4-0 vote.

Citizen Budget Comments

Carla Lubet, 1501 Oneco Avenue, spoke about the need for additional funds to construct the ADA bathroom at Fleet Peoples Park. The projected cost including the lift station is \$164,000. She asked the Commission to consider this request while finalizing the budget.

Mayor Bradley reminded the Commissioners to submit their budget recommendations to City Manager Knight by August 15 for discussion at the budget work session scheduled for August 22, 2011.

Mayor's Report

a. Proclamation: Rollins College Community Service Day – August 20, 2011

Mayor Bradley proclaimed August 20, 2011 as Rollins College Community Service Day. This proclamation is in honor of Rollins receiving the Presidential Awards in the 2010 President's Higher Education Community Service Honor Roll which is the highest Federal recognition a college or university can receive for its commitment to community service.

b. Presentation of the Purchasing Division's Achievement of Excellence in Procurement Award

Mayor Bradley recognized the City's Purchasing Department for receiving the 2011 Achievement of Excellence and Procurement Award from the National Purchasing Institute for

the second consecutive year. Purchasing Director Carrie Woodell mentioned that the City is 1 of 21 government agencies in Florida and 1 of 57 municipalities in the nation to receive this award. Mayor Bradley thanked the department for their excellent service and achievement.

c. Presentation of the Finance Department's Government Finance Officers' Association Distinguished Budget Presentation Award

Finance Director Wes Hamil presented the Government Finance Officers' Association Distinguished Budget Presentation Award for Fiscal Year October 2011. He commented that this information will be available on the City's website.

City Manager's Report

City Manager Knight reminded the Commission that during the next regular meeting they will have two work sessions so they can discuss the Ravaudage project and the budget.

City Manager Knight requested to schedule a shade meeting to discuss the status of the police union negotiations. There was consensus to have this shade meeting at the end of today's meeting. Attorney Brown advised that per Chapter 447 they can meet to discuss matters relative to collective bargaining without having to post notice and that a court reporter is not necessary. City Manager Knight advised that he will brief Commissioner Sprinkel on what transpired since she was absent today.

City Manager Knight recalled that this past winter the City declared February as the Tobacco Free Month for parks. He said the Achieve team that is working on this issue has a goal of reducing tobacco use in the community. Mr. Knight asked the Commission if they would be interested in restricting tobacco use from active parks where children are prevalent, restrict tobacco use from all parks which would require Commission action at a future Commission meeting or make no changes. There was consensus for the Parks and Recreation Advisory Board to review this.

City Attorney's Report

Attorney Brown commented on tobacco use in active parks. He addressed the state statute that preempts to the state all regulation regarding smoking and advised that there is a health official at the Florida Department of Health who has opined that she believes that the state preemption deals only with smoking and that local governments can still ban possession for use of tobacco products; but based on that distinction a number of local jurisdictions have gone ahead and enacted bans of that type.

Non-Action Items

a. Financial Report – June 2011

Finance Director Wes Hamil summarized the June 2011 Financial Report and answered questions.

Motion made by Commissioner McMacken to approve the financial report as presented; seconded by Commissioner Leary. The motion carried unanimously with a 4-0 vote.

Consent Agenda

- a. Approve the minutes of 7/25/11. – **PULLED FROM CONSENT AGENDA FOR DISCUSSION – SEE BELOW.**
- b. Approve the following purchases and contracts:
 1. PR 147268 to Trane US, Inc. for energy improvements to various City buildings
 2. PR 147272 to Trane US, Inc. for energy efficiency building improvements for various City buildings
 3. PR 147308 to MUSCO Lighting, Inc. for new light poles and fixtures at Ward baseball field #7 and backlite field #4 and authorize the Mayor to execute the submittal approval document
 4. Change Order to ZHA for additional services related to the Construction Phase of the Community Center Project and authorize the Mayor to execute the Change Order; \$16,500
 5. Piggybacking the FMPA contract for thermal/infrared imaging services and authorize the Mayor to execute the Piggyback Contract
- c. Approve the agreement with FDOT for a perpetual easement allowing for wider SunRail platforms and canopies. – **PULLED FROM CONSENT AGENDA FOR DISCUSSION – SEE BELOW.**
- d. Approve the budget adjustment to increase the estimate for EMS transport revenues by \$317,000 and reduce the estimate for traffic fine revenues by the same amount.
- e. Approve the budget adjustment to appropriate \$133,000 in EMS transport fees for use in paying billing agent fees and purchasing a system to track EMS medical supplies.

Motion made by Commissioner McMacken to approve Consent Agenda Items 'b.1-5' and 'd' and 'e'; seconded by Commissioner Leary and carried unanimously with a 4-0 vote.

Consent Agenda Item 'a' - Approve the minutes of 7/25/11.

Commissioner Cooper referenced page 11, Economic Development Advisory Board meetings. She requested that a sentence be added to explain the reason for her statement regarding attending EDAB meetings, such as: "Commissioner Cooper noticed in the Economic Development Advisory Board (EDAB) minutes that they are interested in meeting with the Commission."

Motion made by Commissioner Cooper to approve Consent Agenda Item 'a' with the above inclusion; seconded by Commissioner McMacken. The motion carried unanimously with a 4-0 vote.

Consent Agenda Item 'c' – Approve the agreement with FDOT for a perpetual easement allowing for wider SunRail platforms and canopies.

Commissioner Cooper explained that she is comfortable with the easement but wanted to see if during the course of this right-of-way exchange if the City could get a letter of understanding or memorandum of agreement from FDOT indicating that they will give the City this land once they receive title to it.

Public Works Assistant Director Don Marcotte explained that they have had conversations with FDOT regarding the land swap as opposed to dedicating an easement. He stated that at this time since FDOT was unable to close on the corridor on June 30 and is now scheduled for

November they do not have the ability to commit to any land swaps at this time. He explained that FDOT is committing verbally to the City but will not provide written authorization at this time.

Motion made by Mayor Bradley to approve Consent Agenda Item 'c'; seconded by Commissioner Cooper. The motion was approved unanimously with a 4-0 vote.

Motion made by Mayor Bradley for City Manager Knight to engage in conversations with FDOT about additional easements and/or land that could be acquired as FDOT acquires the CSX right-of-way; seconded by Commissioner Leary. The motion was approved unanimously with a 4-0 vote.

Action Items Requiring Discussion:

a. Approval of the official City of Winter Park flag

Communications Director Clarissa Howard explained the process to date: On May 25, the Communications Department presented three options for the Commission to consider as the official city flag. Staff was directed to create a public participation process inviting the community to submit designs for the Commission to consider. On June 13, the Commission approved the public participation process which opened on June 14 and ended on July 4.

Twelve (12) entries were submitted and on July 26 the Public Art Advisory Board (PAAB) reviewed the submissions and recommended entry #12 as their first recommendation, entry #9 as their second recommendation, entry #10 as their third recommendation and entry #6 as their fourth recommendation. Ms. Howard noted that staff agrees with the PAAB recommendation for entry #12 which illustrates a peacock on a blue/white/green background. She explained that if the Commission approves entry #12 the PAAB stipulated the need to further define the head of the peacock so it does not blend in with the blue background.

Motion made by Commissioner Cooper to approve staff's recommendation for entry #12; seconded by Commissioner McMacken.

Commissioner Leary said he likes this flag and it is a beautiful representation of the City symbol but he felt it does not meet the objective of symbolizing the valuable assets the City has to offer. He explained that he does not believe that peacocks should be the only symbol and recommended putting this back out to the public to engage other audiences for more submissions. He mentioned that conceptually he likes entry #5 as it represents more of what Winter Park is about. He reminded the Commission that they could give direction to adjust it and make certain items larger.

Ms. Howard explained that if the PAAB picked a hand drawn entry then City staff would create it in an electronic format so it could be reproduced. She said if there are tweaks that the Commission would like to make, they could work with the specific artist to have that done prior to creating an electronic format.

Commissioner McMacken said as an interim step he would like for the Commission to hold onto recommendations #1 and #2 while they go back and ask staff and/or the artist to tighten up the design so that it can be presented alongside with the other entries in a final presentation format.

Commissioner Cooper said she was very comfortable and satisfied with approving entry #12. She felt it makes a statement of elegance and simplicity and for her the colors and the peacock really represent and symbolize Winter Park.

Mayor Bradley agreed with the PAAB recommendation for entry #12 and about the need to further define the head of the peacock to not blend in with the blue background. He advised that if they decide to go ahead with entry #12 before they give the final approval he would like to see the revised graphics regarding the head of the peacock. Mayor Bradley also suggested having the three background colors of green/white/blue to be equal in height and to change the wording "Winter Park" to a different color other than black so it stands out.

Commissioner McMacken withdrew his second to the current motion. He wanted to see entry #5 come back in a tighter graphic representation.

Motion made by Commissioner McMacken to direct staff to take entry #5 and to the best of their ability get the entry into the same type of graphic presentation like the first two entries (#12 and #9) they are considering; seconded by Commissioner Leary.

Motion amended by Commissioner Leary to include conversations with the artist, seconded by Mayor Bradley.

Commissioner Cooper asked if there was going to be a cost associated with these revisions. Ms. Howard replied that she will have to contact the artist. Mayor Bradley instructed Ms. Howard to notify the Commission if there is going to be a cost involved. Ms. Howard acknowledged.

Janice Fuller, 311 East Morse Boulevard, said she likes entry #12 because it is classy and asked the Commission to consider it.

Bee Epley, 151 North Orlando Avenue, said entry #12 is very elegant but the color contrast needs to be edited so the peacock can be seen better.

Upon a roll call vote on the amendment (to include conversations with the artist), Mayor Bradley and Commissioners Leary and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 3-1 vote.

Upon a roll call vote (to direct staff to take entry #5 and to the best of their ability get the entry into the same type of graphic presentation like the first two entries (#12 and #9) they are considering and to include conversations with the artist), Mayor Bradley and Commissioners Leary and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 3-1 vote.

b. Morse Boulevard, east of Interlachen Avenue

Public Works Director Troy Attaway provided the background on this issue. The City has been preparing to repave the existing asphalt portion of Morse Boulevard from Interlachen east to the lake. Some residents expressed interest in bricking the roadway but after following the city's bricking policy, there was not sufficient support to brick the road. City staff developed two plans

for the repaving: (1) leaving the shape of the road the same, or (2) to provide a turnaround and narrow the road slightly to provide landscaping areas.

This item was discussed at the May 23, 2011, Commission meeting at which staff was requested to investigate ownership of the southern parking spaces and determine if parking spaces could be added in the plan with the turnaround so as to not affect the amount of parking. Additionally, the Commission requested funding methods for the project.

Mr. Attaway provided a revised plan that includes a turnaround and the same number of parking spaces as exists today. The plan relocates some of the existing brick into the proposed turnaround to help accentuate this further. Other improvements requested by the residents include landscaping improvement in the island and decorative lighting. After further discussions with the stormwater team, the City desires and has funding to install underground storm sewer treatment boxes on two storm lines that traverse this improvement area and will be constructed later this year. Any improvement to the road will be performed after the storm work is completed. The cost of the curbing, drainage and road work will be funded by existing stormwater and general fund accounts. Mr. Attaway answered questions.

Commissioner Cooper asked if there is extra money or funds that they could use to brick this road (\$200,000) and if the City has any extra bricks at the Public Works yard that can be used because she would prefer that it be bricked. She also noted that she does not care for the turnaround.

Commissioner Leary felt the turnaround is not needed, nor the extra expense to the taxpayers to brick the entire street. He did agree with the median improvements, lighting and repaving.

Motion made by Commissioner McMacken to approve the plan that is presented. Motion failed for lack of a second.

Motion made by Commissioner Cooper to table and allow staff to work some more on the plan; seconded by Mayor Bradley. Upon a roll call vote, Mayor Bradley and Commissioners Leary, Cooper and McMacken voted yes. The motion carried with a 4-0 vote.

Commissioner McMacken said he could not vote for anything short of the roundabout because it violates health safety and welfare issues.

There was consensus for staff to follow the following goals: Not to violate health, safety or welfare; decide if this street is a main thoroughfare so they can decide if it requires bricking or not and if it is who should pay for it; minimize the landscaping or lower it so that it is consistent with the other end of the street; and for the storm work to come first before paving/bricking.

Mayor Bradley asked if this plan has been presented to the citizens. Mr. Attaway replied that several mail outs related to bricking have been mailed out. City Manager Knight said they have also met with several residents in his office on a couple of occasions. Mayor Bradley requested that staff host an hour long East Morse Boulevard forum with the citizens so they can obtain feedback. Mayor Bradley informed staff that they could use the plan that was shown in today's meeting as a starting point and allow the citizens mark it up and share what they like or dislike. City Manager Knight acknowledged the request.

Public Comments

No public comments were made.

A recess was taken from 5:00 p.m. to 5:20 p.m.

Public Hearings

a. Request of Bank First for properties at 1289 and 1301 Gene Street:

Attorney Brown read the ordinances by title.

ORDINANCE NO. 2847-11: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE I "COMPREHENSIVE PLAN" FUTURE LAND USE MAP SO AS TO CHANGE THE FUTURE LAND USE DESIGNATION OF OFFICE TO COMMERCIAL ON THE PROPERTIES AT 1289 AND 1301 GENE STREET, MORE PARTICULARLY DESCRIBED HEREIN. Second reading (Legislative Proceeding).

ORDINANCE NO. 2848-11: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE THE EXISTING ZONING DESIGNATION OF OFFICE (O-1) DISTRICT TO COMMERCIAL (C-3) DISTRICT ON THE PROPERTIES AT 1289 AND 1301 GENE STREET, MORE PARTICULARLY DESCRIBED HEREIN. Second reading (Quasi-Judicial Proceeding)

Attorney Brown asked each of the Commissioners to disclose if they have had any additional ex-parte communication since the last meeting. Mayor Bradley mentioned that if there was anything it would be in the City email. Commissioners Leary and Cooper disclosed that they had ex-parte conversations with the client's Attorney, Rebecca Wilson. Commissioner McMacken disclosed that he had no additional ex-parte conversations.

