

Keep Winter Park Beautiful & Sustainable Advisory Board



April 16, 2019 at 11:45 AM

Chapman Room / City Hall
401 Park Ave S. / Winter Park, Florida

1: Administrative

a. Approval of Minutes

March 19, 2019 Minutes

April 2 2019 Work Session Minutes

b. Citizen Comments

Limited to 3 minutes per person

c. Staff Report

Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items

April Staff Report

2: Action

a. EV Ordinance

3: Informational

a. Green Minute

Share a personal story about sustainability

b. KWPB - Status report KWPB

Status Report from KWPB

c. Sustainability Action Plan

Status Report from SAP

SAP PRIORITIES

BEW-5 Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill

d. Finance

Status Report from Finance

e. UCF Environmental Studies Capstone Experience

UCF Students will provide a brief presentation on their work this Spring semester.

f. Earth Day Recap

4: New Business

a. Agenda Requests and/or announcements

5: Adjourn

a. Action Items:

Review action Items identified during meeting.

b. Evaluate Meeting:

What worked? Didn't work?

c. Next Meetings:

May 21, 2019

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Keep Winter Park Beautiful and Sustainable Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;
- Staff will present the item and state department recommendation if appropriate;
- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)
- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;
- The Chair will entertain any motion from the Board regarding the agenda item;
- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;
- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;
- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;
- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.

**THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD**

Regular Meeting
City Hall, 401 Park Ave. S.

March 19, 2019
11:45am

MINUTES

Present: David Daly, Mary Dipboye, Ben Ellis, Nora Miller, Stephen Pategas (on the phone), Ellen Wolfson

Absent: Bruce Thomas

City of Winter Park Staff: Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner; John Nico, Sustainability and Permitting Assistant; Agnieszka Tarnawska, Sustainability and Permitting Assistant; Gabbie Buendia, Sustainability Program Intern

Guests: Ann Francis, Rollins College; Jody Lazar, WP Library

CALL TO ORDER: Ch. Ellis called the meeting to order at 11:49 a.m.

1. ADMINISTRATIVE ITEMS

Approval of Minutes

David D. made a motion to approve February 19, 2019 Meeting minutes. Mary D. seconded the motion. Minutes were approved as presented.

Citizen Comments:

Jody L. shared her experience of riding a Lime bike at Bike Winter Park, library teen group's salsa garden planting, and Library's upcoming museum bike tour. Staff requested flyer for bike to share event with Sustainability e-list.

Staff Report:

Staff report was emailed to board members. John N. gave a brief report on the past 5 Don't Pitch It, Fix It! workshops, reporting number of repairs, volunteer fixers, attendees and waste diversion and WP Public Library, Orange County and Orlando's participation. He also provided a brief update on the Winter Park non-exclusive waste haulers registration program, reporting the number of registered haulers (13), their diversion, and contact information availability on the Waste Diversion & Recycling section of the Sustainability website (cityofwinterpark.org/think-twice, scroll down to Commercial Collection. Mary D. requested staff provide these numbers in context with residential collection in the future, as well as information on WastePro's current commercial/multifamily recycling accounts. Vanessa B.C. briefly reviewed April and May Observer Ads. Kris S. provided an update on the Beyond34 Central Business District Commercial Recycling Project which aims to improve recycling along Park Avenue and in Central Park. Staff has met with consultants (Kessler), City Administration and Personnel, WastePro, and CRA. John N. is working on Center Street audits and will begin Central Park receptacle audit. Vanessa B.C. reviewed the Earth Day volunteer shifts. Ellen W. asked if volunteer shirts might be available prior to the event, staff said they will be available the week prior for pick up. Mary D. asked if there will be signage at Farmers' Market directing customers to Earth Day, staff working with Cox and Communications on this, will also have a sign at Central Park directing visitors to Shady Park. Kris S. mentioned that the draft EV Ordinance is with the Planning Department director. It will be discussed, as well as the Green Business Recognition Program (GBRP), at the work session scheduled for Tuesday April 2, 2019 at 11:45am. The board is encouraged to attend launch of GBRP scheduled for Friday, April 12th at 8am at the WP Welcome Center. Staff reviewed Mary D. questions

regarding renewable energy portfolio number in staff report, steps to SolSmart Gold designation, SAP report reference to greyspace, and recycling at city facilities.

2. ACTION

a. USGBC Organizational Membership Renewal

Staff reviewed renewal fee changes with Board. Motion made by Nora M. to not renew organizational membership this year, seconded by Ellen W., motion carried unanimously by a vote of 5-0.

