

Intergovernmental Coordination





INTERGOVERNMENTAL COORDINATION ELEMENT

CHERISH AND SUSTAIN WINTER PARK'S EXTRAORDINARY QUALITY OF LIFE

PLAN OUR GROWTH THROUGH A COLLABORATIVE PROCESS THAT PROTECTS OUR CITY'S TIMELESS SCALE AND CHARACTER

ENHANCE THE WINTER PARK BRAND THROUGH A FLOURISHING COMMUNITY OF ARTS AND CULTURE

BUILD AND EMBRACE OUR LOCAL INSTITUTIONS FOR LIFELONG LEARNING AND FUTURE GENERATIONS

GOAL 8-1: PROVIDE FOR IMPROVED INTERGOVERNMENTAL COORDINATION

The City of Winter Park (City) shall undertake actions necessary to establish governmental relationships designed to improve coordination of public and private entities involved in development activities, resource conservation, transportation and growth management, including the achievement of consistency among all government agencies, as well as implementing plans and programs affecting the City.

OBJECTIVE 8-1.1: Intergovernmental Coordination Activities The City shall review, on an annual basis, actions it has taken to coordinate the Winter Park Comprehensive Plan, with the plans of other governmental entities and shall continue to improve coordination activities with:

1. Government agencies having planning and impact assessment duties affecting the City.
2. Orange County School Board (OCSB).
3. Adjacent local governments including the City of Orlando, City of Maitland, Town of Eatonville, Orange County and Seminole County.
4. Orlando Metroplan (Metropolitan Planning Organization for Orlando urbanized area).
5. Central Florida Regional Transportation Authority (LYNX).
6. Florida Department of Transportation (FDOT) including the Central Florida Commuter Rail Commission.

Policy 8-1.1.1: Intergovernmental Coordination The City Commission shall be responsible for ensuring an effective intergovernmental coordination program for Winter Park.

Policy 8-1.1.2: Transportation Issues The City shall participate as a member on the technical advisory committee for Metroplan Orlando. Regional transit, including regional transportation demand management activities and programs for the transportation disadvantaged, shall be coordinated through LYNX, and FDOT and the Central Florida Commuter Rail Commission. The City shall continue

coordination with FDOT regarding transportation planning and improvements for state and interstate roads within Winter Park as well as those outside the City that affect transportation and traffic circulation through and within Winter Park.

Policy 8-1.1.3: Wastewater & Water Treatment Issues The City shall continue coordination with the City of Altamonte Springs, City of Maitland, the City of Orlando, City of Casselberry, Orange County and Seminole County regarding wastewater treatment capacities/reuse water supplies and service reserved through wholesale agreements.

The City shall identify partnerships with surrounding utilities such as Orange County, Orlando Utilities Commission, and Seminole County on regional traditional and alternative water supply development projects to provide wholesale water to the City of Winter Park.

The City shall continue coordination with the Florida Department of Environmental Protection (FDEP) regarding best management practices and operation requirements for the City's wastewater treatment and collection system as well as its potable water treatment and delivery system. The City shall continue to coordinate with the St. Johns River Water Management District (SJRWMD) regarding traditional and alternative water supply development projects.

Policy 8-1.1.4: Development & Growth Management Issues The City shall coordinate with Orange County, Seminole County, the City of Maitland, the Town of Eatonville or the City of Orlando to mediate comprehensive planning, infrastructure, or other land use planning conflicts. If resolution cannot be accomplished in a timely manner with the adjacent government, the City shall pursue resolution of development and growth management disputes with impacts transcending the City's political jurisdiction by participating in the dispute resolution process established by the East Central Florida Regional Planning Council (ECFRPC). Technical issues related to annexation shall be coordinated with Orange County and other public or private entities providing public services of mutual benefit to the City and County.

Policy 8-1.1.5: Coordination Activities for the Development Review Process Development impacts that transcend the City's boundaries shall be coordinated with affected adjacent local governments through the exchange of development applications and associated plans when requested by an official for an adjacent government. The City shall continue to post meeting agendas for the City Commission and the Planning and Zoning Board on the City's website.

Policy 8-1.1.6: Access to the Comprehensive Plan The City shall exchange comprehensive plans with the City of Maitland, the City of Orlando, Town of Eatonville, Orange County and Seminole County when requested by officials from those local governments.

Policy 8-1.1.7: Coordinate Development Impacts The City shall continue to incorporate administrative procedures to ensure efficient coordination of development impacts proposed by development applications with all public entities having jurisdictional authority or providing community service impacts. Coordination mechanisms addressed by the administrative procedures shall include coordination with government agencies responsible for water supply protection, school capacity, and transit service.

