

# Transportation Advisory Board



**December 6, 2018 at 8:30 a.m.**

City Commission Chambers,  
401 Park Ave S., Winter Park, FL 32789

## 1 administrative

- A. Call to order
- B. Approval of Transportation Advisory Board Minutes from November 1, 2018
- C. Chairman's Report
- D. Staff's Report –
  - Transportation Projects List

## 2 action items

**NOTE: Citizen Comments for Action Items (up to 3 minutes per person) will be heard after the second motion for each topic.**

## 3 informational / discussion items

- A. Lynx and SunRail Update
- B. Library Event Center Update
- C. Mobility Plan
- D. Development Report
- E. Schedule "Bike to Work Day"

## 4 new business

- A. Citizen Comments for general traffic and transportation topics (up to 3 minutes per person). This item is scheduled for 9:30am.**

## 5 adjourn

- A. Agenda requests and/or announcements. 5 minutes
- B. Review Action Items identified during meeting. 5 minutes
- C. Next regular meeting, TBD

## appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

**CITY OF WINTER PARK  
TRANSPORTATION ADVISORY BOARD  
MINUTES**

**Regular Meeting  
City Commission Chambers**

**November 1, 2018  
401 Park Avenue. S.**

**Present:** Tonya Mellen, Duane Skage, Marc Reicher David Erne, Steve Boyd

**Absent:** Jonathan Thigpen, Jill Hamilton Buss

**City of Winter Park Staff:** Troy Attaway, Don Marcotte, Matt Noonon, Public Works Dept.; Vanessa Balta Cook, Building and Sustainability; Allison McGillis, Planning Dept., Ofc Jen Anderson, Police Dept.

Guests:

**EXECUTIVE SUMMARY**

- Bike To Work
- Links and SunRail Future Update
- Transportation Project List
- Planning Projects Update
- Library Event Center
- Mobility Plan

**I. ADMINISTRATIVE ITEMS**

**Call to Order:**

Chm Erne called the meeting to order at 8:40 p.m.

**Board Election of Chairman and Vice-Chairman.**

Chairman. Mr. Skage nominated David Erne as the Chairman and Tonya Mellen as Vice Chair; Mr. Reicher seconded the motion; motion carried unanimously by a vote of 5-0.

**Approval of Minutes:**

Chm. Erne asked for approval of the October 4, 2018, regular meeting minutes. Mr. Reicher moved to approve the minutes as presented, Ms. Mellon seconded the motion. Motion carried unanimously with a vote of 5-0.

**Chair's Report – David Erne**

- Orlando's Bike to Work is scheduled for 11/2/18.
- Mr. Erne commented that Lynx is beginning a strategic planning discussion and input is welcome. Discussion ensued including bus ridership, service areas and interaction with SunRail.
- The Board also discussed SunRail and requested an update on SunRail, (ridership numbers, rider profiles, funding sources, and impact on the City) at the December meeting.

**Staff's Report –**Mr. Marcotte reviewed the priority list from MetroPlan that impact Winter Park.

- \* **#5 SR – 17-92 (Orlando Avenue) Master Plan** – September 8, 2018, staff met with the FDOT and their consulting engineer. Design plan is underway.

- \* **#21 SR – Fairbanks Avenue. Bowling Alley Property WB Left Turn Lane Extension** – Design is at 60%, Developing MOT plans for construction, which could be coordinated with the Fairbanks transmission lines undergrounding project.
- \* **#7 NSR Church Trail** – Lakemont to Perth (\$92,423) – Staff met with church representative on September 27. Survey has been requested.
- \* **#49 NSR – Fairbanks – Fiber Optics** - Clay Street to I-4

Mr. Marcotte provided details on current projects and responded to questions:

- **St. Andrew’s Trail** – License Agreement approved by the Four Seasons Board on June 13, then to City Commission on June 25, 2018. Design is 60%. State construction monies currently scheduled for July 2019. Application submitted to SJRWMD on August 24, 2018. City met with church representatives on October 12, 2018, to discuss use of their property. Easement documentation being prepared.
- **Ward Park/Project Wellness Trail** – The necessary archeological survey is complete for the state grant. Construction 20 % complete to be finished by November 2018.
- **Aloma Avenue. Adaptive Traffic Signal System** – Received quote for adaptive traffic signal equipment and service from InSync. Met with InSync representative and evaluated existing traffic control cabinets and traffic signal structures for new equipment installation. Designing auxiliary cabinets. September 18, staff met with FDOT to better understand the benefits.
- **Denning Drive Phase II** – Construction of Phase IIA, Fairbanks to Morse Blvd. is complete. Phase IIB, Morse Blvd. to Canton Avenue. Phase IIC remains on hold until other projects completed by in house staff.
- **17-92 at Morse Blvd. Intersection Upgrade** – Permit received from FDOT on May 22. The mast arms (long lead item) will be ordered and construction will be scheduled according to their production. Preparing easement documents. Coordinating with FDOT on the Orlando Avenue pedestrian improvements project.
- **Integrated Corridor Management (ICM/Active Arterial Management (AAM))** - The 24 hour monitoring of the traffic signals along 17-92 is evolving in importance to traffic signal efficiency. Not only are the vehicles in the corridor being monitored (travel and speed), the signal equipment at each intersection is also being monitored. A report is sent each morning to the City (me) showing any alarms for a problem. The City signal technician can be dispatched first thing in the morning to repair the problem. We do not have to wait for a driver to call the City to report an issue.
- **Northeast Connector** – A new route was selected for this trail at the March 13, 2018, TAB board meeting.
- **Palmer Avenue -Flashing Ped Signals** – Rectangular Rapidly Flashing Beacons (RRFB) for Palmer at Alabama (west), location must be coordinated with property owner. Preforming signal warrant analysis for the intersection of Temple.
- **New York Avenue. Improvements (CRA)** – Intersection plans 90% complete, Requesting approvals from FDOT on Fairbanks including signal design. Preparing easements agreement to be entered with Rollins College. Legal description is complete. Currently exploring existing underground utilities at the proposed mast arm pole locations.
- **Fairbanks Avenue Additional EB left turn lane at 17-92** – Consideration of acquiring easements along the north side and creating parking along Broadview Avenue.
- **Project Map**– in development.
- **Orange Ave** – The City and FDOT are considering safety improvements on Orange Avenue between Clay St. and 17-92. FDOT completed a Composite Study in April 2018 and is currently developing a Corridor Safety Study. The Orwin Manor Westminster Association completed and Orange Avenue Traffic Calming Committee Report in August 2018

**Planning Projects Update**

Ms. McGillis reported that Rollins College withdrew plans for all proposed construction projects.

**Public Comment:**

None

Agenda suggestions for next meeting:

- Schedule “Bike to Work Day”
- Lynx and SunRail Update
- Library Event Center Update
- Mobility Report
- Transportation Projects List
- Development Report

**ADJOURN**

Chm. Erne adjourned the meeting at 10:00 a.m. Next meeting is December 6, 2018.

Respectfully submitted,

Recording Secretary