3. INFORMATIONAL

a. Green Minute

David D. shared a paper straw that the Coop and 4Rivers restaurants are now using in their restaurants, staff will make sure to invite them to the upcoming GBRP launch. Nora M. mentioned an article she had read on grain (straw) straws. Ann F. mentioned Rollins College is providing pasta based straws.

Ann F. shared that the Rollins Campus/Dining Services (Sodexo) is getting closer to having no plastic bottles sold on campus (e.g., water is being provided in aluminum bottles; reusable Nalgene giveaways).

Ellen W. shared Sanctum owners are recycling in Orlando, would be a good GBPR program participant for their new location (Proper + Wild). Staff will make sure to invite them to the upcoming GBRP launch.

b. KWPB – Status Report KWPB&S

Stephen P. reported that AIB is on track, Community Profile is being worked on by Communications, and itinerary is being finalized. Judges will arrive on Sunday, April 28th, judging will take place Monday April 29th and Tuesday April 30th. The Volunteer Appreciation Event is scheduled for Tuesday, April 30th at 6pm at the WP Country Club. Staff will check with Stephen regarding the schedule for Tuesday, OCPS Green School Grant awards are the same day around lunch time, staff may need to participate for a few hours.

c. Sustainability Action Plan

Priorities

BEW-5: Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill

d. Finance

Staff reviewed increased fee amount for USGBC Organizational Annual Membership Renewal. FY19 budget for this item was \$300, new renewal fee is \$750, staff was able to receive a discount of \$200, making the new renewal fee \$550. Staff described limited usage of the organizational membership. Kris S. has a professional individual membership. Board moved to not renew organizational membership this year.

e. Guest Speaker

Tim Egan, WP Parks Natural Resources Manager, provided an overview of the expansion of the Howell Branch Preserve. Presentation included information on City's purchase of 55+/- acres of Howell Branch Creek natural lands, what makes these parcels significant (i.e., connectivity, water management, habitat protection/improvement, recreation & education), conceptual plan and timeline. If you would like a copy of the excel/pivot tables, please send an email request to staff.

4. NEW BUSINESS

- a. **Agenda Requests/Announcements/Action Items:** David D. discussed with board his upcoming schedule that will require his physical absence from a number of meetings and is partial term being up up at the end of April. Staff mentioned the option of David D. serving as an alternate, allowing his seat to be opened for a new member, yet allowing him to remain active on the board whether he is physically at the meetings. David D. will email staff with his decision. Staff will check to see if there are any applications on file for an open position. Board is encouraged to invite community members to apply for the vacant position.

5. ADJOURNMENT

a. Action Items

b. Evaluate Meeting

- What worked:
- What didn't work:

Nora M. made a motion to adjourn at 1:12 p.m., seconded by Ellen W. Next meeting Tuesday, April 16, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook
Recording Secretary

**CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL & SUSTAINABLE
WORK SESSION MINUTES**

**Work Session Meeting
City Hall-Chapman Room
401 S. Park Avenue
Winter Park, FL**

April 2, 2019

KWPB&S Members Present: Mary Dipboye, Nora Miller, Bruce Thomas, Ellen Wolfson

Members Absent: David Daly, Ben Ellis, Stephen Pategas

Guests: Angel Quinones, Valencia College Student

City of Winter Park Staff: Kris Stenger, Asst. Director, Building, Permitting & Sustainability; Vanessa A. Balta Cook, Sustainability and Permitting Planner; Agnieszka Tarnawska, Sustainability & Permitting Assistant; and John Nico, Sustainability & Permitting Assistant.

Ellen W. called meeting to order at 11:48pm. Staff and board reviewed and discussed draft EV ordinance and Green Business Recognition.

