

# Parks & Recreation Advisory Board



**June 26, 2013 at 5:00 pm (Amended)**

WP Community Center • Oak Room  
721 W. New England Ave • Winter Park, Florida

## 1. Consent Agenda

- a. **Approval of Minutes – May 22<sup>nd</sup> meeting and June 19<sup>th</sup> work session**

## 2. Action Items

- b. **Rollins College Design Proposal for Martin Luther King Park**
- c. **Palm and Pineywood Cemeteries Rules and Standards**

## 3. New Business

## 4. Staff Report

## 5. adjourn

**Next Meeting – July 24, 2013 @5:00 p.m., Winter Park Community Center**

### appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

**PARKS AND RECREATION  
ADVISORY BOARD MEETING  
May 22, 2013**

**The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room D.**

Advisory Board Members present:

Chairman Blair Culpepper  
Vice Chairman Woody Woodall  
Janet Atkins  
Michael Palumbo  
Julio de Arcos

Staff present:

Director John Holland  
Assistant Director Ronald Moore  
Assistant Director Chuck Trice  
Lieutenant Randy Durkee – WPPD  
Recording Secretary Nancy McLean

Advisory Board Members absent:

Marni Spence  
Joel Roberts  
Fred Jones

Staff absent:

Assistant Director Brenda Moody

Guests:

Jon Walls & Barry Wilcox, Miller Legg representatives, Cindy Hasenau, Executive Director Mead Botanical Garden Inc, Claire and Eric Sorg, 2023 Cocos Lane, Keith Gardner, 2230 Cady Way

**Consent Agenda:**

- a) Approval of Minutes – March 27, 2013

**Motion made by Julio de Arcos to approve Consent Agenda Item ‘a’; seconded by Michael Palumbo. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

**Action Items:**

- b) Howell Branch Preserve Retention Area Conceptual Plan

John Walls, Miller Legg representative, gave a PowerPoint presentation on the Howell Branch retention pond improvements. He briefly explained the background/history of the project and discussed the Howell Creek regional context, jurisdiction and bicycle paths, existing conditions and site analysis, Howell Branch Preserve Park, the conceptual plan and the next steps. He asked for approval of the conceptual plan to move forward to the City Commission.

**Motion made by Woody Woodall to approve the conceptual plan; seconded by Julio de Arcos. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

c) Request to revise the Mead Botanical Garden Lease Agreement

Executive Director Cindy Hasenau explained that Mead Botanical Garden Inc. requests that the City revise the length and terms of the existing lease of Mead Botanical Garden to a 50 year term, similar to leases held by other non-profit groups that lease City property. She added that the purpose of the request is to enable MBG Inc. to qualify for substantial grant funding opportunities associated with improving and/or building new facilities at Mead Botanical Garden.

**Motion made by Woody Woodall to approve the request to revise the Mead Botanical Garden lease agreement; seconded by Janet Atkins. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

d) Food Truck Policy (Operation & Location)

Assistant Director Ron Moore stated that the Parks and Recreation Department proposed an amendment to the City Parks Open Space Business Permits. He explained that the amendment would allow vendors to set up the sale of concession items at a particular property or event. He also discussed the guidelines and commented that this would generate revenue for the City.

**Motion made by Janet Atkins to approve the proposed amendment to the City Parks Open Space Business Permits; seconded by Julio de Arcos. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

e) July as Parks and Recreation Month

**Motion made Julio de Arcos to approve July as Parks and Recreation Month; seconded by Woody Woodall. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

**New Business:**

f) Outstanding Service Award – Claire Sorg

Mr. Holland presented Claire Sorg with an award for outstanding achievement in video production and service to the Community.

**Staff Report:**

1. Mr. Holland stated that Cemeteries Manager Norman Brown is retiring after 40 years of service with the City of Winter Park. There will be a retirement luncheon on June 20<sup>th</sup> at 11:30 a.m. at the Winter Park Community Center.

2. Mr. Holland explained that the Parks and Recreation Department partnered with the Rollins College Crummer School Master's Degree Marketing Program. The students assisted in finding solutions to meet the increasing challenges of social media, among other suggestions.
3. Mr. Holland commented that Joel Roberts and Michael Palumbo were unanimously re-appointed to the Parks and Recreation Board at the May 13<sup>th</sup> Commission meeting.

**Next Meeting – June 26, 2013 @ 5:00 p.m., Parks & Recreation, Community Center conference room.**

The meeting adjourned at 6:00 p.m.

---

Nancy McLean  
Recording Secretary

**PARKS AND RECREATION  
ADVISORY BOARD WORK SESSION  
June 19, 2013**

**The meeting was called to order by Chairman Blair Culpepper at 12:00 p.m. at the Winter Park Community Center in conference room C.**

Advisory Board Members present:

Chairman Blair Culpepper  
Vice Chairman Woody Woodall  
Janet Atkins  
Michael Palumbo  
Marni Spence (left at 12:30 p.m.)  
Joel Roberts

Staff present:

Director John Holland  
Assistant Director Brenda Moody  
Assistant Director Ronald Moore  
Assistant Director Chuck Trice  
Recording Secretary Nancy McLean

Advisory Board Members absent:

Fred Jones  
Julio de Arcos

Guests:

Jeffrey Eisenbarth, Pennie Parker and Michael Miller, Rollins College, Frank Herring, The Herring Group and Rebecca Wilson, Lowndes, Drosdick, Kantor and Reed

**Presentation & Discussion:**

a) Rollins College Design Plan for Martin Luther King Park

Rollins College representative Jeffrey Eisenbarth briefly discussed the project concept and goals. He explained that Rollins acquired the Bowl America property and after receiving necessary approvals from the City, Rollins will re-locate the existing Women's Softball Facility to the Bowl America property; the existing Women's Softball site in Martin Luther King Park (MLK) will be re-developed into a new multipurpose athletic field in partnership with the City and the field will feature "field turf" and; Rollins and the City are working in partnership to create expand and improve recreational facilities in MLK Park including: expanded public parking and access, expanded restroom facilities and to relocate the existing maintenance facilities in order to provide for expansion of the area for multipurpose athletic fields. Rollins College representatives and Rebecca Wilson, Lowndes, Drosdick, Kantor and Reed answered staff questions and concerns regarding the proposed plan for MLK Park. Staff questions are attached for the record.

