



PARKS AND RECREATION ADVISORY BOARD AGENDA January 23, 2013 @ 5:00 p.m.

Winter Park Community Center– 721 W. New England Ave, Winter Park, FL 32789

1. **Call to Order**
2. **Roll Call**
3. **Chairman's Report**
4. **Consent Agenda** *(these items are grouped for approval expediency. Any Advisory Board member or member of the audience may request that an item(s) is removed from Consent Agenda for discussion)*
 - a. **Approval of Minutes – September 26, 2012 Meeting**
 - b. **Fit'n Fun Health Fair – Central Park**
 - c. **Fiddler's Green 5k Run – Mead Botanical Garden**
 - d. **Special Olympics Florida 5k – Mead Botanical Garden**
 - e. **Earth Day Programming – Central Park**
5. **Action Items** *(these items require a specific individual action of the Parks and Recreation Advisory Board)*
Groups are permitted to present a four minute introduction and overview of their request.
The Board may follow with a question and answer session.
 - f. **Lure Course – Fleet Peoples Park**
 - g. **Mead Garden Amphitheater – Rules & Standards for Use**
 - h. **The Rose Garden & Kraft Azalea Garden - Rules & Standards for Use**
6. **Presentation Items:**
 - i. **MLK, Jr. Park Stormwater Agreement**
7. **New Business Parks and Recreation Advisory Board Members**
This area of the agenda allows Parks and Recreation Advisory Board members to request items added to the next agenda.
8. **New Business Citizens.** *This area of the agenda allows citizens to request items added to the next agenda.*
 - f. **Discussion of Small Dog Off Leash Area – Friends of Fleet Peoples Park**
9. **Old Business**
10. **Staff Report**
11. **Next Meeting – February 27 , 2013 @ 5:00p.m., Winter Park Community Center**

The following board members have been appointed to serve on or liaison with other boards: Woody Woodall - Tree Preservation Board.

“If a person decides to appeal any decision made by the Board with respect to any matter considered at such a meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

(F. S. 286.0105) “Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407) 599-3277 at least 48 hours in advance of the meeting.”

January, February & March

SPECIAL EVENTS 2013

1/18-20 – Dog-On-It – Cady Way

1/20-21 – MLK Celebration

1/26 – Season 52 Road Race – Central Park

2/2 – Lady Track Shack – Mead Garden

2/14 – Popcorn Flicks – Central Park

2/16 – Run Around the Pines – Showalter

2/23 – Duck Derby – Mead Garden

3/14 – Popcorn Flicks – Central Park

3/15-17 – Art Festival – Central Park

Popcorn Flicks Schedule in Central Park 2013

Thursday - 1/10 (rain date 1/24)

Thursday - 2/14 (rain 2/28)

Thursday - 3/14 (rain 3/28)

Tuesday - 4/9 (rain 4/25)

Thursday - 5/9 (rain 5/23)

Thursday - 6/13 (rain 6/27)

Thursday - 7/11 (rain 7/25)

Thursday - 8/8 (rain 8/22)

Thursday - 9/12 (rain 9/26)

Thursday - 10/10 (rain 10/24)

November - TBA

Friday December 6 - (rain Monday 12/9)

**PARKS AND RECREATION
ADVISORY BOARD MEETING
September 26, 2012**

The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room B.

Advisory Board Members present:

Chairman Blair Culpepper
Vice Chairman Woody Woodall
Marni Spence
Michael Palumbo
Julio de Arcos
Fred Jones

Staff absent:

Janet Atkins
Joel Roberts

Staff present:

Director John Holland
Assistant Director Brenda Moody
Assistant Director Ron Moore
Assistant Director Chuck Trice
Recording Secretary Nancy McLean

Staff absent:

Lieutenant Randy Durkee - WPPD

Guests:

Susan Skolfield, Executive Director Winter Park Historical Association and Members of the Winter Park Garden Club

Chairman's Report:

No Report.

Consent Agenda:

- a) Approve the minutes of 08/22/12
- b) Menorah Lighting Festival – Central Park
- c) Peacock Ball – Central Park West Meadow

Motion made by Michael Palumbo to approve the Consent Agenda items; seconded by Marni Spence. The motion carried unanimously with a 6-0 vote. Janet Atkins and Joel Roberts were absent.

Action Items:

- d) Mead Garden Amphitheater – Rules & Standards for Use
- e) The Rose Garden & Kraft Azalea Garden – Rules & Standards for Use

Mr. Holland stated that the Parks and Recreation department is required through our Commission for Accreditation of Park and Recreation Agencies (CAPRA), to go through our policies on a regular basis and update them. Assistant Director Brenda Moody stated that the Mead Garden Amphitheater, the Rose Garden and Kraft Azalea Garden are for wedding rentals and these policies are the same format as all the other rules and standards for the parks.

Motion made by Woody Woodall to approve both of the Rules & Standards for Use; Fred Jones amended the motion to delete the last sentence, "Food truck requests must meet Parks and Recreation Department guidelines". Woody Woodall agreed to the amendment; seconded by Michael Palumbo. Fred Jones suggested that staff incorporate language in the policies related to food.

Motion made by Fred Jones to table this item for the next parks board meeting; seconded by Marni Spence. The motion carried unanimously with a 6-0 vote. Janet Atkins and Joel Roberts were absent.

Presentation Items

No presentations.

New Business (Parks Advisory Board)

No New Business.

New Business (Public):

No New Business.

Old Business:

No Old Business.

Staff Report:

Non Agenda Items

1) Mr. Holland spoke about Winter Park's upcoming 125th Anniversary Celebration and gave an update on the special events occurring for the month of October.

