



Keep Winter Park Beautiful & Sustainable Advisory Board Meeting

December 17, 2019

City Hall | Chapman Room
401 S. Park Ave. | Winter Park, Florida

Agenda Items

1. Administrative

A. Green Business Recognition

310 Park South and blu on the avenue - SILVER
Lane Technology Solutions - BRONZE
R.E.I. - SILVER

B. Approval of Minutes

November 19, 2019

C. Citizen Comments

Limited to 3 minutes per person

D. Staff Report

Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items.

2. Action

3. Informational

A. Green Minute

B. Winter Park Blooms

C. Sustainability Action Plan

SAP PRIORITIES - GOAL SETTING

BEW-5: Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill

D. Finance

E. 2020 Sponsorships

F. Earth Day

Agenda Items

4. New business

- A. Agenda Requests and/or announcements

5. Adjourn

- A. Action Items: Review action items identified during meeting.
- B. Evaluate Meeting: What worked? Didn't work?
- C. Next Meeting: January 21, 2020

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



Keep Winter Park Beautiful and Sustainable Advisory Board

Minutes

November 19, 2019 at 11:45 a.m.

City Hall | Chapman Room
401 S. Park Ave. | Winter Park, Florida

Present

KWPB&S Advisory Board Members: Carey Bond, Ben Ellis, Nora Miller, Stephen Pategas, Bruce Thomas, Ellen Wolfson (by phone)

City of Winter Park Staff: Kris Stenger, Building & Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner

Guests: Resident Dermot De Faoite; Commissioner Todd Weaver

Absent

David Daly, Mary Dipboye

Meeting called to order

Chair Ben Ellis called the meeting to order at 11:50 a.m.

1. ADMINISTRATIVE ITEMS

Approval of minutes

Motion made by Stephen P. to approve October 15, 2019 minutes. Nora M. seconded the motion. Minutes were approved as presented.

Citizen Comments

Resident Dermot De Faoite addressed the board with a concern regarding his Condo's ability to begin a multifamily recycling program. He has contacted WastePro and the City and has not been able to receive a clear indication of how a program would be started. Staff will follow up with City's Utility Billing Manager and Waste Pro's Management Representative on this issue. He also stressed the importance of increasing the overall amount of waste being recycled in the City as prescribed in the Sustainability Action Plan and the need for recycling drop-off facilities. Staff is also meeting with WastePro next month to discuss this and various other issues that have come up regarding increasing recycling in the City.

Staff Report

Staff report was emailed to board members. Vanessa B.C. mentioned that Recycle Across America Replacement Labels for Recycling and Yard Waste Roll-Carts are now available. Staff will set-up an online request form and work with Utility Billing to provide these to residents in person and by mail. Kris S. provided a brief update on the EV Readiness Ordinance City Commission Work Session and E-Waste Collection Event. Upcoming events include Don't Pitch It, Fix It scheduled for Saturday January 4th from 2pm-5pm at the Community Center and the Annual Household Hazardous and Electronics Waste Collection Event scheduled for Saturday April 25th from 8am-12pm at the City Operations Complex. A complete list of events (including upcoming watershed cleanup and composting class dates) can be found at cityofwinterpark.eventbrite.com. Due to scheduling conflicts, the

UCF Capstone class scheduled to present at today's meeting will be sending their presentation electronically in the next few weeks. Staff confirmed with board that meeting room should be reserved for 2020 at the same time (3rd Tuesday at 11:45am). Board also reminded that in May three seats will be opening on the board. Citizen board application is available at <https://cityofwinterpark.org/government/boards/> Kris S. also mentioned that voting on the International Energy Codes is underway, he has been working on helping Sustainability Directors across North America to vote this year. Some items up for vote for the 2021 code include EV Readiness requirements for Residential and Commercial and Net Zero requirements for New Development.

2. ACTIONS TAKEN

None.

