



Keep Winter Park Beautiful & Sustainable Advisory Board Meeting

October 15, 2019 at 11:45 a.m.

City Hall | Chapman Room
401 S. Park Ave. | Winter Park, Florida

Agenda Items

1. Administrative

- A. Approval of Minutes
August 20, 2019
- B. Citizen Comments
Limited to 3 minutes per person
- C. Staff Report
Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items.
- D. Advertising Proofs

2. Action

- A. East Central Florida Regional Resilience Collaborative

3. Informational

- A. Green Minute
- B. Winter Park Blooms
- C. Sustainability Action Plan
SAP PRIORITIES - GOAL SETTING
BEW-5: Residential Potable Water Average Annual Usage
CEGE-2: Recognized Green Businesses
WDR-1: Waste Diverted from Landfill
- D. Finance
- E. Earth Day Planning

Agenda Items

4. New business

- A. Agenda Requests and/or announcements

5. Adjourn

- A. Action Items: Review action items identified during meeting.
- B. Evaluate Meeting: What worked? Didn't work?
- C. Next Meeting: November 19, 2019

appeals & assistance

"If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



Keep Winter Park Beautiful and Sustainable Advisory Board

Minutes

September 17, 2019 at 11:45 a.m.

City Hall | Chapman Room
401 S. Park Ave. | Winter Park, Florida

Present

KWPB&S Advisory Board Members: Carey Bond, David Daly (by phone), Ben Ellis, Nora Miller, Stephen Pategas, Bruce Thomas, Ellen Wolfson

City of Winter Park Staff: Kris Stenger, Building & Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner; Megan Johansson, Lakes Coordinator

Guests: Jacques Werleigh, Orange County Environmental Protection Division; Carol Cavanaugh & Andrea Mason, Winter Park Garden Club; Marty Sullivan, Resident; Ann Francis & Josephine Balzac, Rollins College; Josh Perez & Amber Lim, Rollins Bonner Program Interns

Absent

Mary Dipboye

Meeting called to order

Chair Ben Ellis called the meeting to order at 11:47 a.m.

1. ADMINISTRATIVE ITEMS

Approval of minutes

Motion made by Bruce T. to approve August 20, 2019 minutes. Carey B. seconded the motion. Minutes were approved as presented.

Citizen Comments

Carol Cavanaugh, President of Winter Park Garden Club and Andrea Mason, Environmental Affairs Chairperson introduced themselves to the board.

Staff Report

Staff report was emailed to board members. Vice Chair Ellen W. shared pictures of trash/recycling management systems from her recent visit to Italy and the potential for using an underground refuse system on Center Street for Commercial Waste Collection. Vanessa B.C. shared that she and the Kyle Dudgeon, CRA Director, had done a site visit of Underground Refuse Systems in Kissimmee's Downtown. Video of system is available undergroundrefuse.com. Primary challenges associated with this system are convincing WastePro to retrofit one of their trucks, the costs associated with the trucks, the cost/feasibility of installing the underground units along Center Street, and user error (dumping near the sites when debris doesn't quite fit). Kris S. described the Cardboard Valet service available to businesses along Center Street. Vanessa B.C. provided a quick update on discussions with City of Orlando Solid Waste Division and Commercial Food Collection Program about a pilot at Rollins College; Rollins Bonner Leader Program interns; UCF Energy Specialist Fall Program; DPI-FI stats and East Central Florida Regional Resilience Collaborative (ECFRRC). Carey B. said she did not see any issue with moving forward with ECFRRC, staff will add to next month's agenda for

discussion/action. Kris S. provide a quick update on Solar being installed at Water Treatment Facility (ETA: end of Oct/early Nov.); Commission Worksession on EV ordinance planned for October 14th (UPDATE: Rescheduled to Nov.11); Maitland's passed Climate Change/Sustainability resolution and potential Winter Park resolution and Sustainability Action Plan update.

