



# Community Redevelopment Advisory Board Virtual Meeting

January 28, 2021 at 12:00 noon

Virtual Meeting

## Agenda Items

### 1. Opening comments

- A. Election of Board Chair

### 2. Approval

- A. Minutes from October 22, 2020
- B. Minutes from December 10, 2020

### 3. New business

- A. CRA Agency Meeting Review
- B. Staff Updates

### 4. Public Comment

### 5. Adjourn

## appeals & assistance

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"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



# Community Redevelopment Advisory Board Virtual Meeting

January 28, 2021 at 12:00pm

Virtual Meeting

## **Subject**

Approval of Minutes

## **Motion/Recommendation**

Motion to approve the October 22, 2020 and December 10, 2020 meeting minutes.

## **Background**

N/A

## **Alternatives/other considerations**

N/A

## **Fiscal impact**

N/A



# Community Redevelopment Advisory Board Minutes

October 22, 2020 at 12:00 pm.

Virtual Meeting

## Present

Board Members: Linda Washington, Carol Rosenfelt, Christine Girand; Teri Gagliano, Sarah Grafton

Staff Members: Peter Moore, Kyle Dudgeon

## Absent

Lambrine Macejewski, John Caron

## Meeting called to order

Staff called the meeting to order at 12:03 pm.

## Approval of Minutes

Motion made by Carol Rosenfelt, seconded by Linda Washington, to approve the September 24, 2020 minutes. Motion passes 6-0.

## New Business Items

### 1. Downtown Enhancements

CRA Assistant Division Director, Kyle Dudgeon, began the conversation by providing background information regarding the improvements already made under the downtown enhancements capital program. These include light pole repair/repainting, trash/recycling can repair/replacement, irrigation improvements, and concepts of the Central Park stage. In continuation of these improvements, staff is recommending a second phase to the repair/repainting of acorn street lights throughout the district. Mr. Dudgeon outlined locations for repair on commercial corridors including New England, Pennsylvania, and Lyman Avenues. He stated total cost of these improvements is roughly \$6,500 and is included in the existing budget. The board commented on providing additional detail on the budget, and agreed the project fits within the mission of the CRA.

Motion made by Carol Rosenfelt, seconded by Christine Girand, to approve phase II of repair/repainting of acorn lights within the CRA. Motion passes 4-0.

### 2. Holiday Meeting Dates

Assistant Division Director, Kyle Dudgeon stated that the next two scheduled meeting dates coincide with holidays. He suggested alternatives to the existing dates and stated direction was at the pleasure of the board.

Motion made by Teri Gagliano, seconded by Carol Rosenfelt to combine the November and December dates, and schedule one meeting for December 10. Motion passes 4-0.

## Opening Comments

### **Business Assistance Funding**

Staff stated that this item moving forward will be transitioned to a 'staff update' section of the agenda rather than 'opening comments'. During this item, staff provided an update to the work associated with the Economic Recovery Task Force. He stated they have continued to identify projects and programs that can safely mitigate the affects of the pandemic. Incentives, policy and code considerations, and capital items are all being considered. Special events such as West Meadow Wednesdays and Music and Movies in the Park are underway. He stated the group is moving quickly, but with discipline.

### **Public Comment**

No public comment was made.

### **Adjournment**

There being no further business to discuss, the meeting adjourned at 12:40 pm.

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Chairperson, Lambrine Macejewski

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Board Liaison, Kyle Dudgeon



# Community Redevelopment Advisory Board Minutes

December 10, 2020 at 12:00 pm.

Hybrid Meeting

## Present

Board Members: Linda Washington, Teri Gagliano, John Caron

Staff Members: Peter Moore, Kyle Dudgeon

## Absent

Lambrine Macejewski, Carol Rosenfelt, Christine Girand, Sarah Grafton

## Meeting called to order

Staff called the meeting to order at 12:06 pm. Staff outlined continued adjustments to meetings due to the pandemic, and stated that future discussions will be held virtually. Staff also stated that existing chairperson Lambrine Macejewski has resigned. The board will vote on a new chair at a future meeting.

## Approval of Minutes

Approval of minutes deferred to next meeting due to lack of quorum.

## New Business Items

### 1. Staff Updates

CRA Assistant Division Director, Kyle Dudgeon, began the conversation by providing an update relative to several initiatives underway by the CRA. All of which are included in the agenda item's title sheet. Mr. Dudgeon discussed first the pedestrian improvement between Garfield and Canton Avenue. He highlighted improved pedestrian access, tree mitigation, and dumpster enclosures as part of the project. Discussion ensued regarding the enclosure color and location.