**Motion made by Joel Roberts to recommend approval of the plan to the full board; seconded by Michael Palumbo. The motion carried unanimously with a 5-0 vote. Marni Spence, Fred Jones and Julio de Arcos were absent.**

**Next Meeting – June 26, 2013 @ 5:00 p.m., Parks & Recreation, Community Center conference room.**

The meeting adjourned at 1:12 p.m.

---

Nancy McLean  
Recording Secretary

The following lists of items are staff questions and issues for confirmation, discussion and or clarification regarding the proposed plans for development of the City's Martin Luther King Jr. Park.

1. Currently the softball stadium, rights, title and interest have been conveyed to the City by the October 22<sup>nd</sup>, 2013 Agreement between the City and Rollins College. Funding for the construction of the softball stadium was paid for by the City, Rollins College and a donation from the Winter Park Rotary Club. Requirements of the existing Agreement will need to be addressed if the softball stadium is to be removed or relocated from the current property.
2. Because the softball stadium is being relocated onto Rollins College property a Softball Facility Agreement will no longer be needed.
3. Will a new development and use agreement will be prepared between the City and Rollins College for the proposed improvements and future use of the new and existing amenities?
4. Will the City or Rollins College control the access, use and scheduling of the new proposed Lacrosse / Multipurpose field?
  - a. Will the new Use Agreement for the Lacrosse / Multipurpose Field be similar to the existing Softball Facility Agreement? Rollins College Women's Softball Team has preferential right to the facility during specific months, (Sept. Oct. and January through May).
  - b. Will the City be able to schedule and rent the field to sports organizations during all times unscheduled by Rollins Lacrosse?
  - c. Will the City or Rollins College be responsible for maintenance of the Lacrosse / Multipurpose facility? Mowing, trash removal, restroom cleaning, field turf grooming, repair, etc..?
  - d. Will the City or Rollins College be responsible for utilities and power costs for the Lacrosse / Multipurpose facility?
5. The proposed dimensions of the multi-purpose fields are shown to be 580 feet by 360 feet. This will allow for three regulation soccer / lacrosse fields without safety zones on the perimeters. Is this adequate to meet the current requirements of our existing programs and customers? Will the field sizes need to be reduced to accommodate the out-of-bounds safety zones?
6. Will the relocated softball facility have restrooms?
7. Will the project include new field fencing around all athletic fields?
8. Can ADA upgrading and compliance of the existing restrooms be part of this project?
9. Public Works has requested Fairbanks right of way compensation for 17-92 Master Plan.
10. A project of this size will affect the revenue source of both the Lake Island Hall and the athletic field rentals during the period of construction. Will there be any loss of revenue compensation for the construction period?
11. Would there be any advantage to the proposed plan by the demolition of the Lake Island Hall?
12. The relocation of the maintenance building will need to address the current storage areas and irrigation bladder tank modification.