3. INFORMATIONAL

Orange Avenue Overlay District Update

Chair Ben E. provided an update on the Orange Avenue Overlay District. The Chair has been serving on the Orange Avenue Overlay District Steering Committee, representing the KWPB&S Advisory Board in the process. Discussion included sustainability-related requirements (e.g., EV Charging Stations) and recommended through the proposed enhanced development menu (e.g., shared electric vehicle on-site, green roofs, renewable-energy generation on-site, recycling, rainwater reuse). Final Report will be presented at the next Planning & Zoning Board Meeting (12/3, 4:30pm, Commission Chambers).

Green Minute

Nora M. shared her visit to Rosemary Beach, a planned community in the Panhandle. She mentioned several items that may be worth considering for Winter Park: pervious pavement streets, dark sky lighting, boardwalks and other planning that minimized car traffic allowing for safe environment for pedestrians and bicycle traffic.

Winter Park Blooms Committee

Stephen P. shared that the Committee did a walking tour of hanging baskets along Park Avenue with Parks staff. He also mentioned that it is time to register for the 2020 America In Bloom Competition. Staff will register by the end of the year to receive discount. He also shared an article in American Horticultural Society magazine that features Winter Park. Continuing to work on Curb Appeal Recognition Program, still need someone from the KWPB&S Advisory Board to volunteer to serve on the board. Please contact staff directly to volunteer or more information. Lastly, Stephen P. has a copy of the landscape ordinance and will work through it to include irrigation requirements and provide input to Parks and Parks & Recreation Advisory Board.

Sustainability Action Plan

BEW-5: Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill

Finance

None.

Earth Day Planning

Bruce T. recapped last Earth Day Work Session discussion. He brought 28 ideas for talks and asked board members to review and bring to the next Earth Day Planning work session. Staff will send doodle poll for second Earth Day Planning work session. Board discussion included having a well-known keynote speaker, Nora M. said she would check with the owner of Writer's Block to see if they have some recommendations. Board also discussed whether food and beverage should be available for purchase or provided.

4. NEW BUSINESS

Agenda Requests/Announcements/Action Items

Arrange second Earth Day Planning work session.

5. ADJOURNMENT

Action Items

Stephen P. made a motion to adjourn at 1:16p.m. , seconded by Bruce T. Next meeting Tuesday, January 21, 2020.

Evaluate Meeting

What Worked/What Didn't Work:

