agenda

Keep Winter Park Beautiful & Sustainable Advisory Board

May 15, 2018 at 11:45 AM
Chapman Room / City Hall
401 Park Ave S. / Winter Park, Florida

1: Administrative

a. Approval of Minutes

April 17 2018 Minutes

b. Citizen Comments

Limited to 3 minutes per person

c. Staff Report

Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items

May Staff Report

Composter Update (John Nico)

Annual Board Appreciation Event, 5/23 (5:30-7pm, WP Country Club), Please RSVP w/Johnny

2: Action

3: Informational

a. Green Minute

Share a personal story about sustainability

b. KWPB - Status report KWPB

Status Report from KWPB

c. Sustainability Action Plan

Status Report from SAP

d. Finance

Status Report from Finance

4: New Business

a. Agenda Requests and/or announcements

Renewables Commitment

Discussion on the past year and the year moving forward-Chair Ben E.

5: Adjourn

a. Action Items:

Review action Items identified during meeting.

b. Evaluate Meeting:

What worked? Didn't work?

c. Next Meetings:

June 19, 2018

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Keep Winter Park Beautiful and Sustainable Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;
- Staff will present the item and state department recommendation if appropriate;
- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)
- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;
- The Chair will entertain any motion from the Board regarding the agenda item;
- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;
- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;
- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;
- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.

THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE

Regular Meeting **April 17, 2018**
City Hall, 401 Park Ave. S. **11:45am**

MINUTES

Present: Mary Dipboye, Ben Ellis, Stephen Pategas, Ellen Wolfson, Nora Miller

Absent: Natalie Hellman, Sally Miller, Bruce Thomas

City of Winter Park Staff: Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner

Guests: Jody Lazar, WP Public Library

CALL TO ORDER: Ch. Ellis called the meeting to order at 11:50 a.m.

1. ADMINISTRATIVE ITEMS

Approval of Minutes

Ellen W. made a motion to approve March 12, 2018 Workshop and March 20, 2018 Meeting minutes. Mary D. seconded the motion. Minutes were approved as presented.

Citizen Comments:

Jody L. invited the board to participate in the upcoming Don't Pitch It, Fix It event scheduled for Saturday April 21st from 1-4pm at the WP Public Library. She also mentioned they would be celebrating their volunteer this week as a part of National Volunteer Appreciation Week.

Staff Report:

Staff report was emailed to board members. Staff reviewed ReCollect: Digital Solutions for Waste Management's online app on the City of Orlando's Recycling Page (http://www.cityoforlando.net/solidwaste/residential-recycling/). Staff will be meeting with City Management to discuss its potential usage by the City and potential funding sources. Vice Ch. Wolfson suggested the sorting game would be an excellent tool to recommend to local schools. Kris S. also stated that staff has decided to perform the greenhouse gas emissions inventory in-house, Agnieszka T. will be leading this effort. Vanessa B.C. reviewed SolSmart Score Sheet, she will be following up with SolSmart Technical Assistance to see how close we are to go from Silver to Gold. Kris S. discussed solar permitting fees (similar to other permitting fees, based upon a percentage of the cost of the installation) and the potential to take to the commission alternative fee structures (e.g., flat rate, waiver). Staff shared the Track Shack cup-free racing video. At the closing of the meeting, Kris S. mentioned that there will be changes proposed to the landscape ordinance sometime soon, he is working on incorporating requirements for requiring some level of green building certification based upon certain criteria. Will be presenting it to board at a forthcoming meeting.

2. ACTION

a. Motion made by Mary D. for the Keep Winter Park Beautiful Sustainability Advisory Board to recommend to the City Commission adoption of 100% Renewable Energy Commitment, seconded by Stephen P. Motion tabled to May meeting.

