

agenda

Parks and Recreation Advisory Board



April 27, 2016 at 5:30 PM

Winter Park Community Center
721 West New England Avenue / Winter Park,
Florida

1: Consent Agenda

- a. **Approval of Minutes February 24, 2016**

2: Action Items

- a. **FDEP Recreational Trails Program Grant**

3: Discussion

- a. **Cady Way Pool Update**
- b. **MLK Park Overall Usage Update**

4: New Business

5: Staff Report

6: Adjourn

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."
(F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Parks and Recreation Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;
- Staff will present the item and state department recommendation if appropriate;
- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)
- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;
- The Chair will entertain any motion from the Board regarding the agenda item;
- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;
- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;
- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;
- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.



Agenda Item Summary

Approval of Minutes February 24, 2016 -

Summary:

Background:

ATTACHMENTS:

Description

Approval of Minutes February 24, 2016

Upload Date

4/21/2016

Type

Cover Memo

**PARKS AND RECREATION
ADVISORY BOARD
February 24, 2016**

The meeting was called to order by Chairman Carl Creasman at 5:30 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present:

Chairman Carl Creasman
Vice Chairman Joel Roberts
Taylor Sacha
Marni Spence
Gary Diehl

Staff present:

Director John Holland
Assistant Director Brenda Moody
Business Manager-Leif Bouffard
Assistant Director Ron Moore
Recording Secretary Kesha Jones
Sargent Bruce Robinson – WPPD

Advisory Board Members absent:

Janet Atkins
Mark Calvert
Julio De Arcos

Staff absent:

Jason Seeley, Parks and Rec Manager

Guests:

Consent Agenda:

- a) Approval of Minutes January 27, 2016

Motion made by Gary Diehl to approve consent agenda item 'a'; seconded by Joel Roberts. The motion carried unanimously with a 5-0 vote.

Action Items:

- b) St Margaret Mary East Sunrise Service Fee Reduction

St Margaret Mary is requesting a fee Reduction for their annual Easter Sunrise Service, staff recommends a 50% fee reduction for the event. The Sunrise service begins prior to the hours of the operation of Central Park. Gail Robinson spoke to the about the event, the event is held for two hours. The board expressed some concern with the demonstration of financial hardship to be considered for the fee reduction.

Motion made by Joel Roberts to approve action Items agenda item 'b'; seconded by Gary Diehl. The motion carried with a 3-2 vote. Marni Spence and Carl Creasman voted no.

- c) Winter Park Candle Temporary Vendor

Jeannine Koehler is requesting a temporary six month status to sell her Winter Park themed handmade candles from November to May, she has been a holiday vendor at the market for several years. Marni Spence had some concern other vendors requesting to sell items themed "Winter Park".

Motion made by Joel Roberts to approve action item 'c'; seconded by Marni Spence the motion carried with a 4-1 vote. Carl Creasman voted no.

d) Proposed Fee Schedule Changes

Staff provided the board with current fees and the new proposed fees for the April 1st fee schedule. The board discussed some of the proposed fees such as; summer related fees, the cemetery fees, the new fee breakdown for Central Park, and the golf course new proposed fees. The Board expressed some concern for half day rentals in Central Park.

Motion made by Joel Roberts to approve action item 'd'; seconded by Marni Spence the motion carried unanimously with a 5-0 vote.

e) Showalter Field Proposed Improvements

Staff gave a brief update on the fundraising efforts to install artificial turf at the Showalter Stadium. The City is working with OCPS to cancel the existing agreement and creating a new agreement for use of the stadium. Staff is requesting the board's approval for continuing negotiations for the new agreement. Rollins is also offering funding in exchange for practice space. The board had some concerns with the offsetting of the yearly maintenance cost, and city's ability to utilize the fields. The contract will be bought back to the Parks Board.

Motion made by Carl Creasman to support the current direction of the negotiations as they've been presented Showalter Stadium use agreement; seconded by Taylor Sacha. The motion carried unanimously with a 5-0 vote.

Discussion

New Business

Staff Report

• **Action Plan for renovated Golf Course**

Gary Diehl presented the board with the update on the Golf Course renovations. The Board would like the possibility of a "task force" being created for the Golf Course to be placed on the agenda next month as an action item.

- Ward Park Restroom is out for bid

Next Meeting – March 23, 2016 @ 5:30 p.m., Parks & Recreation, Community Center conference room D.

The meeting adjourned at 6.50pm.



Agenda Item Summary

FDEP Recreational Trails Program Grant -

Summary:

At the August 10, 2015 CRA Agency meeting, staff reviewed the proposed budget for the 2015-16 fiscal year. As part of this review, staff proposed a preliminary analysis which stated there was excess capacity on Denning Drive. Staff recommended exploring a reallocation of right-of-way to more effectively utilize the road. Potential improvements could include enhanced tree canopy, medians with midblock crossing to provide safe zones for pedestrians, and opportunities for bikers both on the road and/or on a ten foot mixed use path.

As part of this exploration, and in keeping with the City's fiscal stewardship, staff is applying for the Florida Department of Environmental Protection (FDEP) Recreational Trails Program Grant. The purpose of this grant is to provide funds for projects that provide or maintain recreational trails. Based on previous discussions regarding Denning, it has potential to be eligible for funding under the program guidelines.

Staff is requesting approval by the Parks and Recreation Advisory Board regarding Denning Drive and its conceptual value as a recreational opportunity, linear park and/or trail connection in Winter Park.