Commissioner Cooper advised that her opinion remains the same from the last meeting and will not be supporting this. She noted that 2 of 3 lots that face Gene Street are zoned office and that the office zoning provides a logical buffer between the high density of commercial, the lower density of the multi-family and the single-family home that is on Gene Street.

Motion made by Mayor Bradley to adopt the ordinance (changing the Future Land Use Map designation of Office to Commercial); seconded by Commissioner Leary.

Motion made by Mayor Bradley to adopt the ordinance (changing the official zoning map designation of Office (O-1) District to Commercial (C-3) District); seconded by Commissioner Leary.

No public comments were made.

Upon a roll call vote (changing the Future Land Use Map designation of Office to Commercial), Mayor Bradley and Commissioners Leary and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 3-1 vote.

Upon a roll call vote (changing the official zoning map designation of Office (O-1) District to Commercial (C-3) District), Mayor Bradley and Commissioners Leary and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 3-1 vote.

- b. RESOLUTION NO. 2090-11: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING CERTAIN LAND WITHIN THE MUNICIPAL BOUNDARIES OF THE CITY OF WINTER PARK LOCATED AT 1240 MILLER AVENUE, WINTER PARK, FLORIDA 32789 (PARCEL ID. NO. 12-22-29-3412-02-070) AND 1111 SOUTH ORLANDO AVENUE, WINTER PARK, FLORIDA, 32789 (PARCEL ID. NO. 12-22-29-3412-02-010) AS THE DINGMAN ECONOMIC ENHANCEMENT DISTRICT AND AS A BROWNFIELD AREA FOR THE PURPOSE OF ENVIRONMENTAL REMEDIATION, REHABILITATION, AND ECONOMIC DEVELOPMENT; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT RESOLUTIONS, AND AN EFFECTIVE DATE.

Attorney Brown read the resolution by title. This was the second required public hearing. No public comments were made.

Motion made by Mayor Bradley to adopt the resolution; seconded by Commissioner Cooper. Upon a roll call vote, Mayor Bradley and Commissioners Leary, Cooper and McMacken voted yes. The motion carried with a 4-0 vote.

- c. RESOLUTION NO. 2091-11: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING THE PROPERTY LOCATED AT 520 NORTH INTERLACHEN AVENUE, WINTER PARK, FLORIDA, AS A HISTORIC LANDMARK IN THE WINTER PARK REGISTER OF HISTORIC PLACES

Attorney Brown read the resolution by title. No public comments were made.

Motion made by Commissioner McMacken to adopt the resolution; seconded by Commissioner Cooper.

Mayor Bradley indicated that the home has changed a lot from the original pictures. Senior Planner Lindsey Hayes explained that the house depicted in the photographs has changed over the years, most significantly in the 1920's. In the case of historic preservation, sometimes changes that have occurred to historic properties achieve significance in their own right. In this case the major remodeling of the house was during the Florida land boom. Those changes during the 1920's have achieved significance in their own right so the house meets the criteria for designation.

Upon a roll call vote, Mayor Bradley and Commissioners Leary, Cooper and McMacken voted yes. The motion carried with a 4-0 vote.

- d. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING SECTION 114-6 OF THE CODE OF ORDINANCES REGARDING LAKESHORE PROTECTION; PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. First Reading

This item was tabled to a future meeting in October.

City Commission Reports:

a. Commissioner Leary

1. West Fairbanks

Commissioner Leary explained that at their last meeting they discussed how big the corridor master plan is going to be, what it was going to entail and the steps to move forward. He wanted to know if there are any other aspects that staff can do prior to hiring the consultant. He explained that because it is such a massive plan he would like to make sure they investigate all areas of concern before moving forward. He commented that he is confident that City staff is more than capable of coordinating with public/private partnerships, Progress Energy, etc. and urged them to use all in-house resources available.

CRA Director Dori DeBord advised that they are working with the Planning Department to review the Fairbanks Avenue corridor work that has been completed to date. She mentioned that there are some items that staff can do in the interim such as looking at the costs for the undergrounding of the power and to speak with the billboard companies to see if there is a practical way to remove or buy out a billboard lease.

Commissioner McMacken recommended having an informal meeting as soon as staff has accumulated all corridor studies completed to date and have assessed what can be used or applied so that everyone is on the same page. Commissioner Cooper asked for a timeframe so the Commission could start working on scheduling the meeting. Ms. DeBord explained that it might be sometime in October but before they bring someone on board they need to get through the budget process because that will determine if the funds are available to perform a corridor study and the tasks associated with the economic development part of it. Mayor Bradley suggested that the form based code study be brought forward with this item so that it can be looked at holistically and incorporated.

2. Commissioner Leary mentioned that in the last newsletter that Commissioner Cooper sent out it stated that in the name of efficiency most staff recommendations involve removing the public from the process and that staff is proposing less public notice and fewer public hearings and that to him seemed to be critical of staff. He felt that she should not have sent it to a broad audience because they might interpret it the same way or take it out of context and he wanted to make sure that staff knows the Commission is in support of their efforts. He mentioned that her newsletters create tension for the rest of the Commissioners because when they are contacted by citizens who are concerned with what they read they cannot respond.

Commissioner Cooper explained her position and said she felt very strongly about public hearings, public notice and citizen involvement. She believed that staff reacted to a direction from the Commission to streamline the development process and there were many ways to do that. The ones that concerned her the most was: 1) recommending that conditional uses be removed from the public hearing/notice process, 2) recommending to no longer have Citywide notice for buildings over 25,000 sq. ft.; and 3) recommending that they no longer have City notice to re-designate property over an acre. She also advised that she will probably continue with her newsletters and provide her opinion.

b. Commissioner Sprinkel

Not present.

c. Commissioner Cooper

1. Commissioner Cooper mentioned that when they approved the Economic Development Plan last week they voted to remove the job retention from the Targeted Industry Enhancement (TIE) program. She believed they made a mistake and would like them to discuss this for reconsideration.

2. Commissioner Cooper said as they move forward with budget she would like them to consider designating additional funds to the facade improvement program.

d. Commissioner McMacken

1. Commissioner McMacken thanked the Communications Department for putting the enlarged phone icon on the City website and asked if they could change the phone color to red. Ms. Howard acknowledged.

2. Commissioner McMacken explained that he is the representative member on the Community Action Board and they are requesting that each member designate an alternate. He asked for assistance or suggestions since he is unsuccessful in securing an alternate. Mayor Bradley suggested that he get with the City Manager's office for assistance.

e. Mayor Bradley

Mayor Bradley reminded the Commission that they have two very important upcoming meetings in September where they have to ratify the budget.

The meeting adjourned at 5:50 p.m.

A shade meeting was held at 5:51 p.m. in room 200 to discuss Police Union negotiations and adjourned at 6:40 p.m.

Mayor Kenneth W. Bradley

ATTEST:

City Clerk Cynthia S. Bonham



city commission agenda item

item type	Consent Agenda	meeting date	August 22, 2011
prepared by department division	Purchasing Division	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		final vote

Contracts

	vendor	item background	fiscal impact	motion recommendation
1.	Turner Construction Company	Deduct Change Order COR-026 to Community Center (RFQ-17-2009)	Deduct of (\$205,129.18) against the contract price	Commission approve Deduct Change Order COR-026 to Community Center contract (RFQ-17-2009) with Turner Construction Company and authorize the Mayor to execute the change order document
The City contracted with Turner Construction Company for the Design-Build of Winter Park Community Center on August 24, 2009. This deduct change order of (\$205,129.18) from the contract price is a result of owner direct purchases.				

Piggyback contracts

	vendor	item background	fiscal impact	motion recommendation
2.	TAW Orlando Service Center, Inc.	Piggybacking contract for Electric Motor & Pump Repair	Total expenditure included in approved FY11 budget	Commission approve piggybacking the City of Orlando contract #BI09-2539 with TAW Orlando Service Center, Inc. and authorize the Mayor to execute the Piggyback contract
The City of Orlando utilized a competitive bidding process to award this contract. The City Commission approved piggybacking this contract on November 8, 2011 through July 28, 2011. City of Orlando has exercised a renewal option through July 29, 2012.				



city commission agenda item

item type	Consent Agenda	meeting date	August 22, 2011
prepared by department division	David Zusi Water & Wastewater Administration	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		
		final vote	

subject

Water Main Easement 811 S. Orlando Avenue, Winter Park Business Center

motion | recommendation

Approve the easement.

background

Remodeling and construction at the Holлиеanna Shopping Plaza (Publix) required additional fire flow demand. The existing 4" water main did not supply enough water pressure to the retail space. The 4" inch water main was upgraded by the site contractor to an 8" water main in between the Holлиеanna Shopping Plaza and the Winter Park Business Center. A 15' water main easement is being granted to The City. The easement will allow the City to maintain and repair the water main on private property. The City agrees to restore all improvements that are damaged due to future maintenance or replacement of the water main in the easement.

alternatives | other considerations

none

fiscal impact

None

long-term impact

None

strategic objective

None

*This instrument prepared by, and
after recording return to:*

Gary M. Kaleita, Esq.
Lowndes, Drosdick, Doster, Kantor
& Reed, P.A.
Post Office Box 2809
Orlando, Florida 32802-2809

(Space Above Reserved for Clerk of Court)

SANITARY SEWER AND WATER MAIN EASEMENT

THIS SANITARY SEWER AND WATER MAIN EASEMENT (hereinafter the "Easement"), made and executed as of this ____ day of _____, 2011 by and between WINTER PARK BUSINESS LLC, a Delaware limited liability company, whose address is 825 Third Avenue, 36th Floor, New York, New York 10022 (hereinafter the "Grantor"), and the CITY OF WINTER PARK, a Florida municipal corporation, of 401 Park Avenue South, Winter Park, Florida 32789 (hereinafter the "Grantee").

WITNESSETH:

That the Grantor, for and in consideration of the mutual benefits, covenants and conditions herein contained, and in consideration of the sum of Ten and No/100 Dollars (\$10.00) paid by the Grantee, the receipt and sufficiency of which is hereby acknowledged, does hereby give and grant unto the Grantee and its successors and assigns a perpetual, non-exclusive fifteen (15) foot wide sanitary sewer and potable water easement for purposes of providing sanitary sewer and potable water services.

The area of Grantor's property which is subject to this Easement is located within Orange County, Florida, to-wit:

**SEE EXHIBIT "A" attached hereto and
made a part hereof (hereinafter the "Easement Area")**

Grantee shall have the full authority of reasonable ingress and egress across Grantor's property for purposes of using the Easement Area for water and sewer purposes, and shall have the right, as Grantee may deem necessary, to install, construct, locate, repair, operate, maintain, inspect, or replace water and sewer pipes, mains, manholes, meters, lines, laterals, tees, joints, and related appurtenances ("Utility Facilities") upon and below the Easement Area. Said rights shall include all rights and privileges that are customarily necessary or convenient for Grantee's safe and efficient operation, maintenance and/or repair of the Utility Facilities.

Grantor hereby warrants and covenants (a) that Grantor is the owner of the fee simple title to the premises in which the above-described Easement Area is located; (b) that Grantor has full right and lawful authority to grant and convey this Easement to Grantee; (c) that Grantee shall have quiet and peaceful possession, use and enjoyment of this Easement; and (d) that Grantor shall not interfere with the Utility Facilities that are installed within the Easement Area by Grantee.

Grantee agrees to restore all improvements and landscaping (including sod, shrubbery and plantings), on any part of the surface of the Easement Area that is damaged due to installation, construction, operation, maintenance, inspection or replacement of the Utility Facilities.

All construction and maintenance activities performed by or on behalf of Grantee shall be performed in a good and workmanlike manner, at no cost to Grantor, free of all liens and in accordance with all applicable governmental requirements. To the extent reasonably practicable, all equipment and facilities in the Easement Area shall be installed underground and shall be maintained in a safe, neat and orderly condition.

Grantor hereby reserves the right to utilize the Easement Area for any purpose which the Grantor may desire, including, but not limited to, paving and constructing improvements within the Easement Area; provided, however, that the same shall not unreasonably interfere with the Grantee's exercise of the easement rights herein granted.

To the extent of the monetary limits allowable by law and to the extent of the Grantee's insurance coverage, which Grantee shall maintain in commercially reasonable amounts, and without waiving Grantee's sovereign immunity, Grantee hereby covenants and agrees to indemnify the Grantor and hold it harmless from any and all claims for personal injuries, death, property damage, and any other liabilities, including, but not limited to, reasonable attorneys' fees, which arise out of the Grantee's exercise of its rights under this Easement, except such liabilities as may result from the willful or negligent acts of the Grantor or its agents, contractors or employees.

All covenants, terms, provisions and conditions herein contained shall inure and extend to and be obligatory upon the successors and assigns of the respective parties hereto.

This Easement shall be governed by the laws of Florida. Nothing herein shall be construed as a waiver of the Grantee's right to sovereign immunity under Florida law.

TO HAVE AND TO HOLD the same unto the Grantee, its successors and assigns, forever.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURES ON FOLLOWING PAGE.]

IN WITNESS WHEREOF, the Grantor and Grantee have hereunto set their hands and seals the day and year first above written.

Signed, sealed and delivered
in the presence of:

WINTER PARK BUSINESS LLC, a Delaware
limited liability company

Vandana Sharma
Witness

VANDANA SHARMA
Print Name

[Signature]
Printed Name: MARK LIPPMANN
Title: VICE PRESIDENT

[Signature]
Witness
D. PAQUETTE
Print Name

STATE OF ~~FLORIDA~~ New York
COUNTY OF New York

The foregoing instrument was acknowledged before me this 26th day of July, 2011, by Mark Lippmann as VP of Winter Park Business, LLC, a Delaware limited liability company, on behalf of the company. He/she is personally known to me or has produced _____ as identification.

[Signature]
(Signature of Notary Public)
Virginia Rodriguez
(Typed name of Notary Public)
Notary Public, State of Florida
Commission No. 01206106304
My commission expires: 3-1-12

VIRGINIA RODRIGUEZ
Notary Public, State of New York
No. 01RO6106304
Qualified in New York County
Commission Expires March 1, 2012

Signed, sealed and delivered
in the presence of:

CITY OF WINTER PARK, a Florida
municipal corporation

Witness

By: _____
Kenneth W. Bradley, Mayor

Print Name

ATTEST:

By: _____
Cynthia S. Bonham, City Clerk

Witness

Date: _____

Print Name

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by _____, as _____ of the City of Winter Park, a Florida municipal corporation, on behalf of the City. He is personally known to me or has produced _____ as identification.

