

# agenda

## Keep Winter Park Beautiful & Sustainable Advisory Board



**April 17, 2018 at 11:45 AM**

Chapman Room / City Hall  
401 Park Ave S. / Winter Park, Florida

### 1: Administrative

#### a. Approval of Minutes

March 12 2018 Workshop Minutes

March 20 2018 Minutes

#### b. Citizen Comments

Limited to 3 minutes per person

#### c. Staff Report

Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items

April Staff Report

ReCollect Online and Mobile App Subscription

### 2: Action

### 3: Informational

#### a. Green Minute

Share a personal story about sustainability

#### b. KWPB - Status report KWPB

Status Report from KWPB

#### c. Sustainability Action Plan

Status Report from SAP

#### d. Finance

Status Report from Finance

#### **4: New Business**

##### **a. Agenda Requests and/or announcements**

Renewables Commitment-Mary D.

#### **5: Adjourn**

##### **a. Action Items:**

Review action Items identified during meeting.

##### **b. Evaluate Meeting:**

What worked? Didn't work?

##### **c. Next Meetings:**

May 15, 2018

##### Appeals and Assistance

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"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

# Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Keep Winter Park Beautiful and Sustainable Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;
- Staff will present the item and state department recommendation if appropriate;
- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)
- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;
- The Chair will entertain any motion from the Board regarding the agenda item;
- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;
- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;
- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;
- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.

**CITY OF WINTER PARK  
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD  
WORK SESSION MINUTES**

**Work Session Meeting**  
**City Hall-Chapman Room**  
**401 S. Park Ave.**  
**Winter Park, FL**

**March 12, 2018**

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**Members Present:** Mary Dipboye, Ben Ellis (chair), Sally Miller, Stephen Pategas,

**Members Absent:** Natalie Hellman

**Guests:** Brittany Sellers, Sustainability Project Manager- Green Works Orlando

**City of Winter Park Staff:** Kris Stenger, Asst. Director, Building, Permitting & Sustainability; Vanessa A. Balta Cook, Sustainability and Permitting Planner; John Nico, Sustainability & Permitting Assistant, and Agnieszka Tarnawska, Sustainability & Permitting Assistant.

Ben E. and Kris S. began the meeting at 11:35 a.m. providing an overview of the board's interest in learning more about the City of Orlando's Greenhouse Gas Inventory process and the feasibility and/or need for the City of Winter Park to undertake one. This meeting was requested by the Keep Winter Park Beautiful & Sustainable Board. Brittany Sellers led the remainder of the discussion.

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Brittany S. presentation included discussion of Green Works Orlando's goals, greenhouse gas (GHG) emissions, where and how Green Works Orlando reports GHG emissions, what is involved in the Global Covenant of Mayors for Climate & Energy commitments, timeline of commitments, what areas are measure in an inventory, data collection by sector (energy, transportation, waste), and time requisites.

**THE CITY OF WINTER PARK  
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

**Regular Meeting  
City Hall, 401 Park Ave. S.**

**March 20, 2018  
11:45am**

**MINUTES**

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**Present:** Natalie Hellman, Stephen Pategas, Bruce Thomas, Ellen Wolfson, Nora Miller

**Absent:** Mary Dipboye, Ben Ellis, Sally Miller

**City of Winter Park Staff:** Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner; John Nico, Sustainability & Permitting Assistant; Agnieszka Tarnawska, Sustainability & Permitting Assistant

**Guests:** Patrick Walsh, Covanta

**CALL TO ORDER:** Vice Ch. Wolfson called the meeting to order at 11:50 a.m.

**1. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Stephen P. made a motion to approve February 20, 2018 minutes. Bruce T. seconded the motion. Minutes were approved as presented.

**Citizen Comments:**

None.

**Staff Report:**

Staff report was emailed to board members. Kris S. reported that board member Mary D. and Deidre Macnab of the League of Women Voters of Florida would be urging the KWPB&S Advisory Board to recommend to the Winter Park City Commission a commitment to 100% renewable energy, similar to the City of Orlando's goals of 100% clean, renewable energy by 2030 and community-wide 100% clean electricity by 2050; increasing the Sustainability Action Plan's existing goal of 60% by 2030. Kris S. will be sending ordinance to board. Kris S. also reported that at the last commission meeting chose to sign onto FMPA solar project. Starting in 2020, the City will be purchasing 10MW of solar under the agreement (approximately 6% of total city consumption, increasing the proportion of renewable energy of electric utility portfolio to roughly 28% by 2020). Kris S. is working with Jerry Warren to project the potential costs involved in reaching the City's existing goals (e.g., increasing portion of electricity coming from Covanta) for the Utilities Advisory Board.