Next Meeting – October 24, 2012 @ 5:00 p.m., Parks & Recreation, Community Center conference room C.

The meeting adjourned at 5:30 p.m.

Nancy McLean
Recording Secretary

CITY OF WINTER PARK
PARKS AND RECREATION DEPARTMENT
CENTRAL PARK USE APPLICATION



Organization Name: Junior League of Greater Orlando
Contact Name: Jennifer Calabrese
Address: 605 W. Yale St. Orlando FL 32804
Work Phone: 407 601 1185 Home Phone: N/A Cell Phone: 407 489 3366
Organization Status: Profit Registered Non-Profit: ✓ If so, what type? Public charity
Tax Number: _____ Other (specify) _____

Proposed Event Date: 3/2/13 Second Choice: _____
Event Time: 10am-2pm Set up time: 7am Break Down Time: 2-3pm

Are dates/times flexible? no Alternate Dates: _____

Type of Event: Free exhibit w/ exhibit Is this a Fundraiser? no

Describe Event in Detail: FIT in Fun test purpose is to increase community awareness of childhood obesity as well as

(Attach detailed outline) healthier lifestyle choices (south side of Central Park)

Area of Park Requested: Wetmore Park (South side of Central Park)

Stage? yes List Electricity Requirements? DJ, balance boxes, 10x10

Expected size of Crowd: 500-1000 Estimated Parking Requirements? _____

Will there be amplified music? yes If Yes, type: DJ speaker Hours: 10am-2pm

Amplified Voices: yes If Yes, type: DT Hours: 10am-2pm

Are you proposing tents: yes If Yes, type: 120x20, 10x10

***The use of tent stakes in Central Park is Strictly Prohibited. Tents must be secured with weights.

Is the consumption of alcoholic beverages requested? no If yes, will it be sold? _____

Are you proposing to sell anything? no T-shirts? _____ Posters? _____

Other (describe): no

Are you proposing food sales? no If Yes, type: _____

Describe in detail? _____

Will there be displays? yes If Yes, type: signs in ground & banners

Are banners/signs requested? yes If Yes, type: banner, signs

Describe banners/signs in detail. What will they say and how many: signs w/ fit in fun details

Please note that the display banners and signs severely limited and subject to zoning and park regulations.

Will there be booths: yes If Yes, type: tables give away food samples

Describe booth contents and numbers in detail: 35-45 promotional fitness & health

What Sanitation Facilities are planned? portable toilets including wheelchair accessible

Central Park has no restrooms. The City of Winter Park requires two portalets per 300 people if no food or drink is on

site. If there is food and/or drink on site, two portalets per 125 people are required. The City does not provide portalets.

What Clean up Arrangements will be made? Jr. League volunteers will clean up

Have you held this event in the past? yes Where? South side of Central Park

Size of Crowd at previous event? 1000 Date of Last Event? 3/2/12

Name and Phone Number of location official at Last Event: Samuel Velasco 321 645 3193

How will event be advertised/marketed? signs, flyers, social media, word of mouth

How many event staff members will you provide, describe duties: 15-20 volunteers including

trash & keep off of traffic

The City of Winter Park charges a fee for use of Central Park, see fee schedule. Further, a deposit equal to the fee is

required and is refundable subject to the condition of the park post event. A certificate of insurance may also be required.

"By execution hereof, the undersigned releases and discharges and agrees to hold harmless the City of Winter Park from any

and all claims, demands, action, or right of action arising out of or by reason of the use of City Owned Facilities,

except due to the sole negligence of the City"

By signing below, client acknowledges receipt of and understanding of facility rules and regulations on a separate sheet.

SIGNATURE: [Signature] DATE: 1-1-13

For Office Use Only: Parks and Recreation Board Agenda Date (if needed) _____

Dep Ck # _____ Parks and Recreation Board Approval: _____ If Yes, list conditions of approval if any: _____

Deposit Rec # _____

Dep Date: _____ Rental Fee Receipt #: _____ Check Number: _____ Date Paid: _____

Refunded: _____ Comments: _____

Retained: _____

Date Ref/Ret: _____ STAFF SIGNATURE: _____ DATE: _____

CITY OF WINTER PARK

PARKS AND RECREATION DEPARTMENT



ERPIS, Inc. d/b/a MEAD GARDEN USE APPLICATION
FIDDLER'S GREEN IRISH PUB & EATERY

Organization Name: **FIDDLER'S GREEN IRISH PUB & EATERY**

Contact Name: **DONAL O'BRIEN**

Address: **544 W. FAIRBANKS AVE, W.P., 32789**

Work Phone: **(405) 645-2052** Home Phone: _____ Cell Phone: **954-668-3665**

Organization Status: Profit: ☒ Registered Non-Profit: _____ If so, what type? _____

Tax Number: _____ Other (specify) _____

Proposed Event Date: **SAF. 3/2/2013** Second Choice: _____

Event Time: **7:30 A.M.** Set up time: **6 A.M.** Break Down Time: **9 A.M.**

Are dates/times flexible? **NO** Alternate Dates: _____

Type of Event: **ANNUAL 5K RUN/WALK** Is this a Fundraiser? **YES**

Describe Event in Detail: **5K EVENT TO BENEFIT FLORIDA YMCA SCHOLARSHIP FUND**

(Attach detailed outline) **SEE ATTACHED** **+ ANOTHER LOCAL QUALIFYING**

Area of Park Requested: ☒ Amphitheater ☐ Stage **CHURCH**

Portable Stage?(user provides) _____ List Electricity Requirements? _____

Expected size of Crowd: **1,000** Estimated Parking Requirements? _____

Will there be amplified music? **NO** If Yes, type: _____ Hours: _____

Amplified Voices: **YES** If Yes, type: **P.A. SYSTEM** Hours: _____

Are you proposing tents? **NO** If Yes, type: _____

***The use of tent stakes in Mead Garden is Strictly Prohibited. Tents must be secured with weights.

Is the consumption of alcoholic beverages requested? **NO** If yes, will it be sold? _____