(Signature of Notary Public)

(Typed name of Notary Public)

Notary Public, State of Florida

Commission No. _____

My commission expires: _____

SKETCH OF DESCRIPTION

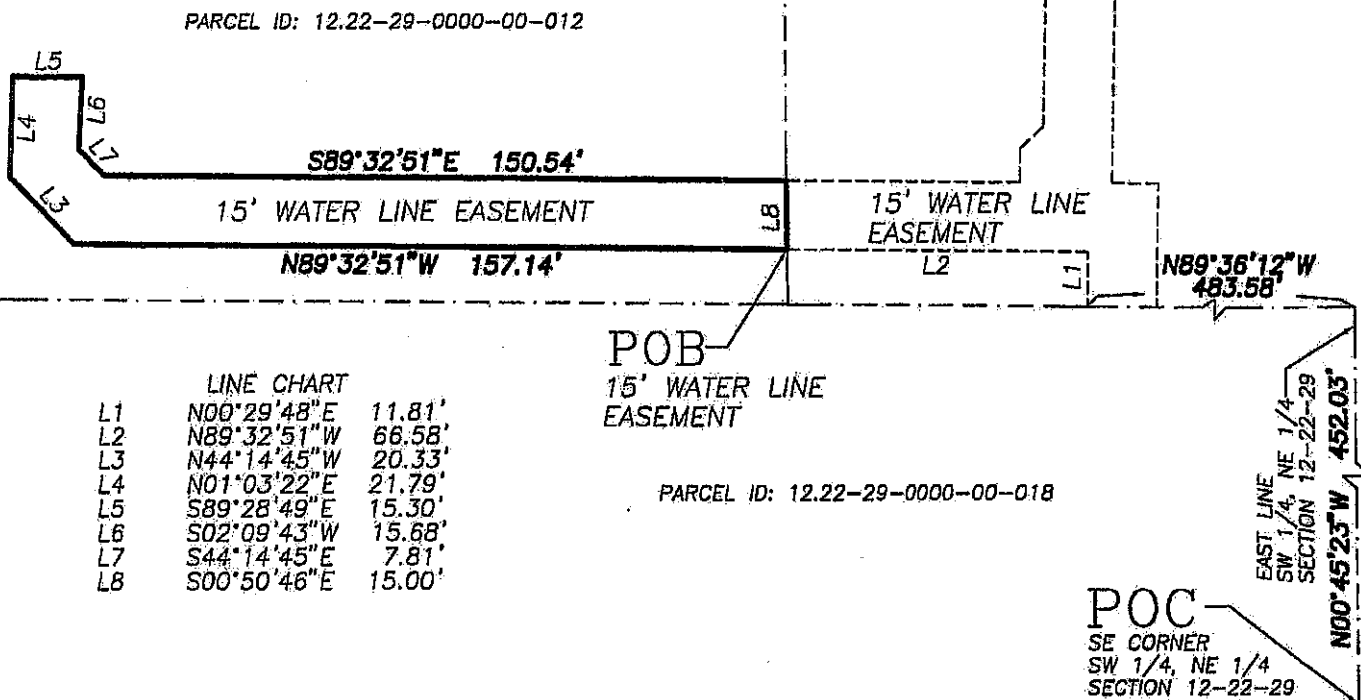
DESCRIPTION

15.00 FOOT WIDE WATER LINE EASEMENT:

COMMENCE AT THE SOUTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 22 SOUTH RANGE 29 EAST, ORANGE COUNTY, FLORIDA; THENCE RUN N00°45'23"W ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 12 A DISTANCE OF 452.03 FEET; THENCE N89°36'12"W A DISTANCE OF 483.58 FEET; THENCE N00°29'48"E A DISTANCE OF 11.81 FEET; THENCE N89°32'51"W A DISTANCE OF 66.58 FEET FOR A POINT OF BEGINNING; THENCE CONTINUE N89°32'51"W A DISTANCE OF 157.14 FEET; THENCE N44°14'45"W A DISTANCE OF 20.33 FEET; THENCE N01°03'22"E A DISTANCE OF 21.79 FEET; THENCE S89°28'49"E A DISTANCE OF 15.30 FEET; THENCE S02°09'43"W A DISTANCE OF 15.68 FEET; THENCE S44°14'45"E A DISTANCE OF 7.81 FEET; THENCE S89°32'51"E A DISTANCE OF 150.54 FEET; THENCE S00°50'46"E A DISTANCE OF 15.00 FEET TO THE POINT OF BEGINNING.

CONTAINS: 2802 SQUARE FEET OR 0.0643 ACRES MORE OR LESS.

PARCEL ID: 12.22-29-0000-00-019



LINE CHART		
L1	N00°29'48"E	11.81'
L2	N89°32'51"W	66.58'
L3	N44°14'45"W	20.33'
L4	N01°03'22"E	21.79'
L5	S89°28'49"E	15.30'
L6	S02°09'43"W	15.68'
L7	S44°14'45"E	7.81'
L8	S00°50'46"E	15.00'

POB
15' WATER LINE EASEMENT

PARCEL ID: 12.22-29-0000-00-018

POC
SE CORNER
SW 1/4, NE 1/4
SECTION 12-22-29

THIS SKETCH IS NOT A BOUNDARY SURVEY.

JOB #31975
CF# 12-22-29PARCEL18SOD
DATE: 6-15-11
SCALE: 1" = 40'
DRAWN BY: GLT

PREPARED FOR: OAKLEY CORPORATION

BEARING STRUCTURE IS ASSUMED AND BASED ON THE MONUMENTED EAST LINE, SW1/4, NW1/4, SECTION 12-22-29, BEING N00°45'23"W.

REVISIONS:

THIS SKETCH MEETS THE "MINIMUM TECHNICAL STANDARDS" AS REQUIRED BY CHAPTER 5J-17, FLORIDA BOARD OF LAND SURVEYORS, PURSUANT TO SECTION 472.027 OF THE FLORIDA STATUTES.

ACCURIGHT SURVEYS

of Orlando Inc., LB 4475
2012 E. Robinson St.
Orlando, Florida 32803

(407) 894-6314

6 - CENTERLINE
CALC - CALCULATED
CLF - CHAIN LINK FENCE
CONC - CONCRETE
CP - CONCRETE PAD
A - CENTRAL ANGLE
DB - DEED BOOK
E/P - EDGE OF PAVEMENT
FND - FOUND
IR - IRON ROD
L - ARC LENGTH
MS - METAL SHED
PS - PAGE
PC - POINT OF CURVATURE
POB - POINT OF BEGINNING
R - RADIUS
TYP - TYPICAL
UE - UTILITY EASEMENT

LEGEND

CBW - CONCRETE BLOCK WALL
CM - CONCRETE MONUMENT
CWD - COVERED
CW - CONCRETE WALKWAY
DE - DRAINAGE EASEMENT
DW - DRIVEWAY
ESMT - EASEMENT
FFE - FINISHED FLOOR ELEVATION
IP - IRON PIPE
MEAS - MEASURED
N&D - NAIL & DISK
ORB - OFFICIAL RECORDS BOOK
PB - PLAT BOOK
PLN - PLAT & MEASURED
POC - POINT OF COMMENCEMENT
R/W - RIGHT OF WAY
UB - UTILITY BOX
WF - WOOD FENCE

JAMES D. PRAY, PSM 6507
NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF THIS FLORIDA LICENSED SURVEYOR AND MAPPER.



city commission agenda item

item type	Consent Agenda	meeting date	August 22, 2011
prepared by	Jeff Briggs	approved by	<input checked="" type="checkbox"/> City Manager
department	Planning Dept.		<input type="checkbox"/> City Attorney
division			<input type="checkbox"/> N/A
board approval	N/A	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	final vote

Subject: Extension of the Conservation Easement for 250 N. Interlachen.

About ten years ago (February, 2002) the City Commission approved and accepted a conservation easement on the vacant 3.5 acres at 250 N. Interlachen Avenue from the Morse/Genius Foundations. This is the vacant property across the street from the Osceola Lodge on Lake Osceola.

In a conservation easement, the owners assign their development rights to the property to the City precluding any development for that 10 year period. Both the City and the Foundation's shared goal is for the property to never be developed. The conservation easement reduces property taxes easing the 'carrying' costs for this property.

The original conservation easement will expire in February 2012 and the Morse/Genius Foundations are requesting an extension of an additional ten years until February 2022.

The City also has a similar conservation easement for the 40+ acres of the Genius Preserve in Windsong. The City Commission extended that conservation easement for another ten years on December 14, 2009.

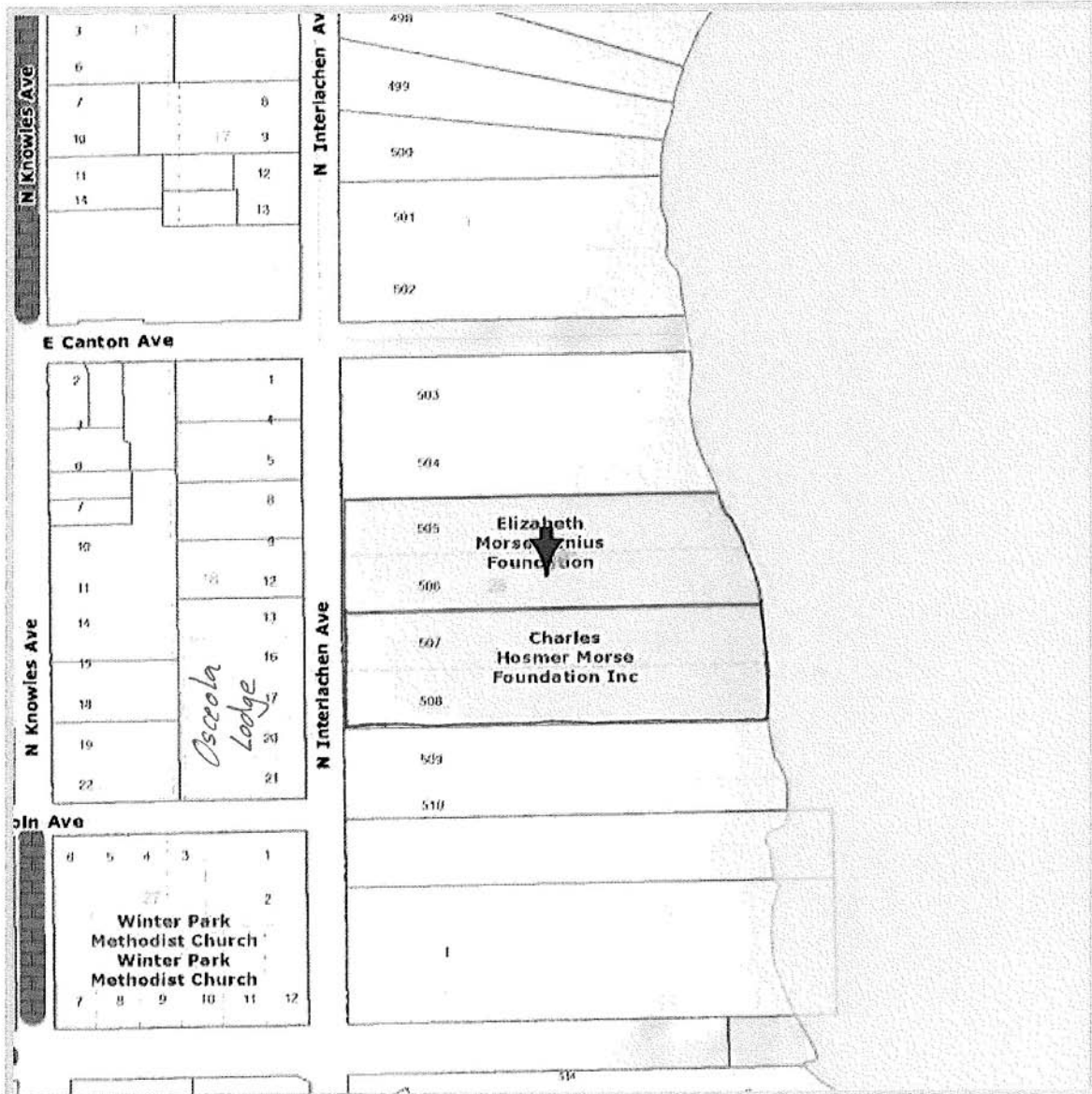
Recommendation

Staff recommendation is for approval



OCPA Web MAP

PRINT CONTACT



Parcel ID: 302205940028505 (Rng-Twn-Sec format)

This map is for reference only and is not a survey.

Created on 8/3/2011, Copyright 2007. Orange County Property Appraiser.

WINDERWEEDLE, HAINES,
WARD & WOODMAN, P.A.

ATTORNEYS AT LAW

MAIN TELEPHONE (407) 423-4246
WWW.WHWW.COM

Please Reply To:

Winter Park Office

Victor E. Woodman

Direct Dial: (407) 246-8412
E-mail: vwoodman@whww.com

July 25, 2011

City of Winter Park
401 Park Avenue South
Winter Park, Florida 32789

Attention: Mr. Jeffrey Briggs, City Planner

Re: Conservation Easement between The Charles Hosmer Morse Foundation ("Foundation") and the City of Winter Park ("City") dated December 26, 2001 encumbering Morse Park on Interlachen Avenue, Winter Park, Florida granted by the Elizabeth Morse Genius Foundation, a Delaware not for profit corporation ("Conservation Easement")

Dear Jeff:

The Conservation Easement terminates February 1, 2012. Pursuant to the terms of the Conservation Easement, the Foundation has the right to extend the Conservation Easement for an additional ten (10) years. Please accept this letter as notice of the Foundation's election to extend the Conservation Easement.

I have prepared, executed and enclosed an Extension of Conservation Easement ("Extension") for execution by the City. This document follows the same form that we used previously to extend the Conservation Easement on the Genius Drive property.

