# Lakes & Waterways Advisory Board

**June, 12, 2018  12:00 noon**

Chief Beary Community Room, 2nd floor  
500 N. Virginia Ave. • Winter Park, Florida

## 1. Administrative

a. Approve May 8, 2018, Meeting Minutes  
b. Election on Chair and Vice-Chair

## 2. Action Items

**Shoreline Permit Applications:**  
- SAP 18-10, Request of Bruce McAllister, to construct a boathouse/dock at 1400 Green Cove Rd on Lake Maitland.

## 3. Reports

- Lake Management – Amy Giannotti  
- Sustainability – Vanessa Balta Cook  
- Stormwater Management – Don Marcotte  
  - Approve 2019 Stormwater Capital Improvement Projects
- WP Police Lakes Patrol – Jeff Hershone  
- City of Maitland Update – John Bryant

## 4. New Business

- Citizen Comments
- New Ideas

## 5. Adjourn

Next meeting date – July 10, 2018

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**appeals & assistance**

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office (407-599-3277) at least 48 hours in advance of the meeting."
Lakes and Waterways Board

Term: 3 years
Members: Seven (7) plus alternate

<table>
<thead>
<tr>
<th>Name</th>
<th>Current Term</th>
<th>1st, 2nd, Alt</th>
<th>Address</th>
<th>Phone</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy M. Byrd</td>
<td>2018-2021</td>
<td>2</td>
<td>645 Selkirk Dr</td>
<td>407-227-7244</td>
<td><a href="mailto:amymeredithbyrd@gmail.com">amymeredithbyrd@gmail.com</a></td>
</tr>
<tr>
<td>Steven DiClemente</td>
<td>2016-2019</td>
<td>1</td>
<td>1210 Alberta Dr</td>
<td>617/462-8103</td>
<td><a href="mailto:sdiclemente@statefundins.com">sdiclemente@statefundins.com</a></td>
</tr>
<tr>
<td>Jack Goggin</td>
<td>2017-2020</td>
<td>1</td>
<td>2110 Suffield Dr</td>
<td>321-332-3000</td>
<td><a href="mailto:jgoggin@rollins.edu">jgoggin@rollins.edu</a></td>
</tr>
<tr>
<td>William (Drew) Havron</td>
<td>2017-2020</td>
<td>1</td>
<td>1511 Chestnut Ave</td>
<td>407-467-0477</td>
<td><a href="mailto:drw.havron@hubinternational.com">drw.havron@hubinternational.com</a></td>
</tr>
<tr>
<td>Doug Marks</td>
<td>2016-2019</td>
<td>1</td>
<td>1701 Palmer Ave</td>
<td>407-484-9974</td>
<td><a href="mailto:dfmarks@earthlink.net">dfmarks@earthlink.net</a></td>
</tr>
<tr>
<td>John Minton</td>
<td>2016-2019</td>
<td>1</td>
<td>2619 Park Place Dr.</td>
<td>407-896-0594</td>
<td><a href="mailto:jminton@drmp.com">jminton@drmp.com</a></td>
</tr>
<tr>
<td>Tom Smith</td>
<td>2017-2020</td>
<td>1</td>
<td>451 Huntington Ave.</td>
<td>407-782-0067</td>
<td><a href="mailto:Tomsmithwp74@hotmail.com">Tomsmithwp74@hotmail.com</a></td>
</tr>
<tr>
<td>David Moorhead</td>
<td></td>
<td>Alt</td>
<td>602 Genius Dr</td>
<td>407-388-4132</td>
<td><a href="mailto:david.moorhead.md@flhosp.org">david.moorhead.md@flhosp.org</a></td>
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CITY OF WINTER PARK
LAKES AND WATERWAYS ADVISORY BOARD