Are you proposing to sell anything? **NO** T-shirts? **NO** Posters? **NO**

Other (describe): **N/A**

Are you proposing food sales? **NO** If Yes, type: _____

Describe in detail? _____

Will there be displays? **NO** If Yes, type: _____

Are banners/signs requested? **YES** If Yes, type: **2 EVENT BANNERS PROVIDED**

Describe banners/signs in detail. What will they say and how many: **BY ORGANIZERS**
(APPROX 3' X 5')

Please note that the display banners and signs severely limited and subject to zoning and park regulations.

Will there be booths? **NO** If Yes, type: _____

Describe booth contents and numbers in detail: _____

What Sanitation Facilities are planned? **8 PORTO LETS**

Mead Garden has limited restrooms. The City of Winter Park requires two portalets per 300 people if no food or drink is on site. If there is food and/or drink on site, two portalets per 125 people are required. The City does not provide portalets.

What Clean up Arrangements will be made? **VOLUNTEERS PROVIDED**

Have you held this event in the past? **YES** Where? **MEAD GARDENS**

Size of Crowd at previous event? **1,000** Date of Last Event? **3/3/12**

Name and Phone Number of location official at Last Event: _____

How will event be advertised/marketed? **THROUGH YMCA and ON FIDDLER'S**

How many event staff members will you provide, describe duties: **20 VOLUNTEERS DA XOF-RACE SIGN-UP, WATER STOP, CLEAN-UP** **WEBSITE & AT PUB**

The City of Winter Park charges a fee for use of Mead Garden, see fee schedule. Further, a deposit equal to the fee is required and is refundable subject to the condition of the park post event. A certificate of insurance may also be required.

"By execution hereof, the undersigned releases and discharges and agrees to hold harmless the City of Winter Park from any and all claims, demands, action, or right of action arising out of or by reason of the use of City Owned Facilities, except due to the sole negligence of the City"

By signing below, client acknowledges receipt of and understanding of facility rules and regulations on a separate sheet.

SIGNATURE **DONAL O'BRIEN** DATE **12/21/12**

ERPIS, Inc. d/b/a FIDDLER'S GREEN

For Office Use Only: Parks and Recreation Board Agenda Date (if needed) _____

Dep Ck # _____ Parks and Recreation Board Approval: _____ If Yes, list conditions of approval if any: _____

