



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting

Agenda

July 20, 2021 @ 11:45 am

City Hall - Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

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"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

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1. **Call to Order**
 2. **Consent Agenda**
 - a. [Approval of Minutes - June 15, 2021](#) 3 minutes
 3. **Staff Updates**
 - a. [Staff Report - Emailed monthly along with agenda and minutes.](#) 10 minutes
 - Park Press Ad
 - WPFD Little Libraries Bookmark
 - Fourth on the Fifth Event
 - EV Readiness Ordinance
 - Sustainability Action Plan Update
 - b. Updates on ordinances/resolutions/City Commission requests 10 minutes
 - Ready for 100
 4. **Citizen Comments (for items not on the agenda): Three minutes allowed for each speaker**
 5. **Action Items**
 - a. Funding Request - Winter Park Public Library Seed Library 10 minutes
 6. **Board Comments**
 - a. Green Minute 5 minutes
 - b. New Business/Agenda Requests/Announcements 5 minutes
 7. **Adjournment**
 - a. Next Meeting: August 17, 2021 1 minute



Keep Winter Park Beautiful and Sustainable Advisory Board Virtual Regular Meeting

Minutes

June 15, 2021 at 11:45 a.m.

Present

KWPB&S Advisory Board Members: Carey Bond (virtual), Ben Ellis, Danielle Flipse, Stephen Pategas, Rosemary Salow (virtual), Catherine (Kay) Hudson

City of Winter Park Staff: Vanessa Balta, Sustainability Program Manager; Agnieszka Tarnawska, Sustainability Specialist; Bobby Sena, Sustainability Intern; Clarissa Howard, Communications & Public Engagement Department Director; Craig O'Neil, Communications & Public Engagement Department Assistant Director

Guests: Ann Francis, Rollins College

Absent

Lynne Bachrach

1. CALL TO ORDER

Chair Ben E. called the meeting to order at 11:48 a.m.

2. CONSENT AGENDA

a. Approval of Minutes

Vice Chair Danielle F. made a motion to approve the May 18, 2021 minutes, seconded by Stephen P. Minutes were approved as presented.

3. STAFF UPDATES

a. Staff Report

Staff report was emailed to board members. Vanessa B. announced that the Sustainability Program will be moving from the Building and Permitting Services Department to the Communications and Public Engagement Department. She also introduced Rollins Bonner Leader Program Summer Sustainability Intern Bobby Sena and provided a summary of the work he is doing for the summer.

Vanessa B. provided an update on Farmers Market vendors' compliance with the single-use plastics policy. The first weekend, 85% of the vendors complied and the second weekend, about 90% complied, with a final check pending. Non-compliance vendor issued were primarily related to plastic bags. Bobby S. researched options and contacted vendors with potential alternatives. A pervasive issue seems to be "greenwashing" or false claims of bags being "biodegradable" but not truly meeting the policy requirements. Chair Ben E. asked what was the most common bag alternative being used by vendors, staff responded that most vendors are using paper bags in conjunction with an ask first policy. In terms of straws, half offer paper and half are offering a "compostable" plastic alternative that research suggests may not actually be "compostable." The policy expires end May, 11 2022. Vanessa B. also provided an update on the cleanup kits and Sustainability Action Plan Update surveys. Staff has reached out several local nonprofits included the League of Women Voters Orange County, Ideas for Us, the Hannibal Square Heritage Center, and others.

b. Updates on ordinances/ resolutions/ City Commission requests

Vanessa B. shared that during the last City Commission meeting, Commissioner Weaver clarified that he hopes a gas-powered leaf blower policy will phase out gas-powered blowers over time as opposed an immediate ban. The Commission has also requested a work session in the next few months on the topic. Vanessa B. forwarded the email from Commissioner Cooper with her recommendation on stakeholder engagement. Rosemary S. suggested that, in the work session, the Board should work primarily on the methodology for the ordinance.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

a. Content for August's Park Press Ad

Vanessa B. asked the Board for input on the content for August Park Press Ad which is due July 22. The board discussed including hurricane season and back to school themes and focusing on the smart irrigation controller rebate and Think Twice tool. Staff will work with Communications to create a final design.

b. Winter Park Fire Department Little Libraries Bookmark Content

The board also provided input on the content and layout for the WPFD Little Libraries Bookmark. The board discussed simplifying the messages for the adult version and verifying the information provided was accurate and up to date and were pleased with both layouts.

