



# Lakes & Waterways Advisory Board Regular Meeting

October 8, 2019 at 12:00 p.m.

Public Safety Facility | Ray Beary Community Room  
500 N. Virginia Ave. | Winter Park, Florida

## Agenda Items

### Call Meeting to Order

Approve minutes August 13, 2019 (September meeting, no quorum)

### Approval Shoreline Permit Applications

- a. SAP 19-17, Request of Thomas and Julie Eastwood to construct a seawall/revetment at 1631 Barcelona Way on Howell Creek.
- b. SAP 19-18, Request of Dr. C.J. Goodis to construction a seawall/revetment at 161 Palmer Ave on Lake Maitland

### Reports

- a) *Lakes Management/Stormwater Management - Don Marcotte*
- b) *WP Police Lakes Patrol - Jeff Marcum*
- c) *City of Maitland Update - John Bryant*
- d) *Sustainability - Vanessa Balta Cook*

### New Business

Citizen Comments

New Ideas

**ADJOURN - Next meeting November 12, 2019**

#### ***appeals & assistance***

*"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."*



# Lakes & Waterways Advisory Board Minutes

August 13, 2019 at 12 p.m.

Public Safety Facility | Ray Beary Community Room  
500 N. Virginia 3. | Winter Park, Florida

**Draft**

## Present

John Minton, Tom Smith, Amy Byrd, Jack Goggin, Steve DiClemente

## Absent

David Moorhead, Doug Marks, Drew Havron.

## ADMINISTRATIVE ITEMS

Meeting called to order: Chairman DiClemente called the meeting to order at 12:00 pm.

A brief discussion was held regarding the City Attorney's response to a question about approval of shoreline applications when a quorum is not present.

Mr. Attaway discussed briefly the changes to the City's boathouse code staff is looking into so as to provide a more diverse look to boathouses on the lakes. The discussion also covered state requirements that the City would have to continue to meet. After preliminary review, staff will bring possible revisions to the Board for a more in depth discussion.

Chm DiClemente requested clarification on an item in the minutes. The item was brought before the Board by Commissioner Weaver regarding replacing septic tanks with sewer. Mr. Attaway explained the item came out of a City Commission work session between the Commission and Utility Director David Zusi regarding replacing septic tanks with sewer in areas in the City. That discussion included pros and cons and whether septic tanks are contributing to the degradation of the lakes. Mr. Attaway explained that more current research would be beneficial before making a recommendation based on impacts to the lakes. Commissioner Weaver was in attendance and was able to explain what he is looking for including objective and location. Discussion ensued. No recommendation was made at this time.

## Approval of minutes

Motion made by Jack Goggin to approve the June 11, 2019, meeting minutes as presented, seconded by Tom Smith, motion carried unanimously.

\*\*The Board agreed to move the election of chairman and vice-chairman to the end of the meeting\*\*

## Shoreline Applications

SAP 19-16, Request of Robert and Kathleen Walker, for approval to construct a boathouse/dock at 1293 Alabama Dr. on Venetian Canal (Lake Maitland). Mr. Noonon provided details of the application and staff is recommending approval. Mr. Noonon responded to questions. After discussion, Mr. Smith moved to approve the application, second by Mr. Goggin, motion carried unanimously

SAP 19-13, Request of Perle du Lac to construct a seawall/revetment at 662 Osceola Ave on Lk Virginia. This application was reviewed at the July 9, 2019, meeting and was found in compliance but due to the lack of a quorum could not be approved. Mr. Noonon reiterated details of the application and staff is recommending approval. Mr. Noonon responded to questions. After discussion, Mr. Goggin moved to approve the application, second by Mr. Smith, motion carried unanimously

SAP 19-14, Request of OHG Trust #19, Robert Lazarus, for approval to construct a boathouse/dock at 560 Country Club Dr. on Lake Killarney. Mr. Noonon provided details of the application and staff is recommending

approval. Mr. Noonon responded to questions. After discussion, Mr. Smith moved to approve the application, pending revegetation, second by Mr. Goggin, motion carried unanimously.

The Board requested photographs be submitted with applications.

SAP 19-15, Request of Ann Saurman, for approval to construct a dock at 1041 Osceola Ave. on Lake Mizell. Mr. Noonon provided details of the application and staff is recommending approval. Mr. Noonon responded to questions. After discussion, Mr. Goggin moved to approve the application, pending meeting vegetation requirements, second by Mr. Smith, motion carried unanimously.

## Reports

### LAKES MANAGEMENT/STORMWATER MANAGEMENT

Mr. Marcotte reported that the first reading of the 2020 Budget was held last month. The Board approved CIP Five-Year Plan is moving forward as presented, If any changes are requested by the City Commission he will inform the Board. He also commented that additional funding for a Master Stormwater Plan for the CRA is being discussed. Boathouse/dock inventory will be brought to the Board after it is completed for additional discussion.