Policy 8-1.1.8: Coordination with Orange County School Board (OCSB) The City shall notify the OCSB when rezonings, Comprehensive Plan amendments and anticipated population adjustments could impact student enrollment and school facilities planning. This shall be done according to the adopted interlocal agreements regarding school facility planning, school capacity and concurrency. The City shall participate on the Orange County Public School (OCPS) Interlocal Planners Committee, which meets as needed, to ensure effective collaborative planning. The OCSB issues a report to the City on an annual basis which states current and future school facility planning activities. The OCSB has the primary responsibility for coordination of all school facility, concurrency and capacity planning activities.

Policy 8-1.1.9: Cooperation with ECFRPC Planning Efforts The City shall cooperate with the ECFRPC in the review of regional policies and standards that require coordination with local governments. The City shall coordinate with ECFRPC in all matters of regional significance in which the ECFRPC desires City input, including but not limited to, comprehensive plan review, intergovernmental coordination, and review of projects of regional significance.

OBJECTIVE 8-1.2: Manage & Coordinate Future Land Use Decisions Land development activities, resource conservation, and infrastructure issues that transcend jurisdictional boundaries shall be managed to include timely coordination with county, regional, and state agencies having jurisdictional authority. Management of land and physical improvements identified on the Future Land Use Map (FLUM) will be regulated in order to protect or conserve natural systems, historic structures and archeological sites, locally significant plant species, soil conditions, vegetative communities, natural habitats, and waterbodies. Land use shall also be predicated on availability of manmade infrastructure and service systems required to support such activities. The Water Supply Facilities Work Plan is adopted and incorporated into the Public Facilities Element.

Policy 8-1.2.1: Development & Growth Management Issues The City shall pursue resolution of development and growth management issues with impacts transcending the City's political jurisdiction. Issues of regional and state significance shall be coordinated where applicable with Orange County, Seminole County, the Orange County School Board, ECFRPC, St. Johns River Water Management District (SJRWMD), Metroplan Orlando, Florida Department of

Environmental Protection (FDEP), or other state agencies having jurisdictional authority. Issues to be pursued may include but are not limited to the following:

1. Impacts of development proposed in the Winter Park Comprehensive Plan, in Orange County, the region and state.
2. Land development activities within Winter Park impacting unincorporated Orange County.
3. Land development activities within unincorporated Orange County, Seminole County, the City of Maitland, Town of Eatonville or the City of Orlando impacting the City.
4. Potential annexation issues.
5. Regional stormwater management master plans, proposed improvements, and implementing programs.
6. Solid waste disposal, including recycling.
7. Strategies for implementing Complete Street principles
8. Level of service (LOS) standards or alternative programs thereto, for infrastructure systems impacting the City and adjacent areas.
9. Management of development impacts on natural resources including protecting and enhancing water quality, wetlands, trees, protecting endangered and threatened species, and preservation of other environmentally sensitive lands.
10. Conservation of historic resources.
11. Coordination with Orange County on emergency (and hurricane) preparedness plans, evacuation center space allocations, and post disaster recovery management plans.
12. Coordination with the Orange County School Board on school facility location and expansion, joint use of school facilities, co-locating community facilities with school facilities, school concurrency and capacity, and rezonings, Comprehensive Plan amendments and other actions that could result in alterations to the population projections.

Policy 8-1.2.2: County Technical & Advisory Committees The City shall participate in technical or advisory committees established by Orange County or Seminole County to coordinate comprehensive plans, infrastructure improvements, transportation plans, or other regional land planning issues affecting Winter Park.

Policy 8-1.2.3: North Highway U.S. 17-92 Joint Redevelopment Plan The City shall continue to coordinate with the City of Maitland to promote cohesive redevelopment along US 17/92.

Policy 8-1.2.4: Coordination of Transportation Improvements & Programs The City shall coordinate all transportation improvements proposed by new development with Metroplan Orlando, FDOT, Florida Department of Economic Opportunity (FDEO) ECFRPC, Orange County, Seminole County and other state and regional agencies concerned with assessing traffic impacts of proposed development.

In addition, the City shall coordinate with Metroplan Orlando and FDOT to implement the City's long-range transportation plans as presented within the Transportation Element of this Comprehensive Plan.

