1: Consent Agenda
   a. Minutes Approval-August 22, 2018
   b. Autumn Art Festival
      Annual autumn art festival
   c. Chabad Event
   d. Revised Open Space Permit Policy
      Revision that restricts the number of attendees in Central Park or require a small special event application and fee.

2: Action Items
   a. Orlando Health Sunscreen Initiative
      Orlando Health Presentation of sunscreen initiative.
   b. Parks Master Plan
      Master Plan Approval

3: Discussion

4: New Business

5: Staff Report
   • Snow in the Park
      Presentation on event to replace ice rink in West Meadow
   • Tennis Center Update
      Grand Opening-September 29 -9am-11am
   • Mead Garden Update

6: Adjourn
   Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the
proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."
Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Parks and Recreation Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;

- Staff will present the item and state department recommendation if appropriate;

- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)

- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;

- The Chair will entertain any motion from the Board regarding the agenda item;

- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;

- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;

- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;

- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.
Agenda Item Summary

Minutes Approval-August 22, 2018 -

Summary:

Background:

ATTACHMENTS:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>August 22 Minutes</td>
<td>9/24/2018</td>
<td>Cover Memo</td>
</tr>
</tbody>
</table>
The meeting was called to order by vice Chairman Julio de Arcos at 5:31 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present: 
Julio de Arcos  
Bradley Doster  
Brian Furey  
Chris Morrison  
Taylor Sacha  
Renee Maloney  

Staff present: 
Leif Bouffard  
Jason Seeley  
Ron Moore  
Cathleen Daus  
Tim Egan  
Michael McCosker  

Advisory Board Members absent: 
Carl Creasman  
Trish Teague  

Staff absent: 
Kesha Thompson  

Guests:  

Consent Agenda:  

a) Approval of Minutes July 25, 2018  
b) FY 19 Fee Schedule  
c) Cows & Cabs  
d) Park House Safety Fair  
e) Oktoberfest  
f) Track Shack Events  
g) WPHS Homecoming Parade  
h) Pink Bash  

Julio de Arcos gained consensus from the board to approve the consent agenda.

Action Item  
a) Ward Park Improvement  

Director Jason Seeley presented the board with the plans for the Ward Park improvement, wider sidewalks, bike station, trail connectors, landscaping, and invasive tree removal, funding opportunities. The projected is expected to be complete at the beginning of the year.  

Motion made by Chris Morrison to move forward with the proposed plan for Ward Park improvements, seconded by Brian Furey, motion passed unanimously.
Discussion

- Master Plan Update
  Clarification of the masterplan presentation, and the process of creating, and implementing the master plan.

New Business

Staff Report

- Tennis Center Update
- Family Fun & Recreation Update

Next Meeting – September 26, 2018 @ 5:30 p.m., Parks & Recreation, Community Center conference room D.

The meeting adjourned at 6:21pm

________________________
Kesha Thompson
Recording Secretary
Agenda Item Summary

Autumn Art Festival - Annual autumn art festival

**Summary:**

**Background:**

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</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>Upload Date</td>
<td>Type</td>
</tr>
<tr>
<td>Art Festival Application</td>
<td>9/21/2018</td>
<td>Cover Memo</td>
</tr>
</tbody>
</table>
CITY OF WINTER PARK
PARKS AND RECREATION DEPARTMENT
PARK USE APPLICATION

Park Requested: Central Park
Organization Name: Winter Park Chamber of Commerce
Contact Name: Ally Stricker
Address: 151 W. Lyman Ave
Work Phone: 407-644-8261 Home Phone: Cell Phone: 941-763-9319
Organization Status: Profit: Registered Non-Profit: If so, what type? 501(c)(6)
Tax Number: 59-0514615
Proposed Event Date: October 13-14, 2018
Event Time: 5:00am-5:00pm
Are dates/times flexible? No
Type of Event: Art Festival
Describe Event in Detail: Is this a Fundraiser? Free to attend to community
See attached

Area of Park Requested: Entire Park
Stage? Yes
Expected size of Crowd: 250,000
Will there be amplified music? Yes
Amplified Voices: Yes
Are you proposing tents? Yes
Are the use of tent stakes is Strictly Prohibited. Tents must be secured with weights.
Yes - in beer garden

Are you proposing food sales? Yes
Describe in detail:
Will there be displays? Yes
Are banners/signs requested? Yes
Sponsors, artists
Banners on stage, directional signs throughout festival
Describe banners/signs in detail. What will they say and how many:

Will there be booths: Yes
Describe booth contents and numbers in detail:

What Sanitation Facilities are planned?: rental of portajets
Central Park has no restrooms. The City of Winter Park requires two portajets per 300 people if no food or drink is on site. If there is food and/or drink on site, two portajets per 125 people are required. The City does not provide portajets.

What Clean up Arrangements will be made? work with City, all artists remove their own garbage. Chamber removes our items and assists with various clean up

Have you held this event in the past? Yes
Size of Crowd at previous event: 250,000
Date of Last Event: Oct. 13-14, 2017 (this is year 45)
Name and Phone Number of location official at Last Event: Ally Stricker - 407-644-8261

How will event be advertised/marketed? With City, radio, newsletters, posters, tv ads, social media
How many event staff members will you provide, describe duties: over 100 volunteers, 25 committee members, 12 Chamber staff

The City of Winter Park charges a fee for Park use, see fee schedule. Further, a deposit equal to the fee is required and is refundable subject to the condition of the park post event. A certificate of insurance may also be required. By execution hereof, the undersigned releases and discharges and agrees to hold harmless the City of Winter Park from any and all claims, demands, actions, or right of action arising out of or by reason of the use of City Owned Facilities, except due to the sole negligence of the City

By signing below, client acknowledges receipt of and understanding of facility rules and regulations on a separate sheet.

Ally Stricker
TYPED NAME INDICATES SIGNATURE
06/29/2018

DATE

For Office Use Only: Parks and Recreation Board Agenda Date (if needed)
Dep Chk #: Parks and Recreation Board Approval: If Yes, list conditions of approval if any:
Deposit Rec #: Rental Fee Receipt #: Check Number: Date Paid
Dep Date: Refunded:
Retained:
Date Ref/Ret:
STAFF SIGNATURE: DATE:

Agenda Packet Page 8
Agenda Item Summary

Chabad Event -

Summary:

Background:

ATTACHMENTS:

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<tr>
<th>Description</th>
<th>Upload Date</th>
<th>Type</th>
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</thead>
<tbody>
<tr>
<td>Chabad Application</td>
<td>9/21/2018</td>
<td>Cover Memo</td>
</tr>
</tbody>
</table>
September 17, 2018

Mr. Ronnie Moore
City of Winter Park
Parks and Recreation

Dear Ronnie,

Please accept this letter as our event plan and request to reserve and utilize the City of Winter Park Central Park Band Shell for our annual Chanuka in the Park Celebration.

We would like to reserve the date December 9, 2018. Our program would begin at 4:30 pm, of course we would need the appropriate time to prepare and set up beginning approximately 10:00 am. We would expect approximately 300 people and the event programming will be largely the same as last year. Activities will include a story telling station, live music, Chassidic dancing and Grand Menorah Lighting. Our planning includes preparation beginning around 10:00 am on Sunday with the event ending close to 7 p.m. We expect to be complete with the breakdown and clean up by 9:00 pm.

We also plan to be serving pre-prepared food such as hot dogs, schwarma, pita, chicken, falafel, burgers and salad. We plan to serve can drinks.

If there any other details you require please let me know.

Thank you.

Sholom B. Dubov, Director
CITY OF WINTER PARK
PARKS AND RECREATION DEPARTMENT
PARK USE APPLICATION

Park Requested: Central Park
Organization Name: Chabad of Greater Orlando
Contact Name: Rabbi Dubov
Address: 700 Lake Howell Rd
Work Phone: 407-766-0004
Cell Phone: 407-660-9506
Email: Rabbi@ChabadOrlando.org
Profits: Non-Profit
If so, what type: Religious
Tax Number:

Proposed Event Date: Sunday, December 9
Event Time: 6:30-7:00 PM
Alternate Dates:

Are dates/times flexible?

Type of Event:

Describe Event in Detail:

Area of Park Requested:

Stage?

Expected size of Crowd: 200
Estimated Parking Requirements:

Will there be amplified music?

Amplified Voices:

Are you proposing tents:

***The use of tent stakes is Strictly Prohibited. Tents must be secured with weights.

Is the consumption of alcoholic beverages requested?

Are you proposing to sell anything?

Other (describe):

Are you proposing food sales?

Describe in detail:

Will there be displays?

Are banners/signs requested?

Describe banners/signs in detail. What will they say and how many:

Please note that the display banners and signs severely limited and subject to zoning and park regulations.

Will there be booths:

Describe booth contents and numbers in detail:

What Sanitation Facilities are planned?

Central Park has no restrooms. The City of Winter Park requires two portalets per 500 people if no food or drink is on site. If there is food and/or drink on site, two portalets per 125 people are required. The City does not provide portalets.

What will Clean up Arrangements be made?

Have you held this event in the past?

Size of Crowd at previous event:

Date of Last Event:

Name and Phone Number of location official at Last Event:

How will event be advertised/marketed?

How many event staff members will you provide, describe duties:

The City of Winter Park charges a fee for Park use, see fee schedule. Further, a deposit equal to the fee is required and is refundable subject to the condition of the park post event. A certificate of insurance may also be required.

"By executing hereof, the undersigned releases and discharges and agrees to hold harmless the City of Winter Park from any and all claims, demands, actions, or right of action arising out of or by reason of the use of City Owned Facilities, except due to the sole negligence of the City"

By signing below, client acknowledges receipt of and understanding of facility rules and regulations on a separate sheet.

TYPED NAME INDICATES SIGNATURE

DATE

For Office Use Only:

Parks and Recreation Board Agenda Date (if needed)

Parks and Recreation Board Approval:

If Yes, list conditions of approval if any:

Dep Ck #

Dep Date:

Refunded:

Retained:

Rental Fee Receipt #: Check Number: Date Paid

So Hamner 13, 2018
Agenda Item Summary

Revised Open Space Permit Policy - Revision that restricts the number of attendees in Central Park or require a small special event application and fee.

Summary:

Background:
Agenda Item Summary

Orlando Health Sunscreen Initiative - Orlando Health Presentation of sunscreen initiative.

Summary:

Background:
Agenda Item Summary

Parks Master Plan - Master Plan Approval

Summary:

Background:

ATTACHMENTS:

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<td>Cover Memo</td>
</tr>
<tr>
<td>Programming Report Review</td>
<td>9/24/2018</td>
<td>Cover Memo</td>
</tr>
<tr>
<td>Public Survey Report</td>
<td>9/24/2018</td>
<td>Cover Memo</td>
</tr>
<tr>
<td>Inventory Report</td>
<td>9/24/2018</td>
<td>Cover Memo</td>
</tr>
</tbody>
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Mission Statement

To enhance the quality of life for our community by providing outstanding parks, recreation facilities, activities and services
Definitions, Terms and Abbreviations

Board ............................................................... Parks and Recreation Advisory Board

City ............................................................... City of Winter Park

Commission ...................................................... Winter Park City Commission

Comprehensive Plan ........................................ Winter Park Comprehensive Plan Recreation and Open Space Element

Department ...................................................... Parks & Recreation Department

FDEP ........................................................... FL Dept. of Environmental Protection

GIS .............................................................. Geographic Information System

Martin Luther King, Jr. Park ............................. MLK, Jr. Park

Master Plan ..................................................... Winter Park Parks & Recreation Department Master Plan
Executive Summary

This update of the City of Winter Park Parks and Recreation Department Master Plan (Master Plan) provides an overview of the operational and planning aspects of the department. The Master Plan format and review/update process that is proposed focuses on the following goals:

1. Identify the recreation needs of the community, and develop strategies to meet those needs
2. Meet the requirements of the City of Winter Park Comprehensive Plan, Recreation and Open Space Element (Comprehensive Plan)
3. Provide higher level of accountability and transparency by increasing the update frequency and focusing the oversight (City Commission) on critical policy decisions
4. Improve consistency, and reduce duplication of effort through concurrent preparation of budgets, annual reports, master plan updates and standard operating procedures
5. Consolidate data into one location (GIS) to improve reporting accuracy and consistency

Master Plan updates will be prepared annually and presented to the Parks and Recreation Advisory Board for review and comment. The recommendations of the Board will be presented to the City Commission as a component of the Parks and Recreation Department’s budget request and annual report process.

Data Collection & Analysis

- Inventory - The City of Winter Park owns 57 parks covering 395.5 acres. Parks fall into one of five categories based on their primary function. The data obtained from the city’s GIS mapping system provided updated acreage values.
- Condition Assessment – Staff conducted field inspections and performed condition assessments on community parks, neighborhood parks and special purpose parks.
- Comprehensive Plan Consistency Review – This analysis compared current programs and practices to the 45 recreation policies contained in the Comprehensive Plan. Six policies require action to ensure compliance. The six policies flagged pertain to four issues; Master Plan updates, park condition, lake access and interconnecting parks (implementing bike trails).
- Programs - Winter Park offers a wide range of programming through the Parks and Recreation Department. By utilizing a large volunteer force and forging numerous partnerships with local businesses and organizations, the Recreation Division is able to provide high quality programs for people of all ages, abilities and interests.
- Public Input – UCF Research Foundation, Inc. conducted a public survey of 300 residents. Overall, the residents of Winter Park are very happy with the parks that are available to them. 86.5% of participants rated the quality of the parks as excellent or good while 86.1% rated the general condition of the parks as excellent or good. In terms of specific parks, the most popular are Central Park, MLK, and Phelps Park. Residents also use the parks often with over
three quarter of respondents stating they visit a park in Winter Park at least once a month. Many respondents offered ideas as to what is missing at the parks however no one idea received more than 18 supporters.

