# Lakes & Waterways Advisory Board

**January 9, 2018  12:00 noon**  
Chief Beary Community Room, 2\textsuperscript{nd} floor  
500 N. Virginia Ave. • Winter Park, Florida

## 1 administrative

- Approve December 12, 2017, Meeting Minutes

## 2 action items

**Shoreline Permit Applications:**
- SAP 17-20, Request of J. Brock McClane for Mr. Haddock to install a boathouse/dock at 656 N. Interlachen Avenue on Lake Maitland
- SAP 17-21, Request of Dan Wyner and Lorna Stokes to install a boathouse/dock at 315 Virginia Dr. on Lake Virginia

## 3 reports

- Lake Management – Amy Giannotti  
- Sustainability – Vanessa Balta Cook  
- Stormwater Management – Don Marcotte  
- WP Police Lakes Patrol – Jeff Hershone  
- City of Maitland Update – Paul Ritter

## 4 new business

- Citizen Comments
- New Ideas

## 5 adjourn

Next meeting date – February 13, 2018

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**appeals & assistance**

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office (407-599-3277) at least 48 hours in advance of the meeting."
CALL TO ORDER. Chm. Steven DiClemente called the Lakes and Waterways Advisory Board to order at 12:04 pm. The Scenic Boat Tour Franchise Agreement was postponed to a future meeting.

Approval of Minutes
Mr. Marks moved to approve the November 14, 2017, meeting minutes as presented, seconded by Mr. Goggin, motion carried with a 7-0 vote.

Action items
Shoreline Applications:
SAP 17-18, Request of Brandon and Jennifer Lenox to install a boathouse/dock at 1486 Alabama Dr. on Lake Maitland. Ms. Giannotti provided details of the application. Staff is recommending approval pending variance approval and shoreline vegetation planting completed by January 31, 2018. Motion made by Mr. Marks to approve application, seconded by Mr. Havron, motion carried unanimously 7-0.

SAP 17-19, Request of Greg and Kristen Knight to modify an approved boathouse/dock at 860 Via Lugano on Lake Maitland. Ms. Giannotti provided details of the application. Modification request includes decreasing square footage on deck to add a storage room under boathouse. Storage room 66 sq ft and code allows for 80 sq ft. Staff is recommending approval pending shoreline vegetation planting completed by January 31, 2018. Motion made by Mr. Goggin to approve application, seconded by Mr. Marks, motion carried unanimously 7-0.

Reports
Lake Management
Ms. Giannotti reported on the following activities:
- Attended technical workshop sponsored by FWC regarding introduction of new fast-acting herbicide.
- Repaired Lake Midget fountain ready to be installed.
- New transformer installed for aerator at MLK
- Renewed aquatic plant management permits for Lakes Killarney, Spier and Howell
Creek.
- Met with University of Florida/USACOE regarding multi-resistant hydrilla in Howell Creek
- Treated hydrilla in Lakes Virginia, Maitland, Howell Creek, and Genius Canal.
- Continued Hurricane Irma clean up
- Replacing staff gauges throughout the City.
- Drone documentation of shorelines on Lakes Killarney, Mizell, Osceola.
- Launched new email communications system with residents interested in specific lakes.
- 2018 Watershed Cleanup dates/locations:
  January 27 – Lk Maitland, April 7 – Lk Virginia, July 7 – Lk Osceola, October 20 – Lk Killarney

Sustainability - Vanessa Balta Cook
Ms. Balta Cook reiterated the need for volunteers on the dates mentioned by Ms. Giannotti. She is working on a plan to have volunteers mark storm drains.

Stormwater Management - Don Marcotte
Mr. Marcotte distributed an updated Stormwater Capital Improvement Projects including the Lake Sylvan and Lee Road outfalls. Mr. Marcotte also provide updated information on storm drainage projects which will be handled by in house staff. He also introduced Matt Noonan, who is currently a plan reviewer but is going to be involved with the projects.

Lakes Patrol – WP Police
Sgt. Tony Fairbanks reported that routine patrol of the lakes has stopped, but safety inspection are ongoing and officers are available as needed.

City of Maitland – Paul Ritter - None

New Business - None

New Ideas – None

adjourn

Meeting adjourned at 12:25 p.m. Next meeting January 9, 2018.

