



agenda

November 9, 2017; 12:00 pm

Chapman Room

401 S. Park Ave. 2nd Floor

CRA advisory board

1 Administrative items

A. Approval of the Meeting Minutes from 10-26-17

2 Action items

- A. 5 Year Capital Improvement Plan update FY2018-2022
- 3 Informational items
- 4 Public Comment
- 5 New business items

6 Adjournment

A. CRA AB meeting - November 30

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



agenda item

meeting date November 9, 2017	approved by □ City Manager
item type ☑ Administrati ☐ Action ☐ Information	

CRA advisory board

Subject

Approval of Minutes

motion | recommendation

Motion to approve the October 26, 2017 workshop and meeting minutes is requested.

background

N/A

alternatives | other considerations

N/A

fiscal impact

N/A

CITY OF WINTER PARK COMMUNITY REDEVELOPMENT ADVISORY BOARD

Regular Meeting 12:00 pm October 26, 2017 Chapman Room

MINUTES

Chairman Javier Omana called the meeting to order at 12:03 pm

BOARD MEMBERS PRESENT: Javier Omana, Jeff Stephens, Teri Gagliano, Lambrine Macejewski, and Woody Woodall.

BOARD MEMBERS ABSENT: Tom Hiles, Alex Trauger

STAFF MEMBERS PRESENT: Kyle Dudgeon, Lindsey Hayes, Laura Neudorffer

ADMINISTRATIVE ITEMS:

Item A: Approval of the 09-21-2017 Meeting minutes

Motion made by Teri Gagliano, seconded by Jeff Stephens, to approve the September 21, 2017 minutes. Motion passes 5-0.

ACTION ITEMS:

INFORMATIONAL ITEMS:

A. CRA Agency workshop and meeting review/capital project updates

Staff provided the Board with an update on the Parking Attendant position and where it stands today. Board inquired how the new position will benefit the merchants, how the process will work, and what equipment is needed to make it successful. Discussion ensued covering current parking codes, parking suggestions moving forward, and what data has been collected to date and how has it been applied to parking discussions to date. Other topics covered today included Tree and Lighting plan, New York Ave, 17-92 and PD&E improvements, and Denning Dr.

NEW BUSINESS ITEMS:

Kyle Dudgeon, CRA Manager, informed the Board of Tom Hiles' resignation and our need to replace his position on the Board along with securing an alternate for the Board as well.

A. CRA Legislation

Staff made a brief update and explanation regarding the legislation updates and the companion bills that have been submitted. Suggestions by the legislation are to remove non-profit grants and special events. Current verbiage states that anything that currently supports tourism.

B. CRA-AB November meeting update

Staff suggested moving the November meeting to the 30th and canceling the December meeting. Motion made by Javier Omana, seconded by Jeff Stephens, to move the meeting to November 30th and cancel the December meeting. Motion passes 5-0.

ADJOURNMENT:

Item A: CRA AB Meeting

Next meeting is scheduled for November 30, 2017

There being no further business to discuss, the meeting adjourned at 12:57 p.m.

Chairman, Javier Omana Board Liaison, Laura Neudorffer



agenda item

meeting date November 9, 2017	approved by \square C	ity Manager
item type ☐ Administrative ☐ Action ☐ Information		City Attorney

CRA advisory board

Subject: Item 2A

CRA Agency workshop and meeting review/capital projects update

motion | recommendation

Recommendation to approve the updated Capital Improvement Plan (CIP) for FY2018-2022 is requested.

background

New York Avenue Streetscape

Based on the detailed conversation regarding cost as well as the development of the four way stop at Morse and New York, there is the potential to re-evaluate the scope of this project. An alternative scope includes 22 additional parking spaces, crosswalks at Welbourne and Comstock and a redesign of the left hand turn from Fairbanks to New York. A significant cost savings is provided in the removal of mast arms from the project scope. Another cost savings could be incurred due to the funding of the CRA lighting plan which was also part of the original scope of this project.

The original scope of this project may not begin until Summer 2018 so the CRA may or may not wish to take action on this item.

17-92 PD&E Update

Each fiscal year, dollars allocated for this project are highlighted in yellow in the CIP. The purpose of this is to show an evolution of the existing CIP projects (intersections of US 17-92 and Fairbanks, Morse, and Webster), with the City's share of the updated 17-92 PD&E. Total share of \$3,400,000 would be available by FY2021. FY20 dollar value also includes 200K for landscape improvements for Agency consideration. Based on information provided by FDOT, construction would begin in 2022.

Parking Strategies

Staff is requesting an additional \$50,000 to this line item for three identified uses. A parking enforcement officer (parking ambassador) valued at \$68,209 for year one, encumbrance of a scope of services for an evaluation of the city's downtown parking code, and an investment by the

CRA for license plate reader technology (LPR) valued between \$25,000-\$50,000. CRA staff is working with the Police Department and IT on a specific scope for software upgrades to be reviewed by the board at a later date. Combined with these items is a review of the current parking ticket fine in favor of an increasing graduated system designed to disincentivize repeat offenders. This change could be considered with the next update to the fee schedule. Ongoing funding would need to be committed for staffing the ambassador as well as maintenance costs for the LPR software.

CRA Street Lighting/Tree Plan

Staff is requesting an additional \$61,000 to accommodate phase one of a two year plan. Dollar values are coordinated into the city's undergrounding program, project G. The CRA would cover the hard costs of the lights in the CRA with Electric Utility absorbing the soft costs as they will already be providing work in the area. \$10,000 would be earmarked for trees as necessary. Year two of the project valued at \$271,000 encapsulates the remaining areas of the CRA which is predominately project K of electric undergrounding, providing a total of 255 decorative lights from 145 existing cobraheads. Staff has not allocated dollars for Orlando Avenue as undergrounding of this area is scheduled for FY2025. Total cost of this area is estimated at \$1,200,000.

