## agenda

November 1, 2018 @ 12 p.m.
City Hall Chapman Room
401 Park Avenue South · Winter Park, Florida

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appeals & assistance

“If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” (F. S. 286.0105).

“Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office (407-599-3277) at least 48 hours in advance of the meeting.”
Subject
Approval of Minutes

motion | recommendation
Motion to approve the August 23, 2018 meeting minutes is requested.

background
N/A

alternatives | other considerations
N/A

fiscal impact
N/A
Chairman Javier Omana called the meeting to order at 12:00 p.m.

BOARD MEMBERS PRESENT: Javier Omana, Woody Woodall, Teri Gagliano, Alex Trauger, Jeff Stephens, Mike Emerson, and Lambrine Macejewski (arrived after approval of the minutes)

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Kyle Dudgeon, Lindsey Hayes, Laura Neudorffer

ADMINISTRATIVE ITEMS:

Item A: Approval of the 07-12-18 Meeting minutes
Motion made by Jeff Stephens, seconded by Javier Omana, to approve the July 12, 2018 minutes. Motion passes 6-0.

ACTION ITEMS:

Item A: Downtown Bollard Pilot Program
Staff provided an update on the progress of the project. City will only be purchasing the bollards as City staff will be installing the bollards. Board requested bollards to be painted a reflective or bright color or to have a sleeve over them to make them as visible as possible to vehicles as well as pedestrians.
Motion made by Alex Trauger, seconded by Woody Woodall, to approve funding for the bollard program with the addition of reflective sleeves or caps to ensure visibility. Motion passes 7-0.

INFORMATIONAL ITEMS:

Item A: CRA Program Evaluation
Staff discussed the draft of the CRA Highlights flier and provided information on the updates made to the social programs managed by the CRA. Staff felt program outlines needed to be tightened up to provide better clarity to applicants. Board commented on whether ROI should be more detailed and inquired if the highlights would be posted on the City website once complete. Staff’s goal was to provide a quick overview of the numbers to date rather than a complete summary of the programs.

Lawanda Thompson, 664 W.Lyman Ave., spoke on the desire and need for the CRA district to become more family oriented, increase affordable housing, and perhaps entice a charter school to open in the area so children of the community have walkability and more peers within their neighborhood. The goal would be to attract as well as maintain residents in the area. Board recommended she speak with City Commission to discuss the possibility of offering incentives that may bring Charter schools to the area.

Item B: Review of CRA Agency Meeting – July 23, 2018
Staff reviewed information relative to the CRA Agency meeting on July 23, 2018. Agency agreed with the Board on the Winter in the Park alternative, street lighting, etc. Staff requested that either the September or October Board meeting cover allocating funds for other CIP items as the only allocation made for 2019 at this point is 17-92 PD&E. Board also inquired if CRA AB would be able to review other Boards’ priority lists to see if there are projects departments could work together on to complete.
NEW BUSINESS ITEMS:
Todd Weaver, 1051 Lake Bell Dr., spoke on the dry cleaner property located at Denning and Fairbanks. He stated busses have a very difficult time making the turn and often must stop traffic in order to do so. Busses have now begun using Pennsylvania Ave. Mr. Weaver suggested having Communications provide a schedule for the busses to assist traffic in the area. He also spoke on acquiring the post office property which he is a proponent of. He suggested rather than knocking down Progress Pointe, transform it into the new Post Office instead as it is a larger facility than where they are currently. He also suggested that the existing post office may be considered a historical monument and if purchased by the City perhaps it could be used as a historical site, and/or possibly expand on the Farmer’s Market footprint.

ADJOURNMENT:
Next meeting scheduled for September 27, 2018 at 12:00 p.m.

There being no further business to discuss, the meeting adjourned at  p.m.

________________________ __________________________
Chairman, Javier Omana Board Liaison, Laura Neudorffer
Subject 1b
Discussion with new Community Development Director

motion | recommendation
N/A

background
Staff is providing an introduction to the new Community Development Director that will be interacting with the board moving forward.

alternatives | other considerations
N/A

fiscal impact
N/A
Subject 3a
Hannibal Square Streetscape Guidelines

motion | recommendation
N/A

background

CRA has been working with planning staff on the development of streetscape guidelines for the Hannibal Square area. The origin of these guidelines lay, in part, to the potential evaluation of providing additional opportunity within city right-of-way for shade and understory trees. This is in addition to providing further direction on streetscape improvements as CRA/city projects, development, and redevelopment occurs. Coordination on this project includes input from several city departments including:

Public Works: Each street type provides varying space within the right of way. Each takes into consideration appropriate placement of bulb-outs and curb cuts that would be coordinated with the city’s public works team. Final costs for moving the curb have not been calculated at this time. Coordination with other projects in the area may help determine the level of focus required by the CRA.