6. BOARD COMMENTS

a. Earth Day Debrief

Chair Ben E. opened the discussion and mentioned the Waste Collection Event felt busy for the whole day. Vanessa B. mentioned that there were no complaints to report at either sites. She also mentioned that the event cost about \$3,000, with a significant portion of the cost being for the shredding service. Lynne B. expressed that she enjoyed the event however suggested that the layout could have been more simplified for cars to reach their desired drop off location. The board was very pleased with the location and how it allowed for proper social distancing through. Staff mentioned perhaps this could be location for the electronics recycling collection event in the fall. The board discussed that the variety of the trees being given out and suggested more of a variety next time that included more understory trees.

Staff provided a breakdown of the Earth Day Video Series online promotions (Mailchimp, Facebook, Twitter, YouTube and Vimeo) and mentioned that the videos will remain on YouTube and Vimeo to be used in future promotions.

b. Green Minute

Vanessa B. recommended the podcast "How to save a planet" which discusses many topics relevant to the KWPB&S board.

c. New Business/Agenda Requests/Announcements

The board asked staff to include an update on the Sustainability Action Plan Update

7. ADJOURNMENT

Stephen P. made a motion to adjourn at 12:43 p.m., seconded by Danielle F. Next meeting is July 20, 2021.

Respectfully submitted,

Vanessa A. Balta, Board Liaison

AR=Annual Report; FY=Fiscal Year (Oct.1-Sept.30); DR=Duct Repair; IU=Insulation Upgrade

