

## Keep Winter Park Beautiful & Sustainable Advisory Board



**February 19, 2019 at 11:45 AM**

Chapman Room / City Hall  
401 Park Ave S. / Winter Park, Florida

### **1: Administrative**

#### **a. Approval of Minutes**

January 15, 2019 Minutes

#### **b. Citizen Comments**

Limited to 3 minutes per person

#### **c. Staff Report**

Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items

February Staff Report

-Brief recap of Lime presentation given to TAB, Green Business Recognition Program, Observer Ad, Sponsorships

### **2: Action**

### **3: Informational**

#### **a. Green Minute**

Share a personal story about sustainability

#### **b. KWPB - Status report KWPB**

Status Report from KWPB

#### **c. Sustainability Action Plan**

Status Report from SAP

SAP PRIORITIES

BEW-5 Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill

**d. Finance**

Status Report from Finance

**e. City Facilities Energy Performance Report**

Agnieszka T. will be providing a brief update on city facilities' energy consumption.

**4: New Business**

**a. Agenda Requests and/or announcements**

**5: Adjourn**

**a. Action Items:**

Review action Items identified during meeting.

**b. Evaluate Meeting:**

What worked? Didn't work?

**c. Next Meetings:**

March 19, 2019

Tim Egan, WP Natural Resources Manager, will present on the Howell Branch Preserve project.

Appeals and Assistance

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"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

# Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Keep Winter Park Beautiful and Sustainable Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;
  
- Staff will present the item and state department recommendation if appropriate;
  
- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)
  
- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;
  
- The Chair will entertain any motion from the Board regarding the agenda item;
  
- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;
  
- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;
  
- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;
  
- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.

**THE CITY OF WINTER PARK  
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD**

Regular Meeting  
City Hall, 401 Park Ave. S.

January 15, 2018  
11:45am

**MINUTES**

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**Present:** Mary Dipboye, Ben Ellis, Nora Miller, Stephen Pategas, Bruce Thomas, Ellen Wolfson

**Absent:** David Daly

**City of Winter Park Staff:** Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner; Agnieszka Tarnawska, Sustainability and Permitting Assistant; Megan Johansson, Lakes Division Intern; Gabbie Buendia, Sustainability Program Intern

**Guests:** Jody Lazar, WP Library

**CALL TO ORDER:** Ch. Ellis called the meeting to order at 11:47 a.m.

**1. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Stephen P. made a motion to approve December 18, 2018 Meeting minutes. Bruce T. seconded the motion. Minutes were approved as presented.

**Citizen Comments:**

None.

**Staff Report:**

Staff report was emailed to board members. Kris S. discussed EV Plan progress and reviewed slides that will be presented at the next UAB Meeting. Slides provided an overview of levels of charging (e.g., level 2, fast chargers, etc.), electric vehicle types, goals (e.g., fleet electrification) and policies (e.g., EV-ready requirements in new development) from other cities' EV plans, and EV incentives available from other utilities in the state. Staff discussed costs associated with purchasing, installing and maintaining charging stations, billing options available, and land development related questions (e.g., parking requirements). Ch. Ellis suggested a pilot program where a station is set to bill, Kris S. mentioned that a separate workshop on EVs to discuss ideas like these would be a good idea. He asked that the board email him with any ideas and suggestions for an EV Plan. Jody L. shared her experience/challenge with charging her Nissan Leaf while living in a multi-family residential building in Winter Park that had no EV charging available. VABC provided a brief update on upcoming community park workdays (4/27, 5/18, 6/15), Earth Day and Sustainability Action Plan. VABC also reviewed the Sponsorship Contact List, going through each member's list of sponsors for follow-up.

**2. ACTION**

None.

**3. INFORMATIONAL**

**a. Green Minute**

Nora M. shared Norwegian Airlines November 2018 Issue that included several stories on (sustainable) cities of the future.