Mr. Marcotte reviewed current stormwater projects including Highland Rd. CDS unit, Arbor Park drainage, and Janice Ave drainage. An updated copy of the projects list was provided.

### POLICE REPORT

Lt Locke provided July statistics for the activities on the lakes including terminations, citations, inspections and boat towing.

### CITY OF MAITLAND

None

### SUSTAINABILITY

Ms. Balta-Cook updated the Board on cleanup projects. All events are public and details are available on the City's website. Storm drain marking program continues. An Electronics collection event will be held at City Hall parking lot on November 16. We are also partnering with a local non-profit "Shoes for Kids" to collect gently used shoes.

## Election of Chairman and Vice Chairman

Mr. Smith nominated Steve DiClemente for the position of Chairman, seconded by John Minton, motion carried unanimously. Mr. Smith nominated John Minton for the position of Vice Chairman, seconded by Steve DiClemente, motion carried unanimously.

### CITIZEN COMMENTS

None

### ADJOURNMENT

Chm. DiClemente adjourned the meeting at 12:41 am. Next meeting is September 10, 2019

Respectfully Submitted,

***Debbie Wilkerson***

Recording Secretary

Debbie Wilkerson



# Lakes & Waterways Advisory Board Minutes

September 10, 2019 at 12 p.m.

Public Safety Facility | Ray Beary Community Room  
500 N. Virginia 3. | Winter Park, Florida

## No Quorum

### Present

Tom Smith, Amy Byrd, Drew Havron, Doug Marks (telephone)

### Absent

David Moorhead, Steve DiClemente John Minton, Jack Goggin

### ADMINISTRATIVE ITEMS

#### Approval of minutes

Due to lack of quorum minutes will be approved at October 8, 2019, meeting.

#### Shoreline Applications

SAP 19-17, Request of Thomas and Julie Eastwood, for approval to construct a seawall/revetment at 1631 Barcelona Way on Howell Creek. Application will be reviewed and approved at October 8, 2019, meeting.

#### LAKES MANAGEMENT

Ms. Johansson updated the Board on various lake treatments. She announced the “Test the Water Fishing Tournament” at MLK Park on October 5. FWC is stocking the pond for the tournament. Ms. Johansson announced that she is looking at adding carp to Lk Baldwin and staff is updating some of their tech.

#### STORMWATER MANAGEMENT

Mr. Marcotte reported there was no impact from Hurricane Dorian. He also reported that a NPDES audit was performed. Mr. Noonon provided details and responded to questions.

Mr. Marcotte reviewed current stormwater projects including Highland Rd. CDS unit, Arbor Park drainage, Swope and Knowles, and Janice Ave. drainage. An updated copy of the projects list was provided. Boathouse/dock inventory will be brought to the Board after it is completed for additional discussion.

#### POLICE REPORT

Sgt Jeff Marcum reported that the Police did 6 patrols this month, a fewer amount than normal due to hurricane preparedness. He provided August statistics for the activities on the lakes including terminations, citations, inspections and boat towing. He also provided details of a boat crash on Lk Killarney.

#### CITY OF MAITLAND

None

#### SUSTAINABILITY

Ms. Balta-Cook updated the Board on cleanup projects. All events are public and details are available on the City’s website. Storm drain marking program continues. An Electronics collection event will be held at City Hall parking lot on November 16. We are also partnering with a local non-profit “Shoes for Kids” to collect gently used shoes. She invited the Board to attend the September meeting of the Keep Winter Park Beautiful and Sustainable Board who will have Jacques Werleigh from the Orange County Environmental Protection Division to discuss the Fertilizer Ordinance.

**CITIZEN COMMENTS**

Erwin Lemand, 336 Henkel Cir, requested additional information about a previous shoreline application approval for the Lake Virginia Condos. Discussion ensued.

Marty Sullivan, 901 Georgia Ave, requested information about the lake access at the end of Chase Ave. He questioned if it was in the right of way. Staff assured him that it was in the right of way and it did not need to be permitted.

**ADJOURNMENT**

Respectfully Submitted,

***Debbie Wilkerson***

Recording Secretary

Debbie Wilkerson

## Shoreline Alteration Permit Application Staff Report (Revetment)

Application #: 19-17 WATERBODY: Howell Creek Date: 9/10/2019

APPLICANT NAME AND SITE ADDRESS: Thomas and Julie Eastwood, 1631 Barcelona Avenue



### Comments:

The plan involves construction of only a riprap revetment and proposes 5' of fill. Based on field review and analysis of property lines the fill will not be permitted as shown. The fill would encroach into the creek as well as impede the creeks capacity.

### Staff Recommendation:

Approval contingent on no fill being placed beyond the property line.