CITY OF CULTURE AND HERITAGE

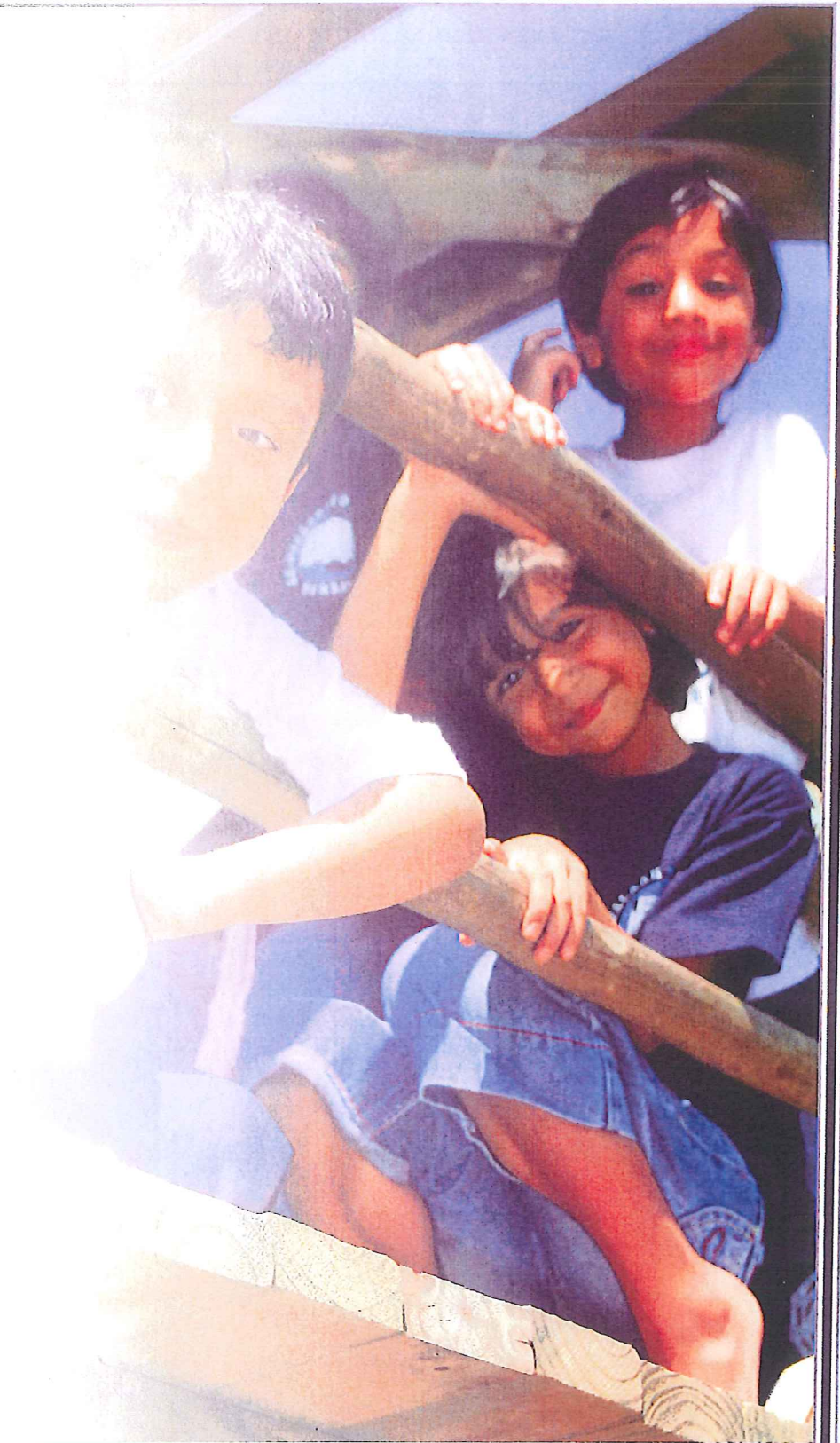


# MARTIN LUTHER KING PARK MULTIPURPOSE FIELDS



# Table of Contents

Project Concept and Goal	1 - 2
Existing Conditions - View from the South	3
Proposed Project - View from the South	4
Existing Conditions - View from the North	5
Proposed Project - View from the North	6
Existing Conditions	7
Proposed Project Master Plan	8
Appendix	
Survey of Existing Conditions	9
Site Plan and Geometry	10
Stormwater Management Plan	11
Emergency Access Plan	12



## I. Project Concept and Goals

- Rollins has acquired the 1.63 acre Bowl America property located at the northeast corner of Fairbanks and Harper Avenue. The property is located across West Comstock Avenue and immediately south of the existing Woman's Softball Facility.
- After receiving necessary approvals from the City, Rollins will re-locate the existing Woman's Softball Facility to the Bowl America property.
- The existing Woman's Softball site in MLK Park will be re-developed into a new multipurpose athletic field in partnership with the City. The new multipurpose athletic field will feature "field turf" providing for high intensity use, lighting for night time use, seating and restroom facilities.
- Rollins and the City are also working in partnership to create expanded and improved public recreational facilities in MLK Park including:
  - Expanded public parking and access
  - Expanded restroom facilities
  - Re-locate of the existing maintenance facilities in order to provide for expansion of the area for multipurpose athletic fields

## II. Woman's Softball Facility

- The new facility will be similar in size and features to the existing facility.
- There will be a pedestrian plaza at the corner of Fairbanks and Harper. The Plaza will provide an opportunity for the identification of MLK Park, Rollins and the City directly on the busy Fairbanks frontage.
- The facility will be owned, operated and maintained by Rollins and will be available for use by the City.
- The frontage area along Fairbanks will be designed to significantly improve the views from Fairbanks in this area. The Woman's Softball Facility will be designed to allow passing motorists to view the MLK Park beyond. Improving the appearance of the Fairbanks corridor has been a long standing goal of both the City and Rollins.



III. Expansion and Improvements to MLK Park

- The site of the existing Woman’s Softball Facility will be transformed into a new public multipurpose athletic field, featuring “field turf”, night lighting and seating. This will allow for the area of the existing multipurpose athletic fields to be expanded from 4.00 acres to 6.54 acres of actual playing area, an increase of 63%.
- The parking area serving the athletic fields will be expanded from the existing 91 spaces to 225 spaces an increase of 134 spaces or 137%.
- Two new public restrooms will be constructed at MLK Park as part of this project.
- The existing maintenance shed at MLK Park will be relocated and re built in order to provide additional area for the expansion of the multipurpose fields



IV. Summary of Key Benefits

- Multipurpose athletic fields are increased in size by 63% from 4.00 acres to 6.54 acres
- The existing 1.63 acre Bowl America site is almost 100% asphalt paving and building. Following the relocation of the Woman’s Softball Facility the site will become green and committed to recreation. The will dramatically improve the visual environment on Fairbanks and further a long standing goal of both The City and Rollins.
- Restroom facilities at MLK Park will increase from one to three.
- Parking at MLK Park will increase by 134 spaces from the existing 91 to 225, an increase of 137%.





# MLK Park Existing Conditions - View from the South

June 07, 2013

3





# MLK Park Proposed Project - View from the South

June 07, 2013

4





# MLK Park Existing Conditions - View from the North

June 07, 2013

5





ACi  
ARCHITECTURE  
redefined

COPYRIGHT 2013 ACI, INC. ALL RIGHTS RESERVED

# MLK Park Proposed Project - View from the North

June 07, 2013

6





**DISCLAIMER**  
THIS INFORMATION IS PRELIMINARY AND NOT A CERTIFIED LEGAL DOCUMENT. IT IS NOT TO BE RELIED UPON FOR DEVELOPMENT, PLANNING, CONSTRUCTION OR ENGINEERING WITHOUT MORE IN DEPTH VERIFICATION. ALL DATA SHOWN HAS BEEN PROVIDED BY THE CITY OF WINTER PARK, FLORIDA AND FROM THE ORANGE COUNTY PROPERTY APPRAISER TAX MAPS.

