

# Intergovernmental Coordination



## **INTERGOVERNMENTAL COORDINATION DATA, INVENTORY & ANALYSIS**

Pursuant to the requirements of §163.3177(6)(h), this section provides an inventory of intergovernmental coordination processes and procedures for City of Winter Park.

### **Introduction**

One of the principal tenets of the Growth Management Act is to improve coordination and cooperation among the various levels of government and, in some cases, with the private sector. The purpose of the of Intergovernmental Coordination Element is to identify and analyze principles and guidelines to be used in the accomplishment of the goals, objectives and policies of the Winter Park Comprehensive Plan through coordination with the Orange County School Board, the adjacent local governments, and regional and state agencies. The citizenry in Winter Park is affected by the actions of other governmental agencies in Orange County, the Orlando metropolitan area, and the state and this element exists to identify and resolve any incompatibilities which may be proposed.

Continued cooperation and coordination between The City of Winter Park, Orange County, the City of Orlando, the City of Maitland, the City of Casselberry, the Town of Eatonville, and Seminole County is necessary to address regional impacts that growth and development place on the City and its desired character.

Figures 1-2 through 1-9 in the Land Use and Jurisdictions Adjacent to Winter Park section of the Future Land Use Element shows the proximity of Winter Park's jurisdictional boundaries with those of the adjacent local governments.

This Element is organized into two principal sections. The first section provides an inventory of existing intergovernmental coordination arrangements between the City of Winter Park and other governmental entities. The second section provides an analysis of these arrangements and their current effectiveness. A discussion of the intergovernmental issues that would benefit from improved cooperation and/or coordination is also provided.

### **INVENTORY OF EXISTING INTERGOVERNMENTAL COORDINATION MECHANISMS**

This subsection presents an inventory of intergovernmental coordination processes pursuant to

This section provides an inventory of governmental entities that have formal or informal intergovernmental relationships with City of Winter Park. The inventory provides a brief description of the coordination mechanisms, indicates the subject, and the office with primary responsibility of coordination.

**A. Inventory of Interlocal Coordination Agreements** The City currently has several agreements with other governmental agencies related to planning, services, or intergovernmental coordination. Agreements that may be applicable to the Winter Park Comprehensive Plan are listed in Table 8-1.

| <b>Table 8-1: Intergovernmental Agreements</b> |   |  |
|--|---|--|
| <b>RESPONSIBLE CITY DEPARTMENT</b>             | <b>GOVERNMENTAL ENTITY</b>                      | <b>NATURE OF AGREEMENT</b>   |
| Information Technology                         | Orange County                                   | Interlocal Agreement for Geographic Information System Maintenance                               |
| Lakes Division                                 | Orange County                                   | Interlocal Agreement for lake-wide exotic vegetation control on Lake Killarney                   |
| Lakes Division                                 | Orange County                                   | Interlocal Agreement for Watershed Atlas project   |
| Lakes Division                                 | City of Orlando                                 | Interlocal Agreement for lake wide exotic vegetation control & buoy maintenance on Lake Sue      |
| Lakes Division                                 | Orange County                                   | Interlocal Agreement for aquatic plant control on Lake Sue                                       |
| Lakes Division                                 | City of Maitland                                | Interlocal Agreement for plant control and buoy maintenance for Lakes Maitland, Nina & Minnehaha |
| Parks & Recreation                             | Orange County                                   | Interlocal agreement for Martin Luther King, Jr. Park playing field lighting                     |
| Planning & Community Development               | Orange County School Board                      | Interlocal Agreement for Public School Facility Planning   |
| Public Safety                                  | City of Orlando                                 | Interlocal Mutual Aid Agreement for Fire-Rescue Services   |
| Public Safety                                  | Orange County                                   | Emergency Medical Services Interlocal Agreement  |
| Public Safety                                  | Orange County Sheriff's Office                  | Mutual Aid Agreement for Police Services   |
| Public Safety                                  | Seminole County Sheriff's Office                | Mutual Aid Agreement for Police Services   |
| Public Safety                                  | Orange County municipalities                    | Mutual Aid Agreement for Police Services   |
| Public Safety                                  | Florida Department of Law Enforcement           | Criminal Justice Information Services  |
| Public Safety                                  | U.S. Department of Justice                      | Federal Equitable Sharing  |
| Public Safety                                  | State of Florida Dept. of Children and Families | Adult Protective Investigations Program  |
| Public Safety                                  | State of Florida Dept. of Management Services   | Subgrant Agreement for Equipment for Florida Strategy  |
| Public Safety                                  | Florida Dept. of Law Enforcement                | Child Abduction Rescue Team  |
| Public Safety                                  | Orange County Sheriff's Office                  | Integrated Criminal Justice Information System   |

**Table 8-1: Intergovernmental Agreements (continued)**

| <b>RESPONSIBLE CITY DEPARTMENT</b> | <b>GOVERNMENTAL ENTITY</b>  | <b>NATURE OF AGREEMENT</b>   |
|------------------------------------|---|--|
| Public Safety                      | Orange County Public Schools  | School Resource Officer  |
| Public Safety                      | Florida Department of Law Enforcement   | Sex Offender Registry & Database   |
| Public Safety                      | University of Central Florida   | Cooperative Research Agreement for the Public Safety Technology Center   |
| Public Safety                      | Orange County Sheriff's Office  | Central Florida Sex Offender Task Force  |
| Transportation Facilities          | Orange County   | Interlocal agreement for road maintenance responsibility   |
| Wastewater                         | City of Maitland  | Interlocal Agreement for connection to Maitland's sanitary sewer system for the Boiley Green Subdivision                             |
| Wastewater                         | City of Maitland  | Interlocal Agreement Winter Park to provide sanitary sewer to residents with in Maitland City limits (7 lots Summerland Avenue)      |
| Wastewater                         | City of Maitland  | Interlocal Agreement for Maitland to utilize 28% of the capacity of the 14" sanitary force main to Altamonte Springs Treatment Plant |
| Wastewater                         | Casselberry/South Seminole & North Orange County Wastewater Transmission Authority                            | Interlocal Agreement to provide retention of an Engineer by the Authority  |
| Wastewater                         | South Seminole & North Orange County Wastewater Transmission Authority/Casselberry/ Seminole County/ Maitland | Original Interlocal Agreement w/ Entities of the Authority for the transportation of the sanitary sewer flows                        |
| Wastewater                         | Orlando Utilities Commission  | Interlocal agreement for billing sanitary sewer based on OUC water bills; OUC bills customers for Winter Park                        |
| Wastewater                         | City of Orlando   | Interlocal agreement for billing sanitary sewer based on water bills; Winter Park Bills customers for Orlando                        |
| Wastewater                         | City of Orlando   | Interlocal agreement with the City of Orlando regarding Hammerlin Avenue   |
| Wastewater                         | Orange County   | Interlocal agreement for billing sanitary sewer based on Winter Park water bills; Winter Park bills customers for Orange County      |
| Water                              | Orange County   | Interlocal agreement for water service (Hunter Ridge, University Shores, Laurel Springs, Fontana, Sutton Place, University Shopping) |

| <b>Table 8-1c: Intergovernmental Agreements (continued)</b> |                            |   |
|---|----------------------------|---|
| <b>RESPONSIBLE CITY DEPARTMENT</b>                          | <b>GOVERNMENTAL ENTITY</b> | <b>NATURE OF AGREEMENT</b>  |
| Water   | City of Casselberry        | Interlocal agreement for Winter Park to supply potable water to a new service area (end of Dover @ Interlachen CC)              |
| Water   | Orange County              | Wholesale water agreements for Bradford Cove  |
| Water & Wastewater  | Seminole County            | Interlocal Agreement to allow Seminole County to provide water & sewer service to Trinity Preparatory School of Central Florida |
| Water & Wastewater  | City of Orlando            | Interlocal agreement for the treatment of wastewater (Iron Bridge and Conservation II)  |
| Water & Wastewater  | City of Altamonte Springs  | Interlocal agreement for the treatment of wastewater  |
| Water   | Orange County              | Interlocal Agreement for Emergency Water Interconnect   |

Source: City of Winter Park Planning & Community Development Department

**B. Adjacent Local Governments** Intergovernmental coordination occurs with adjacent cities, Orange County, and Seminole County. Map 1-1 of the Future Land Use Element illustrates the cities and counties that abut Winter Park. The City’s northern boundary abuts unincorporated Orange County, the City of Maitland, and nearly touches the Town of Eatonville. Unincorporated Seminole County abuts the City’s northeast boundary north of Pine Avenue, while the remaining eastern boundary of Winter Park south of Pine Avenue abuts unincorporated Orange County. The Baldwin Park community in the City of Orlando abuts most of the City’s southern boundary east of and including General Rees Avenue. The City’s western and southwest boundary primarily abuts unincorporated Orange County.