**2. ACTION**

None

**3. INFORMATIONAL**

**a. Green Minute**

John N. shared Orange County involvement and promotion of Don't Pitch It Fix It event, scheduled for Saturday, April 21 from 1-4pm at the Winter Park Public Library, and from 10am to 4pm at the Blanchard Park YMCA (10501 J. Blanchard Trail). Any board members interested in volunteering as

fixers, please let him know. He also shared that resident Carol Lindsey volunteered over the weekend at the Spring Sidewalk Art Festival, providing valuable information to visitors on recycling. Ellen W. mentioned that Carol would be a great person to add to the board if the opportunity ever arises.

Ellen W. shared that she and her husband have gone meatless on Mondays for several weeks now and are enjoying preparing new recipes.

Nora M. shared that in the last Winter Park High School's newsletter they mentioned that one of the foundation's priority is beautification. Stephen P. and Vanessa B.C. have been in contact with WPHS and have communicated that we are prepared to provide assistance with gathering volunteers and providing landscaping recommendations, if requested.

**b. KWPB – Status Report KWPB&S**

*Winter Park Blooms:* Stephen P. reported that WPB has sold out of caladiums (600 bulbs). Due to Hurricane Irma, one of the caladium donors was unable to fulfill their usual donation. The caladium photography contest will be postponed until 2019. Trail improvement planning is underway for the trail between Interlachen and Casa Feliz. Nora M. mentioned that in the last Winter Park High School's newsletter they mentioned that one of the foundation's priority is beautification. Stephen P. and Vanessa B.C. have been in contact with WPHS and have communicated that we are prepared to provide assistance with gathering volunteers and providing landscaping recommendations, if requested. Stephen P. is also working with staff to coordinate the Volunteer Appreciation Event at the Winter Park Country Club, scheduled for Thursday, April 26<sup>th</sup> from 6pm to 8pm.

**c. Sustainability Action Plan**

Staff is finalizing 2017 Sustainability Action Plan Annual Report to be updated to the web within the week.

**d. Finance**

Kris S. reported that funds are currently at approximately \$80,000.

**e. Earth Day**

Bruce T. recommended Earth Day volunteer needs be reviewed. Present board members signed up for shifts, Vanessa B.C. sent google sheet to board members not present, as well as to Ann Francis for Rollins students. Stephen P. shared that he had received a message from Richard Castle from WastePro, reporting that some recycling bins at the Spring Sidewalk Art Festival had been too contaminated and had to be landfilled. The Board discussed the potential of increasing signage around the recycling and trash containers such as "if this recycling bin has x% of contamination, it will be landfilled", as well as plastic bag (from Kettle Korn) collection and organics only containers.

**f. Waste to Energy-Renewable or Not?**

Agnieszka T. provided a presentation on Waste-to-Energy (WtE) and renewables. Topics covered included definitions of renewable energy sources by the USEPA and USEIA, major energy sources in US, municipal solid waste composition, energy potential of biogenic vs. biogenic components, WtE environmental impacts, climate change mitigation potential, life cycle assessment comparison between Lake Covanta and Seminole Waste Landfill and waste management hierarchy. Due to equipment failure, only a portion of this presentation was recorded. Staff and board agreed to report BEW-4 metric of 21.8% with an asterisk that clarifies that the number assumes 100% of energy coming from waste to energy source as renewable, assuming 51% of total energy is derived from biogenic component of waste, BEW-4 would be 12%.

**4. NEW BUSINESS**

**a. Agenda Requests/Announcements/Action Items: Consideration of New Renewables Commitment**

## **5. ADJOURNMENT**

### **a. Action Items**

### **b. Evaluate Meeting**

- What worked:
- What didn't work:

Stephen P. made a motion to adjourn at 1:25 p.m., seconded by Bruce T. Next meeting Tuesday, April 17, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook  
Recording Secretary

