



Parks & Recreation Advisory Board Regular Meeting

Agenda

August 18, 2021 @ 5:30 pm

welcome

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assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
- 1. Call to Order**
 - 2. Consent Agenda**
 - a. [July Minutes](#) 5
Consent Agenda - Approve Minutes
 - 3. Staff Updates**
 - a. [Progress Point - Update on project](#) 5
 - b. [Department Project Update for FY21 and Preview of FY22 projects](#) 10m
 - c. [Parks and Recreation Parks Rules and Regulations Update](#) 5m
 - d. [Phelps Park Playground - Status Update](#) 5
Phelps Park Playground Status Update
 - 4. Citizen Comments (for items not on the agenda): Three minutes allowed for each speaker**
 - 5. Action Items**
 - a. [FY22 Parks and Recreation Fee Schedule Review](#) 10
FY22 Fee Schedule
 - b. [Community Yoga - Central Park](#) 5
Community Yoga - Central Park
 - c. [Garden Improvement - Central Park](#) 10
Central Park - Garden Improvements/Addition
 - 6. Board Comments**
 - a. [Discussion concerning designation of park and green spaces within the City.](#) 30
Discussion regarding how park space and green space are defined by City
 - b. [Discussion concerning long term goals of PRAB](#) 20
Discussion regarding long term goals and strategic items of PRAB
 - 7. Adjournment**



Parks and Recreation Advisory Board agenda item

item type Consent Agenda	meeting date August 18, 2021
prepared by Jason Seeley	approved by
board approval	
strategic objective	

subject

July Minutes

item list

Consent Agenda - Approve Minutes

motion / recommendation

background

Approve Minutes From July meeting

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[0721.21 Minutes.docx](#)



Parks & Recreation Advisory Board

July 21, 2021

Winter Park Community Center
721 W New England Ave
Winter Park, FL 32789
5:30pm

Board Members Present

Annemarie Smith, Frank Baker, Kelly Price, Kimberly Dawkins, Michael Perelman, Shannon Sarkarati, Jennifer Adams

Board Members Absent

Administrative

Meeting called to order by Chairman Perelman at 5:30pm

Consent Agenda

Motion made by Kelly Price to approve the June 16, 2021 minutes; seconded by Shannon Sarkarati. Motion carried unanimously

Staff Updates

a) MLK Master Park Update

Staff have an update on the joint meeting with CRA Advisory Board, and discussed the process going forward on, board members asked that staff speak with the CRA liaison to determine the thoughts and outcome of the CRA advisory board meeting.

b) Park Improvement Project Update

Jason gave an update on current, complete and future projects; including Ward Park A1 & A2, Mead restrooms, walking trails and parking lot and the Ward park concession

c) Progress Point

Staff provided the board with and update on Progress Point and the link to all the information, a conceptual design will be presented to the Parks Board for comment once it becomes available. Both Commissioner Weaver and Commissioner Sullivan addressed the board, and encouraged parks board input. Forest Michael also addressed the board with a suggestion, and conceptual plan to utilize the Progress Point space, Mr. Michael has requested to address the board at a future meeting.

Citizen Comments

Residents were concerned with the croquet court currently at MLK Park; staff is working with the Croquet Club on advertising the program, and incorporating any updates, or maintenance into the softball field project.

Action Items

a) Musique en Plein-air

Christopher Belt of the Timucua Arts Foundation presented to the board the application for a free concert in the Central Park. After discussion, *a motion made by Shannon Sarkarati to approve the application as presented; seconded by Kelly Price. The motion carried unanimously.*

b) TELETIES yoga event with Lily Pulitzer

Emily Perkins of Teleties addressed the board with a request to hold a free yoga event in Central park in partner with Lily Pulitzer. After discussion, *a motion made by Kelly Price to approve the application as presented; seconded by Frank Baker. The motion carried unanimously.*

c) Phelps Park Playground

Staff gave an update and background on the process of the previous and current Phelps Park. Audra Bussey of Kompan commended on the replacement pieces that were proposed. Several residents addressed the board with concerns of the park, and the current equipment. Residents are requesting a larger structure, and expanding the playground area. Jennifer Adams suggested that staff takes this opportunity to engage with the community. Kelly would like to visit the space to get a better understanding of the area. After discussion, the board instructed staff to look into moving trees, and benches to make the space larger to fit a larger piece of equipment into the space and to look into finding a Kompan structure comparable to the piece suggested by Mrs. Williams.

d) Saturday Market Survey Results

The results from the vendors and customer request that the Saturday Market remain in the West Meadow. After discussion, *motion made by Michael Perelman to support staff's recommendation for the Market to remain in the West Meadow for a year; seconded by Kelly Price. Motion carried unanimously.*

Board Comments

Adjourn Meeting adjourned by Chairman Perelman at 7:45pm

Next meeting scheduled for August 18, 2021 at 5:30pm

Kesha Thompson



Parks and Recreation Advisory Board agenda item

item type Staff Updates	meeting date August 18, 2021
prepared by Jason Seeley	approved by
board approval	
strategic objective	

subject

Progress Point - Update on project

motion / recommendation

N/A

background

General update regarding Progress Point project

alternatives / other considerations

Most recent conceptual/schematic plans will be provided prior to meeting.

fiscal impact



Parks and Recreation Advisory Board agenda item

item type Staff Updates	meeting date August 18, 2021
prepared by Jason Seeley	approved by
board approval	
strategic objective	

subject

Department Project Update for FY21 and Preview of FY22 projects

motion / recommendation

background

Update regarding current department projects and projects budgeted for FY22

alternatives / other considerations

fiscal impact



Parks and Recreation Advisory Board agenda item

item type Staff Updates	meeting date August 18, 2021
prepared by Jason Seeley	approved by
board approval	
strategic objective	

subject

Parks and Recreation Parks Rules and Regulations Update

motion / recommendation

background

At the direction of the Parks and Recreation Advisory Board, department staff has worked to simplify and consolidate Park Rules and Regulations. Draft has been provided for discussion at September 15th meeting.

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Draft Park Rules 2021_8_2021.docx](#)



Rules & Standards

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Rules & Standards

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Rules & Standards

Information and Rules for All Parks

General Rules

- a) The business office for park inquiries is located at the Winter Park Community Center, Recreation Division,
 - a. 721 West New England Avenue, Winter Park, FL 32789
 - b. Office hours are Monday-Friday 8:00 a.m. to 5:00 p.m.
 - c. Phone number 407-599-3397
- b) The City of Winter Park reserves the right to refuse any events deemed inappropriate for the site.
- c) The number of special events will be limited to provide protection to trees, plantings and turf, limit impact on surrounding homes and businesses, and to allow the public sufficient access for use of the park,.
- d) rental of park or athletic fields is required for all organized events or athletic activities .
- e) If a Pavilion is available, rental rates are posted on the City of Winter Park Current Fee schedule ([WebTrac](#)) add link to web-track
- f) Ponies/horses and petting zoos are prohibited in all parks.
- g) For groups of 15 people or less, only one pop-up tent is permitted (no stakes and not larger than 10X10'.
- h) A permit is required for the placement of a "bounce house" for use during an event.
 - a. Applications for bounce houses will only be issued in conjunction with pavilion rental
 - b. A permit will not be issued without proof of liability insurance naming the City co-insured with proper liability limits.
 - c. An application fee applies.
- i) Patrons must clean up after pets.

Amplified Sound

- a) Amplified sound is generally allowed only between 9am and dusk (some Parks have greater restrictions – see specific Park guidance). During hours of



Rules & Standards

operation, amplified sound levels may be monitored and adjustment may be required, based upon the hour and the day of the event as well as other uses of the park and surrounding areas.

