

agenda

Keep Winter Park Beautiful & Sustainable Advisory Board



July 17, 2018 at 11:45 AM

Chapman Room / City Hall
401 Park Ave S. / Winter Park, Florida

1: Administrative

a. Approval of Minutes

June 19 2018 Minutes

b. Citizen Comments

Limited to 3 minutes per person

c. Staff Report

Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items

July Staff Report

2: Action

3: Informational

a. Green Minute

Share a personal story about sustainability

b. KWPB - Status report KWPB

Status Report from KWPB

c. Sustainability Action Plan

Status Report from SAP

Continue discussions from last meeting

a. Priorities for the New Year

b. Waste Diversion Committee

d. Finance

4: New Business

a. Agenda Requests and/or announcements

5: Adjourn

a. Action Items:

Review action Items identified during meeting.

b. Evaluate Meeting:

What worked? Didn't work?

c. Next Meetings:

Joint KWPB/UAB, Chris Castro Presentation: August 3, 12pm,
Beary Room, Public Safety; KWPB AB Mtg: August 21, 2018

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Keep Winter Park Beautiful and Sustainable Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;
- Staff will present the item and state department recommendation if appropriate;
- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)
- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;
- The Chair will entertain any motion from the Board regarding the agenda item;
- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;
- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;
- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;
- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.

**THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD**

**Regular Meeting
City Hall, 401 Park Ave. S.**

**June 19, 2018
11:45am**

MINUTES

Present: David Daley, Mary Dipboye, Ben Ellis, Stephen Pategas, Bruce Thomas, Nora Miller

Absent: Ellen Wolfson

City of Winter Park Staff: Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner; John Nico, Sustainability and Permitting Assistant; Agnieszka Tarnawska, Sustainability and Permitting Assistant

Guests: Ann Francis, Rollins College; Carol Lindsey, Resident

CALL TO ORDER: Ch. Ellis called the meeting to order at 11:50 a.m.

1. ADMINISTRATIVE ITEMS

Approval of Minutes

Stephen P. made a motion to approve May 15, 2018 Meeting minutes. Mary D. seconded the motion. Minutes were approved as presented.

Citizen Comments:

Resident Carol Lindsey introduced herself and explained to the board her interest in a Refuse, Reuse Recycling Committee being formed in Winter Park.

Staff Report:

Staff report was emailed to board members. Staff responded to inquiry by Mary D. on Sol-Smart Gold Designation. Staff will be looking into how to receive designation through Building & Permitting criteria.

2. ACTION

a. Nominate Chair and Vice Chair Positions

Stephen P. nominated Ben Ellis as Chairman and Ellen Wolfson as Vice Chairman, seconded by Bruce T., motion carried unanimously by a vote of 6-0.

b. Waste Diversion Committee

Motion made by Mary D. to consider development of waste diversion committee at the next board meeting, seconded by Stephen P., motion carried with 5 in favor and 1 abstained.

3. INFORMATIONAL

a. Green Minute

Mary D. shared that she has been in communication with local retirement communities and is learning more on how they can potentially further green their operations.

b. KWPB – Status Report KWPB&S

None.

c. Sustainability Action Plan

Ben E. led discussion on the board goals for the new year. Staff reviewed SAP indicators, providing indicator description, 2012 baseline, and measures from 2015, 2016, 2017, and 2020 and 2030 targets. The board narrowed their focus to several indicators, Ch. Ellis requested board consider their top priorities for the next meeting.

d. Finance

Staff provided most recent balance.

4. NEW BUSINESS

- a. **Agenda Requests/Announcements/Action Items:** July Meeting-Waste Diversion Committee Discussion.