## April 2018 STAFF REPORT



Focus Area	Topic	Status Update	Next Steps
Buildings, Energy, and Water	Central Florida Battle of the Buildings (BOTB)	<ul style="list-style-type: none"> <li>➤ 2017 CFBOTB Winners Announced. Public Safety Building won Best in Category for Best Overall Water Reduction.</li> <li>➤ 2018 registration has yet to be opened.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Attend Awards Dinner-April 14, 6-9pm; \$80 for USGBC FL Members, \$110 for non-members</li> </ul>
	Energy Audit of Azalea Lane Recreation Center	<ul style="list-style-type: none"> <li>➤ Kris S. discussed with Hanson; they have access to ESPM profile</li> </ul>	<ul style="list-style-type: none"> <li>➤ Review recommendations</li> </ul>
	Energy Audit of City Hall by 15lightyears	<ul style="list-style-type: none"> <li>➤ Final recommendations being prepared by 15lightyears</li> </ul>	<ul style="list-style-type: none"> <li>➤ Review recommendations</li> </ul>
	Energy Conservation 101 workshop for Faith-Based Organizations	<ul style="list-style-type: none"> <li>➤ February 19<sup>th</sup>, 6pm, Civic Center, only 1 church participated</li> </ul>	<ul style="list-style-type: none"> <li>➤ Feature St. John Lutheran's Church energy conservation successes (e.g., print, online)</li> </ul>
	Energy Conservation Program (Audits/Rebates)	<ul style="list-style-type: none"> <li>➤ FY 17-18 funded at \$50,000.</li> <li>➤ Between Oct 1 and Mar 1, approximately 40 audits and 10 rebates requested</li> <li>➤ Communication will be including program information in June Update, utility bill insert and Nextdoor</li> <li>➤ 3/19/18 VABC provided board with Observer rates</li> </ul>	<ul style="list-style-type: none"> <li>➤ Purchase ad in observer?</li> </ul>
	EnergyStar Portfolio Manager	<ul style="list-style-type: none"> <li>➤ Staff has updated energy and water usage data and profiles for all 16 facilities registered in CFBOTB</li> </ul>	<ul style="list-style-type: none"> <li>➤ Update energy and water usage data as needed</li> <li>➤ Review change over time</li> </ul>
	GHG Inventory	<ul style="list-style-type: none"> <li>➤ 8/13/17 VHB estimated a GHG inventory (municipal ops and community scale) at \$25K; 3/12/18 Brittany Seller's presentation on Orlando's GHG Inventory; Agnieszka starting to review requirements</li> </ul>	<ul style="list-style-type: none"> <li>➤ Staff review requirements, meet with Brittany in the summer to review their submission process</li> </ul>
	PACE	<ul style="list-style-type: none"> <li>➤ Number of Applications to Date: 4; Projects Funded 2</li> <li>➤ Information available on city website (BEW), new Solar page, and in energy audit kits</li> </ul>	<ul style="list-style-type: none"> <li>➤ Coordinate PACE providers' workshop for May: Building Safety Month</li> </ul>
	Solar-Bulk Purchase by Electric Utility	<ul style="list-style-type: none"> <li>➤ City Commission approved purchase of 10MW from FMPA, starting in 2020.</li> </ul>	<ul style="list-style-type: none"> <li>➤</li> </ul>



## April 2018 STAFF REPORT



	Solar-Installation on City Facilities	➤ \$250K in FY 2018 budget for solar approved; RFP in progress	➤ Review received proposals
	SolSmart	<ul style="list-style-type: none"> <li>➤ SolSmart Silver Designation received 1/16/2018</li> <li>➤ 3/29: Press Release and Picture of award, Kris, &amp; Mayor Leary posted to City FB.</li> <li>➤ Solar Landing Page viewable at: <a href="https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/buildings-energy-water/solar/">https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/buildings-energy-water/solar/</a></li> <li>➤ Requested from Sol-Smart what we would need to go Gold</li> </ul>	➤ Review Sol-Smart Gold recommendations
	Utilities Advisory Board	<ul style="list-style-type: none"> <li>➤ Highlights from 3/28 Meeting                             <ul style="list-style-type: none"> <li>○ Commission approved FMPA-10MW agreement, starting 2020.</li> <li>○ Dan D'Alessandro, WP Electric Utility Director, sitting on FMPA board</li> <li>○ Sustainability staff reported on Earth Day in the Park, increased promotion of Energy Conservation Program, Jerry and Kris working on getting numbers from Covanta on meeting current SAP Renewable Energy goals, discussion of 100% Renewable Energy commitment similar to Orlando, and receipt of Sol-Smart Silver Designation Plaque.</li> </ul> </li> </ul>	➤ Next UAB Meeting: 4 <sup>th</sup> Wednesday of the month at 12PM at Public Safety Building).
	UAB/KWPBS Joint Meeting on Solar	➤ On hold.	➤ Confirm UAB and KWPB availability.
Community Engagement & Green Economy	Beautification Mini-Park Workdays	<ul style="list-style-type: none"> <li>➤ 1<sup>st</sup> workday held, Saturday March 24<sup>th</sup> at Trismen Park (231 Brewer Avenue), had 15 participants, pictures from event posted on WP Facebook (3/28)</li> <li>➤ Workdays Scheduled (8:30am-11:30am):                             <ul style="list-style-type: none"> <li>○ Sat, April 21-Lasbury Avenue &amp; Maiden Lane Mini Park-</li> <li>○ Sat, May 19-Alberta Drive &amp; Courtland Avenue Mini Park-<b>volunteers needed</b></li> </ul> </li> <li>➤ Advertised on Eventbrite, sustainability e-list, city calendar, volunteer match, and kiosks.</li> </ul>	➤ Set Fall dates with Parks and Recreation/WPB depending on Spring turnout/effectiveness
	Exotic Snail Roundups (community groups)	➤ Dayo Scuba, April 28 <sup>th</sup> , Lake Knowles, 8-10am (will be joining Public event)	➤ Route pop-up community group requests to Lakes
	Exotic Snail Roundups at Lake	➤ Total lbs of snails & eggs collected (community groups and public) in 2017: 535 lbs	➤ Set 2018 Dates (usually done later in the year)