Mary D. shared new solar co-op kicking off in Seminole County on February 28. Stephen P.

requested Mary D. provide him with a brief description of the Solar Co-ops to include in America In Bloom.

**b. KWPB – Status Report KWPB&S**

Stephen P. reported that the AIB tour route been updated to meet metrics for AIB judging. Community Profile is also being updated to meet/follow AIB metrics. The Alford Inn is sponsoring the stay of 2 judges. Judges will arrive on Sunday, April 28<sup>th</sup>, will judge on the 29<sup>th</sup> and 30<sup>th</sup>. The Volunteer Appreciation Event is scheduled for Tuesday, April 30<sup>th</sup> at 6pm at the WP Country Club. Board is asked to sign up on Google Sheet for Caladium Bulb Sales scheduled for March and April. Stephen P. mentioned that he is hoping to work with the Lakes Division to install a rain garden.

**c. Sustainability Action Plan**

*Priorities*

*BEW-5: Residential Potable Water Average Annual Usage*

Mary D. suggested a testimonial ad in the Observer with pictures might have more of an impact (e.g., Smart Irrigation Controller success story)

*CEGE-2: Recognized Green Businesses*

Vanessa B.C. provided a brief update on the Green Business Recognition Program. Update included sharing the current application and point system and plans to meet with Chamber. Mary D. mentioned that organizations like nonprofits and churches might not immediately understand that they can apply for this “business” recognition. Nora M. recommended having the resources on a separate page. Stephen P. recommended having metric numbers so they could easily refer to these on the resources section.

*WDR-1: Waste Diverted from Landfill*

Kris S. is working on RFP for Waste Audit using Portland example that was sent to Board on 12/5/2018. Reviewed 2018 Diversion Report provided by WastePro and 2018 recycling tonnage provided by Orange County Solid Waste Division with Board.

**d. Finance**

None.

**e. February Observer Ad Content**

Staff reviewed Observer Ad calendar with Board. Board provided feedback on the layout of the past ad and recommendation for future ads.

**4. NEW BUSINESS**

a. **Agenda Requests/Announcements/Action Items:** None.

**5. ADJOURNMENT**

**a. Action Items**

**b. Evaluate Meeting**

- What worked:
- What didn't work:

Ellen W. made a motion to adjourn at 1:01 p.m., seconded by Nora M. Next meeting Tuesday, February 19, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook  
Recording Secretary

