



Charter Review Advisory Committee July 23, 2019 at 6:00 p.m.

Winter Park Community Center

721 W. New England Avenue

Winter Park, Florida

Agenda Items

6:00 p.m.

1. Call to order
2. Roll call
3. Approval of July 9, 2019 minutes
4. Public comment
5. Review of Preliminary Recommendations to Date
6. Article II. - Legislative
 - Sec. 2.12. - Emergency Ordinances.
 - Sec. 2.13. - Budget Adoption.
 - Sec. 2.14. - Borrowing.
 - Sec. 2.15. - Investments.
 - Sec. 2.16. - Transfer or other Use of Sewer and Refuse Fee Funds.
 - Sec. 2.17. - Annual Financial Audit.
 - Sec. 2.18. - Local Code of Ethics.
- Article III. - Nominations and Elections
 - Sec. 3.01. - Nonpartisan Elections.
 - Sec. 3.02. - Qualifications.
 - Sec. 3.03. - Form of Ballot.
 - Sec. 3.04. - Elections.
 - Sec. 3.05. - City Commissioner Seats.
- Article IV. - Administration
 - Sec. 4.01. - Generally.
 - Sec. 4.02. - Appointment.
 - Sec. 4.03. - Removal.
 - Sec. 4.04. - Compensation.
 - Sec. 4.05. - Powers and Duties.
 - Sec. 4.06. - Acting City Manager
- Public Comment

8:00 p.m. Adjournment

Agenda Items

Meeting Schedule:

August 13 (6:00 p.m.)

August 27 (6:00 p.m.)

September 10 (6:00 p.m.)

September 24 (6:00 p.m.)

appeals & assistance

“If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” (F.S. 286.0105).

“Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office (407-599-3277) at least 48 hours in advance of the meeting.”



Charter Review Advisory Committee
Minutes

July 9, 2019

Present

Lisa Coney
Bud Kirk, Jr. (arrived 6:08)
Amanda Day (arrived 6:07)
Mary Daniels
Nick Pope
Marjorie Bridges
James Johnston
Lawrence Lyman

Assistant City Manager Michelle Neuner
City Clerk Cynthia Bonham
City Attorney Kurt Ardaman
Facilitator Marilyn Crotty

Absent

Steve Brandon

The meeting was called to order by Facilitator Marilyn Crotty at 6:00 p.m. in the Oak Room 'C', Winter Park Community Center, 721 West New England Avenue, Winter Park, Florida.

City Clerk Bonham called the roll.

Motion made by Lisa Coney to approve the June 11 minutes as corrected, seconded by Nick Pope and carried with a 6-0 vote (Amanda Day and Bud Kirk arrived late).

Motion made by Lisa Coney to approve the June 25 minutes, seconded by Nick Pope and carried with a 6-0 vote (Amanda Day and Bud Kirk arrived late).

The following residents provided comments disagreeing with the Mayor having the power to appoint board members:

Charles Steinberg, 1287 Harmon Avenue
Carol Rosenfelt, 1642 Lookout Landing Circle
Pat McDonald, 2348 Summerfield Road
Sally Flynn, 1400 Highland Road

Ms. Crotty addressed what was discussed at the last meeting regarding Forfeiture of Office. It was agreed by the Committee that Section 2.03. be changed to include the language in the recommendations to date.

Section 2.05, Compensation was commented on. After discussion, there was a consensus to make the Mayor's base annual salary \$15,000 and the Commissioner salary at \$12,600 to take effect after the expiration of the current term of office of each elected official. Ms. Crotty also spoke about the compensation where the advisory committee agreed to increase/decrease the annual salaries based on the Consumer Price Index not to exceed 5% of the annual salary and based on the CPI change from April to April.

Ms. Crotty spoke about Section 2.06, Functions of Mayor; Vice Mayor and that the language needs to change to elect a member as Vice Mayor after the certification of all elections. By consensus, the committee agreed to this change.

Section 2.07, Filling of Vacancies. Language will be as follows: *If a vacancy occurs in the seat of a Commissioner sixty (60) days or less before the next general election, the remaining members of the Commission may appoint, by a majority vote, a qualified person to fill the vacancy until the next general election. If the vacancy occurs more than sixty (60) days before the next general election, the remaining members of the Commission shall appoint, by majority vote, a qualified person to fill the vacancy until the next general election at which time a successor will be elected to serve the remainder of the unexpired term, etc.*

Section 2.08 Procedure. (a) Special meetings. After discussion, consensus to change special and/or emergency meetings can be held upon the call of the Mayor or any two (2) Commission members. Special meetings require 48 hours notice to each member and to the public. (b) Rules and Journal. Remove journal and keep the portion that the commission shall determine its own rules and order of business and that minutes shall be kept. Remove 'physically' present and that a majority must be present either in person or through use of video conferencing to constitute a quorum. Remove this elsewhere in the charter that speaks about 'physically present'.

2.01. Commission created; composition; designation; election generally. Mary Daniels asked to reconsider single member districts. After discussion, there was not a consensus to change election of the city commission from 'at large'.

2.09. City attorney. Consensus to remain as is.

2.10. Prohibitions. Ms. Crotty will provide alternative language from the model charter regarding interference with administration.

2.11. Ordinances. City Attorney will evaluate the list and remove anything that is state law.

Citizen comments:

Sally Flynn, 1400 Highland Road, asked if the citizens can obtain signatures to change the Charter regarding board appointments so citizens can vote on the issue. Ms. Crotty responded about the Commission having meetings to address what the committee has decided to move forward with and that citizens can bring forward their concerns at that time.

Bea Epley, 151 N. Orlando Avenue, disagreed with the Mayor selecting board members.

Michael Perelman, 1010 Greentree Drive, spoke about special commission meetings and that one commissioner should also be able to schedule these.

Pat McDonald, 2348 Summerfield Road, spoke about it being unfair that certain residents will never be put on a board and that all Commission members should be able to appoint board members.

Barbara Chandler, 730 Minnesota Avenue, spoke about the need to change the Charter to allow all commissioners to make board appointments. She addressed that it has been 126 years since a person of color served on the Commission and that it should be inclusive. She also addressed the need for single member districts.

City Clerk Bonham announced her upcoming retirement and explained the need to expedite the committee review process because of important dates with making sure the ballot language for the next election is to the supervisor of elections office no later than December 13, 2019.

The meeting adjourned at 8:00.

Cynthia Bonham, City Clerk