## April 2018 STAFF REPORT



	Knowles (Open to the public)	<ul style="list-style-type: none"> <li>➤ 3/17: Exotic Snail Removal: 10 volunteers, 110 lbs of snails and eggs collected.</li> <li>➤ 4/27/2018, 8-10am-<b>volunteers needed</b> <ul style="list-style-type: none"> <li>○ Will post to e-list, on city calendars</li> </ul> </li> </ul>	
	Rollins Committee on Environmental & Sustainable Issues	<ul style="list-style-type: none"> <li>➤ Staff unable to attend March 30<sup>th</sup> meeting</li> </ul>	<ul style="list-style-type: none"> <li>➤ Participate in monthly meetings</li> </ul>
	Rollins Radio Station Roundtable	<ul style="list-style-type: none"> <li>➤ 2/7 Sustainability Team guests on A Dialogues with Voice, full interview available on greenmindsthinkalike.podbean.com</li> </ul>	
	Volunteer Outreach	<ul style="list-style-type: none"> <li>➤ Looking for contacts for WP schools (please forward to staff)</li> </ul>	
	Watershed Cleanups (community groups)	<ul style="list-style-type: none"> <li>➤ 2/10: Winter Park High School Student Council, 7 volunteers, 35 lbs of litter</li> <li>➤ October 13: Tentative Date for Do Good Date Night</li> </ul>	<ul style="list-style-type: none"> <li>➤ Route pop-up community group requests to Lakes</li> </ul>
	Watershed Cleanups (Open to the public)	<ul style="list-style-type: none"> <li>➤ 1/27 Lake Maitland Cleanup; 76 volunteers, 310lbs of litter</li> <li>➤ 2018 Dates                             <ul style="list-style-type: none"> <li>○ 4/7-116 RVSPs; 7/7; 10/20</li> <li>○ Posted to City Calendar, EventBrite and Volunteer Match</li> </ul> </li> <li>➤ Great American Cleanup (March/April/May), posted to Volunteer Match and Park Avenue digital screens-self-directed cleanups</li> </ul>	<ul style="list-style-type: none"> <li>➤ Send Great American Cleanup (March/April/May) flyer to Sustainability E-list</li> </ul>
Local Food & Agriculture	Community Gardens	<ul style="list-style-type: none"> <li>➤ Researching potential locations for community gardens</li> </ul>	
	Good Food Central Florida	<ul style="list-style-type: none"> <li>➤ Highlight from March Meeting                             <ul style="list-style-type: none"> <li>▪ Meeting Cancelled</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Participate in upcoming meetings and subcommittees</li> </ul>
	Healthy Central Florida-Meatless Monday Program	<ul style="list-style-type: none"> <li>➤ 4/2/18 Received &amp; Deposited \$2,500 HCF minigrant check</li> <li>➤ Website and recognition form created: <a href="https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/local-food-agriculture/winter-park-meatless-monday-program/">https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/local-food-agriculture/winter-park-meatless-monday-program/</a></li> <li>➤ Need to reach out to restaurants and local chef associations to set 2 cooking demonstration and source ingredients</li> </ul>	<ul style="list-style-type: none"> <li>➤ Submit mid-term report 7/20/18</li> <li>➤ Submit final report 12/2018</li> </ul>

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		➤ Need to reach out to communications to create and order decal and apron giveaway	
	Senior Food Harvest Event	<ul style="list-style-type: none"> <li>➤ Staff part of planning and tabled 2/6/18 Table Sixty(senior food insecurity alliance-WPHF, AARP, Second Harvest)</li> <li>➤ 103 low-income WP registrants; transportation coordinated by city staff for 13 residents; fresh produce provided to over 134 people; very well received by community</li> </ul>	➤ Participate in upcoming planning meetings and future events
	WP Farmers Market SNAP Program	➤ Gabby's status report emailed to board 1/16/18	
Mobility and Urban Form	BikeShare	<ul style="list-style-type: none"> <li>➤ Remains on TABs list of priorities for 2018.</li> <li>➤ 10/25/17 TAB staff requested a proposal for a bikeshare station at Sunrail Station from Juice Bikes.</li> </ul>	➤ Review proposal.
	Electric Charging Stations	➤ 6 EV Chargers received. Installation in progress.	➤ Look into the development of an EV Plan
	Transportation Advisory Board	<ul style="list-style-type: none"> <li>➤ Highlights from 3/13/18 Mtg:                             <ul style="list-style-type: none"> <li>○ Butch is retiring (last day April 6<sup>th</sup>), Don Marcotte and Keith Gerhartz will be coming to meeting.</li> <li>○ Transportation Advisory Board has 2 vacancies, applications can be submitted at: <a href="https://cityofwinterpark.org/government/boards/citizen-board-application/">https://cityofwinterpark.org/government/boards/citizen-board-application/</a></li> <li>○ TAB will have a booth at Earth Day in the Park</li> <li>○ Bike 5 cities, Saturday May 5<sup>th</sup>, begins at 8am in Mead Garden, 9am-Cady Way Trailhead, looking for volunteers to help at Cady Way, contact Keith Gerhartz, <a href="mailto:kgerhartz@cityofwinterpark.org">kgerhartz@cityofwinterpark.org</a></li> <li>○ Mobility Plan draft underway</li> <li>○ Working on Walk Friendly City application</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ Next Meeting: April 5, 8:30am, Commission Chambers (1<sup>st</sup> Thursdays, 8:30am, commission chambers)</li> </ul>
Natural Resources & Systems	Green Building Standards for Tree Removal	<ul style="list-style-type: none"> <li>➤ Provided Urban Forestry with language to amend existing code to require the use of green building standards when tree will be removed</li> <li>➤ Under review by city attorney, delayed by Hurricane Irma</li> </ul>	
	Lakes Advisory Board	<ul style="list-style-type: none"> <li>➤ Highlights from 3/13/18 Mtg:                             <ul style="list-style-type: none"> <li>○ Email registry for lakefront residents for Lake Notifications available at <a href="https://cityofwinterpark.org/departments/public-works/lakes/">https://cityofwinterpark.org/departments/public-works/lakes/</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Next Meeting: March 13, 12pm, Public Safety Bldg.</li> <li>➤</li> </ul>