- Orange County** The City of Winter Park is located in north central Orange County. While a significant portion of the City’s east and west city limits abut unincorporated Orange County, only one enclave is surrounded entirely by Winter Park. The government for Orange County is comprised of six district commissioners and a chairman. The Board of County Commissioners is elected at large but each resides within and represents a district. Winter Park lies within County Commission District 5. As shown in Table 8-2, coordination occurs with Orange County for a diverse number of issues involving planning and public services. While coordination occurs for a number of planning and public service issues, those issues requiring more frequent coordination between the City and Orange County include-affordable housing assistance programs administered by the Orange County Department of Housing and Community Development, transportation and road improvements on county roads, police and fire service coordination, and emergency management.

Primary mechanisms for intergovernmental coordination with Orange County occur through informal communication between the staff of each jurisdiction, intergovernmental agreements, and official correspondence between administrative officials and elected governing bodies.

- **Seminole County** Coordination with Seminole County concerns transportation and drainage issues. Residential roads in the northeast corner of the City extend into unincorporated Seminole County. Traffic generated within Seminole County also uses Aloma Avenue and other roadways within Winter Park to reach destinations within the Orlando metropolitan area.

The drainage basin for Howell Branch Creek extends from lakes within Winter Park and proceeds through Seminole County to Lake Howell and ultimately Lake Jesup and the St. Johns River.

The primary mechanism for coordination with Seminole County is informal communication between department directors and professional staff.

- **City of Maitland** The City of Maitland abuts the north shore of Lake Maitland and the Winter Park boundary north of Howell Branch Creek. Issues requiring coordination between the cities of Maitland and Winter Park include cut-through traffic, development along US 17-92/Orlando Avenue, water quality within Lake Maitland, drainage along Howell Branch Creek, the development of the Howell Branch parkland and police and fire service.

The primary mechanisms for coordination with the City of Maitland are informal communications between department directors and professional staff and formal written agreements.

- **City of Orlando** Most of the City's recent coordination with Orlando has involved the planning and development of Baldwin Park, a master planned community that abuts a substantial portion of Winter Park's southern boundary. The two cities entered into a settlement agreement in 2002 to address the construction of several roadway and traffic calming improvements to alleviate traffic impacts generated by the Baldwin Park development.

Another significant formal agreement between Winter Park and Orlando involves the treatment of wastewater at Orlando's Iron Bridge regional wastewater treatment facility.

**C. Special Districts & Authorities** The City does not lie within any special taxing or service districts. The Winter Park Community Redevelopment Agency and the Winter Park Housing Authority are both administered by the City of Winter Park.

**Inventory of Intergovernmental Coordination Activities – Local Agencies** Table 8-2 summarizes current intergovernmental coordination activities and efforts with local agencies. Coordination mechanisms typically used to resolve issues and problems involving other local governments include informal meetings and correspondence between government staff and officials, formal written correspondence between local governments, binding agreements, exchange of information, and communication or coordination regarding regulation or enforcement of state and local laws and policies.

**Table 8-2: Existing Intergovernmental Activities & Efforts with Local Agencies**

| <b>Agency</b>                 | <b>Nature of Coordination</b>                           | <b>Office Responsible</b>               | <b>Coordination Mechanism</b> |
|-------------------------------|---|---|-------------------------------|
| Orange County                 | Road maintenance  | Public Works                            | Interlocal agreement          |
| Orange County                 | GIS maintenance   | Information Technology                  | Interlocal agreement          |
| Orange County                 | Lake and waterway maintenance and special studies       | Lakes Division                          | Interlocal agreement          |
| Orange County                 | Ball field lighting                                     | Parks & Recreation                      | Interlocal agreement          |
| Orange County                 | Emergency medical services                              | Public Safety                           | Interlocal agreement          |
| Orange County                 | Water and wastewater service billing                    | Water & Wastewater                      | Interlocal agreement          |
| Orange County                 | Wholesale water   | Water & Wastewater                      | Interlocal agreement          |
| Orange County                 | Emergency water connections                             | Water & Wastewater                      | Interlocal agreement          |
| Orange County                 | Mutual aid for police services including municipalities | Public Safety                           | Interlocal Agreements         |
| Orange County                 | Integrated criminal justice information services        | Public Safety                           | Interlocal agreement          |
| Orange County                 | Sex offender task force                                 | Public Safety                           | Interlocal agreement          |
| Orange County                 | Housing rehabilitation                                  | Economic Development                    | Individual negotiations       |
| Orange County                 | Affordable housing                                      | Planning & Community Development (PC&D) | Individual negotiations       |
| Orange County                 | Community Development Block Grant activities            | Economic Development                    | Annual negotiations           |
| Orange County School Board    | Public school facility planning                         | PC&D                                    | Interlocal agreement          |
| Orange County School Board    | School resource officers                                | Public Safety                           | Interlocal agreement          |
| Seminole County               | Mutual Aid for police services                          | Public Safety                           | Interlocal agreement          |
| Seminole County               | Water and wastewater services                           | Water & Wastewater                      | Interlocal agreement          |
| City of Altamonte Springs     | Wastewater treatment                                    | Water & Wastewater                      | Interlocal agreement          |
| City of Casselberry           | Water service area                                      | Water & wastewater                      | Interlocal agreement          |
| City of Maitland              | Lake aquatic weed control                               | Lakes Division                          | Interlocal agreement          |
| City of Maitland              | Wastewater service                                      | Water & Wastewater                      | Interlocal agreements         |
| City of Orlando               | Lake exotic aquatic vegetation control                  | Lakes Division                          | Interlocal agreement          |
| City of Orlando               | Fire and rescue services                                | Public Safety                           | Interlocal agreement          |
| City of Orlando               | Wastewater, wastewater treatment and billing services   | Water & Wastewater                      | Interlocal agreements         |
| Orlando Utilities Commission  | Wastewater billing services                             | Water & Wastewater                      | Interlocal agreement          |
| University of Central Florida | Cooperative research for public safety technology       | Public Safety                           | Interlocal agreement          |

Source: City of Winter Park Planning Department

**Inventory of Intergovernmental Coordination Activities – Regional, State & Federal Agencies**

Winter Park coordinates with regional, state, federal, and special district agencies regarding a variety of planning, public service, and intergovernmental coordination issues. While Table 8-3 summarizes agencies for which coordination occurs on a frequent or infrequent basis, those agencies with whom the City coordinates with more frequently than others are described thereafter.

| <b>Table 8-3a: Existing Coordination Mechanisms – Regional, State &amp; Federal Agencies</b> |   |   |  |
|--|---|---|--|
| <b>AGENCY/DEPT. OF</b>   | <b>NATURE OF COORDINATION</b>   | <b>OFFICE RESPONSIBLE</b>               | <b>COORDINATION MECHANISM</b>  |
| <b>Regional Agencies</b>   |   |   |  |
| East Central Florida Regional Planning Council   | <ul style="list-style-type: none"> <li>▪ Review of DRI's &amp; comprehensive planning</li> <li>▪ Data collection</li> <li>▪ Aging services</li> <li>▪ Housing</li> </ul>  | Planning & Community Development (PC&D) | Information exchange; formal & informal correspondence; formal & informal meetings |
| Metroplan Orlando (MPO)  | <ul style="list-style-type: none"> <li>▪ Municipal Advisory Committee: Metropolitan area elected officials determine transportation priorities</li> </ul>   | City Commission                         | Formal meetings  |
|  | <ul style="list-style-type: none"> <li>▪ Transportation Technical Committee: reviews transportation data/plans/programs</li> </ul>  | Public Works                            | Formal & informal meetings   |
|  | <ul style="list-style-type: none"> <li>▪ Citizens' Advisory Committee: citizen participation in MPO programs &amp; planning</li> </ul>  | Appointed citizen                       | Formal & informal meetings   |
| LYNX (Central Florida Regional Transportation Agency)  | <ul style="list-style-type: none"> <li>▪ Bus transit/rapid transit service</li> <li>▪ Rideshare programs (van pool, car pool programs)</li> <li>▪ Transportation disadvantage program</li> </ul>                        | Economic Development                    | Formal & informal correspondence   |
| St. Johns River Water Management District  | <ul style="list-style-type: none"> <li>▪ Surface water &amp; groundwater management</li> <li>▪ Resource planning</li> <li>▪ Provides technical assistance for groundwater models &amp; well field protection</li> </ul> | Public Works                            | Regulation & enforcement; informal & formal correspondence                         |
| Greater Orlando Airport Authority  | Noise control   | Administration                          | Informal meetings; formal & informal correspondence                                |
| North Orange/South Seminole Wastewater Transmission Authority                                | Sanitary sewer treatment & transmission   | Administration, Public Works            | Informal meetings; formal & informal correspondence                                |