Needs Assessment and Recommendations
Each data report includes a needs assessment that identifies any deficiencies that warrant corrective action, and resulted in the identification of seven recommended action items. Alternatives were developed and evaluated for each action item. The five-year plan includes project details and estimated costs for preferred alternatives.

<table>
<thead>
<tr>
<th></th>
<th>Action Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mead Botanical Garden</td>
<td>Safety - poor bridge and trail conditions</td>
</tr>
<tr>
<td>2</td>
<td>MLK, Jr. Park &amp; Ward Park</td>
<td>High use athletic fields in poor condition</td>
</tr>
<tr>
<td>3</td>
<td>Lake Baldwin Park</td>
<td>Poor condition rating, beach policy questions</td>
</tr>
<tr>
<td>4</td>
<td>Recreation Standards</td>
<td>Some state standards not applicable to W.P.</td>
</tr>
<tr>
<td>5</td>
<td>Golf course</td>
<td>Use Designation - Maintenance building</td>
</tr>
<tr>
<td>6</td>
<td>Policy review/clarification</td>
<td>Lake Access, Connectivity, Land Acquisition</td>
</tr>
<tr>
<td>7</td>
<td>Ward Park – Parking</td>
<td>Playing fields used for vehicle parking</td>
</tr>
</tbody>
</table>

Five-Year Plan
The five-year plan is composed of three elements - the Capital Improvement, Planning and the Operations. The Capital Improvement Plan lists six projects for 2019 fiscal year with a total requested outlay of $720,000.00. There is also the potential to begin development of the Howell Branch Ecology Trail system. This could result in additional expenditures, but they will be reimbursable under a grant agreement with FDEP. Projects proposed for the subsequent four years include significant upgrades to high use athletic fields, trail development on the Howell Branch Creek parcels and continuing the lighting upgrades at the city’s athletics facilities.

The Master Plan process includes annual updates. The Department will bring an updated plan to the Parks and Recreation Advisory Board and the City Commission annually. Updates will follow a five-year cycle that addresses all components of the Master Plan at least once in the process.

The Operational Plan does not follow a year-by-year format due the nature of the tasks involved. Each annual update will evaluate the status of the previous year’s goals and will provide information on any new efforts. Projects underway or planned include:

- Developing Parks Standard Operating Procedures
- Cross training to maximize the available manpower
- Outreach & website expansion
The City of Winter Park’s parks and natural lands offer a rich diversity of recreational opportunities. The range of facilities and open space includes a modern community center with fitness and educational programming, over 100 acres of wetlands and forests. Between those extremes, the city’s 57 parks offer boating and swimming on the city’s lakes, professionally landscaped gardens, a nationally recognized golf course and many other places to relax or play.

To ensure that future generations may continue to enjoy these community assets, Winter Park has relied on a Parks and Recreation Master Plan to identify needs and to serve as a road map for park development and management. As a means to improve the efficiency of this process, this update introduces a new Master Plan format and update schedule. In order to facilitate this change much of the content contained in previous master plans (objective data related to inventory, conditions and programming) will be generated and updated by staff. For this update, Parks and Recreation Department staff have created five reference documents (listed below) that collectively provided the data used to determine needs, develop alternative solutions and make recommendations. The full text of these reports are located on the City of Winter Park web site at www.cityofwinterpark.org/parks

Parks & Recreation Department Inventory Report, 2018
Parks & Recreation Department Condition Assessment Report, 2018
Parks & Recreation Department Programming Report, 2018
Parks & Recreation Department Policy & Standards Review
Parks and Recreation Public Input Report, 2018

What is retained in the Master Plan, the document that will be go through commission review and approval, is a needs assessment and a five year plan that is intended to be updated, reviewed and approved annually (concurrently with the budget development process). The purpose of these changes is to provide a planning process that improves efficiency and provides cost effective procedures by allowing rapid response to changing conditions and trends, concentrating consultant dollars on specific projects and focusing City Commission time on policy decisions rather than objective data.
Section 2
Data Summary

2.1 Park Inventory

Inventory Report Link

The City of Winter Park owns and maintains 57 parks covering approximately 395.5 acres of land area (Figure 1). These parks are broken into five categories (Table 2-1) based on their primary functional type. Park acreage does not include:

- Lakes and other waterways except in cases where a water body lies completely within the boundaries of a managed park.
- Trails that do not lie within a named park - trail mileage is reported for all recreational trail inventory (Table 2-1).

Table 2-1. Summary of park and trail inventory

<table>
<thead>
<tr>
<th>Type of Park</th>
<th>Number</th>
<th>Acreage</th>
<th>Ac./ 1,000 res.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Parks</td>
<td>9</td>
<td>192.6</td>
<td>6</td>
</tr>
<tr>
<td>Neighborhood Parks</td>
<td>4</td>
<td>13.5</td>
<td>0.4</td>
</tr>
<tr>
<td>Special Purpose Parks</td>
<td>2</td>
<td>47</td>
<td>1.5</td>
</tr>
<tr>
<td>Open Space Parks</td>
<td>4</td>
<td>112</td>
<td>3.6</td>
</tr>
<tr>
<td>Mini-Parks (includes four lakes)</td>
<td>38</td>
<td>30.9</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>57</strong></td>
<td><strong>395.5</strong></td>
<td><strong>12.8</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Type of Trail</th>
<th>Number</th>
<th>Miles</th>
<th>Mi./10,000 res.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreational Trails</td>
<td>5</td>
<td>2.6</td>
<td>1.0</td>
</tr>
<tr>
<td>Fitness/Walking Trails (within parks)</td>
<td>3</td>
<td>1.3</td>
<td>0.4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>8</strong></td>
<td><strong>3.9</strong></td>
<td><strong>1.4</strong></td>
</tr>
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</table>
2.1.1 Park Specific Master Plans

Years one and three of each master plan cycle includes a review of previously performed master plans or studies for individual parks, listed below. Recommendation for revisiting these plans or developing plans for other parks will be included in the evaluation report.

- Mead Garden Master Plan
- Central Park Master Plan
- Ward Park
- Howell Branch Preserve
- Lake Baldwin Park Conceptual Site Plan
- Martin Luther King, Jr. (Lake Island) Park Conceptual Site Plan
- City Tree Farm Conceptual Site Plan
2.1.2 Action Items - Inventory
None.

2.2 Park Condition Assessment Summary

Condition Assessment Report Link

Winter Park’s system of Community Parks, Neighborhood Parks and Special Purpose Parks are in good condition (Table 2.2). One park, Lake Baldwin Park, received low rating and two received a “Specific Need” designation (Parks receiving a specific need designation have an acceptable rating but have a significant feature that needs maintenance or repair). Athletic fields were evaluated independently of the parks in which they are located.

Table 2-2. Summary of park and field condition rankings

<table>
<thead>
<tr>
<th>Type of Park</th>
<th>Inventory</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Specific Need</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Parks</td>
<td>9</td>
<td>4</td>
<td>4</td>
<td>1*</td>
<td>1 (Mead)</td>
</tr>
<tr>
<td>Neighborhood Parks</td>
<td>4</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Special Purpose Parks</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1 (Golf course)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Field</th>
<th>Inventory</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Specific Need</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ward - Baseball Fields</td>
<td>10</td>
<td>10</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Ward – Multi-use Fields</td>
<td>6**</td>
<td>2</td>
<td>1</td>
<td>2</td>
<td>4 – field turf</td>
</tr>
<tr>
<td>MLK, Jr. Multi-use Fields</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>2 – field turf</td>
</tr>
<tr>
<td>MLK, Jr. – Rollins Field</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Ward – Stadium</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

* Lk. Baldwin Park  **One field is currently under construction

2.2.1 Action Items - Parks Condition

- Mead Botanical Garden – Specific need related to the condition of two bridges
- Athletic Field Condition (Ward & MLK Jr.) - Specific need related to worn turf from overuse
- Ward Park overflow parking
- Baldwin Park – Poor condition due to beach erosion and turf loss
- Golf course maintenance operations/Palm Cemetery building
2.3 Comprehensive Plan & Recreation Standards review

Comp Plan Review Report Link

2.3.1 Comprehensive Plan review results
Six of the 45 Comprehensive Plan policies require action based on the status of park operations or conditions (Table 2-3).
- Four involve required evaluation of specific subjects during any Master Plan update. Subsequent sections of this report address these requirements.
- One pertains to park condition. Section 2 includes condition related action items.
- The remaining policy issue relates to the requirement to provide public beach access to Lake Baldwin.

Table 2-3. Comprehensive Plan policies requiring action or review

<table>
<thead>
<tr>
<th>Policy #</th>
<th>Subject</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>6-2.1.2</td>
<td>Beach access to Lake Baldwin</td>
<td>Lake Baldwin beach access is limited</td>
</tr>
<tr>
<td>6-2.1.3</td>
<td>Lakefront open space</td>
<td>Review required</td>
</tr>
<tr>
<td>6-2.1.5</td>
<td>Land Acquisition</td>
<td>Review required</td>
</tr>
<tr>
<td>6-2.5.4</td>
<td>Public Input</td>
<td>Parks Survey required</td>
</tr>
<tr>
<td>6-3.2.1</td>
<td>Maintenance of existing parks</td>
<td>Lake Baldwin Park – beach erosion, turf damage</td>
</tr>
<tr>
<td>6-3.4.4</td>
<td>Integration of parks/bike trails</td>
<td>Review required</td>
</tr>
</tbody>
</table>

2.3.2 Recreation Standards Review
Recreation standards developed by FDEP and contained in the report OUTDOOR RECREATION IN FLORIDA - 2008, A Comprehensive Program For Meeting Florida’s Outdoor Recreation Needs were also reviewed and compared to existing inventory. The city’s current program meets all but four of these population based guidelines. The four guidelines not met are not directly applicable to Winter Park’s local conditions, and the only action item identified is for the development of locally specific standards to be used in future assessments.

2.3.3 Action Items – Policy & Standards Review
- Review policies below and consider modifications
  - 6-2.1.3 Lake access
  - 6-3.4.4 park connectivity,
  - 6-2.1.5 land acquisition
- Develop Winter Park Specific recreation standards
2.4 Community Programming Summary

Programming Report Link

Recently added programs designed to meet public interest include the 8 to 80 program (in partnership with the Winter Park Health Foundation) and the Family Fun Events program. These new efforts augment an already robust range of programming offered through the Parks and Recreation Department. By utilizing a large volunteer force and forging numerous partnerships with local businesses and organizations, the Recreation Division is able to provide high quality programs for people of all ages, abilities and interests. The Winter Park Community Center encompasses approximately 38,000 square feet and offers recreational opportunities for all ages. Amenities include a state-of-the-art fitness center, two regulation basketball courts, media center and banquet space that can accommodate events both large and small. In addition, the Community Center has an outdoor amphitheater overlooking Shady Park and a multipurpose pool with zero-depth entry and lap lanes. In addition to the Community Center swimming pool, the Department operates a second pool at Cady Way Park.

2.4.1 Summary of programs offered

Programming for seniors - Currently there are 33 different programs aimed at seniors including fitness classes, educational activities and social activities.

Summer Camps & After School Programming – After school activities include daily after school programs for K-5 during the entire school year. Programming for teens and include fitness and educational activities.

Aquatics – Two pools (Cady Way and the Community Center) allow the Department to offer a variety of aquatic programs throughout the summer that include swim lessons, infant rescue swimming, and much more.

Athletics – The city currently runs two adult sports leagues. Men’s Basketball and Men’s Flag Football each have two season throughout the year. Basketball is located at the Winter Park Community Center and flag football at MLK Park. Leagues are at capacity for basketball each season and flag football program continues to grow.

New programs - The public’s interest is the primary factor in determining the types of programs offered. The information presented in this Master Plan is a snapshot of current programming. As interests and recreational trends change, the programming offered also changes.

2.4.2 Action Items - Programming

None
2.5 Public Input Summary

Overall, the residents of Winter Park are very happy with the parks that are available to them. 86.5% of participants rated the quality of the parks as excellent or good while 86.1% rated the general condition of the parks as excellent or good. In terms of specific parks, the most popular are Central Park, MLK, and Phelps Park. Residents also use the parks often with over three quarter of respondents stating they visit a park in Winter Park at least once a month. Many respondents offered ideas as to what is missing at the parks however no one idea received more than 18 supporters. Thus while a handful of residents thought more events or more dog parks were needed, no one idea was cited by more than a few people. In terms of respondents’ neighborhood parks, increasing the number of benches and tables and improving “overall maintenance” were the most popular suggestions for improvements. While some improvements or changes could be made, the results of the survey show that overall, residents are very pleased with the parks and they are taking advantage of what the parks have to offer.

**Top five parks**
Central Park
MLK, Jr. Park
Phelps Park
Lake Baldwin Park
Mead Garden

**Top five suggestions**
Overall maintenance
More benches/tables
More restrooms
Tree planting/maintenance
Drinking fountains

**Top five activities**
Walking
Relaxing
Playground
Place to bring kids
Viewing nature
Section 3
Alternatives Analysis & Recommendations

The needs assessment resulted in the identification of seven action items (summarized in Table 3-1). Alternatives and recommendations developed to address the needs focused on several factors including:

- Solving the problem
- Minimizing cost
- Limiting impacts on existing users
- Finding solutions that solved multiple problems

The proposed five year Capital Improvement Plan includes project details and estimated costs for each preferred alternative presented.