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		<ul style="list-style-type: none"> <li>○ VABC working with Amy Giannotti, Lakes Division Manager, to promote Storm Drain Marking Program; new self-directed volunteer opportunity</li> <li>○ Storm Drain Marking Program signup and information available at <a href="http://cityofwinterpark.org/stormdrains">cityofwinterpark.org/stormdrains</a></li> <li>○ Storm Drain Marking Program flyer to be added to kiosks, sent to e-list</li> </ul>	
Local Government Operations	Electric Fleet	➤ City's Building & Permitting Department received its first fully electric vehicle; being used by building official and other building staff	➤ Wrap vehicle
	Employee Outreach	<ul style="list-style-type: none"> <li>➤ Providing monthly presentations at the City's New Employee Orientations on SAP</li> <li>➤ Participating in monthly WP Employee Committee meeting</li> </ul>	➤ Work with HR and ReThink Your Commute to help make WP a Best Workplaces for Commuters candidate
	Recycling – Municipal Facilities	<ul style="list-style-type: none"> <li>➤ Office visits have been conducted at Public Works Compound and Public Safety Building to determine needs.</li> <li>➤ Parks staff has provided staff with a list of their needs for their facilities</li> <li>➤ Provided Public Works and Public Safety with labels and bins</li> <li>➤ Staff met with Richard Castle to request roll-carts and dumpsters for city facilities and parks</li> </ul>	<ul style="list-style-type: none"> <li>➤ Meet with custodial staff/facilities staff</li> <li>➤ Provide education for employees through e-tv and e-mails once recycling infrastructure in place at Public Safety, Public Works</li> <li>➤ Follow-up with RC/WastePro</li> </ul>
Waste Diversion & Recycling	Bottle filling stations	<ul style="list-style-type: none"> <li>➤ Purchased, received 6 drinking fountain/bottle filling station</li> <li>➤ Installations in progress</li> <li>➤ Working with Facilities to order bottle filling station for Chamber</li> </ul>	<ul style="list-style-type: none"> <li>➤ Installed: Cady Way Park and Howell Preserve Park</li> <li>➤ To be installed: Phelps Park, Dinky Dock, Azalea Lane, and Ward Park.</li> </ul>
	Beyond34	<ul style="list-style-type: none"> <li>➤ Staff attended Quarterly Orange County City's meeting that included several Beyond 34 Orlando Region Recycling Optimization Workshop participants: <a href="https://www.uschamberfoundation.org/beyond-34-recycling-and-recovery-new-economy">https://www.uschamberfoundation.org/beyond-34-recycling-and-recovery-new-economy</a></li> </ul>	➤ Attend follow-up meetings: Dates TBD
	Cigarette waste disposal	<ul style="list-style-type: none"> <li>➤ Side mounted ash urns along Park Avenue have been installed.</li> <li>➤ Smoking stations for Center Street to be installed-legal agreements have been sent to property, waiting on signed agreements</li> </ul>	➤ Work with Engineering Department and Property Owners to install