**Table 8-3b: Existing Coordination Mechanisms – Regional, State & Federal Agencies**

| AGENCY/DEPT. OF   | NATURE OF COORDINATION  | OFFICE RESPONSIBLE                 | COORDINATION MECHANISM   |
|---|---|------------------------------------|--|
| <b>State of Florida Entities</b>                        |   |                                    |  |
| Historic Resources (Bureau of, Dept. of State)          | <ul style="list-style-type: none"> <li>▪ Cultural resource analysis &amp; protection</li> <li>▪ Comprehensive plans &amp; Florida Master Site File</li> </ul>   | Economic Development               | Formal & informal correspondence                                       |
| Environmental Protection                                | <ul style="list-style-type: none"> <li>▪ Wastewater permit dredge &amp; fill</li> <li>▪ Park acquisition</li> <li>▪ Resource &amp; aquatic preserve management</li> </ul>   | Public Works; Economic Development | Regulation & enforcement activities                                    |
| Health  | <ul style="list-style-type: none"> <li>▪ Drinking water</li> <li>▪ Septic tanks</li> </ul>  | Public Works; Economic Development | Regulation & enforcement activities                                    |
| Children & Family Services                              | <ul style="list-style-type: none"> <li>▪ Community residential homes</li> <li>▪ Group homes</li> </ul>  | Economic Development               | Regulation & enforcement   |
| Transportation  | <ul style="list-style-type: none"> <li>▪ Highway funding; transportation planning</li> <li>▪ Access control, LOS, signalization &amp; R/O/W coordination</li> <li>▪ Rail</li> </ul>   | Public Works; Economic Development | Informal meetings; formal & informal correspondence.                   |
| Highway Safety & Motor Vehicles                         | <ul style="list-style-type: none"> <li>▪ Dissemination of vehicle registration &amp; driver’s license information</li> </ul>  | Police                             | Regulation & enforcement   |
| Economic Opportunity                                    | <ul style="list-style-type: none"> <li>▪ Comprehensive planning</li> <li>▪ Development of regional impact</li> <li>▪ Emergency management</li> <li>▪ Housing assistance</li> <li>▪ Community redevelopment districts</li> </ul> | Economic Development               | Formal & informal correspondence                                       |
| Florida Fish & Wildlife Conservation Commission         | <ul style="list-style-type: none"> <li>▪ Natural resource management</li> <li>▪ Regulation &amp; enforcement</li> <li>▪ Wildlife rescue &amp; protection</li> </ul>   | Economic Development, Police       | Regulation & enforcement activities;; formal & informal correspondence |
| Florida Fish & Wildlife Conservation Commission (FFWCC) | <ul style="list-style-type: none"> <li>▪ Contractor to FFWCC for aquatic plant control on Lakes Virginia, Mizell, Osceola, Maitland, Nina, Minnehaha &amp; Baldwin</li> </ul>   | Public Works                       | Contractor   |
| Agriculture & Consumer Services                         | Consumer protection   | Administration                     | Formal correspondence  |
| Business Regulation                                     | Licensing & Permitting Activities   | Economic Development               | Formal & informal correspondence; information exchange                 |
| Revenue   | Revenue/expenditures administration   | Finance                            | Regulation & enforcement activities; formal correspondence             |

| <b>Table 8-3b: Existing Coordination Mechanisms – Regional, State &amp; Federal Agencies</b> |   |   |  |
|--|---|---|--|
| <b>AGENCY/DEPT. OF</b>   | <b>NATURE OF COORDINATION</b>   | <b>OFFICE RESPONSIBLE</b>               | <b>COORDINATION MECHANISM</b>                  |
| <b>State of Florida Entities (continued)</b>   |   |   |  |
| Alcohol Beverages/<br>Tobacco (Division of)  | Lounge & bar regulation   | Economic Development                    | Regulation & enforcement                       |
| Bureau of Economic and Business Research   | Population & economic research and forecasts  | Economic Development                    | Formal correspondence; information exchange    |
| Law Enforcement (FDLE)   | Assistance in criminal investigations; police certification standards   | Police                                  | Information exchange                           |
| State Attorney’s Office (local county office)  | Reporting of information  | Police                                  | Formal correspondence                          |
| <b>Federal Agencies</b>  |   |   |  |
| U.S. Census Bureau   | Decennial census  | PC&D                                    | Formal correspondence                          |
| Environmental Protection Agency  | Regulation of variety of activities affecting environment including hazardous waste   | Fire-Rescue; PC&D; Public Works         | Regulation & enforcement activities            |
| Department of Agricultural, Natural Resource Conservation Service                            | Soil mapping & general conditions   | Public Works, PC&D                      | Information exchange                           |
| Federal Emergency Management Agency  | <ul style="list-style-type: none"> <li>▪ Floodplain regulation &amp; management</li> <li>▪ Flood insurance rate map &amp; map amendments</li> </ul> | Economic Development; Public Works      | Information exchange; formal correspondence    |
| National Oceanic & Atmospheric Administration  | Weather forecasting & notification for storm events and hurricanes  | Administration                          | Information exchange                           |
| U.S. Dept. of Housing & Urban Development  | Housing assistance programs & grant programs  | Economic Development; Housing Authority | Formal agreement                               |
| U.S. Fish & Wildlife Service   | Wildlife protection & regulation programs   | Economic Development                    | Regulation & enforcement; information exchange |
| U.S. Army Corps of Engineers   | <ul style="list-style-type: none"> <li>▪ Regulation (dredge &amp; fill)</li> <li>▪ Bridge construction</li> </ul>                                   | Public Works                            | Regulation & enforcement                       |
| U.S. Postal Service  | Coordination relating to street addresses for new construction & subdivisions   | Economic Development                    | Informal coordination                          |

Source: City of Winter Park Planning Department

## Local & Regional Agencies

**A. Metroplan Orlando** Designated as the metropolitan planning organization for the tri-county area (Osceola, Orange, and Seminole Counties), Metroplan Orlando is a regional transportation planning organization responsible for carrying out federally funded transportation plans and programs. Metroplan Orlando is the metropolitan planning organization (MPO) for the Orlando urban area. The federal government requires that an MPO be designated for each urbanized area with a population greater than 50,000. Transportation planning activities administered by Metroplan Orlando that directly impact the City of Winter Park include the 2025 Long Range Transportation Plan, Transportation Improvement Program, and Unified Planning Work Program.

The general responsibility and role of Metroplan Orlando is summarized by its mission statement:

The mission of METROPLAN ORLANDO is to provide leadership in planning and promoting a comprehensive intermodal surface transportation system that will provide for regional mobility, encourage a positive investment climate and foster sustainable development sensitive to community and natural resources. (Source: Metroplan Orlando, 2006; [metroplanorlando.com](http://metroplanorlando.com))

Functioning as a coordination mechanism for transportation-related issues, the Metroplan Orlando Board is comprised of local elected officials and transportation experts working to improve mobility in their local communities, throughout the region and across the entire state. With 25 members, the MPO Board includes representation from the three counties, the largest cities in the region, officials from transportation operating agencies and representatives from several advisory committees. This composition provides for an inclusive and deliberative process that considers the needs and perspectives of all stakeholders. The Board structure also creates a regional forum for single jurisdictions and single modes to come together and work in unison toward common goals. The City of Winter Park participates on the following MPO committees:

- **Municipal Advisory Committee (MAC)** Established to increase opportunities for local government participation in transportation planning activities, the Municipal Advisory Committee is comprised of mayors from those cities and towns in the tri-county area that do not have direct representation on the Metroplan Orlando Board. The MAC serves as an advisory board to the MPO Board.
- **Citizens' Advisory Committee (CAC)** Cities within the tri-county area appoint a citizen or citizens to serve on the CAC, which is responsible for reviewing transportation plans and programs. Advisory recommendations and comments are forwarded to the MPO board.
- **Transportation Technical Committee (TTC)** Responsible for reviewing and evaluating transportation-related plans and programs, the TTC is primarily comprised of planners and engineers for cities and counties within the MPO's urbanized planning area. Comments and recommendations prepared by the TTC are presented to the MetroPlan Orlando board.