Background:

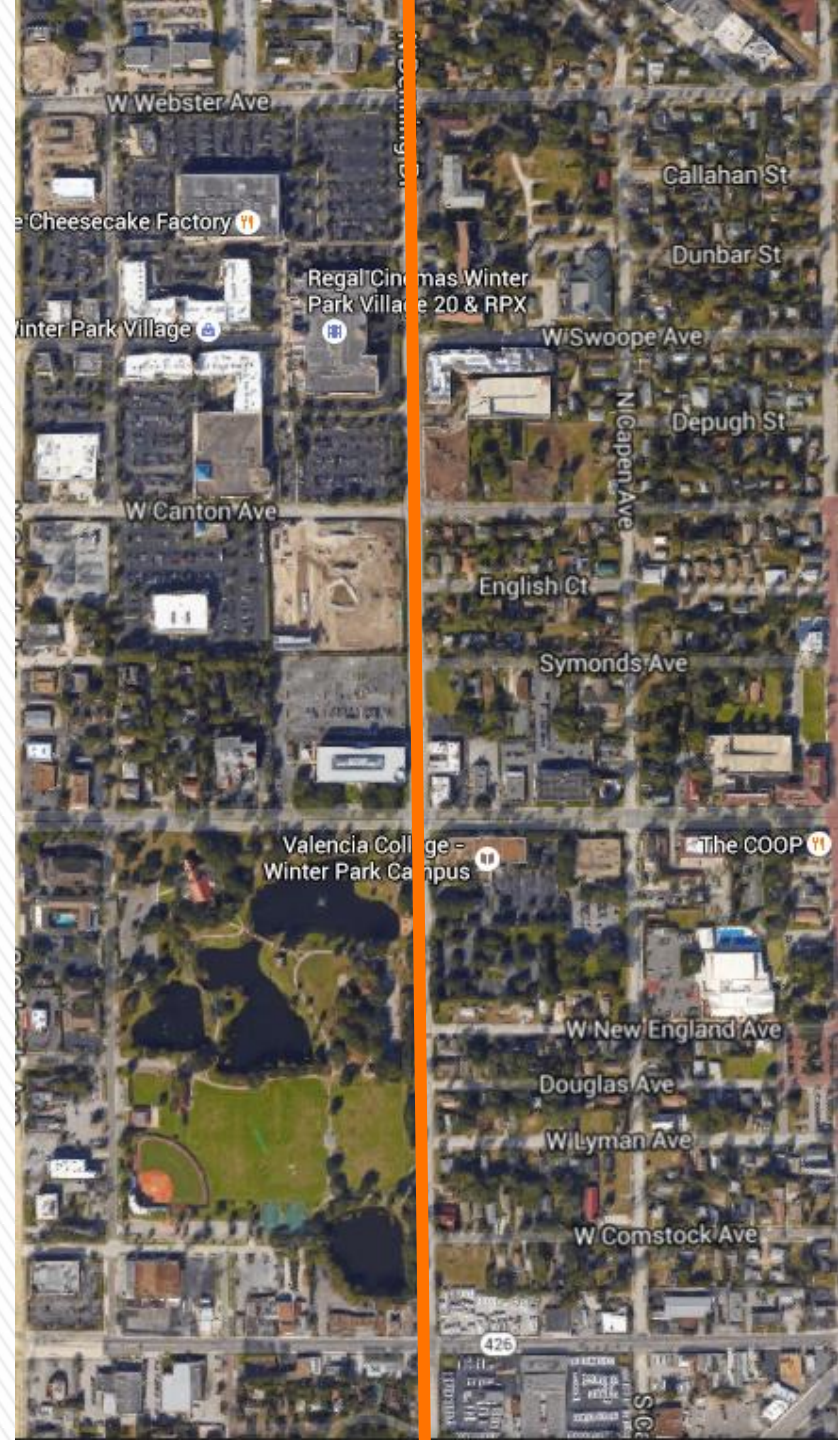
ATTACHMENTS:

Description	Upload Date	Type
FDEP Recreational Trails Program Grant	4/21/2016	Backup Material