Large Scale Capital Projects

Identified as any project over \$500,000, this line item provides the Agency an opportunity to act on an item included, or not, in our strategic planning discussion back in August. These items may include MLK Park improvements, Post Office purchase, parking garage, etc. The thought is to provide these dollars in later years serves two purposes. First, the proposed house and senate bills governing CRA's for this legislative session have language which prevents CRA's from adjusting their budgets mid-year. Beginning this line item in FY19 moving forward allows the Agency an opportunity to identify capital projects over the next year(s) should this legislation pass. Second, based on the current CIP the Agency would need to wait at least a couple years before providing impactful dollars to a project.

Downtown Bollards

Staff was presented with an opportunity to enhance the streetscape of downtown by providing a bollard installation package aiding in its pedestrian context. Placed in the street, each set would be pulled up to a lock position when needed and rest below ground when not. The CRA plan speaks to streetscape improvements for several downtown streets. The CRA also has a history of providing functional yet aesthetic enhancements to the area.

Successful urban design facilitates a feeling of comfort while still ensuring safety. The bollards further provide an opportunity for enhanced safety features as each proposed location is able to stop vehicular traffic from entering the area during street closures for events such as the art festivals, Dinner on the Avenue, and Winter on the Avenue among others.

This project has yet to be programmed into the CIP but funding may be allocated from reserves, or transferred from a revised scope of work for New York Avenue. Total cost of the project is estimated at \$580,000.

CRA Enhancement Fund

Staff has been provided a list of projects within the district for ADA improvement valued at \$30,000 from Public Works. Direction at the September 25th CRA Agency budget meeting was to bring back any capital item greater than \$20,000 for this project line. This list is provided in the backup material.

Welbourne Nursery

Modification to the request for funding for the Welbourne Nursery from \$25,000 to \$35,000 to match Winter Park Day Nursery support dollars provided by the Winter Park general fund.

Modifications to any line item, project, or program in future years can be made during budget time should any change in scope, scale, priority, or through the introduction of new information.

alternatives | other considerations

Modify the existing CIP Modify the proposed CIP differently Do not consider an update to the CIP

fiscal impact

Financial implications to the FY17-18 budget, five year capital improvement plan and beyond are included as backup and are pending Agency direction.

winter park

CAPITAL IMPROVEMENTS PLAN
(CIP)

CURRENT

Winter Park CRA 5-Year Capital Improvement Plan

Caraltal Burdanta		-	lev 2040		EV 2024	EV 2022	T-4-1 F-4 C4
Capital Projects Park Avenue beautification Project (funded in	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total Est. Cost
	ćo	¢44.603					ć70.000
FY16) Kiosks (funded; contruction completed in July	\$0	\$41,692					\$70,000
	\$1,680						\$94,623
2015)	\$1,000						\$94,023
Intersection - US 17-92 & Morse*	\$26,925	\$412,575					\$439,500
Women's Club Renovation	\$20,923	Ş412,373					\$40,000
Intersection-US 17-92 & Fairbanks Avenue			\$750,000	\$535,648			\$1,285,648
Acquisition of 1111 W. Fairbanks Avenue			\$750,000	\$333,048			\$1,205,040
l · · · · · · · · · · · · · · · · · · ·							
(funded in FY16)							\$1,000,000
New York Avenue Streetscape**	\$147,000	\$1,695,183					\$1,892,183
Denning Drive	\$12,458	\$1,847,143					\$1,859,601
Intersection - US 17-92 & Webster					\$717,113		\$717,113
Parking Strategies		\$100,000			ψ/1/,113		\$100,000
CRA Lighting/Tree Plan		\$200,000					\$200,000
Tota	¢199.063	\$4,296,593		¢525 649	\$717,113	\$0	\$6,681,555
<u>Iota</u>	<u>\$188,063</u>	34,290,393	<u>\$750,000</u>	<u>\$535,648</u>	<u>3/1/,113</u>	<u>30</u>	30,001,333
Formula	EV 2017	EV 2040	EV 2010	EV 2020	EV 2024	EV2022	T-4-1 F-4 C4
Events	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	Total Est. Cost
Winter in the Park	\$217,084	\$225,000			\$225,000		
Popcorn Flicks	\$6,000	\$6,000			\$6,000	\$6,000	
St. Patricks Day Parade	\$0	\$0			\$0		. ,
<u>Tota</u>	\$223,084	\$231,000	\$231,000	\$231,000	\$231,000	<u>\$231,000</u>	<u>\$1,851,057</u>
Programs & Maintenance	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	Total Est. Cost
Summer Youth Employment	\$17,959	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$136,585
Community Center Programs	\$42,878	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	
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Welbourne Day	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
Heritage Center Operation	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$300,000
WP Playhouse	\$25,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$250,000
Small Scale CRA Improvements	\$20,000	\$40,000	\$40,000		\$40,000	\$40,000	
CRA Enhancements Fund		¢100.000	¢100.000	¢100.000	\$100,000	\$100,000	
	ćo	\$100,000			·		\$500,000
Microloan Program (funded)	\$0	\$0			\$0		
Capital Maintenance of Parking Garages	\$75,441	\$90,000			\$90,000	\$90,000	
Qualified Target Industry/TIE Program	\$0	. ,			\$0		, ,
<u>Tota</u>	<u>\$246,278</u>	<u>\$512,900</u>	<u>\$403,000</u>	<u>\$403,000</u>	<u>\$403,000</u>	<u>\$403,000</u>	<u>\$2,746,768</u>
<u>Grants</u>	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	Total Est. Cost
Business Façade Grant	\$18,102	\$119,375					\$198,677
Business Sign Replacement Grant	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Driveway Renovation Grant	\$11,700	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$62,700
Housing Rehabilitation Grant	\$14,829	\$47,830	\$40,000	\$40,000	\$40,000	\$40,000	\$146,998
Organizational Support Grant	\$2,755				·	\$15,000	
Paint Only Grant	\$5,000				\$10,000		
Tota			· · ·				\$485,059
	702,000						<u> </u>
Operational Expenses	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	Total Est. Cost
Staff & Indirect Costs	\$303,438				\$349,487	\$359,971	\$1,750,934
General Operating	\$78.891	\$89,565			\$93,499	\$96,304	
· ·	\$76,691	\$69,505	\$92,577	\$95,014	\$95,499	\$90,304	\$490,514
Transfers to General Fund	Ć444.0F0	¢450,000	Ć450.000	¢450,000	¢450,000	¢450,000	¢704.056
Contractual Services	\$114,850		· ' '				
Indirect Costs	\$42,611	\$57,550			\$77,346		
Debt Service	\$1,493,552			•			
<u>Tota</u>	\$2,033,342	<u>\$2,113,594</u>	<u>\$2,124,786</u>	<u>\$2,145,014</u>	<u>\$2,159,361</u>	<u>\$2,178,142</u>	<u>\$10,103,873</u>
_							
Revenue	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	
TIF Revenue - City	\$1,822,815	\$2,125,167	\$2,316,432	\$2,455,418	\$2,578,189	\$2,707,099	
TIF Revenue - County	\$1,975,328	\$2,196,932	\$2,349,656	\$2,460,635	\$2,558,667	\$2,644,000	
Investments	\$31,088	\$35,000	\$30,000	\$30,000	\$30,000	\$30,000	
Misc Revenue	\$268,720	\$230,000	\$230,000	\$230,000	\$230,000	\$230,000	
		_	_	_	_	_	-

