1: Administrative
   a. Approval of Minutes
      February 20 2018 Minutes
   b. Citizen Comments
      Limited to 3 minutes per person
   c. Staff Report
      Emailed monthly along with agenda and minutes. This time may be used to request more information on individual items
      March Staff Report

2: Action

3: Informational
   a. Green Minute
      Share a personal story about sustainability
   b. KWPB - Status report KWPB
      Status Report from KWPB
   c. Sustainability Action Plan
      Status Report from SAP
   d. Finance
      Status Report from Finance
   e. Earth Day
      -Board Volunteers Needed: Welcome Booth, Caladium Sales, EV Show Beer/Wine Garden, Bike Rodeo, Bike Valet, Rodeo, EV Display,
Caladium Sales, Waste Costume, Recycling Costume, Litter Patrol, Action Zone (non-profits), Free Speech Zone

f. Waste to Energy- Renewable or Not?
   Presentation by Agnieszka Tarnawska

4: New Business
   a. Agenda Requests and/or announcements

5: Adjourn
   a. Action Items:
      Review action Items identified during meeting.
   b. Evaluate Meeting:
      What worked? Didn't work?
   c. Next Meetings:
      April 17, 2018

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."
Meeting Protocol

The protocol described below is used to conduct an orderly meeting of the Keep Winter Park Beautiful and Sustainable Advisory Board. It is the Chair's option to follow or deviate from these guidelines during any meeting of the Board.

- Agenda item is brought up by Chair;
- Chair recognizes the staff for department input;

- Staff will present the item and state department recommendation if appropriate;

- The staff or Board Chair may recognize the individual or group requesting the action and present the opportunity to address the Board and present the details of their request. This presentation should be brief (3-5 minutes)

- The Chair will recognize the Board members and provide an opportunity for questions from the item sponsor or department staff;

- The Chair will entertain any motion from the Board regarding the agenda item;

- Once the item has been motioned and received a second, the Chair will ask if there is any public comment about the issue. (Public comment comes before the Board discusses the motion.) Public comment will be held to 3 minutes each;

- The public comments are closed by the Chair once all citizens who wish to speak have been given an opportunity;

- The Chair will recognize the Board members for discussion of the motion. Any Board member may address a question to the sponsor, to the department staff or to a citizen if appropriate;

- Once there is no further discussion, or if the Question has been called (debated and voted affirmative), then the Chair will request the Board moves to a vote.
Present: Mary Dipboye, Ben Ellis, Sally Miller, Bruce Thomas, Ellen Wolfson, Nora Miller

Absent: Natalie Hellman

City of Winter Park Staff: Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner

Guests: Ann Francis, Rollins College; Jody Lazar, WP Library

CALL TO ORDER: Ch. Ellis called the meeting to order at 11:47 a.m.

1. ADMINISTRATIVE ITEMS

Approval of Minutes
Bruce T. made a motion to approve January 16, 2018 minutes. Ben E. seconded the motion. Minutes were approved as presented.

Citizen Comments:
None.

Staff Report:
Staff report was emailed to board members. Mary D. requested update on the Solar RFP (proposal to bring forth the most solar we can finance or purchased based upon the budget of $250,000 on city facilities), staff reported that procurement office was working on some changes and was hoping to have it ready by Friday, February 16th. Board reviewed the Seed2Source quote for Pollinator Garden seeds, as well as discussed the merits of providing the packets at Earth Day in the Park; will not being moving ahead with it this year. Vanessa B.C. also described the recent interest of REI providing giveaways at Earth Day in the Park and the Statement of Work for Tinker program (http://tinkerprograms.com/) being approved by the procurement office. Kris S. provided an update on the Florida Municipal Power Agency proposal, the Utilities Advisory Board has recommended that the City purchase energy from FMPA’s multi-stakeholder solar farm. Going to City Commission for approval.

2. ACTION

a. Greenhouse Gas Emissions Inventory Budget Item
Motion made by Stephen P. to allow staff to request additional $25,000 in FY 2019 Budget for Greenhouse Gas Emissions Study to help identify goals to help support Sustainability Action Plan, seconded by Mary D., motion carried unanimously by a vote of 6-0.