Deposit Rec # _____

Dep Date: _____ Rental Fee Receipt #: _____ Check Number: _____ Date Paid _____

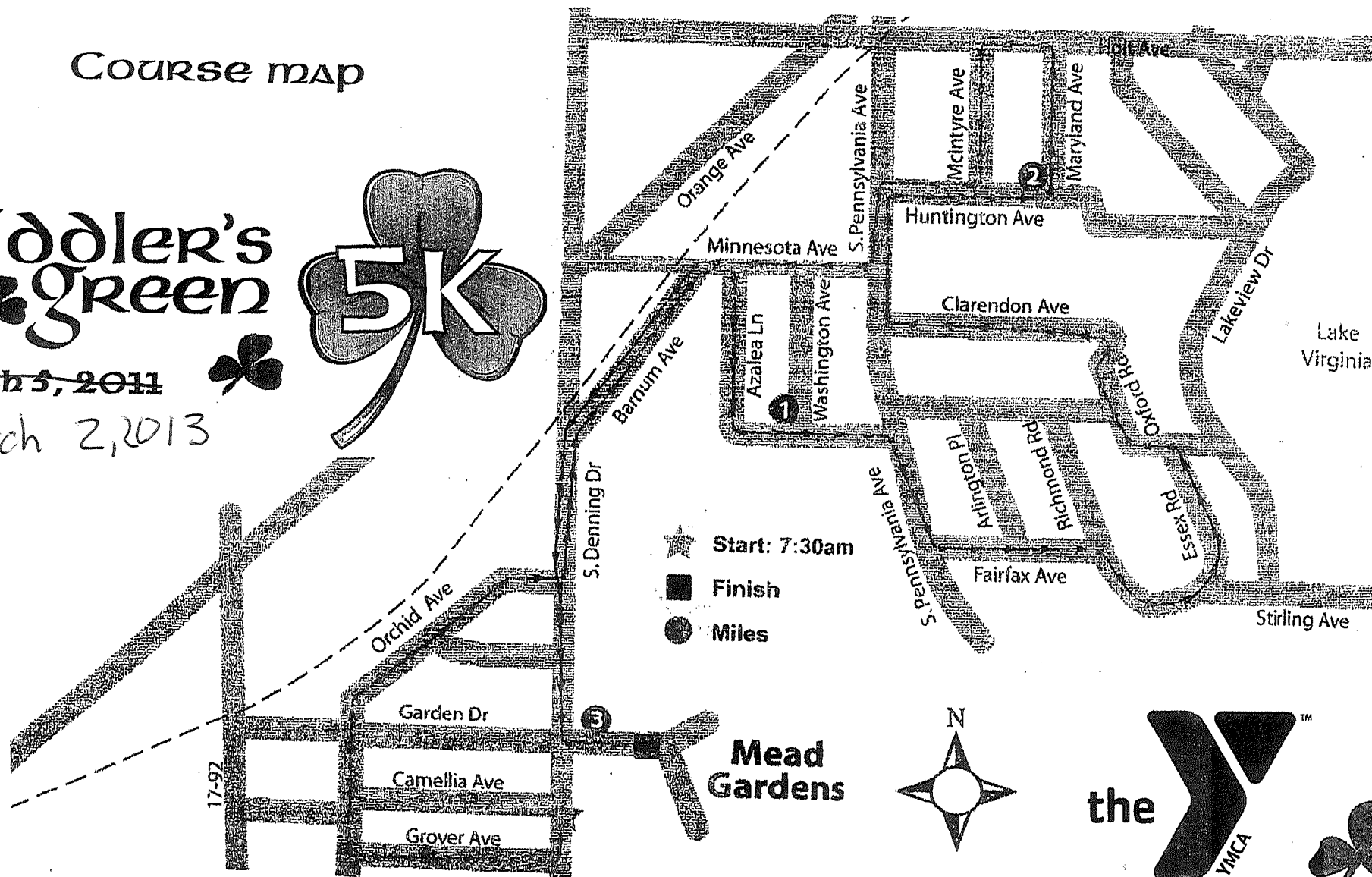
Refunded _____ Comments: _____

Retained: _____

Date Ref/Ret: _____ STAFF SIGNATURE: _____ DATE: _____

fiddler's
green

March 2, 2013



Race begins and ends at Mead Gardens on Denning Drive. Start time is 7:30 a.m. There will be one water stop on the course and water will be served at the finish. Beer will be served at Fiddler's Green after the race. Parking available at Fiddler's Green and behind the old Florida Power building on Orange Ave.



Special Olympics
Florida

**CITY OF WINTER PARK
PARKS AND RECREATION DEPARTMENT
MEAD GARDEN USE APPLICATION**



Organization Name: SPECIAL OLYMPICS FLORIDA
Contact Name: JESSICA FLYNN - ANDY FOX
Address: CLERMONT FLA.
Work Phone: 352-243-9536 Home Phone: _____ Cell Phone: 407-739-1969

Organization Status: Profit: _____ Registered Non-Profit: ON FILE If so, what type? SPECIAL
Tax Number: _____ Other (specify) _____

Proposed Event Date: MAY 4TH Second Choice: _____
Event Time: 7:30 AM Set up time: 5:30 AM Break Down Time: 9:30 AM

Are dates/times flexible? NO Alternate Dates: _____

Type of Event: SK Is this a Fundraiser? YES - SPEC OLYMPICS

Describe Event in Detail: SK FOR SPEC OLYMPICS
(Attach detailed outline) SAME ROUTE AS WATERMELON RUN 4TH

Area of Park Requested: PAVILION IN PARK ☐ Amphitheater ☐ Stage

Portable Stage?(user provides) NO List Electricity Requirements? 110V

Expected size of Crowd: 400 Estimated Parking Requirements? _____

Will there be amplified music? NO If Yes, type: _____ Hours: _____

Amplified Voices: NO If Yes, type: _____ Hours: _____

Are you proposing tents: NO If Yes, type: _____

***The use of tent stakes in Mead Garden is Strictly Prohibited. Tents must be secured with weights.
Is the consumption of alcoholic beverages requested? ? If yes, will it be sold? NO

Are you proposing to sell anything? NO T-shirts? NO Posters? _____

Other (describe): _____

Are you proposing food sales? NO If Yes, type: _____

Describe in detail? _____

Will there be displays? NO If Yes, type: _____

Are banners/signs requested? NO If Yes, type: SMALL SPEC OLYMPIC

Describe banners/signs in detail. What will they say and how many: BANNER

Please note that the display banners and signs severely limited and subject to zoning and park regulations.

Will there be booths: ✓ If Yes, type: 10x10 - COMPANY

Describe booth contents and numbers in detail: LITERATURE

What Sanitation Facilities are planned? PORTA - JOHN AC NEE

Mead Garden has limited restrooms. The City of Winter Park requires two portalets per 300 people if no food or drink is on site. If there is food and/or drink on site, two portalets per 125 people are required. The City does not provide portalets. ✓

What Clean up Arrangements will be made? VOLUNTEERS x 20

Have you held this event in the past? YES Where? MEAD GONS

Size of Crowd at previous event? 400 Date of Last Event? MAY 2012

Name and Phone Number of location official at Last Event: ANDY FOX 407-739-1969

How will event be advertised/marketed? INTERNET + EMAIL + FLYER

How many event staff members will you provide, describe duties: 20 - SIGN UP, RACE + WATER

DUTIES + CLEAN UP

The City of Winter Park charges a fee for use of Mead Garden, see fee schedule. Further, a deposit equal to the fee is required and is refundable subject to the condition of the park post event. A certificate of insurance may also be required.

"By execution hereof, the undersigned releases and discharges and agrees to hold harmless the City of Winter Park from any and all claims, demands, action, or right of action arising out of or by reason of the use of City Owned Facilities, except due to the sole negligence of the City"

By signing below, client acknowledges receipt of and understanding of facility rules and regulations on a separate sheet.