Winter Park CRA 5-Year Capital Improvement Plan

Carry Forward	\$1,758,060	\$3,108,866	\$315,673	\$1,603,975	\$3,336,366	\$5,093,748
FY Total Revenue	\$5,856,011	\$7,695,965	\$5,241,761	\$6,780,028	\$8,733,222	\$10,704,847
Total Expenses	(\$2,747,145)	(\$7,380,292)	(\$3,637,786)	(\$3,443,662)	(\$3,639,474)	(\$2,941,142)
Remaining Revenue	\$3,108,866	\$315,673	\$1,603,975	\$3,336,366	\$5,093,748	\$7,763,705

Assumption: TIF year revenues to increase based on FY 2018 Budget Template $\,$

 $\hbox{CIP Plan is not intended to replace budget for total revenue/expenditure values} \\$

^{*}FY17-18 value includes \$350,000 from CIP as well as \$89,500 in negotiated contributions from developer

^{**}FY2017 show encumbered value for design costs. Value is subject to change based on Agency direction of New York Avenue

PROPOSED

Winter Park CRA 5-Year Capital Improvement Plan

Capital Projects	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total Est. Cost
Park Avenue beautification Project (funded in	<u>F1 2017</u>	F1 2018	F1 2015	<u>F1 2020</u>	<u>F1 2021</u>	<u>F1 2022</u>	Total Est. Cost
	\$0	\$41,692					\$70,000
FY16) Kiosks (funded; contruction completed in July	7-	¥ :=,cc=					4 : 0,000
2015)	\$1,680						\$94,623
Intersection - US 17-92 & Morse*	\$26,925	\$412,575					\$439,500
Women's Club Renovation	7-0,0-0	+					\$40,000
Intersection-US 17-92 & Fairbanks Avenue			\$750,000	\$535,648			\$1,285,648
Acquisition of 1111 W. Fairbanks Avenue							
							\$1,000,000
New York Avenue Streetscape**	\$147,000	\$1,695,183					\$1,892,183
Denning Drive	\$12,458	\$1,847,143					\$1,859,601
Intersection - US 17-92 & Webster					\$717,113		\$717,113
Parking Strategies		\$150,000			7/1/,113		\$150,000
CRA Lighting/Tree Plan		\$261,000	\$271,000				\$532,000
Large Scale Capital Projects***		\$201,000	\$500,000		\$1,500,000	\$2,500,000	\$5,500,000
17-92 PD&E Update			\$500,000	\$1,200,000	71,500,000	\$2,300,000	\$3,615,336
Tota	\$188,063	\$4,407,593	\$1,521,000		\$2,217,113	\$2,500,000	\$6,681,555
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Events	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	Total Est. Cost
Winter in the Park	\$217,084					\$225,000	
Popcorn Flicks	\$6,000	\$6,000			\$6,000	\$6,000	\$48,000
St. Patricks Day Parade	\$0		\$0	· · · · · · · · · · · · · · · · · · ·		\$0	
Total						\$231,000	\$1,851,057
		<u>, ,</u>	, ,		<u>, , , , , , , , , , , , , , , , , , , </u>	<u>, , , , , , , , , , , , , , , , , , , </u>	
Programs & Maintenance	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	Total Est. Cost
Summer Youth Employment	\$17,959	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$136,585
Community Center Programs	\$42,878	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$363,048
	425.000	405.000	40= 000	425.000	405.000	405.000	4222
Welbourne Day	\$25,000				\$35,000	\$35,000	\$220,000
Heritage Center Operation	\$40,000					\$40,000	
WP Playhouse	\$25,000			<u> </u>		\$40,000	\$250,000
Small Scale CRA Improvements	\$20,000	\$40,000			\$40,000	\$40,000	
CRA Enhancements Fund		\$100,000			\$100,000	\$100,000	
Microloan Program (funded)	\$0					\$0	
Capital Maintenance of Parking Garages	\$75,441	\$90,000			\$90,000	\$90,000	
Qualified Target Industry/TIE Program	\$0					\$0	
<u>Total</u>	\$246,278	<u>\$522,900</u>	\$413,000	\$413,000	\$413,000	\$413,000	\$2,796,768
	EV 2047	EV 2040	EV 2040	EV 2020	EV 2024	EV2022	T
Grants Divinese Feedle Crent	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	Total Est. Cost
Business Façade Grant	\$18,102			· · · · · ·			
Business Sign Replacement Grant	\$0			· ·		\$0 \$24,000	
Driveway Renovation Grant	\$11,700						
Housing Rehabilitation Grant Organizational Support Grant	\$14,829					\$40,000	
Paint Only Grant	\$2,755					\$15,000	
Total	\$5,000 \$ 52,386					\$10,000 \$129,000	\$30,000 \$485,059
<u>rota</u>	952,300	<u> </u>	3123,000	<u> </u>	3123,000	3123,000	3403,033
Operational Expenses	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	Total Est. Cost
Staff & Indirect Costs	\$303,438					\$359,971	\$1,750,934
General Operating	\$78,891	\$89,565	\$92,377			\$96,304	\$490,314
Transfers to General Fund	ψ, 0,031	Ç03,303	Ψ3 2 ,377	Ç55,014	755,155	730,304	¥ 130,314
Contractual Services	\$114,850	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$701,956
Indirect Costs	\$42,611					\$81,213	
Debt Service	\$1,493,552					\$1,490,654	
Total						\$2,178,142	\$10,103,873
1010			<u>, ,== .,. 00</u>				, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,