Reviewed By: Matt Noonon



CITY OF WINTER PARK  
LAKES DIVISION  
SHORELINE ALTERATION PERMIT APPLICATION

Amt: \$ 100  
Check# 2248  
Date: 8-3-19  
SAP#: 19-17

General Instructions: To request approval of a Shoreline Alteration Permit Application complete this application and submit to Public Works Department (500 N. Virginia Ave., Winter Park, FL 32789) along with the applicable fee and all additional information necessary for public hearing before the Lakes & Waterways Advisory Board. All required must be submitted with application. **Two complete sets of the application and plans are required.** (Signed and sealed plans are NOT required for the Shoreline Alteration Permit)

**DEADLINE IS THE SECOND TUESDAY OF EACH MONTH FOR HEARING IN THE FOLLOWING MONTH.**

DOCK ONLY (\$50)     BOATHOUSE & DOCK (\$75)     SEAWALL/REVTMENT (\$100)

OWNER (name & address)

Thomas and Julie Eastwood  
1631 Barcelona Way  
Winter Park, FL 32789

Phone: \_\_\_\_\_

Email: TGEJr@yahoo.com JAMolino@yahoo.com

CONTRACTOR (name & address)

Rafael Valle - M.J. Carpentry, Inc.  
4409 Hoffner Avenue, Suite 339  
Orlando, FL 32812

Phone: (321) 202-0478

Email: Rafael@DocksNSeawalls.com

PROPERTY

Agent: Sheila Cichra (407) 450-4241 sheilacichra@gmail.com

Street Address :( if different):

1631 Barcelona Way

Name of lake, canal or stream:

Howell Creek

Is the property under contract for purchase or lease?     Yes  No  
Is the contract for purchase or lease contingent upon approval of this application?     Yes  No

If the applicant is NOT the owner, attach a copy of the purchase or lease contract or option on the property, or a letter signed by the owner of record authorizing the applicant to act as agent for the owner. This information is requested to establish the legal status of the applicant and will be held in confidence, except as the information pertains to the zoning application

PARCEL NO: 07-22-30-7939-00-170 (same as tax ID number of Orange Co. property tax records)

Legal Description: Provide complete and accurate legal description below including Plat Book and Page Number OR attach a copy of the legal description to this application.

Lot 17, Sevilla, less N 5 FT, as per Plat Book 3, page 24

1623 Barcelona Way  
1639 " "

Applications must include sketches showing the plan view (top) and profile (side) of the proposed structure and all relevant dimensions that demonstrate compliance with applicable codes (see rules summary on permitting web page). For revetments or seawalls the proposed, finished slope must be clearly shown and may not be steeper than 3:1 (horizontal: vertical)

Please note that any properties that do not meet the current shoreline vegetation standards (50 feet or 50% rule), must be revegetated before a shoreline alteration permit will be issued.

It is important for the waterfront property owner to understand that there may be a substantial amount of maintenance and expense required to maintain the new re-vegetated site and to keep it free of unwanted exotic vegetation.

This permit satisfies the requirements of the City of Winter Park Shoreline Protection Ordinance only. Additional permits may be required by the Florida Department of Environmental Protection or Florida Fish & Wildlife Conservation Commission. It is the responsibility of the permittee and their contractor to ensure that all necessary permits are obtained. The City assumes no responsibility for fines or other actions resulting from the permittee's failure to obtain all required permits or approvals.

<b><u>SEAWALL/REVETMENTS (only)</u></b>	
Project Description:	50' of Florida Fieldstone revetment halfway between the current edge of water and the edge of water, as located on a survey from 1999
Reason for Request:	the structural integrity of the pool is being compromised by the erosion of the creek embankment
Explain Hardship if Permit Not Granted:	the pool deck already has large cracks and is shifting away from the pool - the pool shell will eventually crack

Dock Parameter	Proposed	Allowed	Variance yes/no/n.a.
Total Area (sq. feet)		600 max.	
Length from OHW (feet)		30'*	
Height of Roof (feet above deck)		11 max.	
Height of Deck (feet above OHW)		2 max.	
Enclosures?		80 ft <sup>2</sup> max. (no plumbing/water allowed)	
Side Yard Setback(s) (feet)		10 min.**	
Meets Vegetation Criteria?		Only 50% can be cleared	




Applicant is required to complete the table above.

\*Lake Killarney has a 50' maximum allowed length from NHWE.

\*\*Side yard setback may be reduced to 5 feet without a variance if a signed letter of no objection is obtained from the affected adjacent property owner.