- a. Amplified sound levels will be monitored and adjustment may be required, based upon the hour and the day of the event, as well as other uses of the park and surrounding areas.
- b) Amplified sound is not allowed from merchandise, food or beverage locations.
- c) Public address system, sound system or other amplified sound must be furnished by the user/renter but the placement of these items will be at the discretion of the Parks and Recreation Department.
- d) To assure the safety of spectators and participants, all wires, cables or hoses laid across paved walking surfaces must be taped down on the paved surface with duct tape (or equal material) or covered with stage / electric cord mats and taped to prevent buckling.

Event Registration

- a) A completed application and cover letter must be submitted to the Parks and Recreation Event management office at least 30 days before the event. (Central Park and West Meadow require 90 days notice before event)
- b) A non-refundable fee, must be submitted with the application.
- c) priority for all scheduling shall be determined by the date the application and fee is received by the Parks and Recreation Department .
- d) All applications for special events shall be reviewed by the Parks and Recreation Director.
 - a. Final approval, if required, shall be by the Parks and Recreation Advisory Board.
- e) To reserve a field, a field request form must be submitted to the Parks and Recreation
- f) Events will generally not be scheduled in the same area of a park within two weeks of an already scheduled large event.
- g) All requests for events and food, beverage or merchandise sales and donation boxes shall be reviewed by the Parks & Recreation Board
 - a. Final approval, if required, shall be by the Winter Park City Commission.



Rules & Standards

Restrictions on Events

- a) The scheduling of events shall be limited based upon the condition and the projected impact on the park turf and landscaping.
- b) All events must consist primarily of cultural, athletic or entertainment activities beneficial to and acceptable by general public.
- c) Events should not be objectionable or offensive to accepted standards of decency to the average person, applying contemporary community standards,
- d) All events must be open and visible to all people during operating hours.
 - a. Access may be controlled but admission cannot be charged.
- e) No plant materials, turf or trees may be removed, relocated or disturbed in any way for the benefit of an event.
- f) Sponsors of events are responsible for providing adequate traffic control, crowd control, and security, as is appropriate for the event.
 - a. Parking is generally extremely limited and the sponsored event must obtain additional off-site parking.
 - b. The applicant may be required to provide adequate handicap and off-site parking and/or shuttle services.
 - c. A parking plan must be submitted
- g) Conformance with the mandates of Police and Fire Departments is required.
 - a. It is the sponsor's responsibility to coordinate all life/safety issues with the City's Police and Fire Departments as well as the Special Events Division of Communications.
- h) Event sponsors are required to provide port-o-lets, dumpsters or other sanitary measures based upon the type of event, length of event, and the projected attendance of an event.
 - a. Requirements include at least one port-o-let for each 150 people in attendance.
 - b. Events at which food and drink may be served require at least one port-o-let be provided for each 60 people.
 - c. At least one handicap until must be provided for all events.
 - i. Large events of more than 600 people require at least one handicap unit for each four regular units.

Event User Fees and Deposits

- a) User fees are based upon the size of the event, the activity and the requirements placed upon City service.



Rules & Standards

- a. User fees and the deposit are payable in advance.
 - b. If the event is canceled, fees are refundable only to the extent that the City has not incurred costs.
 - c. Fee Waivers will not be considered.
 - d. If the application mis-represents the impact on the City, then an excess fee will be levied
- b) A deposit is required with the initial application
 - c) All fees must be paid in full by at least 30 days before the event
 - d) All events require a user fee in accordance with current fee schedule.
 - a) The user fees cover electricity, basic trash collection, and recycling bins.
 - b) Additional fees, if required, shall be based upon the nature of the event, impact and any extra services required.
 - e) In the event of inclement weather, there will be no refund of any fees paid.
 - a. The event may be rescheduled with a new application and re-payment of appropriate fees.
 - f) Violation of zoning laws and City ordinances will result in loss of the deposit and/or additional fees.
 - g) The City may adjust future fees, deposits, and or requirements for any event based upon previous history of the event.

Liability Insurance

- a) All Park renters are required to carry liability insurance in the minimum amount of \$1,000,000 general aggregate and \$500,000 each occurrence.
- b) Insurance certificate must list the City of Winter Park (401 South Park Avenue, Winter Park, FL 32789) as an additionally insured party.
- c) Insurance must be submitted via the insurance company at least ** days before the start of the event.

Merchandising

- a) All merchandise for sale must be approved by the Parks & Recreation Department.
 - a. This merchandise shall be limited to items that directly promote the event and/or organization holding the event. Examples of items include: T-shirts, posters, music CD's and other commemoratives.
- b) A merchandise sales site plan must be reviewed and approved by the Parks and Recreation Department.



Rules & Standards

- c) Donation container(s) shall be placed only at a merchandise location.
 - a. Containers may not be passed or circulated,
 - b. Non-event related donations requests may not compete with the event
 - c. Donation solicitation may not disturb the participants or persons using the park.
- d) No one shall be required to purchase an item or donate money or goods in order to observe the event.
- e) Verbal requests for donations shall be limited and confined to periods of general announcements within the entertainment.

Food and Beverage Sales

- a) The preparation and/or sale of food and beverage must comply with all state and local regulations and licensing requirements.
 - a. Applicable licenses and/or proof of compliance are required.
- b) Food and beverages to be sold must be approved by the Parks & Recreation Department.
- c) A food and beverage site plan must be reviewed and approved by the Parks & Recreation Department.
- d) All cooking and/or heating must be done with gas or electricity.
 - a. Permission to cook on site requires the approval of the City of Winter Park Fire Marshall.
 - i. A separate application is used for this process and is available upon request
 - b. Charcoal grills are prohibited for large events.
- e) All waste from cooking materials, supplies and by-products (such as grease) must be disposed of in proper trash containers in an approved environmentally safe manner.
- f) All recyclable items shall be placed in appropriate containers.

Pets (City Ordinance Number 2835-11)

- a) Leash laws strictly enforced at Phelps Park.
- b) No Pets in Playground Area.
- c) No Pets in Picnic Areas.
- d) No Pets on Tennis or Basketball Courts.
- e) No Pets in Restrooms.



Rules & Standards

Other

- a) Alcohol use is prohibited unless approved by the City Manager.
- b) All pets are prohibited with the exception of Seeing Eye dogs or medically necessary service animals. Such service animals must be leashed.
- c) For larger events tents are permitted.
 - a. A site plan must be submitted and applicable permits approved by the City of Winter Park Code Enforcement Division.
- d) All litter shall be removed by the organization or fees shall be deducted from the deposit.
- e) Banners must meet City codes and must be approved by the Parks and Recreation Advisory Board.
 - a. Banners may be displayed only 24 hours before the event and during the event.

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Rules & Standards

Information and Rules for Specific Parks

CENTRAL PARK AND WEST MEADOW

General Rules

- a) Hours are from 6 a.m. to 12 a.m. unless otherwise approved by the Parks and Recreation Commission and / or City Commission
- b) Central Park runs along Park avenue from New England to Garfield. The West Meadow is located on the corner of New York and Morse Blvd.
- c) There are no Public restrooms within Central Park or Central Park West Meadow.
- d) The use of motorized vehicles within the confines of Central Park West Meadow must be approved by the Parks and Recreation Commission.
- e) The City reserves the right to mandate placement and type fencing along railroad tracks placed at the expense of the renter.

