1: **ADMINISTRATIVE**

- Approval of October 4 and October 20, 2016 meeting minutes

2: **ACTION**

P&Z Recommendation to the City Commission to Transmit the Following Comprehensive Plan Element Updates to FDEO:

- A. Chapter 7 – Capital Improvement Element
- B. Chapter 3 – Housing Element
- C. Chapter 2 – Transportation Element
- D. Chapter 1 – Future Land Use Element

3: **NEW BUSINESS**

Next Work Session Meeting: Tuesday, November 29, 2016 @ 12 noon

Next Regular Meeting: Tuesday, December 6, 2016 @ 6:00 p.m.

4: **ADJOURN**

**appeals & assistance**

All interested parties are invited to attend and be heard. Additional information is available in the Planning Department so that citizens may acquaint themselves with each issue and receive answers to any questions they may have prior to the meeting.

**NOTE:** If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105).

Persons with disabilities needing assistance to participate in any of these proceedings should contact the Planning Department at 407-599-3324 at least 48 hours in advance of the meeting.