

Agenda June 16, 2021 @ 5:30 pm

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at <u>cityofwinterpark.org/bpm</u> and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1.	Cal	to Order						
2.	Cor	Consent Agenda						
	a.	Approval of Minutes April 21, 2021	5 minutes					
3.	Sta	ff Updates						
	a.	Winter Park Community Center	25 minutes					
	b.	Park Improvement Project Update	20 minutes					
4.		zen Comments (for items not on the agenda): Three minutes allo h speaker	owed for					
5.	Act	ion Items						
	a.	Rollins College Softball Stadium Improvement	10 minutes					
	b.	Pineywood Columbarium	10 minutes					

- c.Mini Parks15 minutesd.PRAB Priorities, Goals, and Objectivies20 minutes
- 6. Board Comments
- 7. Adjournment





item type Consent Agenda

prepared by Kesha Thompson

board approval

strategic objective

subject Approval of Minutes April 21, 2021

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS: 0519.21 Minutes.docx.pdf meeting date June 16, 2021



Parks & Recreation Minutes

May 19, 2021

5:30pm

Virtual

Present

Krystal Dawkins, Jennifer Adams, Michael Perelman, Kelly Price, Annemarie Smith, Frank Baker

Absent Shannon Sarkarati

Meeting called to order

Introduction of new board members & Selection of new Chair and Vice Chair Motion made by Kelly Price to nominate Michael Perelman as Chair and Jennifer Adams as Vice Chair; seconded by Frank Baker. Motion carried unanimously.

Consent Agenda

Approval Minutes- April 21, 2021

Motion made by Kelly Price to approve consent agenda; seconded by Jennifer Adams. Motion carried unanimously.

Chairman Perelman suggested a "action list" to be included in the minutes.

Staff Updates

a) MLK Virtual Tour

Staff gave a brief history of MLK Park; the park is one of the most utilized parks. CRA would like to have a joint meeting including Dix Hite to discuss the current conceptual plan. The current conceptual plan includes the Shady Park, and connectivity to the park. Staff also provided current photos of different areas of the park, and the proposed changes; such as professional field maintenance, parking lot upgrades, restrooms upgrades, pavilion upgrade, and possible playground upgrade. Commission has given direction to revisit the "unity corner" the (Denning, and Morse Blvd.) Board member Dawkins inquired about possible solar lighting vs led lighting.

May 19, 2021 Page 2

Staff will distribute the board with the original GIA masterplan, and the touch points of the park, and the Dix Hite conceptual plan prior to the joint meeting. Chairman Perelman inquired about the upgrade, and upkeep of the more local parks. Board member Annemarie Smith mentioned looking into reducing lawn space at the pocket parks. Staff/Board members would like to look into residents taking a stronger stance at the upgrade and upkeep of the pocket parks, and actually make that a topic for further discussion.

b) Park Improvement Project Update

1. Mead Botanical Garden

Staff provided an excel spreadsheet with updated projects and their status, Mead Garden parking lot, ADA restrooms, and the rehab of fields A1 & A2 in progress. Complete projects include the Ward Park playground and labyrinth. The Pineywood Columbarium final plans will be provided in the next months or two

2. Phelps Park Playground Modification Update

Staff provided the board with an update on the Phelps Park playground piece modification. The board would like to see the resident's effort to provide private funding that was offered at the July meeting.

Cathleen gave an update of the rules documents that Chairman Perleman is working with Cathleen on, to improve the consistency and combining of the rules. Jason provided an update on the landscaping plans with Kraft Azalea Gardens, placing seating on the dock.

Staff will set up a joint meeting with Sustainability, and Tree Preservation Board,

c) Intro into WP9

Staff provided an update of the current status of the Winter Park 9 and the dissolution of the Golf Course Advisory Board. Staff will bring back to the board guidance membership.

Action Items

a) PARB Priorities

Chairman Perelman suggested a work session in July with the sustainability board.

b) Saturday Market Survey Questions

Staff will send out the survey questions, board members will send any suggestions on additional questions to Cathleen.

