



Keep Winter Park Beautiful & Sustainable Advisory Board Meeting

November 19, 2019

City Hall | Chapman Room
401 S. Park Ave. | Winter Park, Florida

Agenda Items

1. Administrative

A. Approval of Minutes

October 15, 2019

B. Citizen Comments

Limited to 3 minutes per person

C. Staff Report

Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items.

2. Action

3. Informational

A. UCF Capstone Class Presentation (12:45 p.m.)

B. 2020 KWPB&S Advisory Board Meeting Dates

C. Orange Avenue Overlay District update

D. Green Minute

E. Winter Park Blooms

F. Sustainability Action Plan

SAP PRIORITIES - GOAL SETTING

BEW-5: Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill

G. Finance

4. New business

A. Agenda Requests and/or announcements

Agenda Items

5. Adjourn

- A. Action Items: Review action items identified during meeting.
- B. Evaluate Meeting: What worked? Didn't work?
- C. Next Meeting: December 19, 2019

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



Keep Winter Park Beautiful and Sustainable Advisory Board

Minutes

October 15, 2019 at 11:45 a.m.

City Hall | Chapman Room
401 S. Park Ave. | Winter Park, Florida

Present

KWPB&S Advisory Board Members: Mary Dipboye, Ben Ellis, Stephen Pategas, Bruce Thomas, Ellen Wolfson

City of Winter Park Staff: Kris Stenger, Building & Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner

Guests: Commissioner Todd Weaver

Absent

Cary Bond, David Daly, Nora Miller

Meeting called to order

Chair Ben Ellis called the meeting to order at 11:49 a.m.

1. ADMINISTRATIVE ITEMS

Approval of minutes

Motion made by Stephen P. to approve September 17, 2019 minutes. Ellen W. seconded the motion. Minutes were approved as presented.

Citizen Comments

None.

Staff Report

Staff report was emailed to board members. Vanessa B.C. provided a brief update on advertising, communications is finalizing contracts and ad proofs will be sent to the board via email for comments/edits in the next few weeks. She also shared the most recent Tinker Annual Report with the Board. Chair Ben E. asked if teachers could be surveyed to gauge their satisfaction with the program and interest in a high school program. Staff will create a short survey for teachers. Vanessa B.C. also confirmed the board has seen the email from Ann Francis (Rollins College), provided an update on Beyond 34 Center Street Recycling Project and Green Business Recognition Program (pending applications: 310 Park South, blu on the Avenue, Asystech, REI). Kris S. provided a brief update on the upcoming EV Readiness Ordinance work session with the City Commission scheduled for Monday, November 11th at 2:30pm. There will be an EV Ride and Drive prior to the work session between 12pm-2:30pm. He also provided a brief update on the landscape ordinance, policy on single use items at City Facilities and employee cookout reusable cutlery giveaway.

2. ACTIONS TAKEN

East Central Florida Regional Resilience Collaborative

Vanessa B.C. provided a brief update on ECFRRC. Update included information on signing ceremony, technical advisory committee (TAC) formation, likely first TAC will be on GHG inventories and staff commitments. Board discussion included commitment of staff time and advantage of collaboration. Motion made by Chair Ben E. to recommend to the City Commission for the City of Winter Park to join the East Central Florida Regional Resilience Collaborative with the understanding that there is no cost to join and would require staff time on a monthly or bi-monthly basis. Stephen P. seconded the motion. Motion carried unanimously by a vote of 5-0.

3. INFORMATIONAL

Green Minute

Mary D. shared that on October 1st Orange County Public School (OCPS) District's held a workshop on solar and there were Winter Park High School's Eco-Club students present that said they are focusing on energy and would like the school be on 100% renewable energy. Staff has been in contact with WPHS student Maxwell Clarke regarding the school's energy usage, as well as OCPS Sustainability Coordinator Colleen Buckley regarding the school's green efforts.

Stephen P. and the board recognized Commissioner Todd Weaver for his commitment to learning more about the City's sustainability initiatives and leadership on sustainability issues.