BUILDINGS, ENERGY, AND WATER			
	Targets	Status Update	Next Steps
Residential Energy Audits Performed Annually (BEW-1)	SAP 2012 Baseline: 152 audits 2020: 150 audits 2030: 150 audits AR 2018: 73 audits (FY18)	January: 9 audit requests February: 8 audit requests March: 6 audit requests	Work with Communications to continue promoting; submit GRF for SM graphics, e-blast; Observer-May, Jun., Jul.
Residential Rebates Administered Annually (BEW-2)	SAP 2012 Baseline: 95 rebates 2020: 100 rebates 2030: 100 rebates AR 2018: 15 rebates (FY18)	January: 1 duct rebate request February: 1 duct rebate and 1 insulation upgrade request March: 1 duct rebate and 1 insulation upgrade request	Work with Communications to continue promoting; e-blast; Observer-May, Jun., Jul.
Commercial Building Benchmarking (BEW-3)	SAP 2012 Baseline: 0 buildings 2020: 100 buildings 2030: 500 buildings AR 2018: 31 facilities	Starting in January 2019, AT and VABC began providing ESPM training to UCF Environmental Studies Capstone Experience students (Spring Semester); students are reaching out to local churches and schools; brief presentation to be included in April board meeting	Continue working with students, provide ESPM workshops, and business energy and water usage data
Percentage of WPEU energy portfolio from renewable and clean alternative sources (BEW-4)	SAP 2012 Baseline: 1.9% 2020: 40% 2030: 60% AR 2018: 23.9%	Starting in 2020, 10MW from FMPA; AR 2018 metric calculated using actual energy purchased in 2018 and 2017 fuel mixes	Continue discussions with WPEU of increasing renewables portfolio
Residential Potable Water Average Annual Usage (BEW-5)	SAP 2012 Baseline: 178.018 MG 2020: 5% less (169.1MG) 2030: 15% less (151.3MG) AR 2018: 172.5MG (2.9% less)	Sept: W&WW Director presented at meeting; 10/5 sent WBSIC Rebate info to e-list; 11/9 promoted in Nov. Observer ad; 12/5 Reported 4 rebate requests since 10/5; Included in Feb19 utility billing insert	Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Community Wastewater (gallons) (BEW-6)	SAP 2012 Baseline: 0.968 MG 2020: 5% less (0.920MG) 2030: 15% less (0.823MG) AR 2017: 0.689MG (29% less)		Continue to promote W&WWU water conservation programs on website and to e-list; consider targeting promotions to high users
Percentage of Water from Reclaimed Sources (BEW-7)	SAP 2012 Baseline: In Development 2020: 5% more 2030: 15% more AR 2018: In Development	Sept18: Received status update from W&WW Director	
Percentage of buildings meeting CoWP green building standards (BEW-8)	SAP 2012 Baseline: 1% 2020: 25% new construction 2030: 50% new construction AR 2018:1%		Examine ways to codify standards
Residential Solar		Identifying ways to achieve SolSmart Gold; Permitting Fee for Solar changed from valuation based to flat fee (Tier 1: \$50, Tier 2: \$150), web and print materials updated	
