



# Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting

## Agenda

August 17, 2021 @ 11:45 am

Virtual Meeting

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/bpm](http://cityofwinterpark.org/bpm) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

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1. **Call to Order**
  2. **Consent Agenda**
    - Approval of Minutes - July 20, 2021 3 minutes
  3. **Staff Updates**
    - Staff Report - Emailed monthly along with agenda and minutes. 5 minutes
      - Renewables Commitment Resolution
    - Updates on ordinances/resolutions/City Commission requests 5 minutes
      - Audits of City Facilities
  4. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
  5. **Action Items**
  6. **Discussion**
    - Draft FY2022 Budget 30 minutes
  7. **Board Comments**
    - Green Minute 5 minutes
  8. **Adjournment**
    - Next Meeting: September 21, 2021 1 minute



# Keep Winter Park Beautiful and Sustainable Advisory Board Virtual Regular Meeting

## Minutes

July 20, 2021 at 11:45 a.m.

### Present

KWPB&S Advisory Board Members: Lynne Bachrach, Carey Bond, Ben Ellis, Danielle Flipse (virtual), Catherine (Kay) Hudson, Stephen Pategas, Rosemary Salow (virtual)

City of Winter Park Staff: Vanessa Balta, Sustainability Program Manager; Agnieszka Tarnawska, Sustainability Specialist; Bobby Sena, Sustainability Intern; Clarissa Howard, Communications & Public Engagement Department Director; Aaron Hull, Planning Specialist

Guests: Mikayla Miller, Winter Park Public Library; Anne Simpson, Winter Park Public Library; Zoe Herdt, Winter Park Library; Dermot White, Sandalwood Creek Condominium Association; Marty Sullivan, WP Commissioner Seat 1; Todd Weaver, WP Commissioner Seat 4

### Absent

None

### 1. CALL TO ORDER

Chair Ben E. called the meeting to order at 11:47 a.m.

### 2. CONSENT AGENDA

#### a. Approval of Minutes

Board member Kay H. made a motion to approve the June 15, 2021 minutes, seconded by Carey B. Minutes were approved as presented.

### 3. STAFF UPDATES

#### a. Staff Report

Staff report was emailed to board members. Vanessa B. presented the Park Press ads for board review, the ads highlight the “Think Twice” tool and the Smart Sprinkler Controller rebate offered by the Winter Park Water Utility. She also presented the adult and kid version of the Winter Park Fire Department (WPF) Little Libraries bookmarks which contains tips for sustainable habits. The board provided feedback and requested updates to include the Sustainability Pledge on the adults bookmark and how to properly dispose of the bookmarks. The board also discussed potentially printing the bookmarks on seed paper but agreed it would be better to attach seed paper at a later date for events and not include them in the books for the WPF Little Libraries.

Vanessa B. also shared photos from the City of Winter Park’s Fourth on the Fifth event, she tabled at the event with Sustainability/KWPB information. She also provided an update on the EV Readiness Ordinance that went into effect on July 15<sup>th</sup>, 2021. Vanessa B. provided an update on the timeline for Sustainability Action Plan (SAP) Update draft. The draft will be sent to staff liaisons to be sent to board members for their feedback on August 10<sup>th</sup>.

#### b. Updates on ordinances/ resolutions/ City Commission requests

**Ready for 100.** Vanessa B. provided a summary of Ready for 100 and Renewables Commitment discussion from previous boards/commissioners. The Ready for 100 campaign pledges 100% of community-wide electricity will come from clean and renewable resources by 2035 and 100% of energy (including transportation) will come from clean and renewable resources by 2050. The board discussed the feasibility of joining the Ready For 100 campaign and making a renewables commitment, board member Kay H. entered a motion for the KWPB&S Advisory Board to recommend to the City Commission that the City of Winter Park join the Ready for 100 campaign; seconded by Carey B. The motion was approved as presented. Vanessa B outlined that the next steps would be to forward along a well-crafted version of the recommendation to the city manager's office that would commit the City to 100% renewable goals.