Winter Park Blooms Committee

Stephen P. shared that the City of Winter Park, once again received an award at the America in Bloom National Symposium. In the Outstanding Achievement Awards category (competing against 44 other cities), Winter Park was recognized as one of three finalists for the Overall Impression category and won the Community Involvement category! Mary D. suggested that Stephen P. might bring this to the City Commission during citizen comments. Stephen P. added that American Horticulture Magazine, the award sponsor, will be doing an article about the winners. He also provided a brief overview of the judges' evaluation (report will be emailed to board members) and provided copies of recommendations.

Sustainability Action Plan

Mary D. opened a discussion on setting goals for the board's SAP PRIORITIES:

BEW-5: Residential Potable Water Average Annual Usage

Discussion focused on importance of landscape ordinance and enforcement. Majority of residential potable water is being used for irrigation.

CEGE-2: Recognized Green Businesses

Discussion included focusing on commercial corridors and commercial plazas, nonprofits and previous sponsors, setting attainable goals (e.g., 100 vs. 1000 recognized businesses), time board spends on business recruitment (e.g., 2 businesses/board member) vs. sponsor recruitment.

WDR-1: Waste Diverted from Landfill

Kris S. mentioned board consideration of a Sustainability Action Plan update that would potentially remove metrics that are not feasible for calculation in the near future and/or add more suitable metrics where applicable (e.g., VMT).

Finance

None.

Earth Day Planning

Bruce T. recapped last meeting's Earth Day discussion. Board continued discussion of what are the primary goals of Earth Day, entertainment vs. getting an environmental message out, targeting visitors who happen to find the festival on Park Avenue vs. engaging residents interested in sustainability-related efforts, working with Rollins or some other organization to coordinate educational/crafty environmental activities for kids in

adjacent rooms, electronics collection, DPI-FI, city department/business/nonprofit/public agency talks, environmental movies, how to recycle talk, cooking demos, edible landscape talks, etc., 15-20 minute talks, promotional focus, scope of work of event planners, GBRP booth. Staff will send doodle poll for Earth Day Planning work session.

4. NEW BUSINESS

Agenda Requests/Announcements/Action Items

Arrange Earth Day Planning work session.

5. ADJOURNMENT

Action Items

Ellen W. made a motion to adjourn at 1:06p.m., seconded by Bruce T. Next meeting Tuesday, November 19, 2019.

Evaluate Meeting

What Worked/What Didn't Work:

Respectfully submitted,

Vanessa Balta Cook
Recording Secretary

KWPB&S Mission:

To improve the quality, sustainability and aesthetics of our environment in order to create a healthier, more beautiful place to live, work, and play for today's residents and future generations.

AR=Annual Report; FY=Fiscal Year (Oct.1-Sept.30)

BUILDINGS, ENERGY, AND WATER	Targets	Status Update	Next Steps
Residential Energy Audits Performed Annually (BEW-1)	SAP 2012 Baseline: 152 audits 2020: 150 audits 2030: 150 audits AR 2018: 73 audits (FY18)	JAN-OCT 2019: 85 Audit Requests; Breakdown by Month: Jan: 9; Feb: 8; Mar: 6; Apr: 4; May: 9; Jun: 10; July: 10, Aug: 16, Sept: 7, Oct: 6, Included in March Utility Insert, May Observer Ad, June Sustainability E-Blast, Spring Tinker Program	Work with Communications to continue promoting in FY2020; submit GRF for SM graphics; e-blast
Residential Rebates Administered Annually (BEW-2)	SAP 2012 Baseline: 95 rebates 2020: 100 rebates 2030: 100 rebates AR 2018: 15 rebates (FY18)	JAN-OCT 2019: 25 rebate requests (DR:Duct Repair+IU Insulation Upgrade) Jan: 1DR, 1IU; Feb: 1DR, Mar: 1DR, 1IU; Apr:1DR, 2IU, May: 3DR, 2IU, Jun:2DR, 2IU, July:1IU, Aug: 2DR; Sep: 2DR, 3IU; Oct: 0 Included in March Utility Insert, May Observer Ad, June	Work with Communications to continue promoting in FY2020; submit GRF for SM graphics; e-blast
Commercial Building Benchmarking (BEW-3)	SAP 2012 Baseline: 0 buildings 2020: 100 buildings 2030: 500 buildings AR 2018: 31 facilities	UCF ESPM Training Program benchmarked 6 buildings (All Fired Up, FCC, Park Plaza Hotel, Plante, Welbourne Ave Nursery, and WP Day Nursery); Green Business Recognition Program - 2 building (Starbucks Park Avenue, Alex and Ani)	Continue providing ESPM workshops and businesses' energy and water usage data; Fall 2019 UCF Training Program
Percentage of WPEU energy portfolio from renewable and clean alternative sources (BEW-4)	SAP 2012 Baseline: 1.9% 2020: 40% 2030: 60% AR 2018: 23.9%	Starting in 2020, 10MW from FMPA	Continue discussions with WPEU on increasing renewables in energy portfolio
Residential Potable Water Average Annual Usage (BEW-5)	SAP 2012 Baseline: 178.018 MG 2020: 5% less (169.1MG) 2030: 15% less (151.3MG) AR 2018: 172.5MG (2.9% less)	Sept '18: W&WW Director presented at meeting; 10/5 sent WBSIC Rebate info to e-list; 11/9 promoted in Nov. Observer ad; 12/5 Reported 4 rebate requests since 10/5; Included in Feb19 utility billing insert; Aug '19 W&WW Director provided update; will include water conservation rebate program in upcoming KWPB&S insert and advertising	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users; board recommendation on landscape ordinance
Community Wastewater (gallons) (BEW-6)	SAP 2012 Baseline: 0.968 MG 2020: 5% less (0.920MG) 2030: 15% less (0.823MG) AR 2017: 0.689MG (29% less)	August '19: Received status update from W&WW Director	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Percentage of Water from Reclaimed Sources (BEW-7)	SAP 2012 Baseline: In Development 2020: 5% more 2030: 15% more AR 2018: In Development	August '19: Received status update from W&WW Director	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions
Percentage of buildings meeting CoWP green building standards (BEW-8)	SAP 2012 Baseline: 1% 2020: 25% new construction 2030: 50% new construction AR 2018:1%		Examine ways to codify standards
Residential Solar		SolSmart Gold application submitted	
Utilities Advisory Board		October meeting: Staff unable to attend	Meetings: 4th Wed, 12pm, Public Safety Bldg.
COMMUNITY ENGAGEMENT & GREEN ECONOMY	Targets	Status Update	Next Steps
