

Transportation Advisory Board



May 9, 2017 at 8:30 a.m.

Public Safety Building,
500 N. Virginia Ave. • Chief Beary Community Rm • Winter
Park, FL 32792

1 administrative

- A. Call to order
- B. Approval of Transportation Advisory Board Minutes from April 11, 2017 board meeting.
- C. Chairman's Report. 5 minutes
- D. Staff's Report. 5 – 10 minutes

2 action items

- A. NONE

NOTE: Citizen Comments for Action Items (up to 3 minutes per person) will be heard after the second motion for each topic.

3 informational / discussion items

- A. Mayflower Trail. 5 – 10 minutes
- B. Bikeshare Presentation of April 25th Review. 10 – 15 minutes
- C. Heritage Trail. - Forest Michael 10 – 15 minutes
- D. Mobility Plan Sidewalks. 5 – 10 minutes
- E. Vision Zero. 5 – 10 minutes

4 new business

A. Citizen Comments for general traffic and transportation topics (up to 3 minutes per person). This item is scheduled for 9:30am.

5 adjourn

A. Agenda requests and/or announcements. 5 minutes

B. Review Action Items identified during meeting. 5 minutes

C. Next regular meeting, June 13, 2017 at 8:30 a.m. Public Works Building

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

**CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia Ave.
Chief Raymond E. Beary Community Room

April 11, 2017

Present: David Erne, Tonya Mellen, Harry Barley, Jim McFarland, Marc Reicher, Jill Hamilton Buss

Absent: Duane Skage

City of Winter Park Staff: Lindsey Hayes, Allison McGillis, Planning and Community Development; Abby Gulden, Building and Sustainability; Butch Margraf, Keith Moore, Public Works Dept., Sgt. Stan Locke, WP Police Dept., Jody Lazar, Winter Park Library.

Guests: Forrest Michael

EXECUTIVE SUMMARY

- National Bike Month is May
- Regional Bike Day is May 6th
- Bicycle Wayfinding Signage Pilot Program
- Brookshire/Lakemont Elementary schools Walking Audits
- Bikeshare Research Presentation April 25th

I. ADMINISTRATIVE ITEMS

Call to Order: Chm. Erne called the meeting to order at 8:37a.m.

Approval of Minutes:

Chm. Erne asked for approval of the March 14, 2017, minutes. Mr. Barley moved to approve the minutes as revised; Mr. McFarland seconded the motion. Motion carried unanimously with a vote of 6-0.

Chair's Report – David Erne

Chm Erne announced that May is “National Bike Month.” Winter Park is participating in the regional bike ride, Bike Five Cities. Orlando will host its “Bike to Work Day” on May 5.

Staff's Report

Staff's Report – Butch Margraf – See the Project Updates April 11, 2017

- **St. Andrew's Trail** – City staff and city attorney meeting, April 11, 2017 with Four Season's representatives and Four Season's attorney to negotiate easement so building the Trail can move forward.
- **Ward Park/ Project Wellness Trail** – A Greenways and Trails non-motorized trail grant application has been submitted to supplement funding of the project. We have not received any information.

- **17-92 (Orlando Avenue) PD&E update** – PD&E is complete. This project includes widened sidewalks, trees, landscaping, midblock pedestrian refuge crossings, improved stormwater drainage infrastructure. Will be moving project to design.
- **Fairbanks Ave Bowling Alley Property Lane Extension** – scope of work for the intersection improvements at Fairbanks Ave and 17-92 is complete. This improvement will extend the westbound lanes approaching 17-92.
- **Denning Drive** – Final stormwater drainage design near completion. Tentative schedule for start of construction is summer June/July. We will begin on the south end between Orange Ave and Fairbanks.
- **Active Arterial Management Program (AAM)** – FDOT to come to April 10, 2017 City of Winter Park Commission meeting for AAM presentation.
- **Interlachen Ave Pedestrian Crossing Enhancement** – construction of median is 90 percent complete. This project created the pedestrian plaza on the church corner for safely staging of pedestrians to cross Fairbanks Ave. The median narrowed the ingress and egress lane widths, realigned the cross walk, completed the brick street to Fairbanks Ave. and will have landscaping in the planting areas.
- **Transit Signal Priority (TSP) - equipment** issues interrupting start of program have not been resolved. Implementation of program is delayed.
- **Bike Share – Presentation meeting with UCF graduate students for bikeshare research** is tentatively scheduled for TAB special work session April 25, 2017, at the Winter Park Health Foundation.
- **Bicycle Wayfinding Pilot Program** – Pilot program Cady Way to Mead Botanical Gardens is approved.
- **Brookshire and Lakemont Elementary School Walking audits** – A student crossing guard at Greene Drive and Brookshire Ave has been relocated temporarily to Coldstream Drive and Greene Drive based on the walking audit and participant input. Effectiveness will be reviewed at end of school year and a decision will be made to stay or not. Rectangular Rapid Flashing Beacons (RRFBs) will be constructed at the Cady Way and Summerfield Road bike path crossings along with upgraded striping. At Lakemont Elementary we have reached out to OCPS to discuss relocating a fence and widening a sidewalk for better accessibility on the west side of the campus. Contact has not been made as of this writing. A line item will be proposed in the next budget year for a N. Lakemont Ave Complete Streets study.
- **Scenic Boat Tour** - Existing fuel tank to be relocated. Existing power service to be relocated. Ramp in design. Moving along thru design of the ramp.
- **Lee Rd Extension** –Lee Road Extension entrance grade modified by Developer. Roadway turned over to City.

Mr. Margraf showed the Bike to Work video.