BUILDINGS, ENERGY, AND WATER	Targets	Status Update	Next Steps
Residential Energy Audits Performed Annually (BEW-1)	SAP 2012 Baseline: 152 audits 2020: 150 audits 2030: 150 audits AR 2018: 73 audits (FY18)		Work with Communications to continue promoting; submit GRF for SM graphics, e-blast; <b>Observer-May, Jun., Jul.</b>
Residential Rebates Administered Annually (BEW-2)	SAP 2012 Baseline: 95 rebates 2020: 100 rebates 2030: 100 rebates AR 2018: 15 rebates (FY18)		Work with Communications to continue promoting; e-blast; <b>Observer-May, Jun., Jul.</b>
Commercial Building Benchmarking (BEW-3)	SAP 2012 Baseline: 0 buildings 2020: 100 buildings 2030: 500 buildings AR 2018: 31 facilities	10/8 VABC spoke with UCF Prof., hoping to recruit students in Spring 2019 for ESPM, 12/7 Staff met with Orlando re: their Energy Specialist program	
Percentage of WPEU energy portfolio from renewable and clean alternative sources (BEW-4)	SAP 2012 Baseline: 1.9% 2020: 40% 2030: 60% AR 2017: 21.8%	Starting in 2020, 10MW from FMFA, ~28%; AT requesting data from Finance to determine AR 2018 metric	Continue discussions with WPEU of increasing renewables
Residential Potable Water Average Annual Usage (BEW-5)	SAP 2012 Baseline: 178.018 MG 2020: 5% less (169.1MG) 2030: 15% less (151.3MG) AR 2018: 172.5MG (2.9% less)	Sept: W&WW Director presented at meeting; 10/5 sent WBSIC Rebate info to e-list; 11/9 promoted in <b>Nov.</b> Observer ad; 12/5 Reported 4 rebate requests since 10/5	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Community Wastewater (gallons) (BEW-6)	SAP 2012 Baseline: 0.968 MG 2020: 5% less (0.920MG) 2030: 15% less (0.823MG) AR 2017: 0.689MG (29% less)		Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Percentage of Water from Reclaimed Sources (BEW-7)	SAP 2012 Baseline: In Development 2020: 5% more 2030: 15% more AR 2018: In Development	Sept: Received status update from W&WW Director	
Percentage of buildings meeting CoWP green building standards (BEW-8)	SAP 2012 Baseline: 1% 2020: 25% new construction 2030: 50% new construction AR 2018:1%		Examine ways to codify standards
Residential Solar		Identifying ways to achieve SolSmart Gold; Permitting Fee for Solar changed from valuation based to flat fee (Tier 1: \$50, Tier 2: \$150), web and print materials updated	
Utilities Advisory Board		Jan. Mtg-Kris provided brief overview of Evs and charging station pricing	Meetings: 4th Wed, 12pm, Public Safety Bldg.
COMMUNITY ENGAGEMENT & GREEN ECONOMY	Targets	Status Update	Next Steps