3. INFORMATIONAL

a. Green Minute

Mary D. shared that the Orange County East Solar Co-op will be closing April 23rd. FL-SUN will be having one more meeting at First Green Bank on Thursday, April 19th for the East Solar Co-op which will also be the first meeting for the West Solar Co-Op (West of I-4) that is now open. (4/17/18 Vanessa B.C. sent details to e-list.)

b. KWPB – Status Report KWPB&S

Winter Park Blooms: Stephen P. reported on the community mini-park workdays being organized by Winter Park Blooms and Parks & Recreation Department. There were 17 volunteers at the Trismen Park workday (3/24). Area was weeded, raked, pruned, and mulched. Two more workdays are scheduled: Saturday April 27th at Lasbury/Maiden Mini-Park and Saturday May 19th at Alberta/Courtland Mini-Park, 8:30am to 11:30am. Mary D. mentioned that the Winter Park Garden Club is working on Pulsifer Park triangle. Stephen P. invited the board to the upcoming Volunteer Appreciation Event, scheduled for Thursday, April 26th from 6-8pm at the WP Country Club. Board members RSVPed.

c. Sustainability Action Plan

None.

d. Finance

None.

e. Earth Day

The board provided feedback on 2017 Earth Day, Vanessa B.C. recorded all of the board's comments/suggestions (e.g., for next year recyclable cups, better fencing around bike rodeo, drinking station first tent next to filling station, signage to EV display, WastePro presence, manned centralized waste collection area, recyclable/compostable lunches for volunteers and food giveaways, no paper flyers, use your phone, digital packet, different date-not the day after Dinner on the Avenue, bike valet closer to rest of booths (very few users), move vendors so they are not right next to speakers, content: Green House Gas Emissions Inventory, Green School Grant Winners, America In Bloom/Beautification, Energy Consumption Reduction).

f. Renewables Commitment

Mary D. led discussion. Deidre Macnab will be providing a presentation on solar to the City Commission on Monday, April 23rd, Mary D. reviewed the slideshow with the Board. Presentation highlights benefits of increasing solar: economic-jobs, environmental-water, air, voter popularity, etc.; and recommended next steps (e.g., KWPB&S advisory board commit to 100%). Mary D. introduced motion to recommend to the City Commission adoption of 100% renewables energy commitment, board discussion ended with suggestion to table to May meeting and request for Kris S. to provide numbers he has been working with Jerry on regarding going 100% renewable.

4. NEW BUSINESS

a. **Agenda Requests/Announcements/Action Items:** Renewables Commitment

5. ADJOURNMENT

a. Action Items

b. Evaluate Meeting

- What worked:
- What didn't work:

Ben E. made a motion to adjourn at 1:15 p.m., seconded by Stephen P. Next meeting Tuesday, May 15, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook
Recording Secretary

May 2018 STAFF REPORT

Focus Area	Topic	Status Update	Next Steps
Buildings, Energy, and Water	Commercial Building Bench Marking (BEW-3)	➢ 2020 Target, BEW-3: 100 buildings ➢ CFBOTB 2017 Registrants: 1)First Congregation Church, 2) St. John Lutheran Church, 3)WP Library, 4)First GREEN Bank, 5)Olive Garden, 6)Valencia College & 16 city facilities ➢ 2017 CFBOTB Winners Announced. Public Safety Building won Best in Category for Best Overall Water Reduction. ➢ 2018 CFBOTB registration has yet to be opened.	➢ Highlight St. John Lutheran's Church energy conservation successes (e.g., print, online) ➢ Update energy and water usage data as needed for city facilities ➢ Review change over time for city facilities
	Energy Audit of Azalea Lane Recreation Center	➢ Kris S. discussed with Hanson; they have access to ESPM profile	➢ Review recommendations
	Energy Audit of City Hall by 15lightyears	➢ Final recommendations being prepared by 15lightyears	➢ Review recommendations
	Energy Conservation Program (BEW-1; BEW-2)	➢ 2020 targets: BEW-1: 150; BEW-2: 100 ➢ FY 17-18 funded at $50,000. As of 5/3/18, Balance:~$40K ➢ Between Oct 1 and May 1, approximately 48 audits requested and 9 rebates requested (5 insulation, 4 duct) ➢ Communications will be including program information in June Update, utility bill insert and on Nextdoor ➢ Staff will be adding new rebates by the end of May for residents purchasing new ENERGY STAR® Certified Appliances (i.e., Heat Pump Water Heater, Refrigerator, and Clothes Dryer)	➢ Purchase ad in observer (3/19/18 VABC provided board with Observer rates)?
	EnergyStar Portfolio Manager (BEW-3)	➢ Staff has updated energy and water usage data and profiles for all 16 facilities registered in CFBOTB	➢ Update energy and water usage data as needed ➢ Review change over time
	Green Building Standards (BEW-8) for Tree Removal	➢ 2020 Target: 25% of new construction ➢ Provided Urban Forestry with language to amend existing code to require the use of green building standards when tree will be removed ➢ Under review by city attorney, delayed by Hurricane Irma	➢ Recognize net zero energy/carbon neutral new buildings and home (print/online)*
	PACE	➢ Number of Applications to Date: 4; Projects Funded 2 ➢ Information available on city website (BEW), new Solar page, and in energy audit kits	➢ Provide PACE information at Building Safety Workshop, May 30, 2018
	Renewable Percentage of	➢ 2020 target, BEW-4: 40% ➢ With FMPA (2020), ~28%	