Respectfully submitted,

Vanessa Balta Cook
Recording Secretary

BUILDINGS, ENERGY, AND WATER		Targets	Status Update	Next Steps
Residential Energy Audits Performed Annually (BEW-1)	SAP 2012 Baseline: 152 audits 2020: 150 audits 2030: 150 audits AR 2018: 73 audits (FY18)	JAN-NOV 2019: 90 Audit Requests; Breakdown by Month: Jan: 9; Feb: 8; Mar: 6; Apr: 4; May: 9; Jun: 10; July: 10, Aug: 16, Sept: 7, Oct: 6, Nov: 5 Included in March Utility Insert, May Observer Ad, June Sustainability E-Blast, Spring Tinker Program	Work with Communications to continue promoting in FY2020; submit GRF for SM graphics; e-blast	
Residential Rebates Administered Annually (BEW-2)	SAP 2012 Baseline: 95 rebates 2020: 100 rebates 2030: 100 rebates AR 2018: 15 rebates (FY18)	JAN-NOV 2019: 28 rebate requests (DR:Duct Repair+IU Insulation Upgrade) Jan: 1DR, 1IU; Feb: 1DR, Mar: 1DR, 1IU; Apr:1DR, 2IU, May: 3DR, 2IU, Jun:2DR, 2IU, July:1IU, Aug: 2DR; Sep: 2DR, 3IU; Oct: 0; Nov: 2DR, 1IU Included in March Utility Insert, May Observer Ad, June Sustainability E-Blast, Tinker Program	Work with Communications to continue promoting in FY2020; submit GRF for SM graphics; e-blast	
Commercial Building Benchmarking (BEW-3)	SAP 2012 Baseline: 0 buildings 2020: 100 buildings 2030: 500 buildings AR 2018: 31 facilities	UCF ESPM Training Program, Spring 2019 (All Fired Up, FCC, Park Plaza Hotel, Piante, Welbourne Ave Nursery, and WP Day Nursery), Fall 2019 Frutta Bowl, Phil Kean Desings, Tuni), Green Business Recognition Program (Starbucks Park Avenue, Alex and Ani, 310 Park South, Alex and Ani, Lane Technology Systems, REI)	Continue providing ESPM workshops and businesses' energy and water usage data	
Percentage of WPEU energy portfolio from renewable and clean alternative sources (BEW-4)	SAP 2012 Baseline: 1.9% 2020: 40% 2030: 60% AR 2018: 23.9%	11/25/19 Commission Meeting: Approved participation in 2nd Solar FMPA Project (10MW) By 2023, 33% of power supply renewable.	Continue discussions with WPEU on increasing renewables in energy portfolio	
Residential Potable Water Average Annual Usage (BEW-5)	SAP 2012 Baseline: 178.018 MG 2020: 5% less (169.1MG) 2030: 15% less (151.3MG) AR 2018: 172.5MG (2.9% less)	Sept '18: W&WW Director presented at meeting; 10/5 sent WBSIC Rebate info to e-list; 11/9 promoted in Nov. Observer ad; 12/5 Reported 4 rebate requests since 10/5; Included in Feb19 utility billing insert; Aug '19 W&WW Director provided update; will include water conservation rebate program in upcoming KWPB&S insert and advertising	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users; board recommendation on landscape ordinance	
Community Wastewater (gallons) (BEW-6)	SAP 2012 Baseline: 0.968 MG 2020: 5% less (0.920MG) 2030: 15% less (0.823MG) AR 2017: 0.689MG (29% less)	August '19: Received status update from W&WW Director	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users	