Citywide Carbon Footprint in GHG emissions (electric, transportation, solid waste) (CEGE-1)	SAP 2012 Baseline*:397,075 metric tons CO2e 2020: 25% less (297,806 MT CO2e) 2030: 50% less (198,538 MT CO2e) AR 2018: Will provide 2017 (AT Calc): 351.2 ktCO <sub>2</sub> e/yr  *unable to confirm metric methodology	2012 Baseline and 2017 GHG Inventory calculated *Includes Scopes 1, 2, 3	Calculate 2018 inventory
Recognized Green Businesses (CEGE-2)	SAP 2012 Baseline: 0 businesses 2020: 25% of businesses 2030: 50% of businesses AR 2018: 17 business (Fair Trade)	Staff finalizing application, working with webmaster to create online application; Met with Chamber to discuss April meeting/launch	Promote in Observer- <b>Mar., Apr.?</b> ; Present to Chamber at April 12th meeting
Residents taking the Sustainability Pledge (CEGE-3)	SAP 2012 Baseline: 0 2020: 50% of residents 2030: 100% of residents AR 2018: 99 pledges	Included in <b>Dec.</b> Observer Ad; Social Media graphics created, communications to post	Promote monthly to e-list and at events; Social, E-kiosks
Green School Grant Participants (CEGE-4)	SAP 2012 Baseline: 10 2020: 50% of eligible schools 2030: 100% of eligible schools AR 2018: 8 recipients	mid-Nov: Posted application to cityofwinterpark.org/greenschools; AT sent to WP school contacts; deadline to submit Feb. 22; included in <b>Jan.</b> Observer Ad, Feb: sent reminder to schools, scheduled social media and e-blast reminders	
KWPB Volunteer Events (CEGE-5)	SAP 2012 Baseline: 12 events 2020: 12 events 2030: 12 events AR 2018: 12 events	1/5 Lakes Berry/Spier (Westminster): 56 volunteers, 395lbs. 2019 WCs (8am-11am, Locations vary): 2/8 (Rollins SPARC), 2/23 (WP Chamber Young Professionals/Rollins SGA), 4/6, 9/7, 11/9 2019 ESRs (8am-10am, Lake Knowles): 2/16, 3/16 Included in <b>Feb</b> observer ad	e-blast, social media
Rollins Committee on Environmental & Sustainable Issues		VABC attended Nov and Dec mtgs. No January meeting.	Continue participating in monthly meetings
Tinker Sustainability Education Program provided by WP EU		Spring 2018 enrollment (5th grade): 5 schools, 12 teachers, 333 students; Agreement extended, new program to begin for Spring 2019 focusing on WP 5th grade teachers/students	
Winter Park Observer Ads		Ad Run Dates: 11/9, 12/7, 1/4, 2/1, 3/1, 4/5, 5/3, 6/7, 7/5, 8/2, 9/6, 10/4; content for Feb and March set (need to finalize content of February ad (full ad-Sustainability Events Calendar? DPI-FI, Watershed cleanups, ESRs and Earth Day?))	Finalize content for upcoming ads
LOCAL FOOD & AGRICULTURE	Targets	Status Update	Next Steps
Percentage of residents within 1/2 mile of local/healthful food assets (LFA-1)	SAP 2012 Baseline: In Development 2020: 50% 2030: 100% AR 2017: In Development	AR 2017-Rough map created with planning department indicates close to 2020 goal AR 2018-Working with Planning to establish methodology for metric	

