Agenda Items

Call Meeting to Order

Approve minutes August 13, 2019

Approval Shoreline Permit Applications

a. SAP 19-17, Request of Thomas and Julie Eastwood to construct a seawall/revetment at 1631 Barcelona Way on Howell Creek.

Reports

a) Lakes Management/Stormwater Management - Don Marcotte
b) WP Police Lakes Patrol - Jeff Marcum
c) City of Maitland Update - John Bryant
d) Sustainability - Vanessa Balta Cook

New Business

Citizen Comments
New Ideas

ADJOURN - Next meeting October 8, 2019

appeals & assistance

“If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” (F.S. 286.0105). “Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office (407-599-3277) at least 48 hours in advance of the meeting.”
Present
John Minton, Tom Smith, Amy Byrd, Jack Goggin, Steve DiClemente

Absent
David Moorhead, Doug Marks, Drew Havron.

ADMINISTRATIVE ITEMS

Meeting called to order: Chairman DiClemente called the meeting to order at 12:00 pm.

A brief discussion was held regarding the City Attorney’s response to a question about approval of shoreline applications when a quorum is not present.

Mr. Attaway discussed briefly the changes to the City’s boathouse code staff is looking into so as to provide a more diverse look to boathouses on the lakes. The discussion also covered state requirements that the City would have to continue to meet. After preliminary review, staff will bring possible revisions to the Board for a more in depth discussion.

Chm DiClemente requested clarification on an item in the minutes. The item was brought before the Board by Commissioner Weaver regarding replacing septic tanks with sewer. Mr. Attaway explained the item came out of a City Commission work session between the Commission and Utility Director David Zusi regarding replacing septic tanks with sewer in areas in the City. That discussion included pros and cons and whether septic tanks are contributing to the degradation of the lakes. Mr. Attaway explained that more current research would be beneficial before making a recommendation based on impacts to the lakes. Commissioner Weaver was in attendance and was able to explain what he is looking for including objective and location. Discussion ensued. No recommendation was made at this time.

Approval of minutes

Motion made by Jack Goggin to approve the June 11, 2019, meting minutes as presented, seconded by Tom Smith, motion carried unanimously.

**The Board agreed to move the election of chairman and vice-chairman to the end of the meeting**

Shoreline Applications

SAP 19-16, Request of Robert and Kathleen Walker, for approval to construct a boathouse/dock at 1293 Alabama Dr. on Venetian Canal (Lake Maitland). Mr. Noonon provided details of the application and staff is recommending approval. Mr. Noonon responded to questions. After discussion, Mr. Smith moved to approve the application, second by Mr. Goggin, motion carried unanimously

SAP 19-13, Request of Perle du Lac to construct a seawall/revetment at 662 Osceola Ave on Lk Virginia. This application was reviewed at the July 9, 2019, meeting and was found in compliance but due to the lack of a quorum could not be approved. Mr. Noonon reiterated details of the application and staff is recommending approval. Mr. Noonon responded to questions. After discussion, Mr. Goggin moved to approve the application, second by Mr. Smith, motion carried unanimously

SAP 19-14, Request of OHG Trust #19, Robert Lazarus, for approval to construct a boathouse/dock at 560 Country Club Dr. on Lake Killarney. Mr. Noonon provided details of the application and staff is recommending
approval. Mr. Noonon responded to questions. After discussion, Mr. Smith moved to approve the application, pending revegetation, second by Mr. Goggin, motion carried unanimously.

The Board requested photographs be submitted with applications.

SAP 19-15, Request of Ann Saurman, for approval to construct a dock at 1041 Osceola Ave. on Lake Mizell. Mr. Noonon provided details of the application and staff is recommending approval. Mr. Noonon responded to questions. After discussion, Mr. Goggin moved to approve the application, pending meeting vegetation requirements, second by Mr. Smith, motion carried unanimously.

**Reports**

**Lakes Management/Stormwater Management**

Mr. Marcotte reported that the first reading of the 2020 Budget was held last month. The Board approved CIP Five-Year Plan is moving forward as presented, If any changes are requested by the City Commission he will inform the Board. He also commented that additional funding for a Master Stormwater Plan for the CRA is being discussed. Boathouse/dock inventory will be brought to the Board after it is completed for additional discussion.

Mr. Marcotte reviewed current stormwater projects including Highland Rd. CDS unit, Arbor Park drainage, and Janice Ave drainage. An updated copy of the projects list was provided.

**Police Report**

Lt Locke provided July statistics for the activities on the lakes including terminations, citations, inspections and boat towing.

**City of Maitland**

None

**Sustainability**

Ms. Balta-Cook updated the Board on cleanup projects. All events are public and details are available on the City’s website. Storm drain marking program continues. An Electronics collection event will be held at City Hall parking lot on November 16. We are also partnering with a local non-profit “Shoes for Kids” to collect gently used shoes.