Denning Drive

Parks & Recreation Advisory Board
April 27th, 2016

*Information within this packet is for discussion purposes only



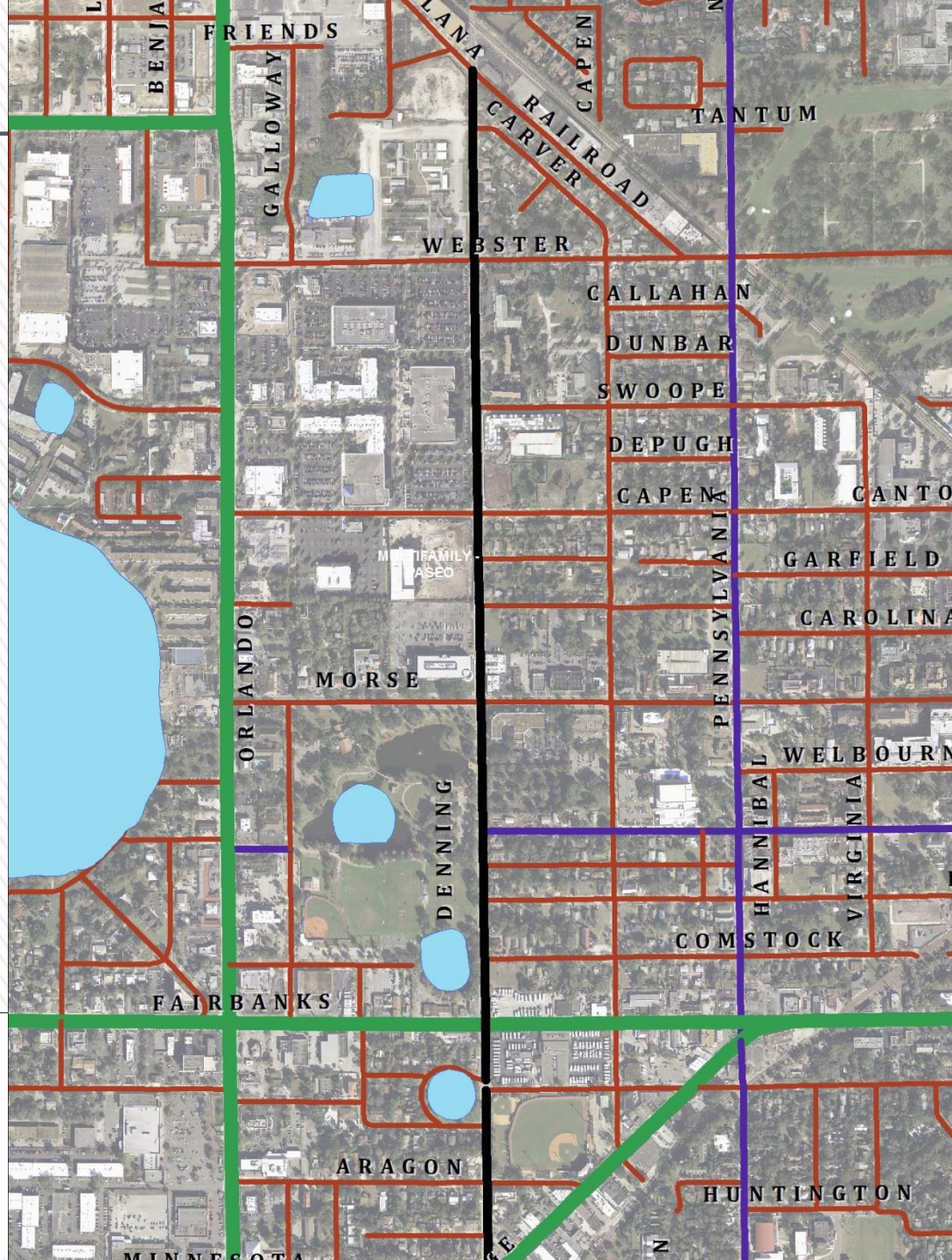
Existing Street Network

» Scope of discussion: Orange to Solana

» Total Length - ~1.00 miles

Legend
StreetInventory
FUNCCCLASS

- Arterial
- Collector
- Local



Current Conditions

❖ Sidewalk

- ❖ Lack thereof on S. Denning

❖ Development potential (lack of)

- ❖ Current structures/zoning/FLU provide little/no support for new development/traffic counts

❖ Traffic Counts

- ❖ ~9 - 10K per day

❖ Bus Travel

- ❖ 18 trips per hour

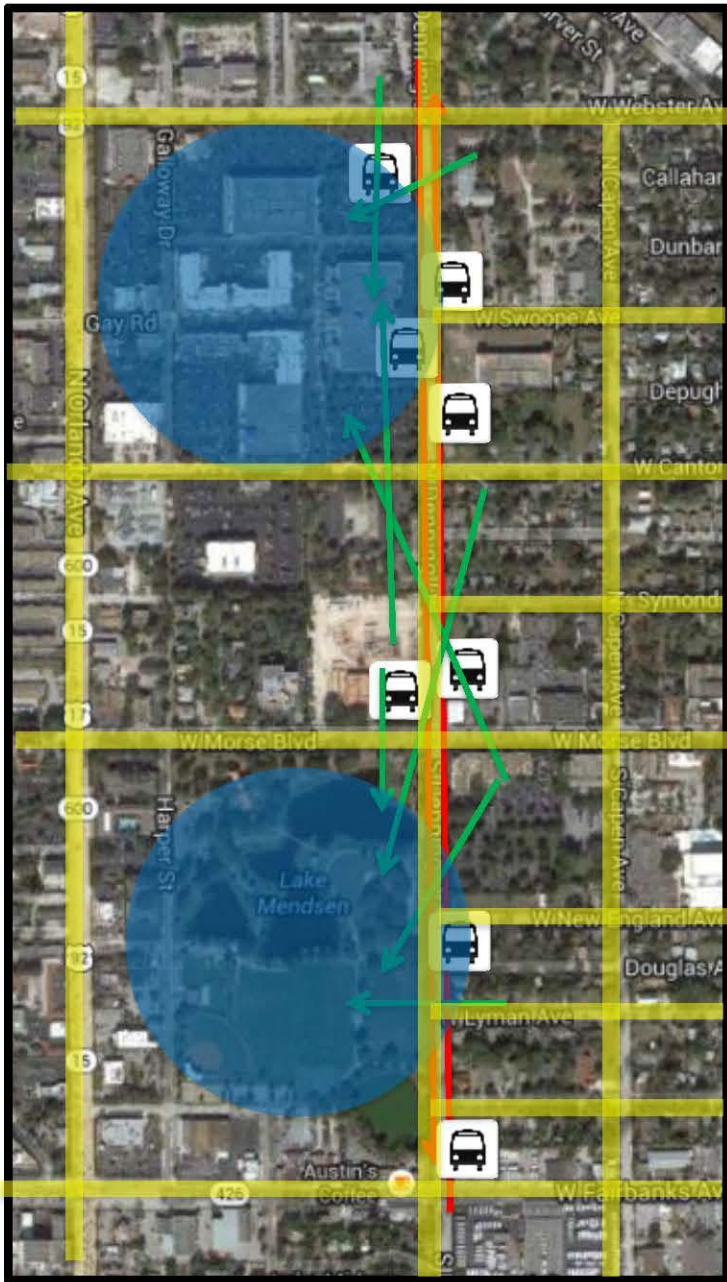
❖ Level of Service



List of Needs/Benefits

- ❖ Sidewalk
- ❖ Pedestrian & family friendly
- ❖ Protected left turns
- ❖ Trees
- ❖ Maintaining Level of Service (LOS)
- ❖ Aesthetics
- ❖ ~~Undergrounding~~






 Bicyclists

 Buses

 Active Pedestrians

 Passive Pedestrians

 Automobiles (incl. electric)

Goals

Safety

Aesthetics

- Does this look like a Winter Park road?
- CRA plan – provide buffers for residents from commercial areas