Local Food Consumption Baseline (meals at home) (LFA-2)	SAP 2012 Baseline: 21.8% local of all food purchases for at-home consumption (Orlando Urban Area) 2020: 40% 2030: 60% AR2017: In Development	Composter Survey included question about number of meals at home, will include some analysis of this question in AR 2018 (e.g., approx. 55% of survey respondents indicated they ate more than 14 meals per week at home)	
Good Food Central Florida Regional Food Policy Council		January Meeting, Parramore Farmers Market Visit	Continue participating in monthly meetings
Healthy Central Florida Health Innovation Fund Grant-WP Meatless Monday Recognition Program		Website and registration page posted, 2 cooking demonstrations held, 4 participating organizations	Plan additional demonstrations in 2019 and continue to promote program with Communications; Observer-May?
<b>LOCAL GOVERNMENT OPERATIONS</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Local Government GHG Emissions (LGO-1) (electric, transportation, solid waste, wastewater)	SAP 2012 Baseline*: 11,473 MT CO2e 2020: 20% less (9,178 MT CO2e) 2030: 50% less (5,737 MT CO2e) AR 2018: Will provide 2017 (AT Calc): 9,946 tCO <sub>2</sub> e/yr  *unable to confirm metric methodology	2012 Baseline and 2017 GHG Inventory calculated Includes Scopes 1&2 only	Calculate 2018 inventory
Energy Usage (LGO-2)	SAP 2012 Baseline: 12,153,788 kWh 2020: 10% less (10,938,409 kWh) 2030: 25% less (9,115,341 kWh) AR2018: 16% less (9,880,223 kWh)	AT updating energy and water usage of 25 municipal buildings on a regular basis	Continue updates, adding buildings as needed
Renewable Energy Production (LGO-3)	SAP 2012 Baseline: 1.6% solar generated of overall power purchased 2020: 6.6% 2030: 11.6% AR2017: 0.07%	AT requesting data from Finance to determine AR 2018 metric Solar RFP: Proposals reviewed and ranked, pending clarification from City Attorney	
City Fleet Fuel Usage (LGO-4)	SAP 2012 Baseline: Unleaded: 151,971gal Diesel: 82,196 gal-Combined:234,167gal unlead/diesel 2020: 25% less (175,625gal unlead/diesel) 2030: 50% less (117,083gal unlead/diesel) AR 2018: Unleaded: 149,723.10 gal, Diesel: 75,179.00 gal (Combined: 224,902gal unlead/diesel, 4% less)	Building & Permitting Department has 1 EV, looking into replacing 4 vehicles with hybrid/EV	
Potable Water Usage (LGO-5)	SAP 2012 Baseline: 49.543 MG 2020: 25% less (37MG) 2030: 50% less (25MG) AR 2018: 32 MG (35% less)	W&WW Staff working on AR 2018 metric	
City Employees using transit, carpooling, cycling or walking to work (LGO-6)	SAP 2012 Baseline: In Development 2020: Increase 2030: Increase AR2018: 3+	Including ReThink Your Commute's Commuter Options Survey in Hire-on Package	Work with ReThink on ReThink workshops & Best Workplaces for Commuters App.
Employee Outreach		Sharing sustainability goals and events at monthly meetings	Meetings: 3rd Wed., 9am, Chapman Room
Recycling at Municipal Facilities		JN conducting site visits of city parks/facilities with WastePro, inventory and ordering; working on scheduling meeting with custodial services staff	Continue site visits
<b>MOBILITY &amp; URBAN FORM</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Vehicle Miles Traveled (MUF-1)	SAP 2012 Baseline: In Development 2020: 10% less 2030: 20% less AR2018: In Development	Currently not feasible to determine	
Certified Green Neighborhood Development (MUF-2)	SAP 2012 Baseline: 0 2020: 2 certified neighborhoods 2030: All redevelopments achieve green certification AR2018: 0		Examine ways to codify standards
Electric Vehicle Charging Stations (MUF-3)	SAP 2012 Baseline: 6 2020: more than 6 2030: more than 6 AR2018: 8	Reviewed and selected proposal for installation of 5 charging stations (4 for the public, 1 municipal operations) in 2019	
Walk Score (MUF-4)	SAP 2012 Baseline: 55 2020: 70 2030: 80 AR2018:43	12/20: 43 (Car-Dependent)	
Transit Score (MUF-5)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 28	12/20: 28 (Some Transit)	
Bike Score (MUF-6)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2017: 54	12/20: 54 (Bikeable)	
Electric Vehicle Adoption		Working with Nissan to provide EV Purchase discount, provided Nissan Rep with FMEA and FMPA contact.	
Transportation Advisory Board		Feb. mtg. discussion included Bike2Work Day discussion and transportation projects list review, next meeting will include presentation from Lime Bike Share	Next meeting, 1st Thurs., 8:30am, Commission Chambers
<b>NATURAL SYSTEMS &amp; RESOURCES</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Tree Canopy Coverage (NSR-1)	SAP 2012 Baseline: 55% 2020: 55% 2030: 60% AR2017: 52%	Urban Forestry working on AR 2018 metric	
Greenspace Coverage (NSR-2)	SAP 2012 Baseline: 57% 2020: 57% 2030: 60% AR2017:54%	Urban Forestry working on AR 2018 metric	