May 19, 2021 Page 3

Board Comments

Meeting Recap

- Staff will send out documents regarding MLK master plan, GAI, Dix Hite
- Set up goals work session, and resend the documents on previous goals
- Michael and Cathleen will continue to work offline on rules

Adjourn

Motion made by Frank Baker to adjourn the meeting at 7:09pm; seconded by Krystal Dawkins. Motion carried unanimously.

Next meeting scheduled for June 16, 2021 at 5:30pm

Kesha Thompson

Kesha Thompson Recording Secretary





item type Staff Updates

prepared by Kesha Thompson

board approval

strategic objective

subject

Winter Park Community Center

motion / recommendation

Third installment of virtual tours

background

alternatives / other considerations

fiscal impact

meeting date June 16, 2021





item type Staff Updates

prepared by Kesha Thompson

board approval

strategic objective

subject

Park Improvement Project Update

motion / recommendation

Mead Garden Update Phelps Park Playground Modification Update

background

alternatives / other considerations

fiscal impact

meeting date June 16, 2021





meeting date June 16, 2021

approved by

item type Action Items

prepared by Kesha Thompson

board approval

strategic objective

subject

Rollins College Softball Stadium Improvement

motion / recommendation

Staff recommends approval with commitment from both parties to update Facility Use Agreement within 180 days of approval. *(Item will go before Commission for final approval/denial)*

background

In the mid 90's the City of Winter Park and Rollins College worked collaboratively to build the softball stadium at the Southeast corner of MLK park. The stadium has been home to Rollins College softball team for over two decades with very few updates and improvements. The facility is in need of some updating to better accommodate the student athletes and ensure compliance with title IX guidelines. Rollins College would like to modify their current home dugout to allow for improved amenities for the team such as lockers, updated restrooms, team and coach meeting space, and umpire changing room. **Project has been reviewed by FDEP and approved as it related to the City's FRDAP grant.**

alternatives / other considerations

Approve with amendments/recommendations, deny approval

fiscal impact

Rollins College would be paying for all expenses associated with project and would not have a significant operational cost to City. Other impacts to consider would be loss of up to 5 parking spaces that would converted to a drop off area. No significant recreational green space would be affected by the improvements. ATTACHMENTS: Softball Fieldhouse - Final Schematic Plan.pdf

ATTACHMENTS: Project Site1.jpg

ATTACHMENTS:

