

Library & Events Center Task Force

January 24, 2018 at 8:00 a.m.

Chapman Room (Room 200) • City Hall Second Floor
401 South Park Avenue, Winter Park, Florida



1 administrative

- a. Approve minutes
- b. Public Comment

2 Informational

- a. Library survey results
- b. Design Update - Parking
- c. Marketing timeline

3 action

4 new business

5 adjourn

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

Library & Events Center Task Force
December 6, 2017

The meeting was called to order at 8:00 a.m.

Members present: Leslie O'Shaughnessy, Tom McMacken and Sam Stark

Staff Members present: Brenda Moody, Troy Attaway, Peter Moore and Michelle Neuner

Others present: Shawn Shaffer, Executive Director for Winter Park Public Library

Administrative items

Tom McMacken moved to approve the November 22 minutes as presented; seconded by Leslie O'Shaughnessy; motion carried unanimously.

Public comment – None.

Informational items

a. Design Update

Mr. Attaway advised that the project team is currently working on the schematic design and final documents should be completed by the end of January. Several meetings were held last week with the design team, builders and stakeholders to discuss and obtain feedback related to parking, building layout, operational/space needs, etc.

Mr. McMacken disclosed that as a private citizen he shared his comments to city staff related to the conceptual design. Ms. O'Shaughnessy also disclosed that she shared her thoughts and considerations to city staff. Mr. Attaway advised that he relayed their comments to the design team.

Upon request, Ms. Shafer provided a brief update on the library's branding exercise. Mr. McMacken suggested that the city start the naming process for the facility, so that we are in sync when it comes time to move forward with fundraising activities.

Ms. Neuner recapped the priority items that were agreed upon at the last meeting (Design-Parking and Park Integration/Interaction, Image-Communications and Operations-Roles/Responsibilities). She noted that staff will be focusing on these three specific items and provide updates at each meeting. In response to questions raised regarding the role of the task force members and how they should proceed with updating the Commission, Ms. Neuner encouraged the team to create a monthly summary report with recommendations and present at the Commission meeting(s) for feedback and direction, if needed.