You will note from reading the Extension that the Elizabeth Morse Genius Foundation ("Genius Foundation") is now a party to the execution of the Extension due to the fact that two of the four lots covered by the Conservation Easement have been conveyed to the Genius Foundation. A copy of the Special Warranty Deed conveying title is enclosed.

Should you have any questions with respect to this matter, please give me a call otherwise I request that you have the City execute one copy of the Extension and return it to me and I will see that it is recorded and a copy returned to you.

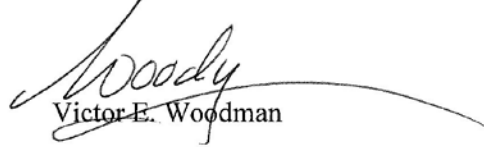
ORLANDO, FLORIDA
1500 BANK OF AMERICA CENTER
390 NORTH ORANGE AVENUE 32801
POST OFFICE BOX 1391 32802-1391
FAX (407) 423-7014

WINTER PARK, FLORIDA
329 PARK AVENUE, NORTH 32789
SECOND FLOOR
POST OFFICE BOX 880 32790-0880
FAX (407) 645-3728

City of Winter Park
Attention: Mr. Jeffrey Briggs, City Planner
July 25, 2011
Page 2

If you have any questions, comments or requested changes, please contact me as soon as possible.

Very truly yours,



Victor E. Woodman

VEW/hc
Enclosures

cc: Richard Strauss (w/encl. via e-mail)
Harold A. Ward III (w/encl. via e-mail)



city commission agenda item

item type	Consent Agenda	meeting date	August 22, 2011
prepared by	John Holland, Parks Director	approved by	<input checked="" type="checkbox"/> City Manager
department	Parks and Recreation Department		<input type="checkbox"/> City Attorney
division	Recreation Division		<input type="checkbox"/> N/A
board approval	Parks and Recreation Advisory Board	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	6-0 final vote

subject

Naming the Amphitheater at the new Community Center in honor of Mrs. Ruby Ball.

motion | recommendation

Approve the Parks and Recreation Board and staff's recommendation to name the Amphitheater at the New Community Center the "Ruby Ball Amphitheater".

background

The Annex Building at the old Community Center was named in honor of Mrs. Ruby Ball by City Commission Resolution Number 1295 in March of 1980 in recognition of her outstanding contribution to the community. The Resolution is attached and outlines her dedication as a teacher for over 42 years, a charter member of the Winter Park Council on Human Relations for over 30 years and a resident of Winter Park for over 60 years.

The new Amphitheater is in the approximate location of the old Annex Building and the site of the Elementary School where Mrs. Ruby Ball formerly taught.

The bronze bust of Mrs. Ball and plaque was removed from the Community Center prior to demolition and will be rededicated and reinstalled at the new amphitheater facing Shady Park if approved by City Commission.

alternatives | other considerations

The new amphitheater was considered the best alternative for honoring Mrs. Ruby Ball because it encompassed the new community centers most prominent venue for large community events.

fiscal impact

The reinstallation of the plaque and bust will be performed by in house staff.

long-term impact

Mrs. Ball's long and outstanding contribution to the community has been recognized as a significant impact. She is well known and through her 42 years of teaching has touched the lives of many children and families.

strategic objective

Quality facilities and infrastructure.

RESOLUTION NO. 1295

A RESOLUTION OF THE CITY OF WINTER PARK, FLORIDA
NAMING A PORTION OF THE WINTER PARK COMMUNITY
CENTER IN HONOR OF MRS. RUBY M. BALL.

WHEREAS, every city takes pride in its citizens who make outstanding contributions to the betterment of the city, and

WHEREAS, Mrs. Ruby M. Ball was a tax-paying citizen of the City of Winter Park for over sixty years, and

WHEREAS, Mrs. Ruby M. Ball served as a teacher for the Orange County School System and touched the lives of many of us and our children during her 42 years as a teacher in Orange County, and

WHEREAS, Mrs. Ruby M. Ball was a charter member of the Winter Park Council on Human Relations and was an active participant on the Council for over thirty years since its inception and was in fact president of the Council at the time of her death, and

WHEREAS, Mrs. Ruby M. Ball served the citizens of Winter Park with over forty years of dedication in various capacities from president to committee member for the following organizations: Winter Park Council on Human Relations, NAACP, Church Women United, Mt. Moriah Missionary Society, Orange County Retired Teachers Association, Senior Citizens Organization, Benevolent Club of Depugh Nursing Center, and

WHEREAS, Mrs. Ruby M. Ball served the citizens of Winter Park her entire life through her constant efforts to bring human beings of all races together as a family, by denouncing racism and hate and by exemplifying love and understanding for all persons, and

WHEREAS, Mrs. Ruby M. Ball as a tax-paying citizens since her first day of work has by her actions and dedication to her fellow human beings and citizens of Winter Park, supported through undying faith and belief the opportunity to choose the leaders of Winter Park by exercising her vote, and

WHEREAS, Mrs. Ruby M. Ball was a representative from the City of Winter Park, State of Florida, for the National Mother of the Year Association, and

WHEREAS, Mrs. Ruby M. Ball was a charter member and shared with all citizens of Winter Park her Christian love, by taking part in Christian fellowship through the regular attendance and participation of all activities of her church, Mt. Moriah Missionary Baptist Church, and

WHEREAS, Mrs. Ruby M. Ball was a "model" citizens of Winter Park throughout her life and exemplified this through her loyal dedication to her family, to the community and to her church, and

WHEREAS, Mrs. Ruby M. Ball had a positive effect on the lives of two generations of families in and around the City of Winter Park, and

WHEREAS, because of Mrs. Ruby M. Ball's dedication to her family, community and her church and so that the memory of her goodwill for others and her love for children will live on as an eternal inspiration for all citizens of Winter Park, and

WHEREAS, Mrs. Ruby M. Ball, because of her active membership in the various charitable and civic organizations in Winter Park contributed many hours of her life towards the establishment of the Community Center on West New England Avenue, and

WHEREAS, that portion of the Winter Park Community Center which now houses the Health Clinic and the Head Start Program was formerly part of the Hannibal Square Elementary School where Mrs. Ruby M. Ball taught.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, AS FOLLOWS:

SECTION 1. That portion of the Winter Park Community Center now housing the Health Clinic and the Head Start Program and located at 721 West New England Avenue, Winter Park, is hereby named the Ruby M. Ball Annex in memory of her outstanding contributions of leadership, concern and love for all citizens of Winter Park.

SECTION 2. The City shall commission a bust and plaque with wording recommended by the Memorial Group for Ruby M. Ball, subject to approval by the City Commission.

SECTION 3. The bust and plaque shall be placed in appropriate view at the Center as an indication of the naming and further honor of Mrs. Ruby M. Ball.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, Florida this 11th day of March A.D. 1980.


Mayor-Commissioner

ATTEST:


City Clerk



city commission agenda item

item type	Consent Agenda	meeting date	August 22, 2011
prepared by department division	Parks and Recreation Recreation Division	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	Parks and Recreation Advisory Board	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	6-0 final vote

subject

Florida Department Agriculture and Consumer Services guidelines on food preparation for Saturday Farmers' Market Vendors.

motion | recommendation

Approve staff recommendation to continue to require all Saturday Farmers' Market vendors selling pre-prepared foods to utilize a state approved commissary kitchen to perform that preparation.

background

The Parks and Recreation Department has always required vendors selling prepared foods at our Saturday Farmers' Market to perform that preparation in state certified commissary kitchens as mandated by the Florida Department of Agriculture and Consumer Services. This mandate ensures that the food sold is prepared in kitchens that are clean and safe and have been inspected by state officials.

During the 2011 Legislative Session, the Florida Legislature relaxed that mandate for certain types of food to allow preparation in unlicensed home kitchens. These certain types of foods, called "cottage foods" include breads, cakes, candies, cookies, jellies, and fruit pies. These items do not require licensing by the Department of Consumer Services and are not inspected by any government entity. This is a concern.

Local agencies may, however, have individual requirements for cottage food vendors. It is the recommendation of the Parks and Recreation Department that we continue to require all of our prepared food vendors to utilize a state inspected commissary kitchen to prepare food.

alternatives | other considerations

The alternative is to allow vendors to prepare food for sale to the public on City owned Farmers' Market property with no oversight of the kitchens.

fiscal impact

None

long-term impact

The Parks and Recreation Department has maintained very high standards for vendors for many years to ensure the highest quality of service and goods for the public.

strategic objective

Florida Department of Agriculture and Consumer Services

Adam H. Putnam, Commissioner

Division of Food Safety

Cottage Food Legislation Signed Into Law



During the 2011 Legislative Session, the Florida Legislature enacted House Bill 7209 allowing individuals to manufacture, sell and store certain types of "cottage food" products in an unlicensed home kitchen.

Cottage food products include such items as breads, cakes, cookies, candies, jams, jellies, and fruit pies.

"Cottage food operations" as they are called require no license or permit from the Florida Department of Agriculture and Consumer Ser-

vices (Department), and are not inspected by any state government entity.

Gross sales for a cottage food operation must not exceed \$15,000 annually. Products must be sold directly by the cottage food operator to the consumer. Sales by internet, mail order, consignment or at wholesale are prohibited.

Cottage food products must be labeled in accordance with the requirements as outlined in Section 500.80(5), Florida Statutes and United States Code of Federal Regulations Title 21, Part 101.

All cottage food products, offered for sale to the general public, must be labeled: "Made in a cottage food operation that is not subject to Florida's food safety regulations."

Cottage food products may be sold directly to the consumer from the cottage food operation, roadside stand or at farmer's markets.

The Department may investigate any complaint received against a cottage food operation.

The Division of Food Safety is pleased to provide cottage food operators with general and specific information contained in this document.

If you are a prospective cottage food operator, please take some time to review this guidance document so that you are better informed about cottage food operation requirements.



WHAT TYPE OF FOODS CAN I PRODUCE?	2
WHAT TYPES OF FOOD ARE NOT ALLOWED?	2
FREQUENTLY ASKED QUESTIONS	2
LABELING AND INSPECTION REQUIREMENTS	3
COTTAGE FOOD CONTACTS, WEBLINKS AND RESOURCES	4

Quick Reference Definitions

Cottage Food Operation means a person who produces or packages cottage food products at his or her residence and sells such products in accordance with Section 500.80, Florida Statutes.

Cottage Food Product means food that is not a potentially hazardous food as defined by Department rule which is sold by a cottage food operation in accordance with Section 500.80, Florida Statutes.

Residence is defined to mean a primary residence that is occupied by an individual who operates a cottage food operation and that contains a single kitchen with appliances designed for common residential usage. The residence may only contain one stove or oven, which may be a double oven designed for non-commercial use.

Potentially Hazardous Food is defined

(a) "Potentially hazardous food" means a food that is natural or synthetic and that requires temperature control because it is in a form capable of supporting:

- (i) The rapid and progressive growth of infectious or toxigenic microorganisms;
- (ii) The growth and toxin production of *Clostridium botulinum*; or
- (iii) In raw shell eggs, the growth of *Salmonella Enteritidis*.

(b) "Potentially hazardous food" includes an animal food (a food of animal origin) that is raw or heat-treated; a food of plant origin that is heat-treated or consists of raw seed sprouts; cut melons; and garlic-in-oil mixtures that are not modified in a way that results in mixtures that do not support growth as specified under Subparagraph (a) of this definition.



What Types of Cottage Foods Can I Produce?

As a cottage food operator, you are allowed to produce food items which are considered not potentially hazardous.



The table (at right) provides a listing of acceptable cottage food products. Although not all inclusive, it provides for most types of approved cottage food products.

Loaf breads, rolls, biscuits
Cakes, pastries and cookies
Candies and confections
Fruit pies
Jams, jellies and preserves
Dried fruits
Dry herbs, seasonings and mixtures
Homemade pasta
Cereals, trail mixes and granola
Coated or uncoated nuts
Vinegar and flavored vinegars
Popcorn, popcorn balls

What Cottage Foods Are Not Allowed?



If you have any questions regarding the production of a particular cottage food product please contact the Department's Division of Food Safety, Bureau of Food and Meat Inspections at (850) 245-5520.



Fresh or dried meat or meat products including jerky
Canned fruits, vegetables, vegetable butters, salsas etc.
Fish or shellfish products
Canned pickled products such as corn relish, pickles, sauerkraut
Raw seed sprouts
Bakery goods which require any type of refrigeration such as cream, custard or meringue pies and cakes or pastries with cream cheese icings or fillings
Milk and dairy products including hard, soft and cottage cheeses and yogurt
Cut fresh fruits and/or vegetables. Juices made from fresh fruits or vegetables
Ice and/or ice products
Barbeque sauces, ketchups and/or mustards
Focaccia-style breads with vegetables and/or cheeses

Frequently Asked Questions

Question: Where can I sell my cottage food products?

Answer: You may sell your cottage food products from your residence directly to the consumer. Sales are also approved at farmer's markets and roadside stands.

Question: Can I use the internet to sell my cottage food products?

Answer: No, the law prohibits sales over the internet, by mail order, or at wholesale (you can use the internet to advertise your products, provide pictures and prices etc.)

Question: Can I make cottage food products in an outbuilding on my property?

Answer: No, the law requires cottage food products be made in your kitchen and stored in your single family residence.

Question: Do I need a permit or license for my cottage food operation?

Answer: No, you do not need a state permit or license for your cottage food operation. However, you should check with your city or county for any requirements they may have..

Question: Is there any limit to how much I can earn from my cottage food operation?

Answer: Yes, cottage food operators are limited to \$15,000 in gross sales per year. It is the operator's responsibility to comply with applicable laws, rules and regulations regarding the collection of sales tax

Question: Can I make pet treats?

Answer: No, the cottage food law applies to human-grade food only. For more information about pet treat licensing please contact the Feed Inspection Program at: (850) 617-7855.

and Consumer Services

Florida Labeling Requirements

The cottage food law requires specific labeling requirements for the sale of cottage food products.