**I certify that, to the best of my knowledge and belief, all information supplied with this application is true and accurate, and that I am:**

- the owner of the property described herein
- a party to an agreement for purchase or lease of this property
- an agent for the owner or purchaser/lessee of this property

  
\_\_\_\_\_  
Signature

08/11/2019  
\_\_\_\_\_  
Date

**SHORELINE ALTERATION APPROVAL IS REQUIRED PRIOR TO SUBMITTING FOR A BUILDING PERMIT**

DO NOT WRITE BELOW LINE

APPROVED

DISAPPROVED

LAKE AND WATERWAYS ADVISORY BOARD MEETING: \_\_\_\_\_ VOTE: \_\_\_\_\_

Julie A. Eastwood

I, Thomas G. Eastwood Jr., owner of 1631 Barcelona Way, in the City of Winter Park, hereby grant permission to Sheila Cichra of Streamline Permitting, Inc. to act as my agent in obtaining all permits associated with the construction of our riprap revetment.

Thomas G. Eastwood Jr. + Julie A. Eastwood 7-31-19

(Signature)

(Date)

Thomas G. Eastwood Jr. + Julie A. Eastwood

(Print Name)

ACKNOWLEDGEMENT:

STATE OF FLORIDA

COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this 31 day of JULY 2019, by THOMAS G EASTWOOD JR & JULIE A EASTWOOD

(NOTARY SEAL) Christina Emig



(Signature of Notary Public - State of Florida)

Personally Known  OR Produced Identification

Type of Identification Produced

\_\_\_\_\_

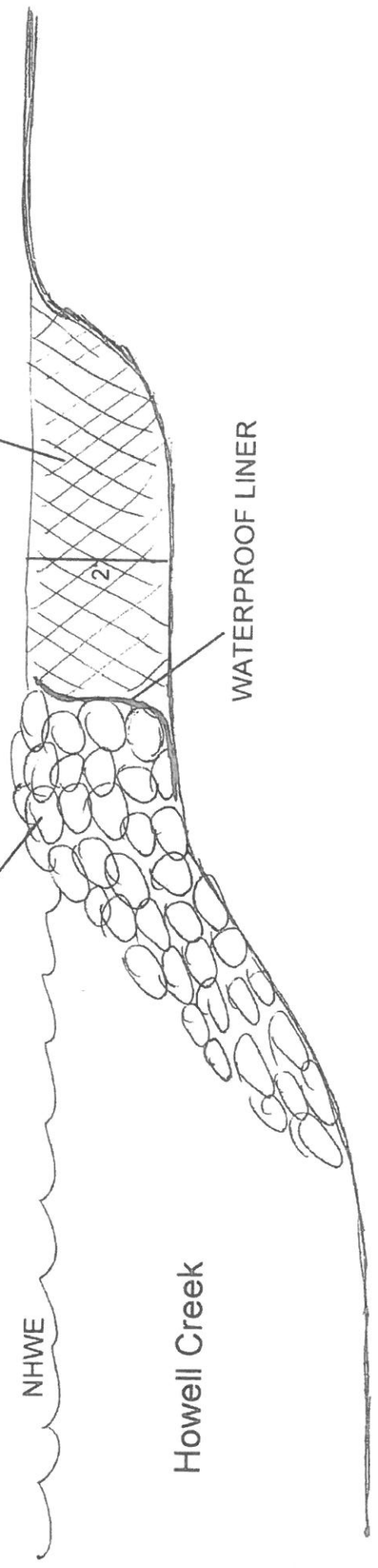
EASTWOOD RIP-RAP CROSS SECTION  
1631 BARCELONA WAY  
WINTER PARK, FL 32789

PROPOSED 6' X 50' FLORIDA  
FIELDSTONE RIP-RAP REVETMENT  
INSTALLED IN A 3:1 SLOPE

18.5 YARDS OF CLEAN COMPACTED FILL

NHWE

Howell Creek







## Shoreline Alteration Permit Application Staff Report (Seawall)

**Application #:** 19-18 **WATERBODY:** Lake Maitland **Date:** 10/8/2019

**APPLICANT NAME AND SITE ADDRESS:** Dr. C.J. Goodis, 161 Palmer Avenue

See plans & photos below.

### **Comments:**

The plan involves construction of a riprap seawall at a 3:1 slope and complies with City Code. The current materials proposed for the seawall are niagara and rainbow jack boulders. Also, there is currently invasive torpedo grass which will be removed and replaced with additional arrow head and pickerel weed.

### **Staff Recommendation:**

Recommendation of Approval.

**Reviewed By:** Matt Noonon



CITY OF WINTER PARK  
SHORELINE ALTERATION PERMIT APPLICATION  
REVETMENTS AND SEAWALL

P. W. Dept use only
Amt: \$ 100
Check#: 5321
Date: 8/20/19
SAP 19-18

**General Instructions:** To request approval of a Shoreline Alteration Permit Application complete this application and submit to **Public Works Department (500 N. Virginia Ave., Winter Park, FL 32789)** along with the applicable fee and all additional information necessary. **Revetment/seawall applications require a public hearing before the Lakes & Waterways Advisory Board.** All required documentation must be submitted with application. **Ten (10)** complete sets of the Revetment/Seawall application and plans (signed and sealed plans **not** required) are required.

**FEE: \$100**

**APPLICATION DEADLINE IS THE SECOND TUESDAY OF EACH MONTH FOR HEARING IN THE FOLLOWING MONTH**

Water Body: LAKE MAITLAND

Property Owner's Name(s) & Address:

DR. C.J. GOODIS  
161 PALMER AVE  
WINTER PARK, FL. 32789  
Phone: 505-515-4163  
Email: DR.CJGOODIS@GMAIL.COM

Contractor (name & address) To Perform Work:

CHARLIE ORT  
CHARLIE LANDSCAPE & DESIGN  
365 E. CHURCH AVE LONGWOOD  
Phone: 908-268-8963 FL. 32750  
Email: YARDCHARLIE@GMAIL.COM

Site Address (if different): \_\_\_\_\_

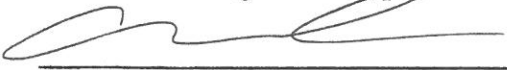
Project Description: BUILD RIP RAP SEAWALL TO PREVENT FURTHER  
EROSION. RAINBOW JACK WILL BE USED TO BUILD WALL  
12-24" ROCK  
Reason for Request: SHORELINE IS ERODING

Explain Hardship if Permit Not Granted: \_\_\_\_\_

**Make checks payable to the City of Winter Park (\$100.00)**

amount of maintenance and expense required to maintain the new re-vegetated site and to keep it free of unwanted exotic vegetation.

This permit satisfies the requirements of the City of Winter Park Shoreline Protection Ordinance only. Additional permits may be required by the Florida Department of Environmental Protection or Florida Fish & Wildlife Conservation Commission. It is the responsibility of the permittee and their contractor to ensure that all necessary permits are obtained. The City assumes no responsibility for fines or other actions resulting from the permittee's failure to obtain all required permits or approvals.

  
\_\_\_\_\_  
Signature of Property Owner

8-20-19  
\_\_\_\_\_  
Date

**THE FOLLOWING INFORMATION MUST BE ATTACHED TO THE SHORELINE ALTERATION PERMIT APPLICATION:**

1. Ten (10) copies of sketch and photographs of entire shoreline **before** proposed changes; show what plants are present and what plants will be removed. Indicate the length and width of both areas. Include the contour of the existing shoreline.
2. Ten (10) copies sketch of entire shoreline showing the proposed changes. Show what vegetation will be planted including its length and width. Show any changes in shoreline contour including the amount and type of material removed and/or filled in cubic yards. Show what measures will be taken to prevent erosion or pollution during construction.
3. Applications for revetments or seawalls must include sketches showing the plan view (top) and profile (side) of the proposed structure. The slope must be clearly shown and may not be steeper than 3:1 (horizontal: vertical)
4. Please note that any properties that do not meet the current shoreline vegetation standards (50 feet or 50% rule), must be revegetated before a shoreline alteration permit will be issued.

**NOTES:**

1. All cleared or trimmed vegetation or excess dredge and/or fill material shall be removed from the lake and/or lakefront for off-site disposal.
2. The granting of this permit does not relieve the contractor or property owner of any obligations under State law to obtain permits from other government agencies having jurisdiction.
3. All Revetment/seawall applications are reviewed and decided upon by the Lakes and Waterways Advisory Board at their regular monthly meetings. Meetings are held every month on the second Tuesday, at 12:00 noon, at the Winter Park Public Safety Building located at 500 N. Virginia Avenue, Winter Park, FL 32789 in the Chief Beary Community Room, 2<sup>nd</sup> floor. Applicants may attend these meetings, but their presence is not required.

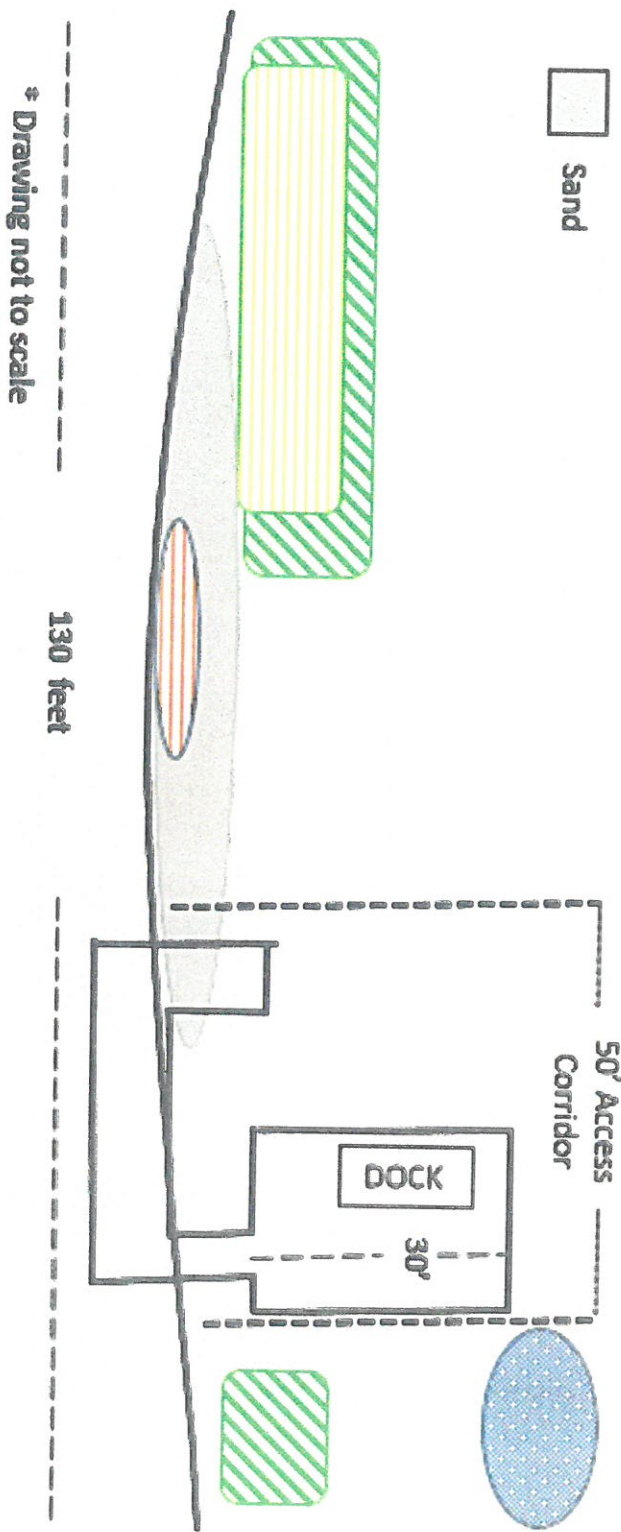
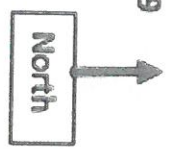


