

# Historic Preservation Board



June 14, 2017 at 9:00 a.m.

Commission Chambers • City Hall Second Floor  
401 South Park Avenue • Winter Park, Florida

## 1 administrative

- 1) Call to order.
- 2) Approval of the minutes from April 12, 2017 meetings.
- 3) Public comments on any business not appearing under action.

## 2 action

- 1) Florida Master Site File (FMSF)
  - a. Review of RFP (Request for Proposal) - seeking firms to update the records found in the FMSF, last updated in 2013 and 2001.
  - b. Nomination of one HPB Member to serve on the Selection Committee- to meet on July 26, 2017 at 10:00 am.

## 3 non-action

- 1) Chris French, Architectural Historian will review of criteria and qualifications for local, state and federal Historic Preservation registrations by. Chris will also review the FMSF program, its functions and available Florida State grants (Small Matching and Special Category Grants) to offset costs to the City of Winter Park.
- 2) Update of activities:
  - Casa Feliz Historic Homeowners Event- report
  - Historic Preservation Questions & Answers Brochure- Update modifications in progress.
  - Historic Preservation Website- Update modifications in progress.
  - Grant opportunities for 331 W. Lyman Avenue

## 4 adjourn

The next regular HPB meeting will be 9:00 a.m. Wednesday, July 12, 2017.

## appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."