Greyspace (NSR-3)	SAP 2012 Baseline: 43% 2020:43% 2030: 40% AR2017:46%	Urban Forestry working on AR 2018 metric	
Lakes Water Quality-Visibility Depth (NSR-4)	SAP 2012 Baseline: 2 meters 2020: 2.5 meters 2030: 3 meters AR2018: 2.39 meters		
Residents living within a 1/2 mile of public greenspace (NSR-5)	SAP 2012 Baseline: 95% 2020: 95% 2030: 95% AR2017: 97%	Working with Planning to establish AR 2018 metric	
Lakes Advisory Board		January meeting included introduction of Lakes staff and permit application review.	Meetings: 2nd Tues., 12pm, Public Safety Bldg
Storm Drain Marking Program		To date: 79 markers placed, cityofwinterpark.org/stormdrains	Continue to promote (e-blast), Observer-Jul. ?; Request social graphic
<b>WASTE DIVERSION &amp; RECYCLING</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Waste diverted from landfill (WDR-1)	SAP 2012 Baseline: 15% 2020: 75% (state goal) 2030: 90% AR2018: 18%	Jan: Residential Waste Audit RFP draft sent to Procurement for review.	
Total tons of solid waste generated (WDR-2)	SAP 2012 Baseline: 11,594 2020: 10% less (10,435 tons) 2030: 25% less (8696 tons) AR2018: 15% less (9,794 tons)		
GHG emissions from solid waste (tons) (WDR-3)	2020: 40% less (23,999 tons of CO2) 2030: 75% less (10,311 tons of CO2) AR2018: 15% less (33,788 tons of CO2)		
Backyard Composter Program		2019 Intro to Composting Classes by UF/IFAS Orange County Ext. (new req. for free composter), 5:30-7pm: 2/12 (WP Library), 5/12 (UF/IFAS Ext. OC), 8/13 (WP Library), 11/12 (WP Library); Requested flyer from Communications; Jan-Received Composters	
Cigarette Litter Prevention		JN has installed 2 disposal stations along Center Street	Install 2 remaining stations
Commercial Food Waste Pilot		In discussions with WastePro, Harvest Power	
Commercial Recycling Program		JN working with Chamber/Park Ave. Merchants and WastePro; JN receiving registered Haulers' reports on a monthly basis and quarterly WastePro reports; Selected as Beyond34 award recipient for study of Center Street/Commercial Recycling Program	Create commercial recycling user guide for businesses
Don't Pitch It, Fix It! Community Repair Workshop		Next event: Feb. 16; requested add to City Calendar, created Eventbrite page, updates sent to webmaster; added to ReCollect calendar; JN working with regional partners	Promote to e-list, social, include in Feb. Obs. Ad?
Household Hazardous Waste & E-Waste Drop off		March 30, 2019, 8am-12pm, City Operations (1409 Howell Branch Road); address to ReCollect Calendar, City Calendar, Eventbrite	Post flyer, promote on social
ReCollect		Branded: Think Twice: Don't Waste it WP, cityofwinterpark.org/think-twice; 11/9 Promoted in Observer in Dec. and Jan.	
Regional Collaboration		Beyond34: Will attend and present summary of project (commercial recycling program for CBD) progress at 2/26 meeting; will attend Quarterly Waste Managers meeting in Orlando (2/13)	Work with consultants on Beyond34 proposal; continue attending regional meetings
<b>AMERICA IN BLOOM</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
2019 Evaluation		Board member Stephen P. leading discussions with Board and WPB to update Community Profile; Judging dates confirmed: Mon. Apr 29 and Tues. Apr. 30; Staff has secured lodging for judges at Alford Inn; WP Country Club reserved for 4/30 Volunteer Appreciation Event, Arthurs Catering secured, finalizing menu and guest count	WPB Meetings (Chapman Room, 8:30am): 1/8, 2/5, 3/5, 4/2
Caladium Sales		Posted to City Calendar Dates: 3/23, 3/30, 4/6, 4/13, 4/20	Promote-Coupon in Observer-Mar.
<b>EVENTS</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Earth Day in the Park		Eventbrite created, added to ReCollect; confirming participants and booth layout with Cox	Update website; Request flyers with new sponsors; Promote in Observer Mar., Apr. ?
<b>KEEP AMERICA BEAUTIFUL AFFILIATION</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
2017/2018 KABA/FDOT Grant		Awarded 18.19 FDOT KABA Grant (\$16K)-Backyard Composter Program, Cup-Free Race, Reusable straws for Retirement facilities, giveaways for Great American Cleanup, and radio advertising FDOT's Drive It Home Keep Our Paradise Litter Free campaign	Make purchases, submit March 30 report.
<b>SPONSORSHIPS</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
KWPB Sponsorships	\$10,750 (2018 Sponsors & Bus Ad renewal): Communications Deadline for Silver+ donor logos to be on Earth Day Promo Items: Feb. 28	Have received confirmations from 6 previous sponsors: Breedlove, Dennis & Associates, Massey, Rollins College, Winter Park Garden Club, Phil Kean Design and Panera (totalling \$4,000 pledged); board members to follow up with potential sponsors	Submit donor logos to communications by March 1 for Earth Day Promo Items
<b>SUSTAINABILITY ACTION PLAN</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
2018 Annual Report		Have requested data from city departments and working on updating report	Finalize report, present to Board at Feb mtg.