Table 3-1. Summary of identified action items

<table>
<thead>
<tr>
<th>Item #</th>
<th>Location/Facility</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mead Botanical Garden</td>
<td>Safety - poor bridge and trail conditions</td>
</tr>
<tr>
<td>2</td>
<td>MLK, Jr. Park &amp; Ward Park</td>
<td>High use athletic fields in poor condition</td>
</tr>
<tr>
<td>3</td>
<td>Lake Baldwin Park</td>
<td>Poor condition rating</td>
</tr>
<tr>
<td>4</td>
<td>Recreation Standards</td>
<td>Develop W.P. specific criteria</td>
</tr>
<tr>
<td>5</td>
<td>Golf course</td>
<td>Condition - Maintenance building</td>
</tr>
<tr>
<td>6</td>
<td>Policy Review</td>
<td>Lake Access, Connectivity, Lakefront Land Acquisition</td>
</tr>
<tr>
<td>7</td>
<td>Ward Park – Parking</td>
<td>Acquire additional land for parking</td>
</tr>
</tbody>
</table>

Some of the needs noted in the review process involve topics that generate significant interest and vigorous debate. An attempt was made to offer as many practical alternatives as possible. In cases where existing policies are not being met, options were limited to changing the conditions or changing the policy. Preferred alternatives were identified for operational needs. Options for policy related needs are presented for consideration, but no preferred alternatives are identified.
**Action Item #1: Mead Botanical Garden**

Overall, the function and condition of Mead Botanical Garden is Good/Fair there are two safety related problems that need to be addressed. First, the two wooden bridges that are part of the garden’s trail system are in poor condition. Second, erosion on some of the trails has resulted in tripping hazards in several areas. Due to the safety aspect of this item, a “no action” alternative has not been presented.

<table>
<thead>
<tr>
<th>Alternative 1</th>
<th>Replace the small bridge and repair the large bridge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pros</td>
<td>Corrects the safety concerns</td>
</tr>
<tr>
<td>Cons</td>
<td>Not currently budgeted – estimated cost $15,000 - $20,000</td>
</tr>
<tr>
<td></td>
<td>Large bridge is old enough that it could suffer additional failure in spite of the repairs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Alternative 2</th>
<th>Replace both bridges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pros</td>
<td>Corrects the safety concerns</td>
</tr>
<tr>
<td>Cons</td>
<td>Not currently budgeted – estimated cost $28,000.00.</td>
</tr>
</tbody>
</table>

**Preferred Alternative:** Alternative 1, replacing the northern bridge and repairing the southern bridge will solve the safety concerns and maximize the benefits of the original investment.

**Figure 3-1. Mead Botanical Garden pedestrian bridges**
Action Item #2: Athletic fields
Comprehensive Plan Policy 6-2.4.3 requires that parks be well managed and well maintained. Currently, athletic fields in Martin Luther King, Jr. Park and Ward Parks suffer from overuse where actual time of use exceeds industry standards. The result is that fields often have bare spots. The options for addressing this type of problem are limited and will have an impact on budget and/or field availability. The Department has adopted a new standard operating procedure involving more and longer field closures coupled with periodic re-sodding, but it has not been implemented due to advanced field rental bookings. The rental bookings run out early in the 2019 fiscal year. Costs associated with the extra sod replacement are included in the 2019 budget request.

Alternative 1 No action alternative
Pros Maximum field availability
No increase to budget
Cons Fields continue to be overused

Alternative 2 Rebuild 4 high impact fields to current standards ($120,000 per field)
Pros Increases field performance & may reduce maintenance
Cons Requires significant financial outlay
Does not guarantee results

Alternative 3 Alt. 2 plus install artificial turf on 2 high impact fields ($700,000 per field)
Pros Reduces maintenance
Allows for maximum use
Cons Not preferred by many users,
High Initial cost

Preferred Alternative: Alternative 3, with re-evaluation annually. Note: The recommended changes do not begin until Year 4 of the five-year CIP. One field rebuild is included in F.Y. 2022 and one in 2023. The artificial turf option is not included until the F.Y. 2024 CIP. This will allow time to observe the effects of the new field operating schedule and allow the need for this recommendation to be reevaluated before scheduled implementation.
Figure 3-2. General purpose fields at MLK, Jr. Park (above) and Ward Park

Wear pattern from overuse
**Action Item #3: Lake Baldwin Park – Condition & Beach access**

The park received low ratings for condition due to turf loss and beach erosion. Reviewers also were unsure of the intent of the Comprehensive Plan policy (6-2.1.2) that requires Winter Park to “maintain public beach access to Lake Baldwin”. Currently, the use of this park as an off-leash dog park significantly limits the use of this facility for aquatic recreation. Due to the elevated potential for infection by microscopic pathogens carried in dog waste, swimming is prohibited and warnings are posted regarding the elevated potential for exposure to microbial pathogens including bacteria and parasites. Clarification of the policy regarding beach access is recommended.

**Figure 3-3. Aerial photos from 2007 (left) and 2018 showing loss of turf**
Alternative 1

No action

Pros
Avoids controversy of eliminating existing use.

Cons
Beach use by people remains restricted.
Beach and sod restoration remain infeasible
Comp plan clarification recommended

Alternative 2

Construct separate activity zones opened on a rotational basis to allow turf time to recover. Beach and lake still accessible for dogs

Pros:
Maintains existing use
May allow beach and sod restoration in some areas

Cons:
Beach use by people remains restricted
Requires infrastructure modifications (fencing and gates)
Comp plan clarification recommended

Alternative 3

Restrict dogs from beach and lake and reduce off leash area

Pros
Allows people to use the beach safely for recreation
Will allow restoration of impacted turf and shoreline area
Provides an off-lease dog area on site

Cons
Likely to be controversial
Requires infrastructure modifications (fencing and gates)

Alternative 4

Restrict dogs from the beach and lake & eliminate all off leash activity.

Pros
Allows people to use the beach safely for recreation
Will allow restoration of impacted turf and shoreline area
Does not require infrastructure modifications (fencing and gates)

Cons
Eliminates off-lease dog areas from the city*
Likely to be controversial

* An option to Alternative 4 would be to create a new off-lease dog park in another location, to mitigate the loss of this use at this park.

Preferred Alternative: This issue is primarily a policy question. The use of the beach and lake by dogs is incompatible with recreational use by people. Factors to consider include:

- The park is very popular and is heavily used year round
- There are currently no other off-lease dog parks in Winter Park
- Paddle sports (canoeing, kayaking and paddle boarding) have become very popular and public access points for these activities are in high demand

Recommending an alternative prior to the policy discussion is difficult due to the wide disparity in acceptable uses between options. Alternative 2 is recommended if the current use policy is confirmed. Alternative 3 is preferred if the policy is changed to restrict dogs from the beach and water.
**Action Item #4: Recreation Standards**

State recommended guidelines have been used in the past to develop recommendations for City park acquisition and management. These standards do not always pertain to local operations due to site specific conditions. This can result in expensive projects that do not improve the recreational opportunities for the community. Comparison of current inventory show deficits in four categories (racquetball courts, multi-purpose fields, fishing piers and boat ramps). These deficits did not rise to the level of a need that required for the following reasons:

**Alternative 1**  No action alternative  
**Pros**  None  
**Cons**  Without local standards, other, less relevant guidelines may be used  

**Alternative 2**  Develop Winter Park specific recreation standards  
**Pros**  Helps target resources into projects that will provide community benefits  
**Cons**  Could require a monetary outlay if the work is outsourced  

**Preferred Alternative:** Alternative 2, creating recreational standards based on state guidelines and tempered by local conditions and needs, will ensure that park development funds are providing the best possible value. Standards development has been added to the Year 3 Master Plan tasks.
**Action Item #5: Golf Course Maintenance Building**

The golf course maintenance division currently stores equipment in two locations, the western half of the existing cemetery building, and an obsolete Quonset hut near hole 6 on the golf course. The current budget (FY 2018) earmarked $200,000.00 for the expansion of the existing cemetery building to accommodate the equipment that is now stored in the Quonset hut. During the planning process, several constraints surfaced that affect the feasibility of the project as originally planned. Review of the project details identified opportunities to solve several ongoing operational concerns in addition to creating the additional storage.

**Constraints:**
- The project as proposed provides just enough space for current golf course operations (2,000 sq. ft. existing + 2,000 sq. ft. proposed – 4,000 sq. ft. total)
- The restrictions on the uses of the golf course property appear to prohibit the construction of additional buildings
- Expanding the existing building will adversely impact views from the cemetery

**Ongoing maintenance concerns:**
- Cemetery, golf course and country club suffer aesthetics problems caused by the placement of refuse bins, bulk material stockpiles and fuel tanks (Figure 3-4)
- The maintenance crews for Central Park currently work out of Martin Luther King, Jr. Park and have to travel on streets with carts and lawn mowers to their work area
- Projections indicate the Palm Cemetery will reach capacity in ten years
- Creating 25% more space (1,000 sq. ft.) in the maintenance building would allow Central Park and CRA crews to house their equipment closer to their work area
- An alternate location to the cemetery would allow refuse bins, debris piles, bulk materials storage, wash down areas and fuel tanks to be relocated

**Opportunities:**
- Current trends show that cremation is becoming more common and the ability to utilize the existing maintenance space to construct an indoor columbarium could result in $4 million increase in future revenue for the Palm Cemetery and allow significant improvements to both cemetery and golf course aesthetics (Figure 3-5)
- The City’s former Swoope Avenue water plant site is large enough to house all current and future golf course and downtown maintenance operations, house refuse bins, storage bins and fuel tanks and possibly accommodate some level of private development to offset costs (Figure 3-6)
Alternative 1  Repair or replace the Quonset hut in its current location
Pros  Provides necessary maintenance storage space
       Does not adversely impact cemetery views
       Can be completed with existing budget
Cons  View of golf course from the old water plant site would remain partially
       obstructed (could affect the value if sold)
       Maintenance operations remain split

Alternative 2  Utilize the old water plant site to build a new maintenance facility,
Pros  Solves multiple operational needs with an existing city owned property
       Allows expansion of Palm Cemetery
       Accommodates all golf course, cemetery and Central Park maintenance
       Improves cemetery and country club aesthetics
Cons  Property would remain off the tax rolls
       May require additional funding than was originally budgeted

Alternative 3  Find a new location to accommodate the golf course maintenance needs
Pros  Could accommodate other needs depending on the location and size
       Provides necessary maintenance storage space
Cons  Would require a cash outlay to secure the property,
       Takes property off the tax rolls (cost offset by selling the water plant site).

Preferred Alternative: Alternative 2, the use of the existing City property will solve several
operational problems. The site appears to be large enough to allow some private development
as well as the municipal operations, which could offset costs.

Figure 3-4. Existing building shared by Palm Cemetery and golf course maintenance.

Figure 3-5. Palm Cemetery with columbarium replacing the golf course maintenance shop.
Figure 3-6. Conceptual layout of the former water plant site.
Action Items #6: Policy Review

- Lake Access/Use Designation
- Integrating Park System and Bicycle Trails
- Acquiring Lakefront Property

These three action items have similarities and overlapping components that warrant discussing them together. All three are complex in nature and involve multiples departments. The existing policies governing their implementation are qualitative and general. Developing specific criteria and identifying funding sources and priorities increases the likelihood of successful implementation of programs related to these policies. This effort will require coordination between a number of City departments, and oversight will involve multiple advisory boards as listed below.

<table>
<thead>
<tr>
<th>Staff level coordination</th>
<th>Oversight - Advisory</th>
<th>Oversight - Policy Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>Transportation</td>
<td>City Commission</td>
</tr>
<tr>
<td>Communication</td>
<td>Parks and Recreation</td>
<td></td>
</tr>
<tr>
<td>GIS</td>
<td>Planning and Zoning</td>
<td></td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>CRA</td>
<td></td>
</tr>
<tr>
<td>Planning &amp; Zoning</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Works</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Alternative 1**  No action
- **Pros** Does not require Comprehensive Plan changes
- **Cons** Does not improve the efficacy of affected programs

**Alternative 2**  Address each policy individually
- **Pros** Verifies the policy intent - through affirmation of current language or through revision.
  - Potential improvements to the programs covered by these policies
- **Cons** Multiple evaluations and reviews could be required
  - Could require Comprehensive Plan revisions

**Alternative 3**  Address these three policies together
- **Pros** Verifies the policy intent (through affirmation of current language or through revision.
  - Potential improvements to the programs covered by these policies
  - Requires only one process
- **Cons** Could require Comprehensive Plan revisions
Options for implementation of Alternatives 2 and 3

**Option 1:** Direct Staff to develop draft policy language solicit recommendations from relevant advisory board(s) and bring the results to the Commission for final disposition.

**Option 2:** Conduct a workshop for each policy and direct staff to use the resulting input to draft policy language to present to the Commission. This will maximize input from staff, advisory boards and the public (improves transparency).

**Preferred Alternative:** Alternative 3, with the option to conduct a workshop. Looking at the potential evolution of the Parks and Recreation Department’s program in a holistic approach allows Winter Park to meet changing needs efficiently, avoid missing opportunities and prevent unintended adverse impacts. The goal of this process is to improve the efficacy of these three policies by taking their overlapping goals and concerns into account in each individual policy. While this report does not recommend policy, there are considerations listed in the Policy and Standards Review that may facilitate the workshop discussion.

**Action Item #7: Increase Available Parking at Ward Park**
Ward Park general use fields B and C accommodate overflow parking during large events. This use exacerbates existing condition problems related to turf wear. There are limited alternatives for on-site parking expansion.