A cottage food operation may only sell cottage food products which are pre-packaged with a label affixed that contains the following information (printed in English):

- The name and address of the cottage food operation;
- The name of the cottage food product;
- The ingredients of the cottage food product, in descending order of

predominance by weight;

- The net weight or net volume of the cottage food product;
- Allergen information as specified by federal labeling requirements;
- If any nutritional claim is made, appropriate nutritional information as specified by federal labeling requirements; and
- The following statement printed in at least 10-point type in a color that provides a clear contrast to the background label: "Made in a cottage food operation that is not subject to Florida's food safety regulations."

A sample is shown below and may assist with developing your cottage food product label.

MADE IN A COTTAGE FOOD OPERATION THAT IS NOT SUBJECT TO FLORIDA'S FOOD SAFETY REGULATIONS

Chocolate Chip Cookie

Ashley Christopher Bryant
1019 Food Safety Drive
Tallahassee, Florida 32399

Ingredients: Enriched flour (Wheat flour, niacin, reduced iron, thiamine, mononitrate, riboflavin and folic acid), butter (milk, salt), chocolate chips (sugar, chocolate liquor, cocoa butter, butterfat (milk), Soy lecithin as an emulsifier), walnuts, sugar, eggs, salt, artificial vanilla extract, baking soda.

Contains: wheat, eggs, milk, soy, walnuts

Net Wt. 3 oz

Federal Allergen Labeling Information

All cottage food products must be labeled in accordance with the United States Code of Federal Regulations Title 21, Part 101. As a cottage food operator, you must identify if any of your ingredients are made from one of the following food groups: eggs, milk, wheat, peanuts, soybeans, fish and tree nuts.

In the sample label (provided at left) possible allergens are identified as "Contains wheat, eggs, milk, soy and walnuts." This labeling allows consumers to avoid food which may be harmful to them.

To obtain additional information you may visit the following website which contains more information regarding federal allergen labeling information:

<http://www.fda.gov/Food/LabelingNutrition/FoodAllergensLabeling/GuidanceComplianceRegulatoryInformation/ucm106187.htm>

Cottage Food Inspections Know the Rules!



The Department may investigate any complaint received for a cottage food operation.

If your cottage food operation is the subject of a complaint, you must allow a Department employee or officer in your cottage food operation to conduct an inspection.

The Department employee or officer will inspect your cottage food operation to determine compliance with applicable laws, rules and regulations.

If you refuse to allow a Department employee or officer to inspect your cottage food operation, the Department may take disciplinary actions which may include a \$5,000 fine.

More information is available on page four of this publication.

State and Local Agency Contacts



questions regarding cottage foods:

Department of Agriculture and Consumer Services
Division of Food Safety
(850) 245-5520

<http://www.freshfromflorida.com/>

Department of Business and Professional Regulation
(850) 487-1395

<http://www.myfloridalicense.com/dbpr/>

Department of Health
(850) 245-4444

<http://www.doh.state.fl.us/>

Florida County Public Health Department Directory
<http://www.doh.state.fl.us/chdsitelist.htm>

Documents and Publications

The following websites provide additional information relating to food safety and subsequent requirements as well as the cottage food legislation:



United States Food and Drug Administration
2009 Food Code

<http://www.fda.gov/Food/FoodSafety/RetailFoodProtection/FoodCode/FoodCode2009/>

Cottage Food House Bill 7209

<http://www.myfloridahouse.gov/Sections/Bills/billsdetail.aspx?BillId=46868&SessionId=66>

Chapter 500, Florida Statutes

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0500-0599/0500/0500ContentsIndex.html&StatuteYear=2010&Title=%2D%3E2010%2D%3EChapter%20500

Food Allergen Labeling and Consumer Protection Act of 2004

<http://www.fda.gov/Food/LabelingNutrition/FoodAllergensLabeling/GuidanceComplianceRegulatoryInformation/ucm106187.htm>

Can I Sell My Cottage Foods to Restaurants?

Cottage food operators are not allowed to sell their cottage food products to local restaurants or grocery stores. These types of sales are considered "wholesale" and are not allowed under the law.

Cottage food operators must sell their cottage food products directly to the consumer.



Can I Make Salsas or Barbecue Sauce?

Processing of low-acid foods by retort canning or processing of acidified foods is not allowed by a cottage food operator.

These types of products must be commercially processed to ensure sterility under conditions of non-refrigerated storage and distribution.

Typically, canning or processing acidified foods are done in a state permitted facility.



city commission agenda item

item type	Consent Agenda	meeting date	August 22, 2011		
prepared by department division	Purchasing Division and Public Works	approved by	<input checked="" type="checkbox"/>	City Manager	
			<input checked="" type="checkbox"/>	City Attorney	
			<input type="checkbox"/>	N A	
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N A			final vote	

subject

IFB-11-2011 Continuing Services Contract - Concrete

motion | recommendation

Approve award to multiple vendors: A.L. Construction Enterprises, Inc., Allcrete Inc., Castille Company, Inc., Conpilog Construction Div.

background

Solicitation was released April 4, 2011. A non-mandatory pre-bid meeting was held on April 21, 2011. Bids were due and opened on May 11, 2011. A total of twelve responses were received. Eight were considered to be responsive. Four companies were selected based on pricing, references and expertise. A negotiation meeting was held July 13, 2011 to establish fair pricing for all categories of work. All companies have agreed to the pricing on the attached sheet.

Individual projects will be awarded through a rotation schedule among awarded contractors. All four contractors are capable of performing all service types.

alternatives | other considerations

Other bids received.

fiscal impact

Various capital projects and miscellaneous repairs City-wide. Estimated \$35,000 per year total.

long-term impact

None

strategic objective

Quality Facilities and Infrastructure

IFB-11-2011 Concrete Demolition, Removal and Replacement	Curbs										
	FDOT Type "F" 200 Inft or less	FDOT Type "F" Over 200 Inft	FDOT Type "A" 200 Inft or less	FDOT Type "A" Over 200 Inft	Vertical 6"x 16" 200 Inft or less	Vertical 6"x 16" Over 200 Inft	Miami Curb 24" wide 200 Inft or less	Miami Curb 24" wide Over 200 Inft	Header Flush 6"x12" 200 Inft or less	Header Flush 6"x12" Over 200 Inft	Minimum Charge
	Unit Price per Linear Foot										
	\$9.65	\$9.25	\$9.45	\$9.25	\$9.50	\$9.00	\$9.65	\$9.25	\$8.90	\$8.50	\$500.00
	Flatwork										
	4" Flat Work	4" Flat Work	6" Flat Work	6" Flat Work	Picture Frame	Minimum Charge					
	Unir Price per Square Foot										
	\$2.93	\$2.80	\$3.10	\$3.00	\$0.35	\$500.00					
	Inlet Tops										
	FDOT Type I	FDOT Type II	FDOT Type III	FDOT Type IV	FDOT Type V	FDOT Type VI	Minimum Charge				
	Each										
	\$1,100.00	\$1,200.00	\$1,000.00	\$1,100.00	\$1,050.00	\$1,150.00	\$1,000.00				

IFB-11-2011 Bid Tabulation New Construction	Curbs										
	FDOT Type "F" 200 Inft or less	FDOT Type "F" Over 200 Inft	FDOT Type "A" 200 Inft or less	FDOT Type "A" Over 200 Inft	Vertical 6"x 16" 200 Inft or less	Vertical 6"x 16" Over 200 Inft	Miami Curb 24" wide 200 Inft or less	Miami Curb 24" wide Over 200 Inft	Header Flush 6"x12" 200 Inft or less	Header Flush 6"x12" Over 200 Inft	Min. Charge
	Unit Price per Linear Foot										
	\$7.15	\$6.75	\$6.95	\$6.75	\$7.00	\$6.50	\$7.15	\$6.75	\$6.40	\$6.00	
	Flatwork										
	4" Flat Work incl. Sidewalks and slabs 50 sq yds or less	4" Flat Work incl. Sidewalks and slabs Over 50 sq yds	6" Flat Work incl. sidewalks and slabs 50 sq yds or less	6" Flat Work incl. sidewalks and slabs Over 50 sq yds.	Picture Frame Edge Finish	Wheelchair curb ramp	Min. Charge				
	Unit Price per Square Foot					Each					
	\$1.00	\$0.90	\$1.20	\$1.10	\$0.35	\$450.00		\$500.00			
	Inlet Tops										
	FDOT Type I	FDOT Type II	FDOT Type III	FDOT Type IV	FDOT Type V	FDOT Type VI	Min. Charge				
	Each										
	\$900.00	\$1,000.00	\$750.00	\$950.00	\$800.00	\$1,000.00		\$500.00			

IFB-11-2011 Bid Tabulation Miscellaneous Services	Root Cutting & Disposal (Contractor provide Equipment)	Rough Grading/Site Prep (Contractor provide machinery)	Removal/ Disposal of Excess Fill Dirt	Demolition/ Disposal of existing concrete 4" thick	Demolition/ Disposal of existing concrete 6" thick	Demolition/ Disposal of existing concrete 8" thick
	Per hour		Per Sq. Yd	Per Sq. Ft.		
	\$50.00	\$85.00	\$20.00	\$1.93	\$2.00	\$4.00



city commission public hearing

item type	Public Hearing	meeting date	August 22, 2011
prepared by department division	Jeff Briggs Planning Department	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	Planning Commission	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	final vote

Subject: Ordinances to Streamline the Zoning Approval Process

The City Commission, as part of their strategic plan, directed the staff to outline ways to streamline the zoning approval process for new development. The staff proposals streamline the process by permitting more administrative staff approvals versus planning board/city commission approvals and by modifying the threshold for public notice requirements for city wide notices as outlined below.

The Economic Development Plan, adopted by the City Commission on July 25th, will examine our code to suggest ways to further streamline the process. However, since funding for that effort is in next year's budget and it will take some time to hire the consultant and undertake that process, the staff is moving ahead with adoption of these initiatives as a first effort to get that process started.

There are five ordinance modifications to implement these changes. The P&Z Board tabled two of the ordinances to further review those changes, so there are just three ordinances on the public hearing agenda at this time. A summary of all the initiatives is as follows:

Summary:

Modify the Conditional Uses Approval Process: (This Ordinance was tabled by P&Z by a 7-0 vote)

Some of the types of conditional uses such as those for specific business types and uses of land, liquor licenses, etc. are suggested to be staff approved with conditions. If the staff recommendation is for denial or the conditions are unacceptable to the applicants then they can request P&Z Board and City Commission review for appeals of denials or appeals concerning conditions of approval. P&Z tabled this to look at the specific list of conditional uses in more detail to help them decide which ones to make staff determinations and which ones to keep in the current process.

Modify the Threshold for Significant Changes to Approved Plans and the Threshold for Review in the CRA that Require a Zoning Approval by P&Z/City Commission: (P&Z approved this Ordinance by a 7-0 vote)

Now plans have to come back through P&Z/City Commission for any increase in size over 250 sq. ft. or impervious coverage of 500 sq. ft. The threshold for re-reviews can be higher at 500 sq. ft. of building area or 1,000 sq. ft. of new impervious. The same increase in the threshold would also apply to conditional uses for buildings over 10,000 square feet.

Modifying the Threshold for Lakefront Reviews by P&Z: (P&Z approved this Ordinance by a 7-0 vote)

Administrative staff approvals are suggested for all swimming pools (without screen enclosures) and other patio additions and for additions of less than 1,000 sq. ft. Again staff denials or appeals of conditions can go to P&Z.

Modifying the Threshold for the City-Wide Notice: (This Ordinance was tabled by P&Z by a 6-1 vote)

The proposal is to increase the threshold for a city-wide notice mailed to all 14,000 households from 25,000 sq. ft. to 50,000 sq. ft. and for FLU/Rezoning from one acre to two acres. P&Z tabled this to look at the threshold and the types of projects where notice would change in more detail to help them decide the appropriate threshold or break point for the city-wide notice.

Modifying the Threshold for Large Scale Comprehensive Plan changes: (P&Z approved this Ordinance by a 7-0 vote)

This proposal would modify the Code to comply with the new HB7207 to eliminate the requirement that FLU changes over 10 acres or to a density in excess of 10 units/acre are limited to twice a year.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING" SO AS TO AMEND WITHIN THE MULTI-FAMILY ZONING DISTRICTS AND ALL THE NON-RESIDENTIAL ZONING DISTRICTS OF THE CITY, THE STANDARDS FOR SIGNIFICANT CHANGES REQUIRING CONDITIONAL USE APPROVAL ON BUILDINGS OVER 10,000 SQUARE FEET, THE STANDARDS FOR SIGNIFICANT CHANGES TO CONDITIONAL USE APPROVALS AND OTHER ZONING APPROVALS AND THE STANDARDS FOR BUILDING APPROVALS IN THE HANNIBAL SQUARE NEIGHBORHOOD COMMERCIAL DISTRICT, PROVIDING FOR SEVERABILITY, CODIFICATION, CONFLICTS, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Board of the City of Winter Park has recommended approval of this Ordinance at its August 2, 2011 meeting; and

WHEREAS, the City Commission of the City of Winter Park held duly noticed public hearings on the proposed zoning change set forth hereunder and considered advice of staff, citizens, and all interested parties submitting written and oral comments and supporting data and analysis, and after complete deliberation, hereby finds the requested change consistent with the City of Winter Park's Comprehensive Plan; and

WHEREAS, the City Commission hereby find that this Ordinance serves a legitimate government purpose and is in the best interests of the public health, safety, and welfare of the citizens of Winter Park, Florida.

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-68 "Medium Density Multiple Family Residential (R-3) District", subsection (c) (7) is hereby amended to read as follows:

Sec. 58-68. Medium Density Multiple Family Residential (R-3) District.

(c) *Conditional uses.*

(7) Buildings over 10,000 square feet or any addition over ~~500~~ 250 square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size, but not including detached accessory buildings such as garages, carports, storage buildings, etc.

SECTION 2. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-69 "Multi-family (High Density R-4) District", subsection (c) (7) is hereby amended to read as follows:

Sec. 58-69. Multi-family (High Density R-4) District.

(c) *Conditional uses.*

(7) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size, but not including detached accessory buildings such as garages, carports, storage buildings, etc.