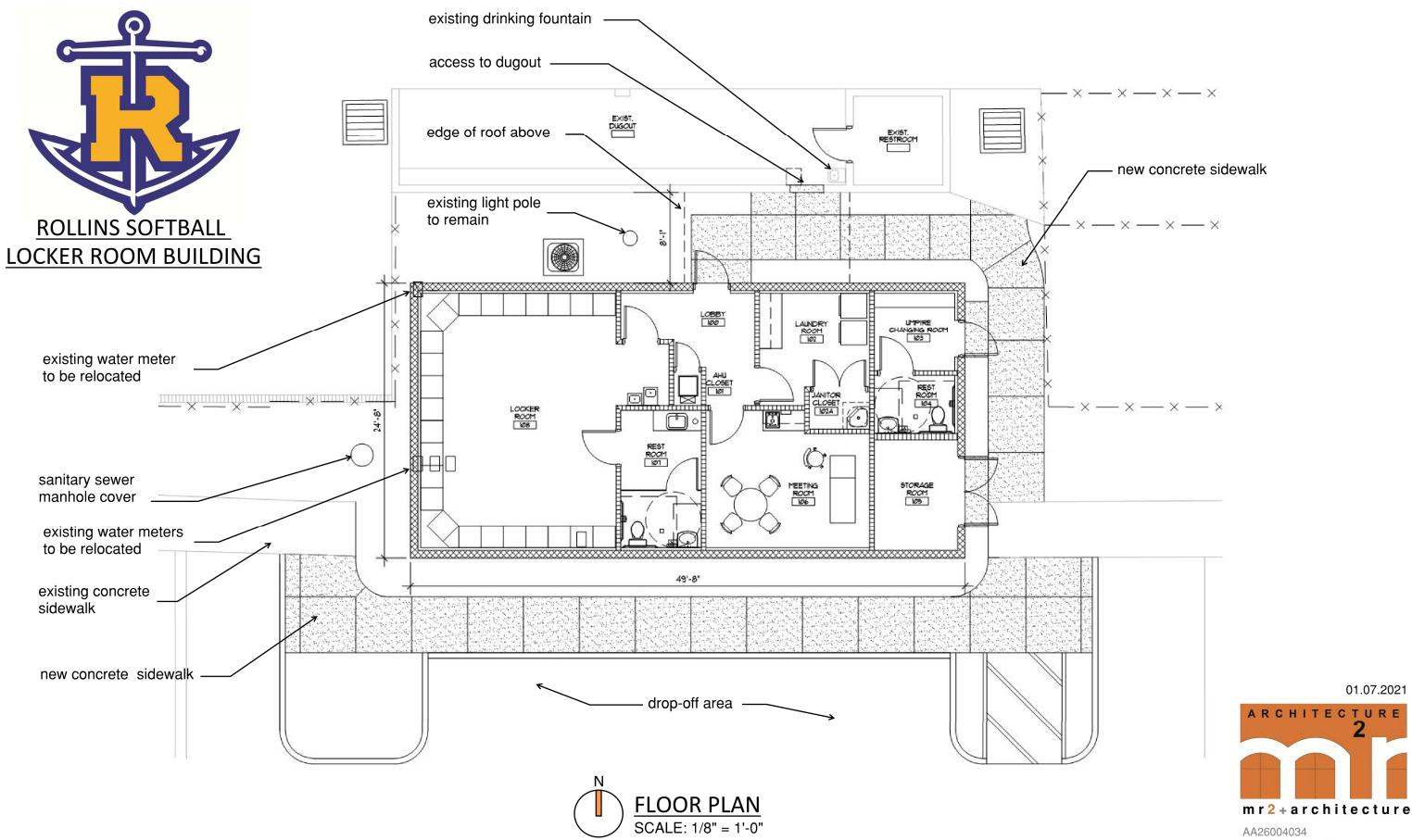
Project Site2.JPG

ATTACHMENTS:

Rollins Softball Fieldhouse Site Plan.pdf

