

Transportation Advisory Board



June 7, 2018 at 8:30 a.m.

City Commission Chambers,
401 Park Ave S., Winter Park, FL 32789

1 administrative

- A. Call to order
- B. Introduction of new members
- C. Election of Chair and Vice- Chair
- D. Approval of Transportation Advisory Board Minutes from May 3, 2018
- E. Chairman's Report
- F. Staff's Report
 - Cancellation of July meeting due to 4th of July holiday

2 action items

NOTE: Citizen Comments for Action Items (up to 3 minutes per person) will be heard after the second motion for each topic.

3 informational / discussion items

- A. Sidewalk Policy Update
- B. Transportation Projects List
- C. Development Report

4 new business

- A. Citizen Comments for general traffic and transportation topics (up to 3 minutes per person). This item is scheduled for 9:30am.

5 adjourn

- A. Agenda requests and/or announcements. 5 minutes
- B. Review Action Items identified during meeting. 5 minutes
- C. Next regular meeting, TBD at 8:30 a.m. City Commission Chamber

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

**CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES**

**Regular Meeting
City Commission Chambers**

**May 3, 2018
401 Park Ave. S**

Present: David Erne, Duane Skage, Harry Barley, Jill Hamilton Buss, Tonya Mellen

Absent: Marc Reicher

City of Winter Park Staff: Allison McGillis Planning and Community Development; Vanessa Balta Cook, Building and Sustainability; Troy Attaway, Don Marcotte, Keith Moore, Debbie Wilkerson, Public Works Dept.; Sgt. Jeff Hershone Police Dept.

Guests: Jodi Lazar- Winter Park Library, Steven Alianeillo, ReThink Your Commute.

EXECUTIVE SUMMARY

- Sidewalk Policy
- Vision Zero
- Lynx Discussion

I. ADMINISTRATIVE ITEMS

Call to Order:

Chm. Erne called the meeting to order at 8:40 p.m.

Approval of Minutes:

Chm. Erne asked for approval of the March 13, 2018, regular meeting minutes. Mr. Barley moved to approve the minutes as revised, Ms. Hamilton-Buss seconded the motion. Motion carried unanimously with a vote of 5-0.

Chm. Erne asked for approval of the April 5, 2018, regular meeting minutes. Mr. Skage moved to approve the minutes as presented, Ms. Hamilton-Buss seconded the motion. Motion carried unanimously with a vote of 5-0.

Chair's Report – David Erne

- He reminded the Board that May is National Bike Month.
- The 5 Cities Ride is May 5.
- He offered congratulations to the City for an awesome Earth Day event.

Staff's Report –Mr. Marcotte reported that the Mobility Plan will come back to the Board at its June meeting. Mr. Attaway provided information on the history and goals of the current Sidewalk Policy. He outlined the current challenges with installing new sidewalks and explained the need for a strong updated policy that has City Commission approval and support. Mr. Attaway responded to questions. Discussion ensued. Staff will continue to update the Board.

Don Marcotte –Provided details on the following projects and responded to questions, May 3, 2018.

- **St. Andrew's Trail** – License Agreement for maintaining Four Seasons owned easements is nearly approved. Design has started with anticipated completion by end of summer. Agreement

must be executed by City and Four Seasons Board of Directors to proceed with construction. State construction monies currently scheduled for July 2019.