Restrictions on Events

- a) Events such as concerts, movies, performing arts, small festivals, road race staging, exhibits, weddings and other similar events are considered compatible and consistent with the general guidelines for use.
- b) Central Park West Meadow may be rented for controlled access events at which admission fees are charged. Access control devices such as fencing is the responsibility of the renter.
- c) Large events attracting 400 or more people per day are not to occur more frequently than once every 30 days. This is to assure adequate recovery time for the park grounds and turf. Considerations may be made for other events in specific areas of the park.
- d) No additional events will be scheduled in the same area of the park within two weeks prior to a scheduled large event.

Items c) and d) above are provided as standards intended as a guideline for consideration of events by the City of Winter Park.

Variables to be considered include:

- the necessity of an event to the purpose and good of the Park's role in the community;
- the time of the year during which an event occurs;



Rules & Standards

- the weather of the season; and the nature and size of the event being considered.

Amplified Sound

- a) Amplified sound is allowed only between 8am and 9pm Sunday through Thursday and 8am to 10pm on Friday and Saturday. Amplified sound may begin at 7am for weekend road race starts only.

Event User Fees and Deposit

- a) Groups charging admission, collecting fees, having significant sales or controlling access to the park shall be charged double the base user fee.
- b) Events which attract a larger number of people than anticipated in fee schedule will be assessed the appropriate fee.
- c) City sponsored events are exempt from these fees

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Rules & Standards

DINKY DOCK PARK

General Rules

- a) Open from 8am until dusk unless otherwise approved by the Parks and Recreation Commission and/or City Commission.
- b) The park is located at 410 Ollie Street, Winter Park, FL 32789.
- c) Available facilities include picnic tables, restroom facility, double boat launch dock, dock, and a beach.
- d) Bathing / swimming is permitted; it should be noted that there is no lifeguard on duty.
- e) College event or student parking is not permitted.
- f) Overnight camping is not permitted.
- g) Animals are permitted on the dock only during transfer from vehicle to boat.
- h) Events may not exceed 400 guests.

Boats

- a) The launching of boats and other watercraft is permitted at Dinky Dock Park.
- b) Motorized boats must display a Winter Park Chain of Lakes boat permit.
 - a. Permits are available both on site and in various city locations. See city website, lakes division for details ([Boats](#)).
- c) All Florida boating laws apply- refer to the City of Winter Park Police Department Lakes Patrol for more information.



Rules & Standards

HOWELL BRANCH PRESERVE PARK

- a) Open from 8am until dusk.
- b) The park is located at 1205 Howell Branch Rd, Winter Park, FL 32789.
- c) Available facilities include pavilions, open field, and a playground.
- d) Events attracting 400 or more people are prohibited.

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Rules & Standards

KRAFT AZALEA

General Rules

- a) Open from 8 a.m. to dusk unless otherwise approved by the Parks and Recreation Commission and / or City Commission.
- b) The park is located at 1305 Alabama Drive, Winter Park, FL 32789
- c) Available facilities include an exedra (white columns) and a fishing/viewing dock.
- d) Overnight camping is not permitted.
- e) Organized events require rental of the whole park with the exception of the Exedra area which can be rented for private wedding ceremonies – see Weddings below.

Weddings

- a) The Exedra alone may be rented for wedding ceremonies with 20 guests or less, including wedding party. Larger events require rental of the whole park
- b) Tables and chairs for ceremony are require pre-approval by Parks and Recreation department.
- c) The use of confetti, rice, sparklers or artificial flowers for throwing is prohibited.
- d) Additional regulations:
 - Decorations must be removed at the conclusion of the ceremony.
 - The specific time frame for the Wedding must be provided at the time of booking.



Rules & Standards

LAKE BALDWIN PARK

General Rules

- a) Open from 8am to sunset unless otherwise approved for a special event
- b) The park is located at 410 2000 South Lakemont Ave., Winter Park, FL 32792

Dog Recreation Area (off leash Dog Area ONLY)

- a) A specific fenced-off portion of the park is a designated as a 'dog recreation area' where off-leash dogs are allowed.
 - i. Children under 5 are not allowed in the dog recreation area
 - ii. Children between 5 and 12 must be accompanied by an adult in the dog recreation area.
 - iii. Cooking within the dog recreation area is prohibited.
- b) Upon entering, it is agreed that the dog owner must abide by park rules. Violation of park rules can result in fines and/or permanent loss of park privileges.
- c) The owner/guardian must not leave the park without their dogs.
- d) Professional dog walkers, trainers and groomers shall not use the park to conduct business.
- e) A maximum of 3 dogs per guardian/owner at one time unless accompanied by another adult.
- f) Pet owners must clean up after their pets per City Ordinance Number 18-44.
 - i. Dispose of all pet waste and trash in receptacles.
- g) Dogs must be within voice range and under owners' control at all times.
- h) Puppies under four months old are prohibited from park.
- i) Dogs must not be tethered, staked, or left unattended at any time.
- j) Dogs must wear proof of current vaccinations on collar at all times.
- k) Aggressive dogs are prohibited from this park and dogs exhibiting aggressive behavior must be removed from the park immediately.
 - i. Aggressive behavior includes: fighting/biting other dogs or humans, uncontrollable actions, or lack of owners ability to control their dog.
- l) If a dog inflicts an injury, the owner is required to provide name, phone number, and proof of vaccination to injured party before leaving park.
- m) Dog owners are solely liable for injuries or damage caused by their dogs.
- n) Female dogs in heat are prohibited from the park.



Rules & Standards

- o) Dogs must be leashed when entering and leaving the off-leash dog park, including parking lot.

Boats

- a) No motorboats are allowed in Lake Baldwin.
- b) Fishing boats or sailboats with NO internal combustion engines may be launched at Lake Baldwin Park boat ramp.

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Rules & Standards

MARTIN LUTHER KING JR PARK

- a) Hours are from 8 a.m. to 10 p.m. unless otherwise approved by the Parks and Recreation Advisory Board and / or City Commission.
- b) The park is located at 1050 W. Morse Boulevard.
- c) Available facilities include pavilions, open field, basketball courts, restrooms, fitness stations, and a playground.

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Rules & Standards

PHELPS PARK

General Rules

- a) Open from 8 a.m. to sunset. unless otherwise approved by the Parks and Recreation Commission and / or City Commission.
- b) The park is located at 1206 N. Phelps Ave.
- c) Available facilities include pavilions, tennis courts, open field, basketball courts and playgrounds.
- d) Organized sports are prohibited in the large open field. This area is for open play only.

Tennis Courts

- a) Courts are available on a first come-first serve basis. Courts may not be reserved ahead of time
- b) Instructors must register with the Recreation Department.
- c) Instructors may not monopolize courts. At least one court must be left available at all times for resident play.

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Rules & Standards

WARD PARK

- a) Open from 8:00 a.m. to 10:00 p.m. unless otherwise approved by the Parks and Recreation Commission and/or City Commission.
- b) The park is located at 250 Perth Lane, Winter Park, FL 32789
- c) Available facilities include playground, soccer fields, softball/baseball fields, multipurpose fields and basketball courts.
- d) Ward Park cannot be rented in its entirety.
- e) The fields are rented individually.

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Rules & Standards

MINI-PARKS

All general rules apply

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Parks and Recreation Advisory Board agenda item

item type Staff Updates	meeting date August 18, 2021
prepared by Jason Seeley	approved by
board approval	
strategic objective	

subject

Phelps Park Playground - Status Update

item list

Phelps Park Playground Status Update

motion / recommendation

N/A

background

Staff will provide update regarding status of alternative options from Kompan, timetable for delivery of options to PRAB, and next steps in process.

alternatives / other considerations

fiscal impact



Parks and Recreation Advisory Board agenda item

item type	Action Items	meeting date	August 18, 2021
prepared by	Jason Seeley	approved by	
board approval			
strategic objective	Fiscal Stewardship		

subject

FY22 Parks and Recreation Fee Schedule Review

item list

FY22 Fee Schedule

motion / recommendation

Approval.

background

Annual review and approval of department fee schedule prior to approval by commission as part of FY22 budget process.

alternatives / other considerations

Recommend changes or adjustments to recommended fee schedule

fiscal impact

Recommended changes to fee schedule would have minimal fiscal impact on overall department or City revenues.