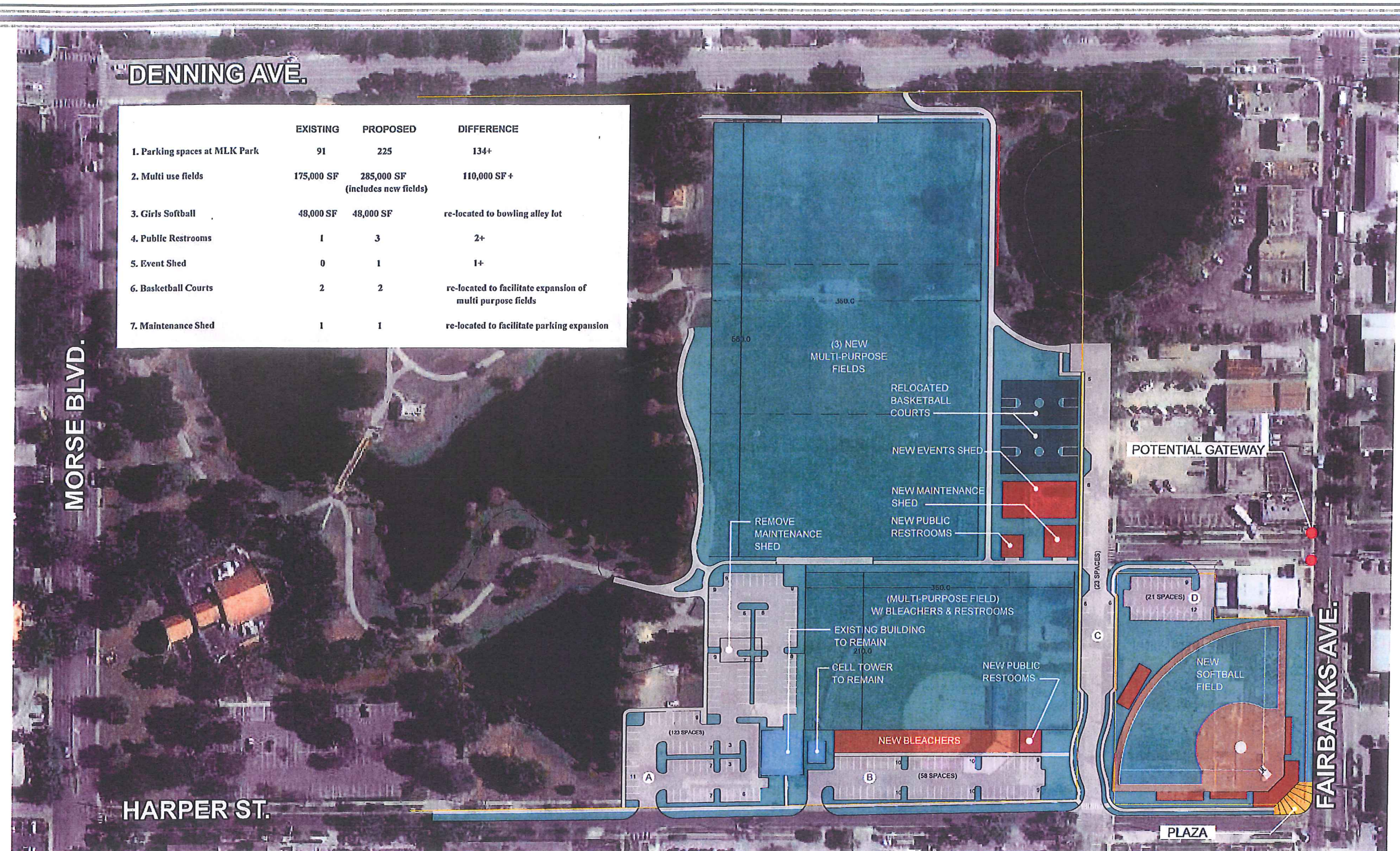


# MLK Park Existing Conditions

June 07, 2013

7





**DISCLAIMER**  
 THIS INFORMATION IS PRELIMINARY AND NOT A CERTIFIED LEGAL DOCUMENT. IT IS NOT TO BE RELIED UPON FOR DEVELOPMENT, PLANNING, CONSTRUCTION OR ENGINEERING WITHOUT MORE IN DEPTH VERIFICATION. ALL DATA SHOWN HAS BEEN PROVIDED BY THE CITY OF WINTER PARK, FLORIDA AND FROM THE ORANGE COUNTY PROPERTY APPRAISER TAX MAPS.



# MLK Park Proposed Project Master Plan

June 07, 2013



## Appendix

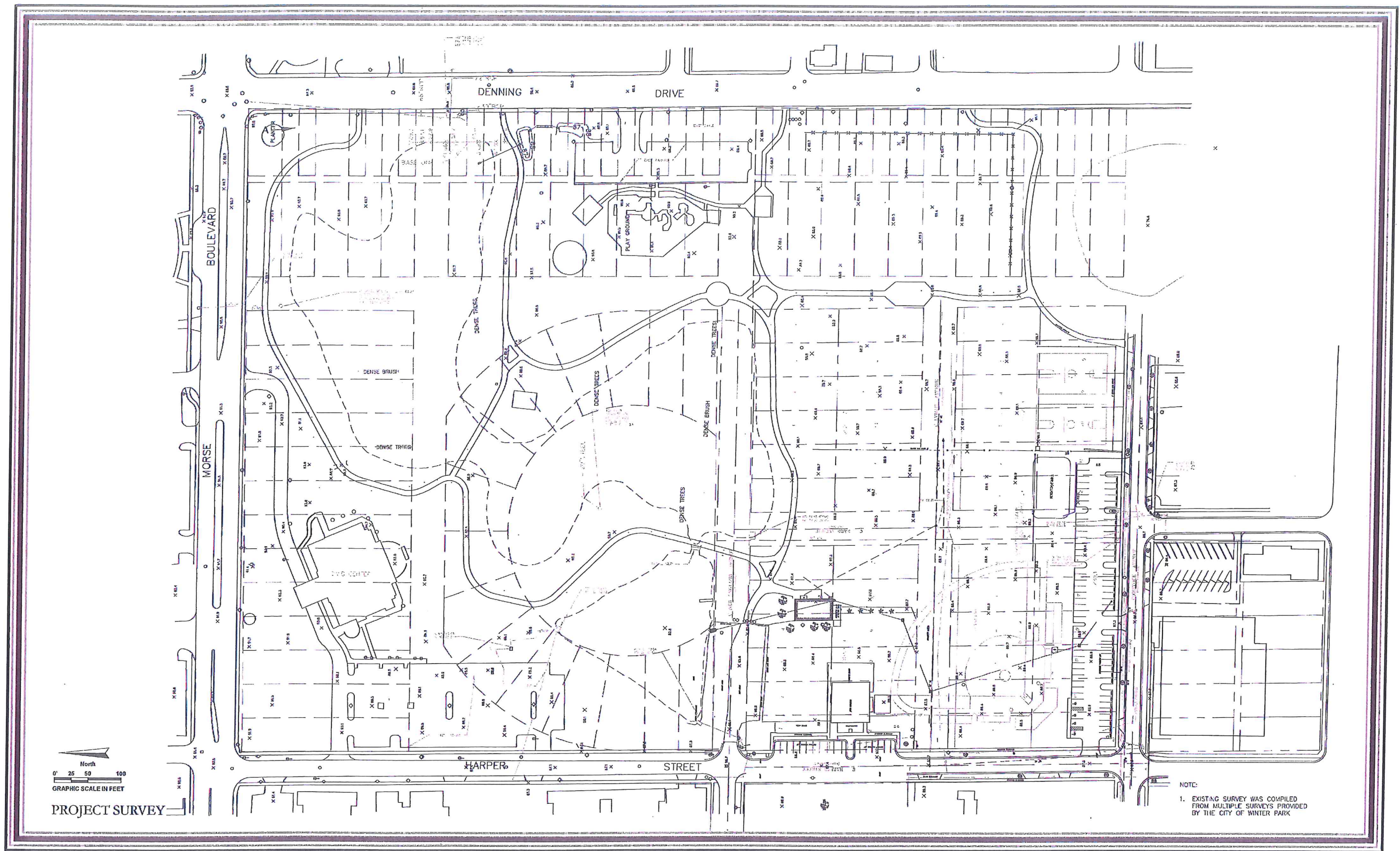
- Survey of Existing Conditions
- Site Plan and Geometry
- Stormwater Management Plan
- Emergency Access Plan