Current state

- Arrowhead
- Torpedo Grass
- Elephant Ear
- Lili Pads 10' x 10'
- Sand

Lake Maitland  
NWEH 69.9

Dr. C.J. Goodis  
161 Palmer Ave  
Winter Park, FL 32789  
505-515-4163



\* Drawing not to scale

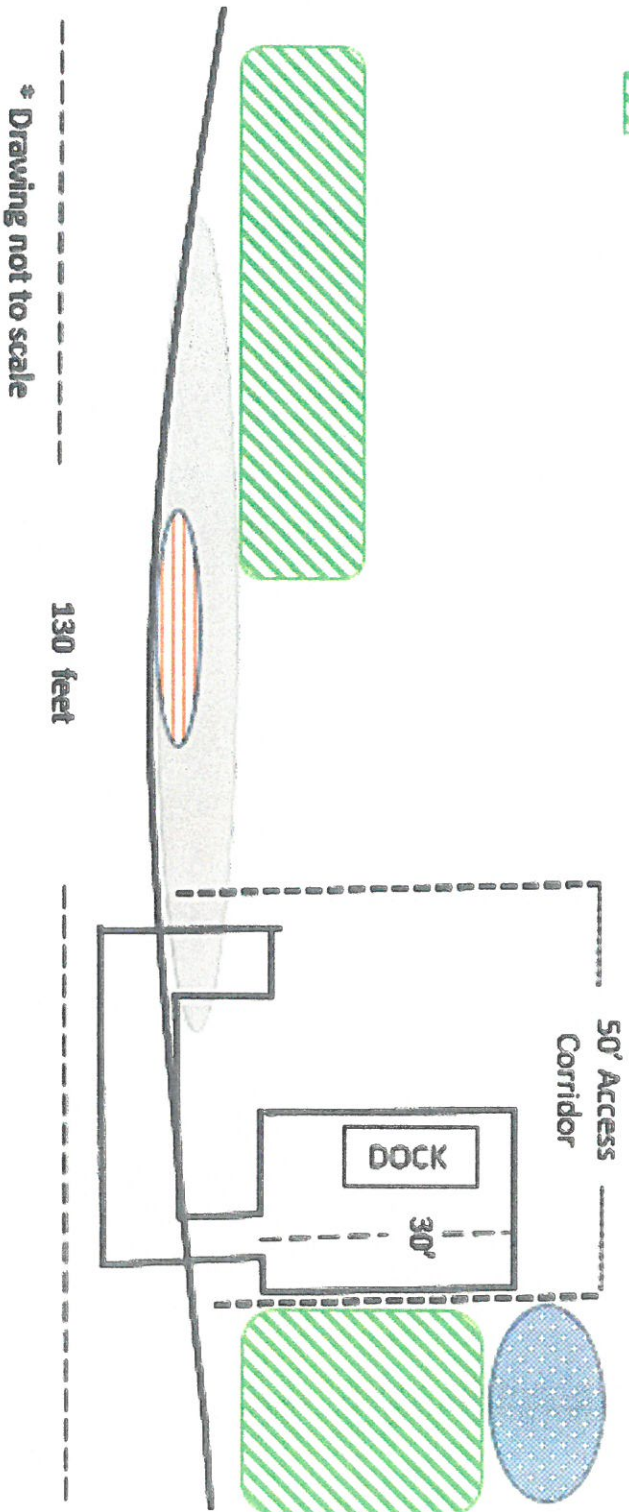
# Plant removal plan

Lake Maitland  
NWEH 69.9

Dr. C.J. Goodis  
161 Palmer Ave  
Winter Park, FL 32789  
505-515-4163



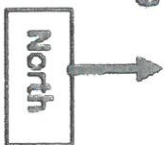
Torpedo Grass



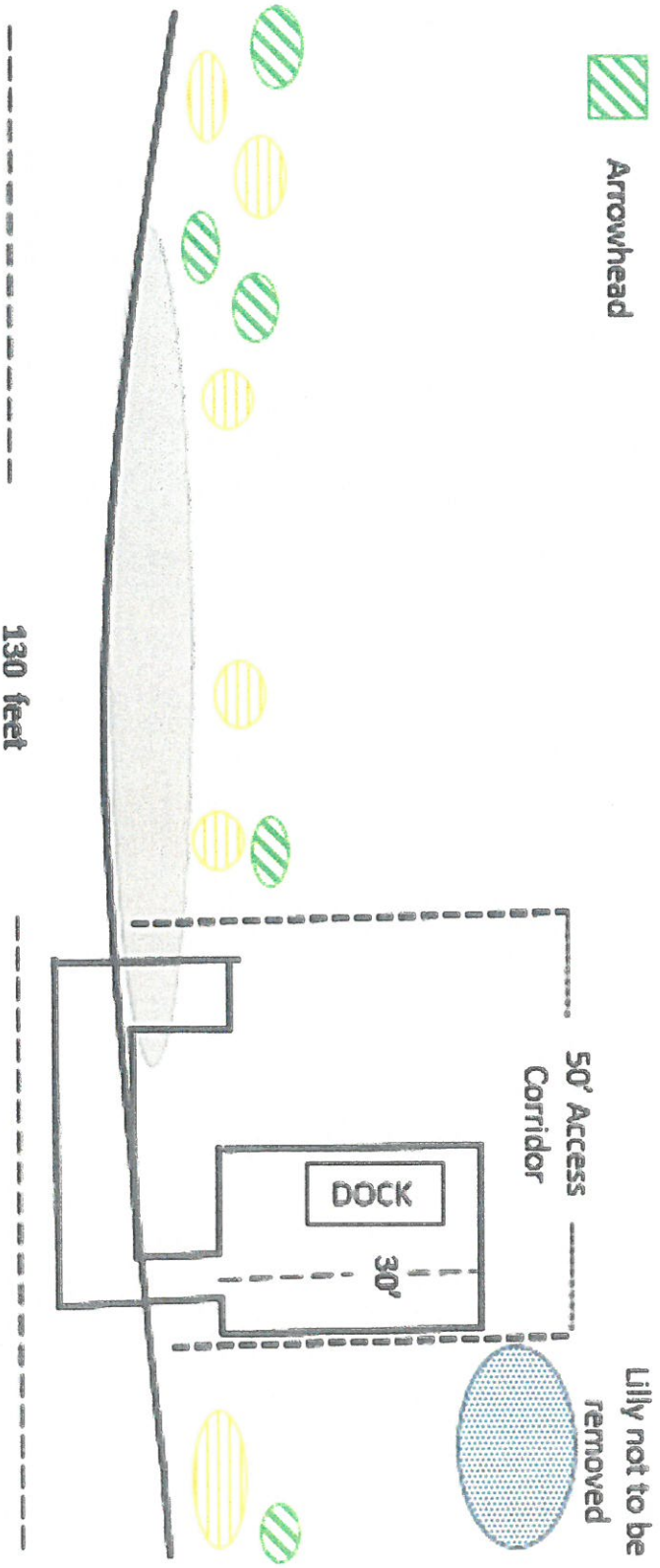
# Replanting Plan

Lake Maitland  
NWEH 69.9

Dr. C.J. Goodis  
161 Palmer Ave  
Winter Park, FL 32789  
505-515-4163



-  Pickereel
-  Arrowhead



\* Drawing not to scale

DOT compliant  
Floating Weighted  