**B. St. Johns River Water Management District (SJRWMD)** The St. Johns River Water Management District, a regional agency created by the State, is an independent special

district responsible for preservation and management of water resources covering the St. Johns River basin. The SJRWMD is one of five water management districts within Florida. With a jurisdiction covering 19 counties, the SJRWMD is responsible for managing ground and surface water supplies. The SJRWMD issues permits for the consumptive use of ground water, well construction, surface water management, wetland impacts, and artificial recharge. Besides its permitting activities, the district is authorized to:

- Construct and operate surface water control works
- Engage in water resource planning
- Participate in technical investigations of water resources
- Gather water resource data
- Monitor discharges into waterways
- Manage watershed and acquire land

An executive director, appointed by a citizen board, directs the SJRWMD staff, programs, and projects. The Board renders decisions on policy matters based upon staff recommendations and public testimony received at Board meetings and public hearings. The administrative office of the SJRWMD is located in Palatka, Florida.

Issues necessitating coordination between the City of Winter Park and the SJRWMD include consumptive use permits for the City's potable water system, stormwater and lakefront impact permitting activities for new development and redevelopment, regional water supply planning, water conservation programs, invasive plant management, geographic information system (GIS) maps and data, and comprehensive plan technical assistance. The SJRWMD forms partnerships with local governments to implement stormwater and surface water quality improvements. SJRWMD lists Winter Park as a Middle St. Johns River Basin Partner, and a partner in the Lake Jesup—Tributary Stormwater Parks Capital Subproject.

Designed specifically to address coordination with cities and counties, the SJRWMD has established the Office of Communications and Governmental Affairs to coordinate SJRWMD programs and activities with local governments.

- C. East Central Florida Regional Planning Council (ECFRPC)** The East Central Florida Regional Planning Council (ECFRPC), located in Maitland, and made up of 31 members, is one of Florida's eleven regional planning councils and covers the six counties of Orange, Seminole, Osceola, Lake, Volusia, and Brevard and the cities therein. The primary roles of the ECRPC include planning and coordination of intergovernmental solutions between local governments on matters related to growth and development, affordable housing coordination, technical assistance to local governments, preparation and administration of the strategic regional policy plan, and planning assistance for communities in each region. Other ECFRPC activities that affect Winter Park include the following: review of local government comprehensive plan amendments and evaluation and appraisal reports, review of applications for Developments of Regional Impacts (DRI), implementation of the Regional Dispute Resolution Process, administration of the Local Emergency Management Planning Committee (LEPC), hazardous materials planning, general technical assistance and public information, and intergovernmental coordination and review. The City of Winter Park does not have direct representation on the ECFRPC government board but has representation through the Orange County Board of County Commissioners.

The City of Winter Park also coordinates with the ECFRPC on matters involving review and evaluation of developments of regional impact (DRI), which are development projects generating regionally significant impacts.

**D. Orange County School Board (OCSB)** The Orange County School Board sets policies and rules that govern the administration of the Orange County school district, which includes Winter Park. Public school facilities located within the City of Winter Park include two elementary schools, a 9<sup>th</sup> grade center, a high school, an adult education and vocational training center, and bus storage grounds. Other Orange County educational facilities that serve Winter Park residents are located near the City. The School Board is comprised of eight school board members representing defined districts but elected at large. The School Superintendent is appointed by the School Board.

Winter Park coordinates with the School Board on issues such as joint use of school recreation facilities, school-related traffic impacts on the transportation system, pedestrian access from residential areas to school grounds, and new school sitings. The School Board, Orange County, Winter Park, and several other municipalities within the County, entered into the 2002 Interlocal Agreement regarding School Overcrowding and Land Use Approvals, and the 2003 Interlocal Agreement for Public School Facility Planning, as mandated by the Florida Legislature and the Florida Department of Community Affairs. The City was also a participant in the 2006 Interlocal Agreement Regarding School Capacity along with the School Board, the County, and several other municipalities. That agreement has been revised as the First Amended and Restated Agreement for Public School Facility Planning.

**E. Central Florida Regional Transportation Authority (LYNX)** Bus transit service in central Florida is operated and managed by LYNX, the marketing name for the Central Florida Regional Transit Authority. Several bus routes serve Winter Park's residents and businesses.

The City coordinates with LYNX regarding existing bus transit service and transit stop locations. To encourage use of the bus transit system and promote the character of residential and commercial areas within Winter Park, the City has prepared and adopted design standards for bus transit stations located in Winter Park. The City has coordinated with LYNX regarding its transit facility design standards.

## State Agencies

**A. Florida Department of Economic Opportunity (FEO)** The three primary divisions that comprise the FDEO are the Division of Housing and Community Development, the Division of Emergency Management, and the Division of Community Planning. FDEO's mission is to assist Florida's communities with the challenges of growth, reducing the effects of disaster and investing in community revitalization. FDEO also administers a variety of grant programs designed to assist local governments improve growth management resources, community infrastructure, and public service delivery systems. FDCA provides technical assistance to local governments in the following areas:

- Housing
- Resource planning & management
- Community services

- Community development
- Public safety
- Post-disaster recovery
- Emergency management preparedness

The City coordinates with FDEO regarding amendments to its comprehensive plan. As urban revitalization projects have been initiated by the City, coordination also occurs with FDEO regarding the City's community redevelopment district.

The City initiates housing assistance programs and sponsors the Winter Park Housing Authority. Coordination occurs with FDEO regarding state affordable housing programs and related grants.

Winter Park's emergency management preparation and related grant programs are also coordinated with the FDEO.

**B. Florida Department of Environmental Protection (FDEP)** Roles of the Florida Department of Environmental Protection include:

- Protecting and conserving Florida's natural resources.
- Managing State owned lands and aquatic preserves.
- Regulating industrial waste, air pollution emission, hazardous wastes, potable water usage, solid waste disposal, dredge and fill activities, and alteration to environmentally sensitive areas.

FDEP also serves as an umbrella agency for Florida's five regional water management districts. Headquartered in Tallahassee, the FDEP is headed by a secretary appointed by the Governor. The FDEP regulates water and wastewater treatment plant operation and construction. As the City provides water and sewer services, coordination occurs with the City and FDEP for the operation and maintenance of water and wastewater treatment, distribution, and collection systems.

**C. Florida Department of Transportation (FDOT)** The Florida Department of Transportation's primary mission is "to provide a safe transportation system that ensures the mobility of people and goods, enhances economic prosperity, and preserves the quality of our environment and communities."<sup>1</sup> FDOT is responsible for maintaining the State highway system. Among FDOT's seven district offices and turnpike district, FDOT District Five covers central Florida including the City of Winter Park. With its headquarters located in Deland, FDOT District Five manages the maintenance and development of Florida's transportation system in central Florida. FDOT coordinates transportation improvements to the Florida highway system through Metroplan Orlando; the region's designated metropolitan planning organization.

FDOT District Five is responsible for the maintenance of US 17/92 (Orlando Avenue), SR 423 (Lee Road west of US 17/92), SR 426 (Fairbanks Avenue and Aloma Avenue), and a portion of SR 527 (Orange Avenue). FDOT administers and enforces minimum standards for driveway and street connections to state roads. The City's planning and engineering staff coordinates with FDOT on matters pertaining to access management needs to serve new development abutting state roads. FDOT also reviews proposed amendments to the

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<sup>1</sup> Source: Florida Department of Transportation website, August 2006

City's Transportation Element for consistency with state transportation plans and policies. Implementation of the City's transportation plans and policies to develop a functional multi-modal transportation will require increased coordination with FDOT.

FDOT is the agency that coordinates the Central Florida Commuter Rail Commission. The Central Florida Commuter Rail Commission provides oversight for SunRail; the regional commuter rail system that has a stop at the railroad station on West Morse Boulevard by Central Park.