BUILDINGS, ENERGY, AND WATER	Targets	Status Update	Next Steps
Residential Energy Audits Performed Annually (BEW-1)	SAP 2012 Baseline: 152 audits 2020: 150 audits 2030: 150 audits AR 2020: 67 audits (85 Audit Requests)	2021 Requests - Jan: 4; Feb: 8, Mar: 6; Apr: 8; May: 8; Jun: 9 2021 Audits Completed: Jan: 9; Feb: 2; March 6; Apr: 9; May: 4; June 7	New contractor starting April. Continue to promote program using City print/online outlets
Residential Rebates Administered Annually (BEW-2)	SAP 2012 Baseline: 95 rebates 2020: 100 rebates 2030: 100 rebates AR 2020: 38 rebates (20 DR, 18 IU)	2021 - Jan: 2DR, 1IU; Feb: 1DR, 1IU; Mar: None; Apr: 1DR, 1IU; May: None; June: 1 DR, 1IU	Continue to promote program using City print/online outlets
Commercial Building Benchmarking (BEW-3) (Cumulative)	SAP 2012 Baseline: 0 buildings 2020: 100 buildings 2030: 500 buildings AR 2020: 87 facilities	WP/UCF ESPM Training Program Fall 2020, 5 students recruited 3 businesses; WP Rollins Green Business Recruitment, Fall 2020, 18 students recruited 9 businesses	Continue providing ESPM workshops and businesses' energy and water usage data; partner with Rollins College and UCF in Fall 2021
Percentage of WPEU energy portfolio from renewable and clean alternative sources (BEW-4)	SAP 2012 Baseline: 1.9% 2020: 40% 2030: 60% AR 2020: 20.6%	2020 Providers: FMPA (63%), Covanta (20%), OUC (17%), Clean Footprint Solar (<1%)	Continue discussions with WPEU on increasing renewables in energy portfolio
Residential Potable Water Average Annual Usage (BEW-5)	SAP 2012 Baseline: 178 million gallons 2020: 5% less (169 million gallons) 2030: 15% less (151 million gallons) AR 2020: 178 million gallons		Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users; board recommendation on landscape ordinance
Community Wastewater (gallons) (BEW-6)	SAP 2012 Baseline: 968 million gallons 2020: 5% less (920 million gallons) 2030: 15% less (823 million gallons) AR 2020: 725 million gallons (25% less)		Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Percentage of Water from Reclaimed Sources (BEW-7)	SAP 2012 Baseline: In Development 2020: 5% more 2030: 15% more AR 2020: In Development		Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Percentage of buildings meeting CoWP green building standards (BEW-8)	SAP 2012 Baseline: 1% 2020: 25% new construction 2030: 50% new construction AR 2020: 1%	Shared green building certification language for new tree/landscape ordinance with Parks	Examine ways to codify standards
Residential Solar		January 2020: Received SolSmart Gold Designation; Flat Rate Permit Fee for Solar PV Installs, Information available at cityofwinterpark.org/solar Partnering with Solar United Neighbors FL on Orange County Co-Op, promoting on Sustainability E-List, Utility Bill and City E-Kiosks	
Utilities Advisory Board		June Mtg: Sustainability Provided Semi-Annual Update reviewing UAB/SAP related metrics (Renewables in Portfolio, Energy Conservation Program, EV Charging Stations, Tinker). Discussion also included rate guidelines and proposed rate increase for W/WW and Reports from Utilities Departments	Next Meeting: Fourth Tuesday, 12pm, Virtual (cityofwinterpark.org/live-broadcasts)
COMMUNITY ENGAGEMENT & GREEN ECONOMY	Targets		Next Steps
Citywide Carbon Footprint in GHG emissions (electric, transportation, solid waste) (CEGE-1)	SAP 2012 Baseline (recalc): 417.28 ktCO2e 2020: 25% less (262,893 tCO2e) 2030: 50% less (175,262 tCO2e) AR 2020: 350,524.47 ktCO2e	Finalizing GHG inventory submission to CDP global environmental disclosure system.	Explore ICLEI forecasting tool
Recognized Green Businesses (CEGE-2) (Cumulative)	SAP 2012 Baseline: 0 businesses 2020: 25% of businesses 2030: 50% of businesses AR 2020: 26 businesses	Application and List of Recognized businesses available at cityofwinterpark.org/greenbusiness	Continue to promote program using City print/online outlets. Resume recruitment in Fall with UCF/Rollins Students. Schedule first virtual meet up (TBD)
Residents taking the Sustainability Pledge (CEGE-3) (Cumulative)	SAP 2012 Baseline: 0 2020: 50% of residents 2030: 100% of residents AR 2020: 193 pledges	Available at cityofwinterpark.org/sustain-pledge and button on cityofwinterpark.org/sustainability ; also included in Community Survey	Continue to promote program using City print/online outlets.
Green School Grant Participants (CEGE-4)	SAP 2012 Baseline: 10 2020: 50% of eligible schools 2030: 100% of eligible schools AR 2020: 7 recipients	2021 recipients: All Saints School (\$350 outdoor classroom water trough system), Audubon Park School (\$500 disposable mask recycling program), Brookshire Elementary School(\$335 butterfly garden and garden club), Rollins College (\$500 shoreline restoration of Lake Virginia), The Parke House Academy (\$400 healing garden), Winter Park High School - Ninth Grade Campus (\$500 disposable mask and juice pouch recycling program), Winter Park Presbyterian Church (\$500 nature center pollinator garden); Will be sharing project outcomes on social	Confirm eligible grantees complete USGBC Green Classroom Professional Certificate program by Sept 30 Update RFP and post in Fall 2021
KWPB Volunteer Events (CEGE-5)	SAP 2012 Baseline: 12 events 2020: 12 events 2030: 12 events AR 2020: 2 events (public), provided supplies kits throughout the year	Supplies Cart available in City Hall Lobby, Mon-Fri 8am-5pm; Sept. 27 Little Econ Watershed Cady Way Park Pavilion Supplies pickup 3:30pm-5:30pm; Nov. 6 Howell Branch Watershed Kraft Azalea Garden Supplies pickup 8am-11am	Continue to promote program using City print/online outlets.
Advertising		FY2021 Budget includes recycling mailer (went out end of Dec.) to all WP households, WP Magazine (quarterly, third page ads), Park Press (6x per year, quarter page) and Utility Bill insert; April Winter Park Magazine Ad printed incorrectly, they will provide a Earth Day banner on their website and extra ad in the next issue	Work with Communications to create mailer/ads
East Central Florida Regional Resilience Collaborative		Participating in monthly Greenhouse Gas Inventory Technical Advisory Committee Meetings; Exploring Google/ICLEI Environmental Insights Explorer online tool	
Green Business Resiliency Grants Program		Launched April 13-17 for businesses impacted by COVID committed to joining GBRP (\$500 grants): Imbue Salon, Kiddie Haven Day Nursery, PCE Investment Bankers, New General, Park Smiles Denistry, Stella Luca Salon, Zingara Souls, Aeffect Hair, FleetZoo LLC, Health IT Solutions LLC, Hortus Oasis, Lane Technology Systems	
Rollins Committee on Environmental & Sustainable Issues		Will return in the Fall	
Tinker Sustainability Education Program provided by WP EU		SY 2020-2021, 6 schools enrolled (5th graders at Audubon Park School, Brookshire Elementary School, Circle Christian, Dommerich Elementary, Killarney Elementary School, Lakemont Elementary School) , 12 teachers enrolled, 450 students participating	Receive/Review SY 2021-2022 Proposal

LOCAL FOOD & AGRICULTURE	Targets	Status Update	Next Steps
Percentage of residents within 1/2 mile of local/healthful food assets (LFA-1)	SAP 2012 Baseline: In Development 2020: 50% 2030: 100% AR 2020: 48%	Member of the Food System Resilience Steering Committee convened by East Central Florida Regional Planning Council	Continue working with Planning Department on codifying opportunities for a sustainable food system
Local Food Consumption Baseline (meals at home) (LFA-2)	SAP 2012 Baseline: 21.8% local of all food purchases for at-home consumption (Orlando Urban Area) 2020: 40% 2030: 60% AR2020: In Development		
Backyard Chicken Pilot Program		ORD3182-20 Passed 9/9/2020, Application available at cityofwinterpark.org/selfservice , in self-service portal apply for "Backyard Chicken Permit"; as of 5/7/2021, 3 permits issued	Process applications and inspections
FL Food Waste Prevention Week (April 5-16)		savethefoodfl.com ; Campaign Partner; Promoted on E-list and City social	
Good Food Central Florida Regional Food Policy Council		May: Presentation by City of Orlando on Backyard Chicken Policy	
Meatless Monday Recognition Program		Promoting in e-kiosks and via e-list	Plan next cooking demo
LOCAL GOVERNMENT OPERATIONS	Targets	Status Update	Next Steps
Local Government GHG Emissions (LGO-1) (electric, transportation, solid waste, wastewater)	SAP 2012 Baseline: 11,315 tCO2e 2020: 20% less (9,052 tCO2e) 2030: 50% less (5,658 tCO2e) AR 2020: 9,051 tCO2e (20% less)		
Energy Usage (LGO-2)	SAP 2012 Baseline: 16,471 MWh 2020: 10% less (14,823.86 MWh) 2030: 25% less (12,353.21 MWh) AR2020: 15,964.77 MWh (3% less)		Continue updates, adding buildings as needed
Renewable Energy Production (LGO-3)	SAP 2012 Baseline: 0% 2020: 6.6% 2030: 11.6% AR 2020: 1.19%	2014: Clean Footprint, City's first solar photovoltaic system (100kW) on the City's Fleet Maintenance building. August 2020, the City installed its second solar photovoltaic system (166kW) on City's Aloma Water Treatment plant (located in Duke Energy territory). Plans to install solar PV system (25kW) at library and electric utility building at City Operations.	
City Fleet Fuel Usage (LGO-4)	SAP 2012 Baseline: Unleaded: 143,268gal Diesel: 83,142gal 2020: 25% less (U:107,451 gal, D:62,356 gal) 2030: 50% less (U:71,634 gal, 41,571 gal) AR 2020: Unleaded: 130,649 gal (8% less), Diesel: 68,532 gal (18% less)	5 Nissan Leaf EVs delivered and 3 dual charging stations installed for Fleet at City Operations, Wellness Place and City Hall; Applied vinyl decals to new EVs' Zero Emission electric vehicle; powered by Electric Utility" and charging station signage installed; City Commission Work Session Discussion on American Rescue Plan allocation included \$350K for fleet electrification and landscape equipment electrification.	
Potable Water Usage (LGO-5)	SAP 2012 Baseline: 49.543 MG 2020: 25% less (37MG) 2030: 50% less (25MG) AR 2020: 27.131 MG (45% less)		
City Employees using transit, carpooling, cycling or walking to work (LGO-6)	SAP 2012 Baseline: In Development 2020: Increase 2030: Increase AR2020: 2	Including ReThink Your Commute's Commuter Options Survey in Hire-on Package; Held Cycling Savvy Lite class for employees of FL Mobility Week and conducted employee commute survey	
Employee Outreach		Staff sharing sustainability goals and events on e-tvs; provided reusable cutlery at annual employee cookout	
Single-Use Item Reduction		Single-Use Product Policy Pilot in effect thru May 11, 2022. Sustainability Staff completed compliance checks on 6/5, 6/12, and 7/3. As of 7/3 all vendors are in compliance.	Continue providing technical assistance to vendors/departments
Recycling at Municipal Facilities		April: Met with new supervisor and facilities management regarding improving recycling at City Hall.	Conduct audits/site visit of other facilities; create promotional campaign for employee TV and challenges
Recycling in Public Spaces - Central Park REFRESH proposal		New trash bins installed, piloting 4 public facing recycling bins at Central Park	
MOBILITY & URBAN FORM	Targets	Status Update	Next Steps
Vehicle Miles Traveled (MUF-1)	SAP 2012 Baseline: In Development 2020: 10% less 2030: 20% less AR2020: In Development	Currently not feasible to determine	
Certified Green Neighborhood Development (MUF-2)	SAP 2012 Baseline: 0 2020: 2 certified neighborhoods 2030: All redevelopments achieve green certification AR2020: 0	Currently none in Central Florida.	Examine ways to codify standards
Electric Vehicle Charging Stations (MUF-3)	SAP 2012 Baseline: 6 2020: more than 6 2030: more than 6 AR2020: 10	City currently manages 10 Level 2 stations available to the public: Howell Branch Preserve, Public Safety Building; Central Park North; Amtrak Station; Hannibal Square; City Hall; W/P Tennis Center; Ward Park; Cady Way; and Lake Baldwin Park. Also manage 4 charging stations (7 ports) for City Fleet: City Operations (2), Wellness Place, City Hall	Maintain and replace stations as needed and as funding allows
Walk Score (MUF-4)	SAP 2012 Baseline: 55 2020: 70 2030: 80 AR2020:44 (car dependent)		
Transit Score (MUF-5)	SAP 2012 Baseline: Unavailable 2020 & 2030: No targets AR2020: 28 (some transit)		
Bike Score (MUF-6)	SAP 2012 Baseline: Unavailable 2020 & 2030: No targets AR2020: 53 (bikeable)		
Electric Vehicle Readiness Ordinance		Passed in March, will become effective in July 15. Meeting with Building & Planning Staff to review implementation.	
Transportation Advisory Board		May Meeting: Discussion included Traffic Projects update and Discussion of Long-Term & Short-Term Goals of the Planning & Transportation Dept.; June Meeting cancelled	Next meeting: 3rd Mon., 4pm, Virtual (cityofwinterpark.org/live-broadcasts)
NATURAL SYSTEMS & RESOURCES	Targets	Status Update	Next Steps
Tree Canopy Coverage (NSR-1)	SAP 2012 Baseline: 37.20% 2020: 37.20 2030: 42.20 AR2020: 33.10%(2019)	Urban Forestry Division used i-Tree Canopy Tool to recalculate 2012 baseline and most recent year available (2019); targets adjusted to recal baseline; Earth Day Series Video reviews these findings	
Greenspace Coverage (NSR-2)	SAP 2012 Baseline: 53.75% 2020: 53.75% 2030: 56.75% AR2020: 49.75%(2019)	Urban Forestry Division used i-Tree Canopy Tool to recalculate 2012 baseline and most recent year available (2019); targets adjusted to recal baseline; Earth Day Series Video reviews these findings	