Turbidity Barrier

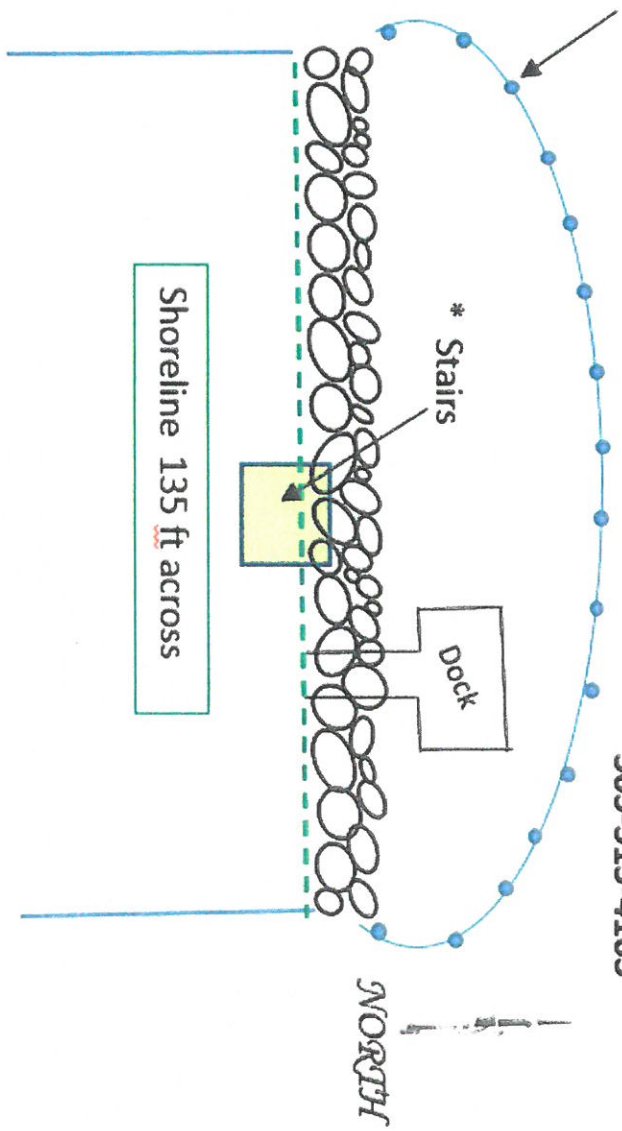
- Rip Rap wall will follow contour of natural shoreline.
- Rip Rap wall to comply to 3:1 rule.
- 6" – 24" Niagara and Rainbow Jack boulders will be used to build wall.

\* Drawing not to scale

### Lake Maitland

NHWE 69.9 FT

Dr. C.J. Goodis  
161 Palmer Ave  
Winter Park, FL 32789  
505-515-4163



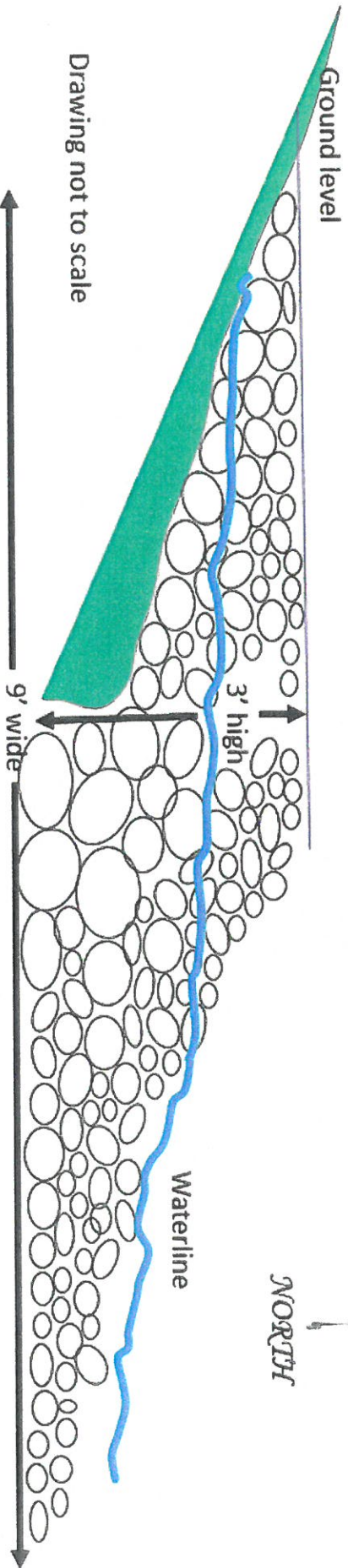
**Cross section  
Rip Rap sea wall**

12"-24" stone will be used at  
base for support.

6"-12" stone will be use on top

Lake Maitland  
NWEH 69.9

Dr. Charles Goodis  
161 Palmer Ave  
Winter Park, FL. 32789  
505-515-4163



Chuck Goodis 161 Palmer Ave Winter Park, Fl. 32789