SECTION 3. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-72 "Office (O-1) District", subsections (d) (2) and (g) (6) is hereby amended to read as follows:

Sec. 58-72. Office (O-1) District.

(d) *Conditional uses.*

(2) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size.

(g) *Hannibal Square Neighborhood Commercial District.*

(6) In this HSNCD area, all new buildings and building additions over ~~500~~ ~~250~~ square feet shall require site and building plan approval by the city commission at a public hearing. Prior to that hearing, the planning and zoning commission shall also review such site and building plans at a public hearing and shall provide their recommendation.

SECTION 4. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-73 "Office (O-2) District", subsections (c) (3) and (g) (3) is hereby amended to read as follows:

Sec. 58-73. Office (O-2) District.

(c) *Conditional uses.*

(3) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size.

(g) *Hannibal Square Neighborhood Commercial District.*

(3) In this HSNCD area, all new buildings and building additions over ~~500~~ ~~250~~ square feet shall require site and building plan approval by the city commission at a public hearing. Prior to that hearing, the planning and zoning commission shall also review such site and building plans at a public hearing and shall provide their recommendation.

SECTION 5. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-74 "Commercial (C-1) District", subsection (c) (2) is hereby amended to read as follows:

Sec. 58-74. Commercial (C-1) District.

(c) *Conditional uses.*

(2) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size.

SECTION 6. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-75 "Commercial (C-2) District", subsections (c) (6) and (j) (6) is hereby amended to read as follows:

Sec. 58-75. Commercial (C-2) District.

(c) *Conditional uses.*

(6) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size.

(j) *Hannibal Square Neighborhood Commercial District.*

(6) In this HSNCD area, all new buildings and building additions over ~~500~~ ~~250~~ square feet shall require site and building plan approval by the city commission at a public hearing. Prior to that hearing, the planning and zoning commission shall also review such site and building plans at a public hearing and shall provide their recommendation.

SECTION 7. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-76 "Commercial (C-3) District", subsections (c) (1) (k) and (g) (4) is hereby amended to read as follows:

Sec. 58-76. Commercial (C-3) District.

(c) *Conditional uses.*

(1) (k) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size.

(g) *Hannibal Square Neighborhood Commercial District.*

(4) In this HSNCD area, all new buildings and building additions over ~~500~~ ~~250~~ square feet shall require site and building plan approval by the city commission at a public hearing. Prior to that hearing, the planning and zoning commission shall also review such site and building plans at a public hearing and shall provide their recommendation.

SECTION 8. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-77 "Commercial (C-3A) District", subsections (c) (4) and (g) (6) is hereby amended to read as follows:

Sec. 58-77. Commercial (C-3A) District.

(c) *Conditional uses.*

(4) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in

a building over 10,000 square feet in size.

(g) *Hannibal Square Neighborhood Commercial District.*

(6) In this HSNCD area, all new buildings and building additions over ~~500~~ ~~250~~ square feet shall require site and building plan approval by the city commission at a public hearing. Prior to that hearing, the planning and zoning commission shall also review such site and building plans at a public hearing and shall provide their recommendation.

SECTION 9. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-78 "Limited Industrial and Warehouse (I-1) District", subsection (c) (5) is hereby amended to read as follows:

Sec. 58-78. Limited Industrial and Warehouse (I-1) District.

(c) *Conditional uses.*

(5) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size.

SECTION 10. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-79 "Public and Quasi-Public (PQP) District", subsections (d) (2) and (g) (6) is hereby amended to read as follows:

Sec. 58-79. Public and Quasi-Public (PQP) District.

(d) *Conditional uses.*

(2) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size.

(g) *Hannibal Square Neighborhood Commercial District.*

(6) In this HSNCD area, all new buildings and building additions over ~~500~~ ~~250~~ square feet shall require site and building plan approval by the city commission at a public hearing. Prior to that hearing, the planning and zoning commission shall also review such site and building plans at a public hearing and shall provide their recommendation.

SECTION 11. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-81 "Parks and Recreation (PR) District", subsection (c) (3) is hereby amended to read as follows:

Sec. 58-81. Parks and Recreation (PR) District.

(c) *Conditional uses.*

(3) Buildings over 10,000 square feet or any addition over ~~500~~ ~~250~~ square feet to an existing building over 10,000 square feet or additions over 500 square feet to existing buildings that result in a building over 10,000 square feet in size.

SECTION 12. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-82 "Planned Development One (PD-1) District", subsection (d) (1) (c) is hereby amended to read as follows:

Sec. 58-82. Planned Development One (PD-1) District.

(d) *Conditional uses.*

(1) (c) Buildings over ten thousand (10,000) square feet or any significant change over 500 square feet or addition over 500 square feet to an existing building over 10,000 square feet or additions over 500 square feet to a building that result in a building over 10,000 square feet.

SECTION 13. That Chapter 58 "Land Development Code", Article III "Zoning" is hereby amended and modified by repealing within Section 58-83 "Planned Development Two (PD-2) District", subsection (d) (1) (c) is hereby amended to read as follows:

Sec. 58-83. Planned Development Two (PD-2) District.

(d) *Conditional uses.*

(1)(c) Buildings over ten thousand (10,000) square feet or any significant change over 500 square feet or addition over 500 square feet to an existing building over 10,000 square feet or additions over 500 square feet to a building that result in a building over 10,000 square feet.

SECTION 14 That Chapter 58 "Land Development Code", Article III "Zoning" Section 58-89 "Zoning changes and amendments, public notice requirements and procedures for zoning amendments and conditional uses, within 58-89 (l) "Significant Changes to Buildings or Approved Plans", subsection (l) (3) is hereby amended to read as follows:

Sec. 58-89. Zoning changes and amendments, public notice requirements and procedures for zoning amendments and conditional uses.

(l) Significant Changes to Buildings or Approved Plans.

(3) In the second instance, the planning and development director must insure that the plan documents submitted for site development and building permits are consistent with the plan documents given final approval by the city commission. Any such determination of significant change by the planning and community development director in this instance may be appealed to the city commission following recommendation from the planning and zoning commission. In order to determine whether a significant change shall be deemed to occur, the following criteria shall be used:

- a. When there is an increase in the height of a building of more than one (1) foot; or
- b. When there is an increase in the square footage of a proposed building of more than 500 ~~250~~ square feet above grade; or
- c. When there is an increase in the impervious lot coverage of more than 1,000 ~~500~~ square feet; or
- d. When there is a change in the architectural style of the building; or

- e. When there is a major shift or relocation of the site and floor plan(s) or the distribution of uses within the building or major shift or relocation in the features of building location, storm water retention, parking area and/or driveways; or
- f. When additional variances are requested that have not previously been made part of the public record in the review by the planning and zoning commission and/or the city commission; or
- g. When the planning director or city commission believes a material change has been made in a plan detail that was critical to the consensus or decision made by the board or commission.

SECTION 15. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-71 "General Provisions for Residential Zoning Districts", subsection 58-71 (x) "Significant changes to buildings or approved plans", is hereby amended to read as follows:

Sec. 58-71. General Provisions for Residential Zoning Districts.

(x) *Significant changes to buildings or approved plans.* Various sections of this zoning article require approvals by the planning and zoning commission and/or city commission. Within the section for conditional uses there are specific requirements defining significant changes for conditional uses. For all other types of approvals, the standards below will determine whether a significant change or substantial deviation shall be deemed to have occurred which then would require a subsequent review and approval for those changes by the planning and zoning commission and/or the city commission as follows:

- (1) When there is an increase in the height of a building of more than one (1) foot; or
- (2) When there is an increase in the square footage of a proposed building of more than ~~500~~ 250 square feet above grade; or
- (3) When there is an increase in the impervious lot coverage of more than ~~1,000~~ 500 square feet; or
- (4) When there is a change in the architectural style of the building; or
- (5) When there is a major shift or relocation of the site and floor plan(s) or distribution of uses within the building or major shift or relocation in the features of building location, storm water retention, parking area and/or driveways; or
- (6) When additional variances are requested that were not part of the original public record in the review by the planning and zoning commission and/or the city commission; or
- (7) When the planning director, building director or city commission finds that a material change has been made to a plan detail that was critical to the decision rendered by the board or the commission.

SECTION 16. That Chapter 58 "Land Development Code", Article III "Zoning", Section 58-84 "General Provisions for Non-Residential Zoning Districts", subsection 58-89 (s) "Significant changes to buildings or approved plans", is hereby amended to read as follows:

Sec. 58-84. General Provisions for Non-Residential Zoning Districts.

(s) *Significant changes to buildings or approved plans.* Various sections of this zoning article require approvals by the planning and zoning commission and/or city commission. Within the section for conditional uses there are specific requirements defining significant changes for conditional uses. For all other types of approvals, the standards below will determine whether a significant change or substantial deviation shall be deemed to have occurred which then would require a subsequent review and approval for those changes by the planning and zoning commission and/or the city commission as follows:

- (1) When there is an increase in the height of a building of more than one (1) foot; or
- (2) When there is an increase in the square footage of a proposed building of more than ~~500~~ 250 square feet; or
- (3) When there is an increase in the impervious lot coverage of more than ~~1,000~~ 500 square feet; or
- (4) When there is a change in the architectural style of the building; or
- (5) When there is a major shift or relocation of the site and floor plan(s) or distribution of uses within the building or major shift or relocation in the features of building location, storm water retention, parking area and/or driveways; or
- (6) When additional variances are requested that were not part of the original public record in the review by the planning and zoning commission and/or the city commission; or
- (7) When the planning director, building director or city commission believe a material change has been made to a plan detail that was critical to the consensus or decision made by the board or commission.

SECTION 17 - SEVERABILITY. If any Section or portion of a Section of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Ordinance.

SECTION 18 - CONFLICTS. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 19. CODIFICATION. It is the intention of the City Commission of the City of Winter Park, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinance of the City of Winter Park, Florida; that the Sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; that the word, "Ordinance" may be changed to "Section," "Article," or other appropriate word.

SECTION 20.- EFFECTIVE DATE. This ordinance shall become effective immediately upon its final passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this _____ day of _____, 2011.

Mayor

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF WINTER PARK,
FLORIDA, AMENDING CHAPTER 58 "LAND
DEVELOPMENT CODE" ARTICLE III, "ZONING" TO AMEND
SECTION 58-87 "LAKEFRONT LOTS, CANALFRONT LOTS,
STREAMFRONT LOTS, BOATHOUSES AND DOCKS" TO
REVISE THE APPROVAL PROCEDURES FOR THE
APPROVAL OF BUILDING PROJECTS ON SUCH
WATERFRONT LOTS, PROVIDING FOR SEVERABILITY,
CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.**

WHEREAS, the Planning and Zoning Board of the City of Winter Park has recommended approval of this Ordinance at its August 2, 2011 meeting; and

WHEREAS, the City Commission of the City of Winter Park held duly noticed public hearings on the proposed zoning change set forth hereunder and considered advice of staff, citizens, and all interested parties submitting written and oral comments and supporting data and analysis, and after complete deliberation, hereby finds the requested change consistent with the City of Winter Park's Comprehensive Plan; and

WHEREAS, the City Commission hereby find that this Ordinance serves a legitimate government purpose and is in the best interests of the public health, safety, and welfare of the citizens of Winter Park, Florida.

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That Chapter 58 "Land Development Code", Article III "Zoning" of the Code of Ordinances, Section 58-87 "Lakefront lots, canalfront lots, streamfront lots, boathouses and docks", subsections (a) and (b) is amended to read as follows:

Sec. 58-87. Lakefront lots, canalfront lots, streamfront lots, boathouses and docks.

(a) *Purpose and intent.* It is the intent of this section to insure that buildings and structures on canalfront lots, lakefront lots and streamfront lots are not constructed or placed such that no boating hazards will be created, that construction shall be compatible with the natural grade of the property, that water pollution from storm water runoff and other sources will be minimized, that views of water from adjoining properties will not be unduly impaired, that existing trees shall be preserved to the degree reasonably possible and the appearance of the property and the shore when viewed from the water will be kept as natural as reasonably possible. The city's lakes, canals and streams are among the city's greatest assets, and it is in the public interest to require that their aesthetic appeal and water quality be maintained and enhanced when possible.

(b) *Building plans.*

(1) A building permit shall not be issued for any new structure or building, addition to any existing structure or building, fence or wall or significant change to an existing property on a lakefront, canalfront or streamfront lot until satisfactory building plans are reviewed and approved that are deemed in compliance with the objectives established in the

aforementioned purpose and intent. The planning department shall review all such plans and provide a recommendation to the planning and zoning board.

(2) In cases involving the construction of swimming pools (without screen pool enclosures), ~~or~~ patios, or hardscape additions of under 1,000 square feet, the planning department shall provide an administrative review which will result in approval, approval with conditions or denial of the permit. In such cases, the owner may appeal ~~such~~ the planning department's determinations to the planning and zoning board.

(3) In all other cases, ~~the~~ The planning and zoning board ~~commission~~ shall review and approve construction upon lakefront lots, canalfront lots and streamfront lots when deemed in compliance with the objectives established in the aforementioned purpose and intent.

(4) The lakes and waterways board shall review and approve construction of boathouses, docks, gazebos over the lakes or other water bodies.

~~(4)~~(5) The requirements of this section are minimum requirements, and the planning and zoning board ~~commission~~ or the lakes and waterways board may impose more restrictive requirements and conditions on the height, bulk, location and any other aspect of the proposed development where necessary in order to accomplish the purpose and intent of this section. Review by the planning and zoning board ~~commission~~ or the lakes and waterways board shall be at a public hearing following notification of adjacent waterfront property owners.

SECTION 2. SEVERABILITY. If any Section or portion of a Section of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Ordinance.

SECTION 3. CONFLICTS. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 4. CODIFICATION. It is the intention of the City Commission of the City of Winter Park, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinance of the City of Winter Park, Florida; that the Sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; that the word, "Ordinance" may be changed to "Section," "Article," or other appropriate word.

SECTION 5 - EFFECTIVE DATE. This ordinance shall become effective immediately upon its final passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this _____ day of _____, 2011.