ATTACHMENTS:

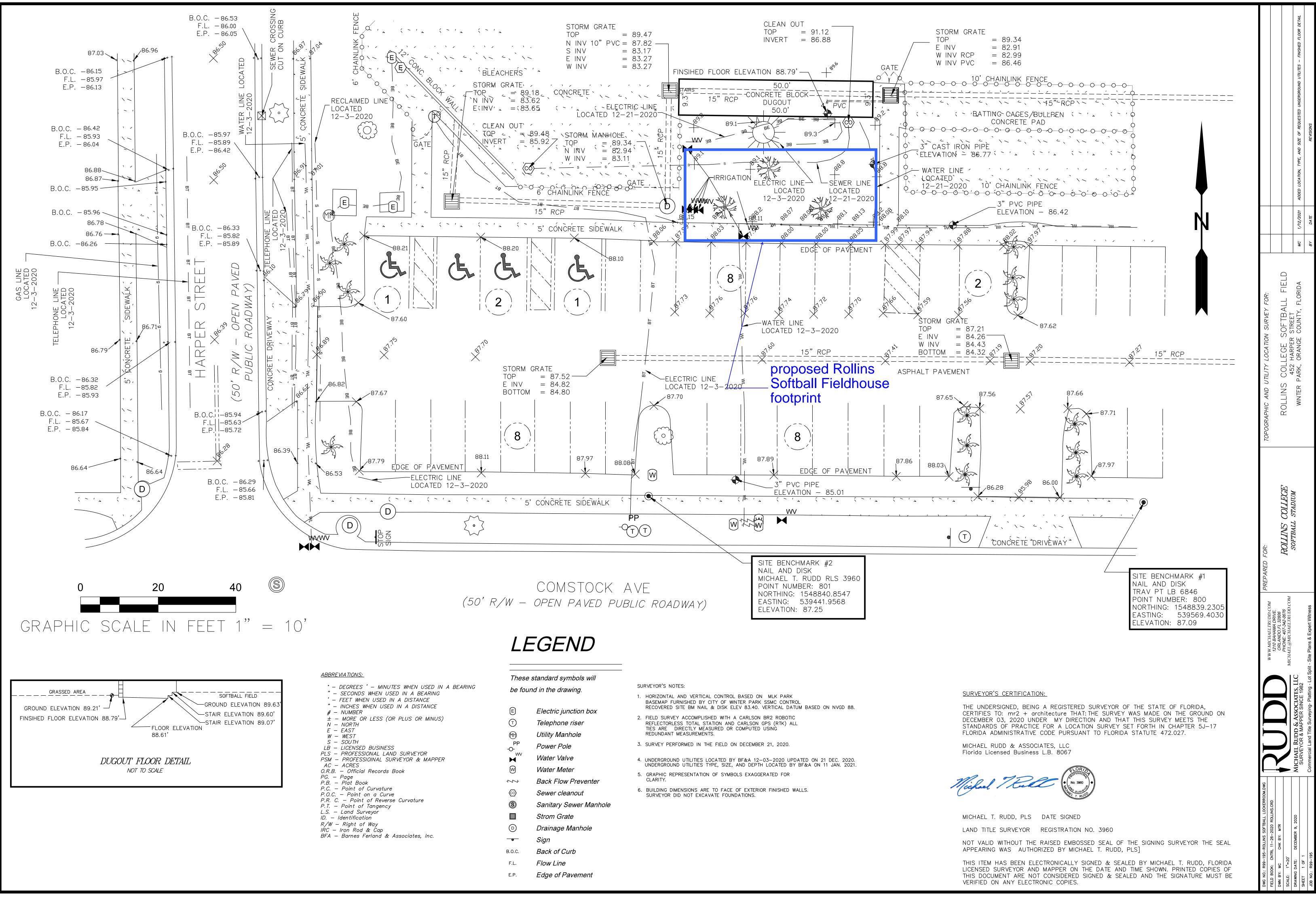
Softball Fieldhouse - Final Schematic Design.pdf