**D. Florida Department of State (FDOS)** The Department of State is one of seven cabinet agencies in the executive branch of Florida Government. The Florida Department of State (FDOS) consists of the Division of Administrative Services, Library and Information Services, the Office of the Secretary of State, Elections, Corporations, Historical Resources, Cultural Affairs, and Licensing. Coordination has occurred between the City and the Department of State on issues and programs involving historical and archeological resources, library services, cultural affairs, and grant programs related to these three activities. The City of Winter Park works with the Division of Historical Resources, Bureau of Historic Preservation in addressing comprehensive planning issues surrounding historic and archaeological sites of significance. The FDOS is also Winter Park's primary source for obtaining rules and regulations promulgated by State agencies.

The FDOS also sponsors the Florida Arts Council. As the cultural arts are an important attribute of the Winter Park community, coordination should occur with the Florida Arts Council regarding available grants to support Winter Park's cultural arts activities.

**E. Florida Department of Health (FDOH)** The mission of the Florida Department of Health is to promote and protect the health and safety of all people in Florida through the delivery of quality public health services and the promotion of health care standards.<sup>2</sup> FDOH incorporates not only conventional public health functions but also environmental health programs. FDOH is charged with managing a broad range of environmental issues, including septic tank/cesspit inventory and regulation, drinking water quality, and air pollution control.

Among the many health-related programs administered and enforced by the FDOH, coordination with the City of Winter Park occurs more frequently on matters involving septic tank permitting and licensing of group home facilities offering health care and nursing services. The FDOH contracts with Orange County for the administration and provision of public health services in Orange County. The City coordinates septic tank permits and related health issues with the Orange County Health Department (OCHD), an extension of the FDOH.

**F. Department of Children and Families (DCF)** The Department of Children and Families is Florida's centralized state agency for a variety of human services including family safety, development disabilities, substance abuse and mental health, adult services and economic self-sufficiency. The FDCF District 7 Licensing Office administers the licensing of child care facilities, family day care homes, family foster homes, and community residential homes. The City coordinates with FDCF on issues surrounding delivery of rehabilitative, social and medical services for children, families, the elderly, and those Winter Park residents with special needs.

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<sup>2</sup> Source: Florida Department of Health website, August 2006

- G. Agency for Health Care Administration (AHCA)** The AHCA is the lead state agency for licensing and regulation of hospitals/health care facilities, and long term care facilities, for administering many Medicaid programs including Florida KidCare, Florida Healthy Kids, and MediPass, and for performing background screenings for nursing home employees and facility administrators throughout Florida. The AHCA also oversees the State Center for Health Statistics and the Certificate of Need Programs. The City coordinates with the AHCA on the permitting of home health and assisted living programs, and group care facilities under their licensing programs for adult day care centers, nursing homes, and hospice centers.
- H. Florida Fish and Wildlife Conservation Commission (FFWCC)** The Florida Fish and Wildlife Conservation Commission's Division of Habitat and Species Conservation coordinates with the City primarily through the review of development projects which may have potential impacts on Winter Park's local fish and wildlife habitats or which may intrude on and/or disturb habitats of endangered and threatened species. The City of Winter Park is a contractor for the FFWCC for aquatic plant control on Lakes Virginia, Mizell, Osceola, Maitland, Nina, Minnehaha, and Baldwin.
- I. Florida Natural Areas Inventory (FNAI)** The Florida Natural Areas Inventory is a non-profit organization administered by Florida State University that gathers, interprets, and disseminates information critical to the conservation of Florida's biological diversity. The Inventory has contracts with the Florida Department of Environmental Protection, the Florida Fish and Wildlife Conservation Commission, and other state and federal agencies. FNAI staff builds and maintains a comprehensive database of the biological resources of Florida. The Inventory also serves as the primary source for information on Florida's conservation lands through its database for more than 1,600 federal, state, local, and private managed areas including information on Florida Forever environmental land acquisition projects. The City coordinates with FNAI on comprehensive planning and compliance with endangered species regulations.

## Federal Agencies

- A. Environmental Protection Agency (EPA)** The US Environmental Protection Agency is the federal agency responsible for protection human health and the environment. The EPA leads the nation's environmental science, research, education, and assessment efforts through the administration of a variety of programs ranging from air and water quality protection to noise abatement. EPA exerts authority through the issuance of grant monies and through its power to fine violators. The agency establishes national drinking water and air quality standards with which all local agencies must comply. EPA standards are generally administered at the local level through the FDEP. The EPA also maintains an inventory of hazardous waste and toxic waste generators occurring within the City. Industry and businesses using hazardous wastes are subject to FDEP regulations and standards.



- B. Natural Resources Conservation Service (NRCS)** The Natural Resources Conservation Service, under the Department of Agriculture, assists land owners and managers to conserve their soil, water, and other natural resources. NRCS is responsible for mapping soils according to type, including soils that define wetlands, and this information is used to assist in locating areas that deserve special attention. In addition, NRCS provides technical and financial assistance for many conservation efforts, and develops standards and techniques of applying conservation practices and measures for these efforts. Information on Winter Park's soil from NRCS appears in the Future Land Use Element.
- C. Federal Emergency Management Agency (FEMA)** FEMA's mission is to lead the effort to prepare the nation for all hazards and manage federal response and recovery efforts following any national incident. FEMA also initiates proactive mitigation activities, trains first responders, and manages the National Flood Insurance Program. FEMA maintains and updates the National Flood Insurance Program maps that are used by the City to identify floodprone areas. This information appears in the Future Land Use Element. FEMA also provides assistance to the City in emergency management and post-disaster redevelopment planning activities.
- D. US Fish and Wildlife Service** US Fish and Wildlife Service within the Department of the Interior, is responsible for providing expert leadership in the conservation, protection, and enhancement of fish, wildlife, and plants and their habitats affected by federally funded or licensed land development actions. The Service reviews permits that affect wetlands, endangered species, and other environmental issues in cooperation with state and local agencies.
- E. National Oceanic & Atmospheric Administration (NOAA)** The National Oceanic and Atmospheric Administration is responsible for the National Weather Service and the National Hurricane Center. The City's emergency management administrator and public safety services utilize services provided by the NOAA to keep apprised of storm events that may affect Winter Park.

### **Franchise Agreements & Related Services**

A number of services are provided by private companies holding franchise or other forms of agreements with the City. Those entities for which the City holds an agreement for services supporting development and land uses within the City are listed in Table 8-4. A description of major services provided through franchise or service agreements is also provided.

**Table 8-4: Franchise or Service Agreements**

| Entity                                | Subject                        | Nature of Agreement   | Responsible City Department/Office    |
|---------------------------------------|--------------------------------|---|---------------------------------------|
| Spectrum                              | Telephone services             | Telephone service   | Information Technology                |
| Waste Pro                             | Commercial & residential waste | Waste collection & disposal   | Administration; Public Works; Finance |
| Spectrum                              | Cable television               | Cable television to customers within the City                         | Administration; Public Works; Finance |
| TECO/Peoples Gas Company              | Natural gas service            | Provision of natural gas lines & service to customers within the City | Administration; Public Works; Finance |
| Adelphia Business Solutions           | Communication System           | Communications  | Administration                        |
| Level 3 Communications                | Communication System           | Communications  | Administration                        |
| Metromedia Fiber Networks Services    | Communication System           | Communications  | Administration                        |
| Metropolitan Fiber Systems of Florida | Fiber optics                   | Fiber optic telecommunication lines                                   | Administration                        |

Source: City Clerk, December 2002.

- A. Telephone Service** Businesses and residents within Winter Park receive local telephone service from Spectrum. The Information Technology Division is the principal contact for the City of Winter Park in matters relating to telephone franchise service agreements.
- B. Television Cable Service** The City of Winter Park maintains a franchise agreement with Spectrum to provide cable television service within the corporate limits of the City of Winter Park. The City Manager is the principal contact for the Winter Park in this matter.
- C. Natural Gas Service** The City of Winter Park has entered into a franchise agreement with TECO/Peoples Gas Company to provide natural gas service in the city’s jurisdiction. The City Manager is the City’s liaison with the Gas District.

## INTERGOVERNMENTAL COORDINATION ANALYSIS

This section provides an analysis of the Intergovernmental Coordination mechanisms, problems and needs within City of Winter Park.

### Effectiveness of Existing Coordination Mechanisms

This subsection provides an analysis of the effectiveness of the existing intergovernmental coordination mechanisms. This analysis has been separated by the individual mechanism to ensure proper coverage of the coordination mechanisms that are utilized within City of Winter Park.