**Alternative 1**  No action
- **Pros** Requires no capital outlay
- **Cons** Field condition problems will continue and intensive maintenance will be required, offsetting the cost savings

**Alternative 2**  Purchase property near Ward Park to alleviate the parking deficiency
- **Pros** Increases the ability to maintain the turf on the athletic fields
  - Potential improvements to safety and convenience related to parking
- **Cons** Requires capital outlay

**Preferred Alternative:** Alternative 2, Investigate the feasibility of acquiring property near Ward Park. Two properties identified in an earlier study and discussed in Section 7 (317 Perth Lane, 1.31 acres and 100 St. Andrews Boulevard 1.35 acres) are near Ward Park. This item is not contained in the proposed five year capital improvement plan budget. A property search and evaluation is proposed in Year 2 (F.Y. 2020) of the upcoming Master Plan cycle.
Section 4
Five Year Plan

Winter Park recently completed a visioning process that described the future city that residents wish to create, and a series of goals and strategies to make that vision a reality. Many of the goals developed through this effort have a direct bearing on parks and recreation in Winter Park. Concepts important to the vision helped guide the development of this Master Plan update and included:

- Stewardship of the city’s tree canopy and lakes
- Mobility and connectivity
- Sustainability and diversity
- State-of-the-art management practices

4.1 Capital Improvement Plan

Current year capital projects includes $1,910,000 (1,570,000 CIP + 320,000 General Maintenance) in project costs. Since the original budget approval, the scope and/or schedules for some of the projects changed. The status of the 2018 capital projects is provided below:

- **Golf course maintenance building** – delayed due to golf course deed limitations and the potential for moving the location to address other
- **Dinky dock renovation** - moved to F.Y. 2019
- **Central Park restrooms** - moved to F.Y. 2021
- **Complete Azalea Lane** – Under way. Project expanded to include building improvements
- **Field lighting** – Under way
- **Parks and Recreation Master Plan** – Under way
- **Phelps Park playground replacement** – moved to F.Y. 2020
- **Cady Way pool heating** – moved to F.Y. 2019

Costs associated with implementation of recommendations outlined in Section 3, are included in the 2019, capital improvement budget request (Table 4-1). Each year the list will roll forward after review, reprioritization and new project development.
### Table 4-1. Five year plan Capital Improvement Plan budget

<table>
<thead>
<tr>
<th>Fiscal Year 2019</th>
<th>Source</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cady Way pool heater</td>
<td>City CIP</td>
<td>$180,000.00</td>
</tr>
<tr>
<td>Dinky dock renovation</td>
<td>City CIP</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$75,000.00</td>
</tr>
<tr>
<td>Golf course maintenance building</td>
<td>City CIP</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>Mead Garden bridge replacements</td>
<td>City CIP</td>
<td>$20,000.00</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>City</strong></td>
<td><strong>$800,000.00</strong></td>
</tr>
<tr>
<td>Howell Branch Ecology Trail</td>
<td>FDEP</td>
<td>$1,000,000.00</td>
</tr>
<tr>
<td>Pineywood cremation garden</td>
<td>Perpetual Care Fund</td>
<td>$150,000.00</td>
</tr>
<tr>
<td><strong>F.Y. Total</strong></td>
<td><strong>All sources</strong></td>
<td><strong>$1,950,000.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fiscal Year 2020</th>
<th>Source</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sand Volleyball courts</td>
<td>City CIP</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Phelps Park playground</td>
<td>City CIP</td>
<td>$170,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$75,000.00</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>City</strong></td>
<td><strong>$420,000.00</strong></td>
</tr>
<tr>
<td>Howell Branch Ecology Trail</td>
<td>FDEP</td>
<td>$1,000,000.00</td>
</tr>
<tr>
<td><strong>F.Y. Total</strong></td>
<td><strong>All sources</strong></td>
<td><strong>$1,420,000.00</strong></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Fiscal Year 2021</th>
<th>Source</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Park restrooms/maintenance building</td>
<td>City CIP</td>
<td>$250,000.00</td>
</tr>
<tr>
<td>Pavilions at Ward &amp; Phelps</td>
<td>City CIP</td>
<td>$134,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$75,000.00</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>City</strong></td>
<td><strong>$584,000.00</strong></td>
</tr>
<tr>
<td>Palm Cemetery columbarium</td>
<td>Perpetual Care Fund</td>
<td>$500,000.00</td>
</tr>
<tr>
<td><strong>F.Y. Total</strong></td>
<td><strong>All sources</strong></td>
<td><strong>$1,084,000.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fiscal Year 2022</th>
<th>Source</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$75,000.00</td>
</tr>
<tr>
<td>Athletic field rebuild (1)</td>
<td>City CIP</td>
<td>$120,000.00</td>
</tr>
<tr>
<td><strong>F.Y. Total</strong></td>
<td><strong>All sources</strong></td>
<td><strong>$320,000.00</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Fiscal Year 2023</th>
<th>Source</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lake Baldwin Park</td>
<td>City CIP</td>
<td>$350,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>Lighting</td>
<td>City CIP</td>
<td>$75,000.00</td>
</tr>
<tr>
<td>Athletic field rebuild (1)</td>
<td>City CIP</td>
<td>$120,000.00</td>
</tr>
<tr>
<td><strong>F.Y. Total</strong></td>
<td><strong>All sources</strong></td>
<td><strong>$670,000.00</strong></td>
</tr>
</tbody>
</table>

**Total City Funds** | **$2,714,000.00**

**Total Plan Cost** | **$5,364,000.00**
4.2 Parks Major Improvement Fund

As part of the CIP funding, and in addition to the projects listed above, the Parks Major Improvement Fund provides flexibility in addressing emergencies, repairs and other immediate concerns in a timely manner where individual expenditures may be over the CIP threshold. Table 4-2 contains a list of projects and associated costs anticipated for F.Y. 2019. The list, based on assessment of past needs, represents a guideline for fund expenditures, but the department may deviate from the plan to address any park needs that may come up. This allows rapid response to problems and gives the department the ability to take advantage of opportunities that arise.

Table 4-2. Parks Major Improvements Fund 2019

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Brief Description of Work</th>
<th>Est. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Playground Restorations</td>
<td>Replace/Repair worn &amp; damaged playground components</td>
<td>30,000.00</td>
</tr>
<tr>
<td>Mead Garden Foot Bridge(s)</td>
<td>Repair and replace pedestrian bridges at Mead</td>
<td>30,000.00</td>
</tr>
<tr>
<td>Winter Park Sports Complex</td>
<td>Fencing, Shade Structures, &amp; Other Improvements</td>
<td>225,000.00</td>
</tr>
<tr>
<td>Furniture</td>
<td>Table and Chair Replacement at Community Center</td>
<td>5,000.00</td>
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<tr>
<td>Showalter Field Cap. Reserve</td>
<td>Funding for Showalter Upgrades</td>
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<tr>
<td>Mini Park Restoration</td>
<td>Restoration of Mini Parks/Neighborhood Parks</td>
<td>20,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>360,000.00</strong></td>
</tr>
</tbody>
</table>
4.2 Planning (5 year cycle)

Annual updates of the Master Plan will ensure that Winter Park is adequately addressing the recreational needs of the community. The proposed frequency of updates varies by task as detailed in the schedule below. All components will updated at least once during each cycle.

**Annual or Ongoing**
- Update Inventory, Condition, Public Input & Programming Reports
- Needs Assessment
- Update Five Year Plan
- Fee Schedule Review
- Required policy reviews
- Board Review & Commission Approval

**Year 1 (FY 2019)**
- Develop Public Input Process (Recommend outsourcing)
- Parks condition assessments (Mini-Park, Trails and Open Space)
- Review/prioritize individual park master plans & schedule for upcoming years
- Develop, & implement SOP’s (including a policy for grant writing)

**Year 2 (FY 2020)**
- Develop recreation standards (requires public input process to be in place)
- Parks condition assessments (Community, Neighborhood and Special Purpose Parks)
- Report on status of individual park master plan selected for this year

**Year 3 (FY 2021)**
- Parks condition assessments (Mini-Park, Trails and Open Space)
- Report on status of individual park master plan selected for this year

**Year 4 (FY 2022)**
- Parks condition assessments (Community, Neighborhood and Special Purpose Parks)
- Report on status of individual park master plan selected for this year

**Year 5 (FY 2023)**
- Parks condition assessments (Mini-Park, Trails and Open Space)
- Update Policy (Comp Plan) & Standards Review Report - visioning
- Report on status of individual park master plan selected for this year
4.3 Operations Plan

Departmental operations include many tasks that do not lend themselves to a year-by-year plan. Recurring tasks such as mowing and preventative maintenance do not vary from year to year while tasks driven by environmental conditions and changing public such as facility repairs or programming need to be responsive to changing conditions. In addition to routine or recurring tasks and events, New Initiatives the Parks and Recreation Department will be focusing on the following areas over the next five years.

4.3.1 Improving Efficiency and Responsiveness

Several projects are underway that are intended to enhance the operational efficiency of the department and improve the flow of information to residents and park visitors.

- **Parks Standard Operating Procedures** – The Winter Park Personnel Policy provide general framework for operations. There are specific issues that every department and division has to manage that go beyond the guidance of the personnel policy. The SOP’s being developed will clarify operational procedures for critical departmental responsibilities.

- **Manpower Cross Training** – Parks Maintenance Division and the Landscape Division are conducting a cross training program to improve flexibility in task assignments and to make sure that urgent problems can be addressed quickly regardless of the staff that is on duty. The department plans to expand the program to other areas of parks operations. The entire program should be in place by fiscal year 2020.

- **Outreach & Website updates** – The Parks and Recreation Department has recently updated portions of the Department’s website to reflect current conditions and operations related to community programming and the Winter Park golf course.

4.3.2 New Programs & Initiatives

**Family Fun Program** - Winter Park’s Parks & Recreation Department has launched the new Family Fun Event Program that focuses on promoting a series of events to encourage healthy families and fun recreational activities at various parks throughout the city. Events will be located throughout out city’s parks that will bring awareness to the “not so known” parks and creating an environment that is unplugged and family driven. There will be 2-3 events every month at different locations to draw attention to Winter Park’s programming and parks.

**8 to 80** – This permanent addition to the City’s programming element of the Master Plan is a partnership with the Winter Park Health Foundation to develop an intergenerational activity program at Ward Park to promote healthy lifestyle habits for people of all ages. The project, dubbed 8 to 80, will include facilities that will support activities like pickleball, volleyball, shuffleboard and croquet. The planned connection of this area of the park to the Cady Way recreational trail creates connections to other communities and significantly increases the range of activities available.
Section 5
Long Term Planning

5.1 Natural Places – Habitat Management
The City’s involvement in natural lands management has been ongoing for 20 years, but has primarily been behind the scenes. That has changed with the acquisition of lands along Howell Creek near the northern boundary of the city, and the increased efforts in restoring natural habitats in Mead Botanical Garden and in Ward Park. Like native vegetation, ornamental plants can provide important ecological functions including shelter for wildlife, food for many species of bird and butterfly and raising ecological awareness. Tying all of these components together is Winter Park’s renowned tree canopy. Our Urban Forestry section has the responsibility of protecting the city’s tree and keeping it healthy, diverse and beautiful. Ecologically, trees provide homes and food for many native species and provide connections between natural land for migratory animals such as birds and butterflies.

To showcase the City’s environmental management programs, a new web page is being developed to augment the Parks and Recreation Department’s website. The new page will offer links to information on the City’s abundant natural resources and ongoing management efforts.

- Wetland restoration projects
- Flora and Fauna lists and identification guides
- Tree selection guide for homeowners
- Lists of seasonal plantings - What is in bloom?
- Helpful horticultural tips for urban gardeners

Depending on available manpower and public interest, a series of guided tours may be added so residents may learn firsthand from local experts. Topics of the tours will include a variety plant and wildlife identification tours but could be expanded to include cultural topics.
5.2 Connecting neighborhoods, cities and countries
Corridors and connections come in many forms. Natural features such as rivers and lakes, connect neighborhoods and cities. Human interests have always been cosmopolitan but advances in technology have resulted in personal connections that are truly global in nature. The steady progress that has been made preserving and enhancing the City’s natural resources has resulted in a framework that will allow the concepts discussed below to become reality.

5.2.1 Blueways
Howell Branch Creek and the associated Winter Park Chain of Lakes are the most dominant geographical features visible on any map or aerial photo of the city. A tributary of the St Johns River, the creek is a natural corridor that runs the length of the city from south to north. Most of the length of this waterway is accessible to boaters (power and paddle) and future, planned improvements, such as the Stirling Avenue bridge replacement and the Howell Branch canoe trail, will help expand that accessibility.

5.2.2 Greenways
Along the creek’s course lie several natural areas that provide wildlife habitat. Future efforts to improve the area as a wildlife corridor might include land acquisition or participation in back yard habitat programs.

5.2.3 Cyber-connections
Connectivity extends beyond physical links. The City of Winter Park has developed a reputation around the globe as birding destination due to the high use of Mead Botanical Garden as a stopover for migratory birds moving to and from their wintering grounds. This word-of-mouth (or keyboard) generated interest was created almost entirely by interest groups. Using technology to expand the City’s outreach efforts can facilitate connections that can raise awareness and appreciation of the area’s natural resources. Some of the opportunities available to accomplish this goal include:

- Developing partnerships with eco-based organizations to help attract desirable tourism that creates economic activity for the community.
- Using GIS and web based information to create virtual trails where signs are not desired or feasible.
- Promoting feedback and creating a mechanism for residents to convey their comments
Section 6
Funding Opportunities & Partnerships

The Primary funding mechanism for the City of Winter Park Parks and Recreation Department is property tax revenue. The FY 2017 budget was $6.675 million. The department does create revenue, primarily through event venue rentals, and has a cost recovery of 37% ($2.5 million). Other sources of funding are important for the development of park properties and program offerings. A summary of partnerships and funding sources is provided below.