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Commercial Food Waste Pilot	<ul style="list-style-type: none"> <li>➤ Staff visited Harvest Power <a href="http://www.harvestpower.com/locations/fl_orlando/">http://www.harvestpower.com/locations/fl_orlando/</a></li> <li>➤ Researching potential pilot locations that would work with City of Orlando's existing program <a href="http://www.cityoforlando.net/solidwaste/commercial-food-waste/">http://www.cityoforlando.net/solidwaste/commercial-food-waste/</a></li> </ul>	➤ Reach out to potential participants
Commercial Recycling Program Pilot-Park Avenue Merchants Association	<ul style="list-style-type: none"> <li>➤ Staff met with Chamber, was provided with list of interested businesses</li> <li>➤ Staff will be meeting with Waste Pro to discuss logistics</li> </ul>	➤ Attend 4/28 PAMA Monthly Meeting
Composters	<ul style="list-style-type: none"> <li>➤ Receiving online requests</li> <li>➤ Composters are being distributed on a monthly basis (next: 4/26, 2;30-3:30pm)</li> <li>➤ Composters purchased under 2017/2018 FDOT KABA award received 2/8</li> </ul>	➤ Once all remaining composters have been distributed, send out survey to recipients to estimate their usage/waste diversion
Don't Pitch It, Fix It	<ul style="list-style-type: none"> <li>➤ Date set: April 21<sup>st</sup> 2018/ Winter Park: Winter Park Library 1pm-4pm; Orange County: Blanchard Park YMCA, 10am-1pm</li> <li>➤ Bike-focused DPI-FI at Earth Day and then DPI-FI the week after</li> </ul>	<ul style="list-style-type: none"> <li>➤ Promote on Social Media, NextDoor</li> <li>➤ Send to Sustainability E- List</li> </ul>
EcoPreserve	<ul style="list-style-type: none"> <li>➤ Met with EcoPreserve and Hanson to discuss waste study opportunities</li> </ul>	➤ Receive and review EcoPreserve's proposal
Household Hazardous Waste and E-Waste	<ul style="list-style-type: none"> <li>➤ Date Set for HHW &amp; E-Waste Event: Saturday, April 28, 8am to Noon, Public Works Compound, 1409 Howell Branch Road</li> <li>➤ Posted on EventBrite, city calendar, and in-front of utility billing desk</li> </ul>	➤ Promote on other WP print and electronic outlets
Recycle Across America Labeling	<ul style="list-style-type: none"> <li>➤ Provide to interested businesses and private schools (OCPS schools received labels-Bank of America sponsor)</li> <li>➤ Meeting with RAA and KOB on 12/20: Discussed PSAs available thru contract and add-on stickers that identify common items that are not recyclable</li> </ul>	<ul style="list-style-type: none"> <li>➤ Reach out to private schools</li> <li>➤ Reach out to local businesses</li> </ul>
RFID/Service Verification Program – WastePro	<ul style="list-style-type: none"> <li>➤ Bryan E. presented at the October meeting, hopes that by mid-2018 system will be running at 90% accuracy. Real-time online verification program is active.</li> </ul>	➤ Work with WastePro on pilot project-targeted contamination reduction education.
Seminole County Transfer Station and Landfill Visit	<ul style="list-style-type: none"> <li>➤ Sustainability staff visited Seminole County Transfer Station (Longwood) and Landfill (Geneva) with City of Orlando Solid Waste Division</li> </ul>	➤ Explore commercial organics collection potential collaboration with City of Orlando