Utilities Advisory Board		Mar. Mtg.-Staff unable to attend; April Mtg will present EV plan	Meetings: 4th Wed, 12pm, Public Safety Bldg.
COMMUNITY ENGAGEMENT & GREEN ECONOMY			
	Targets	Status Update	Next Steps
Citywide Carbon Footprint in GHG emissions (electric, transportation, solid waste) (CEGE-1)	SAP 2012 Baseline (recalc): 417.28 ktCO ₂ e 2020: 25% less (312.96 ktCO ₂ e) 2030: 50% less (208.64 ktCO ₂ e) AR 2018: Will provide 2017 AT Calc: 351.02 ktCO ₂ e (15.9% less)	2012 Baseline and 2017 GHG Inventory calculated *Includes Scopes 1, 2, 3	Calculate 2018 inventory
Recognized Green Businesses (CEGE-2)	SAP 2012 Baseline: 0 businesses 2020: 25% of businesses 2030: 50% of businesses AR 2018: 17 business (Fair Trade)	Launch: Good Morning Winter Park (Apr 12, 8am, WP Chamber) Next event: TBD	Promote in Observer- Jun.? ; Present to Chamber at April 12th meeting
Residents taking the Sustainability Pledge (CEGE-3)	SAP 2012 Baseline: 0 2020: 50% of residents 2030: 100% of residents AR 2018: 99 pledges	Included in Dec. Observer Ad; Social Media graphics created, communications to post	Promote monthly to e-list and at events; Social, E-kiosks
Green School Grant Participants (CEGE-4)	SAP 2012 Baseline: 10 2020: 50% of eligible schools 2030: 100% of eligible schools AR 2018: 8 recipients	2019: Received 12 applications; 7 recipients selected: All Saints School, Audubon Park School, FCC, Rollins College, Park House Academy, WP Day Nursery, WP Presbyterian Church	Select grant recipients, process checks, invite to Earth Day
KWPB Volunteer Events (CEGE-5)	SAP 2012 Baseline: 12 events 2020: 12 events 2030: 12 events AR 2018: 12 events	2019 WCs (8am-11am, Locations vary): 4/6, 9/7, 11/9 2019 ESRs (8am-10am, Lake Knowles): 3/16 2019 Community Park Workdays (8:30am-11:30am): 4/27 (Kraft Azalea Garden), 5/18 (E. Kings Way), 6/15 (Trismen Park) Registration available at cityofwinterpark.eventbrite.com	e-blast, social media
Community Presentations		VABC will present on the Sustainability Program: -3/25 Rotary Club (12:40pm-1pm) -5/13 Westminster Winter Park (7-7:45pm)	
Rollins Committee on Environmental & Sustainable Issues		VABC attended Nov and Dec mtgs. Meetings will resume Fall 2019.	Continue participating in monthly meetings
Tinker Sustainability Education Program provided by WP EU		2019 participating schools: Audubon Park Elementary School, Brookshire Elementary School, Dommerich Elementary School, St. Margaret Mary Catholic School; Total: 303 students, 7 teachers; Tinker actively recruiting other WP public and private schools	
Winter Park Observer Ads		Ad Run Dates: 4/9, 12/7, 1/4, 2/1, 3/1, 4/5, 5/3, 6/7, 7/5, 8/2, 9/6, 10/4	Finalize content for upcoming ads
LOCAL FOOD & AGRICULTURE			
	Targets	Status Update	Next Steps
Percentage of residents within 1/2 mile of local/healthful food assets (LFA-1)	SAP 2012 Baseline: In Development 2020: 50% 2030: 100% AR 2018: 43%	AR 2018 will include map of assets	