ATTACHMENTS:

[Fee Schedule _ Parks FY22 with comments.docx](#)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2021

PARKS AND RECREATION FEES

Adult Sports Team Fees:

Flag Football and Softball	450.00 (M)
Men's Basketball League Team Fee	400.00 (M)
Co-ed Kickball	400.00 (M)

Field Rental Rates: 50% of field rental fees allocated to field maintenance fund.

Cady Way, Martin Luther King, Jr. and Ward Park Baseball, Softball and Multipurpose fields A-1, A-2, C and Showalter East Multipurpose Fields 1, 2:

Non-Profit Organizations and Winter Park Residents will receive 20% off listed rates.

Before 5:00 p.m., per hour	35.00 (C)
After 5:00 p.m., per hour	55.00 (C)
Saturday and Sunday	55.00 (M)
Unscheduled or late reservation rates (less than two full business days), per hour/before 5:00 pm	50.00 (M)
Unscheduled or late reservation rates (less than two full business days), per hour/after 5:00 pm	75.00 (M)
Field prep (lines), per field each time (standard lining multipurpose field)	50.00 (C)
Field prep (lines), per field each time (multi lining multipurpose field)	100.00 (C)
Field prep (lines), late reservations per multipurpose field Standard lines... (less than two full business days notice)	100.00 (C)
Field prep (lines), for late reservations per multipurpose field Multi lines (less than two full business days notice)	150.00 (C)
Field prep (lines), per field each time (standard lining Baseball/Softball)	25.00 (C)
Field prep (lines), per field each time (specialty lining Baseball/Softball)	50.00 (C)
Field prep (lines), for late reservations per Baseball Softball field	50.00 (C)
All day (8:00 am to 9:00 pm)	400.00 (C)
All day (8:00 am to 9:00 pm) Weekend	650.00 (M)

Winter Park Youth League Fee: (specific guidelines apply)

Martin Luther King, Jr., Showalter East 1,2 and Ward A1, A2, C,	35.00 (C)
Baseball, Softball Fields	

Ward Park Field B:

Before 5:00 p.m., per hour	45.00 (C)
After 5:00 p.m., per hour	70.00 (C)
Saturday and Sunday	70.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2021

PARKS AND RECREATION FEES (continued)

Ward Park Field B (continued):

Unscheduled or late reservation rates (less than two full business days), per hour/before 5:00 pm	60.00 (M)
Unscheduled or late reservation rates (less than two full business days), per hour/after 5:00 pm	90.00 (M)
Field prep (lines), per field each time (standard lining).....	50.00 (C)
Field prep (lines), per field each time (multi lining).....	100.00 (C)
Field prep (lines), for late reservations per field Standard lining..... (less than two full business days)	100.00 (C)
Field prep (lines), for late reservations per field multi lining.....	150.00 (C)
All day (8:00 am to 9:00 pm).....	500.00 (C)
All day (8:00 am to 9:00 pm) Weekend.....	900.00 (M)

Winter Park Youth League Fee Field B:

Field B	45.00 (C)
---------------	-----------

Showalter Stadium: 25% of Stadium rental fees allocated to field maintenance account.

Track Only (less than 400 people, 2 hour minimum, includes starting blocks)	
Deposit	100.00 (M)
Before 5:00 p.m., per hour	30.00 (M)
After 5:00 p.m., per hour	55.00 (M)
Saturday/Sunday	55.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	250.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.....	250.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	400.00 (M)
Field Only (less than 400 people, 2 hour minimum,)	
Deposit	500.00 (M)
Before 5:00 p.m., per hour	50.00 (M)
After 5:00 p.m., per hour	75.00 (M)
Saturday/Sunday.....	75.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	350.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.....	350.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	500.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
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PARKS AND RECREATION FEES (continued)

Stadium (includes scoreboard, track, equipment package,
Ward C and Showalter East Fields. Video display scoreboard not included)

Deposit	1000.00 (M)
Before 5:00 p.m., per hour	175.00 (M)
After 5:00 p.m., per hour	275.00 (M)
Saturday/Sunday.....	275.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	1500.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.....	1,350.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	2,000.00 (M)

Concession Stand (2 hour minimum)

Deposit	500.00 (M)
Hourly	50.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	350.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.....	350.00 (M)

Equipment (includes pole vault pads and standards, high jump pads and standards,
steeplechase, One discus cage, nine starting blocks, one shotput circle and 130 hurdles)

Deposit	100.00 (M)
Individual Equipment.....	50.00 (M)
Package.....	200.00 (M)

*equipment fees allocated to a replacement account

Showalter Track Membership October 1 through September 30 Prorated

Monthly Resident	20.00 (M)
Monthly Non Resident.....	30.00 (M)
Annual Resident	150.00 (M)
Annual Non Resident.....	250.00 (M)

Trainer/Instructor: Less than 15 students, October 1 through September 30 Prorated

Monthly	50.00 (M)
Yearly	500.00 (M)

*Open Space Business Permit Required

Video Scoreboard

Hourly per staff member for operations.....	75.00 (M)
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CITY OF WINTER PARK - FEE SCHEDULE
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PARKS AND RECREATION FEES (continued)

Program Fees: All Youth, Middle, and Teen programs require a once a year per child registration fee..... 25.00

Recreation ID Card:

Resident, Military or 1 st Responder.....	FREE (M)
Non-resident	20.00 (M)
Card Replacement Fee.....	5.00 (C)

Youth After School Program:

Resident (monthly)	50.00 (M)
Non-resident (monthly)	75.00 (M)
Registration fee	25.00 (M)
Fee for students qualifying for reduced lunch, (monthly), (City residents only) ...	30.00 (M)
Fee for students qualifying for free lunch, (monthly), (City residents only)	20.00 (M)

Middle School After School Program:

Middle School After School Program (per semester): Semester 1 Aug-Dec, Semester 2 Jan-May

Resident, Registration Fee	25.00 (M)
Non-Resident Registration	50.00 (M)

Teen Summer Camp Program (completed grades 5 – 7, per week):

Resident	60.00 (M)
Each Additional Resident Child in same family	40.00 (M)
Free/reduced lunch programs, per child	35.00 (M)
Non-resident	85.00 (M)
Additional non resident child.....	65.00 (M)
Registration fee	25.00 (M)

Youth Summer Camp Program (completed grades K – 4, per week):

Resident:	
1 st child in family	85.00 (M)
Each additional child in family	60.00 (M)
Non-resident.....	105.00 (M)
Non Resident Additional Child	80.00 (M)
Registration Fee	25.00 (M)
Free lunch	20.00 (M)
Reduced lunch,	30.00 (M)
Registration Fee	25.00 (M)

School's Out Program (single day camp during school year holidays):

Resident, per day	15.00 (M)
Non-resident, per day	20.00 (M)
After School Participant	10.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
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PARKS AND RECREATION FEES (continued)

Holiday Camps:

Half Session – 2-3 Days

Resident	50.00 (M)
Non-resident.....	75.00 (M)
After School Participant.....	25.00 (M)

Full Session – 4-5 Days

Resident	70.00 (M)
Non-resident,.....	95.00 (M)
After School Participant,	35.00 (M)

Kid Night Out:

Resident Registration Fee .7.00(M)	
Non-resident Registration Fee.....	10.00(M)

Late Fee :

Late Pick up 1 st 30 minutes.....	5.00 (M)
Each additional 15 minutes.....	5.00 (M)
Late payment fee.....	5.00 (M)

General Program Guidelines:

Youth/Teen Program Fees (based on minimum enrollment)..... Direct Cost

Adult Programs (based on minimum enrollment)..... Direct Costs plus 15%

Contracted program fees will not exceed 110% of the regional market rate for a similar program. CRA funded programs will be offered at a zero to nominal fee.