Winter Park CRA 5-Year Capital Improvement Plan

Revenue	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY2022
TIF Revenue - City	\$1,822,815	\$2,125,167	\$2,316,432	\$2,455,418	\$2,578,189	\$2,707,099
TIF Revenue - County	\$1,975,328	\$2,196,932	\$2,349,656	\$2,460,635	\$2,558,667	\$2,644,000
Investments	\$31,088	\$35,000	\$30,000	\$30,000	\$30,000	\$30,000
Misc Revenue	\$268,720	\$230,000	\$230,000	\$230,000	\$230,000	\$230,000
Carry Forward	\$1,758,060	\$3,108,866	\$194,673	\$701,975	\$224,366	\$471,748
FY Total Revenue	\$5,856,011	\$7,695,965	\$5,120,761	\$5,878,028	\$5,621,222	\$6,082,847
Total Expenses	(\$2,747,145)	(\$7,501,292)	(\$4,418,786)	(\$5,653,662)	(\$5,149,474)	(\$5,451,142)
Remaining Revenue	\$3,108,866	\$194,673	\$701,975	\$224,366	\$471,748	\$631,705

Assumption: TIF year revenues to increase based on FY 2018 Budget Template CIP Plan is not intended to replace budget for total revenue/expenditure values

^{***}Identified as any project over \$500,000.



⁻ Identifies dollar values associated with PD&E project

^{*}FY2018 value includes \$350,000 from CIP as well as \$89,500 in negotiated contributions from developer

^{**}FY2017 show encumbered value for design costs. Value is subject to change based on Agency direction of New York Avenue



Project Name: New York Avenue Streetscape Fairbanks to Canton (30% Plan

6/19/17) Conceptual Probable Cost - City GC L. Petersen

Date: 7/13/2017

Asphalt milled and resurfaced. Installation of brick crosswalks. Not for Construction - Probable Cost Only.

Roadway length: 2440 Roadway width: 40 Total square feet: 97600

·					
Milling	10845 SY	\$	1.65	\$	17,894.25
Asphalt Resurfacing,					
includes cost of asphalt	9977 SY	\$	10.50	\$	104,758.50
Aspahlt/base	9977 31	Ψ	10.30	Ψ	104,730.30
Demolition for Brick					
Crosswalks	867 SY	\$	6.85	\$	5,938.95
Brick (sq.ft. x 4.5 plus 8%	007 31	Ψ	0.83	Ψ	3,930.93
waste)	35100 2808	\$	0.65	\$	24,640.20
Brick Install labor	97600 SF	\$	1.25	\$	122,000.00
Laticrete mortar	244 EA	\$	14.96	\$	3,650.24
Laticrete admix	24.4 EA	\$	89.81	\$	2,191.36
Sand	7 LOADS	\$	320.00	\$	2,240.00
Base (6" thick concrete	1 20/120	<u> </u>	020.00	Ψ_	2,2 10.00
agregate)	172 TONS	\$	22.50	\$	3,870.00
Subgrade preparation					·
(compaction)	867 SY	\$	4.75	\$	4,118.25
Concrete aggregate					·
brick base installation	867 SY	\$	7.00	\$	6,069.00
Curb demolition	4880 LF	\$	6.50	\$	31,720.00
New curb labor	4880 LF	\$	7.00	\$	34,160.00
New curb concrete (6"					
x 16" extruded verical					
curb)	326.96 CY	\$	125.00	\$	40,870.00
Apron demolition	55.5555556 SY	\$	7.50	\$	416.67
Driveway apron labor	10 EA	\$	250.00	\$	2,500.00
Driveway apron					
concrete	10 CY		\$125.00	\$	1,250.00
Overla Davisa a Davisa					
Curb Ramps - Demo					
and Replace, includes Concrete Cost	22.54	c	725.00	Φ	22 200 00
	32 EA	<u>\$</u> \$	725.00	<u>\$</u> \$	23,200.00
Dumpster Dart O.L. at	11.14155251 DUMPS		287.71		3,205.54
Port O Let	5 MTHS	\$	225.00	\$	1,125.00
Sod (400 sf pallets, 4-	40.0 DALLETO	Φ	405.00	Φ	0.400.00
foot curb to sidewalk)	48.8 PALLETS	\$	125.00	\$	6,100.00
Sidewalk demolition	2711 SY	\$	7.50	\$	20,332.50
4" Sidewalk labor (5'					
sidewalk, both sides of	04400 CF	φ	2.00	Φ	40,000,00
roadway)	24400 SF	\$	2.00	\$	48,800.00
Sidewalk concrete	305 CY	\$	125.00	\$	38,125.00
Asphalt (tie-ins)	TONS	\$	35.00	\$	

Inlet tops type 1	EA		\$ -
Inlet top type 2	EA		\$ -
Inlet tops type 3	EA		\$ -
Inlet top type 4	EA		\$ -
Inlet tops type 5	EA		\$ -
inlet top type 6	EA		\$ -
Concrete inlet tops	CY	\$ 125.00	\$ -
Rebar #5	0 EA	\$ 8.00	\$ -
Surveying	51.91489362 HR	\$ 180.00	\$ 9,344.68
Compaction testing	4.066666667 EA	\$ 275.00	\$ 1,118.33
Equipment rental -			
miniexcavator,			
loader/backhoe	4 MTH	\$ 4,750.00	\$ 19,000.00
Temp Personnel	100 DAY 4TP	\$ 650.00	\$ 65,000.00
Decorative lighting	50 EA	\$ 1,500.00	\$ 75,000.00
Conduit Install - (2) 2"			
conduit	2440 LF	\$ 32.00	\$ 78,080.00
Irrigation	2440 LF	\$ 7.25	\$ 17,690.00
Trees	31 EA	\$ 500.00	\$ 15,500.00
Landscape planters - pla	2440 LF	\$ 7.50	\$ 18,300.00
Traffic Signals			
Fairbanks	1 EA	\$345,000.00	\$ 345,000.00
Traffic singals Morse	1 EA	\$ 325,000.00	\$ 325,000.00
SUB TOTAL			\$ 1,518,208.47
20% Contingency (30% of	conceptual Plan)		\$ 303,641.69
TOTAL			\$ 1,821,850.17

