

# Historic Preservation Board



**January 13, 2016 at 9:00 a.m.**

Commission Chambers • City Hall Second Floor  
401 South Park Avenue • Winter Park, Florida

## **1 administrative**

Call to order.

Approval of the minutes from July 14, October 14, November 11, and December 9, 2015.

Public comments on any business not appearing under action.

## **2 action**

- 1) HDA 16-001 Request by the Albin Polasek Foundation Inc. to nominate their building known as the Capen-Showalter House at 633 Osceola Avenue as a historic landmark on the Winter Park Register of Historic Places. Parcel ID.05-22-30-9400-61-040. Zoned Public and quasi-public (PQP).
- 2) COR 16-001 Request by Daniel A. and Mary Grace Gordon for a Certificate of Review for: 1) a four foot black aluminum fence along the front property line, 2) a curved deck connecting the two existing front porches, and 3) a three foot black aluminum railing enclosing the existing front porches and the proposed new deck with a gate at the front porch steps at their property at 550 Holt Avenue. Non-contributing resource in the College Quarter Historic District. Zoned R-2. Parcel ID #05-22-30-9400-96-060.

## **3 non-action**

- 1) Historic preservation incentive update, Randy Knight, City Manager.
- 2) 2016 Historic Preservation Award process discussion.
- 3) Staff updates.

The next regular HPB meeting will be 9:00 a.m. Wednesday, February 10, 2016.

## appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."