Respectfully submitted,

**Debbie Wilkerson**

Debbie Wilkerson, Recording Secretary
Shoreline Alteration Permit Staff Report (Dock/Boathouse)

Application #: 17:20   WATERBODY: Lake Osceola   Date: 1/4/2018

APPLICANT NAME AND SITE ADDRESS:
Haddock Residence, 656 Interlachen, Winter Park, FL 32789

<table>
<thead>
<tr>
<th>Dock Parameter</th>
<th>Proposed</th>
<th>Allowed</th>
<th>Variance yes/no/n.a.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Area (sq. feet)</td>
<td>600</td>
<td>600 max.</td>
<td>n/a</td>
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<tr>
<td>Length from OHW (feet)</td>
<td>30</td>
<td>30</td>
<td>n/a</td>
</tr>
<tr>
<td>Height of Roof (feet above deck)</td>
<td>11</td>
<td>11 max.</td>
<td>n/a</td>
</tr>
<tr>
<td>Height of Deck (feet above OHW)</td>
<td>1 - 2</td>
<td>2 max.</td>
<td>n/a</td>
</tr>
<tr>
<td>Side Yard Setback(s) (feet)</td>
<td>0</td>
<td>10 min.*</td>
<td>n/a</td>
</tr>
<tr>
<td>Meets Vegetation Criteria?</td>
<td>No. See comments</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

* Side yard setback may be reduced to 5 feet without a variance if a signed letter of no objection is obtained from the affected adjacent property owner. Letter of no objection received and included in packet.

Comments:
1. Site must be planted with emergent native plants to meet specifications outlined in the code. Plantings must be installed by March 1, 2018.

Staff Recommendation:
Approval with revegetation condition outlined above.

Reviewed By: Amy L. Giannotti
CITY OF WINTER PARK  
SHORELINE ALTERATION PERMIT APPLICATION

General Instructions: To request approval of a Shoreline Alteration Permit Application complete this application and submit to Public Works Department (500 N. Virginia Ave., Winter Park, FL 32789) along with the applicable fee and all additional information necessary for public hearing before the Lakes & Waterways Advisory Board. All required must be submitted with application. Two complete sets of the application and plans are required. (Signed and sealed plans are NOT required for the Shoreline Alteration Permit)

DEADLINE IS THE SECOND TUESDAY OF EACH MONTH FOR HEARING IN THE FOLLOWING MONTH.

SAP: 17 : 20  
Water Body: Lake Maitland  
(Lake, Canal, etc.)

☐ $50.00 Fee for Docks Only  
☑ $75. Fee for Boathouse & Dock

APPLICANT/CONTRACTOR  
Sheila Cichra for Lori Hodgskin  
2154 Oak Beach Blvd  
Sebring, FL 33875  
Phone: (407) 450-4241  
Email: sheilacichra@gmail.com

OWNER  
J Brock McClane  
3300 University Blvd, Ste 218  
Winter Park, FL 32792-7435  
Phone: (407) 571-3900  
Email: EHaddock@fulisail.com

Is the property under contract for purchase or lease?  
☐ Yes  ☑ No

If the applicant is NOT the owner, attach a copy of the purchase or lease contract or option on the property, or a letter signed by the owner of record authorizing the applicant to act as agent for the owner. This information is requested to establish the legal status of the applicant and will be held in confidence, except as the information pertains to the zoning application.

Is the contract for purchase or lease contingent upon approval of this application?  
☐ Yes  ☑ No

PROPERTY  
Street Address: (if different):  
656 North Interlachen Avenue  
Name of lake, canal or stream  
Lake Osceola

Page 1 of 3
PARCEL NO: 05-22-30-9398-00-160 (same as tax ID number of Orange County property tax records)

Legal Description: Provide complete and accurate legal description below including Plat Book and Page Number OR attach a copy of the legal description to this application.


CERTIFICATION

I certify that, to the best of my knowledge and belief, all information supplied with this application is true and accurate, and that I am:

☐ the owner of the property described herein
☐ a party to an agreement for purchase or lease of this property
☒ an agent for the owner or purchaser/lessee of this property

Signature __________________________ 12/11/2017 Date

SHORELINE ALTERANTION APPROVAL IS REQUIRED PRIOR TO SUBMITTING FOR A BUILDING PERMIT
I, Brock McClane, Trustee, owner of 656 North Interlachen Avenue, in the City of Winter Park, hereby grant permission to Sheila Cichra of Streamline Permitting, Inc. to act as my agent in obtaining all permits associated with the construction of our seawall, dock and boathouse.

(Signature)  
11/21/17  
(Date)

Brock McClane, trustee of Singate Trust I  
(Print Name)

ACKNOWLEDGEMENT:

STATE OF FLORIDA

COUNTY OF Orange

The foregoing instrument was acknowledged before me this 30th day of November 2017, by J. Brock McClane.

