

Transportation Advisory Board



November 1, 2018 at 8:30 a.m.

City Commission Chambers,
401 Park Ave S., Winter Park, FL 32789

1 administrative

- A. **Call to order**
- B. **Election of Chair and Vice- Chair**
- C. **Approval of Transportation Advisory Board Minutes from October 4, 2018**
- D. **Chairman's Report**
- E. **Peter Martinez – Bike Share (tentative)**
- F. **Staff's Report –**
 - **Transportation Projects List**

2 action items

NOTE: Citizen Comments for Action Items (up to 3 minutes per person) will be heard after the second motion for each topic.

3 informational / discussion items

- A. **Development Report**
- B. **Schedule "Bike to Work Day"**
- C. **Schedule Bike Ride Ward Park/Project Wellness Trail**

4 new business

- A. **Citizen Comments for general traffic and transportation topics (up to 3 minutes per person). This item is scheduled for 9:30am.**

5 adjourn

- A. **Agenda requests and/or announcements. 5 minutes**
- B. **Review Action Items identified during meeting. 5 minutes**
- C. **Next regular meeting, December 6, 2018 at 8:30 a.m. (Cancel due to Holidays?) City Commission Chamber**

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

**CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES**

**Regular Meeting
City Commission Chambers**

**October 4, 2018
401 Park Avenue. S.**

Present: Jonathan Thigpen, Jill Hamilton Buss, Tonya Mellen, Duane Skage, Marc Reicher

Absent: David Erne, Steve Boyd

City of Winter Park Staff: Troy Attaway, Don Marcotte, Matt Noonon, Public Works Dept.; Vanessa Balta Cook, Building and Sustainability; Sgt Jeff Hershone, Police Dept.

Guests:

EXECUTIVE SUMMARY

- Transportation Project List
- Planning Projects Update
- Vision Zero
- Mobility Plan

I. ADMINISTRATIVE ITEMS

Call to Order:

Vice Chm. Mellen called the meeting to order at 8:30 p.m.

Approval of Minutes:

Vice-Chm Mellen asked for approval of the September 6, 2018, regular meeting minutes. Mr. Thigpen moved to approve the minutes as presented, Ms. Hamilton Buss seconded the motion. Motion carried unanimously with a vote of 6-0.

Election of Chairman and Vice Chairman

Elections postponed until the November meeting.

Chair's Report – David Erne

None

Agenda Update

- Peter Martinez's presentation to the Board on bike sharing will be rescheduled.

Vision Zero Presentation – FHWA

Ms. Hamilton Buss presented a PowerPoint presentation on FHWA assistance with developing Vision Zero plans to local communities. Discussion ensued regarding what Winter Park can do to improve pedestrian and cyclist's safety. Mr. Attaway commented that additions to the Mobility Plan, currently being in development, instead of a new plan may be a better way to go. He stated that the Board will review the mobility plan prior to presentation to the City Commission. After additional discussion the Board agreed to request staff to determine costs and timeline to create a Vision Zero action plan.

Staff's Report –Mr. Marcotte reviewed the priority list from MetroPlan that impact Winter Park.

- * **#5 SR – 17-92 (Orlando Avenue) Master Plan** – The City met with the FDOT and their consulting engineer. Design plan is underway.
- * **#21 SR – Fairbanks Avenue. Bowling Alley Property WB Left Turn Lane Extension** – City staff met with the FDOT contractor designing the lane extension. Design is at 60%.
- * **#7 NSR Church Trail** – Lakemont to Perth (\$92,423) – Staff met with church representative and a survey is underway.
- * **#49 NSR – Fairbanks – Fiber Optics** - Clay Street to I-4

Mr. Marcotte provided details on current projects and responded to questions:

- **St. Andrew's Trail** – License Agreement approved by the Four Seasons Board on June 13, then to City Commission on June 25, 2018. Design is 60%. State construction monies currently scheduled for July 2019. Application submitted to SJRWMD on August 24, 2018. City met with church representatives to discuss an easement. Staff will create a map to include all current projects.
- **Ward Park/Project Wellness Trail** – The necessary archeological survey is complete for the state grant. Construction 10 % complete to be finished by November 2018. Staff will look at scheduling a bike ride over the completed trail.
- **Aloma Avenue. Adaptive Traffic Signal System** – Met with Orange County to discuss effectiveness of adaptive traffic signal system. FDOT has agreed to upgrade signals on Aloma.
- **Denning Drive Phase II** – Construction of Phase IIA, Fairbanks to Morse Blvd. is complete. Phase IIB, Morse Blvd. to Canton Avenue. Phase IIC remains on hold until other projects completed by in house staff. May restate in February 2019
- **17-92 at Morse Blvd. Intersection Upgrade** – Permit received from FDOT on May 22. City Commission to approve contractor services June, 11, 2018. Upon execution of contract mast arms (long lead item) will be ordered and construction will be scheduled upon receipt. Preparing easement documents.
- **Integrated Corridor Management (ICM/Active Arterial Management (AAM)** - The 24 hour monitoring of the traffic signals along 17-92 is evolving in importance to traffic signal efficiency. Not only are the vehicles in the corridor being monitored (travel and speed), the signal equipment at each intersection is also being monitored. A report is sent each morning to the City (me) showing any alarms for a problem. The City signal technician can be dispatched first thing in the morning to repair the problem. We do not have to wait for a driver to call the City to report an issue.
- **Temple/Palmer Intersection** – The City is conducting a warrant analysis.
- **Northeast Connector** – A new route was selected for this trail at the March 13, 2018, TAB board meeting.
- **Flashing Ped Signals** – Rectangular Rapidly Flashing Beacons (RRFB) can now be used again. Signal for Palmer at Alabama is on hold.
- **Bicycle Wayfinding Project** – Adjustments to sign distances and destinations have been re-engineered. Near completion.
- **New York Avenue. Improvements (CRA)** – Intersection plans 90% complete, 30% at Fairbanks including signal design. Met with Rollins representation to discuss corner clip easements acquisition, they are willing to provide the necessary easements.
- **Fairbanks Avenue Additional EB left turn lane at 17-92** – Consideration of acquiring easements along the north side and creating parking along Broadview Avenue.
- **Project Map**– in development.
- **Orange Ave** – FDOT is performing composite study of the corridor before making recommendations.

- **Mobility Plan** – Staff will review and present to the Board for its review and approval. Kimley Horn will be invited to that meeting.
- **Sidewalk Policy** is still in development.

After discussion the Board requested traffic data that provides speed and crash information that will assist them in making policy recommendations.

Planning Projects Update

Vanessa Balta Cook reported on Planning activities.

Staff will review dates for “Bike to Work Day” and present at November meeting.

Mr. Marcotte presented for discussion changing meeting location and time. No changes will be made at this time.

Public Comment:

None

Agenda suggestions for next meeting:

- Schedule “Bike to Work Day”
- Bike Share
- Sidewalk Policy Update
- Transportation Projects List
- Development Report

ADJOURN

Chm. Erne adjourned the meeting at 9:30 a.m. Next meeting is November 1, 2018.

Respectfully submitted,

Debbie Wilkerson

Recording Secretary