2. ACTIONS TAKEN

Advertising for FY 2020

Vanessa B.C. provided a brief overview of print and online advertising options. Board discussed several options and requested more options for reaching a wide range of ages online (e.g., Facebook, Instagram, Snapchat). Stephen P. also mentioned printing magnets as a part of Earth Day as opposed to being an in-home mailer. Discussion also included content of upcoming ads, focusing on SAP priorities, potentially could feature GBRP businesses and link to green business page and Full Sail video. Board agreed to move forward with WP Utility Insert, 4x-1/3-page WP Magazine Ad and 6x-1/4-page Park Press Ad.

Participation in America in Bloom in 2020

Motion made by Vice Chair Ellen W. to participate in America In Bloom in 2020. Bruce T. seconded the motion. Motion carried unanimously by a vote of 6-0.

Landscape Curb Appeal Recognition Program

Stephen P. provided an overview of past programs and new program. Motion made by Nora M. to start a Landscape Curb Appeal Recognition Program. Bruce T. seconded the motion. Motion carried unanimously by a vote of 6-0.

3. INFORMATIONAL

Orange County Fertilizer Ordinance

Jacques Werleigh, Strategic Engagement Coordinator for Orange County Environmental Protection Division, provided an overview of the Orange County Fertilizer Ordinance (Ch. 15 Article XVII). His presentation included the goals of the fertilizer ordinance, main requirements (i.e., business selling fertilizer must post a notice provided by the county; no fertilizing June 1 to Sept. 30 with nitrogen or phosphorous, fertilizer training and certification (commercial and non-commercial applicators), outreach & education, OC Resources available (i.e., data, training, educational materials) and challenges and opportunities. Resident Marty S. asked if the City is providing education or outreach regarding shoreline vegetation maintenance, Megan J. referenced the city's Shoreline Permitting site which includes Shoreline Vegetation Best Management Practices: <https://cityofwinterpark.org/departments/public-works/lakes/shoreline-permitting/>

Green Minute

None.

Winter Park Blooms Committee

Stephen P. asked if the board intended to participate in America In Bloom (AIB) in 2020. Motion introduced and carried to participate in AIB in 2020. Stephen P. shared that he will be attending the AIB Symposium & Awards Celebration October 3-5 in Chicago, Illinois. 2019 Evaluation will be emailed to us October 7th. He also mentioned that the America In Bloom Auction is open and asked board to view and share the auction page. Stephen P. provided a summary of a new Landscape Curb Appeal Recognition Program, as well as AIB judges comments from the Evaluation Tour and unaddressed metrics to date.

Sustainability Action Plan

SAP PRIORITIES

BEW-5: Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill

Finance

None.

Earth Day Planning

Bruce T. led discussion on Earth Day Planning. Discussion included location of event (e.g., returning to Central Park, staying in Shady Park), event type (i.e., music event vs. symposia), event content (e.g., city department-led talks, city elected officials and community agencies), continuing to have kid activities, need for beer, need for sponsors, DPI-FI tie-in and including e-waste collection. Staff will add to next month's agenda for further discussion.

4. NEW BUSINESS

Agenda Requests/Announcements/Action Items

None.

5. ADJOURNMENT

Action Items

Vice Chair Ellen W. made a motion to adjourn at 1:09 p.m., seconded by Bruce T. Next meeting Tuesday, October 15, 2019.

Evaluate Meeting

What Worked/What Didn't Work:

Respectfully submitted,

Vanessa Balta Cook
Recording Secretary

BUILDINGS, ENERGY, AND WATER	Targets	Status Update	Next Steps
Residential Energy Audits Performed Annually (BEW-1)	SAP 2012 Baseline: 152 audits 2020: 150 audits 2030: 150 audits AR 2018: 73 audits (FY18)	JAN-SEP 2019: 72 Audit Requests; Breakdown by Month: Jan: 9; Feb: 8; Mar: 6; Apr: 4; May: 9; Jun: 10; July: 10, Aug: 16, Sept: 7 Included in March Utility Insert, May Observer Ad, June Sustainability E-Blast, Spring Tinker Program	Work with Communications to continue promoting in FY2020; submit GRF for SM graphics; e-blast
Residential Rebates Administered Annually (BEW-2)	SAP 2012 Baseline: 95 rebates 2020: 100 rebates 2030: 100 rebates AR 2018: 15 rebates (FY18)	JAN-SEP 2019: 25 rebate requests (DR:Duct Repair+IU Insulation Upgrade) Jan: 1DR, 1IU; Feb: 1DR, Mar: 1DR, 1IU; Apr:1DR, 2IU, May: 3DR, 2IU, Jun:2DR, 2IU, July:1IU, Aug: 2DR; Sep: 2DR, 3IU Included in March Utility Insert, May Observer Ad, June	Work with Communications to continue promoting in FY2020; submit GRF for SM graphics; e-blast
Commercial Building Benchmarking (BEW-3)	SAP 2012 Baseline: 0 buildings 2020: 100 buildings 2030: 500 buildings AR 2018: 31 facilities	UCF ESPM Training Program benchmarked 6 buildings (All Fired Up, FCC, Park Plaza Hotel, Plante, Welbourne Ave Nursery, and WP Day Nursery); Green Business Recognition Program - 2 building (Starbucks Park Avenue, Alex and Ani)	Continue providing ESPM workshops and businesses' energy and water usage data; Fall 2019 UCF Training Program
Percentage of WPEU energy portfolio from renewable and clean alternative sources (BEW-4)	SAP 2012 Baseline: 1.9% 2020: 40% 2030: 60% AR 2018: 23.9%	Starting in 2020, 10MW from FMPA	Continue discussions with WPEU on increasing renewables in energy portfolio
Residential Potable Water Average Annual Usage (BEW-5)	SAP 2012 Baseline: 178.018 MG 2020: 5% less (169.1MG) 2030: 15% less (151.3MG) AR 2018: 172.5MG (2.9% less)	Sept '18: W&WW Director presented at meeting; 10/5 sent WBSIC Rebate info to e-list; 11/9 promoted in Nov. Observer ad; 12/5 Reported 4 rebate requests since 10/5; Included in Feb19 utility billing insert; Aug '19 W&WW Director provided update; will include water conservation rebate program in upcoming KWPB&S insert and advertising	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users; board recommendation on landscape ordinance
Community Wastewater (gallons) (BEW-6)	SAP 2012 Baseline: 0.968 MG 2020: 5% less (0.920MG) 2030: 15% less (0.823MG) AR 2017: 0.689MG (29% less)	August '19: Received status update from W&WW Director	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Percentage of Water from Reclaimed Sources (BEW-7)	SAP 2012 Baseline: In Development 2020: 5% more 2030: 15% more AR 2018: In Development	August '19: Received status update from W&WW Director	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions
Percentage of buildings meeting CoWP green building standards (BEW-8)	SAP 2012 Baseline: 1% 2020: 25% new construction 2030: 50% new construction AR 2018:1%		Examine ways to codify standards