#### **4. PUBLIC COMMENTS**

Resident Dermot White made a request for better recycling bins for the Sandalwood Creek condominium community. He requested bins that would allow for further sorting to help reduce contamination. Mr. White would like to see more recycling programs in other multifamily units in the city due to the success of the one employed at Sandalwood Creek Condominiums. Board will follow up with resident.

#### **5. ACTION ITEMS**

##### **a. Funding Request- Winter Park Public Library Seed Library**

The Winter Park Public Library (WPPL) is planning on creating a seed library which would begin at the same time of the opening of the new library. Representatives from WPPL outlined their funding needs such as seeds, seed distribution envelopes, compostable seeding peat pots, and other startup costs. The board discussed specifics of the program and opportunities to collaborate with WPPL on the project. The board will consider their request during next month's budget discussion.

#### **6. BOARD COMMENTS**

##### **a. Green Minute**

Board member Stephen P. wanted to mention that the board, as a part of the gas-powered leaf blower policy discussion encourage residents (including HOAs) to use hand tools instead of powered trimmers, blowers, etc. to accomplish tasks.

Board member Kay H. shared that she is happy with her battery powered lawn mower experience.

##### **b. New Business/Agenda Requests/Announcements**

The board requested WPPL's project to be included in next month's budget discussion. The board asked staff to create a google sheet with the SAP Update board meetings so board members can attend. Vanessa B. will be sending out a Doodle Poll about the next gas-powered leaf blower policy work session for next month.

#### **7. ADJOURNMENT**

Stephen P. made a motion to adjourn at 12:51 p.m., seconded by Carey B. Next meeting is August 17, 2021.