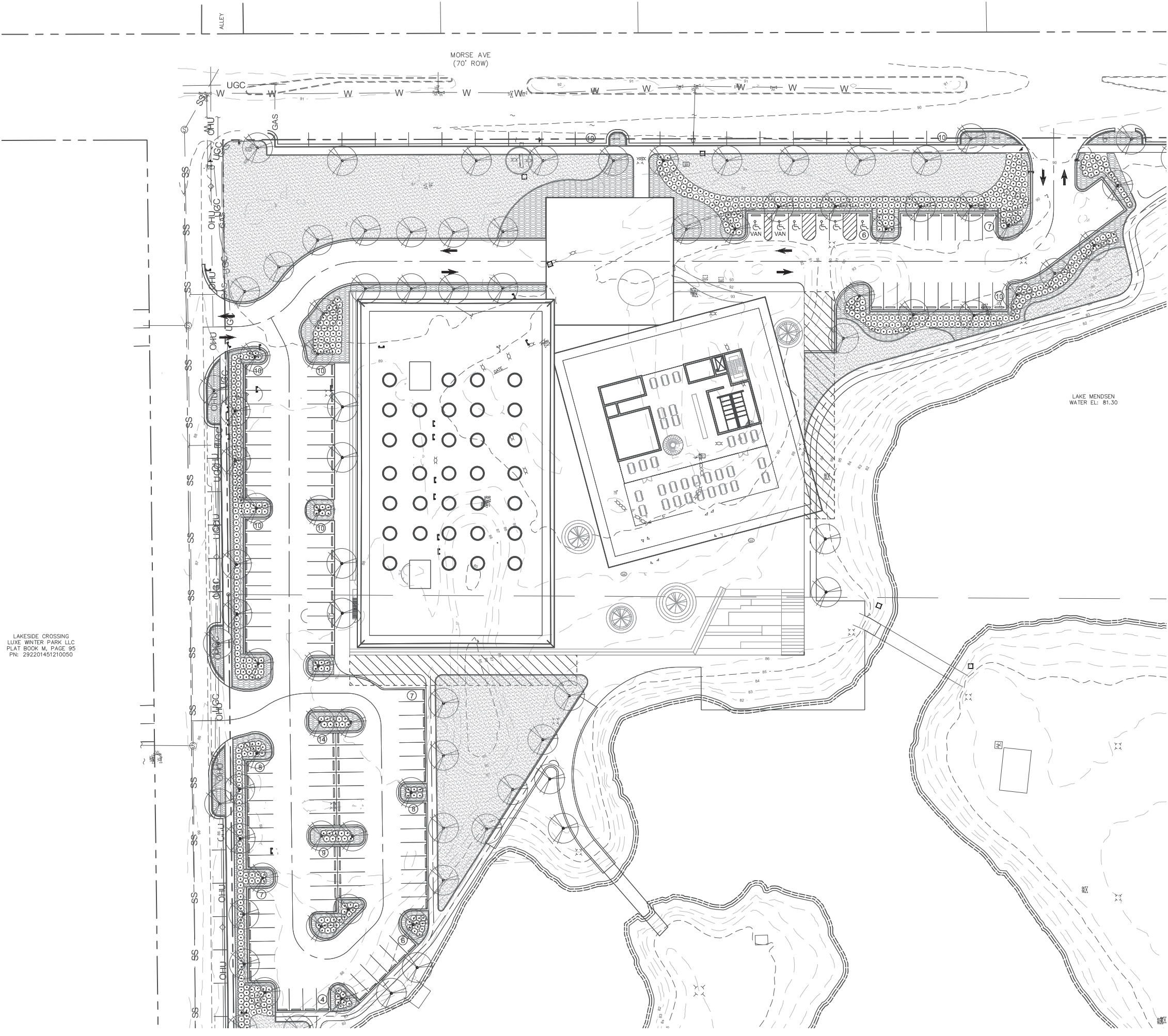
b. Budget/Information discussion

Budget & Performance Manager, Peter Moore provided financial information and addressed questions related to the City's monetary support for the library operations, the City's support vs. Orange County millage based system (with and without rent subsidy), library/events center debt service millage and future operating obligations of the City.

Due to the upcoming holidays, the meetings in January were changed to January 10 and 24, 2018.

The next meeting was scheduled for January 10, 2018 at 8:00 a.m. in the Chapman Room, City Hall, Second Floor.

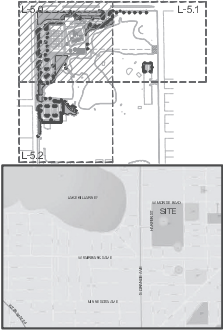
The meeting adjourned at 8:50 a.m.



LEGEND

- EXISTING OAKS TO REMAIN
- CANOPY TREES (3" Cal. Min., 10' Ht. Min.)
Quercus virginiana / Southern Live Oak
- SHRUBS
Viburnum suspensum / Sandankwa Viburnum
- GROUNDCOVERS
- SOD
- MULCH

NOTE:
DESIGN IS FOR REPRESENTATION FOR QUANTITY TAKE-OFFS ONLY.