Community Center & Cady Way Pool:

Daily (Resident, Military or 1 st Responder).....	2.00 (M)
Daily (non-resident)	5.00 (M)
Group rate (residents, over 15 guests in a group, per group member).....	1.50 (M)
Group rate (non-residents, over 15 guests in a group, per group member).....	4.00 (M)
Ten visit punch pass (resident).....	15.00 (M)
Ten visit punch pass (non-resident).....	35.00 (M)
Pool rental:	
Less than thirty guests (hourly, 2 hour minimum).....	100.00 (M)
Additional hourly fee per fifteen guests over initial thirty guests	15.00 (M)
Deposit	100.00 (M)
Pool Party – 2 hours, maximum of 40 guests, normal operational hours	125.00 (M)

(Seasonal Passes Run May-October, November-April)

CITY OF WINTER PARK - FEE SCHEDULE
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Individual Pool Pass – (Resident, Military or 1 st Responder)	55.00 (M)
Individual Pool Pass – (non-resident).....	85.00 (M)

PARKS AND RECREATION FEES (continued)

Community Center & Cady Way Pool (continued):

Family Pool Pass – (residents, up to 5 family members per pass).....	150.00 (M)
Family Pool Pass – (non-residents, up to 5 family members per pass).....	230.00 (M)
Family Pool Pass – (CRA residents, up to 5 family members per pass).....	105.00 (M)
Lap Swim Pass – (Resident, Military or 1st Responder).....	35.00 (M)
Lap Swim Pass – (non-resident).....	50.00 (M)
Lap Swim Pass – (CRA resident).....	30.00 (M)
Cady Way Reserved Camp Swim.....	5.00 (M)
Dive In's & City Sponsored Events (current pass holders).....	FREE
Dive In's & City Sponsored Events (residents).....	1.00 (M)
Dive In's & City Sponsored Events (non-residents).....	3.00 (M)

Lap Swim Pass 4 Seasons: Summer: June - August Fall: September - November
Winter: December - February and Spring: March- May)

Lap Swim Pass – (Resident, Military or 1 st Responder).....	35.00 (M)
Lap Swim Pass – (non-resident).....	50.00 (M)
Lap Swim Pass – (CRA resident).....	30.00 (M)

Swim Lessons

Resident Group lessons.....	35.00(M)
Non-Resident Group lessons.....	50.00(M)
Private Lessons	
1 lesson.....	30.00(M)
5 lessons.....	125.00(M)
10 Lessons.....	200.00(M)

Semi Private Lessons

1 lesson.....	35.00(M)
5 lessons.....	140.00(M)
10 Lessons.....	235.00(M)

Fitness/Weight Room:

Annual Pass: *prorated fee

Resident, Military or 1 st Responder	100.00 (M)
Non-resident.....	175.00 (M)
CRA area resident	75.00 (M)

Corporate rate:

Gold (includes 60 vouchers, \$60 each per year for each additional voucher over 60, provides access to lap swim, open gym, and open volleyball)	800.00 (M)
Silver (includes 10 vouchers, \$65 each per year for each additional	

CITY OF WINTER PARK - FEE SCHEDULE
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voucher over 10, provides access to lap swim, open gym, and
open volleyball) 550.00 (M)

PARKS AND RECREATION FEES (continued)

Fitness/Weight Room (continued):

Bronze (includes 5 vouchers, \$70 each per year for each additional
voucher over 10, provides access to lap swim, open gym, and
open volleyball) 300.00 (M)

Youth Annual Pass (ages 14-21, ages 14-16 will be required to attend training)

Resident 30.00 (M)

Non-resident..... 50.00 (M)

Monthly Pass: *prorated fee

Resident, Military or 1st Responder 18.00 (M)

Non-resident..... 30.00 (M)

CRA area resident 12.00 (M)

Daily pass, all users..... 5.00 (M)

Senior Program

Resident, Military or 1st Responder..... Free with Recreation ID

Non Resident Annually (Unlimited Wellness Class Pass, must have Rec ID) ... \$25.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
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CEMETERY FEES

Palm Cemetery:

Single space - resident	5,500.00 (M)
Single space – qualified non-resident	6,000.00 (M)
Cremation space - resident.....	850.00 (M)
Cremation space – qualified non-resident.....	900.00 (M)
Baby space	150.00 (M)
Qualified non-resident baby space	170.00 (M)
Interment of cremains:	
Weekdays	350.00 (M)
Saturdays	450.00 (M)
Tent for cremains interment:	
Weekdays	1,000.00 (M)
Saturdays	1,200.00 (M)
Opening and closing charges:	
Weekdays	1,300.00 (M)
Weekdays, for graveside services beginning after 3:30pm)	1,400.00 (M)
Saturdays	1,600.00 (M)
Infant burial	750.00 (M)
Disinterment of vault (weekdays only, rules apply)	1,300.00 (M)
Mausoleum space (limited number of spaces).....	80,000.00 (M)
Extra Tent for graveside service	100.00 (M)
Extra set of chairs.....	50.00 (M)

Pineywood Cemetery:

Single space - resident	2,800.00 (M)
Single space – qualified non-resident	3,300.00 (M)
Baby space	150.00 (M)
Qualified non-resident baby space	170.00 (M)
Cremation space - resident.....	650.00 (M)
Cremation space – qualified non-resident.....	700.00 (M)
Interment of cremains:	
Weekdays	350.00 (M)
Saturdays	450.00 (M)
Tent for cremains interment:	
Weekdays	1,000.00 (M)
Saturdays	1,200.00 (M)

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Opening and closing charges:	
Weekdays	1,300.00 (M)
Weekdays, for graveside services beginning after 3:30pm).....	1,400.00 (M)
Saturdays	1,600.00 (M)
Infant burial	750.00 (M)
Disinterment of vault (weekdays only, rules apply)	1,300.00 (M)
Extra Tent for graveside service	100.00 (M)
Extra set of chairs.....	50.00 (M)

CEMETERY FEES (CONTINUED)

Columbarium:

Single or Double space:	
Resident	2,500.00 (M)
Qualified non-resident.....	3,100.00 (M)
Interment (Saturday)	350.00 (M)
Tent for columbarium interment	1000.00 M)

CITY OF WINTER PARK - FEE SCHEDULE
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GOLF COURSE FEES (all include sales tax)

Green Fees (Residents/Non-residents):

Resident Monday-Thursday	15.00 (M)
Non Resident Monday - Thursday.....	18.00 (M)
Resident Friday – Sunday, Holidays	18.00 (M)
Non Resident Friday – Sunday, Holidays.....	22.00 (M)
Youth 12 and Under.....	7.00 (M)

Green Fees:

Replay rate for all players	9.00 (M)
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Annual Play Pass:

Single resident,	1,000.00 (M)
Single non-resident.....	1,350.00 (M)
)	
Premier Partnership	20,000.00 (M)
Summer Junior Pass.....	200.00 (M)

Cart Rental:

Electric Cart 9-Hole – Single (includes sales tax)	10.00 (M)
Pull cart (includes sales tax).....	4.00 (M)
Club Rental (includes tax)	10.00 (M)

Tournament Fees (includes tax):

30% discount off tournament fee for verified non-profits	
Weekday Night scramble (36 person minimum)	1000.00 (M)
Each additional golfer above 36	35.00 (M)
Weekend Night scramble (36 person minimum)	1900.00 (M)
Each additional golfer above 36	35.00 (M)
Weekday Private scramble (36 person minimum).....	1,600.00 (M)
Each additional golfer above 36	25.00 (M)
Weekend Private scramble (36 person minimum)	2500.00 (M)
Each additional golfer above 36	25.00 (M)

Groupon and other such marketing discounts as well as seasonal discounts may be offered at the discretion of the City Manager

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GOLF COURSE FEES (CONTINUED)

Playing lessons, per person:

6 hole approximately 1 hour	125.00 (M)
9 hole approximately 1.5 hours.....	200.00 (M)

Course Rental

Full Course Rental – Daily 7am to Dusk Events - Free to Public.....	6,000.00 (M)
Full Course Rental – Daily 7am to Dusk – Paid Admission Events	12,000.00 (M)
Admission/Income percentage subject to negotiation.	