MLK Park Appendix

June 07, 2013

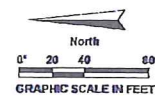




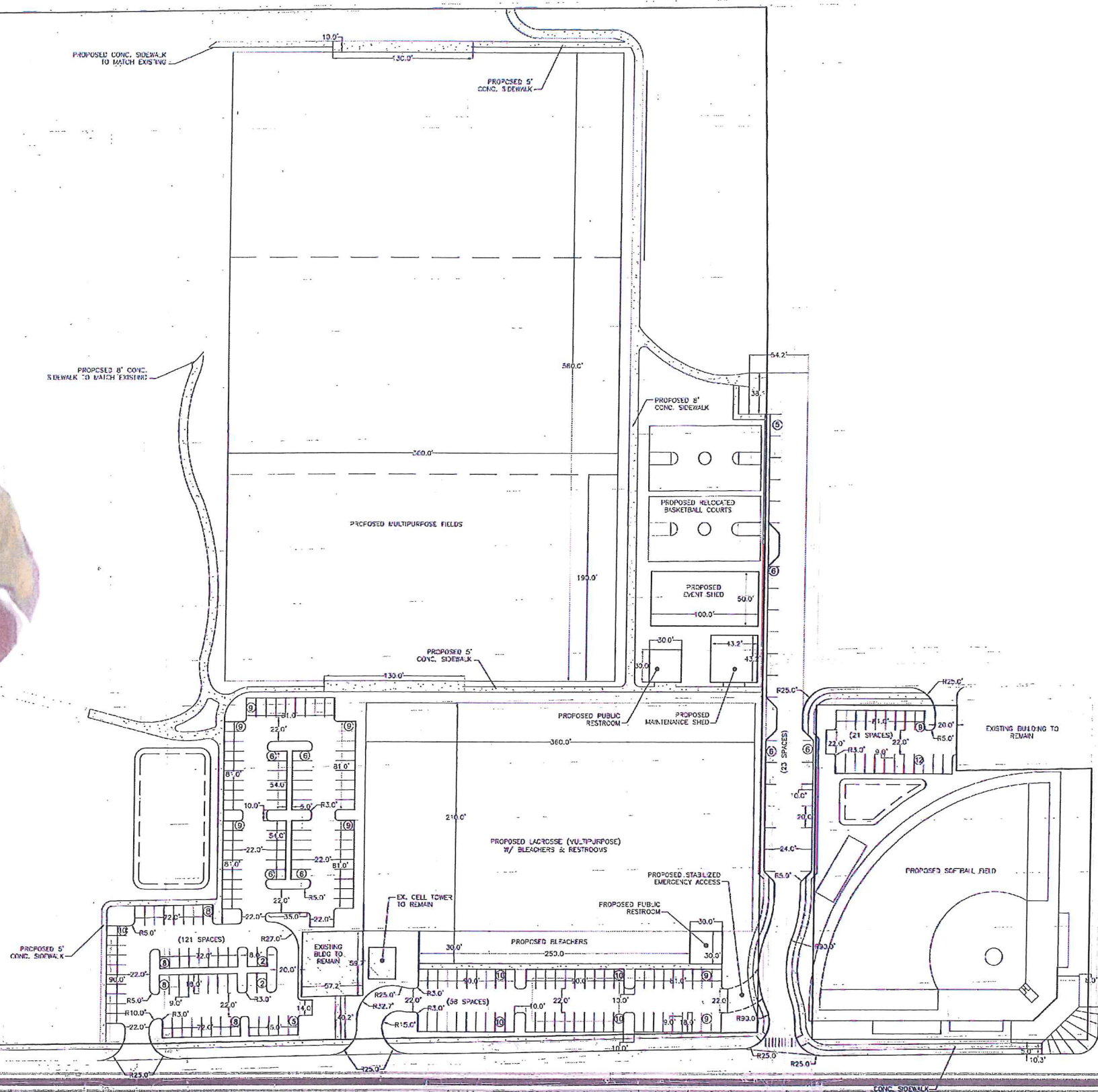
# MLK Park Survey of Existing Conditions