Respectfully submitted,

*Vanessa A. Balta*, Board Liaison

<b>BUILDINGS, ENERGY, AND WATER</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Residential Energy Audits Performed Annually (BEW-1)	SAP 2012 Baseline: 152 audits 2020: 150 audits 2030: 150 audits AR 2020: 67 audits (85 Audit Requests)	2021 Requests - Jan: 4; Feb: 8, Mar: 6; Apr: 8; May: 8; Jun: 9; July: 16 2021 Audits Completed: Jan: 9; Feb: 2; March 6; Apr: 9; May: 4; June 7	New contractor starting April. Continue to promote program using City print/online outlets
Residential Rebates Administered Annually (BEW-2)	SAP 2012 Baseline: 95 rebates 2020: 100 rebates 2030: 100 rebates AR 2020: 38 rebates (20 DR, 18 IU)	2021 - Jan: 2DR, 1IU; Feb: 1DR, 1IU; Mar: None; Apr: 1DR, 1IU; May: None; June: 1 DR, 1IU; July: None	Continue to promote program using City print/online outlets
Commercial Building Benchmarking (BEW-3) (Cumulative)	SAP 2012 Baseline: 0 buildings 2020: 100 buildings 2030: 500 buildings AR 2020: 87 facilities	Confirmed WP/UCF ESPM Training/Green Business Recruitment Program for Fall 2021	Provide training to UCF students during Fall 2021
Percentage of WPEU energy portfolio from renewable and clean alternative sources (BEW-4)	SAP 2012 Baseline: 1.9% 2020: 40% 2030: 60% AR 2020: 20.6%	2020 Providers: FMPA (63%), Covanta (20%), OUC (17%), Clean Footprint Solar (<1%)	Continue discussions with WPEU on increasing renewables in energy portfolio
Residential Potable Water Average Annual Usage (BEW-5)	SAP 2012 Baseline: 178 million gallons 2020: 5% less (169 million gallons) 2030: 15% less (151 million gallons) AR 2020: 178 million gallons		Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users; board recommendation on landscape ordinance
Community Wastewater (gallons) (BEW-6)	SAP 2012 Baseline: 968 million gallons 2020: 5% less (920 million gallons) 2030: 15% less (823 million gallons) AR 2020: 725 million gallons (25% less)		Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Percentage of Water from Reclaimed Sources (BEW-7)	SAP 2012 Baseline: In Development 2020: 5% more 2030: 15% more AR 2020: In Development		Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Percentage of buildings meeting CoWP green building standards (BEW-8)	SAP 2012 Baseline: 1% 2020: 25% new construction 2030: 50% new construction AR 2020: 1%	Shared green building certification language for new tree/landscape ordinance with Parks	Examine ways to codify standards
Residential Solar		January 2020: Received SolSmart Gold Designation; Flat Rate Permit Fee for Solar PV Installs, Information available at <a href="http://cityofwinterpark.org/solar">cityofwinterpark.org/solar</a> Partnering with Solar United Neighbors FL on Orange County Co-Op, promoting on Sustainability E-List, Utility Bill and City E-Kiosks	
Utilities Advisory Board		July Mtg: Agenda items included Time of Use Rate Discussion, Rate Policy Guidelines (objectives for the EU included Rate sources should encourage the use of renewable energy but, not to the extent it requires subsidization by other rate payers), and department updates (W/WWU, EU, and Finance)	Next Meeting: Fourth Tuesday, 12pm, Virtual ( <a href="http://cityofwinterpark.org/board-public-meetings">cityofwinterpark.org/board-public-meetings</a> )
<b>COMMUNITY ENGAGEMENT &amp; GREEN ECON</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Citywide Carbon Footprint in GHG emissions (electric, transportation, solid waste) (CEGE-1)	SAP 2012 Baseline (recalc): 417.28 ktCO2e 2020: 25% less (262,893 tCO2e) 2030: 50% less (175,262 tCO2e) AR 2020: 350,524.47 tCO2e	GHG inventory submitted to CDP global environmental disclosure system.	Explore ICLEI forecasting tool
