

Transportation Advisory Board



August 2, 2018 at 8:30 a.m.

City Commission Chambers,
401 Park Ave S., Winter Park, FL 32789

1 administrative

- A. Call to order
- B. Introduction of new member, Jonathan Thigpen
- C. Election of Chair and Vice- Chair
- D. Approval of Transportation Advisory Board Minutes from June 7, 2018
- E. Chairman's Report
Harry Barley Appreciation
- F. Staff's Report

2 action items

NOTE: Citizen Comments for Action Items (up to 3 minutes per person) will be heard after the second motion for each topic.

3 informational / discussion items

- A. Sidewalk Policy Update
- B. Transportation Projects List
- C. Blinking Left Turn Arrows, Installation and Education
- D. Development Report

4 new business

- A. Citizen Comments for general traffic and transportation topics (up to 3 minutes per person). This item is scheduled for 9:30am.

5 adjourn

- A. Agenda requests and/or announcements. 5 minutes
- B. Review Action Items identified during meeting. 5 minutes
- C. Next regular meeting, September 6, 2018 at 8:30 a.m. City Commission Chamber

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

**CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES**

**Regular Meeting
City Commission Chambers**

**June 7, 2018
401 Park Ave. S**

Present: David Erne, Tonya Mellen, Steve Boyd, Marc Reicher

Absent: Duane Skage Jill Hamilton Buss, Jonathan Thigpen

City of Winter Park Staff: Troy Attaway, Don Marcotte, Keith Moore, Debbie Wilkerson, Public Works Dept.; Allison McGillis Planning and Community Development; Vanessa Balta Cook, Building and Sustainability; Lt Stan Lock, Police Dept.

Guests:

EXECUTIVE SUMMARY

- Sidewalk Policy
- Transportation Project List

I. ADMINISTRATIVE ITEMS

Call to Order:

Chm. Erne called the meeting to order at 8:35 p.m. Chm Erne welcomed new Board member Steve Boyd. Board members and staff gave a brief introduction of themselves.

Election of Chairman and Vice Chairman

After discussion Board agreed to postpone elections until the next meeting when more Board members are present.

Approval of Minutes:

Chm. Erne asked for approval of the May 3, 2018, regular meeting minutes. Ms. Mellen moved to approve the minutes as presented, Mr. Reicher seconded the motion. Motion carried unanimously with a vote of 4-0.

Chair's Report – David Erne

- He commented that the Board Appreciation event was wonderful and thanked staff for their efforts.
- He reminded the Board, and recommended they attend, the Board Orientation on June 20,2018
- The 5 Cities Bike Ride was a success. A special thank you to staff and Bike Walk Central Florida.

Staff's Report - Staff suggested cancelling the July meeting due to the 4th of July holiday falling the day before the meeting. After discussion the Board agreed to cancel the July meeting.

Mr. Marcotte introduced for discussion revising the current Sidewalk Policy. Discussion ensued, including, how to handle sidewalk requests by residents, assigning priority, need for strong sidewalks policy, preferred sidewalk form and format, funding, strategic planning, sidewalks and new construction, and contractor assessments. Staff will take input and incorporate into revised document. Staff will plan on presenting document at August meeting.

Don Marcotte provided details on the following projects and responded to questions, June 7, 2018.

- **St. Andrew's Trail** – License Agreement for maintaining Four Seasons owned easements is nearly approved. Design has started with anticipated completion by end of summer. Agreement must be executed by City and Four Seasons Board of Directors to proceed with construction. Agreement to Four Seasons Board for approval on June 13, 2018, if approved, will go to City Commission on June 25, 2018. State construction monies currently scheduled for July 2019.
- **Ward Park/Project Wellness Trail** – The necessary archeological survey is complete for the state grant. Demolition and construction to start July and finish by October 2018.
- **17-92 (Orlando Avenue) PD&E update** – This project was advertised for Design Phase, January 22, 2018. Design Consultant to be contracted with FDOT in June 2018.
- **Fairbanks Ave Bowling Alley Property Lane Extension** – City staff met with FDOT contractor designing the lane extension. Questions regarding the sidewalk cross slope and stormwater pipe route needed additional information to proceed with design. Design update requested.
- **Fairbanks Ave Additional EB Left Turn Lane at 17-92** – Preliminary consideration of acquiring easements along the north side of creating parking along Broadview Ave.
- **Aloma Ave. Adaptive Traffic Signal System** - Received quote for adaptive traffic signal equipment and service from InSync. Met with InSync representative and evaluated existing traffic control cabinets and traffic signal structures for new equipment installation. Designing auxiliary cabinets. No additional information at this time.
- **Denning Drive Phase II** – Construction of Phase IIA, Fairbanks to Morse Blvd, is complete except for landscaping. Phase IIB, Morse Blvd. to Canton Ave., will begin May 14, 2018.
- **17-92 at Morse Blvd. Intersection Upgrade** – Permit received from FDOT on May 22. Upon signoff mast arms will be quoted, then ordered. Construction to be scheduled upon receipt of mast arms.
- **Integrated Corridor Management (ICM/Active Arterial Management (AAM))** - The 24 hour monitoring of the traffic signals along 17-92 is evolving in importance to traffic signal efficiency. Not only are the vehicles in the corridor being monitored (travel and speed), the signal equipment at each intersection is also being monitored. A report is sent each morning to the City showing any alarms for a problem. The City signal technician can be dispatched first thing in the morning to repair the problem. We do not have to wait for a driver to call the City to report an issue.
- **Northeast Connector** – A new route was selected for this trail at the March 13, 2018, TAB board meeting.
- **Flashing Ped Signals** – Rectangular Rapidly Flashing Beacons (RRFB) can now be used again. A problem with patents had caused their use to be suspended by FDOT.
- **Bicycle Wayfinding Project** – Adjustments to sign distances and destinations have been re-engineered. Near completion.
- **New York Ave. Improvements (CRA)** – Intersection enhancements for pedestrian crossing at New York and Fairbanks. Plans 60% complete. Meeting with Rollins representation on June 18, 2018, to discuss corner clip easements acquisition.

Staff responded to questions and will update list.

Planning Projects Update – Allison McGillis

Ms. McGillis provided Public Hearing notices for the Lawrence Center Expansion, Alford Inn Expansion, and rezoning at 338 W. Morse Blvd. She provided details and responded to questions.

Tonya Mellon – 9:45

Public Comment

None

Agenda suggestions for next meeting:

- Recognition of Harry Barley
- Sidewalk Policy Update
- Transportation Projects List
- Blinking Left Turn Arrows Discussion
- Development Report
- Mobility Plan

ADJOURN

Chm. Erne adjourned the meeting at 9:52a.m. Next meeting is August 2, 2018.

Respectfully submitted,

Debbie Wilkerson

Recording Secretary

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(Alternate Position Not Filled)

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