June 07, 2013





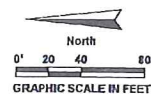
# SITE PLAN & GEOMETRY



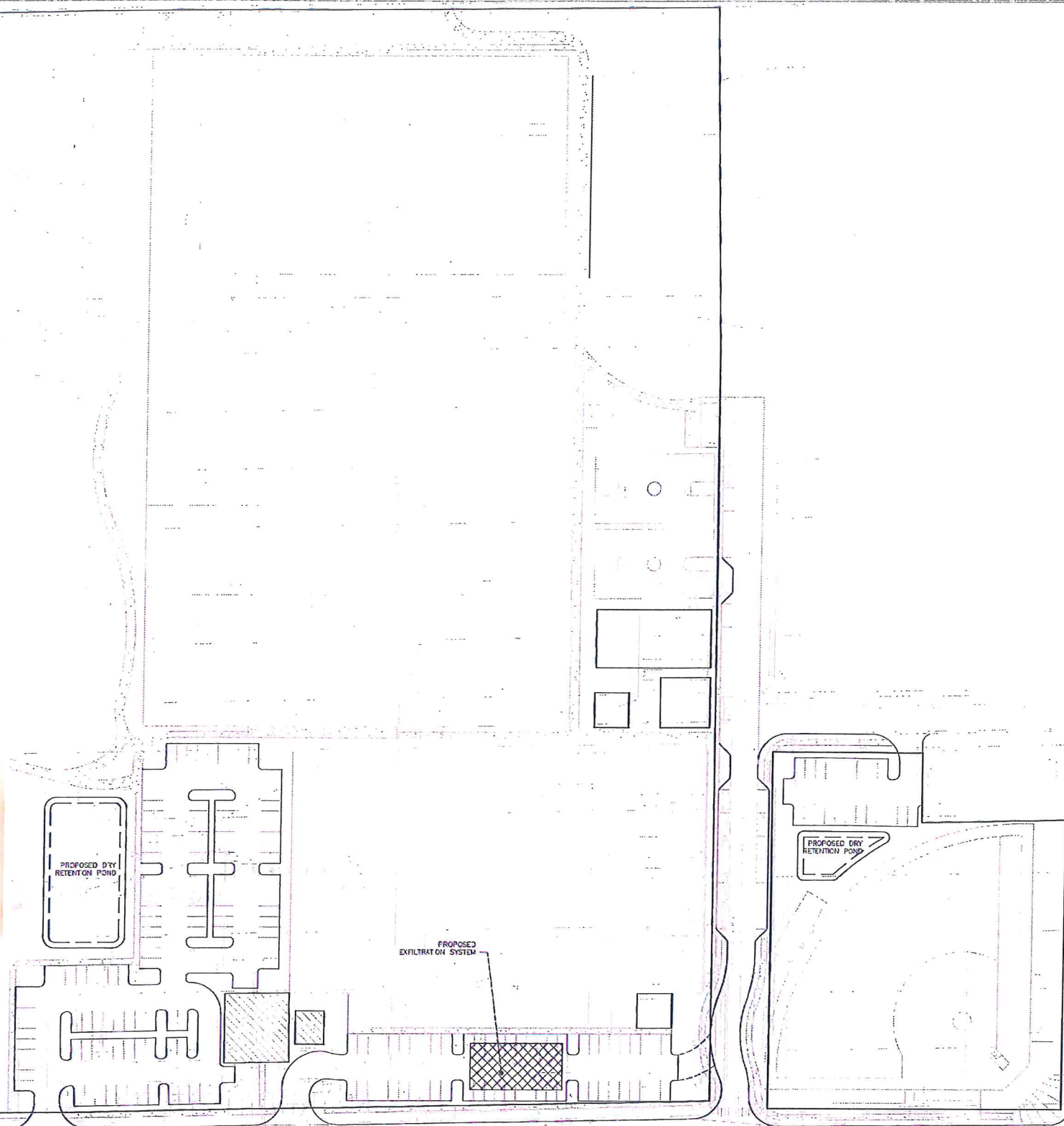
## MLK Park Plan and Geometry

June 07, 2013





## STORMWATER MANAGEMENT PLAN



# MLK Park Stormwater Management Plan

June 07, 2013

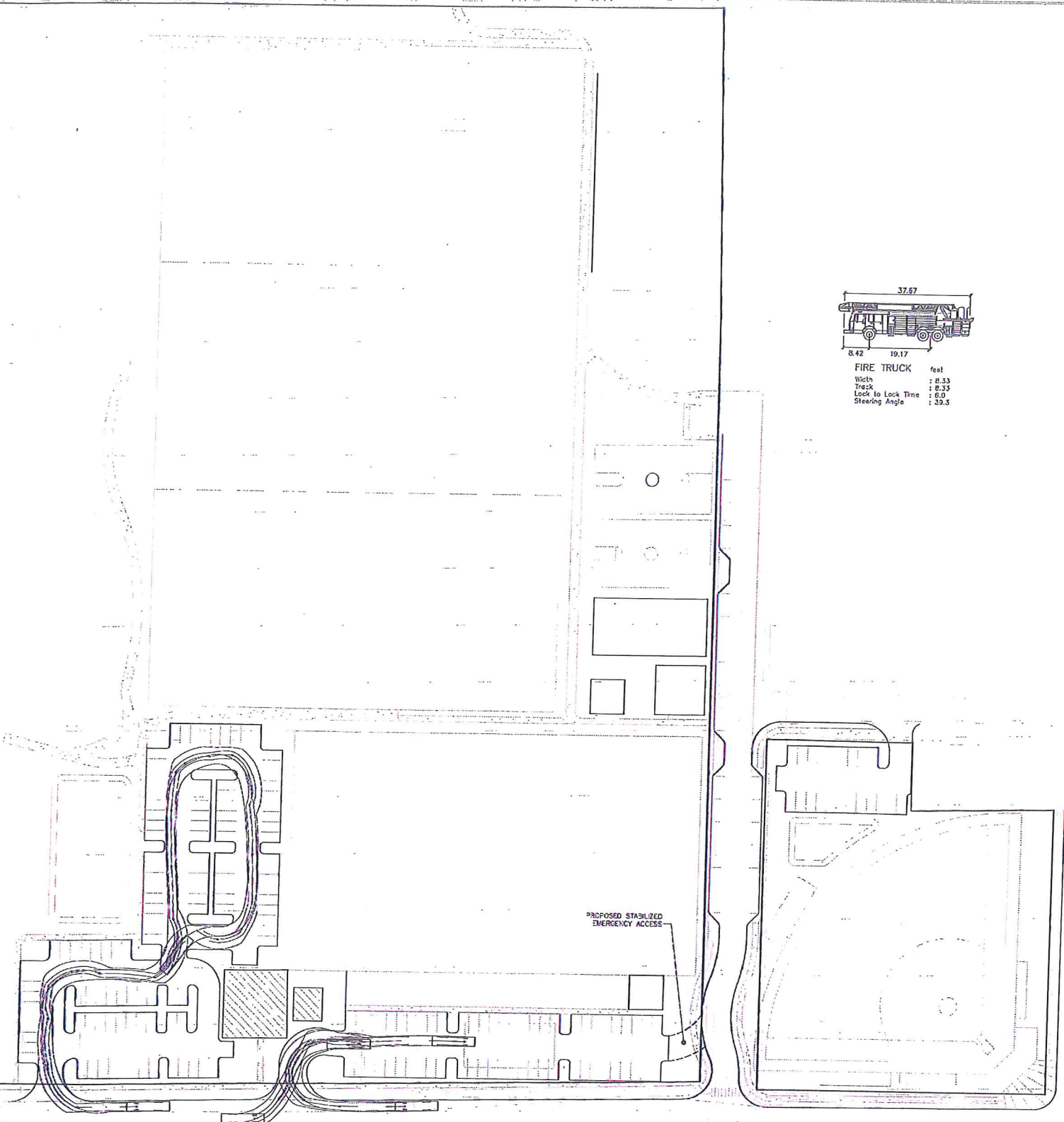
11





North  
0' 20' 40' 80'  
GRAPHIC SCALE IN FEET

FIRE TRUCK ACCESS PLAN



37.87  
8.42 19.17  
FIRE TRUCK feet  
Width : 8.33  
Track : 8.33  
Lock to Lock Time : 6.0  
Steering Angle : 59.5

# MLK Park Emergency Access Plan

June 07, 2013





**CITY OF WINTER PARK  
PALM AND PINEYWOOD CEMETERIES  
RULES AND STANDARDS**

Approved by City Commission 3/27/01

**Proposed Revision to Parks and Recreation Board 6/26/13**

**GENERAL:**

1. Palm and Pineywood Cemeteries will be operated for the benefit of the residents of Winter Park. The City Manager will be responsible for the proper operation of the cemeteries in accordance with these regulations. The operation of the cemeteries will be the responsibility of the Parks Department, and carried out by the Parks Director.
2. The City, in accordance with the provisions of the cemetery space deed covenants, will perpetually maintain the cemeteries, including individually owned spaces and lots.
3. Complete cemetery records will be maintained in the Palm Cemetery Office.
4. Any complaint or grievance, which cannot be resolved by the Parks and Recreation Director, will be presented to the City Manager.
5. It is hereby declared that except as expressly provided in these regulations, or in instruments executed pursuant hereto, the City assumes no liability to individuals, classes of persons or organizations for the administration, operation or use of the cemeteries.

**PURCHASE OWNERSHIP AND INTERMENT**

**1. Eligibility**

a.) Only the following persons will be eligible to purchase cemetery spaces:

1. Verified residents who have resided within the City of Winter Park for five years or more.
2. A non-resident with spouse, children, grandchildren, mother, father, brother, sister grandfather or grandmother of a person interred in Palm or Pineywood Cemetery.
3. Columbarium's niches may be purchased by any non-residents.

b.) Only veterans and their spouses may be interred in "Memorial Park" (Veterans' Section). The eligibility requirements listed in **paragraph 1a** must also be met.