	Electric Utility portfolio (BEW-4)		
	Solar-Bulk Purchase by Electric Utility	➢ City Commission approved purchase of 10MW from FMPA, starting in 2020.	
	Solar-Installation on City Facilities	➢ $250K in FY 2018 budget for solar approved; RFP in progress	➢ Review received proposals
	SolSmart	➢ SolSmart Silver Designation received 1/16/2018; 3/29: Press Release and Picture of award, Kris, & Mayor Leary posted to City FB. ➢ 5/2/18 VABC spoke with Sol-Smart technical assistance, they will be sending recommendation for Gold status in the next week. ➢ Solar Landing Page viewable at: https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/buildings-energy-water/solar/	➢ Review Sol-Smart Gold recommendations
	Utilities Advisory Board	➢ Highlights from 4/25 Meeting o Dan D'Alessandro, WP Electric Utility Director, visiting Babcok Ranch with FMPA board o Mentioned that FPL contract expires next year o Discussed potential changes in electric utility customer charges, rates, and fees and interconnection agreement, retail vs. wholesale prices for solar reimbursement	➢ Next UAB Meeting: 4th Wednesday of the month at 12PM at Public Safety Building).
	UAB/KWPBS Joint Meeting on Solar	➢ On hold.	➢ Receive #s from Covanta/Jerry ➢ Confirm UAB and KWPB availability.
Community Engagement & Green Economy	Beautification Mini-Park Workdays (CEGE-5)	➢ 2020 Target, CEGE-5: 12 events ➢ 3/24 Trismen Park (231 Brewer Avenue), 15 volunteers, pictures from event posted on WP Facebook (3/28) ➢ 4/21 Lasbury Avenue & Maiden Lane Mini Park, 10 volunteers, pictures from event posted on WP Facebook (4/21) ➢ Workdays Scheduled (8:30am-11:30am): o Sat, May 19-Alberta Drive & Courtland Avenue Mini Park, 16 of 20 openings filled ➢ Advertised on Eventbrite, sustainability e-list, city calendar, volunteer match, and kiosks.	➢ Set Fall dates with Parks and Recreation/WPB depending on Spring turnout/effectiveness
	Exotic Snail Roundups	➢ 4/28 Dayo Scuba (8 volunteers) joined Public exotic snail removal	➢ Route pop-up community group requests to Lakes