3. INFORMATIONAL

a. Green Minute
Stephen P. shared his experience and photos from his trip to India. Stephen described plastic/litter-free campaign in Ooty-Nilgiris, a plastic bag alternative that vendors are providing, and road
signage.
Bruce T. shared his Impossible Burger experience at Toasted, said enjoyed it and it’s a worth a try. Mary D. shared that she is working with her church, First Unitarian, to look at the potential of having solar on their campus and how they would finance it. Mary is hopeful they can determine a financing model that would potentially work for other nonprofits wanting to go solar.

b. **KWPB – Status Report KWPB&S**

Winter Park Blooms: Stephen P. reported that WPB is working on a caladium photography contest in conjunction with WPB Caladium Sales occurring at the Farmers’ Market, every Saturday (except the weekend of the Spring Sidewalk Art Festival). WPB is looking for volunteers, VABC sent link to sign-up sheet to board members 2/20/18. Community Park Workdays with Parks & Recreation Department have been scheduled for March (24), April (21), and May (19). Stephen also described the work he and Kristin have done to revamp the America In Bloom’s evaluation report to be more objective. Received some pushback on several of items under environmental, many of these are already being done in Winter Park (e.g., sustainability/green team, sustainability action plan, etc.).

c. **Sustainability Action Plan**

Ben E. led discussion on 2017 SAP Annual Report draft, mentioned that looking at the 2017 report metrics can help shape our projects for 2018. Staff reviewed with board metrics on BEW Audits/Rebates (board suggestions included: running ads in Winter Park/Maitland observer advertising energy conservation program; competition/prizes for savers; highlighting community savers-Steven Beumer, Deacon of Global Mission and Creation Care, St. John Lutheran Church); Renewables Goals for City’s Energy Portfolio (staff working on determining what it would cost to reach renewables goals; Mary D. mentioned that Deidre McNab would be attending the next commission meeting urging the city to make a renewables commitment); and Greenhouse Gas Inventory and GHG emissions goals (Kris requested board provide FY19 budget recommendation for completion of Greenhouse Gas Inventory). Ben E. requested that board review Sustainability Action Plan, staff requested that board send any updates by next week.

d. **Finance**

None.

e. **Earth Day**

Vanessa B.C. reported that sponsorships need to be in by end of month to make it on promotional items. Next Earth Day meeting will be at the beginning of March. As of the meeting, 2018 KWPB Sponsors: Silver ($1,000)-Panera Bread, Winter Park Garden Club, Rollins; Bronze ($500)-Massey; Green Sustainer ($250)-Phil Kean Designs, Breedlove, Dennis & Associates, Inc.; Bus Stops (4 @$500 renewed)-Fannie Hillman. Mary D. and Bruce T. working on EV display, so far have 2 Teslas, Mary’s EV, Vanessa’s Prius Prime, City’s Ford Focus and working on getting Nissan Leaf and BMW i3.

4. **NEW BUSINESS**

   a. **Agenda Requests/Announcements/Action Items:** Ann Francis introduced herself as the program coordinator for Rollins College’s Department of Environmental Studies and the campus Sustainability Program and Chair of Rollins Committee on Environmental and Sustainability. She will be joining us for our upcoming meetings.

5. **ADJOURNMENT**

   a. **Action Items**
b. Evaluate Meeting
   - What worked:
   - What didn’t work:

Stephen P. made a motion to adjourn at 1:08 p.m., seconded by Ellen W. Next meeting Tuesday, March 20th, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook
Recording Secretary
<table>
<thead>
<tr>
<th>Focus Area</th>
<th>Topic</th>
<th>Status Update</th>
<th>Next Steps</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buildings, Energy, and Water</td>
<td>Bulk Purchase of Solar Energy</td>
<td>UAB recommended 10MW purchase of solar through FMPA. Solar Project Power Sales Agreement sent to City Attorney for immediate review. City Commission will consider at 3/12 meeting.</td>
<td></td>
</tr>
</tbody>
</table>
| | Central Florida Battle of the Buildings (BOTB) | 2017/2018 WP Registered: First Congregation Church, St. John Lutheran Church, WP Library, First GREEN Bank, Olive Garden, Valencia College & 16 city facilities  
2018 registration has yet to be opened. | Think about sectors to target for 2018 competition |
| | Energy Audit of Azalea Lane Recreation Center | Kris S. discussed with Hanson; they have access to ESPM profile | Review recommendations |
| | Energy Audit of City Hall by 15lightyears | Final recommendations being prepared by 15lightyears | Review recommendations |
| | Energy Conservation 101 workshop for Faith-Based Organizations | February 19th, 6pm, Civic Center, only 1 church participated | Feature St. John Lutheran’s Church energy conservation successes (e.g., print, online) |
| | EnergyStar Portfolio Manager | Staff has updated energy and water usage data and profiles for all 16 facilities registered in CFBOTB | Update energy and water usage data as needed  
Review change over time |
| | GHG Inventory | Presentation by Brittany Sellers, Sustainability Project Manager from Green Works Orlando rescheduled to Monday, March 12, 11:30am, Chapman Room; will discuss GHG inventory, trends, and recommendations  
8/13/17 VHB estimated a GHG inventory (municipal ops and community scale) at $25K  
Orange County has funded annual GHG inventories in the past, however, this may change in the future | Evaluate potential of in-house GHG inventory |
<table>
<thead>
<tr>
<th><strong>March 2018 STAFF REPORT</strong></th>
</tr>
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<table>
<thead>
<tr>
<th><strong>PACE</strong></th>
<th><strong>Explore possibility of PACE providers’ workshop series-May:</strong> Building Safety Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ Number of Applications to Date: 4; Projects Funded 2</td>
<td>➢ Analyze City rebate program, consider low-income 100%, bids</td>
</tr>
<tr>
<td>➢ Information available on city website (BEW), new Solar page, and in energy audit kits</td>
<td>➢ Promote Audits through City’s Social Media (Next Door) outlets and internal and external print media (WP/Maitland Observer)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Residential Energy Audits/WP Electric Utility Conservation Program</strong></th>
<th>➢ Analyze City rebate program, consider low-income 100%, bids</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ FY 17-18 will be funded at $50,000.</td>
<td>➢ Promote Audits through City’s Social Media (Next Door) outlets and internal and external print media (WP/Maitland Observer)</td>
</tr>
<tr>
<td>➢ Website has been updated with audit request form and rebate forms are now available online.</td>
<td></td>
</tr>
<tr>
<td>➢ As of 2/28, 39 audits requested, 8 rebates processed</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Solar at City Facilities</strong></th>
<th>➢ Review received proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ $250K in FY 2018 budget for solar approved; RFP in progress</td>
<td>➢ Review Sol-Smart Gold recommendations</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>SolSmart</strong></th>
<th>➢ On hold.</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ SolSmart Silver Designation received 1/16/2018</td>
<td>➢ Next UAB Meeting: 4th Wednesday of the month at 12PM at Public Safety Building.</td>
</tr>
<tr>
<td>➢ Requested Press Release from Communications</td>
<td>➢ Confirm UAB and KWPB availability.</td>
</tr>
<tr>
<td>➢ Solar Landing Page viewable at:  <a href="https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/buildings-energy-water/solar/">https://cityofwinterpark.org/departments/building-permitting-services/sustainability-program/buildings-energy-water/solar/</a></td>
<td></td>
</tr>
<tr>
<td>➢ Requested from Sol-Smart what we would need to go Gold</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Utilities Advisory Board</strong></th>
<th>➢ On hold.</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ Highlights from 2/28 Meeting</td>
<td>➢ Next UAB Meeting: 4th Wednesday of the month at 12PM at Public Safety Building.</td>
</tr>
<tr>
<td>o UAB reviewed the FMPA details once again, their recommendation for 10MW/contract will be forwarded to city attorney, then commission</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>UAB/KWPBS Joint Meeting on Solar</strong></th>
<th>➢ Route pop-up community group requests to Lakes</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ On hold.</td>
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</table>