Percentage of Water from Reclaimed Sources (BEW-7)	SAP 2012 Baseline: In Development 2020: 5% more 2030: 15% more AR 2018: In Development	August '19: Received status update from W&WW Director	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions	
Percentage of buildings meeting CoWP green building standards (BEW-8)	SAP 2012 Baseline: 1% 2020: 25% new construction 2030: 50% new construction AR 2018:1%	Shared green building certification language for new tree/landscape ordinance with Parks	Examine ways to codify standards	
Residential Solar		SolSmart Gold application submitted		
Utilities Advisory Board		November Mtg cancelled	Next Meeting: December 11th 12pm, Public Safety Bldg.	
COMMUNITY ENGAGEMENT & GREEN ECONOMY		Targets	Status Update	Next Steps
Citywide Carbon Footprint in GHG emissions (electric, transportation, solid waste) (CEGE-1)	SAP 2012 Baseline (recalc): 417.28 ktCO2e 2020: 25% less (312.96 ktCO2e) 2030: 50% less (208.64 ktCO2e) AR 2018: Will provide 2017 AT Calc: 351.02 ktCO2e (15.9% less)	2012 Baseline and 2017 GHG Inventory calculated *Includes Scopes 1, 2, 3 Jul.2019: Submitted 2017 GHG data to Carbon Disclosure Project	Calculate 2018 inventory; explore ICLEI forecasting tool	
Recognized Green Businesses (CEGE-2)	SAP 2012 Baseline: 0 businesses 2020: 25% of businesses 2030: 50% of businesses AR 2018: 17 business (Fair Trade)	Launched April 12, 2019 at Chamber and online Application and Details available at cityofwinterpark.org/greenbusiness Recognized- Jul 2019 SILVER: Starbucks Park Avenue; Aug 2019; To Be Recognized- REI (SILVER), Lane Technology Solutions (BRONZE), 310 Park South (SILVER), blu on the avenue (SILVER) Included in May Observer Ad; reaching out to businesses in person and at Park Avenue Merchants Committee meetings; flyer included with 2020 Business Certificates	Engage businesses; promote online and in person, schedule first meet up; continue attending Park Avenue Merchants Committee meetings (last Friday of every other month)	
Residents taking the Sustainability Pledge (CEGE-3)	SAP 2012 Baseline: 0 2020: 50% of residents 2030: 100% of residents AR 2018: 128 pledges	Included in Dec. Observer Ad, Jan, May, Aug, Nov e-blast; promoted at events	Promote to e-list and at events; Social, E-kiosks	
Green School Grant Participants (CEGE-4)	SAP 2012 Baseline: 10 2020: 50% of eligible schools 2030: 100% of eligible schools AR 2018: 8 recipients	2019: Received 12 applications; 7 recipients selected: All Saints School, Audubon Park School, FCC, Rollins College, Park House Academy, WP Day Nursery, WP Presbyterian Church; all reports received and all schools have logged in to USGBC Green School Professional Certification; 2020 Application & Guidance at cityofwinterpark.org/greenschools	Receive USGBC Certification by end of December 2019; promote 2020 Grant Program	