KEY MAP

SEA

NOT FOR
CONSTRUCTION

PROJECT

WINTER PARK
LIBRARY

CITY OF WINTER PARK
WINTER PARK, FLORIDA

LANDSCAPE PROJECT

8116008

ISSUANCES

NO.	DESCRIPTION	DATE

DESIGNED BY: KJB
DRAWN BY: TMS
CHECKED BY: KMS

SCALE

NORTH

VERT: ---

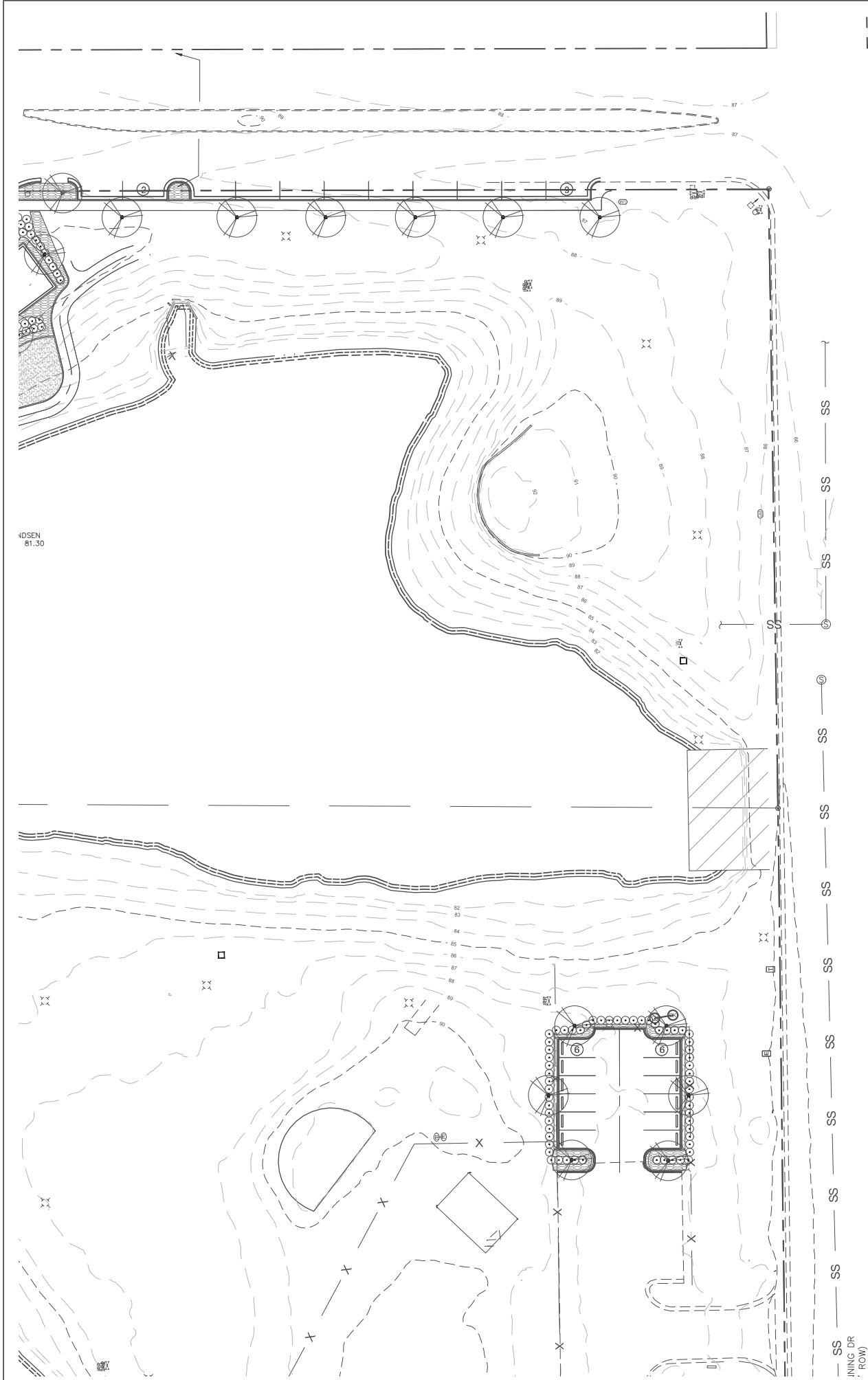
HORZ: ---

SHEET TITLE

LANDSCAPE PLAN

SHEET NUMBER

L-5.0



VALENCIA COMMUNITY COLLEGE
WINTER PARK CAMPUS
DISTRICT BOARD OF TRS OF
VALENCIA COMMUNITY COLLEGE
PLAT BOOK A, PAGE 67
PN: 302205940045061

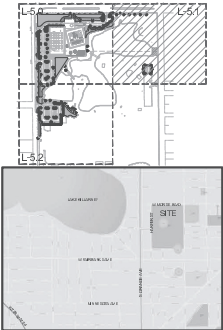
HANNIBAL SQUARE
COMMUNITY LAND TRUST INC
ROMAN CHAUWANA
PLAT BOOK A, PAGE 67
PN: 302205940045061

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LandDesign.
100 S. ORANGE AVE., SUITE 700
ORLANDO, FL 32801
407.270.7800
WWW.LANDDESIGN.COM



KEY MAP

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LIBRARY

CITY OF WINTER PARK
WINTER PARK, FLORIDA

LANDDESIGN PROJECT

8116008

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SCALE

NORTH

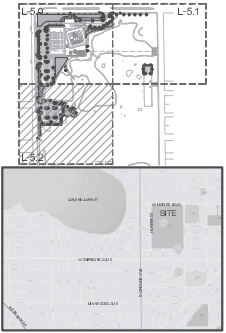
VERT: ---
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SHEET TITLE

LANDSCAPE PLAN

SHEET NUMBER

L-5.1



KEY MAP

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LIBRARY

CITY OF WINTER PARK
WINTER PARK, FLORIDA

PROJECT NUMBER
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ISSUANCES

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CHECKED BY: KMS

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VERT: ---
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SHEET TITLE

LANDSCAPE PLAN

SHEET NUMBER

L-5.2

LEGEND



EXISTING OAKS TO REMAIN



CANOPY TREES (3" Cal. Min., 10' Ht. Min.)
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SHRUBS

Viburnum suspensum / Sandankwa Viburnum



GROUNDCOVERS



SOD



MULCH

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NEW ENGLAND AVE
(50' ROW)

NEW ENGLAND WHARF SHOPPING
NEW ENGLAND COUTYARD LLC
PLAT BOOK M, PAGE 95
PN: 292201451205080

COPYTRONICS
SYSTEMS OF JACKSONVILLE INC
PLAT BOOK M, PAGE 95
PN: 292201451205050

BURGER KING
BURGER KING CORP
PLAT BOOK M, PAGE 95
PN: 292201451205010

HARPER STREET
(50' ROW)

LAKE MENDESEN
WATER EL: 81.30

LAKE MENDESEN
WATER EL: 81.30

WINTER PARK CIVIC CENTER & MLK JR PARK
CITY OF WINTER PARK
PLAT BOOK M, PAGE 95
PN: 292201451203010



SITE DEVELOPMENT SUMMARY:	
TOTAL SITE ACREAGE:	21.68 ACRES
FUTURE LAND USE:	PUBLIC
LIBRARY PARCEL	
PARCEL ACREAGE:	28.272 ACRES
PROPOSED USE:	PUBLIC LIBRARY
TOTAL SQUARE FOOTAGE:	72,338 FT ²
PARKING REQUIRED:	220 SPACES
OPTION 1 PARKING PROVIDED:	142 + 20 SPACES = 162 SPACES
OPTION 2 PARKING PROVIDED:	142 + 11 SPACES = 153 SPACES
OPTION 3 PARKING PROVIDED:	142 + 79 SPACES = 221 SPACES
OPTION 4 PARKING PROVIDED:	142 + 12 SPACES = 154 SPACES