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<tr>
<th><strong>Community Engagement &amp; Green Economy</strong></th>
<th>➢ Route pop-up community group requests to Lakes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beautification Mini-Park Workdays</strong></td>
<td>➢ Route pop-up community group requests to Lakes</td>
</tr>
<tr>
<td>➢ Workdays Scheduled (8:30am-11:30am):</td>
<td>➢ Route pop-up community group requests to Lakes</td>
</tr>
<tr>
<td>o Sat, March 24-Trismen Park (231 Brewer Avenue)</td>
<td>➢ Route pop-up community group requests to Lakes</td>
</tr>
<tr>
<td>o Sat, April 21-Lasbury Avenue &amp; Maiden Lane Mini Park</td>
<td>➢ Route pop-up community group requests to Lakes</td>
</tr>
<tr>
<td>o Sat, May 19-Alberta Drive &amp; Courtland Avenue Mini Park</td>
<td>➢ Route pop-up community group requests to Lakes</td>
</tr>
<tr>
<td>➢ Advertised on Eventbrite, sustainability e-list, city calendar, volunteer match, and kiosks.</td>
<td>➢ Route pop-up community group requests to Lakes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Exotic Snail Roundups</strong></th>
<th>➢ Route pop-up community group requests to Lakes</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ Rollins College Lacrosse Team, March 17, 7:30am-9:30am, 35 students</td>
<td>➢ Route pop-up community group requests to Lakes</td>
</tr>
<tr>
<td>Topic</td>
<td>Notes</td>
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<tr>
<td>Exotic Snail Roundups at Lake Knowles (Open to the public)</td>
<td>- Total lbs of snails &amp; eggs collected (community groups and public) in 2017: 535 lbs - Set 2018 Dates (usually done later in the year)</td>
</tr>
<tr>
<td>Rollins Committee on Environmental &amp; Sustainable Issues</td>
<td>- Staff attended February Meeting  - Highlights from 3/2 meeting minutes:  - Committee is working on integrating sustainability into the design of new dorm and Mills building (e.g., covered bike space at new dorm)  - Piloting reusable liners for office communal waste  - Earth Month Activities: E-Waste Drive (4/5), Spring Swap and Shop (4/19), Discussion Panel (4/26) - Participate in monthly meetings, Next Meeting: March 30th (Van Houten Conference Room, Olin Library, 2-3pm; upcoming: April 27)</td>
</tr>
<tr>
<td>Rollins Radio Station Roundtable</td>
<td>- 2/7 Sustainability Team guests on A Dialogues with Voice, full interview available on greenmindsthinkalike.podbean.com</td>
</tr>
<tr>
<td>Volunteer Outreach</td>
<td>- Looking for contacts for WP schools (please forward to staff)</td>
</tr>
<tr>
<td>Watershed Cleanups (community groups)</td>
<td>- 2/10: Winter Park High School Student Council; 15 students/teachers  - October 13: Tentative Date for Do Good Date Night - Route pop-up community group requests to Lakes</td>
</tr>
<tr>
<td>Watershed Cleanups (Open to the public)</td>
<td>- 1/27 Lake Maitland Cleanup; 76 volunteers, 310lbs of litter  - 2018 Dates  - 4/7; 7/7; 10/20  - Posted to City Calendar, EventBrite and Volunteer Match  - Great American Cleanup (March/April/May), posted to Volunteer Match and Park Avenue digital screens-self-directed cleanups - Send Great American Cleanup (March/April/May) flyer to Sustainability E-list</td>
</tr>
<tr>
<td>Local Food &amp; Agriculture Community Gardens</td>
<td>- Researching potential locations for community gardens</td>
</tr>
</tbody>
</table>
### March 2018 STAFF REPORT

| Good Food Central Florida | - VABC and WP Senior Planner Allison McGillis attended 2018 Central Food System Tour  
  - Tour highlights:  
    - Long & Scott Farms (26216 County Road 448A, Mt Dora FL 32757) tour  
    - Lecture by UF’s Dr. Pierce Jones on “creating a master plan for your community that includes agriculture”  
    - Visit to Edible Education Experience (30 E Evans St. Orlando, FL)  
    - Fleet Farming Farmlettes in Audubon Park  
    - Work by Rob Greenfield, Food Waste Artist/activist  
  - Participate in meetings and subcommittees  
  - Participate in Food System Tour (VABC will work registration table) |
|---------------------------|-------------------------------------------------|
| Senior Food Harvest Event | - Staff part of planning and tabled 2/6/18 Table Sixty(senior food insecurity alliance-WPHF, AARP, Second Harvest)  
  - 103 low-income WP registrants; transportation coordinated by city staff for 13 residents; fresh produce provided to over 134 people; very well received by community  
  - Participate in upcoming planning meetings and future events |
| WP Farmers Market SNAP Program | - Gabby’s status report emailed to board 1/16/18 |
| Mobility and Urban Form | BikeShare | - Remains on TABs list of priorities for 2018.  
  - 10/25/17 TAB staff requested a proposal for a bikeshare station at Sunrail Station from Juice Bikes.  
  - Review proposal. |
| Electric Charging Stations | - 6 EV Chargers received. Installation in progress.  
  - UAB has requested demographic information on EV charging station users.  
  - Look into the development of an EV Plan |
| Transportation Advisory Board | - Highlights from 2/13/18 Mtg:  
  - Butch is retiring (last day April 6th), Don Marcotte and Keith Gerhardt will be coming to meeting.  
  - Transportation Advisory Board has 2 vacancies, applications can be submitted at: [https://cityofwinterpark.org/government/boards/citizen-board-application/](https://cityofwinterpark.org/government/boards/citizen-board-application/)  
  - Next Meeting: March 13, 8:30am, Public Safety Building |
### Natural Resources & Systems