KWPB Volunteer Events (CEGE-5)	SAP 2012 Baseline: 12 events 2020: 12 events 2030: 12 events AR 2018: 12 events	Registration available at cityofwinterpark.eventbrite.com 2020 Dates: 2/1 (Kraft Azalea Garden), 4/11 (MLK Park), 9/5 (Commissioner Weaver's), 11/7 (Lake Baldwin Park)	Promote via e-blast, social media, volunteer match, x2vol, eventbrite, city calendar
Rollins Bonner Leaders Program		September (2) and October (2) hosted interns. Will know selections by mid-December.	
Rollins Committee on Environmental & Sustainable Issues		Dec. Mtg: Discussion included speaker from Coke Florida, green cones composter station promotion, Earth Day planning and new sustainability space on campus	Continue participating in monthly meetings
Tinker Sustainability Education Program provided by WP EU		Received SY2018-2019 Report, shared report with UAB; Signed Agreement for SY 2019-2020 for 5th grade students and option to introduce in Middle School and High School if funds allow; 12/3 Sent Survey to 18.19 teachers	
UCF Energy Specialist Program		Fall 2019: 3 students recruiting businesses for ESPM/Green Business Recognition Program; asked to participate in Spring 2020 class	Provide workshops for students throughout the Spring Semester
WP High School Eco-Club Engagement		11/12 Met with EcoClub and OCPS Sustainability Coordinator	Assist in creation of GHG inventory
LOCAL FOOD & AGRICULTURE	Targets	Status Update	Next Steps
Percentage of residents within 1/2 mile of local/healthful food assets (LFA-1)	SAP 2012 Baseline: In Development 2020: 50% 2030: 100% AR 2018: 43%	AR 2018 includes map of assets	Continue working with Planning Department on codifying opportunities for a sustainable food system
Local Food Consumption Baseline (meals at home) (LFA-2)	SAP 2012 Baseline: 21.8% local of all food purchases for at-home consumption (Orlando Urban Area) 2020: 40% 2030: 60% AR2018: In Development	Composter Survey included question about number of meals at home, will include some analysis of this question in AR 2018 (e.g., approx. 55% of survey respondents indicated they ate more than 14 meals per week at home); Metric currently not feasible to determine	
Good Food Central Florida Regional Food Policy Council		November Meeting: Cancelled	Continue participating in monthly meetings
Meatless Monday Recognition Program		Website and registration page posted, 3 cooking demonstrations held, 5 participating organizations	Schedule community cooking demo
Winter Park Farmers Market SNAP and Nutrition Incentives Program		Gabby Lothrop provided a summary of the program so far (February 2017-May 2019) to Parks and Sustainability Staff; presented findings at WPFM 40th Anniversary Celebration. Since inception, program has allowed for nearly \$50K in eligible sales, with at least \$24K being spent on Florida-grown produce.	
LOCAL GOVERNMENT OPERATIONS	Targets	Status Update	Next Steps
Local Government GHG Emissions (LGO-1) (electric, transportation, solid waste, wastewater)	SAP 2012 Baseline: 11,248 tCO2e 2020: 20% less (8,998 tCO2e) 2030: 50% less (5,624 tCO2e) AR 2018: Will provide 2017 AT Calc: 8,548 tCO2e (24% less)	2012 Baseline and 2017 GHG Inventory calculated Includes Scopes 1&2 only Jul.2019: Submitted 2017 GHG data to Carbon Disclosure Project	Calculate 2018 inventory
Energy Usage (LGO-2)	SAP 2012 Baseline: 16,325 MWh 2020: 10% less (14,692.5 MWh) 2030: 25% less (12,243.7 MWh) AR2018: 16,154MWh (0.1% less)	Starting in the 2018 AR, the LGO-2 baseline and annual metric will include weather-normalized energy, where appropriate	Continue updates, adding buildings as needed
Renewable Energy Production (LGO-3)	SAP 2012 Baseline:Unknown 2020: 6.6% 2030: 11.6% AR 2018: 0.12%	Insufficient data to determine 2012 baseline, Includes Clean Footprint and WP Solar PV customers. Solar on Water Treatment Plant: To be installed by end of December	Include Solar RFP for Water Treatment Plants in Metric calculation
City Fleet Fuel Usage (LGO-4)	SAP 2012 Baseline: Unleaded: 143,268gal Diesel: 83,142gal 2020: 25% less (U:107,451 gal, D:62,356 gal) 2030: 50% less (U:71,634 gal, 41,571 gal) AR 2018: Unleaded: 152,502 gal (6% more), Diesel: 75,579 gal (9% less)	Building & Permitting Department has 1 EV, looking into replacing 4 vehicles with hybrid/EV; Working with Electrification Coalition/Climate Mayors EV Collaborative for pricing and Regional EV Roundtable; working with Administration and Fleet to identify opportunities for alternative fuel fleet replacements; held EV Ride and Drive for City Staff 11/11	
Potable Water Usage (LGO-5)	SAP 2012 Baseline: 49,543 MG 2020: 25% less (37MG) 2030: 50% less (25MG) AR 2018: 32.367 MG (35% less)		
City Employees using transit, carpooling, cycling or walking to work (LGO-6)	SAP 2012 Baseline: In Development 2020: Increase 2030: Increase AR2018: 3+	Including ReThink Your Commute's Commuter Options Survey in Hire-on Package	Work with ReThink on scheduling ReThink workshops & Best Workplaces for Commuters App.
Employee Outreach		Staff sharing sustainability goals and events at monthly meetings and on e-tvs; provided reusable cutlery at annual employee cookout	Meetings: 3rd Wed., 9am, Chapman Room
Recycling at Municipal Facilities		KS met with Owens Realty Service (facilities management company) to discuss increasing recycling at muni facilities	Conduct audits/site visit; create promotional campaign for employee TV and challenges
Recycling in Public Spaces - Central Park REFRESH proposal		AT presented Central Park/Park Avenue waste infrastructure inventory to CRA	Work with CRA on improvements/procurement
MOBILITY & URBAN FORM	Targets	Status Update	Next Steps
Vehicle Miles Traveled (MUF-1)	SAP 2012 Baseline: In Development 2020: 10% less 2030: 20% less AR2018: In Development	Currently not feasible to determine	