5. ADJOURNMENT

a. Action Items

b. Evaluate Meeting

- What worked:
- What didn't work:

Bruce T. made a motion to adjourn at 1:15 p.m., seconded by Stephen P. Next meeting Tuesday, July 17, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook
Recording Secretary

July 2018 STAFF REPORT



Focus Area	Topic	Status Update	Next Steps
Buildings, Energy, and Water	Commercial Building Benchmarking (BEW-3)	<ul style="list-style-type: none"> ➤ 2020 Target, BEW-3: 100 buildings ➤ CFBOTB 2017 Registrants: 1)First Congregation Church, 2) St. John Lutheran Church, 3)WP Library, 4)First GREEN Bank, 5)Olive Garden, 6)Valencia College & 16 city facilities ➤ 2017 CFBOTB Winners Announced. Public Safety Building won Best in Category for Best Overall Water Reduction. ➤ 2018 CFBOTB registration has yet to be opened. 	<ul style="list-style-type: none"> ➤ Highlight St. John Lutheran's Church energy conservation successes (e.g., print, online) ➤ Update energy and water usage data as needed for city facilities ➤ Review change over time for city facilities
	Energy Conservation Program (BEW-1; BEW-2)	<ul style="list-style-type: none"> ➤ 2020 targets: BEW-1 (Audits): 150; BEW-2 (Rebates): 100 ➤ FY 17-18 funded at \$50,000. As of 6/29/18, Balance:~\$34K (includes projected cost of Tinker Program) ➤ Between Oct 1 and June 29, approximately 75 audits requested and 12 rebates requested (7 insulation, 5 duct); communication included in July utility bill ➤ Conservation Education in WP 5th grade classrooms (see CECE, Tinker) ➤ Staff will be adding rebates for residents purchasing new ENERGY STAR® Certified Appliances (i.e., TBD) -receiving feedback from Utility Department 	<ul style="list-style-type: none"> ➤ Purchase ad in observer (3/19/18 VABC provided board with Observer rates)?
	Green Building Standards (BEW-8) for Tree Removal	<ul style="list-style-type: none"> ➤ 2020 Target: 25% of new construction ➤ Language to amend existing code to require the use of green building standards and introduce a sustainability fee submitted to Urban Forestry; after review by city attorney, language not included 	<ul style="list-style-type: none"> ➤ Recognize net zero energy/carbon neutral new buildings and home (print/online)*
	PACE	<ul style="list-style-type: none"> ➤ Number of Applications to Date: 4; Projects Funded 2 ➤ Information available on city website (BEW), new Solar page, and in energy audit kits 	
	Renewable Percentage of Electric Utility portfolio (BEW-4)	<ul style="list-style-type: none"> ➤ 2020 target, BEW-4: 40% ➤ With FMPA 10MW (city commission approved, starting in 2020), ~28% 	
	Solar-Installation on City Facilities	<ul style="list-style-type: none"> ➤ \$250K in FY 2018 budget for solar approved; RFP in progress 	<ul style="list-style-type: none"> ➤ Review received proposals
	SolSmart	<ul style="list-style-type: none"> ➤ SolSmart Silver Designation received 1/16/2018; 3/29: Press Release and Picture of award, Kris, & Mayor Leary posted to City FB. ➤ Received requirements for Gold status in the next week. ➤ Solar Landing Page viewable at: https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/buildings-energy-water/solar/ 	<ul style="list-style-type: none"> ➤ Review Sol-Smart Gold recommendations with City Staff (e.g., building, planning, etc.)

