

Transportation Advisory Board



April 11, 2017 at 8:30 a.m.

Public Safety Building,
500 N. Virginia Ave. • Chief Beary Community Rm • Winter
Park, FL 32792

1 administrative

- A. Call to order
- B. Approval of Transportation Advisory Board Minutes from March 14, 2017 board meeting.
- C. Chairman's Report.
- D. Staff's Report.

2 action items

- A. NONE

NOTE: Citizen Comments for Action Items (up to 3 minutes per person) will be heard after the second motion for each topic.

3 informational / discussion items

- A. Bike To Work Day video
- B. Bike 5 Cities May 6, 2017
- C. Mobility Plan – review existing conditions statistics
- D. Walking Audits for Lakemont and Brookshire Elementary Schools
- E. Bikeshare Presentation at WPHF on April 25th at 8:30 a.m.

4 new business

A. Citizen Comments for general traffic and transportation topics (up to 3 minutes per person). This item is scheduled for 9:30am.

5 adjourn

- A. Agenda requests and/or announcements. 5 minutes**
- B. Review Action Items identified during meeting. 5 minutes**
- C. Next Special Meeting, April 25, 2017 8:30 a.m. Winter Park Health Foundation**
- D. Next regular meeting, May 9, 2017 at 8:30 a.m. Public Works Building**

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

**CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES
(DRAFT)**

Regular Meeting
Public Safety Building, 500 N. Virginia Ave.
Chief Raymond E. Beary Community Room

March 14, 2017

Present: David Erne, Duane Skage, Tonya Mellen, Harry Barley, Jim McFarland

Absent: Marc Reicher, Jill Hamilton Buss

City of Winter Park Staff: Dori Stone, Lindsey Hayes, Planning and Community Development; Allison McGillis, Abby Gulden, Building and Sustainability; Butch Margraf, Keith Moore, Debbie Wilkerson, Public Works Dept.

Guests: Jody Lazar, Winter Park Library, Lisa Portelli, Winter Park Health Foundation

EXECUTIVE SUMMARY

- Mobility Plan
- Bike to Work Day
- Regional Bike Day
- Bicycle Wayfinding Signage
- Brookshire/Lakemont Ave. Audit
- Bikeshare Research Presentation

I. ADMINISTRATIVE ITEMS

Call to Order: Chm. Erne called the meeting to order at 8:39 a.m.

Approval of Minutes:

Chm. Erne asked for approval of the February 14, 2017, minutes. Mr. Skage moved to approve the minutes as revised; Ms. Mellen seconded the motion. Motion carried unanimously with a vote of 5-0.

A brief discussion was held on the challenge to get to the Health Foundation with all the on-going construction. Prior to the next meeting at that location maps and directions will be provided. Mr. Margraf provided an update on the newly completed road. (Crosby Way)

Chair's Report – David Erne

Chm Erne reported that the 3rd Annual Bike to Work Day ride was very successful. He spoke briefly about the Regional Bike Day. Chm Erne thanked Ms. Stone for providing a report on the housing breakdown in Winter Park.

Chm Erne welcomed Heather Roberts with Kimley Horn who will discuss the Mobility Plan Initiative. Mr. Margraf reminded the Board of the 4 goals established in the Comp Plan rewrite. Ms. Roberts discussed the mobility plan which would provide alternatives to the automobile while keeping in mind the need to keep traffic flowing in an efficient manner. They will also provide cost information. Ms.

Portelli suggested that the study also include automatous vehicles which are becoming more prevalent. Ms. Stone provided additional input into the mobility plan including developing mobility fees and their possible uses. After discussion Kimley Horn will move forward with developing a mobility plan which includes the 4 goals for the City and suggestions from the Board.

Staff's Report

Mr. Margraf commented on the pedestrian/bicycle circulation plan's need for signage within the City. He explained that currently sign pollution is a hot topic with the City Commission and adding to the City's signage is going to be a challenge. Ms. Stone commented that the City Commission has called for a sign inventory and any action may have to wait until the inventory is complete. The Board discussed options for making the additional signage more palatable including replacing old signs with new wayfinding signs.

Mr. Margraf presented pictures from Bike to Work Day. The Board discussed possible changes to improve the event for next year including a coordinator for each company.

Mr. Margraf announced the name for the Regional Bike Ride, Bike Five Cities. He provided details of the ride including length, route, date and cities involved. Ms. Portelli provided the details of the family fun rides.

Mr. Margraf responded to questions regarding a bike rodeo which is scheduled to be held in April.

Mr. Margraf announced that the bike valet at the Sidewalk Art Festival will be self-park due to a lack of volunteers. The location remains the same.

Mr. Margraf commented that a walking audit for Lakemont Elementary took place about a month ago and we are looking at some things to improve safety. The Brookshire walking audit took place March 1. The City is looking a moving a crossing to improve safety and enhanced striping. Mr. Margraf responded to questions.

Mr. Margraf reported that the Orwin Manor subdivision has created a walking group called 'Walking Local' which will be collecting data and reporting items that need replacement or repair and suggesting improvements to their neighborhood..