Mayor

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE I, "COMPREHENSIVE PLAN" SO AS TO ADOPT NEW PUBLIC NOTICE AND ADOPTION PROCEDURES FOR AMENDMENTS TO THE CITY OF WINTER PARK COMPREHENSIVE PLAN, SUBSTITUTING FOR THE CURRENT AMENDMENT PROCEDURES, PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Winter Park City Commission desires to revise the public notice and amendment procedures in the City Code regarding comprehensive plan amendments to conform to the new Growth Management Act; and

WHEREAS, the Planning and Zoning Board of the City of Winter Park has recommended approval of this Ordinance at its August 2, 2011 meeting; and

WHEREAS, the City Commission of the City of Winter Park held duly noticed public hearings on the proposed zoning change set forth hereunder and considered advice of staff, citizens, and all interested parties submitting written and oral comments and supporting data and analysis, and after complete deliberation, hereby finds the requested change consistent with the City of Winter Park's Comprehensive Plan; and

WHEREAS, the City Commission hereby find that this Ordinance serves a legitimate government purpose and is in the best interests of the public health, safety, and welfare of the citizens of Winter Park, Florida.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF WINTER PARK:

SECTION 1. That Chapter 58 "Land Development Code", Article I "Comprehensive Plan" of the Code of Ordinances, Section 58-6 "Amendments to the comprehensive plan" subsections (a) (1) and (a) (2) is hereby amended to read as follows:

Sec. 58-6. Amendments to the comprehensive plan.

(a) Amendments to the comprehensive plan shall at a minimum conform to the requirements as specified within Florida Statutes Chapter 163, Part II.

(1) A comprehensive plan text or map amendment may be proposed by the city commission or the planning and zoning ~~board~~ ~~commission~~ or may be proposed by any individual, corporation, partnership or other entity having a bona-fide interest in property either by ownership or by standing under a contract to purchase such land. All comprehensive plan text or map amendments must be made by ordinance. Applications shall be submitted on a standard application form accompanied by all pertinent information which may be required for proper consideration of the matter, along with payment of fees and charges as established by the city commission. ~~The commencement of the~~

~~process to amend the Comprehensive Plan shall be limited to no more than two times during any calendar year except for amendments to the Future Land Use Map involving applications for properties of less than two (2) acres in size provided the cumulative effect of the above condition shall not exceed thirty (30) acres annually; the proposed future land use map amendment does not involve the same property more than once a year; and the proposed future land use amendment does not involve the same owner's property within 200 feet of property granted a change within a period of 12 months. This twice a year limitation shall not apply or count as one of the two permitted amendment cycles for any city sponsored comprehensive plan amendment in the case of emergency, if the emergency plan amendments receive the approval of all of the members of the city commission. "Emergency" means any occurrence or threat thereof whether accidental or natural, caused by man, in war or peace, which results or may result in substantial injury or harm to the population or substantial damage to or loss of property or public funds. In addition this twice a year limitation shall not apply or count as one of the two permitted amendment cycles for any city sponsored comprehensive plan amendments involving changes to the City's five year capital improvements plan or narrative thereto or other portions of the capital improvements element required to be adopted annually in order to coincide with the annual adoption of the city's budget and capital improvements program.~~ Applicants shall include prospective plans indicating the desired development scenario proposed as a result of an approval per the plan submission requirements established for conditional uses.

(2) All proposed comprehensive plan text or map amendments shall be submitted to the planning and zoning ~~board~~commission for study and recommendation. The planning and zoning ~~board~~commission shall study such proposals to determine:

- a. The need and justification for the change;
- b. When pertaining to the future land use designation of land, the effect of the change, if any, on the particular property and the surrounding properties;
- c. When pertaining to the future land use designation of land, the amount of undeveloped land in the general area and in the city having the same classification as that requested; and
- d. The relationship of the proposed amendment to the goals, objectives and policies text of the city's comprehensive plan, with appropriate consideration as to whether the proposed change will further, or at least not be contrary to the comprehensive plan.

(3) No recommendation for transmittal or adoption of any amendment to the comprehensive plan shall be made by the planning and zoning commission until and unless a public hearing has been held. In addition to the public notice requirements of Florida Statutes Chapter 163, Part II, ~~and Rules 9 J5/9 J11 Florida Administrative Code~~, the city shall also conform to the following notice requirements. Notice shall be provided based upon the type and size of the request as detailed below. In cases where requests are not specifically indicated in this section, the planning director shall determine the most appropriate level of public notice.

a. For any proposed map amendment to the comprehensive plan involving land of less than ~~two acres~~ one-acre, notice of the public hearings for transmittal in the case of large scale amendments or for adoption in the case of small scale amendments shall be published in a newspaper of general circulation within the city at least 15 days in advance of the public hearing; written notice of the time and place of such meeting and the proposed action to be taken shall be posted upon the property and mailed to all owners of record of property within 1,500 feet of the property requested for map amendment at least 15 days prior to the public hearing. The public notice posted on the property shall be erected to be in full view of the general public on each street side of said land and shall be erected by the applicant.

b. For any proposed map amendment to the comprehensive plan involving land of two acres ~~one-acre~~ or more or for any comprehensive plan text amendment to the goals, objectives and

policies of the comprehensive plan affecting more than two acres of land shall require notice of the public hearings for transmittal in the case of large scale amendments or for adoption in the case of small scale amendments, to be published in a newspaper of general circulation within the city at least 30 days in advance of the public hearings; written notice of the time and place of such meeting and the proposed action to be taken shall be posted upon the property affected by the map amendment and mailed to all ~~owners of record of property within 1,500 feet of the property requested for map amendment as well as mailed to all~~ households as determined from the listing of utility billing addresses within the entire city limits at least 30 days prior to the public hearing. The public notice posted on the property shall be erected to be in full view of the general public on each street side of said land and shall be erected by the applicant. Any public notice required after the initial public hearing for which a city-wide notice has already been mailed by the planning and zoning board or city commission due to tabling, continuance, postponement or any other action by the planning and zoning board~~commission~~ shall revert to the 15 day notice so as to allow for requests to be heard at the next regular or special meeting of the planning and zoning board or city commission. This city-wide notice mailing requirement shall not apply to any comprehensive plan text amendment that changes the City's five year capital improvements plan or narrative thereto or other portions of the capital improvements element required to be adopted annually in order to coincide with the annual adoption of the city's budget and capital improvements program and shall also not apply to any comprehensive plan map amendment related to annexations that have been previously approved pursuant to Chapter 171, Florida Statutes, as may be necessary to update the city boundaries or to establish existing or future land use designations for annexed properties as long as there is no change to the existing and future land use designations in the Orange County Comprehensive Plan.

SECTION 2. SEVERABILITY. If any Section or portion of a Section of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Ordinance.

SECTION 3. CONFLICTS. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

SECTION 4. CODIFICATION. It is the intention of the City Commission of the City of Winter Park, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinance of the City of Winter Park, Florida; that the Sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; that the word, "Ordinance" may be changed to "Section," "Article," or other appropriate word.

SECTION 5. EFFECTIVE DATE. This ordinance shall become effective immediately upon its final passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this _____ day of _____, 2011.

Mayor

ATTEST:

City Clerk

Conditional Use Comparison

	Time for Approvals	Application Requirements	Cost	Includes Variances
Orlando	Almost 4 months.	Same in most cases but more if in an area where an environmental assessment is required.	\$1,500	No
Winter Garden	2 months	Less	\$500 for-profit business \$200 not-for-profit	Yes
Maitland	2-3 months	Same	\$500 \$5,000 for the review deposit (see notes below)	Yes, under certain circumstances.
Apopka	1.5 months-2 months depending on City Council review.	Same unless it is a phased project then it requires more.	\$250 Additional \$300 if variance is also being requested.	Yes
Winter Park	2 months non-city-wide notice 3 months city-wide notice		\$500 for 500 ft. notice \$1,000 for 1,500 ft. notice \$6,000 for city-wide notice	Yes

Notes:

Orlando has pre-application requirements with staff review for consistency with the Growth Management Plan (Comprehensive Plan).

Winter Garden refers to conditional uses as special exceptions.

Maitland has a review deposit fee of \$5,000 so as not to encumber the city if a survey needs to be completed or a traffic expert needs to be consulted. There are waiver options. They also offer a fast track option if the DRC has no issues with a project.

Apopka refers to conditional uses as special exceptions. All new buildings require two readings at the City Council.



city commission public hearing

item type	Public Hearing	meeting date	August 22, 2011
prepared by department division	Wes Hamil Finance	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A		
		final vote	

subject

Ordinance authorizing the refunding of the Water and Sewer Revenue Bonds, Series 2002

motion | recommendation

Approve first reading of Bond Ordinance and schedule second reading for September 12, 2011.

summary

The City has an opportunity to refund the outstanding Water and Sewer Revenue Bonds, Series 2002 for net present value savings of 9.88% or \$1,475,516. Average annual debt service will be reduced by about \$164,000. These numbers are based on projections prepared by the City's Financial Advisor, (PFM), as of August 15, 2011 and are included in this agenda package along with a projected timeline for the refunding.

The current balance outstanding on these bonds is \$17,470,000. The bonds maturing after December 1, 2012 are callable at par on or after December 1, 2012. These bonds total \$14,940,000 and represent the portion of the bonds to be refunded at this time. Any refunding prior to December 1, 2012 would be an "advanced refunding". This means the proceeds of bonds issued now would be used to purchase U.S. Treasury securities in an amount adequate to pay the bonds off on December 1, 2012.

The 9.88% savings takes into consideration the difference in the interest rate to be paid on the 2011 bonds (true interest cost was estimated at 2.43%) and the interest rate that would be earned on the bond proceeds (less than 0.15%) from the time of the refunding until the bonds are called on December 1, 2012. This difference is called "negative arbitrage". The longer the City waits to refund these bonds the less negative arbitrage is incurred and the greater the savings as long as rates do not rise too significantly.

PFM has prepared sensitivity analysis demonstrating rates could rise by 0.25% through June 1, 2012 or by 0.50% through December 1, 2012 and our savings would still be near the same level as refunding the bonds now. Based on this analysis, PFM recommends we move forward now to close the refunding and lock in the savings. This recommendation is based on the fact that a fairly minimal increase in interest rates will offset any reduction in negative arbitrage gained from waiting closer to the call date.

Adopting this bond ordinance and a related resolution on September 12 will position staff and the City's finance team (PFM, Bryant Miller Olive and the City Attorney) to be ready to refund the bonds at the most opportune time to maximize the available savings. Savings could be improved from 9.88% by waiting until closer to December 1, 2012 but we do not want to take a chance of losing out on the opportunity if rates begin to rise. The City's Debt Management Policy adopted this past April sets a minimum target net present value savings of at least 5% for an advance refunding.

board comments

N/A

ORDINANCE NO. ____-11

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AUTHORIZING THE ISSUANCE OF A SERIES OF REFUNDING BONDS FOR THE PURPOSE OF REFUNDING A PORTION OF THE OUTSTANDING WATER AND SEWER REVENUE BONDS, SERIES 2002 OF THE CITY; PROVIDING FOR THE PAYMENT OF SUCH REFUNDING BONDS FROM NET REVENUES OF THE WATER AND SEWER SYSTEM OF THE CITY; AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK, FLORIDA:

SECTION 1. AUTHORITY FOR THIS ORDINANCE. This ordinance is enacted pursuant to the provisions of Chapter 166, Parts I and II, Florida Statutes; Sections 2.11 and 2.14 of the Charter Laws of the City of Winter Park, Florida; and other applicable provisions of law.

SECTION 2. FINDINGS. It is hereby ascertained, determined and declared that:

A. On June 13, 2002, the City of Winter Park, Florida (the "Issuer"), issued its Water and Sewer Revenue Bonds, Series 2002 (the "Series 2002 Bonds"), to finance the cost of the acquisition and construction of certain improvements to the Issuer's Water and Sewer System.

B. The Series 2002 Bonds were issued pursuant to Ordinance 2432-01 in an aggregate principal amount of \$25,000,000 of which \$17,470,000 remains currently outstanding.

C. Based upon the advice of Public Financial Management, Inc., Orlando, Florida, the financial advisor to the Issuer (the "Financial Advisor"), it is necessary and desirable to refund a portion of the outstanding Series 2002 Bonds. Such refunding of the Series 2002 Bonds will result in a savings with respect to the debt service that would otherwise be attributable to the Series 2002 Bonds.

D. The water and sewer revenue bonds to be issued to refund the Series 2002 Bonds will be secured by a pledge of the net revenues of the water and sewer system.

SECTION 3. AUTHORIZATION OF BONDS. The issuance by the Issuer of not exceeding \$17,500,000 Water and Sewer Refunding Revenue Bonds (the "Refunding Bonds"), for the purpose and secured as specified above; to be dated, to bear interest at a rate or rates not exceeding the maximum legal rate per annum, to be payable, to mature, to be subject to redemption and to have such other characteristics as shall be provided by subsequent resolution of the Commission prior to their delivery; is hereby authorized. The Commission may adopt a specific bond resolution (including any resolutions supplemental to the bond resolution), supplemental to this ordinance, which sets forth the maturities of the Series 2002

Bonds to be refunded, the fiscal details of the Refunding Bonds and other covenants and provisions necessary for the marketing, sale and issuance of the Refunding Bonds.

SECTION 4. REPEAL OF INCONSISTENT PROVISIONS. All ordinances, resolutions or parts thereof in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 5. EFFECTIVE DATE. This ordinance shall take effect immediately upon its final passage and adoption.

ENACTED after reading by title at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, Florida, on this ____ day of _____, 2011.