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	Utilities Advisory Board	<ul style="list-style-type: none"> ➤ Highlights from 5/23 and 6/27 Meeting <ul style="list-style-type: none"> ○ Presented new rebates and received feedback ○ Reminded them of Chris Castro presentation in August 	<ul style="list-style-type: none"> ➤ Next UAB Meeting: 4th Wednesday of the month at 12PM at Public Safety Building).
	UAB/KWPBS Joint Meeting on Renewables	<ul style="list-style-type: none"> ➤ Presentation by Chris Castro on Orlando's Journey to 100% Renewable on Friday, August 3rd, 12pm-1:30pm; 6/4 provided date to both boards 	<ul style="list-style-type: none"> ➤ Receive #s from Covanta/Jerry ➤ Confirm UAB and KWPB availability.
Community Engagement & Green Economy	Beautification Mini-Park Workdays (CEGE-5)	<ul style="list-style-type: none"> ➤ 2020 Target, CEGE-5: 12 events ➤ 6/16 Kraft Azalea Garden, 9 volunteers, pictures from event posted on WP Facebook 	<ul style="list-style-type: none"> ➤ Set Fall dates with Parks and Recreation/WPB
	Exotic Snail Roundups (community groups) (CEGE-5)	<ul style="list-style-type: none"> ➤ None currently scheduled 	<ul style="list-style-type: none"> ➤ Work with Lakes to set upcoming dates ➤ Route pop-up community group requests to Lakes
	Exotic Snail Roundups at Lake Knowles (Open to the public) (CEGE-5)	<ul style="list-style-type: none"> ➤ None currently scheduled 	<ul style="list-style-type: none"> ➤ Work with Lakes to set upcoming dates
	GHG Inventory (CEGE-1; LGO-1; WDR-3)	<ul style="list-style-type: none"> ➤ 2020 target, Citywide: 25% less than 397,075 metric tons; Municipal operations: 20% less than 11,473 metric tons ➤ 8/13/17 VHB estimated a GHG inventory (municipal ops and community scale) at \$25K; 3/12/18 Brittany Seller presented on Orlando's GHG Inventory; 5/1/18 ICLEI Membership Purchased; Agnieszka reviewing methodology 	<ul style="list-style-type: none"> ➤ AT meet with BS in late summer to review their submission process
	Green School Grant Participants (CEGE-4)	<ul style="list-style-type: none"> ➤ 2020 target: 50% more than 2012 (10)=15 ➤ 2018: Received 10 applications, provided 8 grants ➤ 2018 Recipients: Audubon Park School, FCC School & Kindergarten, Lakemont Elementary School, Monarch Learning Academy, Rollins Hume House, Trinity Preparatory School, Welbourne Avenue Nursery & Kindergarten, WP Presbyterian Church School 	<ul style="list-style-type: none"> ➤ Verify USGBC Green Classroom Professional Certification participation by teachers ➤ Remind participants of reporting requirement (due Sept. 30).
	Recognized Green Businesses (CEGE-2)	<ul style="list-style-type: none"> ➤ 2020 target 25% of businesses ➤ 2017: 17 business (Fair Trade business) ➤ Determine 2018 metric, Meatless Monday participants? 	

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	Rollins Committee on Environmental & Sustainable Issues	➤ Will restart in the Fall	➤ Participate in monthly meetings
	Sustainability Pledge (CEGE-3)	<ul style="list-style-type: none"> ➤ 2020 target, CEGE-3: 50% of residents ➤ Posted 1/22/18. As of 7/3: 119 pledges 	➤ Post monthly to e-list
	Tinker Education and Outreach program	<ul style="list-style-type: none"> ➤ Tinker reaching out 5th grade classes in Winter Park (5 public schools, 2 private) ➤ Enrolled (1 or more teachers) as of 5/1/18: Baldwin Park Elementary, Brookshire Elementary, Dommerich Elementary, Killarney Elementary, Lakemont Elementary; Teachers enrolled:12; Students Participating: 333 ➤ Remaining eligible schools: Circle Christian School, St. Margaret Mary Catholic School 	➤ Receive and review proposal for expanding Tinker into MS and HS
	Watershed Cleanups (community groups) (CEGE-5)	➤ October 13: Tentative Date for Do Good Date Night	➤ Route pop-up community group requests to Lakes
	Watershed Cleanups (Open to the public) (CEGE-5)	<ul style="list-style-type: none"> ➤ 2018 Dates <ul style="list-style-type: none"> ○ 7/7 Lake Osceola, as of 7/3/18, 74 RSVPs ○ 10/20 Lake Killarney, as of 7/3/18, 49 RSVPs ○ Posted to City Calendar, EventBrite and Volunteer Match 	
Local Food & Agriculture	Community Gardens	➤ Researching potential locations for community gardens	➤ Connect interested schools to Caitlyn Glatting, UF-IFAS Food Systems Coordinator
	Good Food Central Florida	<ul style="list-style-type: none"> ➤ Highlights from June Meeting <ul style="list-style-type: none"> ○ Meeting held at Orange County EPD ○ Reviewed and workshop annual workplan 	<ul style="list-style-type: none"> ➤ Participate in upcoming meetings and subcommittees ➤ National Food Day-October 24
	Healthy Central Florida-Meatless Monday Program	<ul style="list-style-type: none"> ➤ Website and recognition form created: https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/local-food-agriculture/winter-park-meatless-monday-program/ ➤ Received decals and aprons; reaching out to chefs to schedule cooking demonstrations ➤ Current Participants: The Seamstress, Ethos ➤ Will be presenting at July 27 Chamber meeting 	<ul style="list-style-type: none"> ➤ Schedule cooking demonstrations ➤ Submit mid-term report 7/20/18 ➤ Submit final report 12/2018