Recognized Green Businesses (CEGE-2) (Cumulative)	SAP 2012 Baseline: 0 businesses 2020: 25% of businesses 2030: 50% of businesses AR 2020: 26 businesses	Application and List of Recognized businesses available at <a href="http://cityofwinterpark.org/greenbusiness">cityofwinterpark.org/greenbusiness</a>	Continue to promote program using City print/online outlets. Resume recruitment in Fall with UCF Students. Schedule first virtual meet up (TBD)
Residents taking the Sustainability Pledge (CEGE-3) (Cumulative)	SAP 2012 Baseline: 0 2020: 50% of residents 2030: 100% of residents AR 2020: 193 pledges	Available at <a href="http://cityofwinterpark.org/sustain-pledge">cityofwinterpark.org/sustain-pledge</a> and button on <a href="http://cityofwinterpark.org/sustainability">cityofwinterpark.org/sustainability</a>	Continue to promote program using City print/online outlets.
Green School Grant Participants (CEGE-4)	SAP 2012 Baseline: 10 2020: 50% of eligible schools 2030: 100% of eligible schools AR 2020: 7 recipients	List of 2021 Grant Winners available at <a href="http://cityofwinterpark.org/greenschools">cityofwinterpark.org/greenschools</a>	Confirm eligible grantees completed USGBC Green Classroom Professional Certificate program by Sept 30; Update RFP and post in Fall 2021
KWPB Volunteer Events (CEGE-5)	SAP 2012 Baseline: 12 events 2020: 12 events 2030: 12 events AR 2020: 2 events (public), provided supplies kits throughout the year	Supplies Cart available in City Hall Lobby, Mon-Fri 8am-5pm; Sept. 27 Little Econ Watershed Cady Way Park Pavilion Supplies pickup 3:30pm-5:30pm; Nov. 6 Howell Branch Watershed Kraft Azalea Garden Supplies pickup 8am-11am. Registration available at <a href="http://cityofwinterpark.eventbrite.com">cityofwinterpark.eventbrite.com</a>	Continue to promote program using City print/online outlets.
Advertising		FY2021 Budget includes recycling mailer (went out end of Dec.) to all WP households, WP Magazine (quarterly, third page ads), Park Press (6x per year, quarter page) and Utility Bill insert	Work with Communications to create mailer/ads
East Central Florida Regional Resilience Collaborative		Participating in monthly Greenhouse Gas Inventory Technical Advisory Committee Meetings; Exploring Google/ICLEI Environmental Insights Explorer online tool	
Rollins Committee on Environmental & Sustainable Issues		Will resume in Fall 2021	
Tinker Sustainability Education Program provided by WP EU		SY 2020-2021 Final Report, 4 schools (Circle Christian School, Dommerich Elementary, Killarney Elementary School, Lakemont Elementary School), 7 teachers enrolled, 221 students participated, 41% increase in knowledge from pre- to post-assessment	Receive/Review SY 2021-2022 Proposal
<b>LOCAL FOOD &amp; AGRICULTURE</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Percentage of residents within 1/2 mile of local/healthful food assets (LFA-1)	SAP 2012 Baseline: In Development 2020: 50% 2030: 100% AR 2020: 48%	Member of the Food System Resilience Steering Committee convened by East Central Florida Regional Planning Council	Continue working with Planning Department on codifying opportunities for a sustainable food system
Local Food Consumption Baseline (meals at home) (LFA-2)	SAP 2012 Baseline: 21.8% local of all food purchases for at-home consumption (Orlando Urban Area) 2020: 40% 2030: 60% AR2020: In Development		
Backyard Chicken Pilot Program		ORD3182-20 Passed 9/9/2020, Application available at <a href="http://cityofwinterpark.org/selfservice">cityofwinterpark.org/selfservice</a> , in self-service portal apply for "Backyard Chicken Permit"; as of 8/7/2021, 3 permits issued	Process applications and inspections
FL Food Waste Prevention Week (April 5-16)		<a href="http://savethefoodfl.com">savethefoodfl.com</a> ; Campaign Partner; Promoted on E-list and City social	
Good Food Central Florida Regional Food Policy Council		Next meeting in August	
Meatless Monday Recognition Program		Promoting in e-kiosks and via e-list	Plan next cooking demo