NEW YORK AVENUE NECESSARY IMPROVEMENTS 8-10-2017

1	New York Ave at Fairbanks Ave	Redesign and rebuild the NW corner radius. This requires restringing the traffic signals.	\$75,000
1 alt	New York Ave at Fairbanks Ave	Redesign and rebuild the NW corner radius. Rebuild signals with mastarms.	\$300,000
2	New York Ave at Comstock Ave	Construct enhanced crosswalk with bumpouts.	\$15,000
3	New York Ave at Lyman Ave	Rebuild the NW corner radius to accommodate ADA	\$15,000
4	New York Ave at Welborne Ave	Construct enhanced crosswalk with bumpouts.	\$15,000
5	New York Ave at Morse Blvd	Rebuild the NW corner radius to accommodate ADA and relocate storm inlet	\$20,000
6	New York Ave at Morse Blvd	Restring traffic signal (OLD) New Controller cabinet	\$40,000
6 alt	New York Ave at Morse Blvd	Rebuild signals with mastarms	\$200,000
6 alt 2	New York Ave at Morse Blvd	Remove signal make a 4 way stop	\$5,000
7	New York Ave	Resurface and restripe to gain 22 parking spaces	\$50,000
		with no alternatives	\$230,000
		with alternatives, no stop signs	\$615,000
		with alternatives at Fairbanks, 4 way stop at Morse	\$420,000



408429-2 SR 600 (US 17-92) Winter Park

Summary of LRE and Distribution of Cost

Note: The latest LRE is Version 2.

Sequence	Description & Notes	ı	DOT Portion	City Portion	Total
1	MP 4.8 to 6.6. Projectwide changes to the typical section. Includes the first 6' width of sidewalk, all pedestrian signals, curb ramps, drainage that are essential to the project. Includes Gay Road signal modifications and all corridor lighting.	\$	5,481,721.66	\$ -	\$ 5,481,721.66
2	Corridor wide, additional 5-ft of sidewalk per side.	\$	-	\$ 237,015.00	\$ 237,015.00
3	Signal Reconstruction for Orange Avenue and Minnesota Avenue. These signals would both be reconstructed by FDOT as box spans, City is responsible for the difference for mast arms.	\$	287,537.28	\$ 113,750.00	\$ 401,287.28
4	Fairbanks Avenue Intersection - Aesthetics. FDOT portion includes cost of the signal reconstruction with strain poles only. City is responsible for the difference for mast arms.	\$	160,000.00	\$ 1,025,783.06	\$ 1,185,783.06
5	Morse Avenue Intersection - Aesthetics. FDOT portion includes cost of the signal reconstruction with strain poles only. City is responsible for the difference for mast arms.	\$	160,000.00	\$ 486,253.34	\$ 646,253.34
6	Webster Avenue Intersection - Aesthetics. This signal does not require reconstruction to accommodate the proposed configuration, thus the City is responsible for the entire signal cost.	\$	-	\$ 595,099.82	\$ 595,099.82
	Subtotal A	\$	6,089,258.94	\$ 2,457,901.22	\$ 8,547,160.16
	102-1 Maintenance of Traffic (15%) 101-1 Mobilization (10%)	\$	913,388.84 700,264.78	\$ 368,685.18 282,658.64	\$ 1,282,074.02 982,923.42
	Subtotal B	\$	7,702,912.56	\$ 3,109,245.04	\$ 10,812,157.60
	Project Unknowns (10%) 999-25 Initial Contingency	\$	770,291.26 118,933.73	\$ 310,924.50	\$ 1,081,215.76 118,933.73
	Grand Total	\$	8,592,137.55	\$ 3,420,169.55	\$ 12,012,307.09

Notes:

Sequences 4, 5 & 6: This includes all work shown on the City of Winter Park's CRA Concepts dated 1/20/2015 that are in addition to the base items covered in Sequence 1. Curb, sidewalk, pedestrian signals are not included in the City portion as they are accounted for in Sequence 1.

The unfactored cost of the signal rebuilds as strain poles is \$160,000. The upgrade to mast arms is estimated as \$65,000 per intersection (\$16,250/pole).

winter park

PARKING STRATEGIES

CRA CAPITAL IMPROVEMENT PLAN

Parking Ambassador Costs

ITEM	COST
Salary/benefits	\$ 34,401.98
	\$
Vehicle	22,000.00
Gas & maintenance for vehicle	2,870.14
Citation Writer & Accessories	\$ 4,500.00
Paper - citation writer	\$ 700.00
Envelopes - citation writer	\$ 118.00
Maintenance/software-citation writer	\$ 1,169.64
Pants (5)	\$ 172.00
Short sleeve shirts (5)	\$ 153.00
Long sleeve shirts (2)	\$ 174.00
T-shirts (5)	\$ 30.00
Traffic Vest	\$ 79.00
Rain coat & hood	\$ 312.00
Jacket	\$ 150.00
Body armor	\$ 785.16
Belt	\$ 55.00
Shoes	\$ 120.00
Name plate	\$ 18.80
Car washes	\$ 400.00
Total Cost	\$ 68,208.72





October 31, 2017

Dori Stone AICP
Director, Planning and Community Development
City of Winter Park
401 Park Ave. South
Winter Park, FL. 32789

Re: Winter Park – Parking Policy Modernization

Dear Dori:

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "Consultant") is pleased to submit this letter agreement (the "Agreement") to the City of Winter Park ("Client") for providing an evaluation of existing code requirements and modernization of the City parking codes and ordinances, specifically for the Park Avenue and Hannibal Square areas of the Winter Park community.