Greyspace (NSR-3)	SAP 2012 Baseline: 29.05% 2020: 29.05% 2030: 26.05% AR2020: 32.70%(2019)	Urban Forestry Division used i-Tree Canopy Tool to recalculate 2012 baseline and most recent year available (2019); targets adjusted to recal baseline; Earth Day Series Video reviews these findings	
Lakes Water Quality-Visibility Depth (NSR-4)	SAP 2012 Baseline: 2.2 meters 2020: 2.5 meters 2030: 3 meters AR2020: 2.2 meters		
Residents living within a 1/2 mile of public greenspace NSR-5)	SAP 2012 Baseline: 95% 2020: 95% 2030: 95% AR2020: 98%		
Gas Powered Leaf Blower Policy		7/9 work session discussion included discussion of benefits/challenges of a sunset policy, need for phasing policy in over time and stakeholder surveys, providing education on benefits at Farmers Markets and through city media and incentivizing electrification. Next Work Session August TBD.	
Lakes Advisory Board		July Meeting: Discussion included City Reorg, Lakes Division will return to being under Public Works, update from KWPB on cleanups, Police, Stormwater Management and Lakes Division, boathouse permits. Door hangers will be phased out for lake notifications, sign up for electronic notifications at cityofwinterpark.org/lakes	Meetings: 2nd Tues., 12pm, Commission Chamber
Storm Drain Marking Program		To date: ~300 markers placed, cityofwinterpark.org/stormdrains	Continue to promote (e-blast), Request social media graphic
WASTE DIVERSION & RECYCLING	Targets	Status Update	Next Steps
Waste diverted from landfill (WDR-1)-Residential	SAP 2012 Baseline: 15% 2020: 75% (state goal) 2030: 90% AR2020: 19%	Recyclables/(Recyclables+MSW)*Yard waste excluded; Mailer sent out end of December; working with Vision (RFID platform) to secure better data and with WastePro to confirm RFID readers are functioning/installed on WP trucks	Continue updating ReCollect/ What Goes Where? tool
Total tons of solid waste generated (WDR-2)-Residential	SAP 2012 Baseline: 11,590tons 2020: 10% less (10,435 tons) 2030: 25% less (8696 tons) AR2020: 12,587.42 (8% more)	Recyclables+MSW	
GHG emissions from solid waste (tons) (WDR-3)-Residential	2012: 5,335 tCO2e 2020: 40% less 2030: 75% less AR2020: 5,395 tCO2e (1% less)	MSW	
Backyard Composter Program		2021 dates set. All Virtual, 5:30pm-7pm. Next: May 11, Aug 17, Nov 9;	Continue to promote program using City print/online outlets
Beyond 34: Regional Collaboration		centralfloridarecycles.org website launched Earth Day April 22nd, promoting on kiosks and social media with regional partners	
Commercial Recycling Program		Tracking haulers through registered waste haulers permit program; cardboard valet program along Center Street; now includes commercial food waste collector option	
Fix It, Don't Pitch It! Community Repair Workshop			Plan next date.
Multifamily Recycling Program		Provided Recycle Across America Label Tote Bags to Multifamily Unit Pilot Program	Work with interested MFs on education programs
ReCollect		Branded: Think Twice: Don't Waste it WP, cityofwinterpark.org/think-twice 2020 Stats: 1,759 unique addresses searched, 2,194 unique waste wizard search; 18 homes setup auto-reminders; to date 49% of WP addresses have been searched	Continue promoting online, in-print and at events
AMERICA IN BLOOM/WINTER PARK BLOOMS	Targets	Status Update	Next Steps
2021 Participation		Not participating in 2021. Received Outstanding Achievement Award for Environmental Efforts in the 2020 AIB National Awards Program. Vanessa B. will be presenting on our programs at 2021 America in Bloom Virtual Symposium	
EVENTS	Targets	Status Update	Next Steps
Earth Day in the Park		Virtual Event ran from 4/22-5/22. 5/22 drive thru event near Mead with HHW, Ewaste and Shredding, and tree giveaway from Urban Forestry and takehomes from KWPB, Parks & Rec Family Fun and Mead	
KEEP AMERICA BEAUTIFUL AFFILIATION	Targets	Status Update	Next Steps
2020.2021 KABA/FDOT Grant		Applied and Awarded \$15K. 2021 programs include composters, reusables for farmers market (totes and straws), reusables for cleanup volunteers (bamboo cutlery, aluminum bottles and reusable drawstring bags), tree restoration program at Kraft Azalea and FDOT radio promotion. Submitted June 30th report/request for reimbursement. Notified by the State that they will not be funding the statewide program in 21/22.	Submit Final Report (September 2021)
SPONSORSHIPS	Targets	Status Update	Next Steps
KWPB Sponsorships		End of December-Sent renewal letters 2021 Sponsors: Silver (\$1,000)-Winter Park Garden Club Bus Stop Ads (\$2,000)-Fannie Hillman + Associates	
SUSTAINABILITY ACTION PLAN	Targets	Status Update	Next Steps
2020 Annual Report		April: Posted to website, shared with City Commissioners	
Sustainability Action Plan Update		Reviewing community survey results and work session notes	Draft Update, Return to Boards/Commission