Regular Meeting
500 N. Virginia Ave
Beary Community Room
MINUTES

May 8, 2018
12:00 pm

Present: Steven DiClemente, Doug Marks, Jack Goggin, John Minton, Drew Havron

Absent: Tom Smith, Amy Bird

City of Winter Park Staff: Don Marcotte, Asst. Public Works Dir/Stormwater Engineer; Maegan Johansson, Lakes; Matt Noonon, Public Works Dept.; Jeff Hershone, Police Dept.; Debbie Wilkerson, Recording Secretary

City of Maitland Staff: John Bryant
Guests:

CALL TO ORDER. Chm. Steven DiClemente called the Lakes and Waterways Advisory Board to order at 12:00 pm.

administrative

Citizen Comments - None

Approval of Minutes
Mr. Marks moved to approve the March 13, 2018, meeting minutes as presented, seconded by Mr. Goggin, motion carried with a 4-0 vote.

action items

Shoreline Applications:

- SAP 18-03, Jon and Carolyn McMillin to construct a boathouse/dock at 800 Palmer Ave. on Lake Osceola. Mr. Marcotte provided details of the application. He explained that the application meets code and staff is recommending approval. (A resident requested clarification on the application, but left before provide name or address) Mr. Marcotte responded to questions. Motion made by Mr. Marks to approve application, seconded by Mr. Goggin, motion carried unanimously 4-0.

- SAP 18-06, Request of Randy Zwirn to construct a boathouse/dock 600 Via Lugano on Lake Maitland. Mr. Marcotte provided details of the application. Staff is recommending approval pending, approval of variance requests. Sheila Cichra, owner representative, responded to questions. Motion made by Mr. Goggin to approve application, seconded by Mr. Mark, motion carried unanimously 4-0.

- SAP 18-07, Request of Oliver Dawoud to construct a boathouse/dock at 6 Isle of Sicily Lake Maitland. Mr. Marcotte provided details of the application. Staff recommends approval pending variance requests. Mr. Marcotte responded to questions. Motion made by Mr. Marks to approve application, seconded by Mr. Havron, motion carried unanimously 4-0.
• SAP 18-09, Request of Tom and Vickie Boyd to construct a boathouse/dock at 1032 Early Ave on Lake Bell. Mr. Marcotte provided details of the application. He explained that the application meets code and staff is recommending approval. Mr. Marcotte responded to questions. Motion made by Mr. Marks to approve application, seconded by Mr. Havron, motion carried unanimously 4-0.

reports

Lake Management – Amy Giannotti
Ms. Johansson reported on the following activities:
• Volunteer Events:
  o 3/17/2018  Lake Knowles 10 people/110 lbs snails
  o 4/7/2018  Lake Virginia 69 people/320 lbs
  o 4/15/2018  Earth Day ~150 people
  o 4/28/2018  Lake Knowles 46 people/445 lbs snails

• Langdon Stanley received a Lakes Service Award at the KWPB Volunteer Banquet for his years of dedication to keeping our lakes clean and healthy.

• Attended Certification Training for SePro’s new herbicide Procellacor; required for purchase of this new herbicide soon to be approved for use in FL.

• Airboat training with new staff; completed skills and safety maneuvers for operations.

• Lakes staff completed respirator fit testing and CPR/AED certifications.

• Lakes assisted with pipe bores on Lake Sue and Lake Virginia; pipes installed to alleviate flooding in low-lying areas and will eventually tie in with stormwater retrofits to clean water.

• Documented shoreline structures and vegetation on Lake Berry via drone.

• Met with Maitland, Casselberry, and FWC to create work plan proposal for aquatic plant management funding on public lakes next year.

• Signed agreement with Orlando and FWC Fisheries for Lake Baldwin to become a designated Fish Management Area; waiting on Commission (FWC) approval.

• FWC stocked MLK pond with catfish on April 30, for recreational fishing.

• Renewal applications for carp stocking complete for private waterbodies, permits in process, fish ordered in fall 2018.

