



Parks & Recreation Advisory Board Regular Meeting January 20, 2021

Virtual Meeting 5:30pm

Agenda Items

Call Meeting to Order

Consent Items

Approve minutes from November 18, 2020

Action Items

- A. Winter Park High School – Theater Performance & Rehearsal
- B. Bach Festival Society- Central Park Stage Performance

Discussion

- PRAB Goals- Discuss establishment of set goals and initiatives for PRAB
- Sustainability- Discuss joint session with KWPB and Lakes & Waterways Board, and any related PRAB tasks
- Parks Tour- Reschedule for Winter/Spring 2021

Staff Reports

- Parks Maintenance & Natural Resources (Lakes/Forestry) Report- Tim Egan, Asst. Director
- Recreation Programming & Events Report- Cathleen Daus, Asst. Director
- Capital Improvement Project Update- Jason Seeley, Director
- CAPRA Accreditation Update & Direction- Cathleen Daus, Asst. Director

New Business

Agenda Requests from Board Members

Citizen Comments

Adjourn

Next Meeting Scheduled for February 17, 2021

appeals & assistance

“If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” (F.S. 286.0105). “Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office (407-599-3277) at least 48 hours in advance of the meeting.”



Parks & Recreation Minutes

November 18, 2020 5:30pm

Hybrid City Commission Chamber
401 Park Ave South | Winter Park, Florida

Present

Chris Morrison, Jennifer Adams, Michael Perelman, Frank Baker, Kelly Price, Brian Furey

Absent

Drew Nasrallah

Meeting called to order

Consent Agenda

Approval Minutes- October 21, 2020

Central Park Events

Rollins Event, Park Ave 5k, Winter Park Road Race

Little Free Library

Motion made by Kelly Price to approve consent agenda; seconded by Michael Perelman. Motion carried unanimously.

Action Items

A. Pineywood Cemetery Columbarium Presentation

Staff presented the proposal to construct a columbarium at Pineywood Cemetery. After discussion, board members had questions regarding the accessibility to the location, and the adjacent property. Once conceptual drawings are done, staff will bring this item back to the board.

Motion made by Michael Perelman to adopt the plans with the amendments of design, layout, and more specifications in regards to building structure, landscaping and input from any adjacent neighbors prior to moving forward; seconded by Jennifer Adams; motion passed with Kelly Price voting no.

Staff Report

Parks Landscaping Maintenance Update

Holiday décor is being installed, ward park pocket playground going in. Mead Garden fall clean up, Golf Course/Casa Feliz tree planting. Field 2 major drainage project.

Recreation Programming Update

Cathleen gave an update on programming at the Community Center, and Family Fun Events, hunted hike at Mead Garden.

Cameras in the Parks

Parsram Rajaram- Director, IT Department gave an update on current camera locations in the City. Currently the City is in the process of modernizing the cameras that are located at the city facilities. Cameras were recently installed in Central Park. Infrastructure and funding are the challenges in getting cameras in all the city parks; wireless cameras will provide really low resolution.

Sustainability Joint Meeting

New Business

Michael Perelman asked about items/funding discussed by Commission DeCiccio at the prior Commission Meeting.

Jennifer asked about the Master Plan that was never adopted

Adjourn

Motion made by Kelly Price to adjourn the meeting at 6:38pm; seconded by Frank Baker. Motion carried unanimously.

[Next Meeting December 16, 2020 \(Tour\)](#)

Kesha Thompson
Recording Secretary

Parks and Recreation Advisory Board
Wednesday, 1/20/2021
Action Item Summary

Action Item A: Winter Park HS Theater Central Park Request

The Winter Park High School Theater Department has requested use of the Central Park Stage Monday, February 8th thru Wednesday, February 10th from 2p-5p for performance rehearsal. Expected attendance would be less than 50 people for rehearsal events. On Thursday, February 11th and Friday, February 12th WPHS Theater is requesting the stage and North Central Park from 2p-8p for performance in addition to Saturday, February 13th from 11a-5p with expected attendance of less than 300 for each performance. Event will meet all requirements set forth in ordinances related to Central Park use.

Staff recommends board approve the request for Central Park by Winter Park High School. WPHS and its feeder schools within the city frequently work together through mutual use of facilities in an effort to best serve the community. WPHS would be required to provide applicable liability insurance in addition to execution of a letter of understanding relative to use.

Action Item B: Bach Festival Society Central Park Request

Rollins College and the Bach Festival Society have requested use of Central Park North and stage for Bach Festival performances on select dates in February. These events would be at no charge and would be managed through reserved seating and staffing to ensure all pandemic related safety precautions applicable at time of event. The request is for Saturday, February 20th 1p -7p, Saturday, February 27th 1p-8p (with breaks), and Sunday, February 28th 12p-5p.

Staff recommends board approval for the request from Rollins College/Bach Festival Society as part of our continued efforts to assist local businesses and non-profits as they navigate continued challenges brought on by the ongoing pandemic.