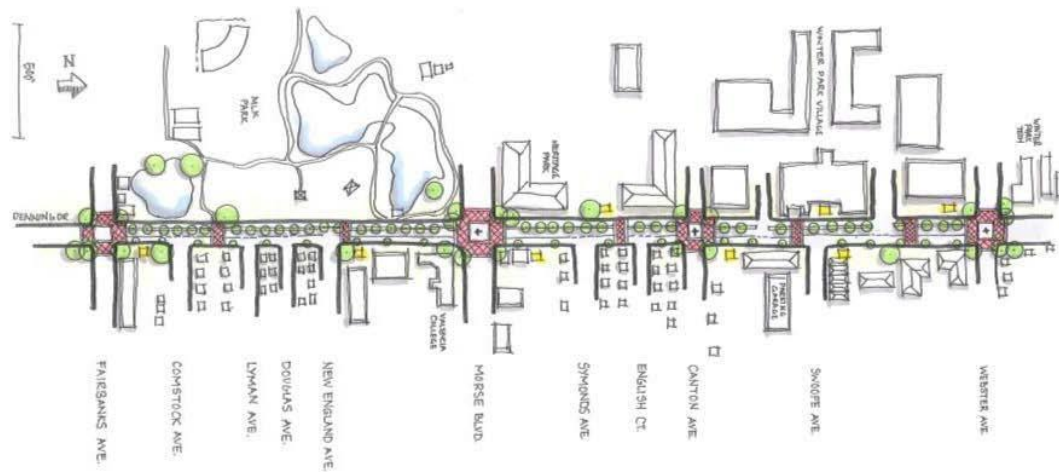
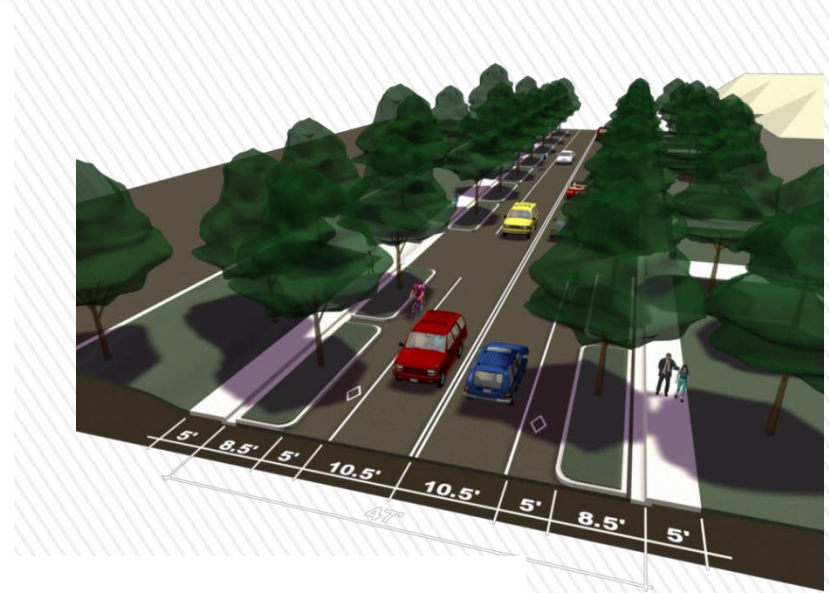
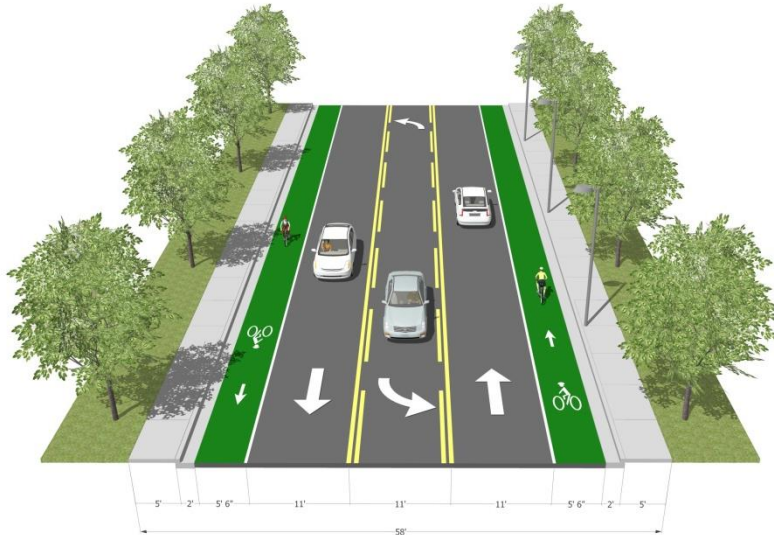
- Absence of sidewalks for residents
- Road crossings

17-92 PD&E

- Commitments by City/FDOT



Discussion examples





CITY OF ORLANDO Northeast Trail Map



Created 04/2012

- T** Trail Head
1 Route Mileage
— Trail
... On Street Route
F Fire Stn. School
 Rest Room
 SunRail Station