Certified Green Neighborhood Development (MUF-2)	SAP 2012 Baseline: 0 2020: 2 certified neighborhoods 2030: All redevelopments achieve green certification AR2018: 0		Examine ways to codify standards
Electric Vehicle Charging Stations (MUF-3)	SAP 2012 Baseline: 6 2020: more than 6 2030: more than 6 AR2018: 8	City currently manages 10 Level 2 stations available to the public: Howell Branch Preserve, Public Safety Building; Central Park North; Amtrak Station; Hannibal Square; City Hall; WP Tennis Center; Ward Park; Cady Way; and Lake Baldwin Park. Also manage 1 Level 2 Charging Station in front of the Electric Utility (1409 Howell Branch Road). There are roughly a dozen stations on private property. About 20 Level 2 or below EV charging stations throughout the city.	Maintain and replace stations as needed and as funding allows
Walk Score (MUF-4)	SAP 2012 Baseline: 55 2020: 70 2030: 80 AR2018:43	12/20: 43 (Car-Dependent)	
Transit Score (MUF-5)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 28	12/20: 28 (Some Transit)	
Bike Score (MUF-6)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 54	12/20: 54 (Bikeable)	
Electric Vehicle Ordinance		11/11 Presented to Commission at Work Session; received head nods to take back to P&Z and Commission in 2020	
Transportation Advisory Board		December Mtg.: Discussion included priorities for the next year, mobility plan, and open transportation planner position	Next meeting, 1st Thurs., 8:30am, Commission Chambers
NATURAL SYSTEMS & RESOURCES	Targets	Status Update	Next Steps
Tree Canopy Coverage (NSR-1)	SAP 2012 Baseline: 55% 2020: 55% 2030: 60% AR2018: 51%		
Greenspace Coverage (NSR-2)	SAP 2012 Baseline: 57% 2020: 57% 2030: 60% AR2018:53%		
Greyspace (NSR-3)	SAP 2012 Baseline: 43% 2020:43% 2030: 40% AR2018:47%		
Lakes Water Quality-Visibility Depth (NSR-4)	SAP 2012 Baseline: 2 meters 2020: 2.5 meters 2030: 3 meters AR2018: 2.39 meters		
Residents living within a 1/2 mile of public greenspace (NSR-5)	SAP 2012 Baseline: 95% 2020: 95% 2030: 95% AR2018: 98%	AR2018 includes map of public greenspace	
Lakes Advisory Board		Nov. Mtg: Cancelled	Meetings: 2nd Tues., 12pm, Public Safety Bldg
Storm Drain Marking Program		To date: 217 markers placed, cityofwinterpark.org/stormdrains	Continue to promote (e-blast), Request social media graphic
WASTE DIVERSION & RECYCLING	Targets	Status Update	Next Steps
Waste diverted from landfill (WDR-1)-Residential	SAP 2012 Baseline: 12% 2020: 75% (state goal) 2030: 90% AR2018: 15%	Starting in AR18, baseline and metric are calculated the percentage of total waste generated in the household (Municipal Solid Waste, Yard Waste, Recyclables) that are recycled. Included acceptable recyclables/no plastic bags/thinktwice info in Dec. Utility insert	Continue updating ReCollect/What Goes Where? tool; Awareness campaign (mailer), advertising
Total tons of solid waste generated (WDR-2)-Residential	SAP 2012 Baseline: 14,714 tons 2020: 10% less (10,435 tons) 2030: 25% less (8696 tons) AR2018: 14,664 (0.3% less)	Starting in AR18, baseline and metric is defined as the total waste (Municipal Solid Waste, Yard Waste, Recyclables) generated by households within the City Limits.	
GHG emissions from solid waste (tons) (WDR-3)-Residential	2012 (recalc): 5,335 tCO2e 2020: 40% less 2030: 75% less AR2018: 5,167 tCO2e (3% less)	Starting in AR18 WDR-3 is defined as the GHG emissions from waste generated and landfilled from households (Municipal Solid Waste and Yard Waste).	
Backyard Composter Program		Upcoming classes: 11/12 (WP Library) 2/12: 38 RSVPs, 16 attended, 12 residents 5/14: 43 RSVPs, 15 attended, 13 residents 8/13: 51 RSVPs, 33 attended, 32 residents 11/12: 35 RSVPs, 16 attended, 13 residents	Distribute composters at City Operations Complex within a week after classes
Beyond 34: Regional Collaboration		Working with Kessler on Center Street and Central Park Plan to increase recycling by businesses and visitors; working with Recycle Across America, City's Communication Department and CRA to create educational posters and postcards for businesses along Center Street	Work with Kessler and Beyond34 on plan; Continue attending regional meetings and calls
Cigarette Litter Prevention		Installed 2 cigarette disposal stations along Center Street	Install 2 remaining stations
Commercial Food Waste Pilot		11/21 Received quote from WastePro on hauling and disposal for Center Street	Further discuss with Utility Billing, WastePro, Businesses