Mr. Dudgeon also discussed the downtown enhancements project, and stated staff has successfully coordinated the installation of 18 new trash and recycling cans within the downtown. The install reduces the number of designs within the downtown to create a more homogenous look. He also stated that based on board approval, staff has enlisted a contractor to repair/refurbish 114 streetlights within the district.

The New York Avenue streetscape project was also discussed. Staff gave a brief background on timelines and project status. Mr. Dudgeon highlighted the intersection of New York and Fairbanks Avenue stating improvements associated with turn lanes and queuing distances had been the cause of the delay on the project, but it was now corrected. The project is set to go out for bid to procure materials.

Mr. Dudgeon stated that the next CRA Agency meeting is currently slated for January. The boards recommendations of the Central Park stage and restroom as well as discussions on Shade Park will be brought forward.

He also closed the staff update by overviewing the CRA Holiday Window Contest program.

## **2. CRAAB Meeting Calendar 2021**

Assistant Division Director, Kyle Dudgeon shared dates for board meetings in 2021. He thanked them for their volunteerism, effort, and flexibility and is looking forward to working with them in the coming year.

### **Public Comment**

No public comment was made.

### **Adjournment**

There being no further business to discuss, the meeting adjourned at 12:35 pm.

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Chairperson

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Board Liaison, Kyle Dudgeon



# Community Redevelopment Advisory Board Virtual Meeting

January 28, 2021 at 12:00pm

Virtual Meeting

## Subject

CRA Agency meeting review

## Motion/Recommendation

N/A

## Background

Staff is providing an update relative to the CRA Agency meeting dated January 13, 2021. The Agency discussed three items: municipal Wi-Fi (digital inclusion) expansion, Central Park stage redesign, and Shady Park enhancements.

Wi-Fi Expansion (*Digital Inclusion*): The purpose of this item was to provide continued support to the business community through assistance programming. Additional benefits included the inclusive nature of public Wi-Fi to the general public, amenity improvements, and continued promotion of social distancing within open-air public areas. The expansion included areas of North and South Park Avenue as well as New England Avenue. With unanimous approval, the Agency approved the expansion. Staff has since executed the contract with the private vendor for installation with completion of the project estimated at 4-6 weeks.

Central Park stage redesign: The CRA Advisory board recommended to move forward on a redesign of the Central Park stage with restroom consideration somewhere within the downtown. Staff articulated the board's recommendation as well as asked for clarification on two potential designs considered by the Agency. The Agency unanimously approved the Train Station concept and directed staff to move forward with design. The Agency additionally directed staff to work with the City attorney to provide additional information on restrooms, ordinance 2327 (regarding permanent structures within the Park), and any deed restrictions on the property. Next steps for staff include coordination with the architect on a scope of services for design.

Shady Park enhancements: As a discussion item, staff brought forward the concept for improvements to Shady Park. Staff articulated details of the enhancements including lighting, trees, strengthened connectivity to the Community Center, buffered parking, audio improvements, and reutilization of the splash pad area. The Agency agreed with the CRA and Parks boards that new concepts in lieu of the pad should be considered which included evaluation of a smaller water element. Next steps for staff include a refinement of the concept to appraise pricing for potential options within the \$300,000 budget.