LEGEND



Continues 9 Miles to Oviedo

Future Extension to Little Econ Trail

Future Extension to Downtown

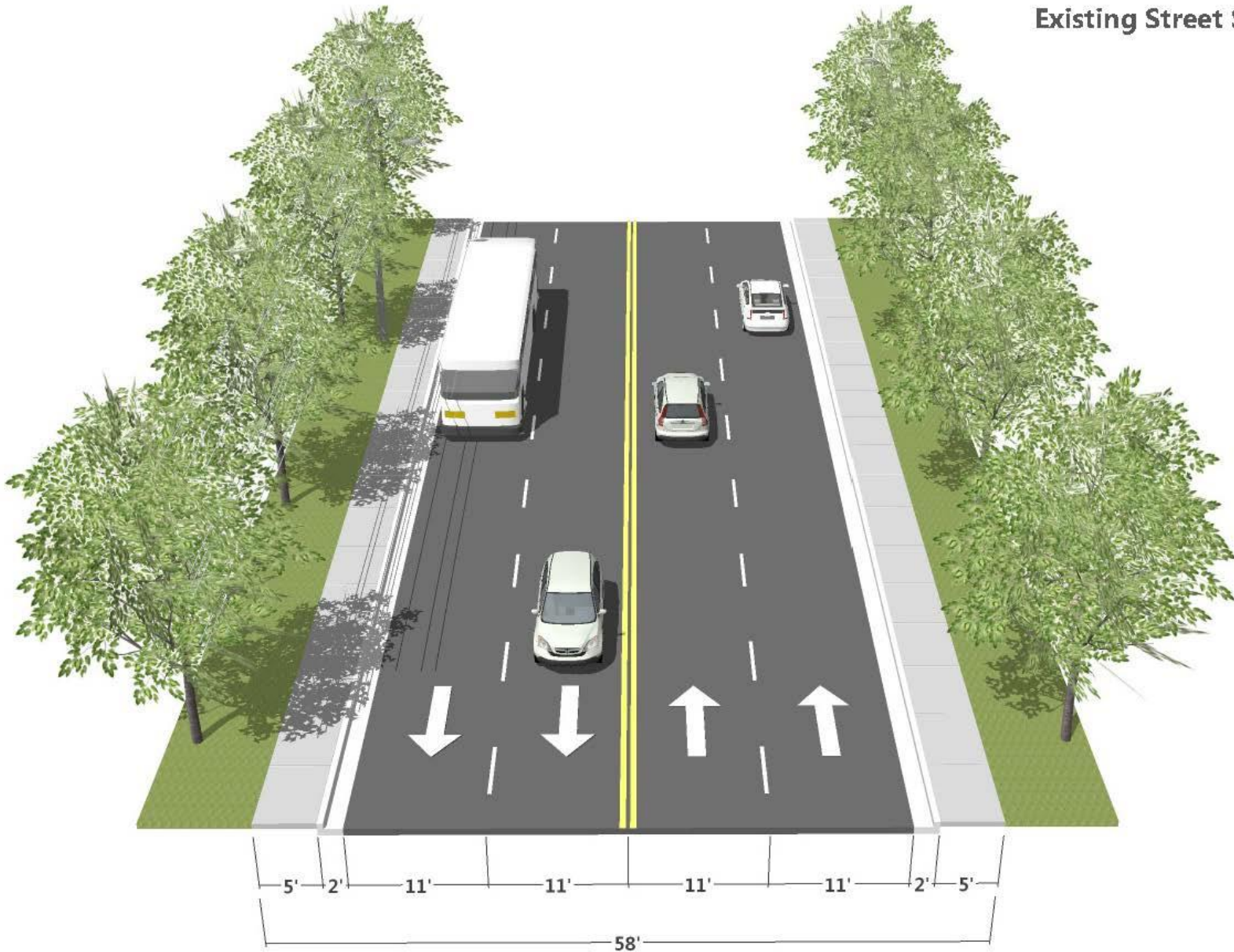
Continues 1.5 Miles to

www.cityoforlando.net/trails

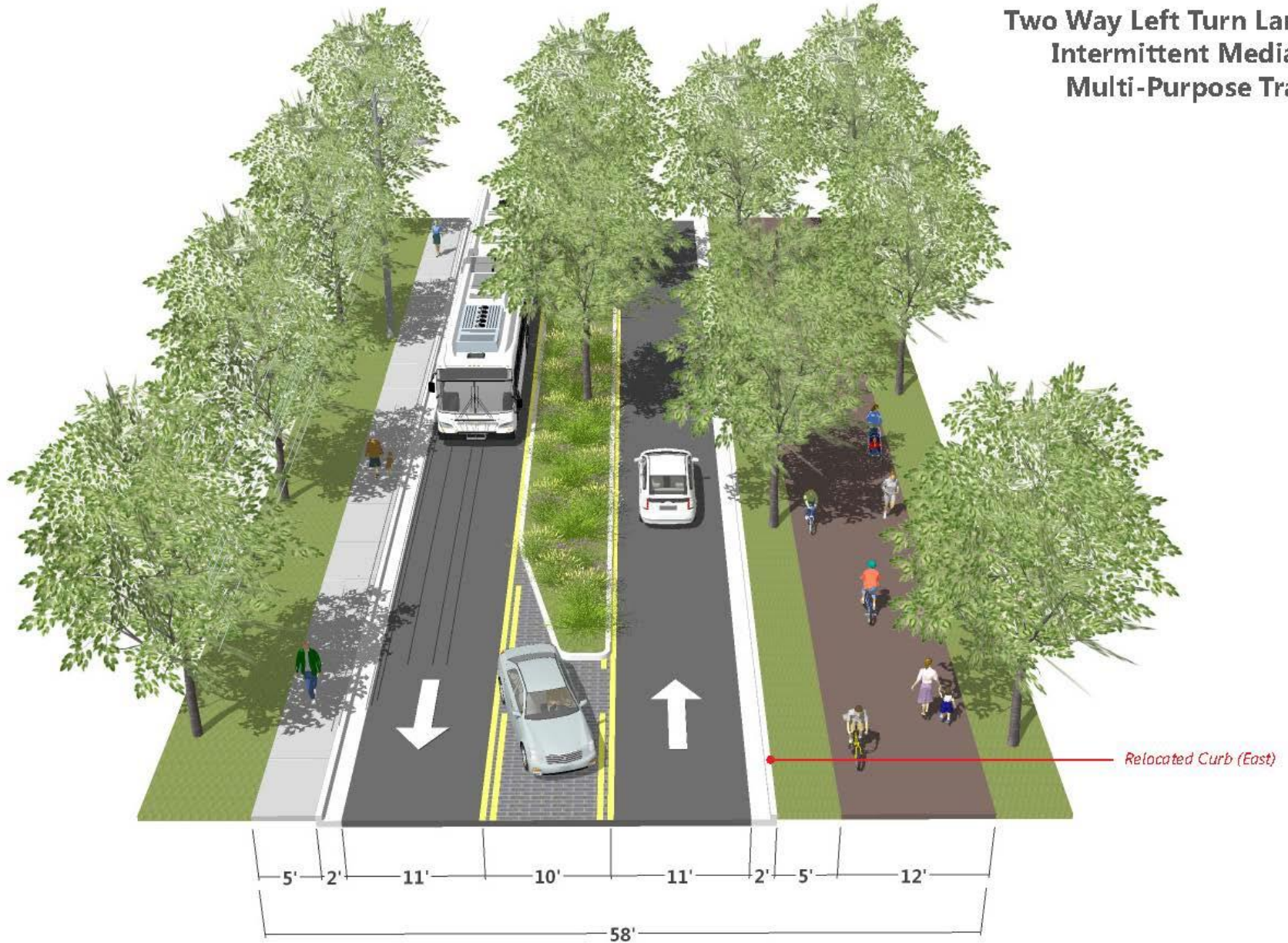


