

# Keep Winter Park Beautiful & Sustainable Advisory Board

**Feb 13, 2014 at 5:30 p.m.**

City Hall • Room 200  
401 S. Park Ave • Winter Park, Florida



**1 administrative 12**

<b>Introductions</b>	Mary Dipboye	1
<b>Minutes</b> – Dec 12, 2013 & Jan 9, 2014 – approve	Mary D	3
<b>Finance</b> - Account Balance & KWPB&S Budget – review Cady Way Update	Tim Maslow	5
<b>Chair’s Report</b> – <b>Work Plan 6 month.</b> Priorities for Spring: SAP’s final prep, soliciting public’s feedback on the SAP & implementing Earth Day	Mary D	3

**2 Action 50**

<b>Sustainability Action Plan (SAP)</b> – Vote to adopt. If approved, KWPBS will seek public feedback on SAP and then present it to City Commission for approval.	Tim M.	20
<b>SAP Communication Plan</b> – Vote to adopt. Plan specifies how public will be *informed about the SAP and *invited to give feedback to KWPBS. Clarify if <b>Mindmixer</b> , an online citizen engagement site, will be utilized.	Clarissa Howard	20
<b>Volunteer Coordinator Position</b> –Vote to adopt proposed position after reviewing job description & budget. If approved by KWPBS, proposed position would be presented to City Commission for approval.	Tim M.	10

**3 Informational****19**

<b>Green Minute</b> –sharing a personal story about sustainability (see “Actions You Can Take” document) (March –Stephen Pategus)	Chele Hipp	2
<b>Monthly Workshops w/ OC Ext Service</b> – Update on schedule, publicity, attendance	Tim M.	3
<b>Earth Day Update</b> – update on plans for Earth Day 2014 on April 26	Tim M.	10
<b>Green School Grant Program</b> – deadline is Feb 15. Winners will be approved at March 13 meeting.	Tim M.	3

**4 new business****3**

Agenda Requests &/or announcements		3
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**5 adjourn****3**

Evaluate Meeting: what worked? Didn't work?	Mary D	2
Next Meetings: Regular meeting Feb 13 @ 5:30 pm (City Hall room 200) Workshop Feb 27 @ 5:30 (if needed for Green School grants and/or Earth Day)	Mary D	1

## appeals & assistance

“If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” (F. S. 286.0105).

“Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office (407-599-3277) at least 48 hours in advance of the meeting.”

Documents for KWPB&S Feb 13, 2014 meeting:

Financial report

Sustainability Action Plan **date**

Minutes Dec 12, 2013 & Jan 9, 2014

Work Plan

Actions You Can Take

Volunteer Position Description