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southeast view



roof detail

backlit letters

60

10



mr2+architecture

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item type Action Items

prepared by Kesha Thompson

board approval

strategic objective

subject

Pineywood Columbarium

motion / recommendation Staff Recommends Approval

background

In late 2020 the Parks and Recreation Board approved location of the Pineywood Columbarium, the board asked for the final conceptual with landscaping come back for approval

alternatives / other considerations

PRAB can choose to approve with adjustments or changes

fiscal impact

The columbarium addition at Pineywood is a project that has been approved and accounted for within budget. Expenses will be paid through the cemetery fund and revenues generated from columbarium sales will go in to the cemetery fund. Potential revenue upwards of \$500,000. Minimal operational expense increase expected.

ATTACHMENTS: Pineywood Columbarium Design.pdf meeting date June 16, 2021

Pineywood Columbarium

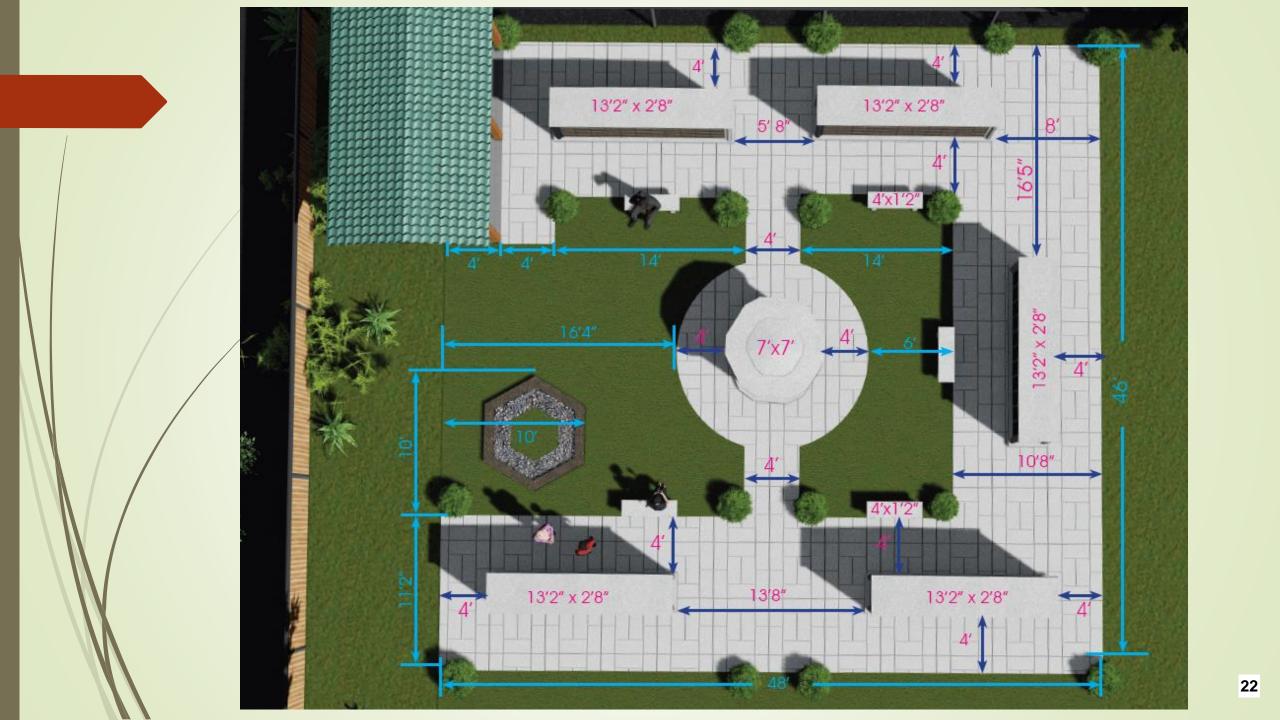
Layout Design











Landscape will be a simplistic design requiring minimal maintenance

- Podocarpus hedge would be planted along the back and sides of the area to provide privacy
- Two large decorative pots would be placed at the entrance that could be used for seasonal plantings
- Decorative pots would also be placed near the pavilion with drought tolerant colorful plants such as crotons
- Interior would be sodded with zoysia grass





item type Action Items

prepared by Kesha Thompson

board approval

strategic objective

<mark>subject</mark> Mini Parks

motion / recommendation N/A Board Discussion

background

The City of Winter Park has several small mini parks throughout the City. These parks vary widely in size, amenities, signage, and other key aspects. Our board chair has provided a survey of the mini parks for review.

Board discussion regarding setting uniform standards for mini parks, better utilization, and getting neighborhood input and support regarding changes/improvements.

alternatives / other considerations N/A

fiscal impact N/A

ATTACHMENTS: Review of WP mini-Parks (mp May 2021)

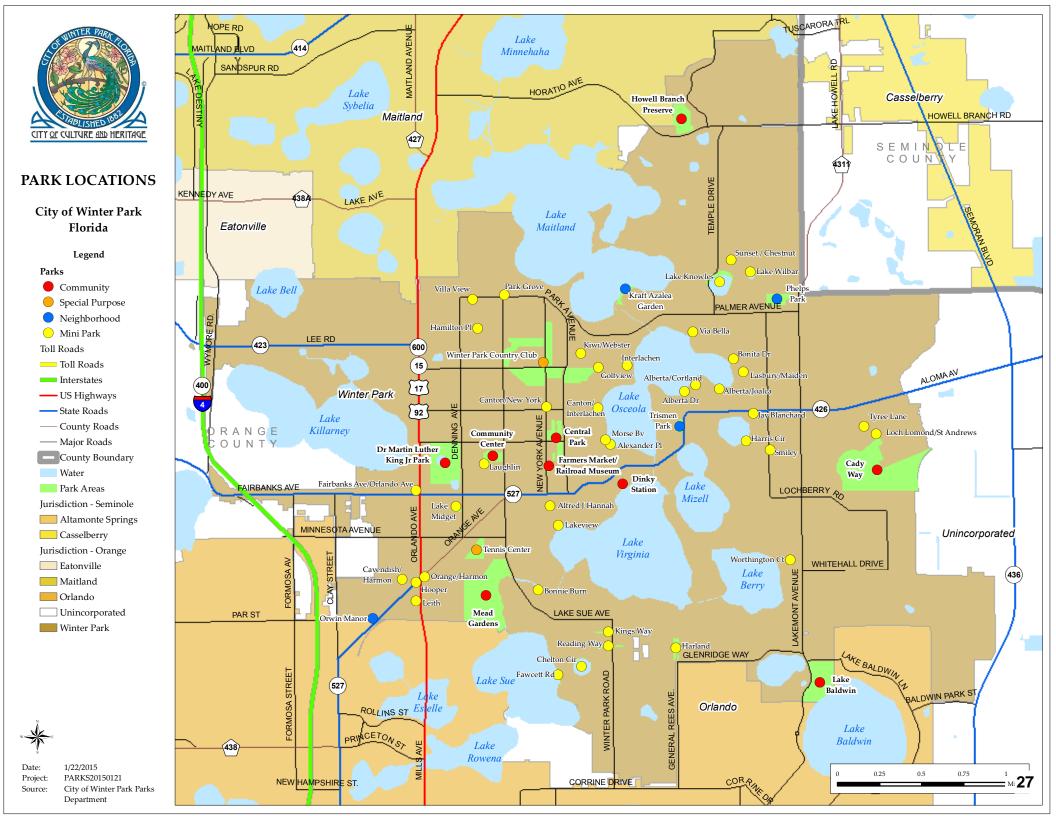
ATTACHMENTS: City-parks - Map.pdf meeting date June 16, 2021