Commercial Recycling Program		Selected as Beyond34 award recipient for study of Center Street/Commercial Recycling Program-Kessler Consulting; being considered for Recycling Partnership grant to evaluate feasibility of multifamily recycling collection program, will have new intern Mia Brady work on this project	Review Kessler Plan
Don't Pitch It, Fix It! Community Repair Workshop		Next Event: Saturday, January 4th from 2pm-5pm at Community Center	
Household Hazardous Waste & E-Waste Drop off		Next Event: Saturday, April 25, 8am-12pm, City Operations Complex	Post to e-list, promote on social
ReCollect		Branded: Think Twice: Don't Waste it WP, cityofwinterpark.org/think-twice; 11/9 Promoted in Observer in Dec. and Jan.; Promoted in Feb19 utility bill insert; promoted to sustainability e-list in Feb, Mar, May, Sept.; will be included in Dec. 2019 utility insert	Post to e-list, promote on social
Regional Collaboration		Quarterly Waste Managers: 11/13 Hosted by City of Apopka; Discussion included MRF RFP update, OC's print educational campaign with Recycling Partnership grant	Continue attending regional meetings
Single-Use Item Reduction		Staff met with Parks staff to discuss single serve item reduction at city facilities; Parks provided Parks Board with Orlando ordinance; 11/14 Staff met with Communications staff to discuss increasing recycling at City-sponsored events and styrofoam reduction at Spring Art Festival	Continue to work with Parks and Communications to create policy/procedures
AMERICA IN BLOOM/WINTER PARK BLOOMS	Targets	Status Update	Next Steps
2019 Evaluation		Evaluation Report sent to board	Review recommendations
Caladium Photo Contest		Winners announced on Winter Park Facebook page. To be added to digital kiosks. To be shared on Winter Park Public Library FB and displays. Prizes from Tim's Wine, Millers Hardware and Enzian distributed to winners.	
2020 Participation		12/2 Registered as 2020 participant	Set dates/reserve Club for Volunteer Appreciation Event, Rooms for Judges
EVENTS	Targets	Status Update	Next Steps
Earth Day in the Park		Earth Day 2020 confirmed, Saturday April 18th, 10am-2pm, WP Community Center; Board Planning meetings: 11/13, 12/6; Meeting with Cox on 12/12	
KEEP AMERICA BEAUTIFUL AFFILIATION	Targets	Status Update	Next Steps
2018.2019 KABA/FDOT Grant		Applied and Awarded 19.20 FDOT KABA Grant (\$16K)- Backyard Composter Program, Cup-Free Race, Reusable straws for Schools, giveaways for Great American Cleanup, and radio advertising FDOT's Drive It Home Keep Our Paradise Litter Free campaign	Place orders, Submit Quarterly Reports to FDOT
SPONSORSHIPS	Targets	Status Update	Next Steps
KWPB Sponsorships	\$10,750 (2018 Sponsors & Bus Ad renewal)	Gold (\$2,500)-Covanta Silver (\$1,000)-1.Panera, 2.Rollins, 3.WPGC Bronze (\$500)-1.All Weather Coatings, 2.Foot & Ankle Associates of Florida, 3.Home Makeover Systems, 4. Massey, 5. Orlando Acupuncture, 6. Renewal by Andersen of Florida, 7. reThink Your Commute, 8. SeaWorld Parks & Resorts Orlando Green Sustainer (\$250): 1.Breedlove, Dennis and Assoc.; 2.Commerce National Bank, 3.Hortus Oasis, 4.Phil Kean Design Group Bus Ad Renewal (\$2,000=4@\$500)-Fannie Hillman Total Sponsorships: \$12,500 May-Sent Sponsor Thank You Packets	Board review sponsor list from previous year
SUSTAINABILITY ACTION PLAN	Targets	Status Update	Next Steps
2019 Annual Report			Begin requesting Data early Jan