Putting Course Rental

Full Day – Free to Public or Private	\$1000.00 (M)
Half Day – Free to Public or Private	\$500.00 (M)
Full Day – Paid Admission Events	\$2000.00 (M)
Half Day – Paid Admission Events	\$1000.00 (M)

TENNIS FEES

Tennis Court Memberships:

Annual Membership

All Courts

Resident	350.00 (M)
Non Resident.....	500.00 (M)
Senior Resident.....	325.00 (M)
Senior Non Resident	450.00 (M)
Youth Resident (21 and under).....	100.00 (M)

Additional Family Member

Resident	200.00 (M)
Non Resident.....	275.00 (M)
Senior Resident	150.00 (M)
Senior Non Resident	225.00 (M)
Youth Resident (21 and under).....	50.00 (M)

Monthly Play Pass (3-month minimum)

All Courts

Resident	40.00 (M)
Non Resident.....	55.00 (M)
Senior Resident	30.00 (M)

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Senior Non Resident.....	40.00 (M)
Youth Resident (21 and under).....	20.00 (M)

Non Member Fees:

–Up to 2 hours

Residents

All Courts (includes tax)	7.00 (M)
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 Non-Residents

All Courts (includes tax)	8.00 (M)
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TENNIS FEES (continued)

Punch Pass (10 visits):

Resident.....	63.00 (M)
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Non Resident.....	72.00(M)
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Punch Pass (20 visits):

Resident.....	133.00 (M)
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Non Resident.....	152.00M)
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League Rate:

Full Year League Fee.....	150.00 (M)
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Half Year League Fee.....	75.00 (M)
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League Fee +(\$ 20 * # of lines * # of home meets)/(% of members on roster)

Annual Pass Ball rental machine, hourly.....	10.00 (M)
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Ball rental machine, hourly	20.00 (M)
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 Annual ball machine membership, per person

(twenty memberships available).....	200.00
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 Annual ball machine membership, family

(twenty memberships available).....	250.00
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 Special Events

Member.....	0 – 20.00 (M)
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Non Member.....	6.00 – 30.00 (M)
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Groupon and other such marketing and seasonal discounts may be offered at the discretion of the City Manager

Before any contract agreement is reached with such discount organizations and subcontractor, the subcontractor must submit the terms for approval to the City Manager through the Parks and Recreation Department Management.

CITY OF WINTER PARK - FEE SCHEDULE
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Tennis Instructors must be contracted through City of Winter Park and/or Winter Park Tennis Center contracted tennis instruction provider.

No tournaments may be longer than five days, holidays are time and one half rates. The price includes six folding tables and twenty five chairs and a pop up tent.

RECREATION FACILITY RENTAL FEES

AZALEA LANE RECREATION CENTER - Meeting room: (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits

East Room (30' x 30'):

Hourly50.00 (M)

Deposit 100.00 (M)

West Room (30' x 50'):

Hourly70.00 (M)

Deposit 100.00 (M)

WINTER PARK EVENTS CENTER: (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits

Ballroom (full building rental required on Friday and Saturday):

Friday (3:00 pm to 1:00 am).....4,800.00 (M)

Saturday (1:00 pm to 1:00 am)5,200.00 (M)

Sunday (2:00 pm to 1:00 am)4,200.00 (M)

Monday to Thursday (8:00 am to 5:00 pm) 3,150.00 (M)

Additional Setup Time, per hour200.00 (M)

Rooftop Veranda:

Sunday to Thursday (includes rooftop veranda, dressing room and

Parkview meeting room):

Minimum charge for three hours.....1,700.00 (M)

Additional charge for each hour above three250.00 (M)

Sunday to Thursday (includes rooftop veranda, dressing room and

CITY OF WINTER PARK - FEE SCHEDULE
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exterior veranda):	
Minimum charge for three hours.....	1,500.00 (M)
Additional charge for each hour above three	200.00 (M)
Parkview meeting room (Sunday to Thursday, 8:00 am to 10:00 pm, per hour).....	250.00 (M)
Tiedke Amphitheater (Sunday to Thursday):	
Minimum charge for three hours	1,200.00 (M)
Additional charge for each hour above three.....	200.00 (M)
Selected Belvedere areas (Sunday to Thursday):	
Minimum charge for three hours	1,000.00 (M)
Additional charge for each hour above three.....	150.00 (M)
Entire property (required for Friday and Saturday, noon to 1:00 am)	12,000 (M)
(Includes Grand Ballroom, Rooftop Terrace, Rooftop Meeting Room, Pre-function lobby, Belvedere and Tieddke Amphitheater)	

RECREATION FACILITY RENTAL FEES (CONTINUED)

COMMUNITY CENTER:

(20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.

CRA district resident discount off regular fee	25%
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Rates:

Small room, A or B or senior room, hourly	70.00 (M)
Large room, C or D, hourly	100.00 (M)
Ballroom; A,B,C and D combined, hourly.....	300.00 (M)
Rooms C, D and kitchen combined, hourly	225.00 (M)
4:00 pm to midnight, Friday, Saturday, Sunday.....	1,275.00 (M)
Ballroom and kitchen combined, hourly	350.00 (M)
4:00 pm to midnight, Friday, Saturday, Sunday.....	1,650.00 (M)
Ballroom, kitchen 4:00 pm to midnight with 2 hour amph	1,750.00 (M)
Kitchen, hourly.....	50.00 (M)
Early start fee (events requiring building access before 7:00 am)	50.00 (C)
Early set up fee.....	200.00 (M)

Amphitheater (outdoor stage):

Two hours.....	175.00 (M)
Six hours.....	500.00 (M)

Gymnasium:

CITY OF WINTER PARK - FEE SCHEDULE
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Half of gym, hourly	50.00 (M)
Entire gym, hourly	125.00 (M)
Deposit:	
Small meeting room/amphitheater, kitchen	100.00 (M)
Large meeting room.....	150.00 (M)
Half Ballroom A/B or C/ D combined	300.00(M)
Full Ballroom A,B,C and D combined.....	450.00(M)
Unscheduled time premium over regular rate, hourly	15.00 (M)

RECREATION FACILITY RENTAL FEES (CONTINUED)

COUNTRY CLUB (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.)