Local Food Consumption Baseline (meals at home) (LFA-2)	SAP 2012 Baseline: 21.8% local of all food purchases for at-home consumption (Orlando Urban Area) 2020: 40% 2030: 60% AR2018: In Development	Composter Survey included question about number of meals at home, will include some analysis of this question in AR 2018 (e.g., approx. 55% of survey respondents indicated they ate more than 14 meals per week at home); Metric currently not feasible to determine	
Good Food Central Florida Regional Food Policy Council		Attended March meeting	Continue participating in monthly meetings
Healthy Central Florida Health Innovation Fund Grant-WP Meatless Monday Recognition Program		Website and registration page posted, 2 cooking demonstrations held, 4 participating organizations	Plan additional demonstrations in 2019 and continue to promote program with Communications; Observer- May?
LOCAL GOVERNMENT OPERATIONS	Targets	Status Update	Next Steps
Local Government GHG Emissions (LGO-1) (electric, transportation, solid waste, wastewater)	SAP 2012 Baseline: 11,248 tCO2e 2020: 20% less (8,998 tCO2e) 2030: 50% less (5,624 tCO2e) AR 2018: Will provide 2017 AT Calc: 8,548 tCO2e (24% less)	2012 Baseline and 2017 GHG Inventory calculated Includes Scopes 1&2 only	Calculate 2018 inventory
Energy Usage (LGO-2)	SAP 2012 Baseline: 16,325 MWh 2020: 10% less (14,692.5 MWh) 2030: 25% less (12,243.7 MWh) AR2018: 16,154MWh (0.1% less)	Starting in the 2018 AR, the LGO-2 baseline and annual metric will include weather-normalized energy, where appropriate	Continue updates, adding buildings as needed
Renewable Energy Production (LGO-3)	SAP 2012 Baseline: Unknown 2020: 6.6% 2030: 11.6% AR 2018: 0.12%	Insufficient data to determine 2012 baseline, Includes Clean Footprint and WP Solar PV customers.	Include Solar RFP for Water Treatment Plants
City Fleet Fuel Usage (LGO-4)	SAP 2012 Baseline: Unleaded: 143,268gal Diesel: 83,142gal 2020: 25% less (U:107,451 gal, D:62,356 gal) 2030: 50% less (U:71,634 gal, 41,571 gal) AR 2018: Unleaded: 152,502 gal (6% more), Diesel: 75,579 gal (9% less)	Building & Permitting Department has 1 EV, looking into replacing 4 vehicles with hybrid/EV; Starting AR19 SAP baseline and annual metric are by calendar year for consistency with GHG emissions inventory data	
Potable Water Usage (LGO-5)	SAP 2012 Baseline: 49.543 MG 2020: 25% less (37MG) 2030: 50% less (25MG) AR 2018: 32.367 MG (35% less)		
City Employees using transit, carpooling, cycling or walking to work (LGO-6)	SAP 2012 Baseline: In Development 2020: Increase 2030: Increase AR2018: 3+	Including ReThink Your Commute's Commuter Options Survey in Hire-on Package	Work with ReThink on ReThink workshops & Best Workplaces for Commuters App.
Employee Outreach		Sharing sustainability goals and events at monthly meetings	Meetings: 3rd Wed., 9am, Chapman Room
Recycling at Municipal Facilities		JN conducting site visits of city parks/facilities with WastePro, inventory and ordering; working on scheduling meeting with custodial services staff	Continue site visits
MOBILITY & URBAN FORM	Targets	Status Update	Next Steps
Vehicle Miles Traveled (MUF-1)	SAP 2012 Baseline: In Development 2020: 10% less 2030: 20% less AR2018: In Development	Currently not feasible to determine	
Certified Green Neighborhood Development (MUF-2)	SAP 2012 Baseline: 0 2020: 2 certified neighborhoods 2030: All redevelopments achieve green certification AR2018: 0		Examine ways to codify standards
Electric Vehicle Charging Stations (MUF-3)	SAP 2012 Baseline: 6 2020: more than 6 2030: more than 6 AR2018: 8	Remaining EV charging stations have been installed at: Ward Park, Cady Way Park, Lake Baldwin Park, Howell Branch Preserve, and City Operations (employee only)	
Walk Score (MUF-4)	SAP 2012 Baseline: 55 2020: 70 2030: 80 AR2018:43	12/20: 43 (Car-Dependent)	
Transit Score (MUF-5)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 28	12/20: 28 (Some Transit)	
Bike Score (MUF-6)	SAP 2012 Baseline: In Development 2020 & 2030: No targets AR2018: 54	12/20: 54 (Bikeable)	
Electric Vehicle Adoption		Draft EV Ordinance shared with boards: KWPB&S Econ. Dev., UAB, and P&Z	
Transportation Advisory Board		Mar. mtg. discussion included Bike Winter Park recap, brief Lime discussion, transportation projects list review, and brief updates on Green Business Recognition Program and EV Ordinance.	Next meeting, 1st Thurs., 8:30am, Commission Chambers
NATURAL SYSTEMS & RESOURCES	Targets	Status Update	Next Steps
Tree Canopy Coverage (NSR-1)	SAP 2012 Baseline: 55% 2020: 55% 2030: 60% AR2018: 51%		
Greenspace Coverage (NSR-2)	SAP 2012 Baseline: 57% 2020: 57% 2030: 60% AR2018:53%		