6.1 Partnerships
The Department provides many services and facilities at no cost to the users including park access, special events, and maintenance of greenspace and streetscapes. Funding for these services represents one half of the Department’s budget ($3.3 million).

Other activities such as after school and summer programming are offered at very low costs. Partnerships help to defray the significant costs associated with making these programs successful. Winter Park is fortunate to have many community minded partners that make it possible to provide such rich diversity of programming. Much of the help received is in the form of in-kind services making it difficult to put a monetary value on the assistance they offer. Collectively, the time, materials, funding and other services that these partners bring to the table is priceless, regardless of the actual monetary value. This year’s programming efforts involved 36 partnerships (29 seniors program partners and 7 after school program partners). The City of Winter Park Parks & Recreation Department Programming Report, 2018 contains the full list of programming partnerships.

6.2 Revenue
6.2.1 Rentals and sales
The use of rental buildings and purchase of cemetery spaces are market based. All of these pricing levels generally bring the cost recovery levels of a typical department to a national average of 27 percent of the expenditure budgets, according to NRPA. The Winter Park Cemeteries division is funded by property tax revenues, but revenues from the sale of cemetery spaces goes into a perpetual care fund to maintain the cemetery well into the future. Winter Park total cost recovery for Fiscal Year 2017 was 37 percent.

6.2.2 Taxes and fees
All new residential buildings in Winter Park contribute to the Parks Acquisition Fund to purchase new property to meet comprehensive plan requirements. These funds can only be used to
acquire and develop new property. Fees are charged for a number of programs and facility uses other than rentals (greens fees, tennis court use and various Community Center programs.

6.2.3 Sponsorships
As the City improves its athletic venues, it is anticipated that the ability to attract sponsors improve as well. Current sponsorships include two golf course sponsors, Rollins College (Title Sponsor) and Hoar Construction (Corporate Sponsor). The new scoreboard at Showalter Field will help determine the feasibility of expanding the options for sponsorships.

6.3 Grants and Donations
Grants are utilized to enhance and acquire new properties as well as fund new programs. These include grants from the Florida Recreation Development and Assistance Program and the Florida Department of Transportation among many others.

- Florida Recreation Development Assistance Program (FRDAP)
- Florida Department of Environmental Protection
- Florida Department of Transportation
- Florida Department of Agriculture and Consumer Services
- Kaboom!
- Community Foundation of Central Florida
- Healthy Central Florida
- Florida Youth Sympathy
- National Recreation and Parks Association
- United States Tennis Association
- Winter Park Health Foundation
- Winderweedle Haines Ward Woodman PA

The City has been successful in securing a wide variety of grants and while no specific recommendation has been identified, the inclusion of a grant activity summary in each year’s Master Plan update has been added to the five year plan cycle.
City of Winter Park
Parks and Recreation Department

Programming Assessment Report
2018
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Section 1
Introduction and Summary

Winter Park offers a wide range of programming through the Parks and Recreation Department. By utilizing a large volunteer force and forging numerous partnerships with local businesses and organizations, the Recreation Division is able to provide high quality programs for people of all ages, abilities and interests. The Winter Park Community Center, located at 721 W. New England Avenue, encompasses approximately 38,000 square feet and offers recreational opportunities for all ages. Amenities include a state-of-the-art fitness center, two regulation basketball courts, media center and banquet space that can accommodate events both large and small. In addition, the Community Center has an outdoor amphitheater overlooking Shady Park and a multipurpose pool with zero-depth entry and lap lanes. In addition to the Community Center swimming pool, the Department operates a second pool at Cady Way Park. Between the two facilities, Winter Park offers a variety of aquatic programs that include swim lessons and infant rescue swimming.

The public’s interest is the primary factor in determining the types of programs offered. The information presented in this Master Plan is a snapshot of current programming. As interest and recreational trends change, the programming offered by Winter Park also changes. Recently added programs designed to meet current interests include the Family Fun Events program and Senior (citizen) Prom event added to the seniors program activities.

8 to 80 – Partnership with the Winter Park Health Foundation has resulted in a joint effort to develop an intergenerational activity program at Ward Park to promote healthy lifestyle habits for people of all ages. The project, dubbed 8 to 80, will include facilities that will support activities like pickleball, volleyball, shuffleboard and croquet. The planned connection of this area of the park to the Cady Way recreational trail creates connections to other communities and significantly increases the range of activities available. Winter Park will match the WPHF grant funds other grant funds and in-kind staff resources.

Programming for seniors - Currently there are 33 different programs aimed at seniors include fitness classes, educational activities and social activities. This year Winter Park held the inaugural Senior (citizen) Prom. Since women far outnumber the men at the community center, organizers invited the City’s Police and Fire departments to add some young dance partners. The turnout was large with 89 seniors attending. Survey results showed that 100% rated that they had an excellent time and they are already getting ready for next year.

Summer Camps & After School Programming – After school activities include daily after school programs for K-5 during the entire school year. Programming for teens and include fitness and educational activities.
Aquatics – Two pools (Cady Way and the Community Center) allow the Department to offer a variety of aquatic programs throughout the summer that include swim lessons, infant rescue swimming, and much more.

Athletics – The city currently runs two adult sports leagues. Men’s Basketball and Men’s Flag Football each have two season throughout the year. Basketball is located at the Winter Park Community Center and flag football at MLK Park. We are at capacity for basketball each season and we continue to grow for flag football.

Family Fun - Winter Park’s Parks & Recreation Department has launched the new Family Fun Event Program that focuses on promoting a series of events to encourage healthy families and fun recreational activities at various parks throughout the city. These events will be located throughout out city’s parks that will bring awareness to the “not so known” parks and creating an environment that is unplugged and family driven. There will be 2-3 events every month at different park locations throughout the city to draw attention to our great programming and beautiful amenities.
Section 2
Partnerships

The city is fortunate to have many community minded partners that make it possible to provide such rich diversity of programming. Much of the help received is in the form of in-kind services making it difficult to put an exact monetary value on the assistance they offer. Collectively, the time, materials, funding and other services that our partners bring to the table is priceless, regardless of the actual monetary value. Revenue share partnerships provide some income to the City, but also help defray the costs of the programs offered to the community by these organizations.

8 to 80 Cities is a non-profit organization dedicated to improving the quality of life for people in cities by bringing citizens together primarily to enhance mobility and public space so that together more vibrant, healthy, and equitable communities can be created. However, they also involve themselves with special city projects that go beyond the aforementioned mission. This organization is located in Canada but also conducts projects in the U.S. (Detroit, Michigan; Macon, Georgia; St. Paul, Minnesota). The founder and Chair of the Board, Gil Penalosa, has inspired and advised decision makers in 200 cities across the globe on how to create healthy, vibrant and sustainable communities for everyone regardless of age, gender or social status. 8 to 80 Cities offers consultation services that specialize in creating unconventional engagement strategies that get people informed, involved, and excited about new initiatives in their cities. They work with the citizenry, the city and elected officials and other city partners (such as foundations, businesses, etc.) and focus on playful, imaginative, and approachable engagement activities that attract a wide range of stakeholders. This organization was created and centered on a simple but powerful philosophy; if you create a great city for an 8 year old and an 80 year old, you will create a successful city for all people. Their website offers a range of information, including but not limited to the cities they have served, programs designed, a blog, resources and a monthly newsletter subscription. More information can be found on the website at http://www.8-80cities.org.
Senior Programming Partnerships

- Winter Park Health Foundation
- Heritage Center
- CRA
- Crealde
- Oasis Healthy Habit
- Home Bank
- University of Florida Health and Nutrition
- Care Plus
- Winter Park Playhouse
- Winter Park Library
- United Healthcare
- Simply Healthcare
- PNC Bank
- Center for Change
- Medicare
- Vitas
- One Seniors Place
- University of Central Florida Nursing
- Compass Research
- FCB (Florida Community Bank)
- Suma Wellness
- Tea Craze
- Fresh Stop
- Healthy Central Florida (Move 60)
- Cyber Seniors
- 50Plus Resource Network
- Orange County Commission on Aging
- Seminole County Triad
- Senior Resource Alliance

After School Partners:

- Crealde
- Oasis
- Winter Park Health Foundation
- Heritage Center
- CRA
- University of Central Florida Nursing
- AAU-Pickleball

Revenue share partnerships

- NRG dance
- Central Florida Homeschool
- Pilates
- Boot Camp
- Kinder music
- Infant Safety Swim instruction
Section 3
Programs for Seniors:

The community center offers a daily program for our older adults from 9 a.m. to noon. Whether you are an active adult looking to get in shape or just looking to get out of the house and make new friends we have something for everyone. Our program offers social, education and health/fitness opportunities throughout the day. Some of the programs offered are computer education, disease prevention seminars, wellness activities and social luncheons.

Fitness:
- Aerobic Jams
- Tai Chi
- Walking to the Oldies
- Water Aerobics
- Zumba
- Gentle Yoga

- Rise and Shine Walk & Talk
- Sit 2 Be Fit
- Belly Dancing
- Line Dancing
- Ballroom Dancing

Specialty Classes:
- Crealde Arts & Crafts
- Pottery w/ Liz (1st Tuesday of the Month)
- Drums w/ Victoria
- Arts and Crafts w/ Care Plus

- Oasis Healthy Habit Peer 2 Peer
- University Of Florida Nutrition
- Computer Classes
- Fall & Prevention

Social:
- Senior Prom
- Victory Cruise
- Breakfast Day (Once a Month)
- Birthday Day (Once a Month)
- Bring a Snack Day (Once a Month)
- Movie Day (Once a Month)
- Bingo (Every Wednesday)
- Luncheons (Once a Month Themed based)
- Book Club
- Center for Change (6 weeks Health Classes)

- Winter Park Library (Once a Month)
- Trips/Outings
- Dollar Tree, Walmart, Meat market, Publix
- Local Restaurants
- Plays, Museums, Concerts, Event Venues
- University of Central Florida Nursing Students (Blood Pressure and Health Tips)
- Senior Expo
- Senior Harvest Food Fair
Section 4
After School & Summer Camp Programs

After-School Programs run throughout the entire school year and offer programming for grades K-5. All of programs feature structured activities and homework assistance. Once the school year ends, the summer camp programming begins, providing year round youth programming.

Homework: Mentors & Volunteer program

- Oasis Fitness & Healthy Habits
- Crealde Arts & Crafts
- Drums W/Victoria
- Pickleball
- UCF Nursing Program- Hygiene and Healthy Lifestyle

Weekly Curriculum:

- Creative Writing
- Creative Drawing
- Reading Comprehension
- Team Building
- Etiquette and Manners

Summer Camp

- Drums
- Winter Park Playhouse
- Integrated Arts
- Oasis
- Youth Can
- Reading Club
- Jeremiah Project

Teens

- Junior Achievement
- Chef Program
- Gardening Program
- Basketball program
- Fitness program
- Junior counselor program
Section 5
Aquatics

The City of Winter Park, Community Center Pool and Cady Way Pool provides a low-cost alternative for families to cool off. A perfect place for friends to connect, it's where children learn to swim and where water safety is taught. Both the Community Center Pool and the Cady Way Pool have programs for all ages with certified instructors and coaches including infant survival classes, learn-to-swim classes, senior water aerobics, hydro therapy, and swim teams. Enjoy hours of open swim, camp swim, and lap swimming times. Both also offer City summer pool parties, dive in movies, and birthday party packages for your event needs. There are almost endless of opportunities to have a fun and safe experience at the pools year round here at the City of Winter Park.

Public Use
- Open Public Swim/Family Swim
- Camp Swim
- Lap Swimming
- Splash pad

Instructional Use
- Group swim lessons for children 3 years and up for beginners
- Group Parent and child lessons for toddlers
- Advance group swim lessons for children 3 years and up
- Private and semi-private swim lessons for all ages and all levels of swimming ability
- Annual Swim Meet
- Water Aerobics
- Contracts
  - ISR: Infant Survival swim lessons (Denise and Harvey)
  - Aquatic Therapy (Vincezo with Felice Center for Pediatric Rehabilitation)
  - Blue Dolphins Swimming
  - Fast Lane Aquatics
  - Winter Park YMCA

City Wide Pool Parties
- Summer kickoff
- Dive-in movies
- Splash back to school
Section 6
Family Fun Program

The Family Fun Event Program focuses on promoting healthy, fun and family driven recreational activities. The program will provide two or three scheduled events each month at various parks throughout the city. The goal is to bring awareness to the “not so known” parks, and to provide conveniently located events for all neighborhoods within the city. The types of activities offered include:

City Wide Events
- Easter Egg Hunt
- Dinner on the Avenue
- July 4th

Golf Course Events- Plan events with the Golf course to bring awareness to the Golf Course and Parks and Recreation.
- Women’s National Golf Day
- Flick on the Fairway
- Wine and Nine
- Golf event for Kids

Pool and Recreation Events-
Work with the Aquatics department to plan events located at the Community Center and Cady Way pool.
- Splash into Summer
- Dive in Movie
- Splash Back to School
- Memorial Day
- Fourth of July
- Labor Day

Family Fun Events - Planned events throughout the community to bring awareness to the different parks we have and where they are located in Winter Park.
- BE Great Field Days
- Blooming for Mother’s
- Picnic with Father
- Mommy and Me Yoga
- Ice Cream Social
- Winter Park Paint Party
- Winter Park Rocks
- Bark in the Park
Section 7
Needs Assessment

No specific needs were identified, but there is enough demand to support expanding certain programs. The classes and programs offered by Winter Park are typically at or near capacity indicating that the activities offered are consistent with current trends and local demand. Because participation numbers are already extremely high in all areas, expanding the availability (number of classes/events) would allow more residents to take advantage of these popular programs. The space available is limited so increasing the days and hours of operation is the most practical way to accomplish this goal. There is also a desire to develop a youth basketball program. Attempts at having a contractor provide this service have not been successful and an in-house effort would require additional staffing to implement. Any expansion of programs offered will require staffing increase, but will not increase the programming budget beyond those personnel costs.
The Parks in the City of Winter Park 2018

August 13, 2018

Megan Olive, Lauren Daniel, and Amy Donley, Ph.D.
Methods

Between June 2018 and July 2018, the UCF Institute for Social and Behavioral Sciences (ISBS) surveyed 325 Winter Park residents about their opinions of the City of Winter Park’s parks, how they used the parks, their specific neighborhood parks, and any changes they would like to see regarding the parks.