• Boat ramp smartphone app still several weeks away from implementing; ramp fee machine removed from Dinky Dock area; launch fee waived until app is ready; then passes can be purchased online or at the WP Library as before.
- Treated hydrilla, Cuban bulrush, water hyacinth, crested floating heart, etc.

- 2018 Watershed Cleanup Dates/Locations:
  - July 7 – Lk Osceola
  - October 20 – Lk Killarney

Ms. Johansson responded to questions.

**Sustainability - Vanessa Balta Cook**
None

**Stormwater Management - Don Marcotte**
Mr. Marcotte presented a PowerPoint presentation with details on stormwater projects and equipment/materials utilized for projects.

**Lakes Patrol – WP Police**
Sgt. Jeff Hershone reported that lakes patrols for the chain of lakes have begun. He provided safety statistics for the month of April. New lakes patrol officers will be available once they complete some practical experience on the lakes with experience officers.

**City of Maitland – John Bryant**
Mr. Bryant updated the Board on Maitland activities.

New Ideas – None

**adjourn**

Meeting adjourned at 12:50 p.m. Next meeting June 12, 2018.

Respectfully submitted,

**Debbie Wilkerson**
Debbie Wilkerson, Recording Secretary
CITY OF WINTER PARK
SHORELINE ALTERATION PERMIT APPLICATION

General Instructions: To request approval of a Shoreline Alteration Permit Application complete this application and submit to Public Works Department (500 N. Virginia Ave., Winter Park, FL 32789) along with the applicable fee and all additional information necessary for public hearing before the Lakes & Waterways Advisory Board. All required must be submitted with application. **Two complete sets of the application and plans are required.** (Signed and sealed plans are **NOT** required for the Shoreline Alteration Permit)

**DEADLINE IS THE SECOND TUESDAY OF EACH MONTH FOR HEARING IN THE FOLLOWING MONTH.**

SAP 18:10 Water Body: Lake Maitland

(Lake, Canal, etc.)

☐ $50.00 Fee for Docks Only

☑ $75. Fee for Boathouse & Dock

APPLICANT/CONTRACTOR

Sheila Cichra for Lori Hodgskin

2154 Oak Beach Blvd

Sebring, FL 33875

Phone: (407) 450-4241

Email: sheilacichra@gmail.com

OWNER

Bruce McAllister

1400 Green Cove Road

Winter Park, FL 32789

Phone: (407)

Email: 

Is the property under contract for purchase or lease? ☐ Yes ☑ No

If the applicant is NOT the owner, attach a copy of the purchase or lease contract or option on the property, or a letter signed by the owner of record authorizing the applicant to act as agent for the owner. This information is requested to establish the legal status of the applicant and will be held in confidence, except as the information pertains to the zoning application.

Is the contract for purchase or lease contingent upon approval of this application? ☐ Yes ☑ No

PROPERTY

Street Address: (if different):

1400 Green Cove Road

Name of lake, canal or stream

Lake Maitland
PARCEL NO: 31-21-30-1148-01-040 (same as tax ID number of Orange County property tax records)

Legal Description: Provide complete and accurate legal description below including Plat Book and Page Number OR attach a copy of the legal description to this application.

Lot 4, Block A, Camwood Subdivision, as per Plat Book R, page 61

CERTIFICATION

I certify that, to the best of my knowledge and belief, all information supplied with this application is true and accurate, and that I am:

☐ the owner of the property described herein
☐ a party to an agreement for purchase or lease of this property
☒ an agent for the owner or purchaser/lessee of this property

[Signature] 04/22/2018
Signature Date

SHORELINE ALTERATION APPROVAL IS REQUIRED PRIOR TO SUBMITTING FOR A BUILDING PERMIT
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<tr>
<td>STREET ADDRESS</td>
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<td>NC FLAG</td>
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<tr>
<td>NAME(1)</td>
<td>MCALLISTER BRUCE D</td>
<td>CONDO FLAG</td>
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</tr>
<tr>
<td>NAME(2)</td>
<td>MCALLISTER NANCY F</td>
<td>ST PLANE X-COORD</td>
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Values as of Tue Jun 05 2018 11:15

https://maps.ocpafl.org/webmapjs/
City of Winter Park
BOATDOCK/BOATHOUSE SITE PLAN APPLICATION GUIDELINES