58' R.O.W

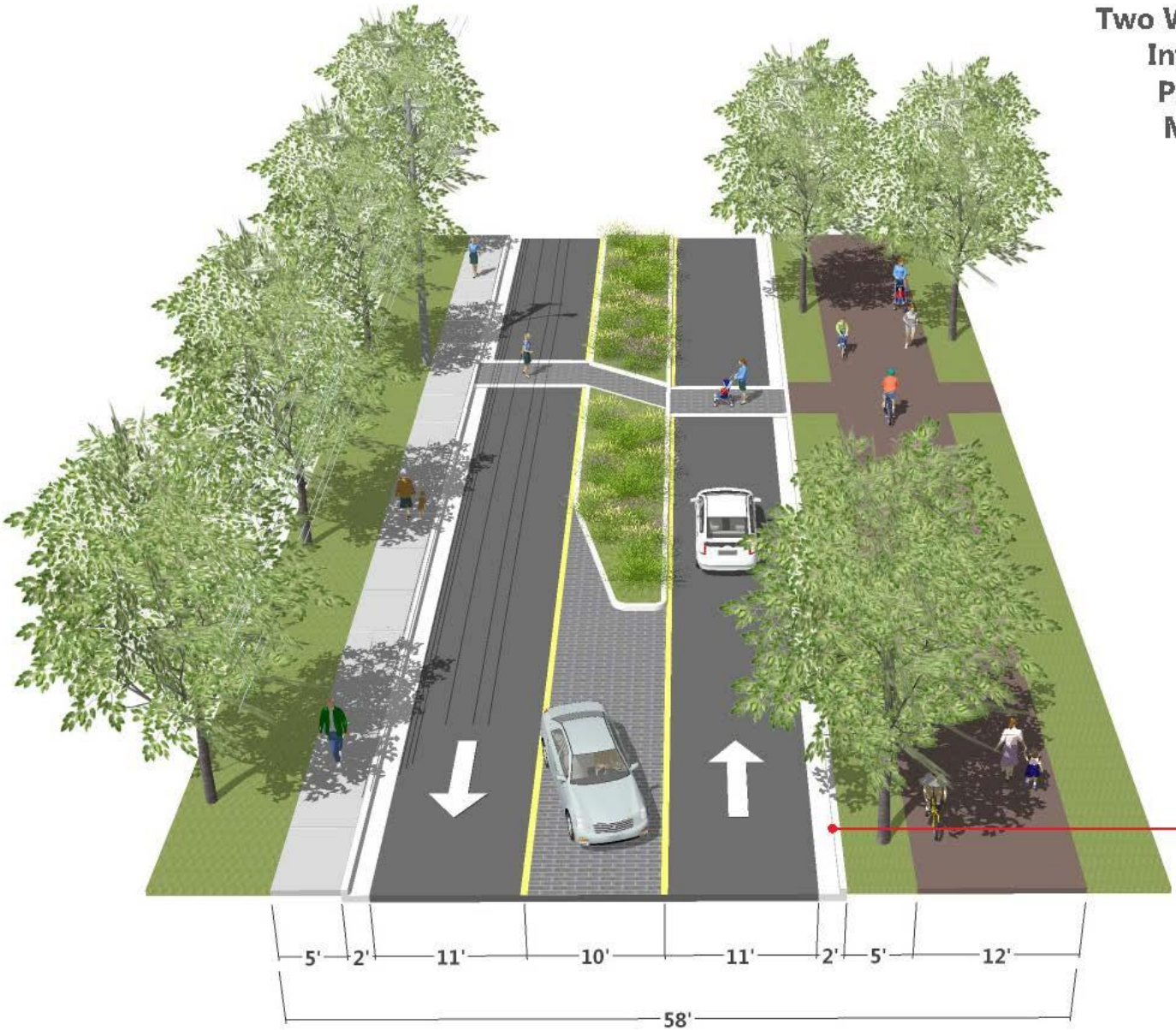
Existing Street Section



58' R.O.W
Two Way Left Turn Lane
Intermittent Median
Multi-Purpose Trail



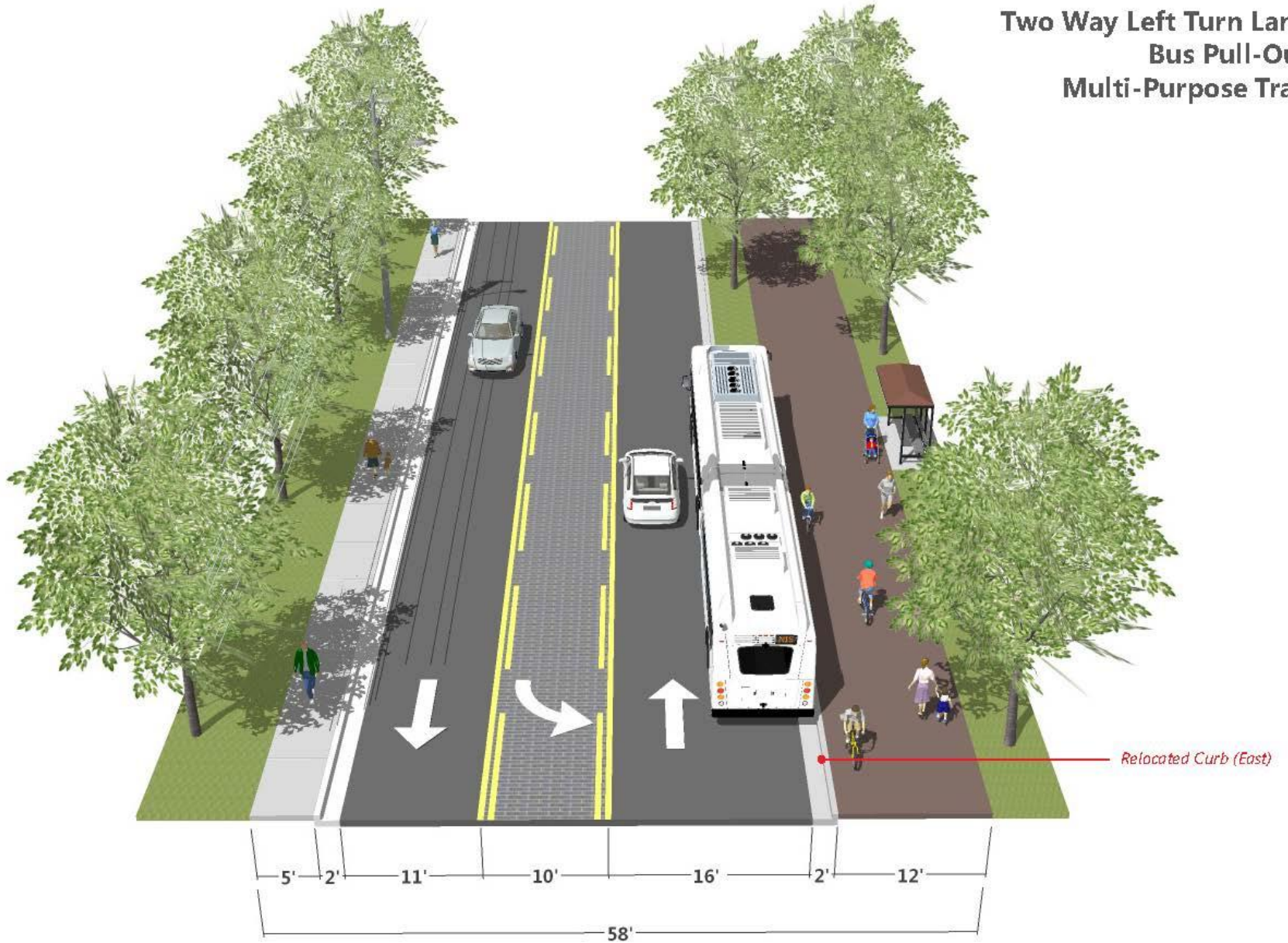
58' R.O.W
Two Way Left Turn Lane
Intermittent Median