SIGNATURE: [Signature] DATE: 11-28-12

For Office Use Only: Parks and Recreation Board Agenda Date (if needed) _____

Dep Ck # _____ Parks and Recreation Board Approval: _____ If Yes, list conditions of approval if any: _____

Deposit Rec # _____

Dep Date: _____ Rental Fee Receipt #: _____ Check Number: _____ Date Paid: _____

Refunded: _____ Comments: _____

Retained: _____

Date Ref/Ret: _____ STAFF SIGNATURE: _____ DATE: _____

paid
50 pp
xpp fee

Johnny Miller

From: Andy Fox <afoxsons@aol.com>
Sent: Monday, November 26, 2012 1:11 PM
To: Johnny Miller; jessicaflynn@sofl.org; MatthewLevy@sofl.org; AFOXSONS@aol.com
Subject: Andy Fox -Special Olympics proposed 5K on May 4th 2013

Johnny

Today I submitted the Mead Gardens completed form and 50.00 check for your review for a proposed 5K that will benefit Special Olympics Florida. We are not affiliated with the Fiddlers 5K anymore. The proposed date would be **Saturday AM May 4th 2012** at Mead Gardens. The race would follow the Watermelon Run routing.

I am including Jessica Flynn and Matt Levy from Special Olympics on this email.
Thanks for your support for these deserving athletes.
Andy Fox

Andy Fox
AFox Promotional Products
407-539-1969 ofc
407-739-1969 cell
www.outfoxcancer.org



EARTH DAY IN THE PARK/ ARBOR DAY TREE GIVEAWAY 2013

APRIL 20TH, 10am – 2pm

The mission of Keep Winter Park Beautiful and Sustainable is to improve the quality, sustainability and aesthetics of our environment in order to create a healthier, more beautiful place to live, work, and play. As such it is no surprise that KWPB has decided to make celebrating Earth Day a large part of its yearly programming. Last year's inaugural Earth Day in the Park/ Arbor Day Tree Giveaway event attracted around 500 people throughout the day, and we are hoping for the same amount of people for this year as well.

EVENT SCHEDULE

- 9:00 am Event Setup
- 10:30 am Award Ceremony
- 11:00am Live Music
- 11:30 am Workshops begin
- 2:00 pm Event Cleanup/Breakdown

WORKSHOP SCHEDULE

- 11:30 am Organic Gardening
- 12:30 pm Hook Kids on Fishing – Anglers for Conservation
- 1:30 pm TBA

PROGRAMMING

- Music provided by the Rollins College Music Department
- Picnic Area
- Free Bike Valet
- Kid Zone- Tie-Dying, Invertebrate Exploration Station, Chalk Walk, Upcycle Art Station, Plastic Bottle Forest
- Electric Vehicles
- Tree Climbing
- Vermiculture
- Mushroom Farming
- Public Art
- Sustainable Fashion
- Rickshaw Shuttle Service to Farmers Market and Hannibal Square Heritage Festival

JANUARY 14, 2013

LURE COURSE OF CENTRAL FLORIDA

A PROPOSAL TO: FLEET PEEPLES PARK

A SWIFTPAWS AFFILIATE

CF.SWIFTPAWS.COM

LURECOURSECFL.COM

Phone: 407.383.9738

LURECOURSECENTRALFL@GMAIL.COM |



ABOUT US

WE ARE CENTRAL FLORIDA'S ONLY MOBILE LURE COURSE FOR DOGS. WE SPECIALIZE IN ACTIVE ENTERTAINMENT FOR DOGS AND THEIR PEOPLE. WE ARE AN AFFILIATE OF LURE COURSE BREVARD AND SWIFTPAWS, THE MAKERS OF THE LURE EQUIPMENT. OUR GOAL IS TO OFFER A COURSE WHERE PEOPLE CAN BRING THEIR DOGS OF ANY BREED LARGE OR SMALL AND "RUN FOR FUN" AND EXERCISE.

**LURE COURSE OF CENTRAL
FLORIDA**

JANUARY 14, 2013

ABOUT OUR EQUIPMENT

MANUFACTURED BY SWIFTPAWS INC.

WE PROVIDE A 4 FT SAFETY FENCE TO CREATE A COMPLETELY FENCED FIELD. NO WORRIES OF DOGS RUNNING OFF OR LOOSE DOGS INTERFERING WITH DOGS THAT ARE PARTICIPATING ON THE COURSE. THERE IS AN ENTRANCE AND EXIT GATE FOR SAFETY AND SMOOTH TRANSITION BETWEEN RUNS. OUR MACHINE CAN OPERATE AT 50+ MPH OR LESS DEPENDING ON THE SIZE AND BREED OF THE RUNNER. OUR MAXIMUM COURSE LENGTH IS 1000'. THIS IS PERFECT FOR ALL BREEDS, LARGE OR SMALL. OUR PULLYS MADE BY SWIFTPAWS ARE FULLY ENCLOSED TO ENSURE SAFETY FOR THE DOGS.



LURE COURSE OF CENTRAL
FLORIDA

BENEFITS TO THE PARK

WE WOULD PAY THE PARKS \$50 RENTAL FEE FOR HALF DAY USAGE. IN ADDITION WE WILL ALSO GIVE A PORTION(5%) OF OUR DAILY PROFITS GENERATED FROM THE LURE COURSE ON THAT DAY. WE WOULD LIKE TO BE ABLE TO ADVERTISE OUR EVENT AND SCHEDULE AT FLEET PEEPLES PARK. WE WOULD ADVERTISE ON OUR WEBSITE, SOCIAL MEDIA AND PRINT ADVERTISEMENTS. THIS WILL BRING MORE PEOPLE TO THE PARK AND CAN POTENTIALLY LEAD TO AND PROVIDE ADDITIONAL FUNDING FOR THE PARK AND CITY.