LOCAL GOVERNMENT OPERATIONS	Targets	Status Update	Next Steps
Local Government GHG Emissions (LGO-1) (electric, transportation, solid waste, wastewater)	SAP 2012 Baseline: 11,315 tCO2e 2020: 20% less (9,052 tCO2e) 2030: 50% less (5,658 tCO2e) AR 2020: 9,051 tCO2e (20% less)		
Energy Usage (LGO-2)	SAP 2012 Baseline: 16,471 MWh 2020: 10% less (14,823.86 MWh) 2030: 25% less (12,353.21 MWh) AR2020: 15,964.77 MWh (3% less)		Continue updates, adding buildings as needed
Renewable Energy Production (LGO-3)	SAP 2012 Baseline: 0% 2020: 6.6% 2030: 11.6% AR 2020: 1.19%	2014: Clean Footprint, City's first solar photovoltaic system (100kW) on the City's Fleet Maintenance building. August 2020, the City installed its second solar photovoltaic system (166kW) on City's Aloma Water Treatment plant (located in Duke Energy territory). Plans to install solar PV system (25kW) at library and electric utility building at City Operations.	
City Fleet Fuel Usage (LGO-4)	SAP 2012 Baseline: Unleaded: 143,268gal Diesel: 83,142gal 2020: 25% less (U:107,451 gal, D:62,356 gal) 2030: 50% less (U:71,634 gal, 41,571 gal) AR 2020: Unleaded: 130,649 gal (8% less), Diesel: 68,532 gal (18% less)	5 Nissan Leaf EVs delivered and 3 dual charging stations installed for Fleet at City Operations, Wellness Place and City Hall; Applied vinyl decals to new EVs" Zero Emission electric vehicle; powered by Electric Utility" and charging station signage installed; City Commission Work Session Discussion on American Rescue Plan allocation included \$350K for fleet electrification and landscape equipment electrification.	
Potable Water Usage (LGO-5)	SAP 2012 Baseline: 49.543 MG 2020: 25% less (37MG) 2030: 50% less (25MG) AR 2020: 27.131 MG (45% less)		
City Employees using transit, carpooling, cycling or walking to work (LGO-6)	SAP 2012 Baseline: In Development 2020: Increase 2030: Increase AR2020: 2	Including ReThink Your Commute's Commuter Options Survey in Hire-on Package; Held Cycling Savvy Lite class for employees of FL Mobility Week and conducted employee commute survey	
Employee Outreach		Staff sharing sustainability goals and events on e-tvs; provided reusable cutlery at annual employee cookout	
Single-Use Item Reduction		Single-Use Product Policy Pilot in effect thru May 11, 2022. Sustainability Staff completed compliance checks on 6/5, 6/12, and 7/3. As of 7/3 all vendors are in compliance.	Continue providing technical assistance to vendors/departments
Recycling at Municipal Facilities		Providing additional recycling bins and labels upon request.	Conduct audits/site visit of other facilities; create promotional campaign for employee TV and challenges
Recycling in Public Spaces - Central Park REFRESH proposal		New trash bins installed, piloting 4 public facing recycling bins at Central Park	
MOBILITY & URBAN FORM	Targets	Status Update	Next Steps
Vehicle Miles Traveled (MUF-1)	SAP 2012 Baseline: In Development 2020: 10% less 2030: 20% less AR2020: In Development	Currently not feasible to determine	
Certified Green Neighborhood Development (MUF-2)	SAP 2012 Baseline: 0 2020: 2 certified neighborhoods 2030: All redevelopments achieve green certification AR2020: 0	Currently none in Central Florida.	Examine ways to codify standards
Electric Vehicle Charging Stations (MUF-3)	SAP 2012 Baseline: 6 2020: more than 6 2030: more than 6 AR2020: 10	City currently manages 10 Level 2 stations available to the public: Howell Branch Preserve, Public Safety Building; Central Park North; Amtrak Station; Hannibal Square; City Hall; WP Tennis Center; Ward Park; Cady Way; and Lake Baldwin Park. Also manage 4 charging stations (7 ports) for City Fleet: City Operations (2), Wellness Place, City Hall	Maintain and replace stations as needed and as funding allows
Walk Score (MUF-4)	SAP 2012 Baseline: 55 2020: 70 2030: 80 AR2020:44 (car dependent)		
Transit Score (MUF-5)	SAP 2012 Baseline: Unavailable 2020 & 2030: No targets AR2020: 28 (some transit)		
Bike Score (MUF-6)	SAP 2012 Baseline: Unavailable 2020 & 2030: No targets AR2020: 53 (bikeable)		
Electric Vehicle Readiness Ordinance		Effective July 15, 2021. Requirements for New Non-Residential Development, EV Ready Spaces (10% of req. spaces), EV Charging Installed Spaces (1/20 req. spaces)	
Transportation Advisory Board		July Meeting: Discussion included Staff Update from WP Police Dept., Transportation Projects update, Neighborhood Speed & Traffic Calming Policy and Bike Rack Program Discussion	Next meeting: 3rd Mon., 4pm, Virtual (cityofwinterpark.org/live-broadcasts)
NATURAL SYSTEMS & RESOURCES	Targets	Status Update	Next Steps
Tree Canopy Coverage (NSR-1)	SAP 2012 Baseline: 37.20% 2020: 37.20 2030: 42.20 AR2020: 33.10%(2019)	Urban Forestry Division used i-Tree Canopy Tool to recalculate 2012 baseline and most recent year available (2019); targets adjusted to recal baseline; Earth Day Series Video reviews these findings	
Greenspace Coverage (NSR-2)	SAP 2012 Baseline: 53.75% 2020: 53.75% 2030: 56.75% AR2020: 49.75%(2019)	Urban Forestry Division used i-Tree Canopy Tool to recalculate 2012 baseline and most recent year available (2019); targets adjusted to recal baseline; Earth Day Series Video reviews these findings	
Greyspace (NSR-3)	SAP 2012 Baseline: 29.05% 2020: 29.05% 2030: 26.05% AR2020: 32.70%(2019)	Urban Forestry Division used i-Tree Canopy Tool to recalculate 2012 baseline and most recent year available (2019); targets adjusted to recal baseline; Earth Day Series Video reviews these findings	
Lakes Water Quality-Visibility Depth (NSR-4)	SAP 2012 Baseline: 2.2 meters 2020: 2.5 meters 2030: 3 meters AR2020: 2.2 meters		
Residents living within a 1/2 mile of public greenspace NSR-5)	SAP 2012 Baseline: 95% 2020: 95% 2030: 95% AR2020: 98%		
Gas Powered Leaf Blower Policy		8/5 Staff provided committee with draft resident and landscape professional surveys, incentives comparison and electric vs. gas powered leaf blowers price comparison. Next Work Session August TBD.	
Lakes Advisory Board		July Meeting: Discussion included City Reorg, Lakes Division will return to being under Public Works, update from KWPB on cleanups, Police, Stormwater Management and Lakes Division, boathouse permits. Door hangers will be phased out for lake notifications, sign up for electronic notifications at cityofwinterpark.org/lakes	Meetings: 2nd Tues., 12pm, Commission Chamber