Policy 8-1.2.5: Accommodate Intergovernmental Coordination The City shall ensure that land development activities, resource conservation, and infrastructure issues are managed in a manner that includes timely coordination with county, regional, and state agencies. Where development activities require permits or approvals from Orange County, state or regional agencies or utility companies, the City shall assure that no construction or land clearing activity occurs until other agency approvals or permits have been obtained.

Policy 8-1.2.6: Water Supply Facilities Work Plan The City will maintain the Water Supply Facilities Work Plan and update the Work Plan within 18 months of an update to the SJRWMD's District Water Supply Plan.

In addition, the City will participate in the development of updates to the SJRWMD's District Water Supply Plan and other water supply development related initiatives facilitated by the District that affect the City. The level of participation will be determined at the time of the initiative.

OBJECTIVE 8-1.3: Coordination for Implementation of the Transportation Element Successful implementation for the Transportation Element of the Winter Park Comprehensive Plan shall require coordination with and involvement by affected adjacent local governments, FDOT including the Central Florida Commuter Rail Commission and LYNX.

Policy 8-1.3.1: FDOT Agreements for Street Improvements The City shall continue to discuss and negotiate with FDOT to establish interlocal agreements for the design and improvement of state roads according to best management principles and practices.

Policy 8-1.3.2: Transfer of Jurisdictional Authority The City shall continue to discuss with FDOT the feasibility of transferring jurisdictional authority for portions of Lee Road (SR 423), Osceola Avenue (SR 426), Brewer Avenue (SR 426), Aloma Avenue (SR 426) and Fairbanks Avenue (SR 426) located within Winter Park from the state to Winter Park administrative jurisdiction.

Policy 8-1.3.3: Cut-Through Traffic Issues The City shall continue to discuss with adjacent governmental entities potential solutions to address cut-through traffic impacting Winter Park neighborhoods.

Policy 8-1.3.4: Alternatives to Concurrency Management. To more effectively implement the character purported by the Winter Park Comprehensive Plan, the City shall continue to coordinate with FDOT in assessing the feasibility of employing alternative growth management techniques to concurrency management,

such as transportation concurrency exception areas or multimodal transportation districts for all or a portion of the City's jurisdiction.

Policy 8-1.3.5: Implementation of Bicycle Plans. The City shall continue to coordinate with the City of Orlando, City of Maitland, Town of Eatonville and Orange County regarding identification and construction costs to link bicycle routes, paths and trails in Winter Park with other regional systems. The City shall also coordinate bicycle system improvements necessary to complete internal and external links to regional bicycle trails connecting to adjacent cities and counties.

OBJECTIVE 8-1.4: MULTI-JURISDICTIONAL AFFORDABLE HOUSING ISSUES.

Recognizing that affordable housing is a local and regional planning issue, the City shall continue coordination with state and regional planning agencies regarding programs and opportunities to enhance the City's affordable housing program.

Policy 8-1.4.1: Coordination with Florida Department of Economic Opportunity (FDEO). The City shall annually coordinate with FDEO to identify affordable housing programs and grants. The City shall also coordinate with FDEO regarding state recommended best management practices to promote affordable housing.

Policy 8-1.4.2: Coordination with Orange County Housing Assistance Programs. The City shall continue to coordinate with the Orange County Division of Housing and Community Development regarding housing assistance programs available to Winter Park residents. The City shall also coordinate with the Orange County Division of Housing and Community Development to discuss the potential to jointly participate in projects providing housing or homeownership for very low, low, and moderate-income households.

Policy 8-1.4.3: Coordination with ECFRPC Housing Programs. The City shall participate on any committee formed by the ECFRPC to address regional affordable housing issues. The City shall also annually coordinate with the ECFRPC regarding affordable housing programs and best management practices that may assist the City with the promotion of affordable housing.

OBJECTIVE 8-1.5: Intergovernmental Coordination of Infrastructure & Level of Service Standards (LOS)

Infrastructure improvements and LOS standards shall be coordinated with plans and programs of Orange County, Seminole County, and all state, regional, or local agencies or other private entities having responsibility for the operation and maintenance of such facilities, to avoid duplication of services, provide efficient provision of public facilities and services, promote effective use of public tax revenues, and guide development according to the Winter Park Comprehensive Plan. The Water Supply Facilities Work Plan is adopted and incorporated into the Public Facilities Element.

Policy 8-1.5.1: Promote Compact Development The City shall ensure that the location, scale, timing, and design of development are coordinated with available capacities in public facilities and services to encourage compact development, to discourage regional proliferation of urban sprawl and achieve cost effective land development patterns. The City shall direct future development only to those areas where public facilities necessary to meet LOS standards are available concurrent with the impacts of the development.