Scope of Services

Kimley-Horn will provide the services specifically set forth below.

Task 1: Diagnostic

The initial task includes a review of the existing codes and ordinances related to parking within the City, as well as a comparison of code to national best management practices. Kimley-Horn will provide initial findings related to the areas of the City's codes that need to be updated and strengthened in this modernization exercise. In addition to the code review, Kimley-Horn will conduct a cursory evaluation of parking demand generation in the study area (Park Avenue and Hannibal Square), based on previously collected parking occupancy data from the most recent parking study for the Park Avenue area. Using this demand analysis, Kimley-Horn will provide guidance on optimal parking requirements for the various business types within the Park Avenue area. These optimal requirements will be vetted against national best practices and peer communities in the next task.

Task 2: General Purpose Parking Rates

Kimley-Horn will facilitate up to six (6) peer city evaluations, based on selected peer communities by the City. The evaluations will include a review of the communities' applicable codes and a phone conversation with planning staff in the peer communities to determine strengths and weaknesses of their prescribed codes and policies. Based on these reviews, Kimley-Horn will compare optimal code requirements from Task 1 and provide proposed code and ordinance changes for consideration by the City. These proposed code changes will be delivered in the form of sample code language and updated parking requirement tables.

Task 3: Shared Parking

Following the review of off-street parking requirements, Kimley-Horn will also provide guidance on changes to the shared parking components of the City's codes and ordinances. This guidance will be based on the results of the peer evaluations and national best management practices that support shared parking in denser, walkable settings. The results of this task will include strategies and implementation steps for consideration related to shared parking. The strategies will include guidance



on the primary parameters of shared parking, including defining adequate distances, incentives, partnerships, and decisions based on standard challenges. The strategies will also provide guidance on the City's role in managing, implementing, and operating shared parking. These proposed strategies will be delivered in the form of sample code language and updated parking requirement tables.

Task 4: FAR and Parking

Task 4 will evaluate guidance and requirements related to floor area ratio (FAR) the provision of parking on-site or in a shared environment. The task will begin with a review of the City's existing policies and regulations, as well as comparable policies of peer communities and national best management practices. Based on the review, Kimley-Horn will identify preferred strategies and perform a diagnostic evaluation of the strategies to determine if altering strategies will lead to a significant change in parking management and operation in and around proposed developments. Kimley-Horn will develop specific strategies for consideration based on the findings of the diagnostic and peer review information. The strategies and findings will be documented in a white paper for review by the City staff.

Task 5: Context Options

Following the completion of Tasks 1-4, Kimley-Horn will develop a contextual representation of the implementation of preferred strategies and code changes. The context scenario will include a "with" and "without" code changes section to show the intended results of the prescribed changes. The scenario will define the opportunities and benefits of implementation, as well as contextual scaling considerations for other area types. The results of the analysis will be presented in a diagrammatic expression of the differences between the "with" and "without" scenarios, as well as documented in a white paper for consideration by City staff.

Task 6: Communication/Documentation

Following the completion of Tasks 1-5, Kimley-Horn will compile all of the proposed code changes, policy updates, diagnostic reviews, and contextual examples into a consolidated set of white papers and technical memorandums that represents the findings and proposed strategy changes for the City. Each of the tasks will be represented by basic documentation — either white papers, proposed code changes, and or descriptions of proposed policy impacts — as defined in the individual tasks. The final compiled document will be comprised of each these papers, consolidated for City use and presentation to stakeholders and commissions.

Task 7: Engagement, Coordination, and Meetings

Over the duration of the policy review and development process, the Kimley-Horn team will work on site with City staff for outreach and presentation for a total of six (6) trips. These trips are described in concept below, along with potential timeline and expected audience and intended topic.

Trip 1 (Project Kickoff) – the kickoff trip will include initial stakeholder outreach through focused and targeted interviews (e.g. with samples of developers, City staff, Planning & Zoning, City Commissioners). The trip will also include a kickoff meeting with City staff to define parameters and milestones of the project. The intention will be to orient the tasks of the project and define primary opportunities and challenges for policy changes and modernization.

Trip 2 – The second project trip will include a review of initial findings from the parking requirement, shared parking, and FAR diagnostics, as well as an identification of potential emphasis areas (e.g. Park



Avenue, Hannibal Square, etc.) In addition, Kimley-Horn can conduct any additional stakeholder interviews to formalize input into the initial code and policy review. During this trip, Kimley-Horn intends to meet with City staff to review initial findings and conduct a work session with Planning and Zoning Commission.

- **Trip 3** The third project trip will include identification of preferred strategies through a second Planning and Zoning work session and meetings with City staff.
- **Trip 4** the fourth project trip will include finalization of recommendations with City staff, including presenting recommended policies and strategies to Planning and Zoning commission and an initial briefing to the City Commissioners.
- **Trip 5** the fifth project trip will focus on additional Commission briefings and outreach of the preferred strategies to promote community awareness for the potential changes to policy and approach. This trip would likely include a first reading of proposed ordinance language changes to City Commissioners and a facilitated workshop for citizens and stakeholders.
- **Trip 6** the final project trip would focus on final adoption of proposed policy changes, with additional staff meetings and the final reading of proposed ordinance language changes for City Commission.

Additional Services

Any services not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates.

Parking Fines:

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1<sup>st</sup> Offense – Warning Citation – fine $0.00
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^{2&}lt;sup>nd</sup> Offense – Parking Citation – fine \$25.00

^{3&}lt;sup>rd</sup> Offense – Parking Citation – fine \$50.00

^{4&}lt;sup>th</sup> Offense – Parking Citation – fine \$75.00

^{5&}lt;sup>th</sup> Offense – Parking Citation – fine \$100.00 (Attach boot to vehicle)

^{***} This is a progressive fine schedule.