**Interlocal Agreements** The City of Winter Park has adopted several interlocal agreements with Orange County and the City of Orlando. Winter Park's formal interlocal agreements appear to be working satisfactory. The City has not indicated any significant problems with its existing agreements. An analysis of interlocal agreements is provided below.

- A. Orange County School Board** The City of Winter Park and the Orange County School Board have an interlocal agreement that addresses public school capacity and concurrency.

## School Resources

- A. Use of Existing School Facilities** Winter Park should continue its interlocal agreement with the Orange County School Board regarding use of school facilities for community recreation activities.

- B. Incorporate School Facilities into Neighborhood Plans** Location of school facilities within residential areas, particularly elementary schools, is recognized by Winter Park as an important component to establishing stable neighborhoods and creating a livable community. Coordination should occur with the School Board to address the following issues:

- 1. Schools as Neighborhood Focal Points** The City and School Board should evaluate means by which school facilities can be more effectively and efficiently used as neighborhood centers and gathering places for adjacent neighborhoods. School facilities should be designed and planned as focal points for neighborhoods, bringing residents together and augmenting a sense of community. As educational needs change along with population demographics and trends, use and need of school facilities may also change. Any school facility renovation or proposed closing should involve early input and coordination with the City.

- 2. Architectural & Facility Compatibility with Surrounding Neighborhoods** As school buildings and facilities age and deteriorate, renovation or reconstruction will be necessary. New state building codes and renovation costs may make reconstruction more financially feasible. The architectural design for building facades should be compatible with the character of buildings in the surrounding neighborhood.

- C. Transportation** Continued coordination between the Orange County School Board and the City will need to occur regarding transportation impacts schools place on city streets, particularly those generated by Winter Park High School, Glenridge Middle School, and the 9<sup>th</sup> Grade Center within the College Quarter neighborhood.

- D. Denning Complete Street** Road design improvements are underway for Denning Drive. The road improvement improves the use of or access to the adult educational facility at the northwest corner of Denning Drive and Webster Avenue.

## Transportation

Several regional transportation issues confront Winter Park. Improved coordination is necessary to assure that the City's long-range transportation plans and regional transportation plans do

not create conflicts that may slow the implementation of transportation improvements and services.

- A. Future Transit Facilities** Regional transportation plans propose expanding commuter rail transit services that could affect the City of Winter Park when implemented. The City should continue coordination with LYNX regarding bus service, particularly planning location and design for regional transit transfer stations and local bus stops. Coordination shall continue with FDOT and the Central Florida Commuter Rail Commission regarding expansion and changes to the SunRail system.
- B. Future Road Improvements to State System** Coordination with FDOT is necessary to implement redevelopment plans for property along the US 17-92 (Orlando Avenue) corridor. Coordination will also be necessary to implement Complete Street Design Principles as outlined in the Transportation Element for Lee Road, Fairbanks Avenue, Orange Avenue, and Aloma Avenue.
- C. Coordination of Bicycle Plans & Improvements** The City will continue to coordinate with Orange and Seminole Counties, Metroplan Orlando, and the City of Orlando regarding connection of bicycle trails within Winter Park to trail systems within adjacent cities and counties. Coordination should occur with Orlando regarding connection of the Dinky Line Trail with bike trails within Winter Park.
- D. Implementation of Transportation Element** Implementation of the Principles for Complete Streets will require coordination with FDOT for desired improvements to S.R. 423 (Lee Road west of 17/92), SR 426 (Fairbanks Avenue, Aloma Avenue), and SR 527 (Orange Avenue). The City should establish an interlocal agreement with FDOT regarding the future design of these three roadways. The City should evaluate the feasibility and merits of transferring jurisdiction of portions of Lee Road and Fairbanks Avenue from FDOT to City jurisdiction. Such transfer of administrative authority will improve the City's ability to implement design preferences established by the Principles for Community Streets.
- E. Cut-Through Traffic** Cut-through traffic is identified in the Transportation Element as the City's most critical transportation issue. Coordination should occur between the City and the cities of Maitland and Orlando as well as Orange and Seminole Counties regarding cut-through traffic issues.

## Recreation & Cultural Arts

- A. Coordination with State Recreation Grant Programs** Coordination should occur on an annual basis with the Florida Department of Environmental Protection regarding available state grant funds for park site acquisition or recreation improvements.
- B. Promotion of Cultural Arts** The City should coordinate with City based arts and cultural organizations regarding the potential to jointly promote art and culture. The City should coordinate on an annual basis with the Florida Arts Council and the Florida Division of Cultural Arts regarding available grant funds for cultural art activities and programs within Winter Park.

## Conservation Activities

**A. Lake Water Quality & Monitoring** The City should continue coordination with the SJRWMD, FDEP, and Orange County regarding water monitoring programs and stormwater management improvements to enhance and maintain water quality within the lakes within and abutting Winter Park. The City should also coordinate on an annual basis with FDEP regarding available grant funds for surface water quality improvements. Coordination should also occur between Orlando and Winter Park regarding water quality monitoring and surface water management projects addressing water quality within Lake Baldwin.

**B. Water Supply Protection** The St. Johns River Water Management District has determined that traditional water supply sources will not be sufficient to meet demands of the growing population and the needs of the east central Florida area. The Florida Legislature enacted bills in 2002, 2004 and 2005 to more effectively address the state's water supply situation by improving the coordination between local land use planning and water supply planning. The focus of the 2002 legislation was to add requirements to Chapter 163, Florida Statutes (F.S.), for local governments to prepare 10-year water supply facilities work plans and to incorporate certain portions of the work plans into their comprehensive plans. This legislative change emphasized the need for local work plans to consider the applicable regional water supply plans prepared by the water management districts. In 2004, the Legislature further amended Chapter 163 to give local governments until December 1, 2006, to prepare the 10-year water supply facilities work plans.

In 2005, the Florida Legislature enacted Senate Bills 360 and 444. The legislation significantly changed Chapters 163 and 373, F.S., to improve the coordination of water supply and land use planning. The legislation strengthened the statutory linkage between the regional water supply plans prepared by the water management districts and comprehensive plans prepared by the local governments.

The City of Winter Park's Water Supply Facilities Work Plan to strengthening the linkage between land use planning and water supply planning is found in the Public Facilities Element. The Water Supply Facilities Work Plan includes a summary of the City's current and proposed water conservation programs.

The City will identify partnerships with surrounding utilities such as Orange County, Orlando Utilities Commission, and Seminole County on regional traditional and alternative water supply development projects to provide water to the City of Winter Park.

## Drainage & Surface Water Programs

- A. Coordination with SJRWMD** Winter Park is listed as a planning partner with the SJRWMD for several surface water quality improvement programs for the Middle St. Johns River Basin Initiative. SJRWMD projects that list Winter Park as a planning partner include the Lake Jesup Stormwater Retrofits and the Pollution Load Reduction Goals (PLRG) Development. As the City identifies stormwater improvements that will reduce pollution loads entering the Middle St. Johns River Basin, coordination should occur with the SJRWMD for funding assistance to implement such projects.

## Potable Water & Sewer

- A. Sewer System Treatment Capacity** The City should annually coordinate with the cities of Altamonte Springs and Orlando regarding existing and future capacity conditions for wastewater treatment systems receiving sewer flows from Winter Park.
- B. Potable Water** The City should coordinate with Orange County to verify prior to the issuance of a building permit, that adequate water supplies will be available to serve the new development no later than the anticipated date of issuance of a certificate of occupancy. In addition, the City should identify potential partnerships with surrounding utilities such as Orange County, Orlando Utilities Commission, and Seminole County on regional water supply development projects to provide wholesale water to the City of Winter Park.

## Housing Programs & Assistance

- A. County Housing Assistance Programs** The City should continue efforts to jointly work with the Orange County Division of Housing and Community Development regarding housing assistance programs for very low, low, and moderate income households residing in Winter Park
- B. Coordination with State Agencies Regarding Grant Programs for Special Housing Needs** The City should coordinate with the Florida Department of Community Affairs, Department of Health, and Department of Children and Family Services regarding grant programs available to Winter Park for affordable housing, housing rehabilitation, and group home facilities, particularly those that provide assistance to very low, low and moderate income households.
- C. Special Need & Group Home Facilities** Coordination should continue to occur between the City and the Department of Health and Department of Children and Family Services regarding location, siting, and permitting of nursing homes and group home facilities.
- D. Regional Affordable Housing Issues** The City should continue to coordinate with FDCA and the ECFRPC regarding affordable housing programs and best management practices for planning and encouraging housing and care facilities for the elderly and disabled.
- E. Coordination with Non-Profit Affordable Housing Support Groups.** The City has formed partnerships with non-profit civic organizations such as Habitat for Humanity to create greater opportunities for low- and moderate-income households to

achieve homeownership. The City should continue this practice as part of its affordable housing program.