	(community groups) (CEGE-5)		
	Exotic Snail Roundups at Lake Knowles (Open to the public) (CEGE-5)	➢ 4/28 Public & Dayo Scuba Group, 46 volunteers, 445lbs of snails and eggs collected! ➢ Total lbs of snails & eggs collected (community groups and public) in 2017: 535 lbs	➢ Work with Lakes to set upcoming dates
	GHG Inventory (CEGE-1; LGO-1; WDR-3)	➢ 2020 target, Citywide: 25% less than 397,075 metric tons; Municipal operations: 20% less than 11,473 metric tons ➢ 8/13/17 VHB estimated a GHG inventory (municipal ops and community scale) at $25K; 3/12/18 Brittany Seller presented on Orlando's GHG Inventory; 5/1/18 ICLEI Membership Purchased, AT reviewing methodology	➢ AT meet with BS in late summer to review their submission process
	Green School Grant Participants (CEGE-4)	➢ 2020 target: 50% more than 2012 (10)=15 ➢ 2018: Received 10 applications, provided 8 grants ➢ 2018 Recipients: Audubon Park School, FCC School & Kindergarten, Lakemont Elementary School, Monarch Learning Academy, Rollins Hume House, Trinity Preparatory School, Welbourne Avenue Nursery & Kindergarten, WP Presbyterian Church School	➢ Verify USGBC Green Classroom Professional Certification participation by teachers ➢ Remind participants of reporting requirement (due Sept. 30).
	Recognized Green Businesses (CEGE-2)	➢ 2020 target 25% of businesses ➢ 2017: 17 business (Fair Trade business) ➢ Determine 2018 metric, Meatless Monday participants?	➢
	Rollins Committee on Environmental & Sustainable Issues	➢ Staff was unable to make end of semester gathering	➢ Participate in monthly meetings
	Rollins Radio Station Roundtable	➢ 2/7 Sustainability Team guests on A Dialogues with Voice, full interview available on greenmindsthinkalike.podbean.com	
	Sustainability Pledge (CEGE-3)	➢ 2020 target, CEGE-3: 50% of residents ➢ Posted 1/22/18. As of 5/4: 49 pledges	
	Tinker Education and Outreach program	➢ Tinker reaching out 5th grade classes in Winter Park (5 public schools, 2 private) ➢ Enrolled (1 or more teachers) as of 5/1/18: Brookshire Elementary, Dommerich Elementary, Lakemont Elementary ➢ Remaining eligible schools: Baldwin Elementary, Killarney Elementary, Circle Christian School, St. Margaret Mary Catholic School	

	Volunteer Outreach	➢ Looking for contacts at WP schools (please forward to staff)	
	Watershed Cleanups (community groups) (CEGE-5)	➢ 4/21: Friends of Phelps Park Cleanup, 5 volunteers, 20lbs of litter collected ➢ 5/5: Winter Park High School Green Up, 100+volunteers, city providing supplies (e.g., litter grabbers, gloves, trashbags) ➢ October 13: Tentative Date for Do Good Date Night	➢ Route pop-up community group requests to Lakes
	Watershed Cleanups (Open to the public) (CEGE-5)	➢ 4/21 Lake Virginia Cleanup; 69 volunteers, 320lbs of litter ➢ 2018 Dates ○ 7/7; 10/20 ○ Posted to City Calendar, EventBrite and Volunteer Match ➢ Great American Cleanup (March/April/May), posted to Volunteer Match and Park Avenue digital screens-self-directed cleanups	➢
Local Food & Agriculture	Community Gardens	➢ Researching potential locations for community gardens	➢ Connect interested schools to Caitlyn Glatting, UF-IFAS Food Systems Coordinator
	Good Food Central Florida	➢ Highlights from April Meeting ○ City of Winter Park will host May (5/24)meeting, Chapman Room, 2:30-4pm ○ East Central Florida Regional Planning Council working on a food zoning toolkit ○ Discussion on required UF-IFAS training for pilot projects (e.g., backyard chickens, market gardening), USDA's Farmers Market Promotion Program grant process, and UF IFAS' community gardens support for schools.	➢ Participate in upcoming meetings and subcommittees ➢ National Food Day-October 24 "eat real"
	Healthy Central Florida-Meatless Monday Program	➢ 4/2/18 Received & Deposited $2,500 HCF minigrant check ➢ Website and recognition form created: https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/local-food-agriculture/winter-park-meatless-monday-program/ ➢ Submited graphic request form to communications for designation decal	➢ Schedule cooking demonstrations ➢ Submit mid-term report 7/20/18 ➢ Submit final report 12/2018
	Senior Food Harvest Event	➢ Staff part of planning and tabled 2/6/18 Table Sixty(senior food insecurity alliance-WPHF, AARP, Second Harvest) ➢ 103 low-income WP registrants; transportation coordinated by city staff for 13 residents; fresh produce provided to over 134 people; very well received by community	➢ Participate in upcoming planning meetings and future events