(NOTARY SEAL)  
Deborah Kallas  
(Signature of Notary Public – State of Florida)

Personally Known Y  OR Produced Identification __________

Type of Identification Produced

________________________
I, Michael Abbott, owner of 700 North Interlachen Avenue, on Lake Osceola, have reviewed my adjacent property owner's proposed boat dock construction plan and have no objection to the project, which will have a 0' side setback from my projected property boundary.

(Signature)
Michael Abbott

(Date)
12/5/17

(Print Name)

ACKNOWLEDGEMENT:
STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this 5 day of December 2017, by

(Notary Seal)
GIRLI LEE AYALA
Notary Public - State of Florida
My Comm. Expires Mar 9, 2018
Commission # FF 99716

Personally Known ☐ OR Produced Identification ______
Type of Identification Produced
Shoreline Alteration Permit Staff Report (Dock/Boathouse)

Application #: 17:21    WATERBODY: Lake Virginia    Date: 1/4/2018

APPLICANT NAME AND SITE ADDRESS:
Dan Wyner/Lorna Stokes, 315 Virginia Drive, Winter Park, FL 32789

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<th>Variance yes/no/n.a.</th>
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<td>Total Area (sq. feet)</td>
<td>592</td>
<td>600 max.</td>
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<tr>
<td>Length from OHW (feet)</td>
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<td>30</td>
<td>n/a</td>
</tr>
<tr>
<td>Height of Roof (feet above deck)</td>
<td>??</td>
<td>11 max.</td>
<td>n/a</td>
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<td>Height of Deck (feet above OHW)</td>
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<td>2 max.</td>
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<td>Meets Vegetation Criteria?</td>
<td>See comments</td>
<td>n/a</td>
<td>n/a</td>
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</tbody>
</table>

* Side yard setback may be reduced to 5 feet without a variance if a signed letter of no objection is obtained from the affected adjacent property owner.

Comments:
Application is missing:
1. Letter of no objection from the adjacent property owner for the 5’ side yard setback
2. Elevation of roof
3. Height of dock off of the water

Staff Recommendation:
Recommend tabling this application til next meeting. Application packet was not complete.

Reviewed By: Amy L. Giannotti
CITY OF WINTER PARK
SHORELINE ALTERATION PERMIT APPLICATION

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**DEADLINE IS THE SECOND TUESDAY OF EACH MONTH FOR HEARING IN THE FOLLOWING MONTH.**

SAP 17-21

Water Body: Virginia

(Lake, Canal, etc.)

☐ $50.00 Fee for Docks Only

☒ $75. Fee for Boathouse & Dock

**APPLICANT/CONTRACTOR**

Wise Marine Construction, Inc.

116 E. 1st. St. Suite 212

Sanford, FL 32771

Phone: 407-297-0181

Email: marinewise@gmail.com

**OWNER**

Dan Wyner/Lorna Stokes

315 Virginia Dr.

Winter Park, FL 32789

Phone: 401-556-7720

Email: dwyner@mac.com

Is the property under contract for purchase or lease? ☐ Yes ☐ No

If the applicant is NOT the owner, attach a copy of the purchase or lease contract or option on the property, or a letter signed by the owner of record authorizing the applicant to act as agent for the owner. This information is requested to establish the legal status of the applicant and will be held in confidence, except as the information pertains to the zoning application

Is the contract for purchase or lease contingent upon approval of this application? ☐ Yes ☐ No

**PROPERTY**

Street Address : (if different):

Name of lake, canal or stream

Lake Virginia
Boathouse Elevation
592 Sq. Ft.

Dan Wyner
315 Virginia Dr.
Winter Park, FL 32789

Wise Marine Construction, Inc.

Boathouse Plan View

Lake Viriginia - 66.5'
Legal Description

Lot 3, Block A, SHADOW HILL, according to the plat thereof, as recorded in Plat Book Q, Page(s) 65, of the Public Records of Orange County, FL.

Community number: 120188 Panel: 0255
Date of field work: 6/25/2015 Completion Date: 6/25/2015

Certified to:
Daniel M. Wymer, Lorna D.J. Stokes, Saint Lawrence Title, Inc.; First American Title Insurance Company; Bank of America, N.A., its successors and/or assigns.

Property Address:
315 Virginia Drive
Winter Park, FL 32789

Survey number: SL 153165

Swerploff & Perry