RA CAPITAL IMPROVEMENT PLAN

CRA Tree and Lighting Plan

PROJECT G

Roads	Feet	proposed # of Lights	# existing cobras	obras cost of Lights &Poles		Allo	ther costs per light	Total Costs
Callahan St	600	4	4	\$	7,120.00	\$	8,180.00	
Dunbar St	600	4	5	\$	7,120.00	\$	8,180.00	
W Swoope Ave	2000	18	7	\$	32,040.00	\$	36,810.00	
Depugh St	600	4	3	\$	7,120.00	\$	8,180.00	
English Ct	660	5	2	\$	8,900.00	\$	10,225.00	
Symonds Ave	1300	10	6	\$	17,800.00	\$	20,450.00	
Garfield Ave	1300	12	7	\$	21,360.00	\$	24,540.00	
Carolina Ave	1300	12	10	\$	21,360.00	\$	24,540.00	
N Capen Ave	3600	16	9	\$	28,480.00	\$	32,720.00	
Virginia Ave	1850	15	10	\$	26,700.00	\$	30,675.00	
Whipple Ave	500	4	2	\$	7,120.00	\$	8,180.00	
New York Ave	4300	16	28	\$	28,480.00	\$	32,720.00	
W Canton Ave	3200	21	9	\$	37,380.00	\$	42,945.00	
								:
TOTALS		141	102	\$	250,980.00	\$	288,345.00	539,325.0



CRA CAPITAL IMPROVEMENT PLAN

CRA Tree and Lighting Plan

OVERALL

	proposed # of # existing cost of Lights All other costs per						
Roads	Feet	Lights	cobras	&Poles	light		
				\$	\$		
Carver St	980	8	4	14,240.00	16,360.00		
54.15.50			•	\$	\$		
Carver Ct	210	2	1	3,560.00	4,090.00		
		_		\$	\$		
Railroad Ave	1,400	10	5	17,800.00	20,450.00		
	,	_	-	\$	\$		
Callahan St	600	4	4	7,120.00	8,180.00		
				\$	\$		
Dunbar St	600	4	5	7,120.00	8,180.00		
W Swoope				\$	\$		
Ave	2,000	18	7	32,040.00	36,810.00		
	,			\$	\$		
Depugh St	600	4	3	7,120.00	8,180.00		
212.0			-	\$	\$		
English Ct	660	5	2	8,900.00	10,225.00		
Symonds				\$	\$		
Ave	1,300	10	6	17,800.00	20,450.00		
	,			\$	\$		
Garfield Ave	1,300	12	7	21,360.00	24,540.00		
	•			\$	\$		
Carolina Ave	1,300	12	10	21,360.00	24,540.00		
W	•			,	,		
Welbourne				\$	\$		
Ave	400	4	1	7,120.00	8,180.00		
				\$	\$		
Douglas Ave	1,300	12	8	21,360.00	24,540.00		
W Lyman				\$	\$		
Ave	1,300	12	5	21,360.00	24,540.00		
W Comstock				\$	\$		
Ave	1,700	16	13	28,480.00	32,720.00		
				\$	\$		
Capen Ave	3,600	29	9	51,620.00	59,305.00		
				\$	\$		
Virginia Ave	1,850	15	10	26,700.00	30,675.00		
				\$	\$		
Whipple Ave	500	4	2	7,120.00	8,180.00		
				\$	\$		
Harper Ave	1,750	12	5	21,360.00	24,540.00		
	<u> </u>			\$	\$		
Beloit Ave	650	4	0	7,120.00	8,180.00		