Two additional considerations to be evaluated include parking and stormwater. Potential changes in parking behavior where curb cuts and bulb-outs would be located is likely a result of these guidelines. Staff will also be coordinating with the public works team on potential stormwater impacts, if any.

Electric Utility: The placement of street furniture, planter areas, and trees would need to be coordinated with electric utility to avoid the current placement of transformer boxes in the area.

In addition, the utility is in the area performing undergrounding services in concert with the residential decorative lighting and tree program provided by the CRA.

Urban Forestry: Coordination on tree species and landscape installation would be handled in cooperation with Urban Forestry.
No action is required by the board at this time as this is an informational item set on receiving feedback on the concept and its intent. Next steps for staff include receiving feedback by the board and developing the concept to understand potential implications.

**alternatives | other considerations**

At the pleasure of the board

**fiscal impact**

N/A
MISSION

“ESTABLISH A STREET TREE AND STREETSCAPE IMPLEMENTATION PLAN FOR HANNIBAL SQUARE”
<table>
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DESIGN PROPOSAL
[TYPE ‘A’]

*ALL DIMENSIONS ARE APPROXIMATE
SCALE: 1’=10’
**TYPE B**

- **Canopy Tree**
- **Bike Racks**
- **Street Light**
  - **Setback Varies** (R-1A, R-2, R-3, 25', PDP: 10')
- **1'-6" Easement**
- **Trash Receptacle**
- **Setback Varies** (R-1A, R-2, R-3, 25', C-2: 0', D-2: 10')
- **1'-6" Easement**
- **Bench**
- **Planting Area**
- **Sidewalk**
- **Vegetated Bulb Out**
- **R.O.W.**

*All dimensions are approximate*

**Scale:** 1" = 10'

0 5 10'
DESIGN PROPOSAL
[SECTION ‘C’]

SETBACK VARIES
(R-1A, R-2, 25', C-2, C-3,
POP: 10', C-2: 0')

CANOPY TREE

STREET LIGHT

SIDEWALK

CONTINUOUS PLANTING AREA

SETBACK VARIES
(R-1A, 25', C-3, C-2: 10',
C-2: 0')

R.O.W.

R.O.W.

CANOPY TREE

CONTINUOUS PLANTING AREA

SIDEWALK

SETBACK VARIES
(R-1A, 25', C-3, C-2: 10',
C-2: 0')

R.O.W.

R.O.W.

*ALL DIMENSIONS ARE APPROXIMATE

SCALE: 1’=10’

0 5 10’
DESIGN PROPOSAL
[SECTION ‘E’ ALTERNATIVE]

TYPE E

*ALL DIMENSIONS ARE APPROXIMATE
SCALE: 1"=10'

UNDERSTORY TREE
OR PALM TREE

SETBACK VARIES
(R-2: 25', C-2: 10')

STREETLIGHT

SETBACK VARIES
(R-3: 25', O-1: 10')

SIDEWALK

PLANTING AREA

R.O.W.

NEW ENGLAND AVE
DOUGLAS AVE
MAN AVE
COMSTOCK AVE

W ELBOURNE AVE
W WELLBOURNE AVE
N PENNSYLVANIA AVE
N VIRGINIA AVE

W WELBOURNE AVE
W WELLBOURNE AVE
N PENNSYLVANIA AVE
N VIRGINIA AVE

DESIGN PROPOSAL
[SECTION ‘E’ ALTERNATIVE]
**DESIGN PROPOSAL**

**[SECTION ‘F’]**

**TYPE F**

- S CAPEN AVE
- E HANNIBAL SQUARE
- MAN AVE
- N PENNSYLVANIA AVE
- N VIRGINIA AVE
- S VIRGINIA AVE
- N PENNSYLVANIA AVE
- DOUGLAS AVE
- NEW ENGLAND AVE
- LYMAN AVE
- COMSTOCK AVE
- E MORSE BLVD
- W WELBOURNE AVE

**SCALE: 1”=10’**

*ALL DIMENSIONS ARE APPROXIMATE*
Subject 3b

Snow in the Park special event

motion | recommendation

N/A

background

Staff has requested the presence of Parks and Recreation staff to provide an update to the board on the new Winter special event “Snow in the Park” provided by the CRA as part of the FY18-19 budget.

alternatives | other considerations

N/A

fiscal impact
Subject 4a
FRA Conference/Denning Drive

motion | recommendation
N/A

background
Staff is providing a short video produced by Full Sail University on the development of Denning Drive that was presented to the Florida Redevelopment Association (FRA) conference on October 24th, 2018.

alternatives | other considerations
N/A

fiscal impact
$0
subject
Next CRAAB meeting date

motion | recommendation
N/A

background
The next regularly scheduled CRAAB meeting is November 22, 2018. Due to the holiday, staff is requesting board consideration of an alternative date as well as discussion on board availability for a December meeting currently scheduled for the 27th.

alternatives | other considerations
Provide alternative dates
Combine meeting
Cancel meeting

fiscal impact
N/A