- **Green Building Standards for Tree Removal**
  - Provided Urban Forestry with language to amend existing code to require the use of green building standards when tree will be removed
  - Under review by city attorney, delayed by Hurricane Irma

### Lakes Advisory Board

- **Meeting dates will be changing, likely will be the 1st Thursdays of every month, 8:30am, TBD**
- **Bike to Work Day Planning Session 2/20/18; Vanessa attended**
- **Presentation by Tim Eagan on mapping of existing sidewalks, recommended TAB define a policy**
- **Next meeting will discuss Vision Zero visionzeronetwork.org**

### Local Government Operations

- **Electric Fleet**
  - City’s Building & Permitting Department received its first fully electric vehicle; being used by building official and other building staff

### Employee Outreach

- Providing monthly presentations at the City’s New Employee Orientations on SAP
- Participating in monthly WP Employee Committee meeting

### Recycling

- Office visits have been conducted at Public Works Compound and Public Safety Building to determine needs.
- Parks staff has provided staff with a list of their needs for their facilities
- Provided Public Works and Public Safety with labels and bins
- Staff met with Richard Castle to request roll-carts and dumpsters for city facilities and parks

### Waste Diversion & Recycling

- **Bottle filling stations**
  - Purchased, received 6 drinking fountain/bottle filling station
  - Installations in progress

---

**March 2018 STAFF REPORT**

- Natural Resources & Systems
- Lakes Advisory Board
- Local Government Operations
- Employee Outreach
- Recycling
- Waste Diversion & Recycling

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**Waste Diversion & Recycling**

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  - Purchased, received 6 drinking fountain/bottle filling station
  - Installations in progress

---

**Next Meeting: March 13, 12pm, Public Safety Bldg.**

**Request flyer for Storm Drain Marking Program and send to e-list**

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**Wrap vehicle**

**Work with HR and ReThink Your Commute to help make WP a Best Workplaces for Commuters candidate**

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**Meet with custodial staff/facilities staff**

**Provide education for employees through e-tv and e-mails once recycling infrastructure in place at Public Safety, Public Works**

**Follow-up with RC/WastePro**

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**Installed: Cady Way Park and Howell Preserve Park**
<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beyond34</td>
<td>Staff attended Quarterly Orange County City’s meeting that included several Beyond 34 Orlando Region Recycling Optimization Workshop participants: <a href="https://www.uschamberfoundation.org/beyond-34-recycling-and-recovery-new-economy">https://www.uschamberfoundation.org/beyond-34-recycling-and-recovery-new-economy</a></td>
<td>Attend follow-up meetings: Dates TBD</td>
</tr>
<tr>
<td>Cigarette waste disposal</td>
<td>Side mounted ash urns along Park Avenue have been installed. Smoking stations for Center Street to be installed-legal agreements have been sent to property</td>
<td>Work with Engineering Department and Property Owners to install</td>
</tr>
<tr>
<td>Composters</td>
<td>Receiving online requests Composters are being distributed on a monthly basis Composters purchased under 2017/2018 FDOT KABA award received 2/8</td>
<td>Once all remaining composters have been distributed, send out survey to recipients to estimate their usage/waste diversion</td>
</tr>
<tr>
<td>Don’t Pitch It, Fix It</td>
<td>Date set: April 21st 2018/ Winter Park: Winter Park Library 1pm-4pm; Orange County: Blanchard Park YMCA, 10am-1pm Bike-focused DPI-FI at Earth Day and then DPI-FI the week after</td>
<td>Promote on Social Media Send to Sustainability E-List</td>
</tr>
<tr>
<td>EcoPreserve</td>
<td>Met with EcoPreserve and Hanson to discuss waste study opportunities</td>
<td>Receive and review EcoPreserve’s proposal</td>
</tr>
<tr>
<td>Household Hazardous Waste and E-Waste</td>
<td>Date Set for HHW &amp; E-Waste Event: Saturday, April 28, 8am to Noon, Public Works Compound, 1409 Howell Branch Road Posted on EventBrite, city calendar, and in-front of utility billing desk</td>
<td>Promote on other WP print and electronic outlets</td>
</tr>
<tr>
<td>Recycle Across America Labeling</td>
<td>Provide to interested businesses and private schools (OCPS schools received labels-Bank of America sponsor)</td>
<td>Reach out to private schools Reach out to local businesses</td>
</tr>
</tbody>
</table>
## March 2018 STAFF REPORT

