

THIS INSTRUMENT PREPARED BY
AND RETURN TO:

City of Winter Park
Dept. of Public Works
500 Virginia Ave, North
Winter Park, FL 32789

**AGREEMENT FOR INSTALLATION OF NON-STANDARD
DRIVEWAY ACCESS APRON IN RIGHT-OF-WAY**

THIS AGREEMENT made this _____ day of _____, 20__, by and between the CITY OF WINTER PARK, FLORIDA (hereinafter referred to as "City"), and _____, (hereinafter referred to as "Owner").

WHEREAS, Owner presently owns the property located at _____, Winter Park, Florida, (the "Property"), which Property is within the corporate limits of the City of Winter Park, Florida; and

WHEREAS, Owner desires to install/construct a driveway and access apron consisting of a "non-standard" material, which will be constructed in the City's right-of-way; and

WHEREAS, the City is willing to allow Owner to install/construct a driveway and access apron with "non-standard" material within the right-of-way without prejudice to the City's right to have the driveway and access apron removed at a later date at the expense of Owner; and

WHEREAS, Owner understands that at any time the City may require Owner to remove the aforesaid driveway and access apron from the right-of-way;

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the parties agree as follows:

1. The "**Whereas**" clauses set forth above are true and accurate and are hereby incorporated herein.

2. The City hereby authorizes and allows Owner to encroach into the City's right-of-way by the installation/construction of a driveway and access apron with "non-standard" materials, and such construction must be in accordance with plans and specifications on file or to be on file with, and approved by the City.

3. At any time the City may require either the permanent or temporary removal of such driveway and access apron installed/constructed by Owner within such right-of-way, and Owner both for himself/herself and his/her successors in interest in the Property agree, that at such time as the City requires either temporary or permanent removal of such driveway and access apron, he/she will do so promptly and at his/her own expense and that, if he/she fails to do so within thirty (30) days of a written request from the City for a permanent removal, or

within three (3) days of a written request from the City for a temporary removal, the City may remove the aforesaid driveway and access apron and impose the cost of removal thereof as a lien against the Property. To the extent permitted by law, such lien will be on a parity or coequal with the lien of all state, county, district, and city taxes, superior in dignity to all other liens, titles and claims. In the event of an emergency, the City has the right to remove the driveway and access apron without notice to Owner and without any obligation or liability to Owner for damage to the driveway and access apron.

4. To the fullest extent permitted by law, Owner hereby indemnifies and agrees to hold harmless the City, its officers, agents and employees, from and against all claims, damages, losses and expenses, including reasonable attorney's fees, arising out of or resulting from the construction, location, and maintenance of the aforesaid driveway and access apron within the City's right-of-way.

5. Owner understands and agrees that this encroachment into the right-of-way is for a permissive use only and that the placing of the driveway and access apron in the right-of-way does not operate to create or vest any property rights in Owner.

6. This Agreement inures to the benefit of and is binding upon the respective heirs, personal representatives, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties have set their hands and seals hereto on the day and year first above written.

Signed, Sealed and Delivered
In the Presence of:

CITY OF WINTER PARK, FLORIDA
401 Park Avenue South
Winter Park, Florida 32789

BY _____
Randy B. Knight, City Manager

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____ by Randy B. Knight, City Manager, of the City of Winter Park, Florida, a municipal corporation, on behalf of said municipal corporation, who is personally known to me or who produced _____ as identification.

NOTARY PUBLIC
Print Name _____

My Commission Expires:

OWNER SIGNATURE

Print Name _____
Address _____
Winter Park, Florida _____

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20__ by _____, who is personally known to me or who produced _____ as identification.

NOTARY PUBLIC
Print Name _____

My Commission Expires: