



Keep Winter Park Beautiful & Sustainable Advisory Board Meeting

August 20, 2019 at 11:45 a.m.

City Hall | Chapman Room
401 S. Park Ave. | Winter Park, Florida

Agenda Items

1. Administrative

- A. Green Business Recognition
BRONZE: Alex and Ani
- B. Approval of Minutes
July 16, 2019
- C. Citizen Comments
Limited to 3 minutes per person
- D. Staff Report
Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items.

2. Action

3. Informational

- A. GUEST SPEAKER: Water & Wastewater Utility Update from Director David Zusi
- B. Green Minute
- C. Winter Park Blooms
- D. Sustainability Action Plan
SAP PRIORITIES
BEW-5: Residential Potable Water Average Annual Usage
CEGE-2: Recognized Green Businesses
WDR-1: Waste Diverted from Landfill
- E. Finance

4. New business

- A. Agenda Requests and/or announcements

Agenda Items

5. Adjourn

- A. Action Items: Review action items identified during meeting.
- B. Evaluate Meeting: What worked? Didn't work?
- C. Next Meeting: September 17, 2019

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



Keep Winter Park Beautiful and Sustainable Advisory Board

Minutes

July 16, 2019 at 11:45 a.m.

City Hall | Chapman Room
401 S. Park Ave. | Winter Park, Florida

Present

KWPB&S Advisory Board Members: Carey Bond, David Daly (phone), Mary Dipboye, Ben Ellis, Nora Miller (phone), Stephen Pategas, Bruce Thomas, Ellen Wolfson

City of Winter Park Staff: Kris Stenger, Building & Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner; John Nico, Building & Sustainability Assistant

Guests: Jenna Rutan, Starbucks Park Avenue; Sangi Zuniga, Full Sail; Kaitlynn Veno, Full Sail; Andrew Hill, Full Sail; WP Commissioner Todd Weaver; Jody Lazar, WP Library; Jenifer Rupert, East Central Florida Regional Planning Council

Absent

None.

Meeting called to order

Chair Ben Ellis called the meeting to order at 11:45 a.m.

1. ADMINISTRATIVE ITEMS

Green Business Recognition

Chair Ben E. and board welcomed Starbucks Park Avenue store manager Jenna Rutan. Jenna R. was presented with a certificate of recognition and window decal for the store's Silver-Level achievement in the Winter Park Green Business Recognition Program. They are the first recognized business under the program.

Approval of minutes

Motion made by Stephen P. to approve June 18, 2019 minutes. Ellen W. seconded the motion. Minutes were approved as presented.

Citizen Comments

Jody L. mentioned the Sustainability Program's upcoming Introduction to Composting Class on Tuesday August 13th at 5:30pm being held at the Winter Park Library. The Winter Park Library will holding a Volunteer Fair on Thursday August 8th at 1pm, Vanessa B.C. will be tabling at the event for the Sustainability Program/Keep Winter Park Beautiful.

Staff Report

Staff report was emailed to board members. Kris S. briefed board on recent meeting with Jason Seeley of the Parks and Recreation Department on the reduction of single use plastic items in city-run facilities; Solar RFP on Commission Agenda; WastePro/RFID issue; and Cardboard Valet service along Center Street. Vanessa B.C. asked board for clarification on next steps on advertising. Vanessa will look into 6x pricing at Park Press, mailing of

postcards/magnets, utility inserts and social media ads. Caladium Photo Contest promotional flyer approved will be added to digital kiosks, sent out the Sustainability E-list and promoted on City's social outlets. Photo Contest Rules and Application is available at cityofwinterpark.org/caladiumphotocontest. Winter Park Water Utility Director David Zusi has been invited to the August meeting to provide an update.

2. ACTIONS TAKEN

None.

3. INFORMATIONAL

East Central Florida Regional Resilience Collaborative MOU

Jenifer Rupert of East Central Florida Regional Planning Council presented on the East Central Florida Regional Resilience Collaborative. Presentation included discussion of formation of East Central Florida Regional Planning Council, formation of regional resilience collaborative, collaborative direction (people, places, prosperity) and Memorandum of Understanding (MOU); and addressed board questions.

Green Minute

Bruce T. shared that Petco offers a bucket reuse/refill program for cat litter.

Winter Park Blooms Committee

Stephen P. provided a quick overview of America In Bloom Auction and Solicitation for Auction Items; and Growing Vibrant Communities (growingvibrantcommunities.com).

Sustainability Action Plan

SAP PRIORITIES

BEW-5: Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill: Kris S. mentioned that Sustainability Team visited the Cocoa Materials Recovery Facility (MRF). MRF staff suggested that shapes instead of numbers should be used to determine which plastics should be placed in curbside recycling. Specifically, plastic jugs, bottles and tubs should be placed in curbside recycling. Staff shared pictures of load rejections provided by Waste Management's Orange County Transfer Facility. Staff will begin collecting data to determine rejection rate.

Vice Chair Ellen W. gave a recap of the Watermelon Run and Water Monster use at the event.

Finance

None.

4. NEW BUSINESS

Agenda Requests/Announcements/Action Items

5. ADJOURNMENT

Action Items

Stephen P. made a motion to adjourn at 1:07 p.m., seconded by Bruce T. Next meeting Tuesday, August 20, 2019.

Evaluate Meeting

July 16, 2019
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What Worked/What Didn't Work:

Respectfully submitted,

Vanessa Balta Cook
Recording Secretary

BUILDINGS, ENERGY, AND WATER	Targets	Status Update	Next Steps
Residential Energy Audits Performed Annually (BEW-1)	SAP 2012 Baseline: 152 audits 2020: 150 audits 2030: 150 audits AR 2018: 73 audits (FY18)	JAN-JUL 2019: 56 Audit Requests; Breakdown by Month Jan: 9; Feb: 8; Mar: 6; Apr: 4; May: 9; Jun: 10; July: 10 Included in March Utility Insert, May Observer Ad, June Sustainability E-Blast, Tinker Program	Work with Communications to continue promoting; submit GRF for SM graphics, e-blast
Residential Rebates Administered Annually (BEW-2)	SAP 2012 Baseline: 95 rebates 2020: 100 rebates 2030: 100 rebates AR 2018: 15 rebates (FY18)	JAN-JUL 2019: 17 rebate requests (DR:Duct Repair+IU Insulation Upgrade) Jan: 1DR, 1IU; Feb: 1DR, Mar: 1DR, 1IU; Apr:1DR, 2IU, May: 3DR, 2IU, Jun:2DR, 2IU, July:1IU Included in March Utility Insert, May Observer Ad, June Sustainability E-Blast, Tinker Program	Work with Communications to continue promoting; e-blast;
Commercial Building Benchmarking (BEW-3)	SAP 2012 Baseline: 0 buildings 2020: 100 buildings 2030: 500 buildings AR 2018: 31 facilities	UCF ESPM Training Program benchmarked 6 buildings (All Fired Up, FCC, Park Plaza Hotel, Piante, Welbourne Ave Nursery, and WP Day Nursery); Green Business Recognition Program - 2 building (Starbucks Park Avenue, Alex and Ani)	Continue providing ESPM workshops and businesses' energy and water usage data; Fall 2019 UCF Training Program
Percentage of WPEU energy portfolio from renewable and clean alternative sources (BEW-4)	SAP 2012 Baseline: 1.9% 2020: 40% 2030: 60% AR 2018: 23.9%	Starting in 2020, 10MW from FMPA; AR 2018 metric calculated using actual energy purchased in 2018 and 2017 fuel mixes	Continue discussions with WPEU on increasing renewables in energy portfolio
Residential Potable Water Average Annual Usage (BEW-5)	SAP 2012 Baseline: 178.018 MG 2020: 5% less (169.1MG) 2030: 15% less (151.3MG) AR 2018: 172.5MG (2.9% less)	Sept '18: W&WW Director presented at meeting; 10/5 sent WBSIC Rebate info to e-list; 11/9 promoted in Nov. Observer ad; 12/5 Reported 4 rebate requests since 10/5; Included in Feb19 utility billing insert; W&WW Director speaking at August meeting	Continue to promote W&WWU water conservation programs on website and to e-list; consider targetting promotions to high users; board recommendation on landscape ordinance
Community Wastewater (gallons) (BEW-6)	SAP 2012 Baseline: 0.968 MG 2020: 5% less (0.920MG) 2030: 15% less (0.823MG) AR 2017: 0.689MG (29% less)		Continue to promote W&WWU water conservation programs on website and to e-list; consider targetting promotions to high users
Percentage of Water from Reclaimed Sources (BEW-7)	SAP 2012 Baseline: In Development 2020: 5% more 2030: 15% more AR 2018: In Development	Sept18: Received status update from W&WW Director	
Percentage of buildings meeting CoWP green building standards (BEW-8)	SAP 2012 Baseline: 1% 2020: 25% new construction 2030: 50% new construction AR 2018:1%		Examine ways to codify standards
Residential Solar		Identifying ways to achieve SolSmart Gold; Permitting Fee for Solar changed from valuation based to flat fee (Tier 1: \$50, Tier 2: \$150), web and print materials updated	Apply for Gold designation
Utilities Advisory Board		July Mtg: Discussion included finance report from Wes, white paper discussion with FMPA rep, review of solar customer bill (voted to keep net metering policy as is and revisit in a couple years), 15 lightyears visited water treatment site, septic tank presentation by David Zusi, undergrounding and outage updates by electric utility	Meetings: 4th Wed, 12pm, Public Safety Bldg.
COMMUNITY ENGAGEMENT & GREEN ECONOMY	Targets	Status Update	Next Steps
Citywide Carbon Footprint in GHG emissions (electric, transportation, solid waste) (CEGE-1)	SAP 2012 Baseline (recalc): 417.28 ktCO ₂ e 2020: 25% less (312.96 ktCO ₂ e) 2030: 50% less (208.64 ktCO ₂ e) AR 2018: Will provide 2017 AT Calc: 351.02 ktCO ₂ e (15.9% less)	2012 Baseline and 2017 GHG Inventory calculated *Includes Scopes 1, 2, 3 Jul.2019: Submitted 2017 GHG data to Carbon Disclosure Project	Calculate 2018 inventory; use ICLEI to forecast
Recognized Green Businesses (CEGE-2)	SAP 2012 Baseline: 0 businesses 2020: 25% of businesses 2030: 50% of businesses AR 2018: 17 business (Fair Trade)	Launched April 12, 2019 at Chamber and online Application and Details available at cityofwinterpark.org/greenbusiness Recognized- Jul 2019 SILVER: Starbucks Park Avenue; To Be Recognized- Aug 2019 BRONZE: Alex and Ani Pending-Holly's Petite Maison Home Daycare Included in May Observer Ad; reaching out to businesses in person and at Park Avenue Merchants Committee meeting; flyer included with New Business Certificates and renewals	Engage businesses; promote online and in person, schedule first meet up; continue attending Park Avenue Merchants Committee meetings (last Friday of every other month)
Residents taking the Sustainability Pledge (CEGE-3)	SAP 2012 Baseline: 0 2020: 50% of residents 2030: 100% of residents AR 2018: 99 pledges	Included in Dec. Observer Ad, Jan, May, Aug e-blast; promoted at events	Promote to e-list and at events; Social, E-kiosks
Green School Grant Participants (CEGE-4)	SAP 2012 Baseline: 10 2020: 50% of eligible schools 2030: 100% of eligible schools AR 2018: 8 recipients	2019: Received 12 applications; 7 recipients selected: All Saints School, Audubon Park School, FCC, Rollins College, Park House Academy, WP Day Nursery, WP Presbyterian Church; all but 1 school has signed up for USGBC Green School Professional Certification	Send reporting reminder, deadline is Sept. 30;
KWPB Volunteer Events (CEGE-5)	SAP 2012 Baseline: 12 events 2020: 12 events 2030: 12 events AR 2018: 12 events	Remaining 2019 Watershed Cleanups (8am-11am, Locations vary): 9/7, 11/9 Registration available at cityofwinterpark.eventbrite.com	Promote via e-blast, social media, volunteer match, x2vol, eventbrite, city calendar
Other Community/Volunteer Engagement		8/8/19 VABC tabled at Winter Park Volunteer Fair	

Rollins Committee on Environmental & Sustainable Issues		VABC attended Nov and Dec mtgs. Meetings will resume Fall 2019.	Continue participating in monthly meetings
Tinker Sustainability Education Program provided by WP EU		Received 2019 Draft Report	Receive final report and share with UAB and KWPB&S Review 2020 Proposal
LOCAL FOOD & AGRICULTURE	Targets	Status Update	Next Steps
Percentage of residents within 1/2 mile of local/healthful food assets (LFA-1)	SAP 2012 Baseline: In Development 2020: 50% 2030: 100% AR 2018: 43%	AR 2018 includes map of assets	
Local Food Consumption Baseline (meals at home) (LFA-2)	SAP 2012 Baseline: 21.8% local of all food purchases for at-home consumption (Orlando Urban Area) 2020: 40% 2030: 60% AR2018: In Development	Composter Survey included question about number of meals at home, will include some analysis of this question in AR 2018 (e.g., approx. 55% of survey respondents indicated they ate more than 14 meals per week at home); Metric currently not feasible to determine	
Good Food Central Florida Regional Food Policy Council		July Meeting: Hosted by City of Winter Park. Discussion included Orlando's draft Urban Agriculture Ordinance	Continue participating in monthly meetings
Healthy Central Florida Health Innovation Fund Grant-WP Meatless Monday Recognition Program		Website and registration page posted, 2 cooking demonstrations held, 4 participating organizations	Plan additional demonstrations in 2019 and continue to promote program with Communications
Winter Park Farmers Market SNAP and Nutrition Incentives Program		Gabby Lothrop provided a summary of the program so far (February 2017-May 2019) to Parks and Sustainability Staff; presented findings at WPFM 40th Anniversary Celebration. Since inception, program has allowed for nearly \$50K in eligible sales, with at least \$24K being spent on Florida-grown produce.	
LOCAL GOVERNMENT OPERATIONS	Targets	Status Update	Next Steps
Local Government GHG Emissions (LGO-1) (electric, transportation, solid waste, wastewater)	SAP 2012 Baseline: 11,248 tCO2e 2020: 20% less (8,998 tCO2e) 2030: 50% less (5,624 tCO2e) AR 2018: Will provide 2017 AT Calc: 8,548 tCO2e (24% less)	2012 Baseline and 2017 GHG Inventory calculated Includes Scopes 1&2 only Jul.2019: Submitted 2017 GHG data to Carbon Disclosure Project	Calculate 2018 inventory
Energy Usage (LGO-2)	SAP 2012 Baseline: 16,325 MWh 2020: 10% less (14,692.5 MWh) 2030: 25% less (12,243.7 MWh) AR2018: 16,154MWh (0.1% less)	Starting in the 2018 AR, the LGO-2 baseline and annual metric will include weather-normalized energy, where appropriate	Continue updates, adding buildings as needed
Renewable Energy Production (LGO-3)	SAP 2012 Baseline:Unknown 2020: 6.6% 2030: 11.6% AR 2018: 0.12%	Insufficient data to determine 2012 baseline, Includes Clean Footprint and WP Solar PV customers. Solar RFP for Water Treatment Plant: Procurement Item Passed by Commission	Include Solar RFP for Water Treatment Plants in Metric calculation
City Fleet Fuel Usage (LGO-4)	SAP 2012 Baseline: Unleaded: 143,268gal Diesel: 83,142gal 2020: 25% less (U:107,451 gal, D:62,356 gal) 2030: 50% less (U:71,634 gal, 41,571 gal) AR 2018: Unleaded: 152,502 gal (6% more), Diesel: 75,579 gal (9% less)	Building & Permitting Department has 1 EV, looking into replacing 4 vehicles with hybrid/EV; Starting AR19 SAP baseline and annual metric are by calendar year for consistency with GHG emissions inventory data	
Potable Water Usage (LGO-5)	SAP 2012 Baseline: 49.543 MG 2020: 25% less (37MG) 2030: 50% less (25MG) AR 2018: 32.367 MG (35% less)		
City Employees using transit, carpooling, cycling or walking to work (LGO-6)	SAP 2012 Baseline: In Development 2020: Increase 2030: Increase AR2018: 3+	Including ReThink Your Commute's Commuter Options Survey in Hire-on Package	Work with ReThink on ReThink workshops & Best Workplaces for Commuters App.
Employee Outreach		Staff sharing sustainability goals and events at monthly meetings	Meetings: 3rd Wed., 9am, Chapman Room
Recycling at Municipal Facilities		JN conducting site visits of city parks/facilities with WastePro, inventory and ordering; working on scheduling meeting with custodial services staff	Continue site visits
Recycling in Public Spaces - Central Park REFRESH proposal		JN working with Valencia student to inventory Central Park waste containers; to be provided to CRA for consideration in Central Park REFRESH, GIS map created and shared with CRA	
MOBILITY & URBAN FORM	Targets	Status Update	Next Steps
Vehicle Miles Traveled (MUF-1)	SAP 2012 Baseline: In Development 2020: 10% less 2030: 20% less AR2018: In Development	Currently not feasible to determine	
Certified Green Neighborhood Development (MUF-2)	SAP 2012 Baseline: 0 2020: 2 certified neighborhoods 2030: All redevelopments achieve green certification AR2018: 0		Examine ways to codify standards
Electric Vehicle Charging Stations (MUF-3)	SAP 2012 Baseline: 6 2020: more than 6 2030: more than 6 AR2018: 8	City manages 10 Level 2 stations available to the public: Howell Branch Preserve, Public Safety Building; Central Park North; Amtrak Station; Hannibal Square; City Hall; WP Tennis Center; Ward Park; Cady Way; and Lake Baldwin Park. Also manage 1 Level 2 Charging Station in front of the Electric Utility (1409 Howell Branch Road). There are roughly a dozen stations on private property. About 20 Level 2 or below EV charging stations throughout the city.	Maintain and replace stations as needed
Walk Score (MUF-4)	SAP 2012 Baseline: 55 2020: 70 2030: 80 AR2018:43	12/20: 43 (Car-Dependent)	
Transit Score (MUF-5)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 28	12/20: 28 (Some Transit)	

Bike Score (MUF-6)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 54	12/20: 54 (Bikeable)	
Electric Vehicle Ordinance		Draft EV Readiness Ordinance shared with boards: KWPB&S Econ. Dev., UAB, and P&Z, Commission	Schedule worksession with commission
Transportation Advisory Board		July meeting cancelled. July worksession scheduled for 7/18.	Next meeting, 1st Thurs., 8:30am, Commission Chambers
NATURAL SYSTEMS & RESOURCES	Targets	Status Update	Next Steps
Tree Canopy Coverage (NSR-1)	SAP 2012 Baseline: 55% 2020: 55% 2030: 60% AR2018: 51%		
Greenspace Coverage (NSR-2)	SAP 2012 Baseline: 57% 2020: 57% 2030: 60% AR2018:53%		
Greyspace (NSR-3)	SAP 2012 Baseline: 43% 2020:43% 2030: 40% AR2018:47%		
Lakes Water Quality-Visibility Depth (NSR-4)	SAP 2012 Baseline: 2 meters 2020: 2.5 meters 2030: 3 meters AR2018: 2.39 meters		
Residents living within a 1/2 mile of public greenspace (NSR-5)	SAP 2012 Baseline: 95% 2020: 95% 2030: 95% AR2018: 98%	AR2018 includes map of public greenspace	
Lakes Advisory Board		July Meeting: Did not have quorum, Police Lakes Patrol report provided for the month	Meetings: 2nd Tues., 12pm, Public Safety Bldg
Storm Drain Marking Program		To date: 113 markers placed, cityofwinterpark.org/stormdrains	Continue to promote (e-blast), Request social media graphic
WASTE DIVERSION & RECYCLING	Targets	Status Update	Next Steps
Waste diverted from landfill (WDR-1)-Residential	SAP 2012 Baseline: 12% 2020: 75% (state goal) 2030: 90% AR2018: 15%	Starting in AR18, baseline and metric are calculated the percentage of total waste generated in the household (Municipal Solid Waste, Yard Waste, Recyclables) that are recycled.	Continue updating ReCollect/ What Goes Where? tool; Awareness campaign (mailer)
Total tons of solid waste generated (WDR-2)-Residential	SAP 2012 Baseline: 14,714 tons 2020: 10% less (10,435 tons) 2030: 25% less (8696 tons) AR2018: 14,664 (0.3% less)	Starting in AR18, baseline and metric is defined as the total waste (Municipal Solid Waste, Yard Waste, Recyclables) generated by households within the City Limits.	
GHG emissions from solid waste (tons) (WDR-3)-Residential	2012 (recalc): 5,335 tCO2e 2020: 40% less 2030: 75% less AR2018: 5,167 tCO2e (3% less)	Starting in AR18 WDR-3 is defined as the GHG emissions from waste generated and landfilled from households (Municipal Solid Waste and Yard Waste).	
Backyard Composter Program		Upcoming classes: 8/13 (WP Library), 11/12 (WP Library) 2/12: 38 RSVPs, 16 attended, 12 residents 5/14: 43 RSVPs, 15 attended, 13 residents 8/13: 51 RSVPs	Distribute composters at City Operations Complex within a week after classes
Beyond 34: Regional Collaboration		Working with Kessler on Center Street and Central Park Plan to increase recycling by businesses and visitors; working with Recycle Across America, City's Communication Department and CRA to create educational posters and postcards for businesses along Center Street	Work with Kessler and Beyond34 on plan; Continue attending regional meetings and calls
Cigarette Litter Prevention		JN has installed 2 disposal stations along Center Street	Install 2 remaining stations
Commercial Food Waste Pilot		Requesting agreement clarification from City Management/WastePro	
Commercial Recycling Program		Selected as Beyond34 award recipient for study of Center Street/Commercial Recycling Program-Kessler Consulting	Review Kessler Plan
Don't Pitch It, Fix It! Community Repair Workshop		Next DPI-FI scheduled for Saturday September 7 from 1-4pm at the Winter Park Community Center	Work with WP Library to secure fixers and promote event
Household Hazardous Waste & E-Waste Drop off		E-Waste and Used Shoes Collection/America Recycles Day: November 16th, WP City Hall, 9am-12pm	Post to e-list, promote on social
ReCollect		Branded: Think Twice: Don't Waste it WP, cityofwinterpark.org/think-twice; 11/9 Promoted in Observer in Dec. and Jan.; Promoted in Feb19 utility bill insert; promoted to sustainability e-list in Feb, Mar, May	Post to e-list, promote on social
Regional Collaboration		Quarterly Waste Managers: Next Meeting 8/28; Working with Orange County, City of Orlando and other on Regional Communication Strategy	Continue attending regional meetings
Single-Use Item Reduction		Staff met with Parks staff to discuss single serve item reduction at city facilities.	Continue to work with Parks to create policy/procedures
AMERICA IN BLOOM/WINTER PARK BLOOMS	Targets	Status Update	Next Steps
2019 Evaluation		Judging and Volunteer Apprecation Event held Apr 29-30; Evaluation Report out in October	Review recommendations
Caladium Photo Contest		Deadline: 8/30. Application and information available at cityofwinterpark.org/caladiumphotocontest Promoted on e-Kiosks, social, e-list	Continue promoting contest
EVENTS	Targets	Status Update	Next Steps
Earth Day in the Park		Earth Day 2020 confirmed, Saturday April 18th, 10am-2pm, WP Community Center	

KEEP AMERICA BEAUTIFUL AFFILIATION	Targets	Status Update	Next Steps
2018.2019 KABA/FDOT Grant		Awarded 18.19 FDOT KABA Grant (\$16K)-Backyard Composter Program, Cup-Free Race, Reusable straws for Retirement facilities, giveaways for Great American Cleanup, and radio advertising FDOT"s Drive It Home Keep Our Paradise Litter Free campaign; submitted Mar. 30 report; June 5-7 VABC attended Keep Florida Beautiful Florida Affiliates Annual Meeting; Submitted June Report; Updated KAB Dashboard; Litter Index scheduled for 8/19	Complete Sept. Reporting
SPONSORSHIPS	Targets	Status Update	Next Steps
KWPB Sponsorships	\$10,750 (2018 Sponsors & Bus Ad renewal)	Gold (\$2,500)-Covanta (waiting on check) Silver (\$1,000)-1.Panera, 2.Rollins, 3.WPGC Bronze (\$500)-1.All Weather Coatings, 2.Foot & Ankle Associates of Florida, 3.Home Makeover Systems, 4. Massey, 5. Orlando Acupuncture, 6. Renewal by Andersen of Florida, 7. reThink Your Commute, 8. SeaWorld Parks & Resorts Orlando Green Sustainer (\$250): 1.Breedlove, Dennis and Assoc.; 2.Commerce National Bank, 3.Hortus Oasis, 4.Phil Kean Design Group Bus Ad Renewal (\$2,000=4@\$500)-Fannie Hillman Total Sponsorships: \$12,500	
SUSTAINABILITY ACTION PLAN	Targets	Status Update	Next Steps
2018 Annual Report		Report shared with Administration and updated to website	