Staff's Report – Butch Margraf – See the Project Updates March 14, 2017

- **St. Andrew's Trail** – City staff and city attorney to schedule meeting with Four Season's representatives and Four Season attorney to negotiate moving it forward.
- **Ward Park/ Project Wellness Trail – a trail/sidewalk plan is being designed for connectivity between Project Wellness and Ward Park.** A Greenways and Trails non-motorized trail grant application has been submitted to supplement funding of the project.
- **17-92 (Orlando Avenue) PD&E update** – met with FDOT to discuss preliminary PD&E update. This project includes widened sidewalks, trees, landscaping, midblock pedestrian refuge crossings, improved stormwater drainage infrastructure.
- **Fairbanks Ave Bowling Alley Property Lane Extension** – scope of work for the intersection improvements at Fairbanks Ave and 17-92 is due from the FDOT for City review. This improvement will extend the westbound lanes approaching 17-92.
- **Denning Drive** – CRA Agency has approved funding of the \$1.8 million cost estimate for the Denning Drive Complete Street project.

- **Active Arterial Management Program (AAM)** – FDOT to come to April 10, 2017 City of Winter Park Commission meeting for AAM presentation.
- **Transit Signal Priority (TSP) - equipment** issues interrupting start of program have been resolved. Implementation of program is beginning.
- **Bike Share** – Presentation meeting with UCF graduate students for bikeshare research is tentatively scheduled for TAB special work session April 25, 2017, at the Wellness Center.
- **Bicycle Wayfinding Pilot Program** – no update.
- **Scenic Boat Tour** - Existing fuel tan to be relocated. Existing power service to be relocated. Ramp in design.
- **Lee Rd Extension** – plan for modifying Lee Road Extension entrance grade and punch list items being address by Developer before turnover to City.

Informational

Mr. Margraf reminded the Board of the April 25, 2017, Bike Share update by UCF graduate students. The meeting will be held at the Health Foundation.

No Public Comment

Action Items

Agenda suggestions for next meeting:

II. ADJOURN

Chm. Erne adjourned the meeting at 9:47 a.m. Next meeting is April 11, 2017.

Respectfully submitted,

Debbie Wilkerson
Recording Secretary

Project Updates by Staff for April 11, 2017 Transportation Advisory Board Meeting

St Andrews Trail (LAP) – City staff and City attorney have meeting set with Four Season’s to negotiate agreement April 11.

Ward Park / Project Wellness Trail – A Greenways and Trails non-motorized trail grant application has been submitted to supplement funding of the project.

17-92 (Orlando Avenue) PD&E update – PD&E update is complete. This project includes widened sidewalks, trees, landscaping, midblock pedestrian refuge crossings, improved stormwater drainage infrastructure. Will be moving project to design.

Fairbanks Ave Bowling Alley property Lane Extension – the scope of work for design of the intersection improvement at Fairbanks Ave and 1792 is complete. The FDOT and City will meet to review the scope before proceeding with the design. This improvement will extend the westbound lanes approaching 1792.

Denning Drive – Final design with stormwater drainage is near complete. Tentative schedule for start of construction is summer June/July. We will begin on the south end between Orange Ave and Fairbanks.

Active Arterial Management (AAM) – FDOT on agenda to come to April 10, 2017 City of Winter Park Commission meeting for AAM presentation. Jim Stroz, P.E., District Five Traffic Systems Management & Operations (TSMO) engineer, presenting.

Interlachen Ave Pedestrian Crossing Enhancement – construction of median is 90 percent complete. This project created the pedestrian plaza on the church corner for safely staging to cross Fairbanks Ave. The median narrowed the in and out lane widths, realigned the crosswalk, completed the brick street to Fairbanks Ave, and will have landscaping in the planting areas.

Transit Signal Priority (TSP) – equipment issues interrupting start of program have not been resolved. Implementation is delayed.

BikeShare – Presentation meeting with UCF graduate students for bikeshare research is tentatively scheduled for TAB special work session April 25, 2017, 8:30am at the Winter Park Health Foundation.

Bicycle Wayfinding – Pilot program Cady Way to Mead Botanical Gardens is approved.

Brookshire and Lakemont Elementary School Walking audits – A student crossing with guard of Greene Drive at Brookshire Ave has been relocated temporarily to Coldstream Drive based on the walk and participant input. Effectiveness will be reviewed at end of school year and a decision will be made to stay or not. Rectangular Rapid Flashing Beacons (RRFBs) will be constructed at the Cady Way and Summerfield Road bike path crossings along with upgraded striping. At Lakemont Elementary we have reached out to OCPS to discuss relocating a fence and widening a sidewalk for better accessibility on the west side of the campus. Contact has not been made as of this writing. A line item will be proposed in the next budget year for a N Lakemont Ave Complete Streets study.

Scenic Boat Tour ADA Compliant Access – Existing fuel tank to be relocated. Existing power service to be relocated. Ramp in design. Moving along thru design of the ramp.

Lee Road Extension – Lee Road Extension entrance grade modified by Developer. Roadway turned over to City.

Butch Margraf, Traffic Manager, Public Works Department, City of Winter Park Florida
407-599-3411, wmargraf@cityofwinterpark.org

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Butch Margraf, Traffic Manager, Public Works Department, City of Winter Park Florida
407-599-3411, wmargraf@cityofwinterpark.org

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