



Charter Review Advisory Committee  
August 27, 2019 at 6:00 p.m.

Winter Park Community Center

721 W. New England Avenue

Winter Park, Florida

## Agenda Items

6:00 p.m.

1. Call to order
2. Roll call
3. Approval of August 13, 2019 minutes
4. Public comment
5. Review of Preliminary Recommendations to Date
6. Sec. 1.03. - Charter Amendments.  
Sec. 2.06. - Functions of Mayor.  
Sec. 4.05. - Powers and Duties.  
Sec. 4.07. - Police and Fire Departments.  
  
Article VI. Transition  
Sec. 6.01. - Continuation of Former Charter Provisions.  
Sec. 6.02. - Ordinances Preserved.  
Sec. 6.03. - Pending Matters.  
Sec. 6.04. - Schedule.  
Sec. 6.05. - Deletion of Obsolete Schedule Items.  
Sec. 6.06. - Invalid or Unconstitutional Provisions.

7. Other Issues.

8. Public Comment

8:00 p.m. Adjournment

## Agenda Items

### Meeting Schedule:

September 10 (6:00 p.m.)

September 24 (6:00 p.m.)

### appeals & assistance

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“If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” (F.S. 286.0105).

“Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office (407-599-3277) at least 48 hours in advance of the meeting.”

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Charter Review Advisory Committee  
Minutes

August 13, 2019

Present

Bud Kirk, Jr. (arrived 5:13)  
Amanda Day (arrived 5:18)  
Mary Daniels  
Nick Pope (by phone)  
Marjorie Bridges  
Lawrence Lyman  
Steven Brandon  
Lisa Coney

City Attorney Dan Langley  
Facilitator Marilyn Crotty  
City Clerk Rene Cranis  
Kim Breland, Planning Department  
Randy Knight, City Manager  
Michelle Neuner, Asst. City Manager

Absent

James Johnston

The meeting was called to order by Facilitator Marilyn Crotty at 5:05 p.m. in the Oak Room 'C', Winter Park Community Center, 721 West New England Avenue, Winter Park, Florida.

City Clerk Rene Cranis called the roll.

**Motion made by Lisa Coney to approve the July 23 minutes, seconded by Lawrence Lyman and carried with a 6-0 vote (Amanda Day and Bud Kirk arrived late and Nick Pope was by phone).**

Public comments

Philip Anderson, reviewed previous Commission's practice for board appointments and suggested that reverting back to the practice that all members of the Commission make nominations from submitted applications.

Ms. Crotty summarized discussion and recommendations made at the last meeting concerning prohibitions related to appointments and removals, interference with administration, holding another office; investigations, ordinances, and elections.

The following sections were discussed this evening and preliminary decisions were made:

3.01, Nonpartisan Elections: Discussion was held on the prohibited activities as recommended by the City Attorney. Consensus was reached to retain from the list of prohibited actions, Section 3.01(a), Number 1, 2 3 and 5 and

also to revise 3.01 (b) to provide for the adoption of an ordinance relating to violations and fines. Ms. Crotty agreed to provide suggested changes at the next meeting for approval.

Section 2.13, Budget Adoption. Leave as is.

Section 2.14, Borrowing. Leave as is.

Section 2.15, Investments. Leave as is.

Section 2.16, Transfer or other use of sewer and refuse fee funds. Leave as is...

Section 2.17, Annual financial audit. Change award of contract for a term not to exceed five years.

Brief Recess: 6:27 to 6:33 p.m.

Section 4.05, Powers and Duties. No recommended changes by City Manager. Discussion ensued on the Civil Service Code in general and as referenced with preliminary agreement to remove reference to civil service in the Charter to allow for repeal of the Civil Service Code by ordinance. More discussion on this item is needed and will be on the agenda for the next meeting.

Section 4.06, Acting City Manager. Leave as is.

Section 4.07, Police and Fire Departments. Further discussion needed as noted above in Section 4.05.

Section 5.01, Initiative. Ms. Crotty reviewed model charter provisions regarding limitations. No consensus to add model charter language.

Section 5.02, Referendum. Leave as is.

Section 5.03, Petitions. Leave as is.

Section 5.04, Commencement of proceedings. Leave as is.

Section 5.05, Petitions. Leave as is.

Section 5.06, Procedure for filing. Leave as is.

Section 5.07, Referendum for petitions. Leave as is.

Section 5.08, Action on petitions. Change Section 5.08(b) "shall be held ... not later than sixty (60) days" to "...six (6) months."

Section 5.09, Results of elections. Leave as is.

Ms. Crotty stated that the next agenda will include Section 1.03, Charter amendments, the Civil Service Code, and other sections not yet addressed. In September she will provide a crossed through/underlined copy of the Charter with recommended changes along with a final report. City Manager Randy Knight will provide feedback from members of the Police and Fire Departments regarding the Civil Service Code.

#### Public Comment

Mike Perelman, 1010 Greentree Drive, addressed nonpartisan elections and expressed concern for prohibiting free speech under the First Amendment of potential candidates as it relates to party declaration and affiliation.

Lisa Coney expressed concern about the preliminary decision not to change the manner of board appointments as it has been commented upon by numerous members of the public. Ms. Crotty polled the committee and 75% of those attending agreed to re-address this issue at the next meeting.

The meeting adjourned at 8:00 p.m.

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Rene Cranis, City Clerk