**Election of Chairman and Vice Chairman**

Mr. Smith nominated Steve DiClemente for the position of Chairman, seconded by John Minton, motion carried unanimously. Mr. Smith nominated John Minton for the position of Vice Chairman, seconded by Steve DiClemente, motion carried unanimously.

**Citizen Comments**

None

**Adjournment**

Chm. DiClemente adjourned the meeting at 12:41 am. Next meeting is September 10, 2019

Respectfully Submitted,

*Debbie Wilkerson*

Recording Secretary
Debbie Wilkerson
CITY OF WINTER PARK
LAES DIVISION
SHORELINE ALTERATION PERMIT APPLICATION

General Instructions: To request approval of a Shoreline Alteration Permit Application complete this application and submit to Public Works Department (500 N. Virginia Ave., Winter Park, FL 32789) along with the applicable fee and all additional information necessary for public hearing before the Lakes & Waterways Advisory Board. All required must be submitted with application. **Two complete sets of the application and plans are required.** (Signed and sealed plans are **NOT** required for the Shoreline Alteration Permit)

**DEADLINE IS THE SECOND TUESDAY OF EACH MONTH FOR HEARING IN THE FOLLOWING MONTH.**

☐ Dock Only ($50)  ☐ Boathouse & Dock ($75)  ☑ Seawall/Revetment ($100)

**OWNER** (name & address)
Thomas and Julie Eastwood
1631 Barcelona Way
Winter Park, FL 32789

Phone: __________________________
Email: TGEjr@yahoo.com JAMolino@yahoo.com

**CONTRACTOR** (name & address)
Rafael Valle - M.J. Carpentry, Inc.
4409 Hoffner Avenue, Suite 339
Orlando, FL 32812

Phone: (321) 202-0478
Email: Rafael@DocksNSeawalls.com

**PROPERTY**
Agent: Sheila Cichra  (407) 450-4241  sheilacichra@gmail.com
Street Address : (if different):
1631 Barcelona Way

**NAME OF LAKE, CANAL OR STREAM:**
Howell Creek

Is the property under contract for purchase or lease? ☑ Yes ☐ No
Is the contract for purchase or lease contingent upon approval of this application? ☑ Yes ☐ No

If the applicant is NOT the owner, attach a copy of the purchase or lease contract or option on the property, or a letter signed by the owner of record authorizing the applicant to act as agent for the owner. This information is requested to establish the legal status of the applicant and will be held in confidence, except as the information pertains to the zoning application

**PARCEL NO:** 07-22-30-7939-00-170  *(same as tax ID number of Orange Co. property tax records)*

**Legal Description:** Provide complete and accurate legal description below including Plat Book and Page Number OR attach a copy of the legal description to this application.
Lot 17, Sevilla, less N 5 FT, as per Plat Book 3, page 24

Revised 8/10/17
Applications must include sketches showing the plan review (top) and profile (side) of the proposed structure and all relevant dimensions that demonstrate compliances with applicable codes (see rules summary on permitting web page). For revetments or seawalls the proposed, finished slope must be clearly shown and may not be steeper than 3:1 (horizontal: vertical)

Please note that any properties that do not meet the current shoreline vegetation standards (50 feet or 50% rule), must be revegetated before a shoreline alteration permit will be issued.

It is important for the waterfront property owner to understand that there may be a substantial amount of maintenance and expense required to maintain the new re-vegetated site and to keep it free of unwanted exotic vegetation.

This permit satisfies the requirements of the City of Winter Park Shoreline Protection Ordinance only. Additional permits may be required by the Florida Department of Environmental Protection or Florida Fish & Wildlife Conservation Commission. It is the responsibility of the permittee and their contractor to ensure that all necessary permits are obtained. The City assumes no responsibility for fines or other actions resulting from the permittee’s failure to obtain all required permits or approvals.

<table>
<thead>
<tr>
<th>SEAWALL/REVETMENTS (only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Description: 50' of Florida Fieldstone revetment halfway between the current edge of water and the edge of water, as located on a survey from 1999</td>
</tr>
<tr>
<td>Reason for Request: the structural integrity of the pool is being compromised by the erosion of the creek embankment</td>
</tr>
<tr>
<td>Explain Hardship if Permit Not Granted: the pool deck already has large cracks and is shifting away from the pool - the pool shell will eventually crack</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dock Parameter</th>
<th>Proposed</th>
<th>Allowed</th>
<th>Variance yes/no/n.a.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Area (sq. feet)</td>
<td></td>
<td>600 max.</td>
<td></td>
</tr>
<tr>
<td>Length from OHW (feet)</td>
<td></td>
<td>30' *</td>
<td></td>
</tr>
<tr>
<td>Height of Roof (feet above deck)</td>
<td></td>
<td>11 max.</td>
<td></td>
</tr>
<tr>
<td>Height of Deck (feet above OHW)</td>
<td></td>
<td>2 max.</td>
<td></td>
</tr>
<tr>
<td>Enclosures?</td>
<td></td>
<td>80 ft† max. (no plumbing/water allowed)</td>
<td></td>
</tr>
<tr>
<td>Side Yard Setback(s) (feet)</td>
<td></td>
<td>10 min. **</td>
<td></td>
</tr>
<tr>
<td>Meets Vegetation Criteria?</td>
<td></td>
<td>Only 50% can be cleared</td>
<td></td>
</tr>
</tbody>
</table>

Revised 8/10/17
Applicant is required to complete the table above.
*Lake Killarney has a 50' maximum allowed length from NHWE.
**Side yard setback may be reduced to 5 feet without a variance if a signed letter of no objection is obtained from the affected adjacent property owner.