Policy 8-1.5.2: Achieving Equitable LOS Standards for Facility & Service Delivery Systems Coordination activities pursuant to the Objectives and Policies in this Element shall include consideration for equitable LOS standards for facility and service delivery systems consistent with the provisions of this plan.

Policy 8-1.5.3: Capital Improvements Program Coordination The City shall coordinate its annual capital improvements program with applicable Metroplan Orlando, Orange County, state, regional, and local annual capital improvements programs and five-year capital improvements schedules to promote consistency with the Winter Park Comprehensive Plan and improvements and programs supported therein.

Policy 8-1.5.4: Coordinate Reduction of On-site Septic Tanks The City shall coordinate with FDEP and FDEO regarding best management practices and grant funds for the expansion of sewer lines to existing development served by on-site septic tanks, particularly for neighborhoods predominantly represented by very low, low, or moderate-income households.

OBJECTIVE 8-1.6: Multi-jurisdictional Environmental Issues The City shall coordinate environmental protection activities, programs and issues identified within the Winter Park Comprehensive Plan with programs administered by FDEP, SJRWMD, and other environmental agencies to eliminate duplication of services, augment protection of natural resources, and promote efficient administration and enforcement of government services and resources. The Water Supply Facilities Work Plan is adopted and incorporated into the Public Facilities Element.

Policy 8-1.6.1: Comply with Rules, Regulations & Policies of State Environmental Agencies The City shall implement development review procedures to ensure that development impacts on wetlands and natural resources under federal or state jurisdiction compliant with the rules, regulations, and policies of state environmental agencies, including FDEP, SJRWMD, Florida Fish and Wildlife Conservation Commission (FFWCC), and the US Army Corp of Engineers. The procedures shall be based on timely coordination, exchange of information, and appropriate follow-up by the City and all agencies having jurisdiction over the issue. The City shall require the applicant to obtain jurisdictional determinations from all appropriate agencies and provide the City with same prior to the issuance of development orders or building permits for all sites within the City. Appropriate

agencies shall be those agencies having jurisdiction on matters surrounding preservation of natural resources and water quality, including, but not limited to, FFWCC, US Fish and Wildlife Service, FDEP, and the US Army Corp of Engineers.

Policy 8-1.6.2: Liaison with Permitting Agencies The City shall establish formal liaison with county, state, and federal agencies that have permitting responsibility within Winter Park.

Policy 8-1.6.3: Management of Water Quality & Other Natural Resource Management Issues To effectively manage development impacts on natural resources, the City shall coordinate with SJRWMD and FDEP regarding applicable programs and opportunities under the Surface Water Improvement and Management (SWIM), Save Our Rivers (SOR), Florida LakeWatch and other state or regional programs.

Policy 8-1.6.4: Water Quality in Lakes The City shall continue to coordinate water quality monitoring programs between the Lakes Division of Public Works, and with the LAKEWATCH program sponsored by the State of Florida and administered by the University of Florida as well as special environmental studies through SJRWMD and FDEP.

Policy 8-1.6.5: Environmental Land Acquisition Programs The City shall coordinate with FDEP, FDEO, SJRWMD and other state agencies when it has identified environmentally sensitive lands that are suitable for public acquisition for preservation.

Policy 8-1.6.6: Endangered & Threatened Species The City shall coordinate with FFWCC and the Florida Natural Areas Inventory when endangered or threatened species are identified within the City or when substantial evidence of their presence is known. The City shall cooperate with such agencies regarding proposed activities to mitigate development impacts to wildlife habitat or to protect or relocate endangered and threatened species.

OBJECTIVE 8-1.7: Integration of School Facilities with City Vision The City shall, throughout the planning period, coordinate with the Orange County School Board (OCSB) to jointly participate in the integration of school facility plans with the City's Vision. The City shall utilize the annual OCSB report to the City, ~~Amended~~ Interlocal Agreement for Public School Facility Planning and Implementation of Concurrency (Interlocal Agreement as the primary tools to ensure coordination.

Policy 8-1.7.1: Joint Efforts to Plan School Facilities Through the Interlocal Agreement, and through OCSB staff, the City shall continue to coordinate school facility planning activities with the OCSB including co-locating schools to take advantage of joint/shared use opportunities, significant renovations and new

construction, school site selection, on and off site infrastructure improvements and any educational plant survey.

Policy 8-1.7.2: Shared Use of Facilities The City shall continue coordination with the OCSB regarding joint use of school recreation and athletic facilities for school-related and community use through interlocal agreements, City and OCSB staff.

