

Parks and Recreation Advisory Board



October 23, 2019 at 5:30 PM

Winter Park Community Center
721 West New England Avenue / Winter Park,
Florida

1: Consent Agenda

- a. **Approval of Minutes 0925.19**

2: Action Items

3: Discussion

4: New Business

- a. **Review 18-19 Goals & Progress**
- b. **Pulic Input and Customer Satisfaction Initiative**

5: Staff Report

- **Recreaiton & Family Services Update**
- **Golf & Tennis Update**
- **Special Event/Holiday Event Update**
- **Project Update**

6: Adjourn

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Parks and Recreation Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;

- Staff will present the item and state department recommendation if appropriate;

- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)

- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;

- The Chair will entertain any motion from the Board regarding the agenda item;

- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;

- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;

- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;

- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.



Agenda Item Summary

Approval of Minutes 0925.19 -

Summary:

Background:

ATTACHMENTS:

Description

0925.19 Minutes

Upload Date

10/22/2019

Type

Cover Memo

**PARKS AND RECREATION
ADVISORY BOARD
September 25, 2019**

Chairman Carl Creasman called the meeting to order at 5:30 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present:

Carl Creasman
Drew Nasrallah
Chris Morrison
Brian Furey
Renee Maloney
J Matthew Knight

Staff present:

Jason Seeley
Tim Egan
Kesha Thompson
Cathleen Daus
Joe Smirti
Jeff Marcum

Advisory Board Members absent:

Bradley Doster
Taylor Sacha

Staff absent:

Ron Moore

Guests:

Consent Agenda:

- a) **Minutes Approval 828.19**

Carl Creasman gained consensus from the board to approve the consent agenda.

Action Item:

- a) **Modernique Events & Co**

Staff informed the board of an event held in the West Meadow; the event will be working with Sun Rail to provide transportation to and from the event.

Brian Furey made a motion to approve the event; seconded by Renee Maloney. The motion passed unanimously.

Discussion:

Single Use Products

In conjunction with KWPB and Sustainability, the city will be bringing to the board a proposed plan to implement a policy regarding single use products within the city limits for special events.

New Business:

- **City of Winter Park Welcome Sign**

Joe Smirti presented a new design for the welcome to Winter Park signs around the city. The Park Dept. is looking into monument style signs, also lowering the signs to eye level and adding landscape designs.

- **Holiday Meeting Dates**

The November meeting has been rescheduled to Wednesday November 20, 2019; the December meeting has been cancelled.

- **Goals & Capital Projects Meeting Dates**

A work session will be scheduled to discuss the FY 20 goals for the board.

Staff Report

- **Project Update**
- **Recreation/Family Fun Update**

Next Meeting – October 23, 2019 @ 5:30 p.m., Parks & Recreation, Community Center.

The meeting adjourned at 6:03pm

Kesha Thompson

Kesha Thompson
Recording Secretary



Agenda Item Summary

Review 18-19 Goals & Progress -

Summary:

Background:

ATTACHMENTS:

Description

2018-2019 Goals

Upload Date

10/22/2019

Type

Cover Memo



CITY OF WINTER PARK

721 W. New England Avenue

Winter Park, Florida

32789

PARKS & RECREATION
DEPARTMENT

P 407.599.3334

F 407.599.3454

2018-2019 Goals

- I. Future Plans Oversight Currently in Progress
 - a. Tennis Center development oversight
 - b. MLK Park improvement master plan oversight
 - c. Howell Branch Road new park property development plan

- II. Issues related to fields/park acreage and upkeep
 - a. Review of all baseball fields for general improvement needs and usage
 - b. Review of total portfolio of parks under P&R supervision
 - c. Board tour of parks and fields
 - d. Data review of usage of parks, fields

- III. New activities, ideas, and observation
 - a. Tennis Center plans for increased usage, improvement of grounds and courts
 - b. Baseball field for special needs; Bambino Buddy Ball
 - c. Contribution to Community Center activities support
 - d. Connection with Transportation Advisory Board for bike trails within park land
 - e. Better communication about and continued involvement with P&R activities
 - f. Develop relationship with Crosby Center for Health & Wellbeing. (Power Wellness is the new service provider inside the building)