

Keep Winter Park Beautiful & Sustainable Advisory Board



March 21 & 25, 2013 @ 1 p.m.

.....Public Works Building
180 W. Lyman Ave. • Winter Park, Florida

1 administrative minutes 5

- Welcome and Introduction if needed

2 staff report minutes 15

- Brendan O'Connor, KWPB Event and Volunteer Coordinator will give a brief description of the purpose of the meeting and the mission of Earth Day in the Park and Arbor Day Tree Giveaway

3 action 15 minutes

- Workshopping the existing event programming
- Tabling new ideas

4 summary 30 minutes

- Summarizing the results of the workshop
- Identifying roles for KWPB board members and workshop attendees for the event

6 adjourn

Next meeting if needed will be announced closer to the event date unless otherwise noted by KWPB board members in attendance

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."