<table>
<thead>
<tr>
<th>Category</th>
<th>Tasks</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting with RAA and KOB on 12/20</td>
<td>Discussed PSAs available thru contract and add-on stickers that identify common items that are not recyclable</td>
<td></td>
</tr>
<tr>
<td><strong>RFID/Service Verification Program – WastePro</strong></td>
<td>Bryan E. presented at the October meeting, hopes that by mid-2018 system will be running at 90% accuracy. Real-time online verification program is active.</td>
<td>Work with WastePro on pilot project-targeted contamination reduction education.</td>
</tr>
<tr>
<td><strong>Seminole County Transfer Station and Landfill Visit</strong></td>
<td>Sustainability staff visited Seminole County Transfer Station (Longwood) and Landfill (Geneva) with City of Orlando Solid Waste Division</td>
<td>Explore commercial organics collection potential collaboration with City of Orlando</td>
</tr>
<tr>
<td><strong>Track Shack Orlando Race Waste Reduction</strong></td>
<td>Ordered ultraspouts, and hyrapouches, for cup-free racing (e.g., Run for the Trees; April 28; 7:30am)</td>
<td>Order coolers and Work with Track Shack to implement at Race for the Trees</td>
</tr>
<tr>
<td><strong>Waste Haulers Reports</strong></td>
<td>Contacting registered haulers for monthly/annual reports</td>
<td>Compile data for analysis</td>
</tr>
<tr>
<td><strong>WastePro Disposal Report</strong></td>
<td>Receiving Quarterly Disposal/Recycle Diversion Report</td>
<td>Compile data for analysis</td>
</tr>
<tr>
<td><strong>AIB</strong></td>
<td>Updated website with 2017 Community Profile and 2017 Evaluation Report</td>
<td>Continue reviewing and implementing evaluation report’s recommendations where feasible</td>
</tr>
<tr>
<td><strong>2017 Evaluation Report Recommendations</strong></td>
<td>Contacted Chamber re: recommendation to add “best landscape vignette” category to Ovation Awards</td>
<td></td>
</tr>
<tr>
<td><strong>WP Blooms</strong></td>
<td>Upcoming meeting dates: 4/3, 5/1, 6/5, 7/10</td>
<td></td>
</tr>
<tr>
<td><strong>Earth Day</strong></td>
<td>Event planners following up with 2017 participants</td>
<td>March Meeting: 3/19</td>
</tr>
<tr>
<td><strong>Volunteer Appreciation Event schedule for April 26th, 6-8pm, WP Country Club</strong></td>
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<tr>
<td><strong>Confirmed Participants (updated 1/26/18)</strong></td>
<td>Bike Rodeo, Crealde School of Art, Orange County Environmental Protection Division, Ferran Services, Full Circle Yoga, Hannibal Square Heritage Center, IDEAS For Us and Fleet Farming, Keep Winter Park Beautiful, Lakemont Elementary, NEXT CAR, Polasek Museum &amp; Sculpture Gardens, Rethink Your Commute/SunRail, Rollins Sustainability Program, WP GIS/Public Works Bike Valet, WP Lakes,</td>
<td></td>
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</tbody>
</table>
March 2018 STAFF REPORT

| Fundraising | Dance Lessons | Link to instructor’s website on the About KWPB&S webpage  
| | | Added 2018 sessions to City Calendar  
| Sponsorships | New sponsorship packet printed and available online  
| | | Sponsor Contact List updated  
| | | Board members reaching out to their assigned organizations  
| | | 2018 Sponsors (as of 3/6): Gold ($2,500): Covanta; Silver ($1,000): Panera Bread, Winter Park Garden Club, Rollins College; Bronze ($500): Massey; Green Sustainer ($250)-Phil Kean Designs, First Green Bank, and Breedlove, Dennis & Associates, Inc.  
| | | Recognize silver-level and above sponsors at Earth Day  
| Utility “Round Up” Program | Account holders could “round up” their bill to the nearest dollar and the change would go to energy efficiency projects, sustainability initiatives, and the conservation program  
| | Healthy Central Florida $2,500 Minigrant | Awarded Grant for WP Meatless Monday Campaign  
| | | Check on its way  
| | | Develop WP Meatless Monday Campaign webpage  
| KAB | Affiliate Requirements | Fulfilled, Received Letter of “Good Standing” 11/7/18.  
| SAP | 2017 Annual Report | Draft sent to Board 2/9/18  
| | | Post to website when Asst. City Manager gives go the go ahead  
| | | Consider presenting at commission meeting  

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