HOW IT WORKS:

WE WILL ADVERTISE AND OFFER ONLINE REGISTRATION SO THAT PEOPLE ARE ABLE TO PAY IN ADVANCE. WE WILL ALSO BE ABLE TO ACCEPT CASH OR CREDIT CARDS AT THE TIME OF THEIR RUN. THE COST IS \$15 FOR 2 RUNS AND \$5 FOR ADDITIONAL RUNS.

Type your callout text here
**LURE COURSE OF
CENTRALFLORIDA**

OUR RULES AND REGULATIONS

Here are the rules and regulations everyone is required to adhere to so Lure Course Central Florida remains fun and safe for everyone.

1. No dogs that are aggressive towards **PEOPLE** will be allowed on the premises. Period. Any dogs displaying aggression towards people will be asked to leave (with no refund).
2. All dogs must be kept under control. Do not let your dog go "nose-to-nose" with any unfamiliar dog unless both owners/handlers consent and are present.
3. All dogs must be **ON LEASH** at all times when they are not running the course. Leashes must be on your dog before you exit your vehicle. The course is fenced with *temporary* fencing. It will NOT completely contain a dog that wants to get out. Please make sure you are confident in your dog's recall before you let him run the course off-leash.
4. There are no refunds once your dog enters the field – even if they don't want to run. We will, however, be happy to try a few techniques to get your dog interested in the lure.
5. A signed waiver must be presented before your dog can run. They are available at check-in / registration.
6. We will provide water for drinking and cooling your dogs.
7. Clean up after your dog. We always have extra bags available if you need one.
8. If you bring children, please keep them under control. Families with children will be asked to leave if the child is petting and approaching other people's dogs without permission from the owner and supervision by their parents. Anyone under 18 is not allowed to handle a dog on course without a waiver signed by a parent or legal guardian.
9. Properly care for your dog. This includes housing, water, warming-up and cooling-down, and taking care of any injury or fatigue in a responsible manner.
10. Owners, Handlers, and Spectators: Lure Course of Central Florida is a largely non-competitive environment. Everyone present shall conduct themselves in a professional, considerate, and sportsmanlike manner.

Furthermore, Lure Course of Central Florida reserves the right to stop or limit any dog's participation due to age, body condition, lameness, physiological limitations (e.g., limitations of brachycephalic breeds), temperament, weather conditions, or any other factor that could affect the safety of the dog, other participating dogs, or spectators (dog or human).

LURE COURSE OF
CENTRALFLORIDA

**LURE COURSE OF
CENTRAL FLORIDA**

Phone: 407.383.9738

LURECOURSECENTRALFL@GMAIL.COM

LURECOURSECFL.COM

CF.SWIFTPAWS.COM





Mead Garden Amphitheater Rules & Standards for Use



- Rental arrangements may be made by emailing kjones@cityofwinterpark.org or calling 407-599-3397. Office hours are Monday-Friday 8am-5pm.
- The amphitheater holds up to 300 guests and includes use of two dressing rooms and a public address system with microphone and microphone stand.
- Park hours are 8 am to Sunset. Renters may choose one of the following two hour time frames: 8am to 10am, 11am to 1pm, 2pm to 4pm, 5pm to 7pm. Note: the 5pm to 7pm time frame is not available from late October through April.
- Deposits are required for all rentals in addition to the rental fee which is charged according to the current City of Winter Park fee schedule.
- All personal equipment and decorations are to be provided, set-up, and removed by the applicant within the rented time frame.
- The amphitheater's intended use is for wedding ceremonies. Receptions must take place elsewhere.
- Wedding rehearsals must be scheduled with the reservations office. Rehearsals will not be attended by city staff.
- The park remains open to the public at all times. Other activities may take place in the park.
- **Cancellation Policy:** Cancellations made less than 30 days will result in loss of entire rental. Cancellations made with 31-90 day notice will result in loss of deposit. Cancellations made with over 91 days notice will result in loss of \$50 check processing fee. All cancellations or changes must be made in writing.
- All events cancelled due to inclement weather should be reported within 24 hours or the next business day and will be refunded the rental fee ONLY if the wedding did not take place on the property. \$50 will be retained from the deposit for check processing.
- These areas are not equipped with electrical outlets.
- The use of confetti, artificial flowers (for throwing), rice, or sparklers is prohibited. Please use bird seed, it is appreciated by the park "residents."
- Alcoholic beverages are prohibited. Dogs (pets) are permitted in Mead Garden but must be on leash. Dogs are not permitted in picnic area or in restrooms.
- Parks are rented as-is. Parking may be very limited and is not guaranteed.
- Food Truck request must meet Parks and Recreation Department guidelines.



Central Park Rose Garden Area or Kraft Azalea Garden Exedra Area Rules & Standards for Use



- Rental arrangements may be made by emailing kjones@cityofwinterpark.org or calling 407-599-3397. Office hours are Monday-Friday 8am-5pm.
- **Event size is limited to no more than 20 guests.**
- Park hours are 8 am to Sunset. Renters may choose a two hour time frame between those hours.
- Deposits are required for all rentals in addition to the rental fee which is charged according to the current City of Winter Park fee schedule.
- All personal equipment and decorations are to be provided, set-up, and removed by the applicant within the rented time frame. Tables and chairs are not permitted unless chairs are specifically necessary for disabled guests. Decorations may not be adhered to any park property including trees or permanent structures.
- The park remains open to the public at all times.
- **Cancellation Policy:** Cancellations made less than 30 days will result in loss of entire rental. Cancellations made with 31-90 day notice will result in loss of deposit. Cancellations made with over 91 days notice will result in loss of \$50 check processing fee. All cancellations or changes must be made in writing.
- All events cancelled due to inclement weather should be reported within 24 hours or one business day and will be refunded the rental fee ONLY if the wedding did not take place on the property. \$50 will be retained from the deposit for check processing.
- These areas are not equipped with electrical outlets.
- The use of confetti, artificial flowers (for throwing), rice, or sparklers is prohibited. Please use bird seed, it is appreciated by the park “residents.”
- Alcoholic beverages are prohibited. Dogs (pets) are not allowed in Central Park. Dogs (pets) are permitted in Kraft Azalea Garden but must be on leash.
- Parks are rented as-is. Parking may be very limited and is not guaranteed.