## April 2018 STAFF REPORT



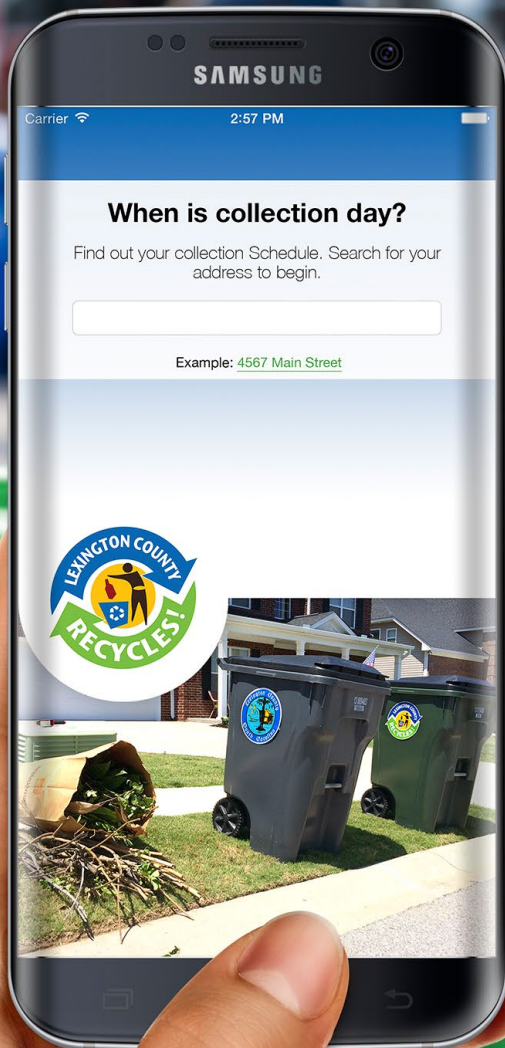
	Track Shack Orlando Race Waste Reduction	➤ Ordered ultraspouts, and hydrapouches, for cup-free racing (e.g., Run for the Trees; April 28; 7:30am)	➤ Order coolers ➤ Work with Track Shack to implement at Race for the Trees
	Waste Haulers Reports	➤ Contacting registered haulers for monthly/annual reports	➤ Compile data for analysis
	WastePro Disposal Report	➤ Receiving Quarterly Disposal/Recycle Diversion Report	➤ Compile data for analysis
AIB	2017 Evaluation Report Recommendations	<ul style="list-style-type: none"> <li>➤ Updated website with 2017 Community Profile and 2017 Evaluation Report</li> <li>➤ Contacted Chamber re: recommendation to add "best landscape vignette" category to Ovation Awards</li> <li>➤ WP Blooms upcoming meeting dates: 4/3, 5/1, 6/5, 7/10</li> <li>➤ Volunteer Appreciation Event schedule for April 26<sup>th</sup>, 6-8pm, WP Country Club</li> </ul>	➤ Continue reviewing and implementing evaluation report's recommendations where feasible
Events	Earth Day	<ul style="list-style-type: none"> <li>➤ Event planners following up with 2017 participants</li> <li>➤ VABC receiving invoices</li> <li>➤ Website and poster updated</li> <li>➤ Confirmed Participants (updated 1/26/18): Audubon Orange, Bike Rodeo, Covanta, Crealde School of Art, , Ferran Services, FL Sun, Full Circle Yoga, Hannibal Square Heritage Center, Full Sail Labs, Fleet Farming and IDEAS For Us, Gatorland, Keep Winter Park Beautiful, Kettle Corn, Lakemont Elementary, League of Women Voters, NEXT CAR, Mead Botanical Garden, Orange County Environmental Protection Division, Orlando Acupuncture, Polasek Museum &amp; Sculpture Gardens, Rethink Your Commute/SunRail, Rollins Sustainability Program, Tarflower, Tesla, UF/IFAS, Worthy Cakes, WP GIS/Public Works Bike Valet, WP Lakes, WP Library, WP Parks &amp; Recreation, WP Police, WP Sustainability Program, WP Transportation Advisory Board, WP Urban Forestry, WP Water Utility</li> </ul>	➤
Fundraising	Dance Lessons	<ul style="list-style-type: none"> <li>➤ Link to instructor's website on the About KWPB&amp;S webpage</li> <li>➤ Added 2018 sessions to City Calendar</li> </ul>	
	Sponsorships	<ul style="list-style-type: none"> <li>➤ New sponsorship packet printed and available online</li> <li>➤ Board members reaching out to their assigned organizations</li> <li>➤ 2018 Sponsors (as of 4/2): Gold (\$2,500): Covanta; Silver (\$1,000): Panera Bread, Winter Park Garden Club, Rollins College; Bronze (\$500): Massey,</li> </ul>	➤ Recognize silver-level and above sponsors at Earth Day

## April 2018 STAFF REPORT



		Orlando Acupuncture; Green Sustainer (\$250)-Phil Kean Designs, First Green Bank, and Breedlove, Dennis & Associates, Inc.	
	Utility "Round Up" Program	➤ Account holders could "round up" their bill to the nearest dollar and the change would go to energy efficiency projects, sustainability initiatives, and the conservation program	
Grants	FDOT KABA	<ul style="list-style-type: none"> <li>➤ FY 2017/2018 Grant Awarded (\$16K).</li> <li>➤ Reimbursement requested for 1<sup>st</sup> quarter purchases.</li> <li>➤ Submitted FDOT-KABA Report 1.</li> </ul>	➤ Submit FDOT-KABA Report, 2.
KAB	Affiliate Requirements	➤ Fulfilled, Received Letter of "Good Standing" 11/7/18.	
KFB	Affiliate Requirements	<ul style="list-style-type: none"> <li>➤ Annual Dues (\$25)-Submitted check request</li> <li>➤ Annual Conference, June 13-15, Cocoa Beach. VABC to participate. Open to board members.</li> </ul>	
SAP	2017 Annual Report	➤ Posted to website.	





# Residents Want to Recycle Right.

## ReCollect

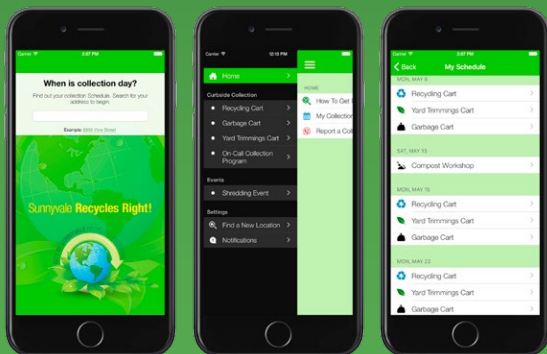
Digital Solutions for Waste Management



# Our Products

ReCollect provides a “white label” service: you get to brand the products however you like (name, colors, etc.).

We want residents to identify you as their waste services provider.



Above: address search, menu, and schedule for Sunnyvale, CA; Right: app icon; Below: splash screen.



• TODAY •

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## Collection Calendar

Type your address, receive your collection schedule! The Collection Calendar is quick and easy and residents love it. Residents subscribe to weekly email, phone, Twitter or text message reminders. This means that when schedules shift to account for holidays, residents know about it without having to call the city.