Residential Solar		Identifying ways to achieve SolSmart Gold; Permitting Fee for Solar changed from valuation based to flat fee (Tier 1: \$50, Tier 2: \$150), web and print materials updated	Apply for Gold designation
Utilities Advisory Board		Sept. Mtg: Discussion included briefing board on Tinker Program 2019 report, commission's discussion of fleet electrification and EV ordinance worksession in November; FMPA cost of service study scope of work, outage report	Meetings: 4th Wed, 12pm, Public Safety Bldg.
COMMUNITY ENGAGEMENT & GREEN ECONOMY	Targets	Status Update	Next Steps
Citywide Carbon Footprint in GHG emissions (electric, transportation, solid waste) (CEGE-1)	SAP 2012 Baseline (recalc): 417.28 ktCO2e 2020: 25% less (312.96 ktCO2e) 2030: 50% less (208.64 ktCO2e) AR 2018: Will provide 2017 AT Calc: 351.02 ktCO ₂ e (15.9% less)	2012 Baseline and 2017 GHG Inventory calculated *Includes Scopes 1, 2, 3 Jul.2019: Submitted 2017 GHG data to Carbon Disclosure Project	Calculate 2018 inventory; explore ICLEI forecasting tool
Recognized Green Businesses (CEGE-2)	SAP 2012 Baseline: 0 businesses 2020: 25% of businesses 2030: 50% of businesses AR 2018: 17 business (Fair Trade)	Launched April 12, 2019 at Chamber and online Application and Details available at cityofwinterpark.org/greenbusiness Recognized- Jul 2019 SILVER: Starbucks Park Avenue; To Be Recognized- Aug 2019 BRONZE: Alex and Ani Upcoming site visit: REI Included in May Observer Ad; reaching out to businesses in person and at Park Avenue Merchants Committee meeting; flyer included with new business certificates; flyer included with 2020 Business Certificates	Engage businesses; promote online and in person, schedule first meet up; continue attending Park Avenue Merchants Committee meetings (last Friday of every other month)
Residents taking the Sustainability Pledge (CEGE-3)	SAP 2012 Baseline: 0 2020: 50% of residents 2030: 100% of residents AR 2018: 128 pledges	Included in Dec. Observer Ad, Jan, May, Aug e-blast; promoted at events	Promote to e-list and at events; Social, E-kiosks
Green School Grant Participants (CEGE-4)	SAP 2012 Baseline: 10 2020: 50% of eligible schools 2030: 100% of eligible schools AR 2018: 8 recipients	2019: Received 12 applications; 7 recipients selected: All Saints School, Audubon Park School, FCC, Rollins College, Park House Academy, WP Day Nursery, WP Presbyterian Church; all but 1 school has signed up for USGBC Green School Professional Certification; all schools have submitted final report	Update application for 2020, post by mid-November
KWPB Volunteer Events (CEGE-5)	SAP 2012 Baseline: 12 events 2020: 12 events 2030: 12 events AR 2018: 12 events	Remaining 2019 Watershed Cleanups (8am-11am, Locations vary): 11/9 Registration available at cityofwinterpark.eventbrite.com	Promote via e-blast, social media, volunteer match, x2vol, eventbrite, city calendar
Rollins Bonner Leaders Program		September 2019, 2 students working on plastics alternatives list; October 2019, 2 students continuing work on plastics policies and alternatives and waste diversion engagement for Center Street business and City Hall waste audit	