c.) Interments in "Babyland" will be limited to infants below the age of one year. Parents of the infant must meet eligibility requirements listed in **paragraph 1a**.

**2. Purchasing Procedure**

- a.) A prospective purchaser may reserve a space for fifteen (15) days, if the purchase of a reserved space is not completed within fifteen (15) days, the reservation will be null and void **without notice**.
- b.) Spaces may be purchased at Palm or Pineywood Cemeteries upon payment of full price **as listed in the current City of Winter Park Fee Schedule**.
- c.) After payment of the current purchase price as set by the City Commission, each purchaser will receive a deed, which will be recorded in City Hall of Winter Park.
- d.) Duplicate deeds are available for a charge of \$10 each.

### **3. Transfer of Spaces, Palm and Pineywood Cemeteries**

- a.) Grantees will be entitled to assign and transfer cemetery lots to his/her immediate family; father, mother, spouse, daughter, son, step-children, brother, sister, grandchildren, grandparents, mother-in-law, father-in-law, brother-in-law, sister-in-law, daughter-in-law, son-in-law or other members of the household.
- b.) Application for transfer may be submitted by an heir or legal representative of the grantee.
- c.) Upon written request the City will re-purchase the Cemetery lot or lots at the price listed on the cemetery deed.
- d.) Upon approval, by the City, of an application for transfer, a cemetery deed will be issued by the City to the transferee and the City's records of ownership will be changed accordingly. Prior deed should be returned.

### **4. Interment Eligibility**

- a.) Only the following persons will be eligible to be interred in Palm or Pineywood Cemeteries:
  - 1. Verified residents who have resided within the City of Winter Park for five years or more.
  - 2. The father, mother, spouse, daughter, son, step-children, brother, sister, grandchildren, grandparents, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or other members of a person interred in either Cemetery.
  - 3. Non-resident who purchased cemetery lot/s while they were residents after having resided within the City five years or more.