Informational

Mr. Margraf provided history and information about the “Bike 5 Cities” and “Park To Park” rides. He explained the Park To Park route in Winter Park will follow the Cady Way Trail to Lake Baldwin Park and be about 5.5 miles. He requested volunteers and explained what their duties would be.

Public Comment

Mr. Forrest Michael presented a brief description of his proposal regarding an east west pedestrian/cyclist/motorist route and requested approval to make a more detailed presentation at the May meeting. The Board agreed to hear his presentation at the May meeting.

Ms. Gulden reported that Earth Day was a success. She also announced that this was her last meeting; she is leaving to continue her education.

Mobility Plan

Mr. Margraf distributed statistics on bike racks, miles of road, sidewalk inventory, and bike facility data existing and proposed in the City. He also distributed pedestrian and bicyclist collision statistics for 2015 and 2016.

Mr. Margraf reminded the Board of the April 25, 2017, bikeshare update by UCF graduate students. The meeting will be held at the Winter Park Health Foundation.

Action Items –

Agenda suggestions for next meeting:

- Mobility Plan
- Forrest Michael's presentation

II. ADJOURN

Chm. Erne adjourned the meeting at 9:45 a.m. Next meeting is May 9, 2017.

Respectfully submitted,

Debbie Wilkerson
Recording Secretary

Project Updates by Staff for May 9, 2017 Transportation Advisory Board Meeting

St Andrews Trail (LAP) – City staff and City Mayor met with Four Seasons Board President on Tuesday May 2nd. Attorneys for City and Four Seasons are drafting agreement.

Ward Park / Project Wellness Trail – A Greenways and Trails non-motorized trail grant application has been submitted to supplement funding of the project. No change.

17-92 (Orlando Avenue) PD&E update – PD&E update is complete. This project includes widened sidewalks, trees, landscaping, midblock pedestrian refuge crossings, improved stormwater drainage infrastructure. Will be moving project to design. No change.

Fairbanks Ave Bowling Alley property Lane Extension – the scope of work for design of the intersection improvement at Fairbanks Ave and 1792 is complete. The FDOT and City are finalizing easement documentation for property transfer. This improvement will extend the westbound lanes approaching 1792.

Denning Drive – Final design with stormwater drainage is near complete. Tentative schedule for start of construction is summer June/July. We will begin on the south end between Orange Ave and Fairbanks. No change.

Active Arterial Management (AAM) – FDOT Jim Stroz, P.E., District Five Traffic Operations Engineer presented the AAM partnership program April 10, 2017 to the City of Winter Park Commission.

Interlachen Ave Pedestrian Crossing Enhancement – construction of median is 90 percent complete. This project created the pedestrian plaza on the church corner for safely staging to cross Fairbanks Ave. The median narrowed the in and out lane widths, realigned the crosswalk, completed the brick street to Fairbanks Ave, and will have landscaping in the planting areas. The City is working with Rollins College to construct irrigation to the median.

Transit Signal Priority (TSP) – equipment issues interrupting start of program have not been resolved. Implementation is delayed.

BikeShare – Presentation by UCF graduate students for bikeshare research to TAB at special work session April 25, 2017, 8:30am at the Winter Park Health Foundation. Presentation and question and answer session went well.

Bicycle Wayfinding – Pilot program Cady Way to Mead Botanical Gardens is approved. Signs are being installed for the pilot.

Brookshire and Lakemont Elementary School Walking audits – A student crossing with guard of Greene Drive at Brookshire Ave has been relocated temporarily to Coldstream Drive based on the walk and participant input. Final review and determination will be completed within two weeks.

Rectangular Rapid Flashing Beacons (RRFBs) will be constructed at the Cady Way and Summerfield Road bike path crossings along with upgraded striping. At Lakemont Elementary we working with OCPS to relocate a fence and widen a sidewalk for better accessibility on the west side of the campus. A funding request has been proposed in the next budget year for a N Lakemont Ave Complete Streets study.

Scenic Boat Tour ADA Compliant Access – Existing fuel tank to be relocated. Existing power service to be relocated. Ramp in design. Meeting with contractor to plan construction is being scheduled.

Lee Road Extension – Lee Road Extension turned over to City.

Butch Margraf, Traffic Manager, Public Works Department, City of Winter Park Florida
407-599-3411, wmargraf@cityofwinterpark.org

Project Updates by Staff for April 11, 2017 Transportation Advisory Board Meeting

St Andrews Trail (LAP) – City staff and City attorney have meeting set with Four Season's to negotiate agreement April 11.

Ward Park / Project Wellness Trail – A Greenways and Trails non-motorized trail grant application has been submitted to supplement funding of the project.

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Fairbanks Ave Bowling Alley property Lane Extension – the scope of work for design of the intersection improvement at Fairbanks Ave and 1792 is complete. The FDOT and City will meet to review the scope before proceeding with the design. This improvement will extend the westbound lanes approaching 1792.

Denning Drive – Final design with stormwater drainage is near complete. Tentative schedule for start of construction is summer June/July. We will begin on the south end between Orange Ave and Fairbanks.

Active Arterial Management (AAM) – FDOT on agenda to come to April 10, 2017 City of Winter Park Commission meeting for AAM presentation. Jim Stroz, P.E., District Five Traffic Systems Management & Operations (TSMO) engineer, presenting.

Interlachen Ave Pedestrian Crossing Enhancement – construction of median is 90 percent complete. This project created the pedestrian plaza on the church corner for safely staging to cross Fairbanks Ave. The median narrowed the in and out lane widths, realigned the crosswalk, completed the brick street to Fairbanks Ave, and will have landscaping in the planting areas.

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