Rollins Committee on Environmental & Sustainable Issues		Sept. Mtg attended by KS: Discussion included "Eco-Warrior" focus, Sustainability Office/Director Position, New offices in Rollins Hall, Food Waste reduction, urban farm and bike program	Continue participating in monthly meetings
Tinker Sustainability Education Program provided by WP EU		Received SY2018-2019 Report, shared report with UAB; Signed Agreement for SY 2019-2020 for 5th grade students and option to introduce in Middle School and High School if funds allow	Provide Report to KWPBS
UCF Energy Specialist Program		Fall 2019; 3 students recruiting businesses for ESPM/Green Business Recognition Program	Provide workshops for students throughout the Fall Semester
LOCAL FOOD & AGRICULTURE	Targets	Status Update	Next Steps
Percentage of residents within 1/2 mile of local/healthful food assets (LFA-1)	SAP 2012 Baseline: In Development 2020: 50% 2030: 100% AR 2018: 43%	AR 2018 includes map of assets	Continue working with Planning Department on codifying opportunities for a sustainable food system
Local Food Consumption Baseline (meals at home) (LFA-2)	SAP 2012 Baseline: 21.8% local of all food purchases for at-home consumption (Orlando Urban Area) 2020: 40% 2030: 60% AR2018: In Development	Composter Survey included question about number of meals at home, will include some analysis of this question in AR 2018 (e.g., approx. 55% of survey respondents indicated they ate more than 14 meals per week at home); Metric currently not feasible to determine	
Good Food Central Florida Regional Food Policy Council		September Meeting: Hosted by City of Orlando. Discussion included new OC Extension director, November is Farm to School month; Orlando Fire Department Raised Beds	Continue participating in monthly meetings
Healthy Central Florida Health Innovation Fund Grant-WP Meatless Monday Recognition Program		Website and registration page posted, 2 cooking demonstrations held, 4 participating organizations	Plan cooking demo for Oct/Nov 2019
Winter Park Farmers Market SNAP and Nutrition Incentives Program		Gabby Lothrop provided a summary of the program so far (February 2017-May 2019) to Parks and Sustainability Staff; presented findings at WPFM 40th Anniversary Celebration. Since inception, program has allowed for nearly \$50K in eligible sales, with at least \$24K being spent on Florida-grown produce.	
LOCAL GOVERNMENT OPERATIONS	Targets	Status Update	Next Steps
Local Government GHG Emissions (LGO-1) (electric, transportation, solid waste, wastewater)	SAP 2012 Baseline: 11,248 tCO2e 2020: 20% less (8,998 tCO2e) 2030: 50% less (5,624 tCO2e) AR 2018: Will provide 2017 AT Calc: 8,548 tCO2e (24% less)	2012 Baseline and 2017 GHG Inventory calculated Includes Scopes 1&2 only Jul.2019: Submitted 2017 GHG data to Carbon Disclosure Project	Calculate 2018 inventory
Energy Usage (LGO-2)	SAP 2012 Baseline: 16,325 MWh 2020: 10% less (14,692.5 MWh) 2030: 25% less (12,243.7 MWh) AR2018: 16,154MWh (0.1% less)	Starting in the 2018 AR, the LGO-2 baseline and annual metric will include weather-normalized energy, where appropriate	Continue updates, adding buildings as needed
Renewable Energy Production (LGO-3)	SAP 2012 Baseline: Unknown 2020: 6.6% 2030: 11.6% AR 2018: 0.12%	Insufficient data to determine 2012 baseline, Includes Clean Footprint and WP Solar PV customers. Solar RFP for Water Treatment Plant: Procurement Item Passed by Commission	Include Solar RFP for Water Treatment Plants in Metric calculation
City Fleet Fuel Usage (LGO-4)	SAP 2012 Baseline: Unleaded: 143,268gal Diesel: 83,142gal 2020: 25% less (U:107,451 gal, D:62,356 gal) 2030: 50% less (U:71,634 gal, 41,571 gal) AR 2018: Unleaded: 152,502 gal (6% more), Diesel: 75,579 gal (9% less)	Building & Permitting Department has 1 EV, looking into replacing 4 vehicles with hybrid/EV; Working with Electrification Coalition/Climate Mayors EV Collaborative for pricing and Regional EV Roundtable; working with Administration and Fleet to identify opportunities for alternative fuel fleet replacements	
Potable Water Usage (LGO-5)	SAP 2012 Baseline: 49,543 MG 2020: 25% less (37MG) 2030: 50% less (25MG) AR 2018: 32,367 MG (35% less)		
City Employees using transit, carpooling, cycling or walking to work (LGO-6)	SAP 2012 Baseline: In Development 2020: Increase 2030: Increase AR2018: 3+	Including ReThink Your Commute's Commuter Options Survey in Hire-on Package	Work with ReThink on scheduling ReThink workshops & Best Workplaces for Commuters App.
Employee Outreach		Staff sharing sustainability goals and events at monthly meetings and on e-tvs	Meetings: 3rd Wed., 9am, Chapman Room
Recycling at Municipal Facilities		KS met with Owens Realty Service (facilities management company) to discuss increasing recycling at muni facilities	Conduct audits/site visit; create promotional campaign for employee TV and challenges
Recycling in Public Spaces - Central Park REFRESH proposal		AT analyzing Central Park/Park Avenue inventory to provide recommendations to CRA	Meet with CRA to discuss inventory and opportunities
MOBILITY & URBAN FORM	Targets	Status Update	Next Steps
Vehicle Miles Traveled (MUF-1)	SAP 2012 Baseline: In Development 2020: 10% less 2030: 20% less AR2018: In Development	Currently not feasible to determine	
Certified Green Neighborhood Development (MUF-2)	SAP 2012 Baseline: 0 2020: 2 certified neighborhoods 2030: All redevelopments achieve green certification AR2018: 0		Examine ways to codify standards
Electric Vehicle Charging Stations (MUF-3)	SAP 2012 Baseline: 6 2020: more than 6 2030: more than 6 AR2018: 8	City manages 10 Level 2 stations available to the public: Howell Branch Preserve, Public Safety Building; Central Park North; Amtrak Station; Hannibal Square; City Hall; WP Tennis Center; Ward Park; Cady Way; and Lake Baldwin Park. Also manage 1 Level 2 Charging Station in front of the Electric Utility (1409 Howell Branch Road). There are roughly a dozen stations on private property. About 20 Level 2 or below EV charging stations throughout the city.	Maintain and replace stations as needed and as funding allows