Citywide Carbon Footprint in GHG emissions (electric, transportation, solid waste) (CEGE-1)	SAP 2012 Baseline (recalc): 417.28 ktCO2e 2020: 25% less (312.96 ktCO2e) 2030: 50% less (208.64 ktCO2e) AR 2018: Will provide 2017 AT Calc: 351.02 ktCO ₂ e (15.9% less)	2012 Baseline and 2017 GHG Inventory calculated *Includes Scopes 1, 2, 3 Jul.2019: Submitted 2017 GHG data to Carbon Disclosure Project	Calculate 2018 inventory; explore ICLEI forecasting tool
Recognized Green Businesses (CEGE-2)	SAP 2012 Baseline: 0 businesses 2020: 25% of businesses 2030: 50% of businesses AR 2018: 17 business (Fair Trade)	Launched April 12, 2019 at Chamber and online Application and Details available at cityofwinterpark.org/greenbusiness Recognized- Jul 2019 SILVER: Starbucks Park Avenue; Aug 2019; To Be Recognized- REI (SILVER), Lane Technology Solutions (BRONZE), 310 Park South (SILVER), blu on the avenue (SILVER) Included in May Observer Ad; reaching out to businesses in person and at Park Avenue Merchants Committee meetings; flyer included with 2020 Business Certificates	Engage businesses; promote online and in person, schedule first meet up; continue attending Park Avenue Merchants Committee meetings (last Friday of every other month)
Residents taking the Sustainability Pledge (CEGE-3)	SAP 2012 Baseline: 0 2020: 50% of residents 2030: 100% of residents AR 2018: 128 pledges	Included in Dec. Observer Ad, Jan, May, Aug e-blast; promoted at events	Promote to e-list and at events; Social, E-kiosks
Green School Grant Participants (CEGE-4)	SAP 2012 Baseline: 10 2020: 50% of eligible schools 2030: 100% of eligible schools AR 2018: 8 recipients	2019: Received 12 applications; 7 recipients selected: All Saints School, Audubon Park School, FCC, Rollins College, Park House Academy, WP Day Nursery, WP Presbyterian Church; all reports received and all schools have logged in to USGBC Green School Professional Certification; 2020 Application & Guidance at cityofwinterpark.org/greenschools	Receive USGBC Certification by end of December 2019; promote 2020 Grant Program
KWPB Volunteer Events (CEGE-5)	SAP 2012 Baseline: 12 events 2020: 12 events 2030: 12 events AR 2018: 12 events	Remaining 2019 Watershed Cleanups (8am-11am, Locations vary): 11/9 Registration available at cityofwinterpark.eventbrite.com 2020 Dates: 2/1 (Kraft Azalea Garden), 4/11 (MLK Park), 9/5 (Commissioner Weaver's), 11/7 (Lake Baldwin Park)	Promote via e-blast, social media, volunteer match, x2vol, eventbrite, city calendar
Rollins Bonner Leaders Program		September (2) and October (2) hosted interns. Will know selections by end mid-December.	
Rollins Committee on Environmental & Sustainable Issues	Nov. Mtg: Discussion included green cones compost station promotion, student transit pass, Meatless Monday	Sept. Mtg attended by KS: Discussion included "Eco-Warrior" focus, Sustainability Office/Director Position, New offices in Rollins Hall, Food Waste reduction, urban farm and bike program	Continue participating in monthly meetings
Tinker Sustainability Education Program provided by WP EU		Received SY2018-2019 Report, shared report with UAB; Signed Agreement for SY 2019-2020 for 5th grade students and option to introduce in Middle School and High School if funds allow	Survey SY 18.19 teachers