Greyspace (NSR-3)	SAP 2012 Baseline: 43% 2020:43% 2030: 40% AR2018:47%		
Lakes Water Quality-Visibility Depth (NSR-4)	SAP 2012 Baseline: 2 meters 2020: 2.5 meters 2030: 3 meters AR2018: 2.39 meters		
Residents living within a 1/2 mile of public greenspace (NSR-5)	SAP 2012 Baseline: 95% 2020: 95% 2030: 95% AR2018: 98%	AR2018 includes map of public greenspace	
Lakes Advisory Board		March meeting included dock permit applications and brief staff report and brief update on upcoming volunteer events	Meetings: 2nd Tues., 12pm, Public Safety Bldg
Storm Drain Marking Program		To date: 93 markers placed, cityofwinterpark.org/stormdrains	Continue to promote (e-blast), Observer-Jul. ?; Request social graphic
WASTE DIVERSION & RECYCLING	Targets	Status Update	Next Steps
Waste diverted from landfill (WDR-1)	SAP 2012 Baseline: 12% 2020: 75% (state goal) 2030: 90% AR2018: 15%	Starting in AR18, baseline and metric are calculated the percentage of total waste generated in the household (MSW, Yard Waste, Recyclables) that are recycled.	Awareness campaign (mailer)
Total tons of solid waste generated (WDR-2)	SAP 2012 Baseline: 14,714 tons 2020: 10% less (10,435 tons) 2030: 25% less (8696 tons) AR2018: 14,664 (0.3% less)	Starting in AR18, baseline and metric is defined as the total waste (MSW, YW, R) generated by households within the City Limits.	
GHG emissions from solid waste (tons) (WDR-3)	2012 (recalc): 5,335 tCO2e 2020: 40% less 2030: 75% less AR2018: 5,167 tCO2e (3% less)	Starting in AR18 WDR-3 is defined as the GHG emissions from waste generated and landfilled from households (MSW and Yard Waste). Methodology applied to calculate GHG emissions: U.S. Community Protocol for Accounting and Reporting of GHG Emissions; Appendix E: Solid Waste Emission Activities and Sources	
Backyard Composter Program		2/12 class: 16 participants; Upcoming classes: 5/12 (UF/IFAS Ext. OC), 8/13 (WP Library), 11/12 (WP Library)	
Cigarette Litter Prevention		JN has installed 2 disposal stations along Center Street	Install 2 remaining stations
Commercial Food Waste Pilot		Requested information from WastePro	
Commercial Recycling Program		Selected as Beyond34 award recipient for study of Center Street/Commercial Recycling Program-Kessler Consulting	Create commercial recycling user guide for businesses
Don't Pitch It, Fix It! Community Repair Workshop		2/16: 37 attendees, 57 repairs; JN to provide update at Mar. meeting	Set next DPI-FI date
Household Hazardous Waste & E-Waste Drop off		March 30, 2019, 8am-12pm, City Operations (1409 Howell Branch Road); added to ReCollect Calendar, City Calendar, Eventbrite	Post flyer, promote on social
ReCollect		Branded: Think Twice: Don't Waste it WP, cityofwinterpark.org/think-twice; 11/9 Promoted in Observer in Dec. and Jan. ; Promoted in Feb19 utility bill insert	Post to e-list, promote on social
Regional Collaboration		Quarterly Waste Managers: 2/13 Discussed OC plans for MRF and Waste Audit; Beyond34: 2/26 Gave update of CBD project	Work with consultants on Beyond34 proposal; continue attending regional meetings
AMERICA IN BLOOM	Targets	Status Update	Next Steps
2019 Evaluation		Board member Stephen P. leading discussions with Board and WPB to update Community Profile; Judging dates confirmed: Mon. Apr 29 and Tues. Apr. 30; Staff has secured lodging for judges at Alford Inn; WP Country Club reserved for 4/30 Volunteer Appreciation Event, Arthurs Catering secured, finalizing menu and guest count	WPB Meetings (Chapman Room, 8:30am): 1/8, 2/5, 3/5, 4/2
Caladium Sales		Posted to City Calendar; Dates: 3/23, 3/30, 4/6, 4/13, 4/20, Included in Mar. observer (coupon)	
EVENTS	Targets	Status Update	Next Steps
Earth Day in the Park		Participants Confirmed April 13th, 11am-3pm, Shady Park, cityofwinterpark.org/earthday; included in Mar. observer ad	Promote in Observer Apr.? Post to e-list, promote on social
KEEP AMERICA BEAUTIFUL AFFILIATION	Targets	Status Update	Next Steps
2018.2019 KABA/FDOT Grant		Awarded 18.19 FDOT KABA Grant (\$16K)-Backyard Composter Program, Cup-Free Race, Reusable straws for Retirement facilities, giveaways for Great American Cleanup, and radio advertising FDOT's Drive It Home Keep Our Paradise Litter Free campaign; submitted Mar. 30 report	Make purchases
SPONSORSHIPS	Targets	Status Update	Next Steps
KWPB Sponsorships	\$10,750 (2018 Sponsors & Bus Ad renewal): Communications Deadline for Silver+ donor logos to be on Earth Day Promo Items: Feb. 28	Gold (\$2,500)-Covanta (waiting on check) Silver (\$1,000)-1.Panera, 2.Rollins, 3.WPGC Bronze (\$500)-1.All Weather Coatings, 2.Foot & Ankle Associates of Florida, 3.Massey, 4. reThink Your Commute (waiting on check), 5.reThink Your Commute, 6. Home Makeover Systems Green Sustainer (\$250): 1.Breedlove, Dennis and Assoc.; 2.Commerce National Bank, 3.Hortus Oasis, 4.Phil Kean Design Group Bus Ad Renewal (\$2,000=4@\$250)-Fannie Hillman As of 4/6 total pledged: \$11,500 3/1 Silver and above logos provided to Communications for Earth Day Promo Items	Purchase plaques, frames, submit request for certificates, present to Silver and above sponsors at Earth Day.
SUSTAINABILITY ACTION PLAN	Targets	Status Update	Next Steps
2018 Annual Report		Report shared with Administration and updated to website	