	WP Farmers Market SNAP Program	➢ Gabby's status report emailed to board 1/16/18	
Mobility and Urban Form	BikeShare	➢ Remains on TABs list of priorities for 2018. ➢ 10/25/17 TAB staff requested a proposal for a bikeshare station at Sunrail Station from Juice Bikes.	➢ Review proposal.
	Electric Charging Stations (MUF-3)	➢ 2020 Target, MUF-3: Increase from 6 ➢ 6 EV Chargers received. Installation delayed with changes in Facilities Management. New request for installation to be submitted.	➢ Look into the development of an EV Plan ➢ Create rebate and/or code for utilization of EV charging for renovated and new buildings*
	Transportation Advisory Board	➢ Highlights from 5/3 Mtg: ➢ May is National Bike Month ➢ Saturday May 5th is Bike 5 Cities, Winter Park (Public Works-Transportation) will have a Park-to-Park between Cady Way Park and Baldwin Park, VABC assisting with ride ➢ Discussion of Sidewalk Policy, and Vision Zero (a multi-national road traffic safety project that aims to achieve a highway system with no fatalities or serious injuries involving road traffic)	➢ Next Meeting: 1st Thursdays, 8:30am, Commission Chambers
	Tree Planting Reforestation (NSR-1)	➢ FDOT grant money received to restore 3 Laurel Oaks lost after July 4th storm with native live oaks	➢ Work with Urban Forestry to purchase and plant by June 15th
Natural Resources & Systems	Lakes Advisory Board	➢ April meeting cancelled	➢ Next Meeting: 2nd Tuesday, 12pm, Public Safety Bldg.
	Storm Drain Marking Program	➢ Sign up available at cityofwinterpark.org/stormdrains	➢ Promote to e-list, social media ➢ Develop policy and rebate addressing and incentivizing residential and commercial gray water & rain water reuse*
Local Government Operations	Electric Fleet	➢ City's Building & Permitting Department received its first fully electric vehicle; being used by building official and other building staff	➢ Wrap vehicle
	Employee Commuter Options (LGO-6)	➢ Working with ReThink Your Commute ➢ New Employees receive commute options summary during new employee sign-on process	➢ Review Best Workplaces requirements with HR & City administration

	Employee Outreach	➢ Providing monthly presentations at the City's New Employee Orientations on SAP ➢ Participating in monthly WP Employee Committee meeting	➢ Work with HR and ReThink Your Commute to help make WP a Best Workplaces for Commuters candidate
	Recycling – Municipal Facilities	➢ JN to conduct follow up visits of city facilities to verify requested roll-carts and dumpsters in place at city facilities and parks	➢ Meet with custodial staff/facilities staff ➢ Provide education for employees through e-tv and e-mails once recycling infrastructure in place at Public Safety, Public Works
Waste Diversion & Recycling (WDR-1, WDR-2)	Bottle filling stations	➢ 2020 Targets, WDR-1: 75% (state goal) diversion rate; WDR-2: 10% less than 11,594 tons of solid waste generated (resident)=10,437.3 tons (achieved in 2017) ➢ Purchased, received 6 drinking fountain/bottle filling station ➢ Installations in progress ➢ Working with Facilities to order bottle filling station for Chamber	➢ Installed: Cady Way Park and Howell Preserve Park ➢ To be installed: Phelps Park, Dinky Dock, Azalea Lane, and Ward Park.
	Beyond34	➢ Staff attended Quarterly Orange County City's meeting that included several Beyond 34 Orlando Region Recycling Optimization Workshop participants: https://www.uschamberfoundation.org/beyond-34-recycling-and-recovery-new-economy ➢ Staff to attend upcoming meeting June 26th	➢ Attend follow-up meetings
	Cigarette waste disposal	➢ Side mounted ash urns along Park Avenue have been installed. ➢ Smoking stations for Center Street to be installed-legal agreements have been sent to property, 2 signed agreements received, waiting on 2.	➢ Work with Engineering Department and Property Owners to install
	Commercial Food Waste Pilot	➢ Staff visited Harvest Power http://www.harvestpower.com/locations/fl_orlando/ ➢ Researching potential pilot locations that would work with City of Orlando's existing program http://www.cityoforlando.net/solidwaste/commercial-food-waste/	➢ Reach out to potential participants
	Commercial Recycling Program Pilot-Park Avenue Merchants Association	➢ JN met with Chamber, was provided with list of interested businesses ➢ WastePro and Staff attended 4/28 PAMA meeting	➢ Follow up with businesses and WastePro
	Composters	➢ All available composters purchased under FDOT grant have been reserved	➢ Once all remaining composters have been distributed, send out