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	Senior Food Harvest Event	<ul style="list-style-type: none"> ➤ Staff part of planning and tabled 2/6/18 Table Sixty(senior food insecurity alliance-WPHF, AARP, Second Harvest) ➤ 103 low-income WP registrants; transportation coordinated by city staff for 13 residents; fresh produce provided to over 134 people; very well received by community 	<ul style="list-style-type: none"> ➤ Participate in upcoming planning meetings and future events
	WP Farmers Market SNAP Program	<ul style="list-style-type: none"> ➤ Gabby's status report emailed to board 1/16/18 	
Mobility and Urban Form	BikeShare	<ul style="list-style-type: none"> ➤ Remains on TABs list of priorities for 2018. ➤ 10/25/17 TAB staff requested a proposal for a bikeshare station at Sunrail Station from Juice Bikes. TAB staff confirmed in June 2018 that the last contact with Juice was in October 2017. At the time Juice wanted to have multiple stations, however CWP wanted to only have the one at the Sunrail station. Bikeshare remains on the list of TAB priorities, however, it is not high on the list. 	
	Electric Charging Stations (MUF-3)	<ul style="list-style-type: none"> ➤ 2020 Target, MUF-3: Increase from 6 ➤ 6 EV Chargers received. Installation delayed with changes in Facilities Management. Request for installation submitted. 	<ul style="list-style-type: none"> ➤ Look into the development of an EV Plan ➤ Create rebate and/or code for utilization of EV charging for renovated and new buildings*
	Transportation Advisory Board	<ul style="list-style-type: none"> ➤ Highlights from 6/7 Mtg: <ul style="list-style-type: none"> ➤ New TAB member introduced: Steve Boyd ➤ Discussion of Sidewalk Policy 	<ul style="list-style-type: none"> ➤ Next Meeting: July Meeting Cancelled; normally 1st Thursdays, 8:30am, Commission Chambers
	Tree Planting Reforestation (NSR-1)	<ul style="list-style-type: none"> ➤ FDOT grant money received to restore 3 Laurel Oaks lost after July 4th storm with native live oaks; trees purchased and planted by Urban Forestry ➤ Working with Urban Forestry to submit grant application for KAB/UPS \$5,000 grant for tree planting program, due 7/10 	<ul style="list-style-type: none"> ➤
Natural Resources & Systems	Lakes Advisory Board	<ul style="list-style-type: none"> ➤ May Meeting-Staff unable to attend, KS will attend June meeting 	<ul style="list-style-type: none"> ➤ Next Meeting: 2nd Tuesday, 12pm, Public Safety Bldg.
	Storm Drain Marking Program	<ul style="list-style-type: none"> ➤ Sign up available at cityofwinterpark.org/stormdrains ➤ Posted on social media and sent to e-list ➤ As of 6/6: 6 requests and 40 markers placed 	<ul style="list-style-type: none"> ➤ Promote to e-list on monthly basis ➤ Develop policy and rebate addressing and incentivizing residential and commercial gray water & rain water reuse*