- **Ward Park/Project Wellness Trail** – The necessary archeological survey is complete for the state grant. Demolition and construction to start July and finish by October 2018.
- **17-92 (Orlando Avenue) PD&E update** – This project was advertised for Design Phase, January 22, 2018. Design Consultant to be contracted with FDOT in June 2018.
- **Fairbanks Ave Bowling Alley Property Lane Extension** – City met with FDOT contractor designing the lane extension. Questions regarding the sidewalk cross slope and stormwater pipe route needed additional information to proceed with design.
- **Aloma Ave. Adaptive Traffic Signal System** - Received quote for adaptive traffic signal equipment and service from InSync. Met with InSync representative and evaluated existing traffic control cabinets and traffic signal structures for new equipment installation. Designing auxiliary cabinets. No additional information at this time.
- **Denning Drive Phase II** – Construction of Phase IIA, Fairbanks to Morse Blvd, is approximately 60% complete, with substantial completion slated for May 11, 2018. Phase IIB, Morse Blvd. to Canton Ave., will begin May 14, 2018.
- **17-92 at Morse Blvd. Intersection Upgrade** – Final mast arm design plans submitted to FDOT for signoff. Upon signoff mast arms will be quoted, then ordered. Construction to be scheduled upon receipt of mast arms. No additional information at this time.
- **Integrated Corridor Management (ICM/Active Arterial Management (AAM))** - The 24 hour monitoring of the traffic signals along 17-92 is evolving in importance to traffic signal efficiency. Not only are the vehicles in the corridor being monitored (travel and speed), the signal equipment at each intersection is also being monitored. A report is sent each morning to the City showing any alarms for a problem. The City signal technician can be dispatched first thing in the morning to repair the problem. We do not have to wait for a driver to call the City to report an issue.
- **Northeast Connector** – A new route was selected for this trail at the March 13, 2018, TAB board meeting.
- **Flashing Ped Signals** – Rectangular Rapidly Flashing Beacons (RRFB) can now be used again. A problem with patents had caused their use to be suspended by FDOT.
- **Bicycle Wayfinding Project** – Adjustments to sign distances and destinations have been re-engineered. Near completion.

Staff responded to questions and will update list.

Planning Projects Update – Allison McGillis

Ms. McGillis updated the Board on activities at the Christian Science site.

Vision Zero - Jill Hamilton Buss

Ms. Hamilton Buss presented a PowerPoint presentation on Vision Zero, a campaign to help communities eliminate all traffic fatalities and severe injuries. The presentation included fundamental principles, preventing traffic collisions, speed, focus on system level changes, and community engagement. Ms. Hamilton Buss responded to questions. Discussion ensued. Mr. Skage, Mr. Barley and Mr. Erne spoke in favor of the City participating in the program. The Board agreed to have Ms. Hamilton Buss explore additional resources that can be used to educate the City Commission on Vision Zero.

Public Comment

None

Chm Erne introduced for discussion financial support from the City for Lynx. He commented that transit is an important part of moving people. He wants the Board's prospective on, as a sign of support, the City increase their contribution to Lynx. Mr. Barley spoke on the funding sources available to Lynx. Chm Erne explained what he hopes would be accomplished by a contribution to Lynx. Discussion ensued, including additional services/options that may be available, shuttle services, special event service, Neighborhood Lynx, shelters and who uses public transportation. No action was taken at this time.

Agenda suggestions for next meeting:

- Sidewalk Policy Update
- Transportation Projects List
- Development Report
- Mobility Plan

ADJOURN

Chm. Erne adjourned the meeting at 10:10a.m. Next meeting is June 7, 2018.

Respectfully submitted,

Debbie Wilkerson
Recording Secretary

Project Updates by Staff for June 7, 2018 Transportation Advisory Board Meeting

Don Marcotte will provide updates:

St Andrews Trail (LAP) – License Agreement for maintaining Four Seasons owned easements is nearly approved. Design has restarted with anticipated completion by end of summer. Agreement must be executed by City and Four Seasons Board of Directors to proceed with construction. State construction monies currently scheduled for July 2019.

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1792 at Morse Blvd Intersection Upgrade – Final mast arm design plans submitted to FDOT for signoff. Upon sign-off mast arms will be quoted then ordered. Construction to be scheduled upon receipt of mast arms. No additional information at this time.

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Northeast Connector – A new route was elected for this trail at the March 13 TAB board meeting.

Flashing Ped Signals – Rectangular Rapidly Flashing Beacons (RRFP) can now be used again. A problem with patents had caused their use to be suspended by the FDOT.

Bicycle Wayfinding Pilot Project – Adjustments to sign distances and destinations have been re-engineered. Near completion.

Don Marcotte, Assistant Director, Public Works Department, City of Winter Park Florida 407-5993425
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