I certify that, to the best of my knowledge and belief, all information supplied with this application is true and accurate, and that I am:

☐ the owner of the property described herein
☐ a party to an agreement for purchase or lease of this property
☑ an agent for the owner or purchaser/lessee of this property

Signature ________________________________ 08/11/2019 Date

SHORELINE ALTERATION APPROVAL IS REQUIRED PRIOR TO SUBMITTING FOR A BUILDING PERMIT

DO NOT WRITE BELOW LINE:

☐ APPROVED ☐ DISAPPROVED

LAKE AND WATERWAYS ADVISORY BOARD MEETING: ____________________________ VOTE: ____________________________
Julie A. Eastwood

I, Thomas G. Eastwood Jr., owner of 1631 Barcelona Way, in the City of Winter Park, hereby grant permission to Sheila Cichra of Streamline Permitting, Inc. to act as my agent in obtaining all permits associated with the construction of our riprap revetment.

(Signature)  
DATE  
Thom G. Eastwood Jr. & Julie A. Eastwood

(Print Name)

ACKNOWLEDGEMENT:

STATE OF FLORIDA

COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this 31 day of JULY 2019, by THOMAS G. EASTWOOD JR. & JULIE A. EASTWOOD

(NOTARY SEAL)  
(Signature of Notary Public - State of Florida)

Personally Known ✓ OR Produced Identification ______

Type of Identification Produced
PROPOSED 6' X 50' FLORIDA FIELDSTONE RIP-RAP REVETMENT INSTALLED IN A 3:1 SLOPE

18.5 YARDS OF CLEAN COMPACTED FILL

WATERPROOF LINER

NHWE

Howell Creek
EASTWOOD RIP-RAP CROSS SECTION
1631 BARCELONA WAY
WINTER PARK, FL 32789

PROPOSED 6' X 50' FLORIDA FIELDSTONE RIP-RAP REVETMENT INSTALLED IN A 3:1 SLOPE

18.5 YARDS OF CLEAN COMPACTED FILL

WATERPROOF LINER

NHWE

Howell Creek
LEGAL DESCRIPTION:
LOT 17 (LESSEE THE NORTH 5 FEET THEREOF), SEVILLA
AS RECORDED IN PLAT BOOK 2, PAGE 26. PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.

EASTWOOD SITE PLAN
1631 BARCELONA WAY
WINTER PARK, FL 32789

R=110.00
L=62.33
Delta=32°27'58"

NOTES:
1. FLOOD ZONE DETERMINATION SHOWN HEREIN IS SUBJECT TO FINAL APPROVAL BY F.E.R.A.
2. SURVEY IS BASED UPON THE LEGAL DESCRIPTION SUPPLIED BY CLIENT.
3. UNDERGROUND UTILITIES AND FOOTERS HAVE NOT BEEN LOCATED UNLESS OTHERWISE NOTED.
4. SUBJECT TO ANY EASEMENTS ARE OR RESTRICTIONS OF RECORD.
5. THIS SURVEY PREPARED TO BE IN A FLOODED AREA. ZONE "A" IS "A" BASED ON FLOOD INSURANCE RATE MAP 
   " DATED 3-11-1999. "D" AREA DETERMINED PER F.I.R.M.
6. DRAWING PREPARED BASED UPON THE LINE DENOTED WITH "DB".

BOUNDARY SURVEY PREPARED FOR:
ROBERT J. & CAROL F. HILLE

INLAND SURVEYING, INC.
6001 BRICK COURT
SUITE 117
WINTER PARK, FLORIDA

PH# (407) 678-3366
FAX# (407) 671-6678
Shoreline Alteration Permit Application Staff Report (Revetment)

Application #: 19-17  WATERBODY: Howell Creek  Date: 9/10/2019

APPLICANT NAME AND SITE ADDRESS: Thomas and Julie Eastwood, 1631 Barcelona Avenue

Comments:
The plan involves construction of only a riprap revetment and proposes 5’ of fill. Based on field review and analysis of property lines the fill will not be permitted as shown. The fill would encroach into the creek as well as impede the creek's capacity.

Staff Recommendation:

Approval contingent on no fill being placed beyond the property line.

Reviewed By: Matt Noonon