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Local Government Operations	Electric Fleet	<ul style="list-style-type: none"> ➤ City's Building & Permitting Department received its first fully electric vehicle; being used by building official and other building staff ➤ City's Building & Permitting Department looking to replace 4 fleet vehicles with fuel efficient vehicles (e.g., plug-in hybrid) 	<ul style="list-style-type: none"> ➤ Wrap vehicle
	Employee Commuter Options (LGO-6)	<ul style="list-style-type: none"> ➤ New Employees receive commute options summary during new employee sign-on process ➤ May/June ReThink online Employee Commute Survey distributed by HR, results will be also be used by AT for GHG Inventory 	<ul style="list-style-type: none"> ➤ Review Best Workplaces requirements with HR & City administration ➤ Review results from survey
	Employee Outreach	<ul style="list-style-type: none"> ➤ Providing monthly presentations at the City's New Employee Orientations on SAP ➤ Participating in monthly WP Employee Committee meeting 	<ul style="list-style-type: none"> ➤ Work with HR and ReThink Your Commute to help make WP a Best Workplaces for Commuters candidate
	Recycling – Municipal Facilities	<ul style="list-style-type: none"> ➤ JN to conduct follow up visits of city facilities to verify requested roll-carts and dumpsters in place at city facilities and parks (e.g., Showalter) 	<ul style="list-style-type: none"> ➤ Meet with custodial staff/facilities staff ➤ Provide education for employees through e-tv and e-mails once recycling infrastructure in place at Public Safety, Public Works
Waste Diversion & Recycling (WDR-1, WDR-2, WDR-3)	Bottle filling stations	<ul style="list-style-type: none"> ➤ 2020 Targets, WDR-1: 75% (state goal) diversion rate; WDR-2: 10% less than 11,594 tons of solid waste generated (resident)=10,437.3 tons (achieved in 2017) ➤ Working with Facilities to order bottle filling station for Chamber 	<ul style="list-style-type: none"> ➤ Installed: Cady Way Park and Howell Preserve Park ➤ To be installed: Phelps Park, Dinky Dock, Azalea Lane, and Ward Park.
	Beyond34	<ul style="list-style-type: none"> ➤ Staff attended Quarterly Orange County City's meeting that included several Beyond 34 Orlando Region Recycling Optimization Workshop participants: https://www.uschamberfoundation.org/beyond-34-recycling-and-recovery-new-economy ➤ Staff participated in June 26th meeting, Beyond34 report to be sent out in the next month 	<ul style="list-style-type: none"> ➤ Attend follow-up meetings
	Cigarette waste disposal	<ul style="list-style-type: none"> ➤ Side mounted ash urns along Park Avenue have been installed. ➤ Smoking stations for Center Street to be installed-legal agreements have been sent to property owners, 2 signed agreements received, waiting on 2. 	<ul style="list-style-type: none"> ➤ Work with Engineering Department and Property Owners to install
	Commercial Food Waste Pilot	<ul style="list-style-type: none"> ➤ Staff visited Harvest Power http://www.harvestpower.com/locations/fl_orlando/ 	<ul style="list-style-type: none"> ➤ Reach out to potential participants

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		<ul style="list-style-type: none"> ➤ Researching potential pilot locations that would work with City of Orlando's existing program http://www.cityoforlando.net/solidwaste/commercial-food-waste/ 	
	Commercial Recycling Program Pilot-Park Avenue Merchants Association	<ul style="list-style-type: none"> ➤ JN met with Chamber, was provided with list of interested businesses ➤ WastePro and Staff attended 4/28 PAMA meeting ➤ Continue to receive inquiries for WP businesses, working with WastePro and Utility billing to introduce programs 	<ul style="list-style-type: none"> ➤ JN Follow up with businesses and WastePro
	Composters	<ul style="list-style-type: none"> ➤ All available composters purchased under FDOT grant have been reserved and distributed ➤ 60 additional composters have been purchased 	<ul style="list-style-type: none"> ➤ Create survey to gather data on usage/waste diversion
	Don't Pitch It, Fix It	<ul style="list-style-type: none"> ➤ Next DPI-FI: 9/15, Community Center, 1-4pm ➤ Posted to Eventbrite and City Calendar ➤ City of Orlando will be hosting DPI-FI, in addition to Orange County on same date 	<ul style="list-style-type: none"> ➤ Promote on Social Media, NextDoor ➤ Send to Sustainability E- List
	Household Hazardous Waste and E-Waste	<ul style="list-style-type: none"> ➤ Annual Event took place 4/28 at Public Works Compound 	<ul style="list-style-type: none"> ➤ Plan fall e-waste event in coordination with America Recycles Day (11/15)?
	RFID/Service Verification Program – WastePro	<ul style="list-style-type: none"> ➤ Bryan E. presented at the October meeting, hopes that by mid-2018 system will be running at 90% accuracy. Real-time online verification program is active. 	<ul style="list-style-type: none"> ➤ Work with WastePro on pilot project-targeted contamination reduction education.
	Seminole County Transfer Station and Landfill Visit	<ul style="list-style-type: none"> ➤ Sustainability staff visited Seminole County Transfer Station (Longwood) and Landfill (Geneva) with City of Orlando Solid Waste Division 	<ul style="list-style-type: none"> ➤ Explore commercial organics collection potential collaboration with City of Orlando
	Track Shack Orlando Race Waste Reduction	<ul style="list-style-type: none"> ➤ 4/28 Run for the Trees Cup Free Race, KS and JN attended ➤ Follow up meeting results: Would be great to do the same next year, maybe other races to come ➤ Provided ultrasports to TrackShack for Watermelon 5k 	
	Waste Haulers Reports	<ul style="list-style-type: none"> ➤ Contacting registered haulers for monthly/annual reports 	<ul style="list-style-type: none"> ➤ Compile data for analysis
	WastePro Disposal Report	<ul style="list-style-type: none"> ➤ Receiving Quarterly Disposal/Recycle Diversion Report 	<ul style="list-style-type: none"> ➤ Compile data for analysis
AIB	2017 Evaluation Report Recommendations	<ul style="list-style-type: none"> ➤ Updated website with 2017 Community Profile and 2017 Evaluation Report ➤ Contacted Chamber re: recommendation to add "best landscape vignette" category to Ovation Awards 	<ul style="list-style-type: none"> ➤ Continue reviewing and implementing evaluation report's recommendations where feasible