## Land Use Issues & Redevelopment Plans

- A. U.S. Highway 17-92 Redevelopment North of Webster Avenue** An opportunity exists for the cities of Maitland and Winter Park to jointly work together on a redevelopment plan for the portion of U.S. 17/92 on the north side of Winter Park and the south side of Maitland. A study should at minimum address land use compatibility and streetscape design. Redevelopment plans for this section of U.S. 17/92 should also be coordinated with FDOT to address compatibility with access management plans and standards.
- B. U.S. Highway 17-92 Redevelopment South of Webster Avenue** Redevelopment plans for land uses along U.S. 17/92 south of Webster Avenue should be coordinated with FDOT and LYNX to address access management issues and design needs to enhance bus transit services.
- C. Redevelopment Plan Coordination with FDOT & LYNX** Redevelopment plans for areas adjacent to Lee Road, Fairbanks Avenue, Aloma Avenue, and Orange Avenue should be coordinate with FDOT to address access management issues and with LYNX to address access and facility needs for transit services.
- D. Land Use Compatibility & Annexation** Coordination should continue between the City and adjacent governments regarding land use compatibility within areas near jurisdictional lines. The City should consider opening formal discussions with Orange County, Orlando, Maitland, and Seminole County to address land use and public services.
- E. Historic Preservation Coordination** The City should continue to coordinate with the Florida Division of Historic Preservation (Department of State) regarding historic structures that may qualify for listing on the State's Master Site File. On an annual basis, the City should coordinate with the Division of Historic Preservation regarding grant programs available for historic preservation activities.

## Conflict Mediation

City of Winter Park pursuant to Chapter 163, Part II, FS, will develop a program for conflict resolution.

Specific actions recommended to address issues related to conflict mediation include:

- A. Informal Mediation Process** City of Winter Park should directly coordinate with Orange County, Seminole County, City of Orlando and City of Maitland to resolve intergovernmental coordination problems among local governments.
- B. East Central Florida Regional Planning Council's Mediation Process** Where Winter Park is unable to resolve intergovernmental conflicts with an adjacent local government, the Winter Park City Commission should use informal mediation processes provided by the East Central Florida Regional Planning Council.

## **Specific Problems & Needs which would Benefit from Improved Intergovernmental Coordination**

The City of Winter Park has identified the following intergovernmental issues that currently could benefit from improved coordination or may necessitate coordination in the near future. These include dispute resolution, land use, development and growth management, transportation, public facilities, schools, housing, concurrency management, environmental resources management, and capital improvements.

### **A. Land Use, Development and Growth Management, and Dispute Resolution**

- 1.** The City should coordinate with Orange County, Seminole County, the City of Maitland, and the City of Orlando to mediate comprehensive planning, infrastructure, and other land use planning conflicts. If resolution cannot be accomplished in a timely manner, Winter Park should pursue resolution of development and growth management issues with impacts transcending the City's political jurisdiction, through participation in conflict resolution forums sponsored by ECFRPC. Technical issues related to annexation should be coordinated with Orange County and other public or private entities providing public services of mutual benefit to the City and County. The City should exchange comprehensive plans with the City of Maitland, the City of Orlando, Orange County, and Seminole County when requested by officials from those local governments.
- 2.** Development impacts that transcend City's boundaries should be coordinated with affected adjacent local governments through the exchange of development applications and associated plans when requested by officials of adjacent governments. The City should continue to post the meeting agendas for the City Commission and Planning Commission on the City's website. By December 2008 the City should establish a program by which Future Land Use Map amendments applicable to property abutting the City boundaries should be provided to the affected local governments prior to Planning Commission public hearings.
- 3.** Within one year from the effective date of the Winter Park Comprehensive Plan, the Land Development Code should incorporate administrative procedures to ensure efficient coordination of development impacts proposed by development applications with all public entities having jurisdictional authority or providing community service impacts. Coordination mechanisms addressed by the administrative procedures should include coordination with government agencies responsible for water supply protection, school capacity, and transit service.
- 4.** The City should participate in technical or advisory committees established by Orange County or Seminole County to coordinate comprehensive plans, infrastructure improvements, transportation plans, or other regional land planning issues affecting Winter Park.
- 5.** By December 2008 the City should initiate discussions with the City of Maitland regarding a joint land use and development plan to promote cohesive redevelopment along the section of US 17/92 straddling the two cities.
- 6.** The City should cooperate with the ECFRPC in the review of regional policies and standards that require coordination with local governments. The City should



coordinate with ECFRPC in all matters of regional significance in which the ECFRPC desires City input, including but not limited to, comprehensive plan review, intergovernmental coordination, and review of projects of regional significance.

- 7.** The City should establish a formal liaison with county, state, and federal agencies that have permitting responsibility within Winter Park
- 8.** Performance standards should be included within the LDC to ensure that the location, scale, timing, and design of development are coordinated with available capacities in public facilities and services to encourage compact development, discourage regional proliferation of urban sprawl, and achieve cost effective land development patterns. Performance standards should direct future development only to those areas where public facilities necessary to meet LOS standards are available concurrent with the impacts of the development.
- 9.** By December 2008, the City should initiate discussion with OCSB regarding use of school buildings and grounds as neighborhood or community centers accessible to Winter Park residents for recreation and social purposes. The City should continue coordination with OCSB regarding joint use of school recreation and athletic facilities for school-related and community use.
- 10.** The City should pursue resolution of development and growth management issues with impacts transcending the City's political jurisdiction. Issues of regional and state significance should be coordinated where applicable with Orange County, Seminole County, ECFRPC, St. Johns River Water Management District (SJRWMD), Orange County School Board, Metroplan Orlando, Florida Department of Environmental Protection (FDEP), Florida Department of State (DOS) or other state agencies having jurisdictional authority. Issues to be pursued include but are not limited to the following:
  - a.** Impacts of development proposed in the Winter Park Comprehensive Plan in Orange County, the region, and the state.
  - b.** Land development activities within Winter Park impacting unincorporated Orange County.
  - c.** Land development activities within unincorporated Orange County, Seminole County, the City of Maitland, or the City of Orlando impacting the City.
  - d.** Potential annexation issues.
  - e.** Area wide stormwater management master plan, proposed improvements, and implementing programs.
  - f.** Solid waste disposal, including recycling.
  - g.** Strategies for implementing the Principles for Community Streets.
  - h.** Level of service (LOS) standards or alternative programs thereto, for infrastructure systems impacting the City and adjacent areas.
  - i.** Management of development impacts on natural resources, including protecting and enhancing water quality; protecting endangered and threatened species; wetlands; and preservation of other environmentally sensitive lands.
  - j.** Conservation of historic resources.
  - k.** Coordination of emergency (and hurricane) preparedness plans, evacuation center space allocations, and post disaster recovery management plans with Orange County.

I. Coordination with the Orange County School Board joint use of school facilities.

## **B. Transportation**

1. The City should participate as a member on the technical advisory committee for Metroplan Orlando. Regional transit, including regional transportation demand management activities and programs for the transportation disadvantaged, should be coordinated through LYNX. The City should continue coordination with FDOT regarding transportation planning and improvements for state roads within Winter Park as well as those outside the City that affect transportation and traffic circulation through and within Winter Park.

2. The City should coordinate all transportation improvements proposed by new development with Metroplan Orlando, FDOT, Florida Department of Community Affairs (FDCA), ECFRPC, Orange County, Seminole County and other state and regional agencies concerned with assessing traffic impacts of proposed development.

In addition, the City should coordinate with Metroplan Orlando and FDOT to implement the City's long-range transportation plans as presented within the Transportation Element of this Comprehensive Plan.

3. Upon one year of adoption, the City should initiate discussion and negotiation with FDOT to establish interlocal agreements for the design and improvement of Lee Road (SR 423) and Fairbanks Avenue (SR 426) according to the Principles for Community Streets.

4. Upon one year of adoption, the City should initiate discussion with FDOT regarding feasibility of transferring jurisdictional authority for portions of Lee Road (SR 423), Fairbanks Avenue (SR 426), located within Winter Park from the state to Winter Park administrative jurisdiction.