A paper version of the survey questionnaire was provided to ISBS by the Winter Park Parks Administration. ISBS coded the survey into Qualtrics, a survey management system.

Surveys were conducted over the telephone by trained ISBS employees. ISBS received a list of over 12,000 Winter Park residents’ phone numbers from the utility company to allow for the survey to be conducted. Numbers were randomly sorted prior to calling to ensure a representative sample. The call disposition table is shown below.

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<th>Call Disposition</th>
<th>Frequency</th>
<th>Percent</th>
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<tr>
<td>Refused</td>
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<tr>
<td>Not in Sampling Frame</td>
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<tr>
<td>Business</td>
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<td>Out of Target Area</td>
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*May not total to 100% due to rounding errors.
Findings

Park Quality

The first section of the survey assessed what residents thought about the quality of the city’s parks. Respondents were asked to rate the quality overall of the parks, and the majority responded “Good,” (51.1%) followed by “Excellent” (35.4%).

Respondents were then asked how they would rate the general condition of the parks and recreation facilities. Similarly, the majority responded “Good,” (58.3%) followed by “Excellent” (27.8%).

Park Usage

Next, respondents were asked questions about park usage. Most residents (78.6%) reported that they visited the parks with others, as opposed to by themselves (21.4%).

When asked what parks respondents used, Central Park was reported as the most popular, with 166 residents using it. Other top parks were MLK (87 residents), Phelps Park (72 residents), and Lake Baldwin Park and Mead Garden (66 residents each). Respondents were additionally asked how they would rate the parks they used as either “Excellent,”
“Good,” “Average,” “Fair,” or “Poor”. Most users of Central Park rated it as “Excellent” (57.8%); MLK was most commonly rated as “Good” (47.1%), as was Phelps Park (50%), Lake Baldwin Park (51.5%), and Mead Garden (48.5%). Most users of all parks rated their parks as either “Excellent” or “Good.”

<table>
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<th>Park Facility</th>
<th>N</th>
<th>Excellent (%)</th>
<th>Good (%)</th>
<th>Average (%)</th>
<th>Fair (%)</th>
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<tr>
<td>Central Park</td>
<td>166</td>
<td><strong>57.8</strong></td>
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<td>25</td>
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<td>Lake Baldwin Park</td>
<td>66</td>
<td>36.4</td>
<td><strong>51.5</strong></td>
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<td>MLK</td>
<td>87</td>
<td>33.3</td>
<td><strong>47.1</strong></td>
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<td>6.9</td>
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<td>Mead Garden</td>
<td>66</td>
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</tr>
<tr>
<td>Cady Way Pool</td>
<td>13</td>
<td><strong>46.2</strong></td>
<td>30.8</td>
<td>15.4</td>
<td>—</td>
<td>7.7</td>
</tr>
<tr>
<td>Cady Way Bike Trail</td>
<td>33</td>
<td>36.4</td>
<td><strong>42.4</strong></td>
<td>21.2</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Kraft Azalea Garden</td>
<td>49</td>
<td><strong>51</strong></td>
<td>44.9</td>
<td>2</td>
<td>2</td>
<td>—</td>
</tr>
<tr>
<td>Orwin Manor Park</td>
<td>3</td>
<td>—</td>
<td><strong>100</strong></td>
<td>—</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Phelps Park</td>
<td>72</td>
<td>30.6</td>
<td><strong>50</strong></td>
<td>12.5</td>
<td>6.9</td>
<td>—</td>
</tr>
<tr>
<td>Trismen Park</td>
<td>2</td>
<td>—</td>
<td><strong>100</strong></td>
<td>—</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Howell Branch Preserve</td>
<td>15</td>
<td><strong>53.3</strong></td>
<td>33.3</td>
<td>6.7</td>
<td>6.7</td>
<td>—</td>
</tr>
<tr>
<td>Winter Park Tennis Center</td>
<td>8</td>
<td>12.5</td>
<td><strong>62.5</strong></td>
<td>12.5</td>
<td>—</td>
<td>12.5</td>
</tr>
<tr>
<td>Azalea Lane Rec Center</td>
<td>38</td>
<td>28.9</td>
<td><strong>57.9</strong></td>
<td>2.6</td>
<td>10.5</td>
<td>—</td>
</tr>
<tr>
<td>Winter Park Golf Course</td>
<td>8</td>
<td><strong>62.5</strong></td>
<td>37.5</td>
<td>—</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Other</td>
<td>51</td>
<td>45.1</td>
<td><strong>47.1</strong></td>
<td>—</td>
<td>2</td>
<td>5.9</td>
</tr>
</tbody>
</table>
Residents were then asked how often they use Winter Park’s public parks and facilities. A plurality of residents (40.8%) answered “Weekly,” followed by 22.1% reporting using them monthly.

Next, respondents were asked what activities they use the public parks and recreation facilities for. Most respondents reported using the parks for walking (182 residents), relaxing (103 residents), and the playground (90 residents).

<table>
<thead>
<tr>
<th>Activity</th>
<th>N</th>
<th>Activity</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walking</td>
<td>182</td>
<td>Dining/Picnic</td>
<td>22</td>
</tr>
<tr>
<td>Relaxing</td>
<td>103</td>
<td>Golf/Tennis</td>
<td>20</td>
</tr>
<tr>
<td>Playground</td>
<td>90</td>
<td>Soccer/Baseball</td>
<td>18</td>
</tr>
<tr>
<td>Place to bring kids</td>
<td>88</td>
<td>Other sports</td>
<td>15</td>
</tr>
<tr>
<td>Viewing nature</td>
<td>87</td>
<td>Swimming</td>
<td>8</td>
</tr>
<tr>
<td>Family time</td>
<td>59</td>
<td>Boating</td>
<td>8</td>
</tr>
<tr>
<td>Attending events</td>
<td>54</td>
<td>Learning/Education</td>
<td>6</td>
</tr>
<tr>
<td>Walking dogs</td>
<td>54</td>
<td>Fishing</td>
<td>4</td>
</tr>
<tr>
<td>Exercising</td>
<td>43</td>
<td>Volunteering</td>
<td>1</td>
</tr>
<tr>
<td>Biking</td>
<td>39</td>
<td>In-line skating</td>
<td>0</td>
</tr>
<tr>
<td>Other</td>
<td>26</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Participants were asked how often they visit the parks as a part of their exercise or health and fitness routine. The most common response was “Weekly” (31.9%) followed distantly by “Never” (18.6%).
The next question assessed what residents thought was missing from Winter Park’s public park offerings. Less than half of the residents said that anything was missing (159 of the 325 respondents). Top answers among those providing a response included holding special events, such as music and yoga events (18 residents), having more seating (9 residents) and areas for dogs (11 residents).

| N | Special events (music, yoga, food vendors) | 18 |
| N | Transportation for elderly patrons | 1 |
| N | Nothing | 11 |
| N | Better access to sport activities (not rentals) | 1 |
| N | More dog parks/areas for dogs | 11 |
| N | Better treatment of gardens | 1 |
| N | More seating areas | 9 |
| N | Back racks | 1 |
| N | More swimming pools | 8 |
| N | Crowded by outside residents | 1 |
| N | Water park/splash pads | 8 |
| N | Dead tree at Ward Park that needs to be cut down | 1 |
| N | Updated playground equipment | 7 |
| N | Disc golf course | 1 |
| N | More shaded areas | 7 |
| N | Better lighting | 1 |
| N | More open spaces for sports and activities | 7 |
| N | Longer hours for the Farmer’s Market | 1 |
| N | Trash pick-up/maintenance | 7 |
| N | Mayor of Winter Park is not prioritizing Winter Park | 1 |
| N | Updated facilities | 6 |
| N | More community centers | 1 |
| N | More/updated restrooms | 5 |
| N | Rec center room needs more space/more workout equipment | 1 |
| N | More/improved walking and biking trails | 5 |
| N | Recycling bins | 1 |
| N | Surveillance/security | 5 |
| N | Outdoor pickle ball courts | 1 |
| N | Better regulation of dog rules | 4 |
| N | Relocation of pool of Hannibal Square made it small area; difficult to get out of | 1 |
| N | More/better parking | 4 |
| N | The [Cady Way Pool] hours don’t make any sense | 1 |
| N | Water fountains | 4 |
| N | Sand volleyball court | 1 |
| N | More parks | 3 |
| N | Skate park | 1 |
| N | More cleaning | 2 |
| N | Summer camps for kids | 1 |
| N | More gardens | 2 |
| N | Improved tennis courts | 1 |
| N | Landscaping | 2 |
| N | Homeless people around park | 1 |
| N | Improve water quality | 2 |
| N | Water skiing | 1 |
Respondents were asked if there was a recreation activity that was not currently in Winter Park that they wanted to see added and supported; 67.8% of respondents reported no. Of the respondents who said yes (32.2%), the most popular answers were “bike paths/trails” (10 residents); a community pool (8 residents); and a tennis court (6 residents).

<table>
<thead>
<tr>
<th>Recreation Activity</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bike paths/trails</td>
<td>10</td>
</tr>
<tr>
<td>Community pool</td>
<td>8</td>
</tr>
<tr>
<td>Tennis court</td>
<td>6</td>
</tr>
<tr>
<td>A recreation center with exercise equipment</td>
<td>5</td>
</tr>
<tr>
<td>Expand parks/activities for children</td>
<td>5</td>
</tr>
<tr>
<td>Yoga (indoor and outdoor)</td>
<td>5</td>
</tr>
<tr>
<td>Soccer field</td>
<td>5</td>
</tr>
<tr>
<td>Organized swimming activities</td>
<td>5</td>
</tr>
<tr>
<td>Canoes/kayaking</td>
<td>4</td>
</tr>
<tr>
<td>Disc golf</td>
<td>4</td>
</tr>
<tr>
<td>Elderly activities/exercise classes</td>
<td>4</td>
</tr>
<tr>
<td>Pickleball</td>
<td>4</td>
</tr>
<tr>
<td>More splash pads</td>
<td>4</td>
</tr>
<tr>
<td>Skate parks</td>
<td>4</td>
</tr>
<tr>
<td>Music activities</td>
<td>3</td>
</tr>
<tr>
<td>More access to boat ramps and aquatic activities</td>
<td>3</td>
</tr>
<tr>
<td>Paddle boarding</td>
<td>3</td>
</tr>
<tr>
<td>Tai Chi</td>
<td>3</td>
</tr>
<tr>
<td>Basketball courts</td>
<td>2</td>
</tr>
<tr>
<td>Beach volleyball area</td>
<td>2</td>
</tr>
<tr>
<td>Golf driving range</td>
<td>2</td>
</tr>
<tr>
<td>Shuffle board</td>
<td>2</td>
</tr>
<tr>
<td>Volleyball courts</td>
<td>2</td>
</tr>
<tr>
<td>Walking trails</td>
<td>2</td>
</tr>
<tr>
<td>Zumba</td>
<td>2</td>
</tr>
<tr>
<td>Racquetball</td>
<td>2</td>
</tr>
</tbody>
</table>

**Neighborhood Parks**

Residents were also asked about their neighborhood parks. Most respondents (77%) reported that they had a park that they considered their neighborhood park; 23% did not.
Next, respondents were asked which park they considered their neighborhood park. The most popular parks were Lake Baldwin Park (9 residents), Central Park (7 residents), and Mead Garden (6 residents).

<table>
<thead>
<tr>
<th>Park Name</th>
<th>N</th>
<th>Park Name</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Azalea Lane Rec Center</td>
<td>3</td>
<td>Mead Garden</td>
<td>6</td>
</tr>
<tr>
<td>Lake Baldwin Park/Fleet Peeple’s Park</td>
<td>9</td>
<td>MLK</td>
<td>4</td>
</tr>
<tr>
<td>Cady Way Bike Trail</td>
<td>4</td>
<td>Orwin Manor Park</td>
<td>2</td>
</tr>
<tr>
<td>Cady Trail Pool</td>
<td>1</td>
<td>Park Avenue Park</td>
<td>3</td>
</tr>
<tr>
<td>Central Park</td>
<td>7</td>
<td>Phelps Park</td>
<td>5</td>
</tr>
<tr>
<td>Dinky Dock</td>
<td>1</td>
<td>Showalter Field</td>
<td>2</td>
</tr>
<tr>
<td>Howell Branch Preserve</td>
<td>3</td>
<td>Timberlane Shores</td>
<td>1</td>
</tr>
<tr>
<td>Kraft Azalea Garden</td>
<td>4</td>
<td>Trismen Park</td>
<td>1</td>
</tr>
<tr>
<td>Lake Chelton</td>
<td>3</td>
<td>Ward Park</td>
<td>4</td>
</tr>
<tr>
<td>Lake Midget Park</td>
<td>1</td>
<td>Winter Park Community Center</td>
<td>1</td>
</tr>
<tr>
<td>Marvin Smiley Park</td>
<td>1</td>
<td>Winter Park Golf Course</td>
<td>1</td>
</tr>
</tbody>
</table>

When asked how often they visited their neighborhood parks, most residents responded “Weekly” (43.2%) or “Monthly” (21.2%).

