

Public Art Advisory Board



February 17, 2014 at 4:30 p.m.

Chapman Room (Room 200) • City Hall Second Floor
401 South Park Avenue • Winter Park, Florida

1 administrative

- a. Call to order.
- b. Approval of the December 16, 2013 and January 21, 2014 minutes.
- c. Staff updates.

2 action

- a. Art on the Green 2014.

3 new business

4 adjourn

The next PAAB meeting will be 4:30 p.m. Monday, March 17, 2014.

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



CITY OF WINTER PARK Public Art Advisory Board

Regular Meeting
City Hall, Chapman Room

December 16, 2013
4:30 p.m.

MINUTES

Chair Thomas called the meeting to order at 4:30 p.m. in the Chapman Room of City Hall. Present: Dana Thomas, Chair, Francine Newberg, Sarah Davey, Leonard Feinberg, Betty Hartnett, Joan Pohl, and Robert Lemon. Absent: Joseph Roviario, Vice-Chair, Jan Clanton, Linda Cegelis, Katy Bakker, and Daniel Losue. Staff: Senior Planner Lindsey Hayes and Recording Secretary Lisa Smith.

APPROVAL OF MINUTES:

Motion made by Ms. Hardnett, seconded by Ms. Clanton to approve the October 21 and November 18, 2013 meeting minutes. Motion carried unanimously.

STAFF UPDATES

- Art in Transit update: Ms. Hayes said that the agreement has been signed by Diane Boswell, Artist. The purchase order for the project supplies have been emailed to the company. She thanked Mr. Feinberg for his help in getting the engineering for the project done. She noted that the anticipated completion date for the project is March 2014.

NEW BUSINESS

- Art in Chambers updates

Ms. Thomas noted that a determination still needs to be made on artist residency requirements. The next Art in Chambers artist Ben Rupp's work is scheduled for installation in mid-January. The opening reception is scheduled for January 15th.

- Art on the Green 2014 advance planning

The Board continued its discussion of the art on the green project. The Board members agreed to review the sponsor packets and come back to the January meeting with their comments.

Date of Next Regular Meeting: Tuesday, January 21, 2014, at 4:30 p.m.

There was no further business. Meeting adjourned at 5:15 p.m.

Respectfully submitted,

Lisa M. Smith
Recording Secretary



CITY OF WINTER PARK Public Art Advisory Board

Regular Meeting
City Hall, Chapman Room

January 21, 2014
4:30 p.m.

MINUTES

Chair Thomas called the meeting to order at 4:30 p.m. in the Chapman Room of City Hall. Present: Dana Thomas, Chair, Francine Newberg, Sarah Davey, Leonard Feinberg, Betty Hartnett, Joan Pohl, and Robert Lemon. Also Present: Terry Olsen, Clarissa Howard, Communications Director, Craig O'Neil, and Theresa Broman. Absent: Joseph Roviario, Vice-Chair, Jan Clanton, Linda Cegelis, Katy Bakker, and Daniel Losue. Staff: Senior Planner Lindsey Hayes and Recording Secretary Lisa Smith.

APPROVAL OF MINUTES:

No minutes were approved.

NEW BUSINESS

Art on the Green 2014

1. Publicity and graphic design, Communications Department

The City's Communication Department staff (Clarissa Howard, Director, Craig O'Neil, and Theresa Broman) was present at the meeting to get an overview of the Boards needs for the Art on the Green 2014. They responded to Board member questions and concerns. Consensus from the discussion was that Communications staff would create a communications tools and deadlines and forward to Ms. Hayes to distribute to the Board and staff also requested that the Board provide them with names of publications that they would like to advertise the call for artists and they would reach out to the specific publication.

2. Draft sponsor packet and budget review

The Board discussed the draft sponsor packet and reviewed necessary corrections.

Ms. Hayes reminded the Board members of the Art in Chambers opening on January 22nd. Ms. Newberg questioned the status of the Molecular Dog. Ms. Hayes stated that she would reach out to the Polasek again.

Date of Next Regular Meeting: Tuesday, February 17, 2014, at 4:30 p.m.

There was no further business. Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Lisa M. Smith
Recording Secretary