### **5. Interments**

#### **a.) General Procedures**

- 1. The funeral home will contact the Parks Office at least 24 hours prior to the hour of the funeral service to give details of funeral arrangements.
- 2. The cemetery personnel mark off the space to be used. If a definite place is not requested, the normal procedure will be followed, which is to inter the man in the south space and the woman in the adjacent space to the north.

•

## **b.) Standards**

1. All interments will be made in concrete or metal vaults, or concrete liners. No wooden boxes will be permitted.
2. One vault or liner, interment per space will be permitted. Cremations will be limited to five per space, or four cremations in addition to an earlier vault or liner.
3. Digging of graves and setting up of equipment (canopy, chairs, etc.) will be performed by a qualified vault company under contract with the City of Winter Park. The charge for this service will be charged according to current fee schedule. A check for the required amount will be made payable to the City of Winter Park and must be submitted prior to interment. The opening and closing charge includes a chapel tent, 10 chairs, and cribbing lowering device and artificial grass borders.
4. Soil covers over all vaults, or liners, will be a minimum of eighteen inches in depths and will be thoroughly tamped to the satisfaction of the cemetery personnel.
5. Funeral Directors and vault companies will leave the cemetery substantially as found and will be subject, at all times, to the direction of the cemetery personnel as related to the physical property and structures of the cemetery. While inside the cemetery, funeral processions will be under the control of the cemetery personnel.
6. There will be a charge for all interments, payable to the City of Winter Park by the Funeral Director or applicable person and in accordance with the current City of Winter Park Fee Schedule.

## **CEMETERY CARE AND GRAVE DECORATIONS**

1. Perpetual care of the cemeteries will be under the direction of the Parks Department.
2. All plant materials must be approved by the cemetery personnel before being planted in a cemetery. The regulation also applies to any changes or replacement of existing plantings. The cemetery personnel will trim and remove existing plantings as necessary to maintain uniformity. Flowerbeds must conform in size and may not interfere with neighboring property and/or maintenance practices and equipment such as mowers.
3. One potted plant urn or vase will be permitted at each interment, but not of porcelain or glass material. Glass containers are not permitted at any burial site at any time.
4. No planting of any kind will be permitted in "Babyland", "Memorial Park" (Veterans'

Section) or “Cremation Section” with the exception of trees planted by the City of Winter Park.

5. The cemetery personnel will have the authority to remove any plant material that has grown to a dimension which interferes with irrigation or maintenance or surrounding areas.
6. Flowers placed at the time of an interment will be left a minimum of three days and discarded when they decline. It is suggested that potted plants from funerals should not be left in the cemetery since they will be discarded.
7. The Cemetery reserves the right to remove all flowers, wreaths, or other decorations from spaces/niches as soon as they become unsightly or are in decline.
8. The Cemetery shall have the right to remove all objects that violate the cemetery regulations and/or warrant removal due to decline in appearance or condition.
9. No tree shrub or flowers shall be planted or pruned in or removed from the cemetery without the express consent of the Cemetery Manager. The manager may plant, prune, remove or transplant any tree, shrub or plant in a cemetery or at any burial spaces or within the property to prevent the impairment of or interference with the use of other burial spaces or lots or to promote, preserve, or improve the appearance and dignity of the cemetery.

### **MEMORIALS**

1. All monuments, materials and grave markers will be of stone or nonferrous material, not of concrete, and will conform in size and style to reasonable decorum. All unusual installations will be required to receive prior approval through the Parks Department/ Parks and Recreation Board.
2. Monument companies must notify the cemetery personnel at least 24 hours prior to installation to afford the cemetery personnel time to locate and mark off the grave.
3. The cemetery personnel will supervise and inspect the installation of all monuments and markers. **Prior approval is required for all installations.**
4. In order to allow free passage of mowers or other equipment, curbs, coping, walls or other enclosures around spaces will not be permitted.
5. In sections designed as “Babyland”, “Memorial Park” (Veterans’ Section) or “Cremation Section”, all grave markers will be level with the ground and attached to a base.
6. All footstones will be of stone or nonferrous metal, level with the ground and permanently attached to a base.

## **SPECIAL RULES FOR PALM CEMETERY**

### **1. RESERVED BLOCKS**

a.) The following blocks are reserved as indicated:

- |                  |   |
|------------------|---|
| • Babyland       | Blocks 109 and 110  |
| • Memorial Park  | Corner by blocks 259, 229, 301, and 261 (Veterans' Section) |
| • Charity Spaces | Blocks 98-AA and 99-AA                                      |

### **2. SALES OF SPACES/COLUMBARIUM NICHES**

- a.) Spaces/niches will be sold only to persons meeting the eligibility requirements of **Purchase Ownership and Interment paragraph 1a** of these regulations.
- b.) Spaces/niches in Palm Cemetery will be charged according to current fee schedule. All spaces will be sold on a cash, check, or credit card basis, payable in full at the time of purchase.

## **SPECIAL RULES FOR PINEYWOOD CEMETERY**

### **1. RESERVED BLOCKS**

- a.) The older section will be maintained as a memorial park (cemetery), and will not be offered for new sales. Owners of the plot/s in this section may continue to inter in them, however, no new spaces will be offered.
- b.) The following blocks are reserved as indicated:

- |                    |   |
|--------------------|---|
| • Cremation Block  | Block 123                                   |
| • Babyland         | Blocks, 156, 124, 123, 108, 107, 78, and 77 |
| • Charity Space    | 1, 2, 45-48, 91 and 94                      |
| • Veterans Section | Block 19-28                                 |

### **2. SALES OF SPACES**

- a.) Spaces will be sold only to persons meeting the eligibility requirements of **Purchase Ownership and Interment paragraph 1a** of these regulations.
- b.) Spaces in Pineywood Cemetery will be charged according to current fee schedule. All spaces will be sold on a cash, check, or credit card basis, payable in full at the time of purchase.