Residents were asked what improvements or additions they would like to see added to their neighborhood park. Top suggestions included more overall maintenance (48 respondents), more benches or tables (42 respondents), and more bathrooms (37 respondents).

<table>
<thead>
<tr>
<th>Improvement</th>
<th>N</th>
<th>Improvement</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amphitheater</td>
<td>13</td>
<td>Sports courts/fields</td>
<td>10</td>
</tr>
<tr>
<td>Paths</td>
<td>18</td>
<td>Drinking fountains</td>
<td>32</td>
</tr>
<tr>
<td>Provide/increase park staff</td>
<td>14</td>
<td>Synthetic turf area</td>
<td>9</td>
</tr>
<tr>
<td>Pool</td>
<td>6</td>
<td>Gardens and flowers</td>
<td>30</td>
</tr>
<tr>
<td>Bathrooms</td>
<td>37</td>
<td>Track/fitness trail</td>
<td>12</td>
</tr>
<tr>
<td>Public art</td>
<td>17</td>
<td>Overall maintenance</td>
<td>48</td>
</tr>
<tr>
<td>Benches/tables</td>
<td>42</td>
<td>Tree planting/maintenance</td>
<td>35</td>
</tr>
<tr>
<td>Recreation/sports programing</td>
<td>11</td>
<td>Cleaning/litter removal</td>
<td>25</td>
</tr>
<tr>
<td>Children’s play equipment</td>
<td>29</td>
<td>More trash cans</td>
<td>16</td>
</tr>
<tr>
<td>Security</td>
<td>18</td>
<td>Lighting</td>
<td>16</td>
</tr>
<tr>
<td>Children’s spray park area</td>
<td>22</td>
<td>Disabled access</td>
<td>10</td>
</tr>
<tr>
<td>Signage</td>
<td>7</td>
<td>Other</td>
<td>81</td>
</tr>
<tr>
<td>Skate parks</td>
<td>5</td>
<td>None</td>
<td>63</td>
</tr>
<tr>
<td>Dog park area</td>
<td>22</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
81 residents provided answers not on the survey. Top requests included more shade (8 residents), better parking (4 residents) and water fountains for dogs (4 residents).

<table>
<thead>
<tr>
<th>Request</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add swings</td>
<td>3</td>
</tr>
<tr>
<td>More shade</td>
<td>8</td>
</tr>
<tr>
<td>Additional/updated exercise equipment</td>
<td>3</td>
</tr>
<tr>
<td>At Christmas park lights are typically distracting when red/too flashy</td>
<td>2</td>
</tr>
<tr>
<td>Band stand needs to be redone and updated</td>
<td>1</td>
</tr>
<tr>
<td>Basketball courts</td>
<td>2</td>
</tr>
<tr>
<td>Better bike lanes</td>
<td>2</td>
</tr>
<tr>
<td>Better water quality</td>
<td>2</td>
</tr>
<tr>
<td>Landscaping</td>
<td>3</td>
</tr>
<tr>
<td>Better parking</td>
<td>4</td>
</tr>
<tr>
<td>Better security</td>
<td>1</td>
</tr>
<tr>
<td>Dog waste bags</td>
<td>2</td>
</tr>
<tr>
<td>Water fountain for dogs</td>
<td>4</td>
</tr>
<tr>
<td>Don't like the library in its location</td>
<td>1</td>
</tr>
<tr>
<td>Eating areas</td>
<td>1</td>
</tr>
<tr>
<td>Vendors</td>
<td>1</td>
</tr>
<tr>
<td>More activities for kids</td>
<td>1</td>
</tr>
<tr>
<td>Expand park/more space</td>
<td>4</td>
</tr>
<tr>
<td>More variety</td>
<td>1</td>
</tr>
<tr>
<td>Grills</td>
<td>2</td>
</tr>
<tr>
<td>Picnic tables</td>
<td>1</td>
</tr>
<tr>
<td>Reduce the amount of homeless people</td>
<td>1</td>
</tr>
<tr>
<td>More gardens</td>
<td>1</td>
</tr>
<tr>
<td>Better maintenance of the pool</td>
<td>2</td>
</tr>
<tr>
<td>Liked it better when it was more “rustic/wild”</td>
<td>1</td>
</tr>
<tr>
<td>Enforce park rules during rentals</td>
<td>1</td>
</tr>
<tr>
<td>More bathrooms</td>
<td>3</td>
</tr>
<tr>
<td>Small dog park only</td>
<td>2</td>
</tr>
<tr>
<td>More bike racks</td>
<td>1</td>
</tr>
<tr>
<td>More trails</td>
<td>1</td>
</tr>
<tr>
<td>More concerts/shows</td>
<td>1</td>
</tr>
<tr>
<td>More culturally appropriate art</td>
<td>1</td>
</tr>
<tr>
<td>Better maintenance</td>
<td>3</td>
</tr>
<tr>
<td>More events at MLK</td>
<td>1</td>
</tr>
<tr>
<td>Soccer goals</td>
<td>1</td>
</tr>
<tr>
<td>More fencing</td>
<td>3</td>
</tr>
<tr>
<td>More seating</td>
<td>1</td>
</tr>
<tr>
<td>More play areas/playgrounds</td>
<td>3</td>
</tr>
<tr>
<td>More spray areas/splash pads</td>
<td>2</td>
</tr>
<tr>
<td>More trash pickup</td>
<td>1</td>
</tr>
<tr>
<td>Pest control</td>
<td>2</td>
</tr>
<tr>
<td>Preserve park spaces/no new buildings</td>
<td>1</td>
</tr>
<tr>
<td>Recreation activities for seniors</td>
<td>1</td>
</tr>
<tr>
<td>Recycling</td>
<td>1</td>
</tr>
</tbody>
</table>
Repairing boardwalk; be sure to prevent people from crossing it with borders; faster process for fixing the boardwalk  | 1
Replace equipment | 2
Clean retention ponds | 2
Solar energy on the train station | 1
Update website | 1
Splintering wood on play areas | 1
Strongly opposed to dog parks | 1
Tennis courts | 1
Too plain | 1
Utilizing West Meadow better | 1
Water cooling systems tend to break down | 1
Wish Showalter was open later in the evening | 1
Wood repair on playground equipment | 1

| Park Issues |

Participants were asked to rate their opinion of the importance of certain park issues as “Very important,” “Somewhat important,” “Not very important,” or “Not important at all.” Most respondents (63.4%) reported that keeping user fees/admission at the current levels was very important; 49.4% said that it was somewhat important to enhance offerings at existing parks; 69.8% reported that maintaining and renovating existing parks was very important. Concerning developing existing city land for new parks, 38.9% said this was somewhat important; 32.5% considered acquiring land for new parks was somewhat important.

<table>
<thead>
<tr>
<th>Issue</th>
<th>N</th>
<th>Very important (%)</th>
<th>Somewhat important (%)</th>
<th>Not very important (%)</th>
<th>Not important at all (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keep user fees/admission at current levels</td>
<td>320</td>
<td>63.4</td>
<td>25.9</td>
<td>5.6</td>
<td>5</td>
</tr>
<tr>
<td>Enhancing offerings at existing parks</td>
<td>318</td>
<td>30.2</td>
<td>49.4</td>
<td>16.4</td>
<td>4.1</td>
</tr>
<tr>
<td>Maintaining and renovating existing parks</td>
<td>321</td>
<td>69.8</td>
<td>26.8</td>
<td>3.1</td>
<td>.3</td>
</tr>
<tr>
<td>Developing existing city land for new parks</td>
<td>319</td>
<td>32.9</td>
<td>38.9</td>
<td>21.3</td>
<td>6.9</td>
</tr>
<tr>
<td>Acquiring land for new parks</td>
<td>320</td>
<td>31.3</td>
<td>32.5</td>
<td>25.6</td>
<td>10.6</td>
</tr>
</tbody>
</table>

Residents were also asked about their reluctance to use certain parks, and why they were reluctant. Only 16.1% of residents reported being reluctant to visit certain parks. At Lake Baldwin Park, residents cited not wanting to be around dogs as a reason for not visiting this park. Crime and safety was reported as an issue for Cady Way Trail, Splash Pad Park, Castle Park, Hannibal Square, MLK, Phelps Park, and Ward Park.
<table>
<thead>
<tr>
<th>Park Name</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Lake Baldwin Park         | - The dog park  
- Overcrowded  
- The dog park  
- The large dogs are not separate from the small dogs  
- People don’t watch their dogs  
- Too many shrubs in certain area. Safety issue for exercising and walking  
- I do not support money going to this cause  
- The issue of dog poop and people maintaining their dogs when visiting. More doggy poop bags and trash cans requested  
- Does not want to go to a park with dogs  
- Does not support dog parks  
- Not enough lighting |
| Cady Way Trail            | - There’s some sketchy things on the bike trails  
- Due to past incidents  
- Issue with crime on trails |
| Central Park              | - Park does not allow dogs  
- Parking issues |
| Dinky Dock                | - Water levels  
- Limited parking |
| Splash Pad Park           | - Safety reasons |
| Castle Park               | - Safety reasons |
| Hannibal Square           | - Safety |
| MLK                       | - Parking area is a mess  
- It is too difficult to supervise kids while they are on the playground/play areas  
- It is very easy for people to drive away with children  
- Safety concern  
- Too crowded  
- Rodent problem |
| Mead Garden               | - It was not as nice as expected. It felt safe but unkempt overall. |
| Phelps Park               | - Safety issues  
- Geared towards kids and family mostly  
- Security issues with theft  
- Heard a lot of drug dealings there  
- In despair |
| Trismen Park              | - Appears to be right in the middle of homes |
| Ward Park                 | - Feels unsafe  
- Very open  
- Fence is not secure  
- Their paved parking  
- Not so clean and safe |
| Winter Park Community Center | - Too many vagrants in area |
Additional Comments ▪ Would not attend any park allowing dogs for safety reasons

Demographics

- The respondents ranged in age from 21 to 93; most respondents were 35 to 70 years old.
- 57.6% of the participants were female; 42.4% were male.
- 75.8% owned their homes, while 24.2% rented.
- 65.9% had children under 18 in their homes.

Conclusion

Overall, the residents of Winter Park are very happy with the parks that are available to them. 86.5% of participants rated the quality of the parks as excellent or good while 86.1% rated the general condition of the parks as excellent or good. In terms of specific parks, the most popular are Central Park, MLK, and Phelps Park. Residents also use the parks often with over three quarter of respondents stating they visit a park in Winter Park at least once a month. Many respondents offered ideas as to what is missing at the parks however no one idea received more than 18 supporters. Thus while a handful of residents thought more events or more dog parks were needed, no one idea was cited by more than a few people. In terms of respondents' neighborhood parks, increasing the number of benches and tables and improving “overall maintenance” were the most popular suggestions for improvements. While some improvements or changes could be made, the results of the survey show that overall, residents are very pleased with the parks and they are taking advantage of what the parks have to offer.
Hello,

I am a student from UCF doing a research survey on behalf of the City of Winter Park. I am not selling anything! This survey is anonymous and takes about 5-8 minutes.

[ADD AS NECESSARY:] You are being asked to participate in this survey as part of the city’s Parks and Recreation Master Plan Process. In an effort to continue providing the citizens of Winter Park with the best available parks and recreation facilities, the city has begun updating its current Master Plan which is a blueprint for growth and development of our parks system.

The information you provide through answering this survey will be compiled and used to establish the foundation and direction for the future of Winter Park’s park and recreational facilities. I hope you will take a few minutes to provide us with your honest opinion about our existing amenities and programs, as well as what you envision for the future.

Although you will not be asked to provide your name, there are several questions regarding demographics. The information is critical and will only be used for statistical purposes.

Q2
I can only interview people aged 18 and older. Are you at least 18 years old?

- ☐ No
- ☐ Yes

Q3
And are you a resident of Winter Park?

- ☐ Yes
- ☐ No
Q4
ok let's get started. Winter Park has more than 20 parks and public recreation facilities. Overall, how would you rate the quality of Winter Park's public parks? Would you say they are poor, fair, average, good or excellent?