UCF Energy Specialist Program		Fall 2019; 3 students recruiting businesses for ESPM/Green Business Recognition Program	Provide workshops for students throughout the Fall Semester
LOCAL FOOD & AGRICULTURE	Targets	Status Update	Next Steps
Percentage of residents within 1/2 mile of local/healthful food assets (LFA-1)	SAP 2012 Baseline: In Development 2020: 50% 2030: 100% AR 2018: 43%	AR 2018 includes map of assets	Continue working with Planning Department on codifying opportunities for a sustainable food system
Local Food Consumption Baseline (meals at home) (LFA-2)	SAP 2012 Baseline: 21.8% local of all food purchases for at-home consumption (Orlando Urban Area) 2020: 40% 2030: 60% AR2018: In Development	Composter Survey included question about number of meals at home, will include some analysis of this question in AR 2018 (e.g., approx. 55% of survey respondents indicated they ate more than 14 meals per week at home); Metric currently not feasible to determine	
Good Food Central Florida Regional Food Policy Council		October meeting: Staff unable to attend	Continue participating in monthly meetings
Meatless Monday Recognition Program		Website and registration page posted, 2 cooking demonstrations held, 5 participating organizations; next Cooking Demonstration: Monday, Dec. 2nd at 6pm at Publix Aprons Cooking School, registration available at cityofwinterpark.eventbrite.com	
Winter Park Farmers Market SNAP and Nutrition Incentives Program		Gabby Lothrop provided a summary of the program so far (February 2017-May 2019) to Parks and Sustainability Staff; presented findings at WPFM 40th Anniversary Celebration. Since inception, program has allowed for nearly \$50K in eligible sales, with at least \$24K being spent on Florida-grown produce.	
LOCAL GOVERNMENT OPERATIONS	Targets	Status Update	Next Steps
Local Government GHG Emissions (LGO-1) (electric, transportation, solid waste, wastewater)	SAP 2012 Baseline: 11,248 tCO2e 2020: 20% less (8,998 tCO2e) 2030: 50% less (5,624 tCO2e) AR 2018: Will provide 2017 AT Calc: 8,548 tCO2e (24% less)	2012 Baseline and 2017 GHG Inventory calculated Includes Scopes 1&2 only Jul.2019: Submitted 2017 GHG data to Carbon Disclosure Project	Calculate 2018 inventory
Energy Usage (LGO-2)	SAP 2012 Baseline: 16,325 MWh 2020: 10% less (14,692.5 MWh) 2030: 25% less (12,243.7 MWh) AR2018: 16,154MWh (0.1% less)	Starting in the 2018 AR, the LGO-2 baseline and annual metric will include weather-normalized energy, where appropriate	Continue updates, adding buildings as needed
Renewable Energy Production (LGO-3)	SAP 2012 Baseline:Unknown 2020: 6.6% 2030: 11.6% AR 2018: 0.12%	Insufficient data to determine 2012 baseline, Includes Clean Footprint and WP Solar PV customers. Solar on Water Treatment Plant: To be installed by end of December	Include Solar RFP for Water Treatment Plants in Metric calculation
City Fleet Fuel Usage (LGO-4)	SAP 2012 Baseline: Unleaded: 143,268gal Diesel: 83,142gal 2020: 25% less (U:107,451 gal, D:62,356 gal) 2030: 50% less (U:71,634 gal, 41,571 gal) AR 2018: Unleaded: 152,502 gal (6% more), Diesel: 75,579 gal (9% less)	Building & Permitting Department has 1 EV, looking into replacing 4 vehicles with hybrid/EV; Working with Electrification Coalition/Climate Mayors EV Collaborative for pricing and Regional EV Roundtable; working with Administration and Fleet to identify opportunities for alternative fuel fleet replacements; holding EV Ride and Drive for City Staff 11/11	
Potable Water Usage (LGO-5)	SAP 2012 Baseline: 49,543 MG 2020: 25% less (37MG) 2030: 50% less (25MG) AR 2018: 32,367 MG (35% less)		
City Employees using transit, carpooling, cycling or walking to work (LGO-6)	SAP 2012 Baseline: In Development 2020: Increase 2030: Increase AR2018: 3+	Including ReThink Your Commute's Commuter Options Survey in Hire-on Package	Work with ReThink on scheduling ReThink workshops & Best Workplaces for Commuters App.
Employee Outreach		Staff sharing sustainability goals and events at monthly meetings and on e-tvs	Meetings: 3rd Wed., 9am, Chapman Room
Recycling at Municipal Facilities		KS met with Owens Realty Service (facilities management company) to discuss increasing recycling at muni facilities	Conduct audits/site visit; create promotional campaign for employee TV and challenges
Recycling in Public Spaces - Central Park REFRESH proposal		AT presented Central Park/Park Avenue waste infrastructure inventory to CRA	Work with CRA on improvements/procurement
MOBILITY & URBAN FORM	Targets	Status Update	Next Steps
Vehicle Miles Traveled (MUF-1)	SAP 2012 Baseline: In Development 2020: 10% less 2030: 20% less AR2018: In Development	Currently not feasible to determine	
Certified Green Neighborhood Development (MUF-2)	SAP 2012 Baseline: 0 2020: 2 certified neighborhoods 2030: All redevelopments achieve green certification AR2018: 0		Examine ways to codify standards
Electric Vehicle Charging Stations (MUF-3)	SAP 2012 Baseline: 6 2020: more than 6 2030: more than 6 AR2018: 8	City currently manages 10 Level 2 stations available to the public: Howell Branch Preserve, Public Safety Building; Central Park North; Amtrak Station; Hannibal Square; City Hall; WP Tennis Center; Ward Park; Cady Way; and Lake Baldwin Park. Also manage 1 Level 2 Charging Station in front of the Electric Utility (1409 Howell Branch Road). There are roughly a dozen stations on private property. About 20 Level 2 or below EV charging stations throughout the city.	Maintain and replace stations as needed and as funding allows
Walk Score (MUF-4)	SAP 2012 Baseline: 55 2020: 70 2030: 80 AR2018:43	12/20: 43 (Car-Dependent)	
Transit Score (MUF-5)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 28	12/20: 28 (Some Transit)	