Walk Score (MUF-4)	SAP 2012 Baseline: 55 2020: 70 2030: 80 AR2018:43	12/20: 43 (Car-Dependent)	
Transit Score (MUF-5)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 28	12/20: 28 (Some Transit)	
Bike Score (MUF-6)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 54	12/20: 54 (Bikeable)	
Electric Vehicle Ordinance		Draft ordinance presented to Commission on June 24, received nods to move ahead with drafting of ordinance. Working on finalizing ordinance language, will present to Commission at Worksession on November 11th (2:30pm)	
Transportation Advisory Board		October meeting: Staff unable to attend	Next meeting, 1st Thurs., 8:30am, Commission Chambers
NATURAL SYSTEMS & RESOURCES	Targets	Status Update	Next Steps
Tree Canopy Coverage (NSR-1)	SAP 2012 Baseline: 55% 2020: 55% 2030: 60% AR2018: 51%		
Greenspace Coverage (NSR-2)	SAP 2012 Baseline: 57% 2020: 57% 2030: 60% AR2018:53%		
Greyspace (NSR-3)	SAP 2012 Baseline: 43% 2020:43% 2030: 40% AR2018:47%		
Lakes Water Quality-Visibility Depth (NSR-4)	SAP 2012 Baseline: 2 meters 2020: 2.5 meters 2030: 3 meters AR2018: 2.39 meters		
Residents living within a 1/2 mile of public greenspace (NSR-5)	SAP 2012 Baseline: 95% 2020: 95% 2030: 95% AR2018: 98%	AR2018 includes map of public greenspace	
Lakes Advisory Board		Aug Meeting: Discussion included Septic Tanks presentation by Commissioner Weaver, Dock Permit and Shoreline Alterations applications, Police report and upcoming cleanups and electronics collection event. Board member asked about replacements for RAA labels on carts.	Meetings: 2nd Tues., 12pm, Public Safety Bldg
Storm Drain Marking Program		To date: 142 markers placed, cityofwinterpark.org/stormdrains	Continue to promote (e-blast), Request social media graphic
WASTE DIVERSION & RECYCLING	Targets	Status Update	Next Steps
Waste diverted from landfill (WDR-1)-Residential	SAP 2012 Baseline: 12% 2020: 75% (state goal) 2030: 90% AR2018: 15%	Starting in AR18, baseline and metric are calculated the percentage of total waste generated in the household (Municipal Solid Waste, Yard Waste, Recyclables) that are recycled.	Continue updating ReCollect/ What Goes Where? tool; Awareness campaign (mailer), advertising
Total tons of solid waste generated (WDR-2)-Residential	SAP 2012 Baseline: 14,714 tons 2020: 10% less (10,435 tons) 2030: 25% less (8696 tons) AR2018: 14,664 (0.3% less)	Starting in AR18, baseline and metric is defined as the total waste (Municipal Solid Waste, Yard Waste, Recyclables) generated by households within the City Limits.	
GHG emissions from solid waste (tons) (WDR-3)-Residential	2012 (recalc): 5,335 tCO2e 2020: 40% less 2030: 75% less AR2018: 5,167 tCO2e (3% less)	Starting in AR18 WDR-3 is defined as the GHG emissions from waste generated and landfilled from households (Municipal Solid Waste and Yard Waste).	
Backyard Composter Program		Upcoming classes: 11/12 (WP Library) 2/12: 38 RSVPs, 16 attended, 12 residents 5/14: 43 RSVPs, 15 attended, 13 residents 8/13: 51 RSVPs, 33 attended, 32 residents	Distribute composters at City Operations Complex within a week after classes
Beyond 34: Regional Collaboration		Working with Kessler on Center Street and Central Park Plan to increase recycling by businesses and visitors; working with Recycle Across America, City's Communication Department and CRA to create educational posters and postcards for businesses along Center Street	Work with Kessler and Beyond34 on plan; Continue attending regional meetings and calls
Cigarette Litter Prevention		Installed 2 cigarette disposal stations along Center Street	Install 2 remaining stations
Commercial Food Waste Pilot		Speaking with City of Orlando to discuss pilot opportunities (Rollins)	
Commercial Recycling Program		Selected as Beyond34 award recipient for study of Center Street/Commercial Recycling Program-Kessler Consulting; being considered for Recycling Partnership grant to evaluate feasibility of multifamily recycling collection program	Review Kessler Plan
Don't Pitch It, Fix It! Community Repair Workshop		9/7 DPI-FI: 54 Repairs, 46 attendees, ~162lbs diverted	Set next DPI-FI date
Household Hazardous Waste & E-Waste Drop off		E-Waste and Used Shoes Collection/America Recycles Day: November 16th, WP City Hall, 9am-12pm	Post to e-list, promote on social
ReCollect		Branded: Think Twice: Don't Waste it WP, cityofwinterpark.org/think-twice; 11/9 Promoted in Observer in Dec. and Jan.; Promoted in Feb19 utility bill insert; promoted to sustainability e-list in Feb, Mar, May, Sept	Post to e-list, promote on social