Mayor Kenneth W. Bradley

ATTEST:

City Clerk Cynthia S. Bonham

SOURCES AND USES OF FUNDS

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Sources:

Bond Proceeds:	
Par Amount	15,940,000.00
Other Sources of Funds:	
Contribution	321,651.00
	<hr/>
	16,261,651.00
	<hr/> <hr/>

Uses:

Refunding Escrow Deposits:	
Cash Deposit	0.20
SLGS Purchases	16,078,671.00
	<hr/>
	16,078,671.20
Delivery Date Expenses:	
Cost of Issuance	100,000.00
Underwriter's Discount	79,700.00
	<hr/>
	179,700.00
Other Uses of Funds:	
Additional Proceeds	3,279.80
	<hr/>
	16,261,651.00
	<hr/> <hr/>

BOND SUMMARY STATISTICS

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Dated Date	10/13/2011
Delivery Date	10/13/2011
Last Maturity	12/01/2021
Arbitrage Yield	2.346201%
True Interest Cost (TIC)	2.434514%
Net Interest Cost (NIC)	2.444093%
All-In TIC	2.546147%
Average Coupon	2.363035%
Average Life (years)	6.168
Duration of Issue (years)	5.740
Par Amount	15,940,000.00
Bond Proceeds	15,940,000.00
Total Interest	2,323,462.40
Net Interest	2,403,162.40
Total Debt Service	18,263,462.40
Maximum Annual Debt Service	1,960,620.50
Average Annual Debt Service	1,802,315.37
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	5.000000
Total Underwriter's Discount	5.000000
Bid Price	99.500000

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Bond Component	15,940,000.00	100.000	2.363%	6.168	8,904.80
	15,940,000.00			6.168	8,904.80

	TIC	All-In TIC	Arbitrage Yield
Par Value	15,940,000.00	15,940,000.00	15,940,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount	-79,700.00	-79,700.00	
- Cost of Issuance Expense		-100,000.00	
- Other Amounts			
Target Value	15,860,300.00	15,760,300.00	15,940,000.00
Target Date	10/13/2011	10/13/2011	10/13/2011
Yield	2.434514%	2.546147%	2.346201%

SUMMARY OF REFUNDING RESULTS

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Dated Date	10/13/2011
Delivery Date	10/13/2011
Arbitrage yield	2.346201%
Escrow yield	0.109461%
Bond Par Amount	15,940,000.00
True Interest Cost	2.434514%
Net Interest Cost	2.444093%
Average Coupon	2.363035%
Average Life	6.168
Par amount of refunded bonds	14,940,000.00
Average coupon of refunded bonds	5.189793%
Average life of refunded bonds	6.475
PV of prior debt to 10/13/2011 @ 2.346201%	17,733,886.90
Net PV Savings	1,475,515.70
Percentage savings of refunded bonds	9.876276%
Percentage savings of refunding bonds	9.256686%

SUMMARY OF BONDS REFUNDED

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Bond	Maturity Date	Interest Rate	Par Amount	Call Date	Call Price
Water and Sewer Revenue Bonds, Series 2002, 2002:					
SERIAL	12/01/2013	4.300%	1,350,000.00	12/01/2012	100.000
	12/01/2014	5.250%	1,405,000.00	12/01/2012	100.000
	12/01/2017	5.375%	1,645,000.00	12/01/2012	100.000
	12/01/2018	5.375%	1,730,000.00	12/01/2012	100.000
	12/01/2019	5.375%	1,825,000.00	12/01/2012	100.000
TERM16	12/01/2016	5.375%	3,040,000.00	12/01/2012	100.000
TERM21	12/01/2021	5.000%	3,945,000.00	12/01/2012	100.000
			14,940,000.00		

SAVINGS

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Date	Prior Debt Service	Prior Receipts	Prior Net Cash Flow	Refunding Debt Service	Savings	Annual Savings	Present Value to 10/13/2011 @ 2.3462007%
10/13/2011		321,651.00	-321,651.00		-321,651.00		-321,651.00
12/01/2011	385,981.25		385,981.25	43,789.40	342,191.85	20,540.85	341,129.27
06/01/2012	385,981.25		385,981.25	164,210.25	221,771.00		218,518.90
12/01/2012	385,981.25		385,981.25	444,210.25	-58,229.00	163,542.00	-56,709.85
06/01/2013	385,981.25		385,981.25	162,810.25	223,171.00		214,828.50
12/01/2013	1,735,981.25		1,735,981.25	1,797,810.25	-61,829.00	161,342.00	-58,827.62
06/01/2014	356,956.25		356,956.25	153,817.75	203,138.50		191,036.46
12/01/2014	1,761,956.25		1,761,956.25	1,803,817.75	-41,861.50	161,277.00	-38,911.12
06/01/2015	320,075.00		320,075.00	143,752.75	176,322.25		161,994.78
12/01/2015	1,800,075.00		1,800,075.00	1,813,752.75	-13,677.75	162,644.50	-12,420.63
06/01/2016	280,300.00		280,300.00	132,313.25	147,986.75		132,827.08
12/01/2016	1,840,300.00		1,840,300.00	1,822,313.25	17,986.75	165,973.50	15,957.01
06/01/2017	238,375.00		238,375.00	117,948.25	120,426.75		105,598.23
12/01/2017	1,883,375.00		1,883,375.00	1,837,948.25	45,426.75	165,853.50	39,371.35
06/01/2018	194,165.63		194,165.63	100,490.25	93,675.38		80,247.04
12/01/2018	1,924,165.63		1,924,165.63	1,855,490.25	68,675.38	162,350.76	58,148.64
06/01/2019	147,671.88		147,671.88	79,693.50	67,978.38		56,891.09
12/01/2019	1,972,671.88		1,972,671.88	1,874,693.50	97,978.38	165,956.76	81,047.32
06/01/2020	98,625.00		98,625.00	55,730.25	42,894.75		35,070.94
12/01/2020	2,023,625.00		2,023,625.00	1,900,730.25	122,894.75	165,789.50	99,314.26
06/01/2021	50,500.00		50,500.00	29,070.00	21,430.00		17,117.30
12/01/2021	2,070,500.00		2,070,500.00	1,929,070.00	141,430.00	162,860.00	111,657.96
	20,243,243.77	321,651.00	19,921,592.77	18,263,462.40	1,658,130.37	1,658,130.37	1,472,235.90

Savings Summary

PV of savings from cash flow	1,472,235.90
Plus: Refunding funds on hand	3,279.80
Net PV Savings	1,475,515.70

BOND DEBT SERVICE

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2011			43,789.40	43,789.40	43,789.40
06/01/2012			164,210.25	164,210.25	
12/01/2012	280,000	1.000%	164,210.25	444,210.25	608,420.50
06/01/2013			162,810.25	162,810.25	
12/01/2013	1,635,000	1.100%	162,810.25	1,797,810.25	1,960,620.50
06/01/2014			153,817.75	153,817.75	
12/01/2014	1,650,000	1.220%	153,817.75	1,803,817.75	1,957,635.50
06/01/2015			143,752.75	143,752.75	
12/01/2015	1,670,000	1.370%	143,752.75	1,813,752.75	1,957,505.50
06/01/2016			132,313.25	132,313.25	
12/01/2016	1,690,000	1.700%	132,313.25	1,822,313.25	1,954,626.50
06/01/2017			117,948.25	117,948.25	
12/01/2017	1,720,000	2.030%	117,948.25	1,837,948.25	1,955,896.50
06/01/2018			100,490.25	100,490.25	
12/01/2018	1,755,000	2.370%	100,490.25	1,855,490.25	1,955,980.50
06/01/2019			79,693.50	79,693.50	
12/01/2019	1,795,000	2.670%	79,693.50	1,874,693.50	1,954,387.00
06/01/2020			55,730.25	55,730.25	
12/01/2020	1,845,000	2.890%	55,730.25	1,900,730.25	1,956,460.50
06/01/2021			29,070.00	29,070.00	
12/01/2021	1,900,000	3.060%	29,070.00	1,929,070.00	1,958,140.00
	15,940,000		2,323,462.40	18,263,462.40	18,263,462.40

PRIOR BOND DEBT SERVICE

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2011			385,981.25	385,981.25	385,981.25
06/01/2012			385,981.25	385,981.25	
12/01/2012			385,981.25	385,981.25	771,962.50
06/01/2013			385,981.25	385,981.25	
12/01/2013	1,350,000	4.300%	385,981.25	1,735,981.25	2,121,962.50
06/01/2014			356,956.25	356,956.25	
12/01/2014	1,405,000	5.250%	356,956.25	1,761,956.25	2,118,912.50
06/01/2015			320,075.00	320,075.00	
12/01/2015	1,480,000	5.375%	320,075.00	1,800,075.00	2,120,150.00
06/01/2016			280,300.00	280,300.00	
12/01/2016	1,560,000	5.375%	280,300.00	1,840,300.00	2,120,600.00
06/01/2017			238,375.00	238,375.00	
12/01/2017	1,645,000	5.375%	238,375.00	1,883,375.00	2,121,750.00
06/01/2018			194,165.63	194,165.63	
12/01/2018	1,730,000	5.375%	194,165.63	1,924,165.63	2,118,331.26
06/01/2019			147,671.88	147,671.88	
12/01/2019	1,825,000	5.375%	147,671.88	1,972,671.88	2,120,343.76
06/01/2020			98,625.00	98,625.00	
12/01/2020	1,925,000	5.000%	98,625.00	2,023,625.00	2,122,250.00
06/01/2021			50,500.00	50,500.00	
12/01/2021	2,020,000	5.000%	50,500.00	2,070,500.00	2,121,000.00
	14,940,000		5,303,243.77	20,243,243.77	20,243,243.77

UNREFUNDED BOND DEBT SERVICE

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2011	1,240,000	4.125%	53,793.75	1,293,793.75	1,293,793.75
06/01/2012			28,218.75	28,218.75	
12/01/2012	1,290,000	4.375%	28,218.75	1,318,218.75	1,346,437.50
	2,530,000		110,231.25	2,640,231.25	2,640,231.25

ESCROW REQUIREMENTS

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Period Ending	Interest	Principal Redeemed	Total
12/01/2011	385,981.25		385,981.25
06/01/2012	385,981.25		385,981.25
12/01/2012	385,981.25	14,940,000.00	15,325,981.25
	1,157,943.75	14,940,000.00	16,097,943.75

ESCROW DESCRIPTIONS

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Type of Security	Type of SLGS	Maturity Date	First Int Pmt Date	Par Amount	Rate	Max Rate
Oct 13, 2011:						
SLGS	Certificate	12/01/2011	12/01/2011	383,726		
SLGS	Certificate	06/01/2012	06/01/2012	377,389	0.070%	0.070%
SLGS	Note	12/01/2012	12/01/2011	15,317,556	0.110%	0.110%
				16,078,671		

SLGS Summary

SLGS Rates File	12AUG11
Total Certificates of Indebtedness	761,115.00
Total Notes	15,317,556.00
Total original SLGS	16,078,671.00

ESCROW COST

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Type of Security	Maturity Date	Par Amount	Rate	Total Cost
SLGS	12/01/2011	383,726		383,726.00
SLGS	06/01/2012	377,389	0.070%	377,389.00
SLGS	12/01/2012	15,317,556	0.110%	15,317,556.00
		16,078,671		16,078,671.00

Purchase Date	Cost of Securities	Cash Deposit	Total Escrow Cost
10/13/2011	16,078,671	0.20	16,078,671.20
	16,078,671	0.20	16,078,671.20

ESCROW CASH FLOW

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Date	Principal	Interest	Net Escrow Receipts
12/01/2011	383,726.00	2,255.78	385,981.78
06/01/2012	377,389.00	8,592.11	385,981.11
12/01/2012	15,317,556.00	8,424.66	15,325,980.66
	16,078,671.00	19,272.55	16,097,943.55

Escrow Cost Summary

Purchase date	10/13/2011
Purchase cost of securities	16,078,671.00

ESCROW SUFFICIENCY

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Date	Escrow Requirement	Net Escrow Receipts	Excess Receipts	Excess Balance
10/13/2011		0.20	0.20	0.20
12/01/2011	385,981.25	385,981.78	0.53	0.73
06/01/2012	385,981.25	385,981.11	-0.14	0.59
12/01/2012	15,325,981.25	15,325,980.66	-0.59	
	16,097,943.75	16,097,943.75	0.00	

ESCROW STATISTICS

City of Winter Park, Florida
Water and Sewer Refunding Revenue Bonds, Series 2011

Escrow	Total Escrow Cost	Modified Duration (years)	Yield to Receipt Date	Yield to Disbursement Date	Perfect Escrow Cost	Value of Negative Arbitrage	Cost of Dead Time
Series 2002 (2002): SF_ESC	321,651.00	0.133			320,652.20	998.80	
Global Proceeds Escrow:	15,757,020.20	1.116	0.109461%	0.109461%	15,370,590.93	386,429.26	0.01
	16,078,671.20				15,691,243.13	387,428.06	0.01

Delivery date	10/13/2011
Arbitrage yield	2.346201%

City of Winter Park, Florida
Water and Sewer Revenue Refunding Bonds, Series 2011
Preliminary Financing Schedule

AUGUST							SEPTEMBER							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31					

August 16, 2011

<u>Date</u>	<u>Action</u>	<u>Responsibility</u>	<u>Completed?</u>
August 11	Distribute 1 st draft of Ordinance	BC	√
August 12	Distribute timetable/distribution list/preliminary #s	FA	√
August 19	Distribute 1 st draft of Bond Resolution	BC	
August 22	First Reading Ordinance	City	
August 24	Distribute 1 st draft of POS	DC	
August 24	Comments due on Resolution	All	
August 25	Send package to rating agency (Moody's/S&P)	FA	
August 26	Distribute 1 st draft of NOS and Summary NOS	FA	
August 29	Distribute 2 nd draft of Resolution	BC	
August 29	Comments due on POS	All	
September 1	Distribute 2 nd draft of POS	DC	
Week of Sept 5	Rating Agency Conference Call	City, FA	
September 6	Agenda Deadline for September 12 Meeting	City	
September 12	Receive Ratings	City	
September 12	Second Reading Ordinance/Adopt Bond Resolution	City	
September 14 *	Advertise Sale Summary NOS in Bond Buyer	FA	
September 15 *	Print POS and NOS	DC	
September 27 *	Bond Sale	City	
October 13 *	Bond Closing	All	

* Indicates Tentative Dates

Legend

CITY	City of Winter Park, Florida
BC	Bond Counsel – Bryant Miller Olive
DC	Disclosure Counsel - Bryant Miller Olive
FA	Financial Advisor - Public Financial Management, Inc.