Bike Score (MUF-6)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 54	12/20: 54 (Bikeable)	
Electric Vehicle Ordinance		Presenting to Commission at Worksession on November 11th (2:30pm)	
Transportation Advisory Board		November Mtg.: Discussion included priorities for the next year, board bike ride planned for Jan 11 and Orange County Penny Tax.	Next meeting, 1st Thurs., 8:30am, Commission Chambers
NATURAL SYSTEMS & RESOURCES	Targets	Status Update	Next Steps
Tree Canopy Coverage (NSR-1)	SAP 2012 Baseline: 55% 2020: 55% 2030: 60% AR2018: 51%		
Greenspace Coverage (NSR-2)	SAP 2012 Baseline: 57% 2020: 57% 2030: 60% AR2018:53%		
Greyspace (NSR-3)	SAP 2012 Baseline: 43% 2020:43% 2030: 40% AR2018:47%		
Lakes Water Quality-Visibility Depth (NSR-4)	SAP 2012 Baseline: 2 meters 2020: 2.5 meters 2030: 3 meters AR2018: 2.39 meters		
Residents living within a 1/2 mile of public greenspace (NSR-5)	SAP 2012 Baseline: 95% 2020: 95% 2030: 95% AR2018: 98%	AR2018 includes map of public greenspace	
Lakes Advisory Board		Nov. Mtg: Cancelled	Meetings: 2nd Tues., 12pm, Public Safety Bldg
Storm Drain Marking Program		To date: 142 markers placed, cityofwinterpark.org/stormdrains	Continue to promote (e-blast), Request social media graphic
WASTE DIVERSION & RECYCLING	Targets	Status Update	Next Steps
Waste diverted from landfill (WDR-1)-Residential	SAP 2012 Baseline: 12% 2020: 75% (state goal) 2030: 90% AR2018: 15%	Starting in AR18, baseline and metric are calculated the percentage of total waste generated in the household (Municipal Solid Waste, Yard Waste, Recyclables) that are recycled.	Continue updating ReCollect/ What Goes Where? tool; Awareness campaign (mailer), advertising
Total tons of solid waste generated (WDR-2)-Residential	SAP 2012 Baseline: 14,714 tons 2020: 10% less (10,435 tons) 2030: 25% less (8696 tons) AR2018: 14,664 (0.3% less)	Starting in AR18, baseline and metric is defined as the total waste (Municipal Solid Waste, Yard Waste, Recyclables) generated by households within the City Limits.	
GHG emissions from solid waste (tons) (WDR-3)-Residential	2012 (recalc): 5,335 tCO2e 2020: 40% less 2030: 75% less AR2018: 5,167 tCO2e (3% less)	Starting in AR18 WDR-3 is defined as the GHG emissions from waste generated and landfilled from households (Municipal Solid Waste and Yard Waste).	
Backyard Composter Program		Upcoming classes: 11/12 (WP Library) 2/12: 38 RSVPs, 16 attended, 12 residents 5/14: 43 RSVPs, 15 attended, 13 residents 8/13: 51 RSVPs, 33 attended, 32 residents 11/12:	Distribute composters at City Operations Complex within a week after classes
Beyond 34: Regional Collaboration		Working with Kessler on Center Street and Central Park Plan to increase recycling by businesses and visitors; working with Recycle Across America, City's Communication Department and CRA to create educational posters and postcards for businesses along Center Street	Work with Kessler and Beyond34 on plan; Continue attending regional meetings and calls
Cigarette Litter Prevention		Installed 2 cigarette disposal stations along Center Street	Install 2 remaining stations
Commercial Food Waste Pilot		Speaking with City of Orlando to discuss pilot opportunities (Rollins)	
Commercial Recycling Program		Selected as Beyond34 award recipient for study of Center Street/Commercial Recycling Program-Kessler Consulting; being considered for Recycling Partnership grant to evaluate feasibility of multifamily recycling collection program, will have new intern Mia Brady work on this project	Review Kessler Plan
Don't Pitch It, Fix It! Community Repair Workshop		9/7 DPI-FI: 54 Repairs, 46 attendees, ~162lbs diverted	Set next DPI-FI date
Household Hazardous Waste & E-Waste Drop off		E-Waste and Used Shoes Collection/America Recycles Day: November 16th, WP City Hall, 9am-12pm	Post to e-list, promote on social
ReCollect		Branded: Think Twice: Don't Waste it WP, cityofwinterpark.org/think-twice; 11/9 Promoted in Observer in Dec. and Jan.; Promoted in Feb19 utility bill insert; promoted to sustainability e-list in Feb, Mar, May, Sept.; will be included in Dec. 2019 utility insert	Post to e-list, promote on social
Regional Collaboration		Quarterly Waste Managers: 8/28 Hosted by Winter Garden; Discussion included Orange County's new Waste Audit Contract, OC's print educational campaign with Recycling Partnership grant, Hurricane Dorian Preparation and draft interlocal agreement for MRF RFP	Continue attending regional meetings
Single-Use Item Reduction		Staff met with Parks staff to discuss single serve item reduction at city facilities; Parks provided Parks Board with Orlando ordinance	Continue to work with Parks to create policy/procedures; work on policy/procedures for Special Event permits
AMERICA IN BLOOM/WINTER PARK BLOOMS	Targets	Status Update	Next Steps
2019 Evaluation		Evaluation Report sent to board	Review recommendations
Caladium Photo Contest		Winners announced on Winter Park Facebook page.To be added to digital kiosks. To be shared on Winter Park Public Library FB and displays. Prizes from Tim's Wine, Millers Hardware and Enzian distributed to winners.	