Storm Drain Marking Program		To date: ~300 markers placed, cityofwinterpark.org/stormdrains	Continue to promote (e-blast), Request social media graphic
<b>WASTE DIVERSION &amp; RECYCLING</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Waste diverted from landfill (WDR-1)-Residential	SAP 2012 Baseline: 15% 2020: 75% (state goal) 2030: 90% AR2020: 19%	Recyclables/(Recyclables+MSW)*Yard waste excluded; Mailer sent out end of December; working with Vision (RFID platform) to secure better data and with WastePro to confirm RFID readers are functioning/installed on WP trucks	Continue updating ReCollect/ What Goes Where? tool
Total tons of solid waste generated (WDR-2)-Residential	SAP 2012 Baseline: 11,590tons 2020: 10% less (10,435 tons) 2030: 25% less (8696 tons) AR2020: 12,587.42 (8% more)	Recyclables+MSW	
GHG emissions from solid waste (tons) (WDR-3)-Residential	2012: 5,335 tCO2e 2020: 40% less 2030: 75% less AR2020: 5,395 tCO2e (1% less)	MSW	
Backyard Composter Program		2021 dates set. All Virtual, 5:30pm-7pm. Next: Aug 17, Nov 9;	Continue to promote program using City print/online outlets
Beyond 34: Regional Collaboration		centralfloridarecycles.org website lauched Earth Day April 22nd, promoting on ekiosks and social media with regional partners	
Commercial Recycling Program		Tracking haulers through registered waste haulers permit program; now includes commercial food waste collector option; cardboard valet program along Center Street; providing education program assistance upon request	
Fix It, Don't Pitch It! Community Repair Workshop			Plan next in-person event.
Multifamily Recycling Program		Provided Recycle Across America Label Tote Bags to Multifamily Unit Pilot Program; Providing education program assistance upon request	
ReCollect		Branded: Think Twice: Don't Waste it WP, cityofwinterpark.org/think-twice 2020 Stats: 1,759 unique addresses searched, 2,194 unique waste wizard search; 18 homes setup auto-reminders; to date 49% of WP addresses have been searched	Continue promoting online, in-print and at events
<b>AMERICA IN BLOOM/WINTER PARK BLOOMS</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
2021 Participation		Not participating in 2021. Received Outstanding Achievement Award for Environmental Efforts in the 2020 AIB National Awards Program. Vanessa B. will be presenting on our programs at 2021 America in Bloom Virtual Symposium 9/29 3:15-4pm americainbloom.org	
<b>EVENTS</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
Earth Day in the Park		Virtual Event ran from 4/22-5/22. 5/22 drive thru event near Mead with HHW, Ewaste and Shredding, and tree giveaway from Urban Forestry and takehomes from KWPB,Parks & Rec Family Fun and Mead	
<b>KEEP AMERICA BEAUTIFUL AFFILIATION</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
2020.2021 KABA/FDOT Grant		Submitted June 30th report/request for reimbursement. Notified by the State that they will not be funding the statewide program in 21/22.	Submit Final Report (September 2021) for FY 20/21
<b>SPONSORSHIPS</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
KWPB Sponsorships		End of December-Sent renewal letters 2021 Sponsors: Silver (\$1,000)-Winter Park Garden Club Bus Stop Ads (\$2,000)-Fannie Hillman + Associates	
<b>SUSTAINABILITY ACTION PLAN</b>	<b>Targets</b>	<b>Status Update</b>	<b>Next Steps</b>
2020 Annual Report		April: Posted to website, shared with City Commissioners	
Sustainability Action Plan Update		Preparing draft for boards to review in August/September, City Commission Worksession October TBD	