You can add educational messaging with alerts to remind residents how to recycle right. If the collection schedule gets delayed, you can let residents know with emergency messaging to specific routes. This tool keeps residents happy, reduces calls to the city, and improves recycling rates.



## Game

With playful visuals and charming sounds, ReCollect's interactive Waste Sorting Game is a great addition to your outreach programs. Players sort materials into local waste streams. Then they get to build a digital park, complete with dinosaurs and Cheshire cats!



The Waste Sorting Game's name, cart/bin shapes and colors, drop-off depot name, and the background streetscape, can all be customized to your local area. Behind the scenes, analytic tools help you understand what materials residents and customers are sorting correctly and incorrectly.



## Waste Wizard

From aluminum cans to ziplock bags, ReCollect's Waste Wizard helps your residents figure out what goes in what bin. As the resident begins to type their material, the Waste Wizard will “predict” the entry, offering residents helpful suggestions.

You can highlight depots for items like electronic waste or household hazardous waste. It's easy to edit and add new materials, waste streams or depots. ReCollect helps you understand what materials local residents search the most. This helps you share the information your residents most need, when they most need it.



## Special Collection

What do your residents do with their old sofas and refrigerators? With ReCollect, it's easy for residents to schedule a collection for bulky items.

With this tool, residents can schedule a convenient time for pickup. If your city charges for special collections, residents can easily use their debit or credit cards to quickly pay online.



## Our Platforms

ReCollect's products can be used online or in a mobile app.

### Online

ReCollect provides an exceptional online experience that works properly in all versions of all web browsers (Internet Explorer, Chrome, Firefox, Safari, etc.)

ReCollect's online Collection Calendar and Waste Wizard is provided as a "widget" (a simple line of code) so it can be easily added to multiple websites or webpages, making it easy for your residents to find and use.

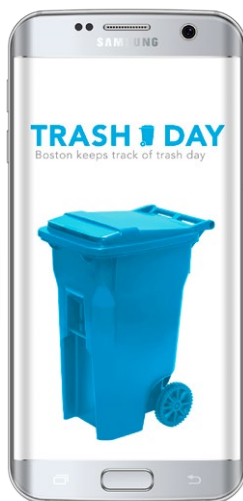


### Mobile App

ReCollect mobile apps give you a new way to reach and delight your residents. Cities can lead in communications with a responsive and sleek mobile experience using their own app. When residents can easily find what they need with their phone, everyone benefits.

Your mobile app can be downloaded for free from the iTunes App Store and Android Play Store.

Because ReCollect is a "white label" service, your residents will be using a mobile app that you've named and branded.



## Features



### Accessibility

Our products comply with US Section 508 and WCAG 2.0 Level AA accessibility compliance for users with disabilities.



### Multi-language Capabilities

¿Sus habitantes hablan español? Vos résidents parlent français? 你们的居民说中国话? ReCollect can translate its products into multiple languages, enabling you to reach more residents with important information about waste management and diversion. These translations are done by professional translators, not a computer program. You can be assured the translation is accurate.



### Powerful Analytics

Become smarter and make better decisions by using ReCollect's analytics. ReCollect mines your data to help you better understand your residents. An easy-to-use dashboard enables you to access reports which will support your promotion and education efforts. ReCollect also sends you a monthly activity report.



### Technical Support

ReCollect provides 24/7 uptime and performance monitoring, as well as phone and email support for city staff and residents. Phone support for integration issues is also available.





## ADVANTAGES TO USING RECOLLECT

### Saves you money

With ReCollect, residents are coached on how to recycle - and when! This helps them stay informed without having to call the city. This is especially true for when local haulers, routes, or schedules change. ReCollect simplifies collection transitions for residents, keeping everyone informed and happy.

### Quick deployment

Residents can start using ReCollect on your website within four weeks and can download your app within five weeks. You can read more about the data we use at:

<https://recollect.net/help/data>

### Upgrades included

ReCollect is a "Software as a Service" product. When your department subscribes annually to our service, you are guaranteed constant improvements. This also means ReCollect will always work smoothly with new web browsers, smartphones and other, yet to be invented, devices.

### Established community

ReCollect serves hundreds of municipalities. To serve our customers, we host regular webinars to highlight communication innovations, and to share best practices and service improvements. We hope you join our community.

ReCollect is serving hundreds of municipalities across North America; among them are:

Columbus, OH  
(pop 830,000)

Ottawa, ON  
(pop 820,000)

Sacramento County, CA  
(pop 500,000)

Calgary, AB  
(pop 1,097,000)

Olathe, KS  
(pop 130,000)

Austin, TX  
(pop 886,000)

Boston, MA  
(pop 656,000)

Austell, GA  
(pop 6,800)

### NEXT STEPS

If you'd like to explore ReCollect further, we'd love to connect with you.

We would be happy to provide demonstrations to your IT, communications or waste management staff.

#### Call us anytime

North America (888) 402-6936

UK/Europe +44-20-3322-9022

International +1 (360) 219-9803

[info@recollect.net](mailto:info@recollect.net)

**ReCollect**