EVENTS	Targets	Status Update	Next Steps
Earth Day in the Park		Earth Day 2020 confirmed, Saturday April 18th, 10am-2pm, WP Community Center; Board Planning meeting 11/13	Schedule meeting with Cox
KEEP AMERICA BEAUTIFUL AFFILIATION	Targets	Status Update	Next Steps
2018.2019 KABA/FDOT Grant		Awarded 18.19 FDOT KABA Grant (\$16K)-Backyard Composter Program, Cup-Free Race, Reusable straws for Retirement facilities, giveaways for Great American Cleanup, and radio advertising FDOT's Drive It Home Keep Our Paradise Litter Free campaign; submitted Mar. 30 report; June 5-7 VABC attended Keep Florida Beautiful Florida Affiliates Annual Meeting; Submitted June Report; Updated KAB Dashboard; 9/9 Conducted Litter Index; Submitted September/Final 18.19 FDOT KABA Grant Report	Apply for 19.20 FDOT KABA Grant when application is posted (usually Nov/Dec)
SPONSORSHIPS	Targets	Status Update	Next Steps
KWPB Sponsorships	\$10,750 (2018 Sponsors & Bus Ad renewal)	Gold (\$2,500)-Covanta Silver (\$1,000)-1.Panera, 2.Rollins, 3.WPGC Bronze (\$500)-1.All Weather Coatings, 2.Foot & Ankle Associates of Florida, 3.Home Makeover Systems, 4. Massey, 5. Orlando Acupuncture, 6. Renewal by Andersen of Florida, 7. reThink Your Commute, 8. SeaWorld Parks & Resorts Orlando Green Sustainer (\$250): 1.Breedlove, Dennis and Assoc.; 2.Commerce National Bank, 3.Hortus Oasis, 4.Phil Kean Design Group Bus Ad Renewal (\$2,000=4@\$500)-Fannie Hillman Total Sponsorships: \$12,500 May. Sept. Sponsor Thank You Packets	Board review sponsor list from previous year
SUSTAINABILITY ACTION PLAN	Targets	Status Update	Next Steps
2018 Annual Report		Report shared with Administration and updated to website	Provide overview to commission