- poor
- fair
- average
- good
- excellent

Q5
And using the same scale, how would you rate the general condition of Winter Park’s public parks and recreation facilities? (re-read options if necessary)

- poor
- fair
- average
- good
- excellent

Q6
Which parks and recreation facilities are you or those in your household currently using and how do you rate each overall? (surveyor- only select the quality of the parks/facilities the participant names. After one park is named, ask if there are others they use and assess quality)

<table>
<thead>
<tr>
<th>Park Facility</th>
<th>poor</th>
<th>fair</th>
<th>average</th>
<th>good</th>
<th>excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Park</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shady Parks &amp; Spray Ground</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>Lake Baldwin Park</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>MLK</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>poor</td>
<td>fair</td>
<td>average</td>
<td>good</td>
<td>excellent</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>------</td>
<td>------</td>
<td>---------</td>
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<td>-----------</td>
</tr>
<tr>
<td>Mead Garden</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Ward Park</td>
<td>☐</td>
<td>☐</td>
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<td>☐</td>
</tr>
<tr>
<td>Dinky Dock</td>
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<td>☐</td>
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</tr>
<tr>
<td>Farmer's Market</td>
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<tr>
<td>Cady Way Pool</td>
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</tr>
<tr>
<td>Cady Way Bike Trail</td>
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</tr>
<tr>
<td>Kraft Azalea Garden</td>
<td>☐</td>
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<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Orwin Manor Park</td>
<td>☐</td>
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</tr>
<tr>
<td>Trismen Park</td>
<td>☐</td>
<td>☐</td>
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<td>☐</td>
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</tr>
<tr>
<td>Howell Branch Preserve</td>
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<td>Winter Park Tennis Center</td>
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<tr>
<td>Azalea Lane Rec Center</td>
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</tr>
<tr>
<td>Winter Park Golf Course</td>
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<td>☐</td>
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<td>☐</td>
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<tr>
<td>Other</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

Q7
How often do you use Winter Park's public parks and recreation facilities? (read options)

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Occasionally
- ☐ Rarely
- ☐ Never
Q8
What are you using the public parks and recreation facilities for? That is to say what do you typically do when you are at one of the parks? (record answers)

- □ Biking
- □ golf/ tennis
- □ place to bring kids
- □ playground
- □ in-line skating
- □ dining/ picnic
- □ attending events
- □ family time
- □ soccer/ baseball
- □ swimming
- □ exercising
- □ volunteering
- □ learning/ education
- □ fishing
- □ walking dogs
- □ other sports
- □ boating
- □ walking
- □ viewing nature
- □ relaxing
- □ other

Q9
What, if anything, do you feel is missing from Winter Park's public park offerings?
Q10
Is there one park you consider your neighborhood park?

- ☐ No
- ☐ Yes

Q11
What park would that be?

Q12
How often do you visit your neighborhood park?

- ☐ daily
- ☐ weekly
- ☐ monthly
- ☐ occasionally
- ☐ rarely
- ☐ never

Q13
What, if any, improvements or additions would you like to see made to your neighborhood park? (record verbatim)

- ☐ amphitheater
- ☐ paths
- ☐ provide/ increase park staff
- ☐ pool
- ☐ bathrooms
- ☐ public art
- ☐ benches/ tables
- ☐ recreation/ sports programming
- ☐ children's play equipment
Q14
Now I'm going to read a short list of park issues. Please rate the importance of each as not important at all, not very important, somewhat important, or very important.

<table>
<thead>
<tr>
<th>Keeping user fees/admission at current levels</th>
<th>Not important at all</th>
<th>Not very important</th>
<th>Somewhat important</th>
<th>Very important</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Q15
In general, do you tend to visit the parks alone or with others?

- [ ] Alone
- [ ] With others

Q16
How often do you visit parks as part of your exercise or health and fitness routine? (read options)

- [ ] Daily
- [ ] Weekly
- [ ] Monthly
- [ ] Occasionally
- [ ] Rarely
- [ ] Never

Q17
Is there a recreation activity that is not available in Winter Park that you would like to see offered and supported?

- [ ] No
- [ ] Yes
Q18
What recreation activity would you like to see?

Q19
Are there any Winter Park parks you are reluctant to use?

- No
- Yes

Q20
Which parks are you reluctant to use and why?

Q21
Just a few more questions for statistical purposes and we will be done:

Q22
What is your age?

Q23
What is your gender? (Only ask if not obvious)

- Male
- Female

Q24
Do you rent or own your residence in Winter Park?

- Own
- Rent

Q25
Do you have children under the age of 18 in your home?

- No
- Yes
Q26
How many children do you have under 18 living at home?

Q27
Thank you for your participation in the Parks & Recreation Master Plan Survey! Have a great day!
City of Winter Park
Parks and Recreation Department

Parks Inventory Report
2018
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   - Individual park master plans

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Definitions, Terms and Abbreviations

Community Parks: a community park is a drive-to park typically 20 acres in size that serves a population within a three mile radius. It is designed to serve the needs of several neighborhoods. A community park offers a variety of recreational activities including community center programming, ball fields and courts, fitness trails, playgrounds, and picnic areas. An aquatic center may be a suitable component depending on the neighborhood. As for parking, adequate off-street parking is advisable. Community parks serve as a gathering place for area residents.

Neighborhood Parks: Parks less than five acres in size, that serve a population within a one mile radius and can be reached by walking or biking fall into the category of neighborhood parks. A neighborhood park should be accessible without crossing heavy traffic. It is desirable to locate this type of park adjacent to an elementary school because they serve the same population, share compatible land uses, and contain complimentary recreation facilities. Neighborhood parks typically include playground, picnic, small ball court facilities, and a small multipurpose field and may support both passive and active uses.

Special Purpose Parks: provide specific amenities for a limited number of recreational activities. The City of Winter Park has two special purpose parks: the Winter Park Tennis Center and the Winter Park Golf Course.

Open Space Parks: Generally a minimum of one acre in size, open space parks provide resource-based recreation such as nature trails and serve a population within a half mile radius. The City of Winter Park further defines open space as nature preserve, conservation land and/or undeveloped recreational land.

Mini-Parks: Mini-Parks contain benches, fountains, or other street furniture, and provide opportunities for passive recreation. Mini-parks function similar to neighborhood parks, but often have less active uses and are far smaller in size.

Trails: Trails are linear facilities that serve two primary purposes, recreation and fitness. Recreation trails often referred to a bike trails or ped/bike trails typically provide a connection between points (park to park, city to city, etc.). Recreation trails may also serve as transportation facilities in some areas. Fitness trails provide safe, convenient venues for aerobic exercise. Fitness trails are often loops within existing parks to allow walkers or joggers to travel any distance they choose.
1.1 Data Collection
Information from the City of Winter Park Geographic Information System (GIS). The mapping system database contains information on city properties, utilities, transportation features and numerous other features. To date, park related features the system contains:

- Parks (differentiated by type)
- Parks Department maintained properties
- City owned properties
- Water bodies
- Athletic field lighting facilities
- Commemorative benches
- Ped/Bike trails, lanes and road share facilities

1.2 Inventory Summary
The City of Winter Park owns 57 parks covering approximately 392 acres of land area. These parks are broken into six categories (listed below) based on their primary functional type. Park acreage does not include lakes and other waterways except in cases where a water body lies completely within the boundaries of a managed park. Four such properties (Lake Chelton, Lake Knowles, Lake Midget, and Lake Wilbar) are included in this inventory.

Table 1.1. Summary of park types and acreages

<table>
<thead>
<tr>
<th>Type of Park</th>
<th>Number</th>
<th>Acreage</th>
<th>ac./1000 residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Parks</td>
<td>9</td>
<td>192.6</td>
<td>6</td>
</tr>
<tr>
<td>Neighborhood Parks</td>
<td>4</td>
<td>13.5</td>
<td>0.4</td>
</tr>
<tr>
<td>Special Purpose Parks</td>
<td>2</td>
<td>47.0</td>
<td>1.5</td>
</tr>
<tr>
<td>Open Space Parks</td>
<td>4</td>
<td>112.0</td>
<td>3.6</td>
</tr>
<tr>
<td>Mini-Parks (includes four lakes)</td>
<td>38</td>
<td>30.9</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>57</strong></td>
<td><strong>395.5</strong></td>
<td><strong>12.8</strong></td>
</tr>
</tbody>
</table>

1.3 Needs Assessment
No specific needs were identified related to park inventory.
Section 2
Park Inventory

2.1 Park System Summary
The City of Winter Park owns 57 parks covering approximately 392 acres of land area (see Figure 1.). These parks are broken into five categories (listed below) based on their primary functional type.
2.2 Community Parks
Winter Park currently maintains nine community parks that cover 192.6 acres (see Figure 2-2).

1. Central Park (including West Meadow) 8.0 ac.
2. Dinky Dock 1.6 ac.
3. Dr. Martin Luther King, Jr. Park 28 ac.
5. Mead Botanical Garden 48 ac.
6. Community Center/Shady Park Complex 4.7 ac.
7. Lake Baldwin Park 24 ac.
8. Howell Branch Preserve 10.7 ac.
9. Winter Park Farmer’s Market Property 0.9 ac.

Figure 2-2. Community Parks in Winter Park
2.3 Neighborhood Parks

Winter Park currently maintains four neighborhood parks that cover 13.5 acres (see Figure 2-3).

1. Orwin Manor Park 0.9 ac.
2. Kraft Azalea Garden 5.2 ac.
3. Phelps Park 6 ac.
4. Trismen Park 1.4 ac.

Figure 2-3. Neighborhood Parks in Winter Park
2.4 Special Purpose Parks

Winter Park currently maintains two special purpose parks that cover 47 acres (see Figure 3.).

1. Winter Park Golf Course 40.8 ac.
2. Tennis Center 6.2 ac.
2.5 Open Space Parks

With the recent acquisition of 55.6 acres along Howell Branch Creek, the total acreage of Winter Park’s open space parks now exceeds 100 acres. Collectively, these properties provide residents with tree canopy, wildlife habitat, lake frontage and creek access.

2. Cady Way Trail Space 3.7 ac.
3. Pennsylvania Avenue Creek Lot 0.82 ac.
4. Howell Creek Basin Lots 85.9 ac.

Figure 2-5. Open Spaces Parks in Winter Park
2.6 Mini-Parks
Winter Park owns 38 Mini-Parks that cover a total of 30.9 acres. The nature of these parks varies considerably ranging from small green spaces within road rights of way to parcels surrounding entire lakes or ponds. Collectively, these min-parks provide a natural break from the urban landscape and many of them add significant recreational opportunity to the surrounding neighborhood.

Alberta Drive *  Hamilton Place  Canton/New York
Lake Midget *  Lake Knowles*  Morse
Golftview  Loch Lomond/St. Andrews  Sunset/Chestnut
Kings Way  Smiley  Alfred J. Hanna
Laughlin  Alexander Place *  Fairbanks/Orlando
Reading Way  Worthington Court  Harris Circle*
Alberta/Courtland  Chelton Circle *  Lake Wilbar*
Cavendish/Harmon  Harland Park  Orange/Harmon
Tyrel Lane  Grove  General Rees/Glenridge
Bonita Drive  Lakeview  Pulsifer
Fawcett Road  Canton/Interlachen  Lansbury/Maiden
Hooper Park  Via Bella  Place/Interlachen
Lakefront  Jay Blanchard

*Indicates waterfront property

2.7 Trails
Most trails are located within existing parks. Only trail acreage that lies outside of a park boundary counts toward the overall park area. The trails themselves are broken into two categories, recreation trails and fitness trails.

2.7.1 Recreation Trails
Pedestrian and bicycle trails within Winter Park help to connect the city with neighboring communities. The trail miles listed below are facilities or segments that are within the Winter Park city limits.

- Cady Way Trail – 1.1 miles in Winter Park connects Orange County, Seminole County and Orlando
- Mead Garden – 0.3 miles in Winter Park connects Orange County and Orlando
- Lake Baldwin- 0.4 miles in Winter Park connects Orlando, Orange County, Seminole County
- Denning Drive - 0.5 miles
- Blake Avenue - 0.3 miles

2.7.2 Fitness Trails
These trails are walking/exercise loops that are wholly contained with a city park. Linear distances shown are for a single traverse of the loop and any connector spurs.
- Howell Branch Preserve – 0.8 miles
- Ward Park – 0.3 miles
- Martin Luther King, Jr. Park – 0.2 miles

2.8 Other Maintained Properties
The City of Winter Park Parks and Recreation Department also maintains an additional 56.3 acres of right-of-way, medians, and other properties that provide general open space but do not contribute to the City’s overall level-of-service for parks.

2.8.1 Cemeteries
The City owns and operates two cemeteries Palm Cemetery (14.2 acres) and Pineywood Cemetery (10 acres). Cemetery acreage is not currently counted in the park acreages total. Under current conditions and operational policy, both facilities are projected to reach capacity in approximately 10 years. With funereal trends moving toward more cremations, an opportunity exists to convert remaining space to columbarium or cremation garden facilities that will increase capacity and revenues.

2.8.2 City Buildings, Rights of Way & Roadway Related Properties
The Department maintains approximately 31.8 acres of non-park open space within the city. These sites are not counted in the park acreage total.
- Parking lots 2.5 acres
- Road rights-of-way 11.2 acres
- City building grounds 14.0 acres
- Traffic islands 4.1 acres

2.9 Park Specific Master Plans
Previously performed master plans or studies for individual parks are listed below. Year 1 of this master plan cycle includes a review of the status of these plans and assessment of the need for additional studies.
- Mead Garden Master Plan
- Central Park Master Plan
- Brookshire Relocation/Cady Way Community Center Study
- Ward Park/Showalter Field/Brookshire Elementary Facility Sharing Plan
- Villa View Park Site Design
- Howell Branch Preserve
- Lake Baldwin Park Conceptual Site Plan
- Martin Luther King, Jr. (Lake Island) Park Conceptual Site Plan
- City Tree Farm Conceptual Site Plan
Section 3
Needs Assessment

3.1 Needs Related to Inventory
The following needs were identified during the evaluation of park related properties.
   1. Develop columbarium and cremation garden options for Palm Cemetery and cremation garden options for Pineywood Cemetery
   2. Review status of individual park master plans

3.2 Action Items
Due to overlap in identified needs, action Items related to cemetery capacity addressed in the 2018 City of Winter Parks & Recreation Department Condition Assessment Report.