(Friday and Saturday- Full Building)

Hourly	200.00 (M)
4 p.m. to 12 midnight	1,200.00 (M)
Deposit	250.00 (M)

Hourly: (Sunday through Thursday)

Dining Room (hourly)	100.00 (M)
Club lounge (hourly)	100.00 (M)
Full building (hourly)	175.00 (M)
Deposit	250.00 (M)

FARMER'S MARKET:

Saturday Market:

12' x 10' space Outside without electricity (per week)	26.00 (M)
Additional 6 feet (per week)	14.00 (M)
12' x 10' space outside with electricity (per week).....	30.00 (M)
Additional 6 feet with electricity (per week)	17.00 (M)

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12' x 10' inside space without electricity (per week)	32.00 (M)
12' x 10' inside space with electricity (per week)	35.00 (M)
Part-Time Vendor Fees:	
12' x 10' Outdoor space without electricity (per week)	36.00 (M)
Additional 6 feet without electricity (per week)	24.00 (M)
12' x 10' Outside space with Electricity (per week)	40.00 (M)
Additional 6 feet with electricity (per week)	27.00 (M)
12' x 10' inside space without electricity (per week)	42.00 (M)
12' x 10' inside space with electricity (per week)	45.00 (M)
Vendor's deposit.....	50.00 (M)

Building Rental: (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.):

Hourly	250.00 (M)
<u>Entire Building</u>	
5:00 p.m. to midnight, Fri.and Sat	2,200.00(M)
Parking Lot - in addition to building rental	400.00 (M)
Deposit	250.00 (M)

RECREATION FACILITY RENTAL FEES (CONTINUED)

LAKE ISLAND HALL RECREATION CENTER - Meeting room : (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.):

Hourly	80.00 (M)
Deposit	100.00 (M)

Winter Park Welcome Center:

Winter Park Community Foundation Room	
(includes catering kitchen, restrooms and outdoor patio):	
Weekday for 1 – 4 hours, per hour.....	70.00 (M)
Weekday for over 4 hours, per hour.....	60.00 (M)
Series of 4 or more rentals for 1 - 4 hours, per hour.....	60.00 (M)
Series of 4 or more rentals for over 4 hours, per hour	50.00 (M)
Weekend (all day).....	500.00 (M)

Note: rental rates can be reduced by 50% for one half of room
Entire First Floor (includes Galloway Foundation gallery, Welcome gallery and Winter Park Health Foundation Community Room):

Weekday (until 6:00 pm)	not available
Weekday (after 6:00 pm), per hour	90.00 (M)

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Weekend (all day).....	750.00 (M)
Fire marshal, required to be on site for events hosting over 90 people, per hour	25.00 (M)

Winter Park Welcome Center (continued):

Additional one-time fees:

Cleaning (for events over 4 hours).....	30.00 (M)
Staffing (weekdays before 9:00 am and/or after 5:00 pm), per hour.....	20.00 (M)
Staffing (weekends), per hour	25.00 (M)
 Gallery display use deposit.....	 100.00 (M)
Gallery display use cancellation fee (if cancellation is made less than thirty days in advance).....	25.00 (M)

PARK FEES

DEPOSITS FOR GROUP EVENTS ARE EQUAL TO EVENT FEE

Azalea Lane Playground (20% Resident, Military or 1st Responder discount):

Small Pavilion:

Full day.....	75.00 (M)
Half day	40.00 (M)

Central Park:

Small events (less than 400 people)	
North Park or South Park.....	800.00 (M)
North and South Park	1,250.00 (M)
Large events (400 – 2,000 people)	2,000.00 (M)
Significant events 2,001 + people	3,250.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)
Rose Garden wedding.....	200.00 (M)
20% Resident, Military or 1 st Responder discount	
Deposit.....	100.00 (M)

Central Park West Meadows:

(fee is doubled for functions charging admission):

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Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

Mead Garden:

Group Events:

Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

Amphitheater (20% resident Military or 1st Responder discount)

Weekdays (three hours).....	400.00 (M)
Weekends (three hours)	500.00 (M)
Deposit	300.00 (M)

Large Pavilion (20% resident Military or 1st Responder discount)

Full day	125.00 (M)
Half day (open to noon or 2 pm to close)	90.00 (M)

Alice's Pond

North Side (Capacity 50/4 hr rental)	300.00 (M)
South Side (Capacity 150/4 hr rental).....	400.00 (M)
Deposit.....	200.00 (M)

PARK FEES (continued)

Mead Garden (continued):

Butterfly Garden:

Small Event only (30 max/4 hr rental).....	\$250.00 (M)
Deposit.....	\$100.00 (M)

Camellia Garden:

Capacity 50/ 4 hr rental)	\$425.00 (M)
Deposit.....	\$300.00 (M)

Discovery Barn:

Capacity 100/ 4 hr rental)	\$300.00 (M)
Deposit.....	\$100.00 (M)

The Grove – includes stage, lawn and Pole Barn Capacity 1,000:

Less than 400 people	\$1,425.00 (M)
400-1,000 people	\$1,750.00 (M)
Deposit	\$500.00 (M)
Set Up Day	75% of small event fee

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2021

Legacy Garden:	
Capacity 150	\$750.00 (M)
Deposit	\$300.00 (M)
Pole Barn:	
Capacity 30	\$250.00 (M)
Deposit	\$100.00 (M)
Winter Park Garden Center/Reception Hall:	
<u>October – May:</u>	
Mon – Thu, before 4:00 pm (per hour)	125.00 (M)
Mon – Thu, after 4:00 pm (per hour)	175.00 (M)
Fri and Sun (8 hour rentals)	1,350.00 (M)
Saturday (8 hour rentals)	1,500.00 (M)
<u>June – September:</u>	
Mon – Thu, before 4:00 pm (per hour)	100.00 (M)
Mon – Thu, after 4:00 pm (per hour)	100.00 (M)
Fri and Sun (8 hour rentals)	1,250.00 (M)
Saturday (8 hour rentals)	1,375.00 (M)
Deposit	500.00 (M)

Tables and chairs setup included. Kitchen, side room, patio included. Hourly rentals require a three hour minimum.

PARK FEES (continued)

Lake Baldwin Park:	
Group Events:	
Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)
Martin Luther King, Jr., Park:	
Group Events:	
Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)
East Lawn Area (less than 200 people, hourly before dark)	29.00 (M)
Community Playground pavilion (20% Resident, Military or 1 st Responder discount):	
Full day	100.00 (M)
Half day (open from noon or 2 pm to close)	60.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2021

Ward Park:

Large Pavilion (20% Resident, Military or 1 st Responder discount):	
Full day.....	125.00 (M)
Half day (open to noon or 2 pm to close)	90.00 (M)

Howell Branch Preserve:

Pavilion (20% Resident, Military or 1 st Responder discount):	
Full day.....	100.00 (M)
Half day (open to noon or 2 pm to close)	60.00 (M)
Observation Deck and Tables:	
Full day.....	60.00 (M)
Half Day (open to noon or 2pm to close)	35.00 (M)

Cady Way Park:

Group Events:	
Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

PARK FEES (continued)

Shady Park:

Group Events:	
Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)
Large Pavilion (20% Resident Military or 1 st Responder discount):	
Full day.....	125.00 (M)
Half day (open to noon or 2:00 pm to close)	90.00 (M)

Phelps Park:

Pavilion Rental (20% Resident, Military or 1 st Responder discount)	
Full day.....	100.00 (M)
Half day (open to noon or 2:00 pm to close)	60.00 (M)
Small Pavilion (20% Resident, Military or 1 st Responder discount)	
Full day.....	60.00 (M)
Half day (open to noon or 2:00 pm to close)	35.00 (M)

Kraft Azalea Garden:

Exedra area wedding.....	300.00 (M)
20% Resident, Military or 1 st Responder discount	
Exedra area wedding deposit	100.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2021

Violation of dog ordinance: (Code Enforcement)	
1 st offense.....	50.00 (M)
2 nd offense.....	100.00 (M)

Open Space Business Permit: Programs and Services offered in Central Park are limited to 50 attendees or less. Over 50 attendees will require a small event rental fee and application.