city commission agenda item

item type	Action Items Requiring Discussion	meeting date	January 14, 2013
prepared by department division	City Manager	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A final vote		

subject

Discussion of use of the lake (Lake Mendsen) at Martin Luther King, Jr. Park for storm water from the CNL and Casto properties.

motion | recommendation

Accept or reject the proposal from CNL and Casto. If the Commission accepts the proposal, or approves it with modifications, authorize the Mayor to execute an agreement approved by the City Attorney containing the deal terms and authorize staff to approve the final excavation plan to minimize park impacts.

Background

City staff has been approached by the developers of both the CNL property and the Casto property on Denning Drive to determine if the City would be willing to partner with them on storm water runoff related to their projects. Under their proposals, the developers would each pay the City \$40,000 (for a total of \$80,000) in exchange for the right to expand the lake in MLK, Jr. Park to accommodate the storm water runoff from their projects. Attached is a copy of the request and a depiction of how they would propose meeting the storm water retention needs.

While staff has some reservations (discussed below) about the impact of the expansion of the lake for this purpose, there has been a long time desire by the Parks Department to construct a gazebo or pavilion near the lake behind the Civic Center to serve as a wedding venue. Staff has suggested to the developers that \$50,000 each might be more in line with what such an amenity would cost however that project has neither been designed nor priced at this point.

The concerns raised by Staff are as follows:

- The Parks and Recreation Advisory Board has not addressed the issue to date.
- The enlargement of the lake as proposed would reduce the usable area of the park land by approximately 21,200 square feet.
- The dredging, loading and hauling during the construction phase will impact other park uses. This will last approximately 90 days. How the equipment accesses the construction site could also be an issue.
- The actual cost of the wedding pavilion is unknown at this time.
- While both the Casto and CNL properties are part of the basin that currently drains to this lake, there is concern that there could be a slight reduction in water quality as a result of this project.
- The City works closely with the Florida Fish and Wildlife Conservation Commission on lake management. Lake Mendsen is considered an "Urban Pond" by the FFWC and is stocked annually for public fishing and our "Test the Waters" fishing tournament. The removal and reestablishment of existing shoreline will certainly cause turbidity and sediment impacts on the pond which may affect the Florida Fish and Wildlife Conservation Commission assistance with

the “Urban Pond” management.

Both developers have viable options to put the storm water retention on their respective sites, however the option of putting it in to Lake Mendoceno would save them money and provide some other on site flexibility. It is staff’s understanding that both projects will still go forward regardless of the Commission’s decision on this issue.

CNL is under a tight timeframe for a decision as their project is already underway and they need to finalize their storm water treatment design. If the Commission approves this request they will still have to go through permitting with the St. Johns River Water Management District which will take between 60 and 90 days

If approved, staff would like the opportunity to refine the dredging plan to reduce park impacts and improve the usability of the lakeshore area.

fiscal impact

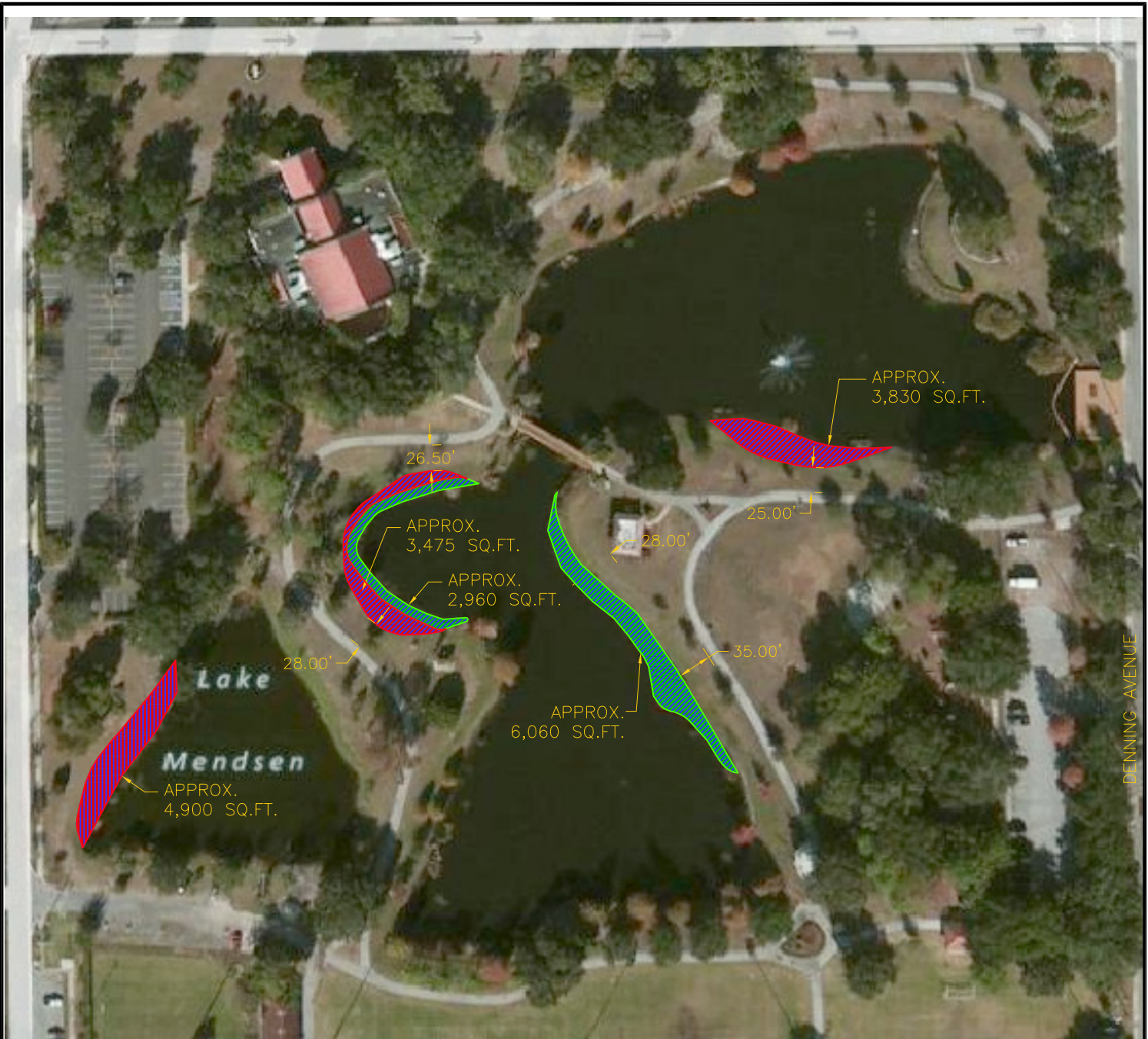
The storm water project might impact the ability for some rentals during the construction phase.