Review of WP mini-Parks

Name	Description	Be	Bench Sign		gn	Comment
Cannot Find Park						
Fawcett Road						Cannot locate
Lake View						Cannot locate
Interlachen						Cannot locate
Problem Park + No	Bench & No Sign					
Loch Lomand	Near Ward park		Ν		N	Awful – used as parking area
Canton &	Small strip >> lake		Ν		N	Terrible waste
Interlachen						
Morse Boulevard	Boat dock		Ν		N	Not really a park space
Kiwi & Webster	Median + strip to		Ν		N	Median is great
(Kiwi Circle)	lake					Strip wasted
Alberta & Jo Al ca	Concrete path to		Ν		N	No real access
	lake					Looks like side of house yard
Alberta &	Empty lot with		Ν		N	Looks like undeveloped lot
Courland	gate					
Alberta Drive	Brick path >> lake		Ν		Ν	Looks like part of house yard
Harris Circle	Grass with access		Ν	Y		Looks like part of house yard
	to lake					
Alexander Place	Grass by lake	Υ			Ν	Looks like part of house yard
	·					
Park OK, but No Be	nch & No Sign					
Park Grove	Nice space		Ν		Ν	
Golf View	Triangle		Ν		Ν	
(Pulsifer Place)						
Via Bella	Small triangle		Ν		Ν	
Bonnie Burn	Nice space		Ν		Ν	Super space
Leith Avenue	Small triangle		Ν		Ν	
Has Bench, but No						-
Worthington	Small oval	Υ			Ν	
Court						
Tyree Lane	Mid-size triangle	Υ			Ν	Untidy
Sunset & Chester	Small Triangle	Υ			Ν	
Alfred & Hannah	Nice triangle	Υ			Ν	
Fairbank &	Small triangle	Υ			Ν	
Orlando						
Orange & Harmon	Triangle + parking	Υ			Ν	
Cavendish &	Small triangle	Υ			N	
Harman						

Review of WP mini-Parks

Park View	Bricked space + wall	Y			Ν	
Hamilton Place	Large circle	Y			N	
Lasbury & Maiden	Triangle	Y			N	Poop stand
Has Bench & Sign						
Lake Chelton	Large around lake	Υ		Y		Needs more benches
Lake Knowles	Around lake	Υ		Y		
Lake Wilbur	Around lake	Y		Y		
Park at Orwin	Nice space	Y		Y		
Manor						
Laughlin	Pretty square	Y		Y		Sign non-standard
Bonita Drive	Small triangle	Y		У		
Jay Blanchard	Big triangle +	Y		Y		
	brick					
Trismen	Nice big space /	Y		Y		
	grass					
Harland Park	Open space		N	Y		
					1	







item type Action Items

prepared by Kesha Thompson

board approval

strategic objective

meeting date June 16, 2021 approved by

subject PRAB Priorities, Goals, and Objectivies

motion / recommendation

background

alternatives / other considerations

fiscal impact