5. Upon one year of adoption, the City should initiate discussions with the City of Maitland regarding potential solutions to address cut through traffic impacting neighborhoods in the area including the north side of Winter Park and the Sunnyside and Ridgewood neighborhoods of Maitland.

6. Upon one year of adoption, the City should coordinate with the City of Orlando and Orange County regarding identification and construction costs to link bicycle paths and trails in Winter Park with other regional trail systems. The City should also coordinate bicycle system improvements necessary to complete internal and external links to regional bicycle trails with the Bicycle/Pedestrian Advisory Committee of Metroplan Orlando.

## **C. Water & Wastewater Treatment**

1. The City should continue coordination with the Cities of Altamonte Springs and Orlando regarding wastewater treatment capacities and service reserved through wholesale agreements. The City should also continue coordination with the FDEP regarding best management practices and operation requirements for the City's wastewater treatment and collection system as well as its potable water treatment and delivery system.

2. The City should coordinate with FDEP and FDCA regarding best management practices and grant funds for the expansion of sewer lines to existing development

served by on-site septic tanks, particularly for neighborhoods predominantly represented by very low, low, or moderate-income households.

#### **D. Schools**

- 1.** The City should improve coordination activities with the Orange County School Board by working with the School Board to establish an interlocal agreement regarding school capacity by the end of 2007. The City should also coordinate major residential development projects with the School Board when anticipated new population will impact student enrollment.
- 2. Joint Efforts to Complement School Facilities** By December 2007 the City should initiate discussion with the Orange County School Board regarding joint efforts to augment school facilities and services to improve educational and community opportunities for Winter Park residents. The City and OCSB should develop a list of improvements and services that will complement the local education facilities as well as further the City's vision for the future. Potential new local funding sources to support these plans should also be evaluated. The joint school/city plans should also address future architectural building design that is compatible with the character of surrounding neighborhoods. Other issues that should be coordinated with OCSB include expansion or closing of existing school sites; pedestrian access to schools from residential areas; and traffic circulation in and around schools.

#### **E. Housing**

- 1.** The City should annually coordinate with FDCA to identify affordable housing programs and grants sponsored by FDCA. The City should also coordinate with FDCA regarding state recommended best management practices to promote affordable housing.
- 2.** The City should continue to coordinate with the Orange County Division of Housing and Community Development regarding housing assistance programs available to Winter Park residents. The City should also coordinate with the Orange County Division of Housing and Community Development to discuss the potential to jointly participate in projects providing housing or homeownership for very low, low, and moderate-income households.
- 3.** The City should participate on any committee formed by the ECFRPC to address regional affordable housing issues. The City should also annually coordinate with the ECFRPC regarding affordable housing programs and best management practices that may assist the City with the promotion of affordable housing

#### **F. Concurrency Management**

- 1.** To more effectively implement the character purported by the Winter Park Comprehensive Plan, the City should coordinate with FDOT by December 2008 to discuss feasibility of employing alternative growth management techniques to concurrency management, such as transportation concurrency exception areas or multimodal transportation districts for all or a portion of the City's jurisdiction.
- 2.** Coordination activities pursuant to the Objectives and Policies in this Element should include consideration for equitable LOS standards for facility and service delivery systems consistent with the provisions of this plan.

**G. Capital Improvements**

1. The City should coordinate its annual capital improvements program with applicable Metroplan Orlando, Orange County, state, regional, and local annual capital improvements programs and five-year capital improvements schedules to promote consistency with the Winter Park Comprehensive Plan and improvements and programs supported therein.

**H. Environmental Resources Management**

1. The City should enforce land development regulations that ensure that land development activities, resource conservation, and infrastructure issues are managed in a manner that includes timely coordination with county, regional, and state agencies. Where development activities require permits or approvals from Orange County, state or regional agencies or utility companies, procedures within the LDC should assure that no construction or land clearing activity occurs until other agency approvals or permits have been obtained.
2. Land Development Code procedures for addressing development impacts on wetlands and natural resources under federal or state jurisdiction should assure development impacts are coordinated with the rules, regulations, and policies of state environmental agencies, including FDEP, SJRWMD, Florida Fish and Wildlife Conservation Commission (FFWCC), and the US Army Corp of Engineers. The procedures should be based on timely coordination, exchange of information, and appropriate follow-up by the City and all agencies having jurisdiction over the issue. The City should adopt land development regulations that require the applicant to obtain jurisdictional determinations from all appropriate agencies and provide the City with same prior to the issuance of development orders or building permits for all sites within the City. Appropriate agencies should be defined as agencies having jurisdiction on matters surrounding preservation of natural resources and water quality, including, but not limited to, FFWCC, US Fish and Wildlife Service, FDEP, and the US Army Corp of Engineers.
3. To effectively manage development impacts on natural resources, the City should coordinate with SJRWMD and FDEP regarding applicable programs and opportunities under the Surface Water Improvement and Management (SWIM), Save Our Rivers (SOR), Florida LakeWatch and other state or regional programs.
4. The City should coordinate with FDEP, FDCA, SJRWMD and other state agencies when it has identified environmentally sensitive lands that are suitable for public acquisition for preservation.
5. The City should coordinate with the FFWCC and the Florida Natural Areas Inventory when endangered or threatened species are identified within the City or when substantial evidence of their presence is known. The City should cooperate with such agencies regarding proposed activities to mitigate development impacts to wildlife habitat or to protect or relocate endangered and threatened species.

**I. Plan Evaluation**

1. All elements of the Winter Park Comprehensive Plan should be evaluated and updated as necessary at least every five years. In addition to the general EAR, the Capital Improvements Element and five-year schedule of capital improvements

should be reviewed on an annual basis in conjunction with the preparation and acceptance of the annual fiscal year budget.

- 2.** The public should be encouraged to participate in the evaluation process for the preparation of the EAR, at which time public comments and recommendations regarding the performance of the Winter Park Comprehensive Plan should be received for consideration. To facilitate and encourage public involvement, the City should establish a public hearing process as part of the preparation of any evaluation and appraisal of the Winter Park Comprehensive Plan.
- 3.** Updating appropriate baseline data and measurable objectives to be accomplished for each five-year period of the plan, and for long-term periods as necessary, should be undertaken at intervals appropriate to the subject area of analysis, but no less frequently than every five years. However, capital improvements data should be reviewed and updated at semiannual and annual periods coincident with the City budget review process; population estimates should be updated annually; utility systems capacity should be annually monitored. Administrative procedures should be adopted to define the local monitoring and data maintenance to be conducted.
- 4.** Accomplishments in the first five-year period, describing the degree to which the goals, objectives and policies have been successfully reached, should be identified and reported to the Planning Commission and City Commission.
- 5.** Obstacles or problems that prevent the City from achieving goals, objectives, or policies should be identified and reported. New or modified goals, objectives, or policies necessary to correct the discovered obstacles or problems should be proposed to the Planning Commission and City Commission. When amendment to the Comprehensive Plan is appropriate, the amendment process should comply with procedures set forth in Chapter 163, Florida Statutes, and applicable section of the Florida Administrative Codes.
- 6.** A means to ensure continuous monitoring and evaluation of the plan during the five-year period should be identified and reported.

## **Proposed Growth & Development and Regional Planning Implications**

Previous sections of this Element have presented an inventory and analysis of entities with which the City of Winter Park coordinates multi-jurisdictional issues surrounding growth, development, and resource conservation. In addition, the Winter Park Comprehensive Plan Data Inventory and Analysis for each functional element of the plan identifies and analyzes issues having multi-jurisdictional impacts. Finally, the Goals, Objectives, and Policies for each functional element of the plan should provide a proactive approach for the governmental coordination process in order to promote and further the resolution of intergovernmental coordination issues or conflict.

Intergovernmental coordination issues surrounding land use, transportation, housing, public facilities, and resource conservation should be coordinated between the City of Winter Park and the respective adjacent local government. Intergovernmental coordination policy issues will need to be reviewed on a continual basis for consistency with the Florida Comprehensive Plan and ECFRPC Strategic Policy Plan.

Water supply protection and school facility planning are critical issues confronting central Florida. Growth and development within Winter Park will contribute to regional impacts on both water supply and school facility capacities. As an ongoing effort to confront these important issues, the City will need to incorporate planning mechanisms into its Comprehensive Plan and Land Development Code regarding development impacts on available water supplies. The City currently is working with the Orange County School Board to establish an interlocal agreement that creates better coordination between new residential construction and school facility capacity improvements.