**All measurements are subject to change. Not for construction.**

## Central Park Pavilion Studies - Study 1

Final Conceptual Design

Project Rendering

June 9, 2020

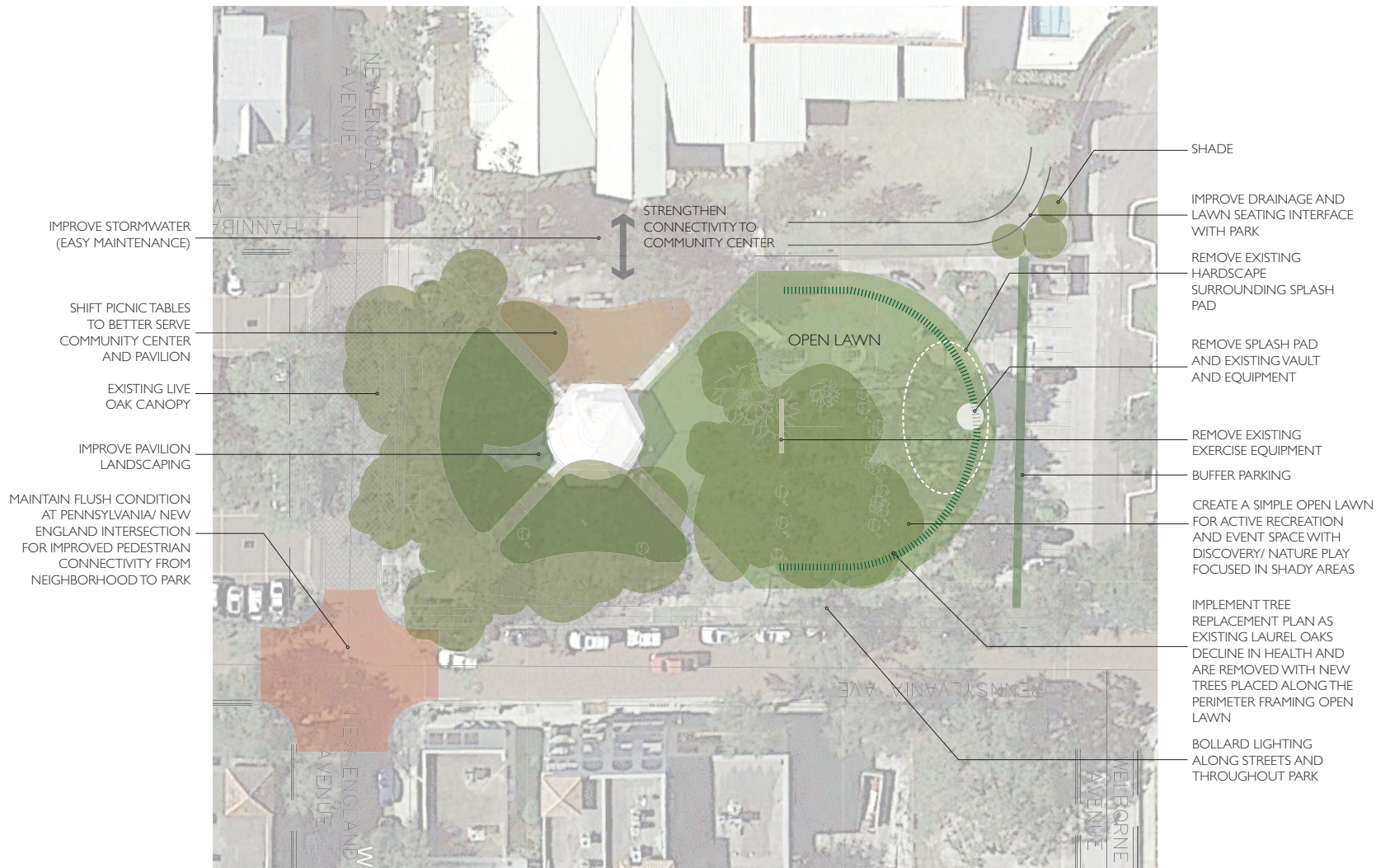
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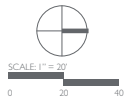
OPEN LAWN WITH SHADE - WARREN SQUARE - SAVANNAH, GA



ACTIVATED PICNIC/ LAWN SPACE - LEVY PARK - HOUSTON, TX



SIMPLE OPEN LAWN - REPUBLIC SQUARE PARK - AUSTIN, TX



## SHADY PARK| PRELIMINARY OPPORTUNITIES

CITY OF WINTER PARK

03.12.2020





# Community Redevelopment Advisory Board Virtual Meeting

January 28, 2021 at 12:00pm

Virtual Meeting

## Subject

Staff Updates

## Motion/Recommendation

N/A

## Background

Staff is providing an update relative to the following topics. In general, these items do not necessitate action by the board, but are included to provide the public the most up to date information regarding the status of various issues. The board may use this time to address discussion or viewpoints on these items.

Project	Update	Date
Garfield to Canton Ave pedestrian way	Project provides access and pedestrian safety as an enhanced route adjacent to the railroad tracks. It also includes a cooperative effort to enclose the exposed dumpster location at the end of Garfield Avenue. Permits with FDOT being coordinated.	Project ongoing
Downtown Enhancements	Successful installation of 18 new trash/recycle cans within the downtown. Effectively reduced can styles from seven to three.  Street light repainting/repair underway. 114 lights completed. Project is within budget.	January 2021
New York Avenue Streetscape	Bid process complete. Consultant on the project estimates 4 months to design/receive mast arms and 4 months for construction. Including procurement	Summer 2021

	process, overall timeframe of the project is 9-10 months.	
CRA Agency meeting	Meeting concluded with approval of digital inclusion Wi-Fi project, Central Park stage and Shady Park concepts.	Complete
Holiday Window Contest	Winning merchants announced on January 5 <sup>th</sup> digitally through press release and social media. Total business participation = 18. Total votes 402.	Complete





Pennsylvania &  
New England



New England  
Avenue



Pennsylvania  
Avenue