Pedestrian Crossing
Multi-Purpose Trail



Relocated Curb (East)



58' R.O.W
Two Way Left Turn Lane
Bus Pull-Out
Multi-Purpose Trail



COMMUNITY SOLUTIONS GROUP

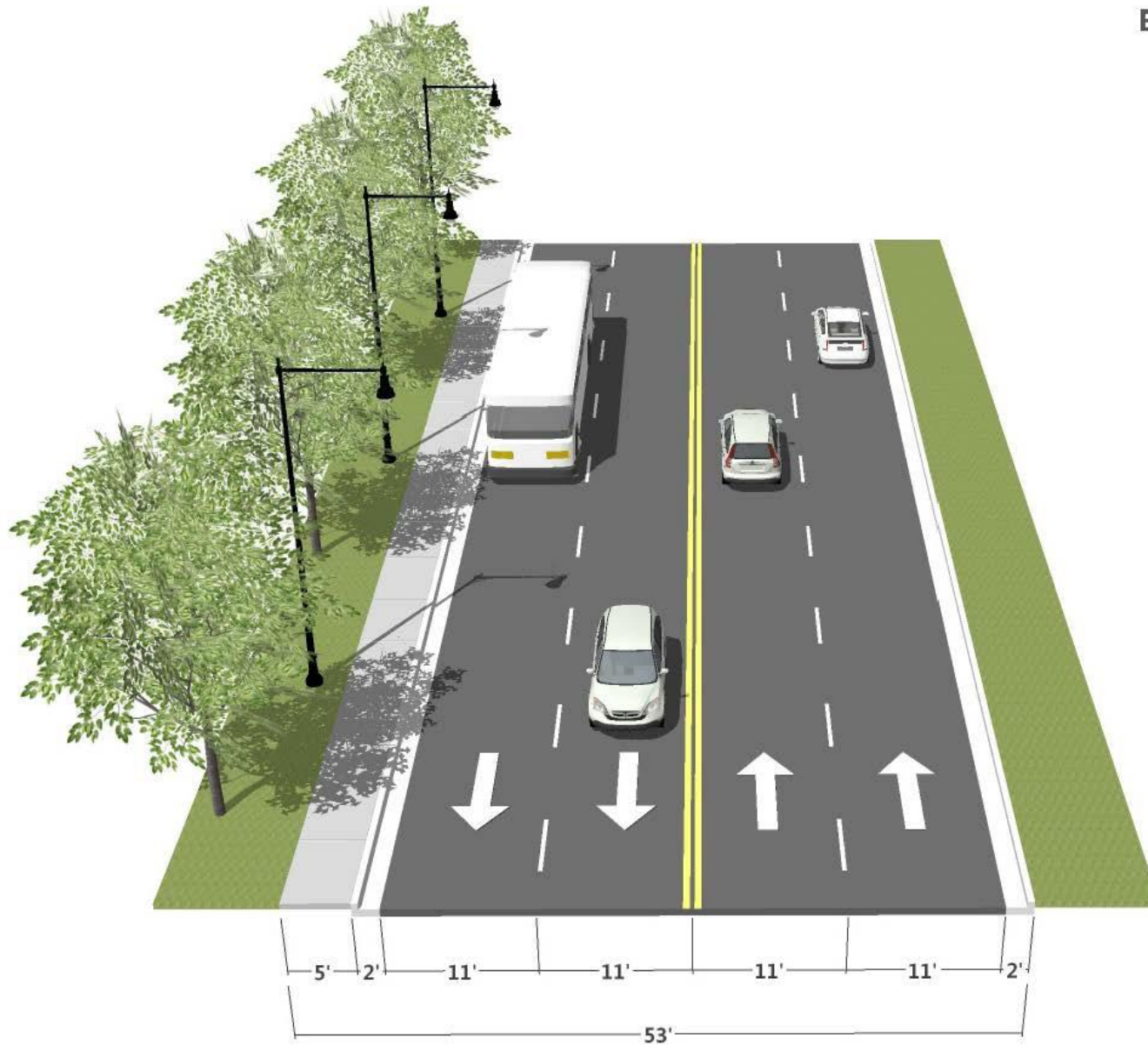
Denning Ave - Road Diet
 City of Winter Park, FL