long-term impact

The addition of a wedding venue would provide additional ongoing revenues as a rental facility.

strategic objective

- n/a



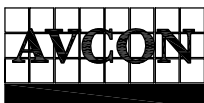
CASTO AREA NEEDED: 9,000 SQ. FT.
CNL AREA NEEDED: 12,200 SQ. FT.
COMBINED AREA NEEDED: 21,200 SQ. FT.
AREA PROVIDED: 21,225 SQ. FT.



North



GRAPHIC SCALE IN FEET



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**RESIDENCES AT WINTER PARK VILLAGE / CNL
 LAKE ISLAND MODIFICATION**

**COMBINED
 SITES**

REVISION: 00

DATE: 12-13-2012

S-T-R: 01-22S-29E



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MEMORANDUM

To: Paul Rutledge – CASTO Southeast
Thom Cunningham – CNL Commercial Real Estate, Inc.

From: Rick V. Baldocchi, P.E.

Date: January 7, 2013

Reference: Joint Stormwater Use of Lake Island
The Residences at Winter Park Village (CASTO)
Heritage Park (CNL)

We have been involved in on-going discussions with CASTO Southeast, CNL Commercial Real Estate, Inc., the City of Winter Park, and St. John's River Water Management District related to the use of Lake Island for stormwater treatment for The Residences at Winter Park Village (CASTO) and/or Heritage Park (CNL). A proposed concept is scheduled to be presented to The City of Winter Park Commission on January 14, 2013.

A summary of the current proposal is outlined below:

1. The Lake Island pond will need to be expanded to accommodate water quality treatment in accordance with St. John's River Water Management District (SJRWMD) and city codes. The existing Lake Island is currently permitted as a retention pond with SJRWMD and provides partial treatment to the two sites referenced, plus additional areas to the northeast. The proposed expansion, per SJRWMD, will need to increase the treatment volume for 100% of the proposed development requirements, which the design does.
2. Based on preliminary calculations and historical survey information, the estimated amount of excavation required is 1000 cubic yards for The Residences at Winter Park Village, and 1300 cubic yards for Heritage Park for ratio of 44% to 56% respectively.
3. The area being proposed for expansion is conceptually shown on the attached exhibit. The areas may be revised after final survey and all parties understand the final design plans will be coordinated with City Staff to avoid impacts to existing utilities, pumping systems, outfall structures, etc, and any unnecessary costs.
4. In exchange for use and expansion of the Lake Island retention pond, each developer has offered \$40,000 (\$80,000 total) to the City of Winter Park. City staff has noted that their goal is to construct a gazebo in the park to accommodate wedding parties and City staff has estimated that cost to be



approximately \$100,000 and has requested each developer to increase their contribution accordingly, which they may allocate between themselves differently.

5. If approved by Commission on January 14, 2013, the basic agreements would need to be executed by January 21, 2013, in order to meet time constraints based on the schedule of Heritage Park.
6. The City planner has confirmed that approval of the use of Lake Island pond for stormwater would not require an amendment to the Final Conditional Use Permit for Heritage Park.
7. Each party (CASTO and CNL) would make their payment directly to the City prior to receiving the Certificate of Occupancy for their respective projects.
8. The construction of the expanded pond will be completed by August 1, 2013 and will be coordinated with City staff to minimize impacts to existing park operations and events.
9. Additional topographical survey information will be required and CASTO and CNL agree to split proportionally these costs, and all cost to date.
10. Construction cost will be proportioned to each development based on the volume of excavation required for each development determined after final design is complete (current estimate is 56% CNL and 44% CASTO).

This memo is a general understanding to allow both parties to present the concept to the City of Winter Park Commission. Final agreements will need to be implemented to further define each party's arrangement with each other and the City of Winter Park.

End of Memo