CRA CAPITAL IMPROVEMENT PLAN

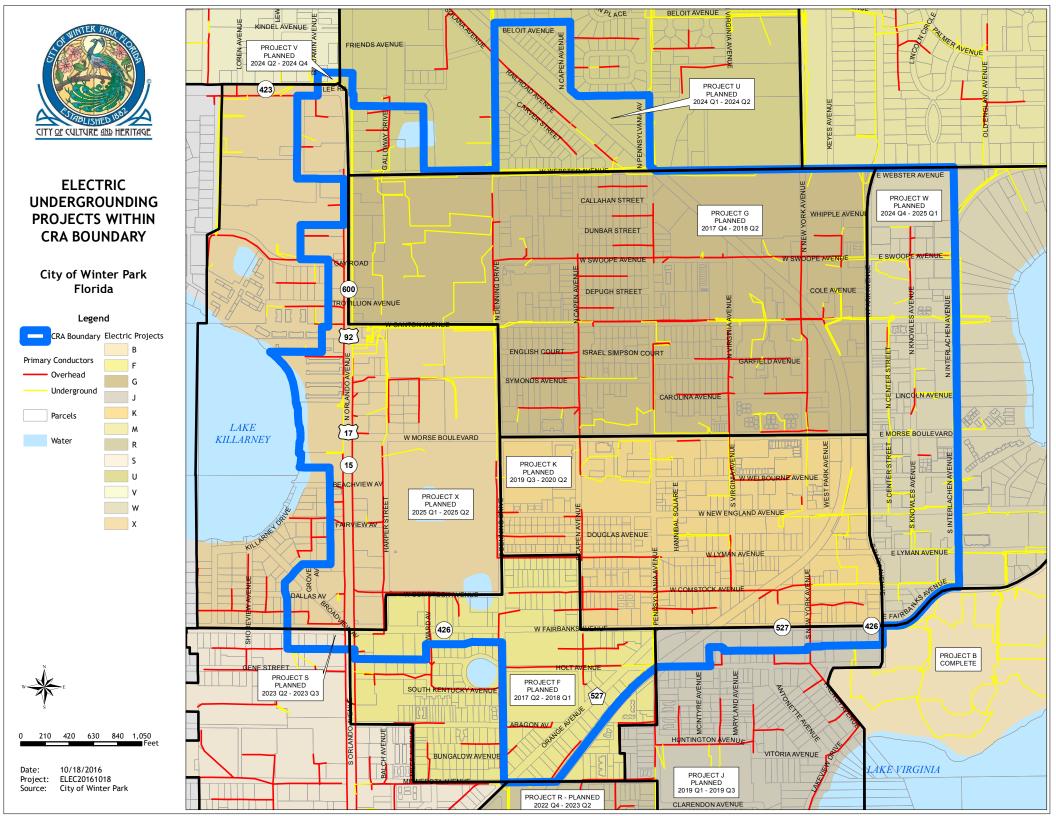
CRA Tree and Lighting Plan

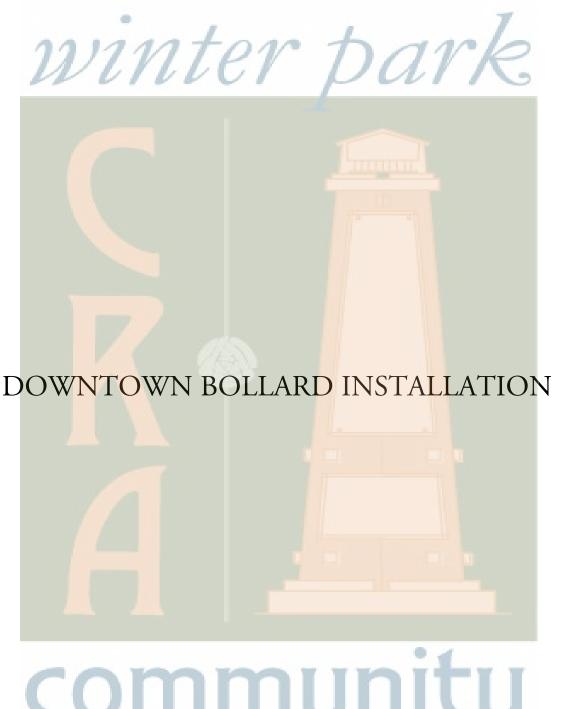
Totals	32,150	255	145	\$ 453,900.00	\$ 521,475.00
Ave	3,200	21	9	37,380.00	42,945.00
W Canton				\$	\$
Galloway Dr	650	5	1	8,900.00	10,225.00
				\$	\$
Ave	4,300	32	28	56,960.00	65,440.00
New York				\$	\$

miles 6.09

\$
Orlando Ave 10,500 180 91 1,260,000.00







CRA ENHANCEMENT FUND

DOWNTOWN ADA LIST OF DEFICIENCIES - LYMAN AVE to NEW ENGLAND AVE, PARK AVE to INTERLACHEN AVE

Location	Street 1	Street 2	Description	Item	Qty	Unit	Unit Cost	Cost
northeast corner	Lyman Ave	Interlachen Ave	approach not ADA compliant	ramp	1	EA	1000	1000
northwest corner	Lyman Ave	Interlachen Ave	approach not ADA compliant	ramp	1	EA	1000	1000
sw corner	Lyman Ave	Interlachen Ave	approach not ADA compliant	ramp	1	EA	1000	1000
se corner	Lyman Ave	Interlachen Ave	approach not ADA compliant	ramp	1	EA	1000	1000
south side	Lyman Ave	Interlachen Ave	sidewalk broken	panel	1			0
northwest corner	Lyman Ave	Interlachen Ave	sidewalk broken	panel	1			0
midblock	Lyman Ave		sidewalk broken	panels	2			0
midblock	Lyman Ave		asphalt patch in sidewalk	panel	1			0
intersection	Lyman Ave	Knowles Ave	asphalt in bad condition	36x36	144	SY		0
ne corner	Lyman Ave	Knowles Ave	approach not ADA compliant	ramp	1	EA	1000	1000
northwest corner	Lyman Ave	Knowles Ave	no ramp	ramp	1	EA	1000	1000
north side	Lyman Ave		slope at driveway too steep	apron	1	EA		0
north side	Lyman Ave		slick brick for sidewalk	panels	10			0
ne corner	Lyman Ave	Moody Way	approach not ADA compliant	ramp	1	EA	1000	1000
nw corner	Lyman Ave	Moody Way	approach not ADA compliant	ramp	1	EA	1000	1000
ne corner	Lyman Ave	Park Ave	approach not ADA compliant	ramp	1	EA	1000	1000
ne corner	Park Ave	Lyman Ave	approach not ADA compliant	ramp	1	EA	1000	1000
nw corner	Park Ave	Lyman Ave	approach not ADA compliant	ramp	1	EA	1000	1000
se corner	Park Ave	Lyman Ave	approach not ADA compliant	ramp	1	EA	1000	1000
sw corner	Park Ave	Lyman Ave	approach not ADA compliant	ramp	1	EA	1000	1000
sw corner	Lyman Ave	Park Ave	approach not ADA compliant	ramp	1	EA	1000	1000
sw corner	Lyman Ave	Suntrust alley	approach not ADA compliant	ramp	1	EA	1000	1000
se corner	Lyman Ave	Suntrust main exit	approach not ADA compliant	ramp	1	EA	1000	1000
driveway	Lyman Ave	Suntrust minor exit	approach not ADA compliant	ramp	2	EA	1000	2000
driveway	New England Ave	Knowles Ave east	approach not ADA compliant	ramp	2	EA	1000	2000
nw corner	New England Ave	Knowles Ave west	approach not ADA compliant	ramp	1	EA	1000	1000
nw corner	New England Ave	Knowles Ave west	approach not ADA compliant	ramp	1	EA	1000	1000
sw corner	New England Ave	Knowles Ave west	approach not ADA compliant	ramp	1	EA	1000	1000
se corner	New England Ave	Knowles Ave east	approach not ADA compliant	ramp	1	EA	1000	1000
sw corner	New England Ave	Knowles Ave	inlet in walkway	route	1			0
all 4 corners	New England Ave	Park Ave	approach not ADA compliant	ramp	4	EA	1000	4000
Haagen-Dazs	New England Ave	116 New England Ave	no wheelchair access	step	2	EA	0	0
electric vault grates	New England Ave		not accessible		2	EA	1000	2000
drwy to 66 space lot west	New England Ave		drwy slope part of accessible route	apron	1	EA		0
drwy to 66 space lot east	New England Ave		drwy slope part of accessible route	apron	1	EA		0
south side drwy east	New England Ave		drwy slope part of accessible route	apron	1	EA		0
south side drwy east	New England Ave		broken sidewalk	panels	3			0
Journ Side at wy cast	New Liigianu Ave		DI OKETI SILIEWAIK	parieis	3			U