Policy 8-1.7.3: Retention & Expansion of Schools Retention and expansion of schools within the City shall be encouraged in a manner which efficiently uses existing campuses, integrates expansion with adjacent public, recreational and institutional uses, and reduces encroachment into surrounding neighborhoods.

Policy 8-1.7.4: School Siting Schools shall be located at sites and in such ways that reinforce neighborhood identity, provide logical focal points for community activities, are within reasonable walking distance of the dwelling units served by the school, and promote community interaction.

Policy 8-1.7.5: School Location with Public Facilities The City shall encourage and support efforts to locate schools in conjunction with other public facilities, such as parks, recreation facilities, libraries and community centers.

Policy 8-1.7.6: School attendance zones The City shall coordinate OCSB's pupil attendance zone assignments with the OCSB.

OBJECTIVE 8-1.8: School Capacity Coordination The City of Winter Park shall, throughout the planning period, coordinate with Orange County Public Schools (OCPS) to ensure that sufficient school capacity is available to support proposed development and that necessary infrastructure is available to accommodate new schools.

Policy 8-1.8.1: Provision of Planning Data The City of Winter Park shall provide projected development data to OCPS on a regular basis to assist in development of a long-range planning model to project student enrollment.

Policy 8-1.8.2: Model Projection Review & Recommendations The City of Winter Park shall review OCPS model projections for consistency with the City's projections and, if necessary, shall recommend additions or modifications to the model results.

Policy 8-1.8.3: Compliance with Agreement The City shall comply with the First Amended and Restated Interlocal Agreement for Public School Facility Planning and Implementation of Concurrency adopted in 2011.

GOAL 8-2: MONITORING & EVALUATION

This section outlines the substantive components of Winter Park's monitoring program related to the Intergovernmental Coordination Element. The monitoring program will consist of periodic reviews of measurable objectives. The scheduling for these reviews is as follows:

OBJECTIVE 8-2.1: Procedures for Monitoring & Evaluation The comprehensive planning process is continuous and dynamic in nature. Maintaining the effectiveness of the plan requires periodic review. This program provides orderly procedures for monitoring, updating, and evaluating the plan and attendant evaluation and appraisal report (EAR)(§163.3191, FS). For the purpose of monitoring, evaluating, and appraising the implementation of the comprehensive plan, a seven-year program for monitoring, updating and evaluation shall be followed. The following policies are general procedures to be followed.

Policy 8-2.1.1: Evaluation Periods All elements of the Winter Park Comprehensive Plan shall be evaluated and updated as necessary at least every seven years. In addition to the general EAR, the Capital Improvements Element and seven-year schedule of capital improvements shall be reviewed on an annual basis in conjunction with the preparation and acceptance of the annual fiscal year budget.

Policy 8-2.1.2: Citizen Participation The public shall continue to carry out a citizen participation process as part of the preparation of the EAR, at which time public comments and recommendations regarding the performance of the Winter Park Comprehensive Plan shall be received for consideration. To facilitate and encourage public involvement, the City shall establish a public hearing process as part of the preparation of any evaluation and appraisal of the Winter Park Comprehensive Plan.

Policy 8-2.1.3: Maintenance of Data Updating appropriate baseline data and measurable objectives to be accomplished for each seven-year period of the plan, and for long-term periods as necessary, shall be undertaken at intervals appropriate to the subject area of analysis, but no less frequently than every five years. However, capital improvements data should be reviewed and updated at semiannual and annual periods coincident with the City budget review process; population estimates should be updated annually; utility systems capacity shall be annually monitored. Administrative procedures shall be adopted to define the local monitoring and data maintenance to be conducted.

Policy 8-2.1.4: Plan Accomplishments Accomplishments in the first seven-year period, describing the degree to which the goals, objectives and policies have been successfully reached, shall be identified and reported to the Planning Commission and City Commission.

Policy 8-2.1.5: Obstacles to the Plan Obstacles or problems that prevent the City from achieving goals, objectives, or policies shall be identified and reported. New or modified goals, objectives, or policies necessary to correct the discovered obstacles or problems shall be proposed to the Planning and Zoning Board and City Commission. When amendments to the Comprehensive Plan are appropriate, the amendment process shall comply with procedures set forth in Chapter 163, Florida Statutes, and applicable section of the Florida Administrative Code.

Policy 8-2.1.6: Continued Monitoring & Evaluation A means to ensure continuous monitoring and evaluation of the plan during the seven-year period shall be identified and reported.