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		<ul style="list-style-type: none"> ➤ WP Blooms upcoming meeting dates: 7/10 ➤ 4/26: Volunteer Appreciation Event at WP Country Club 	<ul style="list-style-type: none"> ➤ Review AIB's new evaluation form
	2018 Evaluation	<ul style="list-style-type: none"> ➤ Winter Park Blooms and KWPB&S to review evaluation and possibly provide workshops with city staff (Board member Stephen P. meeting with City Manager to discuss) 	<ul style="list-style-type: none"> ➤ 2018 Community Profile
Events	Earth Day	<ul style="list-style-type: none"> ➤ 4/15/2018, approximately 3000 attendees ➤ Working with Parks to set 2019 date 	
Fundraising	Dance Lessons	<ul style="list-style-type: none"> ➤ Link to instructor's website on the About KWPB&S webpage ➤ Added 2018 sessions to City Calendar, being promoted by communications 	
	Sponsorships	<ul style="list-style-type: none"> ➤ New sponsorship packet printed and available online ➤ Board members reaching out to their assigned organizations ➤ 2018 Sponsors (as of 4/2): Gold (\$2,500): Covanta; Silver (\$1,000): Panera Bread, Winter Park Garden Club, Rollins College; Bronze (\$500): Massey, Orlando Acupuncture, Aeffect Hair; Green Sustainer (\$250)-Phil Kean Designs, First Green Bank, and Breedlove, Dennis & Associates, Inc.; Fannie Hillman Bus Stops (\$2,000=4@\$500ea) 	
Grants	FDOT KABA	<ul style="list-style-type: none"> ➤ FY 2017/2018 Grant Awarded (\$16K). ➤ Reimbursement requested for 1st quarter purchases. ➤ Submitted FDOT-KABA Report 2. 	<ul style="list-style-type: none"> ➤ Submit Final FDOT-KABA Report in September
KAB	Affiliate Requirements	<ul style="list-style-type: none"> ➤ Fulfilled, Received Letter of "Good Standing" 11/7/18. 	<ul style="list-style-type: none"> ➤ Complete and submit Governance Report ➤ Complete and submit Litter Index ➤ Enter volunteer data into KAB Dashboard
KFB	Affiliate Requirements	<ul style="list-style-type: none"> ➤ Annual Dues (\$25) Paid. ➤ Annual Conference, June 13-15, Cocoa Beach. VABC to attend. Open to board members. 	
SAP	2017 Annual Report	<ul style="list-style-type: none"> ➤ Posted to website. 	<ul style="list-style-type: none"> ➤ Board to review priorities