Regional Collaboration		Quarterly Waste Managers: 8/28 Hosted by Winter Garden; Discussion included Orange County's new Waste Audit Contract, OC's print educational campaign with Recycling Partnership grant, Hurricane Dorian Preparation and draft interlocal agreement for MRF RFP	Continue attending regional meetings
Single-Use Item Reduction		Staff met with Parks staff to discuss single serve item reduction at city facilities; Parks provided Parks Board with Orlando ordinance	Continue to work with Parks to create policy/procedures; work on policy/procedures for Special Event permits
AMERICA IN BLOOM/WINTER PARK BLOOMS	Targets	Status Update	Next Steps
2019 Evaluation		Judging and Volunteer Appreciation Event held Apr 29-30; Evaluation Report out in October	Review recommendations
Caladium Photo Contest		Winners announced on Winter Park Facebook page. To be added to digital kiosks. To be shared on Winter Park Public Library FB and displays. Prizes from Tim's Wine, Millers Hardware and Enzian distributed to winners.	
EVENTS	Targets	Status Update	Next Steps
Earth Day in the Park		Earth Day 2020 confirmed, Saturday April 18th, 10am-2pm, WP Community Center	Schedule meeting with Cox
KEEP AMERICA BEAUTIFUL AFFILIATION	Targets	Status Update	Next Steps
2018.2019 KABA/FDOT Grant		Awarded 18.19 FDOT KABA Grant (\$16K)-Backyard Composter Program, Cup-Free Race, Reusable straws for Retirement facilities, giveaways for Great American Cleanup, and radio advertising FDOT's Drive It Home Keep Our Paradise Litter Free campaign; submitted Mar. 30 report; June 5-7 VABC attended Keep Florida Beautiful Florida Affiliates Annual Meeting; Submitted June Report; Updated KAB Dashboard; 9/9 Conducted Litter Index; Submitted September/Final 18.19 FDOT KABA Grant Report	Apply for 19.20 FDOT KABA Grant when application is posted (usually Nov/Dec)
SPONSORSHIPS	Targets	Status Update	Next Steps
KWPB Sponsorships	\$10,750 (2018 Sponsors & Bus Ad renewal)	Gold (\$2,500)-Covanta Silver (\$1,000)-1.Panera, 2.Rollins, 3.WPGC Bronze (\$500)-1.All Weather Coatings, 2.Foot & Ankle Associates of Florida, 3.Home Makeover Systems, 4. Massey, 5. Orlando Acupuncture, 6. Renewal by Andersen of Florida, 7. reThink Your Commute, 8. SeaWorld Parks & Resorts Orlando Green Sustainer (\$250): 1.Breedlove, Dennis and Assoc.; 2.Commerce National Bank, 3.Hortus Oasis, 4.Phil Kean Design Group Bus Ad Renewal (\$2,000=4@\$500)-Fannie Hillman Total Sponsorships: \$12,500	Board review sponsor list from previous year
SUSTAINABILITY ACTION PLAN	Targets	Status Update	Next Steps
2018 Annual Report		Report shared with Administration and updated to website	Provide overview to commission