		➢ Reserved composters are being distributed on a monthly basis (next: 5/31, 2;30-3:30pm)	survey to recipients to estimate their usage/waste diversion ➢ Order more?
	Don't Pitch It, Fix It	➢ 4/21/18: 35 attendees, 12 fixers, 70 repairs ➢ DPI-FI Tentative Date/Location: 9/15, Community Center	➢ Promote on Social Media, NextDoor ➢ Send to Sustainability E- List
	Household Hazardous Waste and E-Waste	➢ Annual Event took place 4/28 at Public Works Compound	➢ Plan fall e-waste event in coordination with America Recycles Day (11/15)?
	RFID/Service Verification Program – WastePro	➢ Bryan E. presented at the October meeting, hopes that by mid-2018 system will be running at 90% accuracy. Real-time online verification program is active.	➢ Work with WastePro on pilot project-targeted contamination reduction education.
	Seminole County Transfer Station and Landfill Visit	➢ Sustainability staff visited Seminole County Transfer Station (Longwood) and Landfill (Geneva) with City of Orlando Solid Waste Division	➢ Explore commercial organics collection potential collaboration with City of Orlando
	Track Shack Orlando Race Waste Reduction	➢ 4/28 Run for the Trees Cup Free Race, KS and JN attended ➢ Follow up meeting to be set to discuss event	
	Waste Haulers Reports	➢ Contacting registered haulers for monthly/annual reports	➢ Compile data for analysis
	WastePro Disposal Report	➢ Receiving Quarterly Disposal/Recycle Diversion Report	➢ Compile data for analysis
AIB	2017 Evaluation Report Recommendations	➢ Updated website with 2017 Community Profile and 2017 Evaluation Report ➢ Contacted Chamber re: recommendation to add "best landscape vignette" category to Ovation Awards ➢ WP Blooms upcoming meeting dates: 6/5, 7/10 ➢ 4/26: Volunteer Appreciation Event at WP Country Club	➢ Continue reviewing and implementing evaluation report's recommendations where feasible ➢ Review AIB's new evaluation form
Events	Earth Day	➢ 4/15/2018, approximately 3000 attendees ➢ Working with Parks to set 2019 date	
Fundraising	Dance Lessons	➢ Link to instructor's website on the About KWPB&S webpage ➢ Added 2018 sessions to City Calendar, being promoted by communications	
	Sponsorships	➢ New sponsorship packet printed and available online ➢ Board members reaching out to their assigned organizations ➢ 2018 Sponsors (as of 4/2): Gold ($2,500): Covanta; Silver ($1,000): Panera Bread, Winter Park Garden Club, Rollins College; Bronze ($500): Massey,	

		Orlando Acupuncture, Aeffect Hair; Green Sustainer ($250)-Phil Kean Designs, First Green Bank, and Breedlove, Dennis & Associates, Inc.; Fannie Hillman Bus Stops ($2,000=4@$500ea)	
	Utility "Round Up" Program	➢ Account holders could "round up" their bill to the nearest dollar and the change would go to energy efficiency projects, sustainability initiatives, and the conservation program	
Grants	FDOT KABA	➢ FY 2017/2018 Grant Awarded ($16K). ➢ Reimbursement requested for 1st quarter purchases. ➢ Submitted FDOT-KABA Report 1.	➢ Submit FDOT-KABA Report, 2.
KAB	Affiliate Requirements	➢ Fulfilled, Received Letter of "Good Standing" 11/7/18.	
KFB	Affiliate Requirements	➢ 5/15-5/16 Waste In Place Train the Trainer Workshop (Orlando, FL). VABC to attend. ➢ Annual Dues ($25) Paid. ➢ Annual Conference, June 13-15, Cocoa Beach. VABC to attend. Open to board members.	
SAP	2017 Annual Report	➢ Posted to website.	