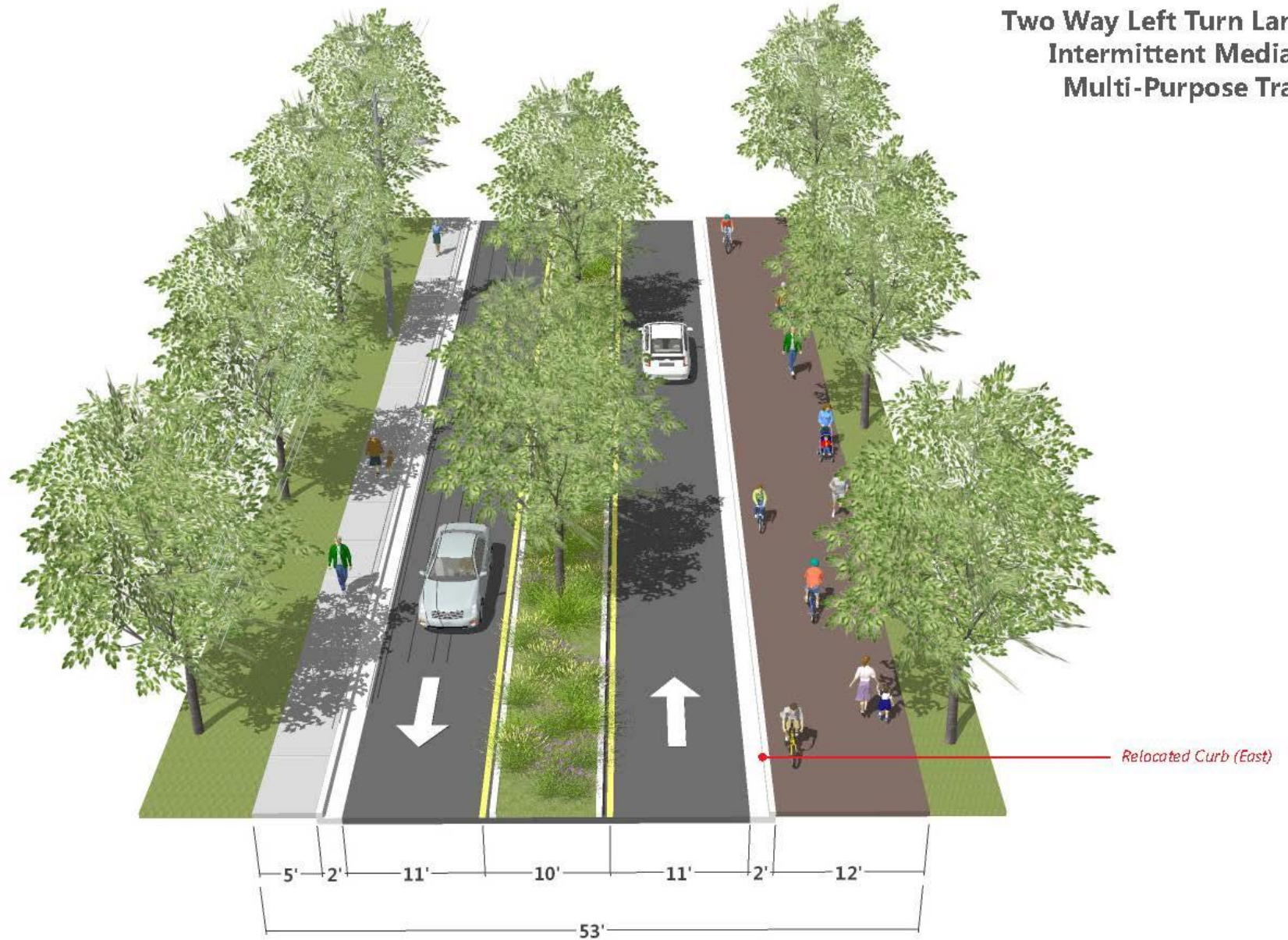
DRAWING NO. 03 of 12
 DATE OF ISSUE 02/05/2016
 REVISION 1

53' R.O.W

Existing Street Section



53' R.O.W
Two Way Left Turn Lane
Intermittent Median
Multi-Purpose Trail



Denning Ave - Road Diet
 City of Winter Park, FL



DRAWING NO. 06 of 12
 DATE OF ISSUE 02/05/2016
 REVISION 1