Hearing Dates:
All dock and boathouse site plans are reviewed and decided upon by the Lakes and Waterways Advisory Board at their regular monthly meetings. Meetings are held every month on the second Tuesday, at 12:00 noon, at the Winter Park Public Safety Building located at 500 N. Virginia Avenue, Winter Park, FL 32789 in the Chief Beary Community Room, 2nd floor. Applicants may attend these meetings, but their presence is not required.

Submittal Deadline:
Site plan applications must be received by the Public Works Department by the second Tuesday of the month, for hearing at the next month’s Lakes Board meeting. Due to notification requirements within the City Code of Ordinances, applications received later than the second Tuesday of the month will be held for hearing at the next possible meeting.

CURRENT DOCK/BOATHOUSE ALLOWANCES AND RESTRICTIONS:

<table>
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<tr>
<th>Dock Parameter</th>
<th>Allowed</th>
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<tbody>
<tr>
<td>Total Area</td>
<td>600 square feet (max.), includes boat slip(s).</td>
</tr>
<tr>
<td>Length</td>
<td>30 feet (max.) from ordinary high water line (OHW)*,</td>
</tr>
<tr>
<td></td>
<td>50 feet (max.) from OHW on Lake Killarney</td>
</tr>
<tr>
<td>Height of Roof</td>
<td>11(max.) above the deck.</td>
</tr>
<tr>
<td>Height of Deck</td>
<td>1.0 foot (min.) above OHW, 2.0 feet (max.) above OHW</td>
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<tr>
<td>Side Yard Setback(s) **</td>
<td>10 feet (min.)</td>
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* OHW is set by code for each lake. See table below.

** Side yard setback may be reduced to 5 feet without a variance if a signed letter of no objection is obtained from the affected, adjacent property owner.

Ordinary High Water (OHW) Elevations:
Lakes Virginia, Mizell, Osceola and Maitland 66.5 feet, NGVD
Lake Berry 70.2 feet, NGVD
Lake Spier 90.5 feet, NGVD
All Others Call for OHW

Questions:
Direct questions to Tim Egan at (407) 599-3599, or by e-mail to tegan@cityofwinterpark.org
GREEN COVE ROAD
SHORELINE STABILIZATION
Orange County, Florida

FIGURE 5A
PROPOSED IMPACTS - PLAN VIEW

U.S. ARMY CORPS OF ENGINEERS
APPLICATION 8/1995-CHEZV(Ann-Ph)
DATE 6/29/96
DRAWING PAGE 3 OF 5

Ivey, Harris & Walls, Inc.
PLANNING + ENGINEERING + LANDSCAPE ARCHITECTURE + ENVIRONMENTAL SERVICES + TRANSPORTATION DESIGN
600 S. Orange Ave. • Suite 220 • Winter Park, FL 32789
Phone: 407-895-1660 • Fax: 407-895-7040

Date: 7/09/96
Drawn: D.W.R.
Project #: 844.00
I, Bruce McAllister, owner of 1400 Green Cove Road, in the City of Winter Park, hereby grant permission to Sheila Cichra of Streamline Permitting, Inc., to act as my agent in obtaining all permits associated with the construction of our dock and boathouse.

(Date)

(Signature)

Bruce McAllister

(Print Name)

ACKNOWLEDGEMENT:

STATE OF FLORIDA

COUNTY OF Volusia

The foregoing instrument was acknowledged before me this 12th day of April 2018, by Bruce McAllister.

(Signature of Notary Public – State of Florida)

Personally Known _____ OR Produced Identification X

Type of Identification Produced

FBI