Twenty attendees or less.....	35.00 (M)
Over twenty attendees.....	110.00 (M)

Open Space Park Concessionaire Permit:

Category A: Prepackaged food/beverage, no cooking.	
Per sales day per sales station.....	25.00 (M)
Per week (three day limit) per sales station.....	60.00 (M)
Per month (12 day limit) per sales station.....	150.00 (M)
Category B: Prepared Food as defined by Florida DBFR.	
Per sales day per sales station.....	50.00 (M)
Per week (three sales day limit) per sales station.....	120.00 (M)
Per month (12 sales day limit) per sales station.....	300.00 (M)

Open Space Park Photography Business Permit:

Daily Fee.....	25.00 (M)
Weekly Fee.....	60.00 (M)
Annual Fee.....	500.00 (M)

SPECIAL EVENT AND MISCELLANEOUS FEES

MISCELLANEOUS CHARGES: Rental equipment fees allocated to equipment replacement account.

Special Use permit fee	25.00 (M)
Building and Pavilion Holiday Rate	Time and ½ Regular (M)
.....	Rental Rates (M)
Facility rental building late payment fee	5% of balance due (M)
Special event application fee	50.00 (M)
Parks Alcohol Usage Request Application Fee (non-refundable).....	50.00 (M)
Market Tables, each (round and rectangular, inside use only).....	8.00 (M)
LCD projector and screen.....	50.00 (M)
Wireless microphone	50.00 (M)
Pipe and Drape	50.00 (M)
Portable stage	100.00 (M)
Staffing (per hour)	35.00 (M)
Crowd control fencing (per 200 feet).....	150.00 (M)
Special event trailer with tables and chairs	300.00 (M)
Equipment Rental - Per Event:	
Banquet tables (each, off site events only)	5.00 (M)
Folding chairs (each)	2.00 (M)
Podium (each)	20.00 (M)
Portable public address system	75.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2021

Set-Up/Breakdown.....	50.00 (C)
Operator (hourly).....	30.00 (C)
Risers 3' x 8' (each)	40.00 (M)
Table skirts (each)	15.00 (M)
Tent 20' x 40'	375.00 (M)
Tent 10' x 10'	75.00 (M)
Tent 10' x 10' Fire Rated 701.....	100.00 (M)
Portable Scoreboard per day	50.00 (M)

Cancellation Fees:

Pavilions and Fields (no deposit is required):

- Cancellation with less than 7 days notice..... No refund (M)
- Cancellation with 8-90 days notice..... Retain 25% of rental fee (M)
- Cancellation with over 90 days notice \$20 processing fee (M)

Buildings*, amphitheater, park rentals (deposit is required):

- Cancellation with less than 30 days notice..... Retain 100% of rental fee (M)
- Cancellation with 30-60 days notice..... Retain deposit (M)
- Cancellation with 60-90 days notice..... Retain 50% of deposit (M)
- Cancellation with over 90 days notice \$20 processing fee (M)

A double deposit is required for all functions charging admission and serving alcohol

A double deposit is required for all functions for minors charging admission



Parks and Recreation Advisory Board agenda item

item type	Action Items	meeting date	August 18, 2021
prepared by	Jason Seeley	approved by	
board approval			
strategic objective	Exceptional Quality of Life		

subject

Community Yoga - Central Park

item list

Community Yoga - Central Park

motion / recommendation

Approval for staff to move forward with program contract/facility use for free Community Yoga program in Central Park,

background

Olga Dolynina of SweatLab would like to bring a few community yoga program to Central Park on Saturday AM. The program would be free to the public and offered each Saturday AM with exception of weekends where we have rentals/events. Free community yoga has been offered in Central Park in the past with great success and with the Saturday Market now in the adjacent meadow would make a great addition to our offering downtown each Saturday morning.

alternatives / other considerations

Decline; approve with recommendations

fiscal impact

Program would be free and no cost to City or residents.

ATTACHMENTS:

[SweatLab_yoga_proposal.pdf](#)

Olga Dolynina
6/16/2021
Outdoor Community Yoga Class Proposal

To Whom It May Concern,

My name is Olga Dolynina. I am a 200 RYT. I have received my yoga certification in 2009 and have been teaching group and private yoga classes since. I have taught and built a substantial following in Washington DC, Virginia Beach VA, Charlotte NC, New York City and Orlando FL. I teach modern yoga and make it available to everyone and anyone (from first time yoga practitioners to seasoned yogis, from soccer moms to professional athletes and everyone in between). My teaching style is creative, well-rounded, safe and is based on body positivity, motivation and self-care and mindfulness.

I would like to offer my vast yoga knowledge and experience to the community of Winter Park. Ideally it would be great to be able to offer an on-going weekly class on a weekend day (possibly Saturday 8am or 8:30am) in Central Park in the green pavilion (as it offers some shade for practitioners during their practice). I would be open to other location suggestions as well. This yoga class would be open and free of charge to all attendees. The participants would be asked to bring their own yoga mats. I would be providing the sound system.

Pre-pandemic I was invited to guest teach a few yoga classes for Lululemon in Central Park. The classes were well received and well attended. They created a sense of strong yoga community in the area and gave residents an opportunity to practice yoga outside and free of charge. That is so great. I believe bringing back a regular outdoor yoga class especially during the times we are in would be very helpful and such a great offering to the community.

Please let me know what documentations would be required from me to move forward with this proposal. I will gladly forward you a copy of my RYT certificate and add a location to my General and Professional Liability Insurance.

Thank you in advance for your consideration. Thank you for your assistance.

In kind,
Olga Dolynina



Parks and Recreation Advisory Board agenda item

item type	Action Items	meeting date	August 18, 2021
prepared by	Jason Seeley	approved by	
board approval			
strategic objective	Exceptional Quality of Life		

subject

Garden Improvement - Central Park

item list

Central Park - Garden Improvements/Addition

motion / recommendation

Approval

background

The Winter Park Garden Club and local Landscape Architect and resident, Stephen Pategas would like to work with the Parks and Recreation Department to create a butterfly garden within Central Park that would compliment the existing Rose Garden and Native Gardens that currently exist within the park.

Presentation of proposed garden will be provided at August meeting.

alternatives / other considerations

Deny request; or approve with alternative location or recommendations

fiscal impact

City would work in conjunction with Winter Park Garden Club to fund the project and maintain. City staff would assist with initial planting, irrigation installation, and site preparation with an approximate cost of less than \$3,000.



Parks and Recreation Advisory Board agenda item

item type Board Comments	meeting date August 18, 2021
prepared by Jason Seeley	approved by
board approval	
strategic objective	

subject

Discussion concerning designation of park and green spaces within the City.

item list

Discussion regarding how park space and green space are defined by City

motion / recommendation

N/A

background

The City of Winter Park currently has an park space to resident ratio of 13+ acres per 10,000 residents with a goal of providing a minimum of 10 acres per 10,000 residents. The purpose of the discussion will to be to take a deeper look at the types of green space that currently makes up the 13+ acres/10k and determine how to better classify/value the unique types of park property and ensure needs of residents are met.

alternatives / other considerations

fiscal impact



Parks and Recreation Advisory Board agenda item

item type Board Comments	meeting date August 18, 2021
prepared by Jason Seeley	approved by
board approval	
strategic objective	

subject

Discussion concerning long term goals of PRAB

item list

Discussion regarding long term goals and strategic items of PRAB

motion / recommendation

N/A

background

Discuss priorities and strategic items that PRAB would like to focus on over the next 6 months so that meeting agenda and any work sessions can be scheduled accordingly.

alternatives / other considerations

fiscal impact