



City of Winter Park

Athletics Division

Field Request Form

Contract sent: _____

Received by: _____

Received: _____

Date: _____

Date: _____

*Please Print Clearly if not typed.
Complete all fields.

Name: _____

Mail to: City of Winter Park/Athletics
721 West New England Ave.
Winter Park, FL 32789

Team/ League Name: _____

Billing Address _____

Fax to: 407-599-3454

Email: recreation@cityofwinterpark.org

City _____ State _____ Zip Code _____

Phone Number _____ Youth or Adult League _____

email _____ # Expected Participants _____

Activity/ Sport: _____ Adult Cross Play Y/N _____

☐ Practice ☐ Games

Check the boxes you are requesting Fields

<input type="checkbox"/> MLK 1	<input type="checkbox"/> Cady Way 9
<input type="checkbox"/> MLK 2	<input type="checkbox"/> Cady Way 10
<input type="checkbox"/> MLK 3	<input type="checkbox"/> Showalter Track
<input type="checkbox"/> Ward A1	<input type="checkbox"/> Showalter Field
<input type="checkbox"/> Ward A2	<input type="checkbox"/> Showalter Concession
<input type="checkbox"/> Ward B	<input type="checkbox"/> Showalter Equipment
<input type="checkbox"/> Ward C	<input type="checkbox"/> Showalter Stadium
<input type="checkbox"/> Little League Field # _____	<input type="checkbox"/> Showalter East 1
	<input type="checkbox"/> Showalter East 2

Date Range
(Start Date To End Date)

Note any dates in range you DO NOT WANT

	Time
Sunday	_____
Monday	_____
Tuesday	_____
Wednesday	_____
Thursday	_____
Friday	_____
Saturday	_____

☐ Field Prep/ Lines- Single Lining/Prep \$50; Multi/Specialty Lining/Prep \$100

Single Field Lines/Prep **X \$50=** _____

+TAX

Number of Weeks Multi/Specialty Field Lines/Prep **X \$100=** _____

+TAX

☐ Proof of Insurance-----NO INSURANCE= NO PLAY Send Copy of Insurance with this form

After the Parks Department receives this form and based upon field availability, a rental agreement will be sent to the contact listed above. Until a signed agreement is in possession by both parties, NO RENTALS ARE CONFIRMED. Reservation Requests must be made at least 3 business days in advance. Unscheduled or late reservations may result in an additional fee. Please see the current fee schedule for all fees. Field capacity is 400 hours per season based on 2 seasons per year. Submittal period: Winter/Spring season (Jan-June) Priority users: Sept. 1- Sept. 15 Open application Sept. 29. Summer/Fall season (July-Dec) Priority users: April 15-April 29 Open application May 13.

Background Checks are REQUIRED for all sports involving youth.

Please attach Field Dimensions Form with this Request Form

Signed By _____

Date _____